

AGENDA

January 7, 1987

BOARD OF TRUSTEES MEETING  
ELWOOD PUBLIC LIBRARY

1. Approval of minutes from the previous meeting.
2. Review December's statistics.

OLD BUSINESS

1. Merger - Library Demonstration Project

NEW BUSINESS

1. Budget Preparation for Library Project-help from local schools/Purdue University.
2. Board of Finance Meeting in January.
3. Temporary loan from Library Improvement Reserve Fund.
4. Possibility of setting up a permanent display of St. Clair glass in the library.
5. Personnel Policy Question - do part time worker's benefits extend to holidays as well.
6. Results of no fine experiment.

. . . Next regular board meeting is February 4th.

The Elwood Public Library Board met Wednesday, January 7th, at 7:00 p.m. in the library. The meeting was presided over by the vice-president, Ed Pavese.

Attendance

Tom Conner . . . . . absent  
 Emma Copeland. . . . . present  
 Mike Farrer . . . . . present  
 Betsy Herndon. . . . . present  
 Lois Norris. . . . . present  
 Ed Pavese. . . . . present  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . present

Mrs. Norris made a motion to approve the minutes from the December board meeting. Mr. Farrer seconded the motion.

The director read the monthly report as follows:

|                       | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|-----------------------|---------------|-----------------|--------------------|
| Borrowers             | 4,590         | 1,722           | 861                |
| Circulation           | 4,975         | 1,079           | 700                |
| Book Stock            | 61,354        | 2,438           | 2,483              |
| Record Circ.          | 175           | -               | -                  |
| Poster Circ.          | 9             | -               | -                  |
| Cassette Circ.        | 71            | -               | -                  |
| Video Cassette Circ.  | 333           | 17              | 24                 |
| Fines & Fees Receipts | 158.10        | 3.50            | -                  |
| Copier Receipts       | 174.40        | -               | -                  |
| Interest              | 33.51         | -               | -                  |
| VHS Receipts          | 329.00        | 6.00            | 32.00              |
| Lamination            | .50           | -               | -                  |

Mr. Drumm informed the board members that the State Library considers the branch libraries to be the best project in the state. We have met all the objectives that we had listed at the beginning of the project. Since the funding for the branch libraries will not be available until the July tax settlement we will make a 9 month budget for 1988 (October '87 - June '88). The branches will be federally funded until June 1988.

The director is asking for input from the Elwood School Corporation, West Central School Corporation, and Madison Grant School Corporation in preparing the budget. He also wanted to supply information resources for those individuals engaged in agriculture so Mr. Drumm has asked for the assistance of Purdue University in suggesting helpful materials that will need to be budgeted for. The budget must be ready to present to the State Board of Tax Commissioners in July.

The first item of business when the new library board is appointed in February will be to decide on a new name for the library.

The director explained that the library was already in the position that it needed additional funds in its operating balance to pay January's bills. Mr. Farrer made a motion to accept the Resolution that borrows \$30,000 from the Library Improvement Reserve Fund in a temporary loan. Mrs. Norris seconded the motion.

Mr. Drumm told the board members that Bernard Schuck had suggested that the library should make a place for a permanent display of St. Clair glass. It would be accessible to the public and since it is a big part of Elwood's history it is important that it be displayed publicly. Mr. Drumm will talk to St. Clairs and get their opinion.

The election of officers for 1987 was the next item on the agenda. Mrs. Norris made a motion to keep the same slate of officers from 1986. Mr. Farrer seconded the motion. The following are the 1987 officers: Tom Conner-president, Ed Pavese-vice president, Emma Copeland-secretary, and Betsy Herndon-treasurer.

Mr. Drumm said the library has tried a no fine situation for the past six months. It was not successful because more books were lost than when fines were charged. The library will go back to charging 10¢ a day per book overdue. Mr. Farrer made a motion to continue with the library's previous fine system. Mrs. Norris seconded the motion.

Mr. Farrer made a motion to give the library's staff and the staff of the branch libraries a bonus for their hard work. The taxes on the bonus money will be paid by the library. Mrs. Norris seconded the motion.

The director asked the board if a part time employee should receive paid holidays (only half of a day). According to the personnel policy a part time individual receives one half of a full time person's benefits after they have accrued 3,120 hours of work time. Mr. Farrer made a motion that a part time person who has accumulated 3,120 hours and receives part time benefits will be allowed paid holidays (half of a full time employee's day). Mrs. Norris seconded the motion.

Mr. Simmons made a motion to adjourn the meeting. Mrs. Norris seconded the motion.

*Emma Copeland, Secretary*

Proposal for:

Post Christmas Bonus for Elwood  
+ Branch Library Staff

Director - John Drumm \$100.00

\$ 50.00

\$ 50.00

\$ 50.00

\$ 50.00

\$ 50.00

\$ 50.00

\$ 50.00

\$ 50.00

\$ 10.00 each

Francis Robertson

Margaret Stiner

Lynn Ischay

Toni Maley

Joyce Sullivan

Queenie Cleaver

Shawn Heaton

Craig Stiner

Pages

Summitville:

Carolyn Lambertson

Carla Ellsworth

\$ 50.00

\$ 50.00

Frankton:

Barbara McAdams

Linda Kemper

\$ 50.00

\$ 50.00

No Taxes to be withheld - library to pay  
taxes as we did last year.

Tom Bowser

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## "RESOLUTION FOR LIBRARY APPROPRIATION

BE IT RESOLVED, by the Board of Trustees of the Elwood Public Library, Elwood, Indiana, that it is deemed necessary to have a transfer of funds to meet necessary expenses and it is deemed necessary to consider the following:

FROM: LIBRARY IMPROVEMENT RESERVE FUND \$30,000

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TO: LIBRARY OPERATING FUND \$30,000

BE IT FURHTER RESOLVED, by the Board of Trustees of the Elwood Public Library, Elwood, Indiana, that there is a sufficient amount of money in the funds above specified to make this transfer and reallocation.

The above resolution is hereby adopted this seventh day of January, 1987.

BOARD OF TRUSTEES OF THE ELWOOD  
PUBLIC LIBRARY, ELWOOD, INDIANA

BY:

Emma Copeland  
Lou Jean Nami  
Betty Stenon

Kenneth R. Simmons  
Edwin J. Powers  
Michael Egan


which resolution duly passed and unanimously carried and signed by all board members present.

This temporary loan must be repaid within the same year in which the loan is made. Minutes of the board meeting are on file in the safe.

C E R T I F I C A T E

I, THE UNDERSIGNED SECRETARY OF THE BOARD OF TRUSTEES OF THE ELWOOD PUBLIC LIBRARY, ELWOOD, MADISON COUNTY, INDIANA, DO HEREBY CERTIFY TO THE AUDITOR OF MADISON COUNTY THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDINGS HAD WITH RESPECT TO A TEMPORARY LOAN FROM THE LIRF FUND ADOPTED BY THE LIBRARY BOARD OF ELWOOD, MADIOSN COUNTY, INDIANA, AT THE MEETING HELD ON

DATED THIS SEVENTH DAY OF JANUARY, 1987.

  
Secretary of the Board of Trustees  
Elwood Public Library  
Elwood, Indiana

C E R T I F I C A T E

I, THE UNDERSIGNED COUNTY AUDIOT OF MADISON COUNTY, INDIANA, HEREBY CERTIFY TO THE STATE BOARD OF TAX COMMISSIONERS THAT THE ATTACHED IS A COMPLETE COPY OF THE TRANSCRIPT PF PROCEEDINGS FILED IN THIS OFFICE BY THE SECRETARY OF THE BOARD OF TRUSTEES OF THE ELWOOD PUBLIC LIBRARY, MADISON COUNTY, INDIANA, WITH RESPECT TO A TEMPORARY LOAN FROM THE LIRF FUND ADOPTED BY THE APPROPRIATING BODY OF SAID MUNICIPAL CORPORATION.

DATED THIS SEVENTH DAY OF JANUARY 1987

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AUDITOR OF MADISON COUNTY

The Library Board met as a Board of Finance Wednesday, January 7, 1987 at 7:30 p.m. in the library.

Attendance

Tom Conner . . . . . absent  
Emma Copeland. . . . . present  
Mike Farrer. . . . . present  
Betsy Herndon. . . . . present  
Edwin Pavese . . . . . present  
Lois Norris. . . . . present  
Ranny Simmons. . . . . present  
John Drumm, Director. present

In each odd-numbered year, libraries are required to designate official depositories for library funds. The library board met this evening for the purpose of organizing as a board of finance. Mr. Farrer made a motion to maintain the same slate of officers for the Board of Finance as the regular Library Board. Mrs. Norris seconded the motion. The Board of Finance sent invitations to the Security Bank, First National Bank, Union State Bank, and Heritage Federal. The board shall meet again in February for the purpose of designating public depositories for the ensuing two-year period.

Mr. Simmons made a motion to adjourn the meeting. Mrs. Norris seconded the motion.

*Emma Copeland, Secretary*



AGENDA

FEBRUARY 4, 1987

BOARD OF TRUSTEES MEETING

ELWOOD PUBLIC LIBRARY

1. Approval of minutes from the previous meeting.
2. Review January's statistics.
3. Thanks to retiring Board Members. (Mr. Farrer & Mr. Pavese)
4. Welcome to New Board Members. (Mr. Warner Morgan & Mrs. Bonnie Carpenter).

OLD BUSINESS

1. St. Clair Glass display.
2. Merger Library Demonstration Project - update.

NEW BUSINESS

1. Change of Corporate name.
2. Request permission to have current library in Summitville and Frankton inspected by engineer.
3. Possibility of purchase of both Frankton and Summitville building.
4. Remodeling of Frankton and Summitville Libraries.

. . . Next regular board meeting is March 4, 1987.

The Elwood Public Library Board met Wednesday, February 4th, at 7:00 p.m. in the library. The meeting was presided over by the president, Tom Conner.

Attendance

Tom Conner . . . . . present  
 Emma Copeland. . . . . present  
 Bonnie Carpenter . . . . . present  
 Betsy Herndon. . . . . present  
 Lois Norris. . . . . present  
 Warner Morgan. . . . . absent  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . . present

Mrs. Herndon made a motion to approve the minutes from the January board meeting. Mr. Simmons seconded the motion.

The director read the monthly reports as follows:

|                 | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|-----------------|---------------|-----------------|--------------------|
| Borrowers       | 4,585         | 1,740           | 870                |
| Circulation     | 6,491         | 1,277           | 821                |
| Book Stock      | 61,655        | 2,491           | 2,544              |
| Records Circ.   | 223           |                 |                    |
| Poster Circ.    |               |                 |                    |
| Cassette Circ.  | 78            |                 |                    |
| Video Cassette  | 287           | 26              |                    |
| Fines & Fees    | 48.25         | (42.00)         | (42.00)            |
| Copier Receipts | 130.00        |                 |                    |
| Interest        | 121.70        |                 |                    |
| VHS Receipts    | 310.00        |                 |                    |
| Lamination      | .50           |                 |                    |

Mr. Drumm thanked the retiring board members Mr. Farrer and Mr. Pavese, for their service on the library board. The director then welcomed the new board members, Mrs. Bonnie Carpenter and Mr. Warner Morgan.

The director explained that he had contacted St. Clair's about the possibility of donating a sampling of their glass for the library to use in a permanent display. There was no decision made, but Mr. Drumm will be in contact again.

Mr. Drumm gave the board members an update on the merging townships. Lafayette, Pipecreek, and Van Buren townships have already signed the official documents so have the towns of Frankton and Summitville. Duckcreek and Boone townships have yet to sign the papers, but technically the merger has gone through.

Mr. Drumm presented a proposal to the library board concerning the changing of the library's corporate name. The current name of the library does not adequately reflect the geographic boundaries of the new entity. The new name proposed shall be the North Madison County Public Library System, but the local names of the Elwood, Summitville, and Frankton libraries shall be kept. Mrs. Norris suggested tabling the vote on the proposal until Mr. Morgan is present.

The director has asked the current owners of both branch libraries if we could buy their buildings. Before more discussion on this idea Mr. Drumm would like to hire a Structural Engineer to check to see if the buildings are able to hold the weight of many books. Mr. Conner questioned the cost of a Structural Engineer since we may not be in the position of buying the buildings for a couple of years. The discussion was tabled until more information is obtained about the budget, the cost of the buildings, etc.

Since the branches will be federally funded until June 1988 the library will be saving half of the 1988 budget. Some of the surplus could be expended to remodel both of the branch libraries. Mr. Drumm explained that he had no idea of the cost of the remodeling or how much money would be available. It is just a possibility for now.

Mr. Drumm explained that there is a mini-grant in the amount of \$500 available to purchase materials for the library's Adult Literacy Program. If awarded the grant we could use \$200 giving \$150 to each branch library. Mrs. Herndon made a motion to apply for the grant. Mrs. Norris seconded the motion.

The director announced that the local teacher's credit union would welcome the library to join them. Mr. Drumm explained that there is no obligation and it only takes a letter from the board. The board members approved of the library joining the credit union since some staff members showed interest.

Mr. Drumm told the board members that Shawn Heaton will be leaving February 12th to assume a position at the Noblesville Library. We are now looking for a full-time employee that will aid Mrs. Robertson in her work cataloging the books for our library and the branches.

Since Mr. Pavese is no longer a member of the library board it was necessary to find a new person to serve as vice-president of the board. Mr. Conner made a motion to nominate Ranny Simmons to serve as vice president. Mrs. Norris seconded the motion.

Mrs. Norris made a motion to adjourn the meeting. Mr. Simmons seconded the motion.

*Emma Copeland, Secretary*

MINUTES OF MEETING OF THE BOARD OF FINANCE OF  
THE ELWOOD PUBLIC LIBRARY, ELWOOD, INDIANA

The Board of Finance of the Elwood Public Library, Elwood, Indiana, met at the library, at 7:00 p.m. on the fourth day of February, 1987, the members of the Board of Finance for the Elwood Public Library being present or absent as follows:

Present: Tom Conner, Emma Copeland, Betsy Herndon, Lois Norris,  
Ranny Simmons, Bonnie Carpenter, and John Drumm, Director

Absent: Warner Morgan

Said meeting was called to order and the following proceedings were held.

Mr. Conner, President of the Board of Finance, opened three proposals from public depositories: First National Bank of Madison County, Security Bank, and the First Savings & Loan Association of Central Indiana.

It was unanimously agreed by the Board of Finance to take up and consider the proposal and agreement submitted by the Security Bank, Elwood, Indiana, to act as depository of public funds of said Elwood Public Library.

The written proposal and agreement of the Security Bank, Elwood, Indiana, was introduced and read in said meeting and the following resolution was made by Betsy Herndon, a member of said Board:

"RESOLVED: That the proposal of the Security Bank, Elwood, Indiana, be, and it is hereby accepted, and said bank is hereby designated as depository under the laws of the State of Indiana, including the Depository Act, of 1937, for the following municipal corporation: Elwood Public Library, Elwood, Indiana."

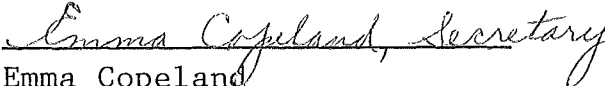
Said member moved that said resolution be passed and adopted. Mr. Simmons seconded said motion and upon a vote, said resolution was unanimously passed and adopted.

Upon motion being made and seconded, it was unanimously decided that Security Bank, Elwood, Indiana, be, and it is hereby named as depository to received funds for the Elwood Public Library pursuant to said resolution and the Librarian be, and he

is, hereby directed by the Board of Finance of the Elwood Public Library, Elwood, Indiana, to use the said Security Bank, Elwood, Indiana, as depository for public funds of the Elwood Public Library for the ensuing two years beginning on the third Monday in February, 1987 and ending on the third Monday in February, 1989, and thereafter until new depositories are accepted by said board.

The librarian is further directed that one copy of said proposal be filed with the Board of Finance, one copy be sent to the State Board of Depositories, and one copy be returned to said depository.

This being all the business to come before said meeting, the meeting was adjourned.

  
Emma Copeland  
Secretary

## "RESOLUTION FOR LIBRARY APPROPRIATION

BE IT RESOLVED, by the Board of Trustees of the Elwood Public Library, Elwood, Indiana, that it is deemed necessary to have a transfer of funds to meet necessary expenses and it is deemed necessary to consider the following:

FROM: LIBRARY IMPROVEMENT RESERVE FUND \$12,000

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TO: LIBRARY OPERATING FUND \$12,000

BE IT FURTHER RESOLVED, by the Board of Trustees of the Elwood Public Library, Elwood, Indiana, that there is sufficient amount of money in the funds above specified to make this transfer and reallocation.

The above resolution is hereby adopted this fourth day of March, 1987.

BOARD OF TRUSTEES OF THE ELWOOD  
PUBLIC LIBRARY, ELWOOD, INDIANA

BY:

*Louis Jay Harris*

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*J. E. Conner*

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*Emma Copeland*

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*Randy Simon*

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*William H. Hays*

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which resolution duly passed and unanimously carried and signed by all board members present.

This temporary loan must be repaid within the same year in which the loan is made. Minutes of the board meeting are on file in the safe.

C E R T I F I C A T E

I, THE UNDERSIGNED SECRETARY OF THE BOARD OF TRUSTEES OF THE ELWOOD PUBLIC LIBRARY, ELWOOD, MADISON COUNTY, INDIANA, DO HEREBY CERTIFY TO THE AUDITOR OF MADISON COUNTY THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDINGS HAD WITH RESPECT TO A TEMPORARY LOAN FROM THE LIRF FUND ADOPTED BY THE LIBRARY BOARD OF ELWOOD, MADISON COUNTY, INDIANA, AT THE MEETING HELD ON

DATED THIS FOURTH DAY OF MARCH, 1987.

Emma Copeland  
Secretary of the Board of Trustees  
Elwood Public Library  
Elwood, Indiana

C E R T I F I C A T E

I, THE UNDERSIGNED COUNTY AUDITOR OF MADISON COUNTY, INDIANA, HEREBY CERTIFY TO THE STATE BOARD OF TAX COMMISSIONERS THAT THE ATTACHED IS A COMPLETE COPY OF THE TRANSCRIPT OF PROCEEDINGS FILED IN THIS OFFICE BY THE SECRETARY OF THE BOARD OF TRUSTEES OF THE ELWOOD PUBLIC LIBRARY, MADISON COUNTY, INDIANA, WITH RESPECT TO A TEMPORARY LOAN FROM THE LIRF FUND ADOPTED BY THE APPROPRIATING BODAY OF SAID MUNICIPAL CORPORATION.

DATED THIS FOURTH DAY OF MARCH 1987

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Auditor of Madison County



AGENDA

March 4, 1987  
Board of Trustees Meeting  
Elwood Public Library

1. Approval of minutes from the previous meeting.
2. Review February's statistics.

OLD BUSINESS

1. Change of Corporate Name.
2. Library budget talks/Library project update.
3. Park Board appointment from the library.
4. St. Clair Glass display.
5. Letter to join the credit union for the library.

NEW BUSINESS

1. Architect review of Summitvile and Frankton Buildings.
2. Library Demonstration Project proposed budget for 1987/1988.

The Elwood Public Library Board met Wednesday, March 4th, at 7:00 p.m. in the library. The meeting was presided over by the president, Tom Conner.

Attendance

Tom Conner . . . . . present  
 Bonnie Carpenter . . . . . absent  
 Emma Copeland. . . . . present  
 Betsy Herndon. . . . . absent  
 Lois Norris. . . . . present  
 Warner Morgan. . . . . present  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . . present

Mr. Simmons made a motion to approve the minutes from the February board meeting. Mrs. Norris seconded the motion.

The director read the monthly report as follows:

|                     | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|---------------------|---------------|-----------------|--------------------|
| Borrowers           | 4,610         | 1,778           | 894                |
| Circulation         | 5,657         | 1,317           | 979                |
| Book Stock          | 62,133        | 2,559           | 2,671              |
| Records Circ.       | 191           |                 |                    |
| Poster Circ.        |               |                 |                    |
| Cassette Circ.      | 84            |                 |                    |
| Videocassette Circ. | 164           | 31              | 36                 |
| Fines & Fees        | 389.65        | (63.20)         | (63.20)            |
| Interest            | 80.68         |                 |                    |

Mr. Drumm again presented the proposal to the library board concerning the changing of the library's corporate name to the Northern Madison County Library System. The current name does not adequately reflect the geographic boundaries of the new entity. Mrs. Norris made a motion to accept the name change to the Northern Madison County Library System. Mr. Morgan seconded the motion. The local names of the Elwood, Summitville, and Frankton libraries shall be kept.

The director did announce that neither Union or Richland township joined the newly established library system. Just the five townships (Boone, Duckcreek, Lafayette, Pipecreek, and Van Buren) have joined the library system.

Mr. Drumm explained to the board that he is putting on the final touches to the 1987 LSCA grant. He is asking for a budget of \$145,000 which would raise the book budget from \$10,600 to \$48,475 and equipment from \$10,000 to \$20,000. The budget also includes funds that enable each branch to hire a part time person and money for a 5% increase in salary. This project has been very successful and Mr. Drumm feels that the library can prove that its requests are very legitimate especially since five townships have merged because the project would

have been considered successful if three townships had joined. Mr. Simmons made a motion to accept the LSCA grant for 1987. Mrs. Norris seconded the motion.

Mr. Drumm explained that he had again been in contact with St. Clair's about the possibility of donating a sampling of their glass for the library to use in a permanent display. The St. Clair's will finalize the plans with Mr. Schuck who was the originator of the idea. The director said there was a possibility of getting assistance for the cost of the display cabinet.

Every four years the library board is responsible for appointing an individual from the library board to the park board. The last appointee, Mr. Conner, is not interested in serving another term. Mrs. Copeland made a motion for Ranny Simmons to serve as the library's appointment to the park board. Mr. Morgan seconded the motion.

Mr. Drumm announced that he will be sending a letter on behalf of the library board to the local teacher's credit union stating that we are interested in joining them. There is no obligation and the library employees may join on a voluntary basis.

Mr. Ken Montgomery, an architect from Anderson, attended the board meeting to explain he would charge \$260 to inspect the buildings that house the Summitville and Frankton libraries and make a written report concerning his findings to the library board. He would be able to tell how much money it would take to remodel the libraries and the weight of books each could hold, etc. Mr. Morgan made a motion to hire Mr. Montgomery for \$260 to give his opinion on the branch buildings. Mrs. Norris seconded the motion. Mr. Montgomery felt it would be feasible to have the report completed by the April board meeting.

A resolution was presented to the board members concerning a temporary loan from LIRF in the amount of \$12,000 to the operating fund. This loan must be repaid before the end of the year. Mrs. Norris made a motion to accept the resolution. Mrs. Copeland seconded the motion.

A situation has come about where the library must go to a bank to borrow money until the June distribution of tax money becomes available to the library. The library has exhausted all other means of staying "afloat". Thus far we have borrowed \$42,000 from LIRF in a temporary loan and have asked for numerous advance tax draws from the Madison County Auditor. They have only been able to advance us \$2,000 since they have not collected any more than that. The auditor could not guarantee us that any more money would be available in March or April. After meeting the March expenditures we will be left with a near zero operating balance to continue for April, May, and June. Mr. Drumm asked for the library board's permission that he can proceed to ask

for a loan from Security Bank in the amount of \$22,000. This would help the library to operate through April and part of May when hopefully advance tax draws will be available to help supplement our operating balance. The board was in agreement for Mr. Drumm to take any action that he deemed necessary to obtain the funds necessary to operate on.

Mrs. Norris made a motion to adjourn the meeting. Mr. Simmons seconded the motion.

*Emma Copeland, Secretary*

# ELWOOD PUBLIC LIBRARY

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

124 NORTH 16th ST.  
ELWOOD, INDIANA  
46036 - 1598  
PHONE (317) 552-5001

Be it resolved by the Elwood Public Library Board that

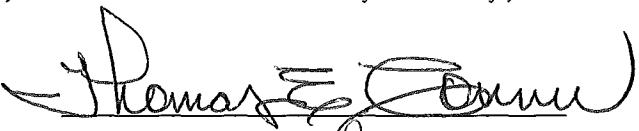
Whereas, the Elwood Public Library has merged with

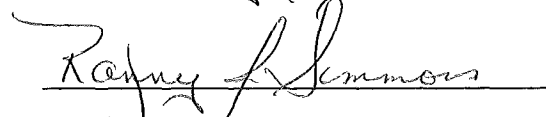
Pipecreek Township  
Boone Township  
Duck Creek Township  
Lafayette Township  
Van Buren Township  
Town of Summitville  
Town of Frankton and

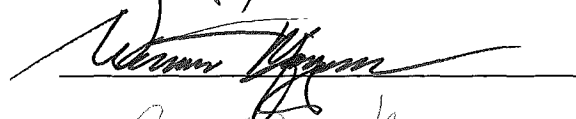
Whereas, the current name of the Library Corporation does not reflect the  
the geographic boundaries of the new entity, therefore

Be it resolved that: The new name of the Library Corporation shall be the  
North Madison County Public Library System and that the  
local names of the Elwood Public Library, the Summitville  
Community Library, the Frankton Community Library, shall  
be kept.

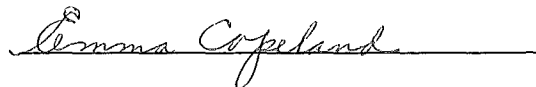
Approved March 4, 1987

  
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-SPECIAL BOARD MEETING-

The Elwood Public Library Board held a Special Board Meeting Wednesday, March 18th, at 6:30 p.m. to discuss the approval of the Tax Anticipation Time Warrant.

Attendance

|                              |         |
|------------------------------|---------|
| Bonnie Carpenter . . . . .   | present |
| Tom Conner . . . . .         | present |
| Emma Copeland. . . . .       | present |
| Betsy Herndon. . . . .       | present |
| Lois Norris. . . . .         | present |
| Warner Morgan. . . . .       | absent  |
| Ranny Simmons. . . . .       | present |
| John Drumm, Director . . . . | present |

Those board members present signed the Tax Anticipation Time Warrant to the amount of \$25,000.00 for operating costs. The temporary loan is at 7% interest until June 30, 1987. Mrs. Norris made a motion to accept the resolution adopting this loan. Mrs. Carpenter seconded the motion.

*Emma Copeland, Secretary*

AGENDA

April 8, 1987  
BOARD OF TRUSTEES MEETING  
ELWOOD PUBLIC LIBRARY

1. Approval of minutes from the previous meeting.
2. Review March's statistics.

OLD BUSINESS

1. Architect's report to the Board.
2. Budget Talks update.

NEW BUSINESS

1. Sources for low cost loans for building.
  2. Land for Summitville Library.
  3. Frankton Library - lease purchase option.
- . . . Next regular scheduled board meeting is May 6, 1987.

No. \_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY, INDIANA, TAX ANTICIPATION TIME WARRANT

OPERATING FUND

On the 30th day of June, 1987, North Madison County Public Library, Elwood, Indiana, promises to pay the bearer, at the office of the Bank the sum of Twenty Five Thousand (\$25,000.00), with interest thereon at the rate of seven (7%) per annum from the date thereof to maturity, payable out of and from taxes levied in the year 1986, payable in the year 1987, which taxes are now in course of collection (if payable from "other revenues" in anticipation of which the warrant is issued, so describe) for the Operating Fund. This warrant may be prepaid prior to maturity at the principal amount hereof plus accrued interest to the date of payment.

This Tax Anticipation Time Warrant is one of a series of warrants aggregating a sum of Twenty Five Thousand (\$25,000.00), exclusive of interest, evidencing a temporary loan in the total amount of Twenty Five Thousand (\$25,000.00).

Said temporary loan was authorized by an ordinance duly adopted by the Library Board of said public library, at a meeting thereof duly and legally convened and held on the 18th day of March, 1987, for the purpose of providing funds for the Operating Fund of said public library, in compliance with Section 20-14-3-8 of the Indiana Code.

The consideration of said warrant is a loan made to the public library in anticipation of taxes and other revenues for the current year for the Operating Fund and said taxes and other revenues are hereby specifically appropriated and pledged to the payment of this Tax Anticipation Time Warrant.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to the authorization, preparation, complete execution and delivery of said warrant have been done and performed as provided by law.

IN WITNESS WHEREOF, we have caused this warrant to be executed and have affixed the signatures of the members of the Library Board of Trustees of said public library, attested to by the Secretary, Board of Trustees this 18th day of March, 1987.

Thomas E. Conner  
Thomas E. Conner

Bonnie Carpenter  
Bonnie Carpenter

Randy Simmons  
Randy Simmons

Betsy Herndon  
Betsy Herndon

Emma Copeland  
Emma Copeland

Lois Norris  
Lois Norris

\_\_\_\_\_  
Warner Morgan

Members of the Library Board of Trustees,  
North Madison County Public Library, IN

Emma Copeland  
Secretary of the North Madison County Public Library Board

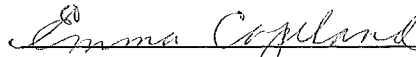




C E R T I F I C A T E

I, THE UNDERSIGNED EMMA COPELAND OF THE ELWOOD PUBLIC LIBRARY,  
MADISON COUNTY, INDIANA, DO HEREBY CERTIFY TO THE AUDIOTR OF MADISON COUNTY  
THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDINGS HAD WITH RESPECT  
TO THE TRANSFER OF MINEY ADOPTED BY THE LIBRARY BOARD OF MADISON COUNTY,  
INDIANA, AT A MEETING HELD ON APRIL 8th.

DATED THIS 8th DAY OF APRIL, 1987.

  
\_\_\_\_\_  
Emma Copeland, Secretary

C E R T I F I C A T E

I, THE UNDERSIGNED COUNTY AUDITOR OF MADISON COUNTY, INDIANA, HEREBY CERTIFY TO THE STATE BOARD OF TAX COMMISSIONERS THAT THE ATTACHED IS A COMPLETE COPY OF THE TRANSCRIPT OF PROCEEDINGS FILED IN THIS OFFICE BY THE SECRETARY OF THE BOARD OF TRUSTEES OF THE ELWOOD PUBLIC LIBRARY, MADISON COUNTY, INDIANA, WITH RESPECT TO THE TRANSFER OF FUNDS ADOPTED BY THE APPROPRIATING BODY OF SAID MUNICIPAL CORPORATION.

DATED THIS EIGHTH DAY OF APRIL 1987

---

AUDITOR OF MADISON COUNTY

The Elwood Public Library Board met Wednesday, April 8, 1987, at 7:00 p.m. in the meeting room. The meeting was presided over by the vice-president, Ranny Simmons.

Attendance

Bonnie Carpenter . . . . . absent  
 Tom Conner . . . . . absent  
 Emma Copeland. . . . . present  
 Betsy Herndon. . . . . absent  
 Lois Norris. . . . . present  
 Warner Morgan. . . . . present  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . . present

Mrs. Norris moved and Emma Copeland seconded that the minutes of the March board meeting be accepted. The motion carried.

Mr. Drumm read the monthly report as follows:

|                 | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|-----------------|---------------|-----------------|--------------------|
| Borrowers       | 4,606         | 1,588           | 918                |
| Circulation     | 6,152         | 1,440           | 1,241              |
| Book Stock      | 61,196        | 2,682           | 3,006              |
| Fines & Fees    | 158.08        | (123.25)        | (123.25)           |
| Copier Receipts | 464.37        |                 |                    |
| Interest        | 17.92         |                 |                    |
| VHS Receipts    | 219.00        |                 |                    |
| Lamination      | .90           |                 |                    |

The architect's report on the Summitville and Frankton libraries was reported and discussed by the board,

The Budget meeting will be held April 22nd at 7:00 p.m. in the library.

Mr. Drumm announced that he will investigate sources for low cost loans for building. Looking for land for the Summitville Library is also under consideration. He will report to the board when he obtains further information of the Frankton Library lease purchase option.

The director said that no library in Madison County received a literacy mini-grant of \$500.00 apparently because we are doing so well.

A library resolution transferring morey money into the Interest appropriation to cover the interest on the money borrowed from the bank was accepted by motion by Lois Norris. The motion was seconded by Emma Copeland.

The Library will be having a booksale in the meeting room from April 9th-April 16th.

Mr. Drumm mentioned that he would like to "clean out the attic". The coke machine was one item mentioned and he plans to check with Mr. Pavese to see if the Baptist Church is still interested in purchasing it.

Mr. Schuck has talked with the St. Clairs about a possible display. Lois Norris offered to contact the family as to what they have in mind. Lois suggested that a letter be sent to the St. Clairs indicating the board's interest.

Motion for adjournment was made by Mr. Morgan and seconded by Lois Norris.

*Emma Copeland, Secretary*

EXECUTIVE SESSION

The Library Board met immediately following the regular monthly board meeting in an Executive Session.

Attendance

|                                |         |
|--------------------------------|---------|
| Bonnie Carpenter . . . . .     | absent  |
| Tom Conner . . . . .           | absent  |
| Emma Copeland . . . . .        | present |
| Betsy Herndon . . . . .        | absent  |
| Lois Norris . . . . .          | present |
| Warner Morgan . . . . .        | present |
| Ranny Simmons . . . . .        | present |
| John Drumm, Director . . . . . | present |

Mr. Drumm mentioned that there is land available at Summitville. It has been made known that at least 1/2 acre might be available for educational purposes. The owner of the land is not known. The township may still have legal title.

Mr. Morgan gave descriptions of two sites in downtown Summitville. There is a room below the Masonic Temple, but it has been empty for sometime. Mr. Morgan will inquire as to what the Masons might consider.

The discussion about the Sprague lease rental agreement was discussed and agreed that it seemed "salty". Mr. Drumm plans to check on the Harper Furniture building.

The time for another special executive meeting will be set at the April 22nd budget meeting.

Mr. Warner made a motion to adjourn the meeting. Mrs. Copeland seconded the motion.

*Emma Copeland, Secretary*

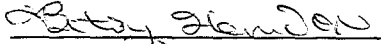
# ELWOOD PUBLIC LIBRARY

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

124 NORTH 16th ST.  
ELWOOD, INDIANA  
46036 - 1598  
PHONE (317) 552-5001

April 9, 1987

I grant my permission for the bookkeeper of the Elwood Public Library,  
Lynn Ischay, to use my signature stamp at the April board meeting.  
I am unable to attend and my signature is needed on the checks.

  
Betsy Herndon  
Library Board Treasurer

AGENDA

MAY 6, 1987

BOARD OF TRUSTEES MEETING  
ELWOOD PUBLIC LIBRARY

1. Approval of minutes from the previous meeting.
2. Review April's statistics.

OLD BUSINESS

1. St. Clair glass display.

NEW BUSINESS

1. Budget Clinic for libraries.
2. Set date for Budget Committee Meeting.

. . . Next regular scheduled board meeting is June 3, 1987.



The North Madison County Public Library System Board met Wednesday, May 6th, at 7:00 p.m. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . . absent  
Tom Conner . . . . . present  
Emma Copeland. . . . . present  
Betsy Herndon. . . . . present  
Warner Morgan. . . . . present  
Lois Norris. . . . . absent  
Ranny Simmons. . . . . present  
John Drumm, Director . . . . . present

Mr. Morgan made a motion to accept April's board minutes.  
Ranny Simmons seconded the motion.

Mr. Drumm read the monthly reports as follows:

|                 | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|-----------------|---------------|-----------------|--------------------|
| Borrowers       | 4,570         | 1,626           | 935                |
| Book Stock      | 61,296        | 2,800           | 3,106              |
| Circulation     | 4,723         | 1,218           | 953                |
| Records         | 221           |                 |                    |
| Cassettes       | 29            |                 |                    |
| Video Cassettes | 103           | 19              | 21                 |
| Fines & Fees    | 159.26        | (99.30)         | (99.30)            |
| Copier Receipts | 46.90         |                 |                    |
| Booksale        | 135.00        |                 |                    |

The director read the quarterly report to the board that he sent to the State Library concerning the continuing progress of the branches. He also informed the board members that the 1,000 sq. ft. addition at the Frankton library looks really nice.

St. Clair's will aid in establishing a permanent display of their glass by donating one of each item they make. The library will make sure the display is housed in a well lit cabinet. The glass collection will be appraised and then insured accordingly.

The Vocational building will begin on the construction of the display cabinets for the miniatures donated by Robert Ray this month.

Mr. Drumm announced that the annual budget clinic will be held at New Castle, June 3rd. Reservations must be made by May 26th. Anyone interested in attending is welcome.

The director announced that the Budget Committee needs one or two more meetings to finish up. The budget must be ready in July and then it needs to be officially approved before the State Board of Tax Commissioners before it is published. The library board members unanimously agreed to change the board meetings temporarily to the first Monday of the month. The Budget Committee will meet June 8th after the regular board meeting.

Mr. Drumm suggested that the library hire a CPA to review the library's financial position to see if it is feasible for the branches to build. He already contacted Bob Savage who would charge a flat rate of \$350-\$400. The board members felt that this rate was high and suggested getting other estimates. The CPA will let us know where we are with our finances.

Mr. Morgan made a motion to adjourn the meeting. Ranny Simmons seconded the motion.

EXECUTIVE MEETING

The North Madison County Public Library System Board met at 7:30 p.m. after the regular scheduled board meeting for an Executive meeting.

Attendance

- Bonnie Carpenter . . . . . present
- Tom Conner . . . . . present
- Emma Copeland . . . . . present
- Betsy Herndon . . . . . present
- Warner Morgan . . . . . present
- Lois Norris . . . . . absent
- Ranny Simmons . . . . . present
- John Drumm, Director . . . . . present

Mr. Drumm received an unsolicited bid from Brink's about an alarm system for the library.

The topic of alarm systems was discussed two years ago and was rejected because the cost was prohibitive. Brink's bid was \$889 a year with a \$20 maintenance fee each month. The system offers an intrusion/anti-vandal detector. It also offers fire protection such as around the boiler, kitchen, etc. Mr. Drumm felt that the system is very efficient and hard to detect. If the alarm is triggered the signal goes to their headquarters and then to our police department. The board suggested getting estimates on other alarm systems offered.

Mr. Morgan made a motion to adjourn the meeting. Mr. Simmons seconded the motion.

Agenda

June 8, 1987 7:00 p.m.

Board of Trustees Meeting

North Madison County Public Library System

1. Approval of minutes from the previous meeting.
2. Review May's statistics.

Old Business

1. Display cases.
2. Update of budget clinic information.

New Business

1. Proposal for new time of day for monthly meeting.
2. Proposal that some of the board meetings be held in the Frankton and Summerville Community Libraries.
3. Money proposed for staff education must be moved to a different account.
4. Window shades for the Summitville library.

Our bookkeeper had a little girl/ Megan Elizabeth Ischay born May 19,  
6 lb, 3 oz 22in.

The North Madison County Public Library System Board met Monday, June 8th, at 7:00 p.m. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . . present  
 Tom Conner . . . . . present  
 Emma Copeland. . . . . present  
 Betsy Herndon. . . . . present  
 Warner Morgan. . . . . absent  
 Lois Norris. . . . . present  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . . . . present

Ranny Simmons made a motion to accept May's board minutes. Lois Norris seconded the motion.

Mr. Drumm read the monthly reports as follows:

|                 | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|-----------------|---------------|-----------------|--------------------|
| Borrowers       | 4,598         | 1,643           | 946                |
| Book Stock      | 42,920        | 2,880           | 2,949              |
| Circulation     | 4,272         | 1,012           | 611                |
| Records         | 130           | -               | -                  |
| Cassettes       | 46            | -               | -                  |
| Video Cassettes | 87            | 13              | 41                 |
| Fines & Fees    | 142.40        | (85.95)         | (85.95)            |
| Copier Receipts | 123.43        | -               | -                  |
| VHS Receipts    | 101.00        | -               | -                  |
| Misc.           | 195.33        | -               | -                  |

The director reported that the library's \$140,000 budget is currently under consideration. There is a very good chance that the library will receive a majority of the grant money that was asked for.

Mr. Drumm told the board members that the vocational school came in May and measured for a display case for the miniatures donated by Bob Ray and the recently donated St. Clair glass collection. They promised something will be built within the next 30-40 days. The display cabinet for the glass collection will be 24" wide, double tiered, and will fit on a desk top.

Mr. Drumm, Ranny Simmons, and Emma Copeland attended the annual Budget Meeting at New Castle May 26th. The director found out that the library would be receiving \$1,027.28 in state distribution. By September 1987 smoking will be prohibited in public buildings. This change is legislation won't actually affect the library since we already prohibit smoking in the building. There was also a change in the Open Door Law which states that the library board cannot meet in an executive session when discussing employee's salaries. Mr. Drumm said he will need to talk with the library's lawyer, Mike Farrer, to get his interpretation.

The board members discussed changing the board meetings to a different night and time on a trial basis. The new time unanimously selected was the first Monday of the month at 5:30 p.m. The meeting will be changed to the second Monday if the first Monday falls on the first. Mr. Drumm had suggested that some of the board meetings be held at the Frankton and Summitville libraries.

In the proposed budget Mr. Drumm had set aside a sum of money to pay for the education of the branch library's staff. According to the state library the budgeted money must be put into salaries because they have difficulty in obtaining money to pay for education. All four ladies are prepared to begin college this fall. The library must have a minimum of four people certified.

The Summitville branch library had felt it was important that window blinds be purchased for their large front windows. After finding that the cost would be \$450 installed for two windows they decided that they would rather forgo this expense and purchase a paperback spinner instead.

Mr. Drumm reported that it had recently been brought to his attention that the library had very few patrons come in on Saturday afternoons. A count of patrons that used the library on Saturday afternoons for the month of March was 1,149 compared to those 419 patrons that used the library in May. After much discussion Mrs. Norris made a motion of opening the library from 9-1 on Saturdays for the following three months: June, July, and August on a trial basis. Mrs. Carpenter seconded the motion. Mrs. Herndon opposed the motion.

Mr. Simmons made a motion to adjourn the meeting. Mrs. Carpenter seconded the motion.

AGENDA

July 6, 1987

BOARD OF TRUSTEES MEETING  
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

1. Approval of minutes from previous meeting.
2. Review June's statistics.

OLD BUSINESS

1. Staff Education money.
2. Loan repaid to bank.

NEW BUSINESS

1. Library Earthquake insurance.
2. Written to Textron Foundation for grant request for micro-film reader printer.
3. Magic show for children in the library's summer programs.
4. Received proposal to purchase gas company building for \$45,000.

The North Madison County Public Library System Board met Monday, July 6th, at 5:30 p.m. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . . absent  
 Tom Conner . . . . . present  
 Emma Copeland. . . . . absent  
 Betsy Herndon. . . . . present  
 Warner Morgan. . . . . present  
 Lois Norris. . . . . present  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . . . present

Mrs. Norris made a motion to accept the June board minutes. Mr. Morgan seconded the motion.

Mr. Drumm read the monthly reports as follows:

|                   | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|-------------------|---------------|-----------------|--------------------|
| Borrowers         | 4,606         | 1,704           | 970                |
| Book Stock        | 61,323        | 2,954           | 3,415              |
| Circulation-Books | 5,276         | 1,804           | 882                |
| Records           | 225           | -               | -                  |
| Cassettes         | 58            | -               | -                  |
| Video Cassettes   | 142           | 34              | 31                 |
| Fines & Fees      | 111.20        | (117.89)        | (117.89)           |
| Copier Receipts   | 373.90        | -               | -                  |
| VHS Receipts      | 88.00         | -               | -                  |
| Misc.             | 77.55         | -               | -                  |

The director reported that a public institution cannot pay for staff education as a benefit. The funds must come from salaries. The cost for one semester would be \$240 for each person. There will be four ladies from the branches going and Glenna Stewart from our library. Transportation costs will be paid at 20¢ per mile. Mrs. Norris made a motion for the staff's education to be paid from salaries. The library will also pay the taxes on this money. Mr. Morgan seconded the motion.

Mr. Drumm announced that the library was able to pay the \$25,000 loan from Security Bank. The library paid \$369.20 to Security Bank in interest.

The director has checked into purchasing earthquake insurance for the library since the recent tremor occurred. John Burnette said that all three libraries would be able to get earthquake insurance for an annual premium of \$200. Mr. Conner felt that the insurance was almost too reasonable and suggested that Mr. Drumm get something in writing before a final decision is made.



The Textron Foundation supplies money to worthwhile charitable organizations such as a public library. A letter has been written requesting \$7,000 to purchase a micro-reader printer for the library.

There will be a magician performing for the children at the library August 8th. Mr. Drumm said that he has received many letters of recommendation from surrounding area libraries.

Mr. Drumm announced to the board members that he has received a response from the letter he wrote concerning the purchase of the Gas Company building located diagonally from the library. The building is 5,000 square feet and they are asking \$45,000 for it.

Mrs. Norris made a motion to transfer \$30,000 from LIRF into the Operating Fund to serve as an operating balance until the December tax settlement. The loan will be repaid before December 31, 1987. Mr. Simmons seconded the motion.

Mrs. Herndon made a motion to adjourn the meeting. Mrs. Norris seconded the motion.

"RESOLUTION FOR LIBRARY APPROPRIATION

BE IT RESOLVED, by the Board of Trustees of the Northern Madison County Public Library System, Elwood, Indiana, that it is deemed necessary to have a transfer of funds to meet necessary expenses and it is deemed necessary to consider the following:

FROM: LIBRARY IMPROVEMENT RESERVE FUND \$30,000

TO: LIBRARY OPERATING FUND \$30,000

BE IT FURTHER RESOLVED, by the Board of Trustees of the Northern Madison County Public Library System, Elwood, Indiana, that there is a sufficient amount of money in the funds above specified to make this transfer and reallocation.

The above resolution is hereby adopted this sixth day of July, 1987.

BOARD OF TRUSTEES OF THE NORTH  
MADISON COUNTY PUBLIC LIBRARY SYSTEM

BY:

Thomas E. Gannon  
Ranney J. Summers  
William W. Maguire

Lois Jean Harris  
Betsy Gendler  
\_\_\_\_\_  
\_\_\_\_\_

which resolution duly passed and unanimously carried and signed by all board members present.

This temporary loan must be repaid within the same year in which the loan is made. Minutes of the board meeting are on file in the safe.

## C E R T I F I C A T E

I, THE UNDERSIGNED SECRETARY OF THE BOARD OF TRUSTEES OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, ELWOOD, MADISON COUNTY, INDIANA, DO HEREBY CERTIFY TO THE AUDITOR OF MADISON COUNTY THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDINGS HAD WITH RESPECT TO A TEMPORARY LOAN FROM LIRF FUND ADOPTED BY THE LIBRARY BOARD OF ELWOOD, MADISON COUNTY, INDIANA, AT THE MEETING HELD ON

DATED THIS SIXTH DAY OF JULY, 1987.

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Secretary of the Board of Trustees  
North Madison County Public Library System  
Elwood, IN

C E R T I F I C A T E

I, THE UNDERSIGNED COUNTY AUDITOR OF MADISON COUNTY, INDIANA, HEREBY CERTIFY TO THE STATE BOARD OF TAX COMMISSIONERS THAT THE ATTACHED IS A COMPLETE COPY OF THE TRANSCRIPT OF PROCEEDINGS FILED IN THIS OFFICE BY THE SECRETARY OF THE BOARD OF TRUSTEES OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYTEM, MADISON COUNTY, INDIANA, WITH RESPECT TO A TEMPORARY LOAN FROM THE LIRF FUND ADOPTED BY THE APPROPRIATING BODY OF SAID MUNICIPAL CORPORATION.

DATED THIS SIXTH DAY OF JULY, 1987

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Auditor of Madison County

AGENDA

August 3, 1987

BOARD OF TRUSTEES MEETING  
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

1. Approval of minutes from previous meeting.
2. Review July's statistics.

OLD BUSINESS

1. Library Budget Update.
2. LSCA money for next year.

NEW BUSINESS

1. Salary Schedule Adjustment.
2. Budget Approval and signing for advertising.

The August board meeting will be held Monday, August 3, at 5:30 p.m.

The North Madison County Public Library System Board met Wednesday, August 12th, at 5:30 p.m. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . . absent  
 Tom Conner . . . . . present  
 Emma Copeland. . . . . absent  
 Betsy Herndon. . . . . present  
 Warner Morgan. . . . . absent  
 Lois Norris. . . . . present  
 Ranny Simmons. . . . . present  
 John Drumm, Director . . . . present

Mrs. Norris made a motion to approve the July board minutes.  
 Mr. Simmons seconded the motion.

Mr. Drumm read the monthly reports as follows:

|                  | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|------------------|---------------|-----------------|--------------------|
| Borrowers        | 4,773         | 1,728           | 984                |
| Book Stock       | 61,405        | 3,027           | 3,463              |
| Book Circulation | 5,525         | 1,654           | 882                |
| Records          | 158           | -               | -                  |
| Cassettes        | -             | -               | -                  |
| Video Cassettes  | 132           | 19              | 25                 |
| Fines & Fees     | 74.75         | -               | -                  |
| Copier Receipts  | 50.60         | -               | -                  |
| VHS Receipts     | 139.00        | -               | -                  |
| Interest         | 89.94         | -               | -                  |

Mr. Drumm reported that he and Mr. Conner went before the State Board of Tax Commissioners with the library's 1988 budget and was not cut a single penny. \$247,965 will be raised by property taxes and the new tax rate will be 33.4 cents.

The LSCA grant for October '87 to June '88 was approved in the amount of \$70,000. Mrs. Herndon made a motion that authorizes Mr. Drumm to sign as an agent for the LSCA grant. Ranny Simmons seconded the motion.

The director explained that the library was recently audited by the State Board of Accounts and everything was found acceptable except for a few minor details. One of the problems that arose concerned the bonuses that the board gave the staff both in 1985 and in February of 1987. According to Library Law bonuses are not allowed and it is also defined as misreporting to the IRS when the library board pays for the taxes. The auditor suggested correcting the situation for this year by increasing salaries by .05 retroactive to January 1987.

From that increase subtract the taxes paid by the library. This would also include those employees that are no longer employed at the library. Mrs. Norris made a motion to increase salaries by a nickel to rectify any problems that the February bonus caused. Mrs. Herndon seconded the motion. More discussions will be held at the September board meeting on how to correct the situation in 1985.

A resolution was presented to the library board asking to increase the salaries of the five people that will be attending Ball State University this fall. Each salary will be raised by \$960 for one year, August 1, 1987 to July 31, 1988, due to the special responsibilities and duties that they will undertake by attending classes. The following are the employees affected by this increase: Carolyn Lambertson, Carla Elsworth, Summitville; Barbara McQuitty, Linda Kemper, Frankton; and Glenna Stewart, Elwood. Mrs. Norris made a motion to increase the salaries of those people attending Ball State University for the library be \$960 due to their extra duties. Ranny Simmons seconded the motion.

Mr. Drumm presented the 1988 budget to the board members. Due to an increase in assessed valuation and receiving approximately \$6,000 more in county option income tax the total for the budget was \$289,183 with a tax rate of .334. Mrs. Norris made a motion to publish the Notice to Taxpayers using these figures. Ranny Simmons seconded the motion. The budget will be advertised the 22nd and 29th of August. The public hearing will be held September 2nd at 5:30 p.m. and the regular board meeting will be held September 9th at 5:30 p.m. at which time the 1988 budget will be adopted,

Mr. Drumm reported that since the branch employees will be attending evening classes the summer hours will continue until the end of September. For the remainder of the months part time employees will be hired to work in the evenings.

Mrs. Norris made a motion to adjourn the meeting. Ranny Simmons seconded the motion.

BOARD RESOLUTION

For the position of Librarian and Assistant Librarian at Summitville and Frankton Community Libraries and Assistant Cataloger at the Elwood Public Library that \$960 be added to the salary schedules of these individuals as compensation for increased duties and responsibilities. Effective August 1, 1987.

This will remain in effect for the duration of the special duties and responsibilities.

|                    |                     |             |
|--------------------|---------------------|-------------|
| Carolyn Lambertson | Librarian           | Summitville |
| Carla Elsworth     | Assistant Librarian | Summitville |
| Barbara McAdams    | Librarian           | Frankton    |
| Linda Kemper       | Assistant Librarian | Frankton    |
| Glenna Stewart     | Assistant Cataloger | Elwood      |

Approved by the board member at the August 12th board members.

Lois Jean Harris

Fanny J. Summers

Thomas E. Gorman

\_\_\_\_\_

Betty Gaudin

\_\_\_\_\_

\_\_\_\_\_

The increase in salary schedule will be effective from August 1, 1987 to August 31, 1988. The \$960 will be divided evenly over the twelve months for each individual.



NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD MEETING

SEPTEMBER 9, 1987

AGENDA

OLD BUSINESS

1. Approval of budget.
2. Proposal to pay full time employees PERF to take place in January 1988.

NEW BUSINESS

1. Carpeting for Francie's office.
2. Computer upgrade bids.
3. Letters to schools about automation cooperation.
4. Propose that November Board meeting be in Summitville.
5. Board needs to decide if day and time are satisfactory.
6. Proposal for 5% raise for all staff for next year - Frankton & Summitville for October 1987.

The North Madison County Public Library System Board met Wednesday, September 9th, at 5:30 p.m. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . . present  
Tom Conner . . . . . present  
Emma Copeland. . . . . present  
Betsy Herndon. . . . . present  
Warner Morgan. . . . . absent  
Lois Norris. . . . . present  
Ranny Simmons. . . . . present  
John Drumm, Director . . . . . present

Mr. Drumm read the monthly reports as follows:

|                  | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|------------------|---------------|-----------------|--------------------|
| Borrowers        | 4,787         | 1,751           | 999                |
| Book Stock       | 61,455        | 3,201           | 3,601              |
| Book Circulation | 4,832         | 1,286           | 823                |
| Records          | 140           |                 |                    |
| Cassettes        | 63            |                 |                    |
| Video Cassettes  | 87            | 24              | 23                 |
| Fines & Fees     | 123.55        |                 |                    |
| Copier Receipts  | 29.00         |                 |                    |
| VHS Receipts     | 146.00        |                 |                    |
| Interest         | 152.68        |                 |                    |

Bonnie Carpenter made a motion to approve the August board minutes.

Mr. Simmons seconded the motion. The motion carried.

Mr. Drumm presented the 1988 budget to the library board in the amount of \$289,183. Mrs. Norris moved to adopt the 1988 budget and Bonnie Carpenter seconded the motion. The motion was carried.

The director explained that the warranty on the telephone system will soon be up for renewal. There are two options to consider. Business day which would be \$4.50 per phone unit and \$13.60 for around the clock. Action will be taken later on a decision.

Discussion of purchasing carpeting for Francie's office was next on the agenda. Alexander's made a bid of \$633.44 for new carpeting. Part of the carpeting bill will be paid from a grant received from the reciprocal borrowing program. Mrs. Norris made a motion to accept the bid from Alexander's. Mrs. Herndon seconded the motion and made the suggestion that Alexander's try laying the carpet without a seam. The motion carried.

PAYROLL SCHEDULE FOR 1988

| <u>NAME</u>        | <u>PERCENTAGE<br/>INCREASE</u> | <u>1987<br/>SALARY</u> | <u>1988<br/>SALARY</u> |
|--------------------|--------------------------------|------------------------|------------------------|
| Drumm              | 5%                             | 22,363<br>10.75        | 23,482<br>11.29        |
| Stiner             | 5%                             | 11,509<br>5.53         | 12,085<br>5.81         |
| Robertson          | 5%                             | 11,509<br>5.53         | 12,085<br>5.81         |
| Heaton             | 20.25%                         | 10,400<br>5.00         | 12,500<br>6.01         |
| Sullivan           | 5%                             | 9,360.00<br>4.50       | 9,828<br>4.73          |
| Maley              | 5%                             | 10,400<br>5.00         | 10,920<br>5.25         |
| Stewart            | 5%                             | 7,500<br>3.60          | 7,875<br>3.79          |
| Cleaver            | 5%                             | 3.48                   | 3.65                   |
| Shepard            | 5%                             | 3.35                   | 3.52                   |
| Stiner (Custodian) | 5%                             | 4.32                   | 4.54                   |
| Pages              | 0%                             | 3.40                   | 3.40                   |

NORTH MADISON COUNTY LIBRARY BOARD

Thomas E. Conner  
Bonnie Carpenter  
Randy J. Simmons

Bobby Gordon  
Paul Jean Harris  
Emma Copeland

The Library Board unanimously agreed to hold the library board meetings at 5:30 p.m. on the first Monday of the month. The October meeting will be held at Summitville and will be October 5th at 5:30. A car will be leaving the Elwood library at 5:00 p.m.

A resolution was presented to the Library Board members that would increase each employee's salary by .05 an hour retroactive to January 1, 1987. This pay increase will then be used to subtract the taxes that were wrongfully paid by the Library Board on the February 1987 bonuses. The five ladies attending Ball State University were given a \$40.00 increase per paycheck beginning August 1, 1987 to help defer the expense of paying tuition. They were hoping for a bigger increase since they actually received a smaller net amount after the taxes were subtracted causing them to pay a small portion of their tuition themselves. Mr. Conner wanted Mr. Drumm to find out if educational expense is tax deductible. Mrs. Carpenter moved to adopt the board resolution concerning the retroactive pay increase. Mrs. Norris seconded the motion.

Mr. Drumm has learned it is legal for the library to pay full-time employees PERF to take place in January 1988. Total of 9 full-time employees. The cost would be approximately \$4,000 per year. This would constitute a 3½ % raise for the employee. To be brought up again when raises are discussed.

The director presented a proposal for a 5% raise for all staff members for 1988. The pay increase for the staff members of the Frankton and Summitville libraries will become effective October 1987. This increase will be covered by the LSCA Grant. Mrs. Herndon made a motion to grant a 5% increase to all staff members and Mrs. Carpenter seconded the motion.

After more discussion concerning earthquake insurance for the three libraries it was decided that Mr. Drumm will check on cost for our building. The library will get insurance for the Summitville and Frankton libraries if the cost is not prohibitive.

Mr. Drumm presented two bids that would upgrade our computer. The two bids were \$2,500 and \$2,700, very comparable. The bids were from Computerland and CBM.

The director has sent out letters to the schools about automation cooperation. He will check again with the schools.

Mr. Simmons made a motion to adjourn the meeting and Mrs. Carpenter seconded the motion.

*Emma Copeland, Secretary*

No. \_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY, INDIANA, TAX ANTICIPATION TIME WARRANT

OPERATING FUND

On the 30th day of December, 1987, North Madison County Public Library, Elwood, Indiana, promises to pay SECURITY BANK, at the office of the Bank the sum of Twenty Five Thousand (\$25,000.00) Dollars, with interest thereon at the rate of 7 % per annum from the date thereof to maturity, payable out of and from taxes levied in the year 1986, payable in the year 1987, which taxes are now in course of collection (if payable from "other revenues" in anticipation of which the warrant is issued, so describe) for the Operating Fund. This warrant may be prepaid prior to maturity at the principal amount hereof plus accrued interest to the date of payment.

This Tax Anticipation Time Warrant is one of a series of warrants aggregating a sum of Twenty Five Thousand (\$25,000.00) Dollars, exclusive of interest, evidencing a temporary loan in the total amount of Twenty Five Thousand (\$25,000.00) Dollars.

Said temporary loan was authorized by an ordinance duly adopted by the Library Board of said public library, at a meeting thereof duly and legally convened and held on the 5th day of October, 1987, for the purpose of providing funds for the Operating Fund of said public library, in compliance with Section 20-14-3-8 of the Indiana Code.

The consideration of said warrant is a loan made to the public library in anticipation of taxes and other revenues for the current year for the Operating Fund and said taxes and other revenues are hereby specifically appropriated and pledged to the payment of this Tax Anticipation Time Warrant.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to the authorization, preparation, complete execution and delivery of said warrant have been done and performed as provided by law.

IN WITNESS WHEREOF, we have caused this warrant to be executed and have affixed the signatures of the members of the Library Board of Trustees of said public library, attested to by the Secretary, Board of Trustees this \_\_\_\_\_ day of October, 1987.

Thomas E. Conner  
THOMAS E. CONNER

Bonnie Carpenter  
BONNIE CARPENTER

Randy Simmons  
RANDY SIMMONS

BETSY HERNDON

Emma Copeland  
EMMA COPELAND

Lois Norris  
LOIS NORRIS

Members of the Library Board of Trustees,  
North Madison County Public Library, IN

NER MORGAN

Emma Copeland  
SECRETARY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY BOARD

NORTH MADISON COUNTY PUBLIC LIBRARY  
SYSTEM BOARD MEETING

OCTOBER 5, 1987

AGENDA

1. Approval of minutes from the previous meeting.
2. Review September's statistics.

OLD BUSINESS

NEW BUSINESS

1. Bank Loan \$25,000
2. Letter to schools on automation proposal.
3. Microfilm Reader-Printer. - Textron proposal.
4. Computer upgrade proposals.
5. Earthquake and Computer equipment insurance.
6. 1985 Bonus.
7. Education Expense.

. . . Next meeting will be held November 2nd . . .

The October 5th board meeting will be held at the Frankton Library. We will meet at 5:00 p.m. at the Elwood Library for the trip over.

The North Madison County Public Library System Board met Monday, October 5th, at 5:30 p.m. at the Frankton Community Library. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . .present  
 Tom Conner . . . . .present  
 Emma Copeland. . . . .present  
 Betsy Herndon. . . . .absent  
 Warner Morgan. . . . .absent  
 Lois Norris. . . . .present  
 Ranny Simmons. . . . .present  
 John Drumm, Director . . . . .present

Mr. Drumm read the monthly reports as follows:

|                  | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|------------------|---------------|-----------------|--------------------|
| Borrowers        | 4,844         | 1,778           | 1,009              |
| Book Stock       | 43,283        | 3,409           | 3,341              |
| Book Circulation | 5,191         | 1,291           | 655                |
| Records          | 97            | -               | -                  |
| Cassettes        | 51            | -               | -                  |
| Video Cassettes  | 170           | 13              | 21                 |
| Fines & Fees     | 104.65        |                 |                    |
| Copier Receipts  | 275.90        |                 |                    |
| VHS Receipts     | 151.00        |                 |                    |
| Interest         | 102.06        |                 |                    |

Mrs. Norris made a motion to approve the September's board minutes. Mrs. Carpenter seconded the motion. The motion carried.

Mr. Drumm reported that the monthly payments from the LSCA grant will not be arriving until December. Until that time the library will be paying the branches bills, but this money will be reimbursed when the grant payments begin arriving.

At the end of September the Library Operating Fund had a balance of \$7,000. The library's Attorney has drawn up a Tax Anticipated Time Warrant for \$25,000 from Security Bank. The interest is still 7% same as we paid on the library's loan in May. Ranny Simmons made a motion for the library to borrow \$25,000 from Security Bank in order to help the library operate for the remainder of the year. Lois Norris seconded the motion.

Mr. Drumm reported he has sent letters to the surrounding three school corporations concerning an automation proposal. The library director said that it would be possible to put the library's collection on one software disc. If the schools participated it would be easy access for all school kids. It would take several years to put the library's card catalog on a compact disc, but would be very beneficial to all.

The library's request for Textron Corporation to donate money to purchase a micro-reader/printer is still being considered by Textron. Textron has never donated money to any public institution before and are uncertain how long it will take. Mr. Drumm also reported that someone has stolen the lens from our microfilm reader and it is inoperable until we find it or if we find a replacement. The machine is at least 30 years old.

The director told the board members that the standard software program does not fit into our accounting needs and the library is looking into some of the different programs. A company out of Houston, Texas will send the library software for demonstration.

Burnette's Insurance reported that earthquake insurance would be \$200 per year for all three libraries. This would be Elwood's contents and building and the contents for the Frankton and Summitville's libraries.

Mr. Simmons made a motion to adjourn the meeting and Mrs. Carpenter seconded the motion.



LIBRARY APPROPRIATION RESOLUTION

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various unctions of the North Madison County Public Library System: Now, Therefore:

Sec. 1. Be it resolved by the Library Board of the North Madison County Public Library System, Madison County, Indiana, that for the expense of the Public Library the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

ADDITIONAL APPROPRIATION

|      |                         |            |
|------|-------------------------|------------|
| (To) | 1. PERSONAL SERVICES    |            |
|      | 11 Salary of Librarian  | \$3,170.00 |
|      | 12 Salary of Assistants | 3,730.00   |
|      | 2. SUPPLIES             |            |
|      | 22 Operating Supplies   | 100.00     |
|      | 3. CAPITAL OUTLAYS      |            |
|      | 43 Books                | 3,300.00   |
|      | TOTAL                   | 10,300.00  |

Sec. 2. Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

|        |                               |           |
|--------|-------------------------------|-----------|
| (From) | 1. SUPPLIES                   |           |
|        | 24 Other Supplies             | \$ 800.00 |
|        | 2. OTHER SERVICES AND CHARGES |           |
|        | 30 Services, Cont.            | 1,000.00  |
|        | 34 Insurance                  | 3,100.00  |
|        | 35 Utilities                  | 1,500.00  |

37 Rents \$100.00

3. CAPITAL OUTLAYS

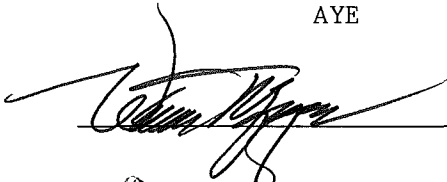
42 Furniture & Equipment \$3,800.00

TOTAL \$10,300.00

Presented to North Madison County Public Library System Board read in full and adopted this ninth day of November, 1987 by the following aye and nay vote.

AYE

NAY

  
 \_\_\_\_\_  
 Emma Copeland  
 \_\_\_\_\_  
 Kenny Simmons  
 \_\_\_\_\_  
 Thomas E. Fournier  
 \_\_\_\_\_  
 Bonnie Carpenter  
 \_\_\_\_\_  
 Betty Anderson  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
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ATTEST: Emma Copeland  
SECRETARY OF THE LIBRARY BOARD

LIBRARY APPROPRIATION RESOLUTION

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the North Madison County Public Library System; Now, Therefore:

Sec. 1. Be it resolved by the Library Board of the North Madison County Public Library System, Madison County, Indiana, that for the expenses of the Public Library the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

|                        | <u>AMOUNT APPROPRIATED</u> |
|------------------------|----------------------------|
| LIBRARY OPERATING FUND | \$10,300.00                |
|                        | <hr/>                      |
| TOTAL                  | \$10,300.00                |

Presented to the North Madison County Public Library System Board, read in full and adopted this 7th day of December, 1987, by the following aye and nay vote.

| AYE                     | NAY   |
|-------------------------|-------|
| <u>Thomas E. Connor</u> | _____ |
| <u>Ronny Summers</u>    | _____ |
| <u>Emma Copeland</u>    | _____ |
| <u>Paul For Harris</u>  | _____ |
| _____                   | _____ |
| _____                   | _____ |

ATTEST: Emma Copeland  
SECRETARY, LIBRARY BOARD

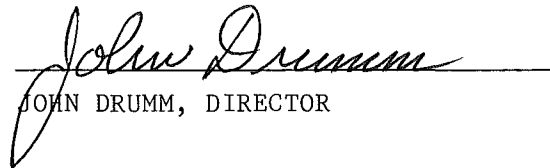
PROOF OF POSTING OF NOTICE OF ADDITIONAL APPROPRIATIONS

I, JOHN DRUMM, DIRECTOR OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA, HEREBY CERTIFY THAT ON NOVEMBER , L(\*&, I DID POST IN THREE (3) PUBLIC PLACES LOCATED IN SAID MUNICIPAL CORPORATION A COPY OF THE NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS, WHICH NOTICE WAS IN THE FORM ATTACHED HERETO AND MADE A PART HEREOF.

I FURTHER CERTIFY THAT SAID NOTICE WAS POSTED IN EACH OF THE FOLLOWINGPLACES:

- (1) ELWOOD PUBLIC LIBRARY
- (2) UNITED STATES POST OFFICE ELWOOD
- (3) ELWOOD CITY BUILDING

DATED THIS NINTH DAY OF NOVEMBER, 1987.

  
JOHN DRUMM, DIRECTOR

C E R T I F I C A T E

I, THE UNDERSIGNED EMMA COPELAND OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA, DO HEREBY CERTIFY TO THE AUDITOR OF MADISON THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDING HAD WITH TO RESPECT TO ADDITIONAL APPROPRIATIONS ADOPTED BY THE LIBRARY BOARD OF MADISON COUNTY, INDIANA, AT A MEETING HELD ON DECEMBER 7TH.

DATED THIS 7th DAY OF DECEMBER, 1987.

  
Secretary

The North Madison County Public Library System Board met Monday, 9 November, 1987, at 5:30 p.m. at the Summitville Community Library. The meeting was presided over by the president, Tom Conner.

Attendance

Bonnie Carpenter . . . . .present  
 Tom Conner . . . . .present  
 Emma Copeland. . . . .present  
 Betsy Herndon. . . . .present  
 Warner Morgan. . . . .present  
 Lois Norris. . . . .absent  
 Ranny Simmons. . . . .present  
 John Drumm, Director . . . . .present

Mr. Drumm read the monthly report as follows:

|                  | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|------------------|---------------|-----------------|--------------------|
| Borrowers        | 4,961         | 1,789           | 1,392              |
| Book Stock       | 43,364        | 3,697           | 3,934              |
| Book Circulation | 6,207         | 1,394           | 929                |
| Records          | -             | -               | -                  |
| Cassettes        | -             | -               | -                  |
| Video Cassettes  | 7             | 4               | -                  |
| Fines & Fees     | 197.10        | 21.40           | 48.00              |
| Copier Receipts  | 29.30         |                 |                    |
| VHS Receipts     | 183.00        |                 |                    |
| Interest         | 63.31         |                 |                    |

Mr. Drumm reported that the LSCA Grant money that we were to receive for the fiscal year 1987-1988 has been reduced by 8.50%, resulting in a cut of \$5,950.00 from the anticipated \$70,000.00. Elwood's expected revenue was decreased from \$289,000.00 to 280,000.00.

Due to cash flow problems, an additional \$10,000.00 loan from Security Bank is needed to help the library operate through to the end of the year. The interest rate is still at 7.00%. Mr. Simmons made the motion to approve the loan - Mr.

Morgan seconded the motion.

Mr. Drumm proposed a salary schedule which would include a range-classification system according to education, experience, etc., indicating that we need to have a policy in writing.

Mr. Drumm, Carolyn Lambertson, Barbara McAdams, and Shawn Heaton attended the M.F.L.A. Conference in Indianapolis this past month, and concluded that the meeting was beneficial to all three libraries.

Mrs. Carpenter made a motion to adjourn the meeting and Mr. Simmons seconded the motion.

The North Madison County Public Library System Board met Monday, 7th December, at 5:30 p.m. at the Elwood Public Library. The meeting was presided over by the president, Tom Conner.

Attendance

|                                |         |
|--------------------------------|---------|
| Bonnie Carpenter . . . . .     | absent  |
| Tom Conner . . . . .           | present |
| Emma Copeland. . . . .         | present |
| Betsy Herndon. . . . .         | absent  |
| Warner Morgan. . . . .         | absent  |
| Lois Norris. . . . .           | present |
| Ranny Simmons. . . . .         | present |
| John Drumm, Director . . . . . | present |

Mr. Drumm read the monthly report as follows:

|                  | <u>Elwood</u> | <u>Frankton</u> | <u>Summitville</u> |
|------------------|---------------|-----------------|--------------------|
| Borrowers        | 5,009         | 1,887           | 1,433              |
| Book Stock       | 43,457        | 3,767           | 3,971              |
| Book Circulation | 4,817         |                 |                    |
| Records          | -             | -               | -                  |
| Cassettes        | -             | -               | -                  |
| Video Cassettes  | 4             | 3               | 6                  |
| Fines and Fees   | 90.15         | 34.35           | -                  |
| Copier Receipts  | 112.70        |                 |                    |
| VHS Receipts     | 168.00        |                 |                    |
| Interest         | 84.04         |                 |                    |

Mrs. Norris made a motion to approve the November minutes. The motion carried.

Mr. Drumm reported that the library needs a salary schedule and job classification in writing in order to meet state specifications. An example of these will be given to the board at the next meeting. The State also requires that a percentage of employees be certified. These specifications went into effect 1 July 1987. The library is working toward meeting the certification requirements by educating the staff.

Mr. Drumm reported that residents of Jackson Township have shown an interest in merging with Elwood and the branches and proposed extending library service to the township from 7 December 1987 to 7 December 1988 free of charge. Mrs. Copeland made a motion to extend library service to Jackson Township and Mrs. Norris seconded the motion. The motion carried.

Mr. Simmons made a motion to approve the transfer of additional appropriation money. Mrs. Copeland seconded the motion and the motion carried.

Mr. Drumm next raised the question as to whether or not an employee who leaves his job but then later return would retain his vacation benefits. Mr. Drumm said that in one instance an employee quit and later returned and his benefits were returned to him as if he had never quit his job. The board tabled action on the police until next month's meeting since three of the board members were not present.

In order to continue operating through the end of the year, the library had to borrow an

additional \$10,000.00 from Security Bank at the rate of 7.00%. The loan will be repaid by the 31 December when the December tax settlement and LSCA Grant money arrives.

Mr. Simmons made a motion to adjourn the meeting and Mrs. Norris seconded. The motion carried.

*Emma Copeland, Secretary*



No. \_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, INDIANA, TAX ANTICIPATION TIME WARRANT

OPERATING FUND

ON the 30th day of December, 1987, North Madison County Public Library, Elwood, Indiana, promises to pay SECURITY BANK, at the office of the Bank the sum of TEN THOUSAND (\$10,000.00) DOLLARS, WITH INTEREST THEREON AT THE RATE OF \_\_\_\_\_% PER ANNUM FROM THE DATE THEREOF TO MATURITY, PAYABLE OUT OF AND FROM TAXES LEVIED IN THE YEAR 1987, WHICH TAXES ARE NOW IN COURSE OF COLLECTION ( IF PAYABLE FROM "OTHER REVENUES" IN ANTICIPATION OF WHICH THE WARRANT IS ISSUED, SO DESCRIBE) FOR THE OPERATING FUND. THIS WARRANT MAY BE PREPAID PRIOR TO MATURITY AT THE PRINCIPAL AMOUNT HEREOF PLUS ACCRUED INTEREST TO THE DATE OF PAYMENT.

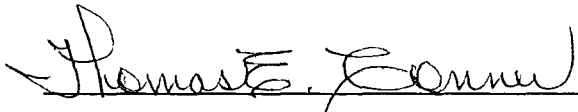
THIS TAX ANTICIPATION TIME WARRANT IS ONE OF A SERIES OF WARRANTS AGGREGATING A SUM OF TEN THOUSAND (10,000.00) DOLLARS, EXCLUSIVE OF INTEREST, EVIDENCING A TEMPORARY LOAN IN THE TOTAL AMOUNT OF TEN THOUSAND (10,000.00) DOLLARS.

SAID TEMPORARY LOAN WAS AUTHORIZED BY AN ORDINANCE DULY ADOPTED BY THE LIBRARY BOARD OF SAID PUBLIC LIBRARY, AT A MEETING THEREOF DULY AND LEGALLY CONVENED AND HELD ON THE 9th DAY OF NOVEMBER, 1987, FOR THE PURPOSE OF PROVIDING FUNDS FOR THE OPERATING FUND OF SAID PUBLIC LIBRARY, IN COMPLIANCE WITH SECTION 20-14-3-8 OF THE INDIANA CODE.


THE CONSIDERATION OF SAID WARRANT IS A LOAN MADE TO THE PUBLIC LIBRARY IN ANTICIPATION OF TAXES AND OTHER REVENUES FOR THE CURRENT YEAR FOR THE OPERATING FUND AND SAID TAXES AND OTHER REVENUES ARE HEREBY SPECIFICALLY APPROPRIATED AND PLEDGED TO THE PAYMENT OF THIS TAX ANTICIPATED TIME WARRANT.

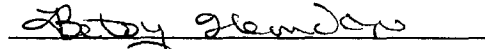
IT IS HEREBY CERTIFIED AND RECITED THAT ALL ACTS, CONDITIONS AND THINGS REQUIRED TO BE DONE PRECEDENT TO THE AUTHORIZATION, PREPARATION, COMPLETE EXECUTION AND DELIVERY OF SAID WARRANT HAVE BEEN DONE AND PERFORMED AS PROVIDED BY LAW.

IN WITNESS WHEREOF, WE HAVE CAUSED THIS WARRANT TO BE EXECUTED AND HAVE AFFIXED SIGNATURES OF THE BOARD MEMBERS OF THE LIBRARY BOARD OF TRUSTEES OF SAID PUBLIC LIBRARY, ATTESTED TO BY THE SECRETARY, BOARD OF TRUSTEES THIS 9th DAY OF NOVEMBER, 1987.

  
THOMAS E. CONNER

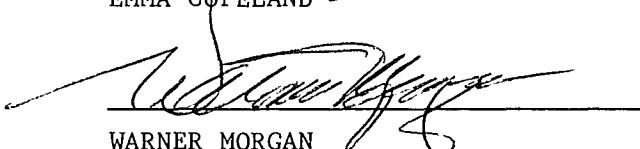
  
BONNIE CARPENTER

  
RANNY SIMMONS

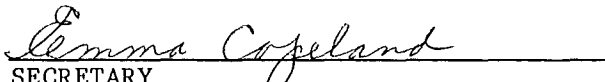
  
BETSY HERNDON

  
EMMA COPELAND

\_\_\_\_\_  
LOIS NORRIS

  
WARNER MORGAN

MEMBERS OF THE LIBRARY BOARD OF  
TRUSTEES, NORTH MADISON COUNTY  
PUBLIC LIBRARY, IN.

  
SECRETARY

C E R T I F I C A T E

I, THE UNDERSIGNED COUNTY AUDITOR OF MADISON COUNTY, INDIANA, HEREBY CERTIFY TO THE STATE BOARD OF TAX COMMISSIONERS THAT THE ATTACHED IS A COMPLETE COPY OF THE TRANSCRIPT OF PROCEEDING FILED IN THIS OFFICE BY THE SECRETARY OF THE BOARD OF TRUSTEES OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA, WITH RESPECT TO ADDITIONAL APPROPRIATIONS ADOPTED BY THE APPROPRIATING BODY OF SAID MUNICIPAL CORPORATION.

1987

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AUDITOR OF MADISON COUNTY