| Year 2018 | Assessment of facilities, services, technology, and operations | | | |
|---|---|---|---|---|
| | **Currently Have/Need**<br><br>*[list facility, service or operations item]* | **Required by Standards**<br><br>*[list corresponding standard]* | **Identified by Community Needs**<br>*[compliance level will not be used]* | **Indiana Public Library Standards**<br><br>Compliance |
| **Facilities** | | | | |
| Main Facility, Both Branches | Handicap accessible doors | compliance with Americans with Disabilities Act | | X |
| Main Facility, Both Branches | Handicap accessible parking spaces | compliance with Americans with Disabilities Act | | X |
| Main Facility, Both Branches | Handicap accessible Entrance | compliance with Americans with Disabilities Act | | X |
| Main Facility, Both Branches | Main facility and both branches now have fiber installed which meets our community needs. | Appropriate Internet connection speed to meet community needs | | X |
| Main Facility, Both Branches | Each facility has a telephone with number listed in phone book, fax and copier | Telephone, fax and copier | | X |
| **Services** | | | | |
| Adult Services | One full-time adult services librarian, certified (main) Two full-time branch managers, certified offering adult, youth and children's services (branches) | Programs and reference services offered by a qualified individual holding the appropriate librarian certificate | | X |
| Youth Adult Services | One full-time youth services librarian, certified offering young adult and children programming (main)Two full-time branch managers, certified offering adult, youth and children's services (branches) | Programs and reference services offered by a qualified individual holding the appropriate librarian certificate | | X |

| Children Services | One full-time youth services librarian, certified offering young adult and children programming (main)Two full-time branch managers, certified offering adult, youth and children's services (branches) | Programs and reference services offered by a qualified individual holding the appropriate librarian certificate | | X |

| Year 2018 | Assessment of facilities, services, technology, and operations | | | |
|---|---|---|---|---|
| | **Currently Have/Need**<br><br>*[list facility, service or operations item]* | **Required by Standards**<br><br>*[list corresponding standard]* | **Identified by Community Needs**<br>*[compliance level will not be used]* | **Indiana Public Library Standards**<br><br>**Compliance** |
| **Services cont.** | | | | |
| Adult, Young Adult and Children Services | Each age group has space for acquistion, organization and loan of age appropriate collection. | Acquisition, organization, loan and space for collection of items for adult, young adult and children | | X |
| Community Partners | Current partners: Elwood and Frankton school corporations, nursing homes in Elwood and Summitville, Northern Madison County Drug Coalition, Hamilton-Boone-Madison Special Services Cooperative, Elwood Chamber of Commerce - Glass Festival and Home Health and Garden Show, Frankton Heritage Days, Summitville October Fest, FSSA IMPACT program | Collaboration with other Community Partners (Long Range Plan) | | X |
| Library Sponsored Programming | Provided 738 library sponsored programs in 2017 | A minimum of 12 programs per system per year required | | X |
| Collection Development | Spent 9.6% of operating budget on collection development and collection was made available during open hours | Spend at least 8% of operating fund expenditures for library collections and available during open hours | | X |

| | Currently Have/Need | Required by Standards | Identified by Community Needs | Indiana Public Library Standards Compliance |
|---|---|---|---|---|
| Resource Sharing – Delivery Service | We participate in the statewide delivery service managed by ISL from our main facility three days per week and one day delivery to each of our branches. | Participate in the statewide delivery service managed by ISL with a minimum of 1 day per week for each 2,000 packages shipped and received | | X |

| Year 2018 | Assessment of facilities, services, technology, and operations | | | |
|---|---|---|---|---|
| | **Currently Have/Need**<br><br>*[list facility, service or operations item]* | **Required by Standards**<br><br>*[list corresponding standard]* | **Identified by Community Needs**<br>*[compliance level will not be used]* | **Indiana Public Library Standards**<br><br>**Compliance** |
| **Services cont.** | | | | |
| Interlibrary Loan Service | We are a member of the Statewide Reciprocal Borrowing List and have a Reciprocal Borrowing Agreement with the Fairmount Public Library. | Interlibrary Loan is free of charge and each library must participate in at least one of these programs: Statewide Reciprocal Borrowing, OCLC Resource Sharing and Local Reciprocal Borrowing | | X |
| Library Partnerships | We are a member of Evergreen Indiana and SRCS (Statewide Remote Circulation System). | Collaboration with other Public Libraries and ILS and online catalog (Long Range Plan) | | X |
| **Technology** | | | | |
| Broadband Internet Access with Wi-Fi Access Main Facility and Both Branches | Elwood, Frankton and Summitville branches have fiber installed and Wi-Fi access throughout the buildings. | The library shall provide public access computers and wireless access at an appropriate Internet connection speed to meet the needs of its community. | | X |
| Public Access Computers | 59 public access computers, Wi-Fi (main and branches), scanner (main and branches) | | | X |

| | Currently Have/Need | Required by Standards | Identified by Community Needs | Indiana Public Library Standards Compliance |
|---|---|---|---|---|
| Website | Website with Hours of Operation, physical addresses, maps for each fixed location, phone numbers, e-mail addresses, access to free electronic resources (INSPIRE), library policies, Access to library's catalog and calendar of events updated monthly | Operation, physical addresses, maps for each fixed location, phone numbers, e-mail addresses, a link to inspire.in.gov, library policies, access to library's catalog and calendar of events updated monthly. | | X |

| Year 2018 | Assessment of facilities, services, technology, and operations | | | |
|---|---|---|---|---|
| | **Currently Have/Need**<br><br>*[list facility, service or operations item]* | **Required by Standards**<br><br>*[list corresponding standard]* | **Identified by Community Needs**<br>*[compliance level will not be used]* | **Indiana Public Library Standards**<br><br>**Compliance** |
| **Operations** | | | | |
| Hours Open | Main facility open 51 hours per week; each branch open 46 hours per week, each location open 4 evening hours and main facility open 1 weekend day | Class B - 40 hours per week, 2 evening and 1 weekend day | | X |
| Means of Communication | Telephone listed in the library's name, answering machine with library's hours, e-mail address, copy and fax machines (main and branches) | Telephone listed in the library's name, answering machine with library's hours, e-mail address, copy and fax machines at each fixed location | | X |