

Jan. 7, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present, — Mr. Clyde, Miss Coe, Mrs. King, Dr. Brown, and Miss Dickerson.

The minutes of the previous meeting were read and approved.

Mr. Clyde announced that Mr. Boston had resigned as library trustee, since he is now a member of the school board. Miss Coe was elected as president to succeed Mr. Boston.

Bills were read and allowed.

The librarian's report was read and accepted and it was moved that it be placed on file.

There being no further business the meeting adjourned.

Margaret Dickerson, Sec.

Feb. 4, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present, — Mr. Clyde M. S. Armfield, Miss Cor. Mrs. King, and Miss Dickerson.

The minutes of the previous meeting were read and approved.

Miss Cor. Mrs. King, and Mrs. Armfield audited the financial report of Dr. Brown and approved the report.

Mr. Clyde announced that after a meeting with a committee for an inter-state library meeting, Dayton, Ohio was selected as the place for this meeting. It will be held next October.

Bills were read and allowed, the total amount being \$225.01, including salaries. The Librarian's report showed an increase in circulation. It was moved and seconded that the Librarian's report be accepted and made a part of the record. The motion carried.

The yearly report was given by Miss Snow. According to a new system, instituted by the Library Commission, the yearly report is to be sent in, in January, for the preceding year. Therefore this report includes half of the year which was included in

the report sent in in July. It was moved and seconded that the report be accepted and placed on file. The report showed sixty-nine cents per capita for population for running the library.

There being no further business the meeting adjourned.

Margaret Dickerson, Sec.

Copy of Report of H. M. Brown,
Treasurer of Elwood Public
Library, —

Balance Jan. 10, 1929 Certificate	
Deposit Elwood State Bank, \$519.55	
Interest to Jan. 10, 1930	20.78
Balance Jan. 10, 1930	540.33

(signed) H. M. Brown, treas.
Approved by Auditing Com.

Belle J. King
Mary J. Cor
Effie Armfield

Feb. 4, 1930.

Feb. 25, 1930.

A called meeting of the Trustees of the Elwood Public Library was held for the purpose of considering the purchase of a picture, "The old mill-yard" by J. Otis Adams. The picture was brought from Muncie by Mr. Brown, of the Indiana State Normal. The members present approved the purchase at a cost of \$150. The meeting then adjourned.

Margaret Dickerson, Sec.

March 4, 1930.

As there was not a quorum of the members of the Elwood Public Library Board in March, no meeting was held.

Margaret Dickerson, Sec.

April 1, 1930.

The board of Trustees of the Elwood Public Library met with the following members present, Mr. Clyde Miss Cov, Mrs. Armfield, Mrs. King, Mr. Coble, Dr. Brown, Mrs. Howard Horn, the successor of Mr. Boston, and Miss Dickerson.

The minutes of the previous meeting were read and approved.

The motion was made, as to a communication regarding the endowment of the Elwood Public Library, that the letter be placed on file. The motion carried. Miss Snow was instructed to write that that we do not have an endowment.

At a called meeting, Feb. 25, the board approved the purchase of an oil painting by Otis Adams, entitled, "The old mill-yard."

At the meeting April 1, it was moved by Mrs. Armfield and seconded by Miss Cov that we purchase the picture at a cost of \$150. The motion carried, \$165 having been drawn from the special gift fund to pay for picture and cover cost of framing. Mr. Mason framed the picture for \$10, therefore the remaining \$5 left from this ap-

appropriation is to be returned to the fund.

Mr. Clyde reported that the trees had been sprayed and locks fixed. Dr. Brown made a motion which was seconded by Mr. Coble, that the bill be paid. The motion was carried.

Mrs. Armfield moved that the Department Clubs be permitted to put on their cooking demonstration in the library April 3 and 4. Mr. Coble seconded the motion. The motion was carried.

Bills amounting to \$437.90 were read and allowed. This was aside from salaries.

The Librarian's report was read and accepted. It showed an increase in circulation in Elwood and Frankton. The motion was made that it be made a part of the record. The motion carried.

Miss Snow read the yearly report for 1929, which showed much progress during the past year. It was moved that the report be accepted and played on file.

Six hundred High School lockers have been inspected with the result that 45 stolen books were found. These people are to pay 50¢ fine, be deprived of the use of the library for a month and a letter sent to

the parents.

Miss Snow has been asked to make a talk on the subject, "Does the public understand the catalogue?" at the District Meeting at Wabash May 15. Mr. Stone moved that the library be closed on that date so that the library staff can attend. Mrs. Armfield seconded the motion. The motion carried.

Miss Snow spoke of the books in the library, "Reading with a Purpose."

There being no further business the meeting adjourned.

Margaret Dickerson, Sec.

May 6, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present: — Mr. Clyde, Dr. Brown, Miss Cox, Mrs. Hamfield, and Mrs. Horn.

The secretary being absent, the reading of the minutes of the previous meeting was dispensed with, on the order of the president.

The president read a communication in regard to the district meeting at Khabzsh and the program to be given there May 15. Miss Cox made a motion to send the librarian and two assistants and at least two board members to the district meeting, and to have the librarian give a report of the meeting at the next board meeting. The motion was seconded and carried.

The suggestion was made by the librarian that someone should be hired to clean the walls, both up stairs and down. The president is to secure bids from various sources on this proposition and submit them for the consideration of the board members at the June meeting.

The motion was made, seconded, and carried that Mr. Clyde take out \$1,500 worth of fire insurance on the books and furniture of the Frankton Branch Library.

Mrs. Horn thanked the

librarian and members of the board for the courtesy extended to the Indiana General Service Company during the cooking school April 3-5.

The suggestion was made that Oscar Smith be hired to fix the window locks, since the librarian reported that between four and five dollars were stolen from the cash drawer between nine o'clock Saturday evening, April 19 and five o'clock April 21. Entrance was gained by raising a window of the basement.

The librarian told of having attended the Ohio Valley Regional catalogers' meeting at Indianapolis April 12.

It was regularly moved and seconded that the librarian's report be accepted and placed on file. The report showed that there was a grand total circulation of 6158 books during April, a gain of 398 over that of a year ago and 265 over two years ago. Bills for the month amounting to \$54.17 were allowed.

Mr. Clyde reported on the tentative program of the Indiana Ohio Librarian and Trustees' meeting to be held in Dayton, Ohio October 15-17.

There being no further business the meeting adjourned.
Lucile Snow, Sec. pro tem.

June 3, 1930

The Board of Trustees of the Elwood Public Library met with the following members present, - Mr. Clyde, Mrs. King, Dr. Brown, Mr. Horn, and Miss Dickerson.

The minutes of the previous meeting were read and approved.

Mr. Clyde reported that Barkdull & Sidwell, have made a bid of \$55 for cleaning walls of library. It was moved by Mr. Horn and seconded by Dr. Brown that we accept the bid. The motion carried. It was agreed that the same cleaners be engaged to clean woodwork in the highest part of the library and Joe Ball to clean the lower parts. Miss Snow was instructed to get John Whiteman to varnish the front door.

Bills amounting to \$55.80 were allowed.

The librarian's report showed a total circulation of 4186 for the month, a gain of 123 over the circulation of a year ago. The report was accepted to be placed on file.

Miss Snow and Mr. Clyde gave interesting accounts of the District meeting at Tabash.

There being no further business the meeting adjourned.

Margaret Dickerson, Sec.

July 1, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present, - Mr. Clyde, Mrs. Armfield, Dr. Brown, Mr. Horn, Miss Dickerson, Mr. Coble, and Mr. Gooding.

The minutes of the previous meeting were read and approved.

Mr. Clyde reported that the library had been satisfactorily cleaned and the cleaners paid. He reported progress on the front door. The bushes and trees have been sprayed.

The summer schedule is now in force, the library closing at 6 o'clock.

Bills amounting to \$188.62 aside from salaries, were allowed.

The librarian's report was accepted to be placed on file. The report showed a total circulation of 4700.

Mrs. Armfield said she would give to the library, two McSuffey readers. It was regularly moved that the books be accepted and Mrs. Armfield given a vote of thanks.

Miss Snow reported that a number of books were returned barrel week, one of them having been out two years. Mr. Patchet is repairing some chairs.

The librarian and staff have practically completed the inventory.

There being no further business, the meeting adjourned.
Margaret Dickerson Sec.

Aug. 5, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present - Miss Cox, Mrs. Armfield, Mr. Clyde, Dr. Brown, Mr. Horn, ^{Mr. Cobb} and Miss Dickerson.

The minutes of the previous meeting were read and approved.

It was regularly moved and seconded that Miss Snow's salary be increased to \$140 a month, beginning with September. The motion was carried.

It was taken by consent that the budget for the coming year be presented at the next meeting.

It was regularly moved and seconded that \$100 be transferred from the equipment fund to the insurance fund. The motion was carried.

Bills amounting to \$564.⁰⁴ were allowed.

4,295 was the total circulation for July. The report was accepted to be placed on file.

There being no further business the meeting adjourned.
Margaret Dickerson
Secretary.

Sept. 2, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present. — Miss Cox, Mrs. Armfield, Mr. Horn, and Miss Dickerson.

In the absence of Mr. Clyde, Miss Cox presided as president.

The minutes of the previous meeting were read and approved.

Mr. Horn made a resolution that \$100 be transferred from the equipment fund to the current charge fund same to be used to purchase additional insurance on library. His resolution is to cover motion, passed in the regular meeting of August 5th. The resolution passed unanimously.

The accompanying budget for the coming year was presented and passed upon favorably.

It was regularly moved and seconded that Miss Snow be given authority to award bid for magazines to the lowest bidder during the month. The motion was carried.

It was agreed that Mrs. Armfield, Mr. Clyde, Miss Snow, and any other board members that could go, attend the Library meeting at Dayton, in October, expenses to be paid by the library board.

Bills amounting to \$616.67 were read and allowed.

Miss Snow's report was accepted to be placed on file. It showed a total circulation of 4893.

There being no further business, the meeting adjourned.

Margaret Dickerson, Sec.

Oct. 7, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present - Mr. Clyde, Mr. Cople, Mr. Gooding, Mrs. Armfield, and Miss Cox.

The minutes of the previous meeting were read and approved.

Miss Snow reported that the magazine contract had been let to the Mayfair Agency for the sum of \$41.95.

It was reported that ventilators had been ordered for windows.

The librarian's report of expenditures, etc. was received with approval and placed on file.

The report on circulation showed congratulatory gains for the time included.

Miss Powell's Story Hour was reported to be attracting numbers of children.

Among communications it was interesting to note that a Chicago Library book had been found among ours and returned to that city.

There being no further business the meeting adjourned.

Mary E. Cox, Acting Secretary.
Margaret Dickerson, Secretary.

Nov. 7, 1930.

The Board of Trustees of the Elwood Public Library met with the following members present - Mr. Clyde, Mr. Gooding, Dr. Brown, Mr. Horn, Mrs. King, and Miss Cox.

The minutes of the previous meeting were read, corrected, and approved.

A communication received from Pierre Haynes with reference to his gift to the library as a memorial to his father, George Haynes, was read. The interesting correspondence was ordered placed on file.

A brief report of a session at the Dayton Library Convention was made by Miss Snow. She was followed by Mr. Clyde who spoke of personalities at the meeting along with comments on a few of the lectures and incidents. Mrs. Armfield, who was to make a full report being absent, her discussion was deferred until the December meeting.

Miss Snow then read her report of expenditures, which on a motion of Mr. Horn were allowed and ordered paid.

The book report and report of the monthly circulation in Elwood and Trapheton showed a large percentage of gain over

the same month last year. On a motion of Dr. Brown, approval was made.

The election of officers was next in order. The election resulted as follows:—

President - Mr. Clyde.

Vice-president - Candidates, Mr. Horn and Miss Cox, resulting in a tie. Miss Cox withdrew and the vote of the entire board was cast for Mr. Horn.

Treasurer - Dr. Brown was re-elected by acclamation.

Secretary - Miss Dickerson was unanimously elected.

There being no further business, the meeting adjourned.

Mary E. Cox, Acting Secretary.
Margaret Dickerson, Secretary.

Dec. 2, 1930.

The Board of Trustees of the Elwood Public Library met December 2, with the following members present - Mr. Clyde, Miss Cox, Mrs. Armfield, Mr. Gooding, Mr. Horn, and Miss Dickerson.

The minutes of the previous meeting were read and approved.

Miss Snow told of the library's need for a new catalogue and said that one could be obtained at a cost of \$204. Mrs. Armfield moved that we order a catalogue on condition that we can pay for it, \$30 down and the rest the first of the year and that we send a check for \$24.84. Miss Cox seconded the motion, which was carried unanimously.

Bills amounting to \$864.69 were allowed.

Miss Snow gave her report which indicated that 75 books from the Haynes Memorial Collection were added to the library. The circulation is beating all records, the highest being 491 last Saturday. The report was enthusiastically received and it was regularly moved and seconded that the report be accepted as read.

Mrs. Armfield and Mr.

Clyde gave most interesting accounts of their impressions of the Dayton meeting.

There being no further business the meeting adjourned.
Margaret Dickerson, Secretary.

Treasurer's Report of the Elwood Public Library from Jan. 10, 1930 to Jan. 10, 1931.

Balance Jan. 10, 1930 Certificate of Deposit, Elwood State Bank, \$540.33.

Feb. 27, 1930 drew from deposit order board,
for picture \$150.00
for frame 15.00
165.00

Balance certificate \$375.33

Frame cost, \$10.00

Returned to fund 5.00

which added to certificate makes balance of certificate \$380.33

Certificate dated back to Jan. 10, 1930

Balance Jan. 10, 1931 \$380.33

Interest on \$380.33 15.21

Balance Jan. 10, 1931

Certificate of deposit \$395.54

H. M. Brown,
Treas. Elwood Public
Library.

Auditing committee,
Edgar L. Dickey,
Belle J. King,
Mary E. Cox.