

MINUTES OF JANUARY 1972 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, January 5th at 7:00 p.m. in the library.

Those present were: Florence Sharp, Pat Fitzpatrick, Joanna Winings, Walter Allen, Glenn Hadley, Weldon Shickley and Esther Hunt, Librarian.

Mr. David Bucove, director of the Anderson - Anderson, Stony Creek Township Public Library appeared before the Board to explain to them his hopes for the establishment of a county contractual public library. Mr. Bucove presented each of the board members with a copy of state legislature statutes on such a service. This new service would mean persons outside Elwood city limits who follow the Elwood school district would begin to pay a library tax and be able to use the library without paying the non-resident fee now in effect. The Board asked Mr. Hadley to read the statutes on a contractual library. If, in his opinion, it is a good proposition the Board agreed it would approve the proposal. In this event, at Mr. Bucove's suggestion, a letter will be sent to the Madison County Commissioners stating the Elwood Board's ~~intention to become part~~<sup>approval</sup> of the County Contractual Library District. Glenn Hadley agreed to write the letter.

The December Minutes were read by Pat Fitzpatrick and approved as read.

The Librarian's report was dispensed with due to lack of time. However, Mrs. Hunt did advise the Board that we had not received the December tax check from the auditor's office and if we did not receive it by January 10th we would have to request a draw.

A heater has been purchased for Miss Farnworth's office but the storm window has not been put in Mrs. Hunt's office as yet. She is still deciding on the best type of storm window.

Mr. Shickley said he has not been able to arrange yet for the cleaning of the gutters, but he is working on it.

Mrs. Hunt advised the Board that we had received a new Treasurer's Bond for Emalee Powell - that she had ordered a new typewriter for her office and that two other typewriters in the library will be cleaned.

Mrs. Hunt said that Mr. Pearson had advised her that our fire extinguishers need re-charging. It was suggested that Mr. Phillips be called to take care of this. Mrs. Hunt will phone him.

Mrs. Sharp announced that a member of the Elwood Library Board had been invited to serve on the newly created Park & Recreation Board. Mayor Gene Smith had previously asked Mr. Allen to serve for the library. Mr. Shickley moved that the Board appoint Mr. Allen to serve on the Board - Mrs. Fitzpatrick seconded the motion and it passed unanimously.

There being no further business the meeting adjourned at 8:10 p.m.

*Patricia Fitzpatrick*



MINUTES OF FEBRUARY 1972 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, February 2nd at 7:00 p.m. in the library.

Those present were: Florence Sharp, Joeanna Winings, Emalee Powell, Walter Allen and Weldon Shickley.

The January Minutes were read by Joeanna Winings and approved as read.

Mrs. Hunt gave a brief report. We had an increase in adult circulation and a decrease in juvenile circulation during the month of January. We received a tax draw of \$23,023.17; \$86.76 was collected in fines and fees; \$75.00 in non-resident fees and \$21.00 from use of the copy machine. The library now has a total of 70 non-resident patrons registered.

Mrs. Hunt reported that the Treasurer's Bond is now on file with the County Recorder. She also reported that thank you letters had been written to Mr. Rex Landrum for the DeHority book collection and to Sigma Phi Gamma for the new Norman Rockwell book.

Mrs. Stout has requested a two-weeks extension of vacation, without pay. This was approved by the Board.

The letter to the Board of Tax Commissioners regarding the County Contractual Library District was discussed. It was decided to hold this letter until the new library tax law pending in the state legislature is settled.

Mrs. Hunt advised the Board that our water and sewage bill had been adjusted from \$23.58 to \$9.16. The Board approved the payment of the bill as adjusted.

Mrs. Sharp received a book "Breeding Ourselves to Death" from the Board of Christian Concerns of The United Methodist Church. The book will be placed on the library shelves. A thank you letter will be written.

Mrs. Hunt reported that Mr. Updergraff, plumber, is taking care of the odor problem in our basement with the assistance of our custodian, Mr. Pearson.

The Board expressed deep regret at the death of Mrs. Ada Fitzpatrick who had served on the library board from 1943 to 1963.

There being no further business the meeting adjourned at 7:45 p.m.

*Patricia Fitzpatrick*



MINUTES OF MARCH 1972 MEETING -- BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, March 1st at 7:00 p.m. in the library.

Those present were: Joeanna Winings, Walter Allen, Pat Fitzpatrick, Weldon Shickley, Emalee Powell and Esther Hunt, Librarian.

The February Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT:

In 1972 during the month of February there was an increase in circulation over 1971 in both the Adult and Juvenile sections. The library now has a total of 69 Non-resident patrons registered. There were 104 books cataloged during February. We answered a total of 92 information questions and 113 children attended the Story Hour sessions.

Total receipts for February were \$127.06, including \$21.00 for the copier -- disbursements were \$3,272.21 -- Balance as of February 29th was \$17,723.91.

Mrs. Hunt advised the Board that we had received the Audit Report from the State Board of Accounts and all our records were noted to be in order.

Mrs. Hunt told the Board that it is probably mandatory that Frances Robertson join the Public Employees Retirement Fund at the library since she is scheduled to work more than 600-hours annually. Since the library's share of this cost was not taken into consideration in preparing the 1972 Budget, the amount involved will probably have to be transferred from the Book Budget.

Mr. Jim Paddock of the City Planning Commission has requested that the library prepare a report of services we give, plans for the future, etc. Mrs. Hunt is compiling this information.

*The fire extinguisher has been reconditioned and refilled, but we have been advised that one is also needed for the downstairs area. The Board asked Mrs. Hunt to get price on same.*

There being no further business the meeting adjourned at 7:50 p.m.

*Patricia Fitzpatrick*



MINUTES OF APRIL 1972 MEETING -- BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, April 5th at 7:00 p.m. in the library.

Those present were: Florence Sharp, Joanna Winings, Pat Fitzpatrick, Walter Allen, Glen Hadley and Esther Hunt, Librarian.

The March Minutes were read by Miss Farnworth and approved as read.

After discussion it was decided to have the Swim Club for 6-weeks after the Reading Club this summer. The Board agreed that a child should read five books for each swim ticket. Mr. Allen said that if Mrs. Hunt would prepare a ticket for the Swim Club he would arrange for the printing of the tickets through the Kiwanis Club.

LIBRARIAN'S REPORT

During March 1972 there was a small increase in circulation over 1971. We now have 68 non-resident patrons. 120 books were cataloged during March. Total receipts for March \$172.47 - total disbursements \$5,867.90 -- Balance as of March 31st was \$12,028.48.

Mr. Allen moved that we buy a new fire extinguisher for the basement area, Mr. Hadley seconded the motion and it passed unanimously.

Mr. Allen gave a brief report from the Parks and Recreation Board. All money is now allocated for outdoor activity. However there is a possibility that some money will later be allocated for indoor activity and the Library might receive some of these funds. This brought up a discussion of encouraging the senior citizens in the Elwood area to participate more in the use of the library. Ways and means of encouraging this will be discussed further if and when funds are available.

Mrs. Hunt brought up the matter of Jeff Brewer trying to order a book from the State Library for Mark Warner. She explained to the Board that she had refused to order the book because it was to be used by Mark Warner who has a large fine here at the Library and whose manner is unpleasant. The Board approved Mrs. Hunt's decision in the matter.

Mrs. Hunt advised the board members of the District Meeting in Anderson on May 11th. She gave each board member a registration blank and asked that they let her know if they planned to attend.

Mr. Hadley explained our present multi-peril insurance policy to the Board. He estimated that the building value is about \$300,000 and advised that we should have about 80% coverage on this, or \$240,000. He recommended that a professional appraiser be hired to place a valuation on the building and that the cost for this be put in the 1973 Budget. Mr. Hadley agreed to ask both Mr. Burnette and Mr. DeHority to submit multi-peril insurance plans for the library to take the place of our present insurance which will expire in September 1972. He recommended that additional insurance costs be transferred from another account to the Insurance Fund for this year. The Board unanimously approved his recommendations and his action regarding our multi-peril insurance policy.

There being no further business the meeting was adjourned at 8:10 p.m.

*Patricia Fitzpatrick*



MINUTES OF MAY 1972 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, May 3rd at 7:00 p.m. in the library.

Those present were: Florence Sharp, Joanna Winings, Patricia Fitzpatrick, Walter Allen, Glenn Hadley and Esther Hunt, Librarian.

The April Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT:

There was an increase in circulation for the month of April of 156 books over the same month in 1971. We now have 3593 registered patrons, 70 of whom are non-residents. There were 143 books cataloged during April bringing our total book stock to 29,714. 99 Information questions were answered during the month. Total receipts for April were \$239.32; disbursements \$4,037.64; cash balance at end of month \$8,230.16.

Mrs. Hunt advised the Board that a new fire extinguisher had been installed. Also that 9 ballasts had been replaced in our electrical fixtures on the main floor.

The Board approved the closing of the library on May 11th so all staff members might attend the District IV meeting to be held in Anderson. They also approved closing on May 29th for the Memorial Day Holiday.

Summer hours in the library will start on Tuesday, May 30th. Both Adult and Children's Sections will be open from 9 a.m. to 6 p.m. Monday through Saturday.

Mrs. Hunt advised the Board of the 1972 Budget meeting in Huntington on May 23rd. She said that she, Mrs. Powell and Miss Farnworth will attend. She also invited all other board members to attend if they are free.

Two gifts were received by the library during the month of April. Local Elks Club 368 presented a copy of their Diamond Jubilee Book for our local collection and the Sigma Phi Gamma Sorority donated \$25.00.

Mrs. Hunt called the Board's attention to the fact that the Telephone Company has shrubbery about 18" on library property. After a discussion the Board decided to take no action on this.

The Board approved the purchase of a plexiglass mat for Mrs. Hunt's office to save carpet wear under her desk chair.

Mrs. Hunt advised the Board that the State Tax Board had approved the transfer of funds from the PERF Operating Account to the Insurance Account to cover anticipated increased insurance costs. This can be effected by Board resolution. Mrs. Hunt will have figures for the Board at the next meeting of the cost of our present book stock, catalog cards, etc. Mr. Hadley advised that the building can be appraised during September and the fee would be approximately \$300.

Mrs. Sharp suggested that perhaps the Board would have some ideas for a future library program for senior citizens. A discussion followed on ways and means to encourage senior citizens to read, visits to Nursing Homes, book reviews to be presented, in which Mrs. Sharp offered to participate. Mrs. Hunt will contact Rev. Mullin of the Presbyterian Church which is where the Elwood Senior Citizens Group meets, to discuss such a program with him, and will report back to the Board.

There being no further business the meeting adjourned at 7:55p.m.

*Patricia Fitzpatrick*



MINUTES OF JUNE 1972 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, June 7th at 7:00 p.m. in the library.

Those present were: Florence Sharp, Joeanna Winings, Patricia Fitzpatrick, Emalee Powell, Walter Allen, Glenn Hadley, Weldon Shickley and Esther Hunt, Librarian.

The May Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT:

We now have a total of 73 Non-resident patrons registered. There were 87 books cataloged during the month of May. Our total book stock is 29,775. During May 1972 there was a decrease in total circulation of 52 books. Total receipts for May were \$789.38; disbursements \$3,457.99; cash balance at end of month \$5,561.55.

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Mrs. Sharp mentioned that we have approximately 2½ books per population in our library and she wondered how this compared with book stock in libraries in other cities. Mrs. Hunt said she would try to get some statistics relating to this.

Mrs. Hunt advised the Board that the Welcome Wagon organization had donated \$100.00 to the Library to be used toward carpeting in the meeting room downstairs.

Mrs. Hunt advised that the number of children registering for the Reading Club was down this year thus far and it might be due to the fact that we are not distributing swimming tickets at the same time.

There was a continuation of the discussion of the multi-peril insurance policy. It was decided that the book inventory would include insurance for 30,000 books @ \$4.00 each, or \$120,000. The 152,000 typed cards in the catalog files will not be included in our insurance coverage. Mrs. Hunt is preparing an inventory of our furniture and equipment and it was thought this should be valued at about \$39,000. Fine Arts will be included in the policy at a value of \$775.00.

There was a discussion concerning the value of the shelf list catalog cards in Mrs. Hunt's office. Suggestions were made that these cards be micro-filmed, a duplicate set typed or a safe be purchased to hold the catalog cards. Mr. Hadley and Mr. Shickley were requested to investigate the cost of a fireproof cabinet or safe in which to store shelf list cards.

Mrs. Sharp appointed the following salary committee to propose salaries for the preparation of the 1973 Budget: Mr. Hadley, Chairman, Mr. Allen and Mrs. Powell.

Mr. Shickley presented to the Board a letter from Independent Appraisers, Inc. regarding the appraisal of the Library building. Mr. Hadley explained that on May 24th a representative from the Dale Co. had been in Elwood and had already made the appraisal of the library building.

Mrs. Hunt advised the Board that the class action suit with reference to publishing childrens books had netted the library an additional \$657.87. This check was deposited in our regular Operating Fund.

There being no further business the meeting adjourned at 8:30 p.m.

*Patricia Fitzpatrick,  
Secretary*



MINUTES OF JULY 1972 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, July 5th at 7:00 p.m. in the library.

Those present were: Florence Sharp, Joeanna Winings, Patricia Fitzpatrick, Emalee Powell, Walter Allen, Glenn Hadley, Weldon Shickley and Esther Hunt, Librarian.

The June Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT:

There was a drop of 1982 in circulation over 1971. This was possibly due to the smaller registration in the Reading Club. We now have a total of 78 Non-Resident patrons registered. During June there were 106 books and 62 records cataloged. We now have a total record stock of 280 records. During June there were 118 information questions. Total Receipts for June \$32,142.83; disbursements \$4,428.71; cash balance at end of month \$33,275.67.

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Mr. Hadley quoted a price of \$1,000.00 for a safe 57" high, 30" wide and 19½" deep. Shelves would cost an additional \$4.50 each. Mr. Hadley will get some further quotations on the cost of a safe.

Mrs. Hunt read statistics of number of books per person in library to the entire population and the % of registered borrowers to total population. These figures were given for Elwood and comparable cities. In each case the Elwood Library was well in the average.

Mrs. Hunt advised the Board that we need a larger Book Return Box and she would like to make provision for this purchase in the 1973 Budget. The Board approved.

At the suggestion of Mr. Hadley a flat percentage of 6% will be used in figuring Social Security taxes for the 1973 Budget.

Mr. Hadley presented proposed 1973 salaries to the Board. These reflected a 5% increase for each worker. Mr. Shickley moved that the Board accept the Salary Committee's recommendations. Mr. Allen seconded the motion and it carried unanimously.

Mrs. Hunt advised the Board that she had received a letter from Mrs. Ed Eickhoff and a check for \$10.00 for the purchase of a book in memory of Bob Corwin. She also advised the Board that the Reading Club Party would be held on July 12th.

Mrs. Hunt went over the changes in the 1973 Budget with the Board and other proposed changes were made. A rough draft of the Budget will be prepared and a special meeting of the Board called to approve it before the final typing. A tentative special meeting was set for July 13th.

Mrs. Sharp suggested to the Board that Mrs. Hunt's name be submitted to the Indiana Library Trustee Association as nominee for Librarian of the year. The suggestion was well received by the Board and Mrs. Sharp will submit the necessary information.



Mr. Hadley advised the Board that the appraisers had valued the Library Building at \$231,240. He explained that this was a reproduction value and would take care of the library needs but would not replace the present building.

Mr. Shickley made a motion that the Library close the Saturday before Labor Day to give the staff a free weekend. Mrs. Winings seconded the motion and it passed unanimously. Each staff member will work her regular day off during that week.

Mrs. Hunt advised the Board that an Inventory had been prepared for insurance purposes of our furniture and equipment. Mr. Shickley suggested that a copy of this Inventory and of our Building Appraisal be put in our safe deposit box at the bank.

There being no further business the meeting adjourned at 8:30 p.m.

*Patricia Fitzpatrick, Sec.*



SPECIAL BOARD MEETING - JULY 28, 1972

A special Board meeting was called at 2:00 p.m. on July 28th to review rough copy of the 1973 Budget.

Those present were: Florence Sharp, Patricia Fitzpatrick, Emalee Powell, Glenn Hadley, Walter Allen, Weldon Shickley and Esther Hunt, Librarian.

Mrs. Hunt explained some items of the Budget and then passed it to the Board members to review.

The total proposed budget was \$71,818.88. This resulted in the sum of .411 on each \$100. of taxable property.

Mr. Shickley motioned that the Budget be approved as prepared. Glenn Hadley seconded the motion and it passed unanimously.

The special meeting then adjourned.

*Patricia Fitzpatrick, Sec.*



MINUTES OF AUGUST 1972 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board was held on Wednesday, August 2nd at 7:00 p.m. in the library.

Those present were: Joeanna Winings, Patricia Fitzpatrick, Glenn Hadley, Walter Allen, Emalee Powell and Esther Hunt, Librarian.

The Board members present signed the proposed 1973 Budget which is now ready for submission. Becky Sharp had signed the Budget earlier in the day.

The July Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT:

We now have a total of 68 Non-Resident patrons registered. During July there were 183 books and 28 records cataloged. Our total record stock is now 308 and 79 records were circulated during July. Total book stock is 29,977. There was a drop of 434 in circulation over 1971. There were 67 Information Questions answered during July.

Total Receipts for July \$146.88; disbursements \$4,056.44; cash balance at end of month \$29,366.11.

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The children's reading club party for the 2nd group will be held on August 9th. Over 100 swim tickets have been distributed during July.

Mrs. Hunt advised the Board that our water bill had increased from \$4.00 to \$10.00 but that the custodian thought we had been using more water in caring for the grounds. The meter had been checked and was found to be correct and the Water Co. said they would install a new meter. Mr. Hadley advised against this and suggested that we should ask for a reduction because our water had been used for "sprinkling purposes". Mrs. Hunt will follow through on this suggestion.

Mrs. Hunt advised that the 1st National Bank is furnishing the Library with a new supply of book marks.

The Board decided that we should transfer half of our LIRF funds into the Improvement Reserve Fund at this time. Mr. Allen moved that we transfer \$4,000.00 into the Reserve Fund. Mrs. Fitzpatrick seconded the motion and it passed unanimously. This will be done as of September.

Mr. Hadley discussed with the Board the two proposed insurance policies we had received from Mr. DeHority and Mr. Burnett. There were small differences in coverage and premium but no major difference. Mr. Hadley then suggested turning our insurance over to these two agencies and letting them work out comparable coverage. They would share the commission, with the agency handling the book work and servicing the account receiving a slightly higher percentage of the commission. The Board agreed with this suggestion. Mrs. Hunt will arrange for a meeting in her office between Mr. De Hority and Mr. Burnett to discuss these insurance plans.

There being no further business the meeting adjourned at 8:00 p.m.

*Patricia Fitzpatrick,  
Sec.*



MINUTES OF SEPTEMBER 1972 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board was held on Wednesday, September 6th at 7:00 p.m. in the library.

Those present were: Joeanna Winings, Patricia Fitzpatrick, Emalee Powell, Glenn Hadley, Walter Allen and Esther Hunt, Librarian.

The August Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT:

We now have a total book stock of 30,092 books. There are 69 Non-Resident borrowers. During August there were 119 books cataloged. We had an increase of 792 in August 1972 circulation over the same month in 1971. Much of this increase, we believe, is due to the 361 swim tickets which were distributed to the children. 68 records were circulated during August. 34 Information Questions were answered - 8 of these by telephone. Total Receipts for August \$167.10; disbursements \$4,036.82; cash balance at end of month \$25,496.39.

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Mrs. Hunt showed the Board a Tax Blue Book prepared by the Chamber of Commerce in Anderson.

On August 8th Mrs. Hunt, Mrs. Stiner and Mrs. Stout attended a District IV Meeting in Noblesville for the Library Assistants and Technician's Round Table. Margaret Stiner had previously been elected 1973 Chairman for the Library Assistants and Technician's Round Table of District IV.

Mrs. Hunt advised that our insurance agent had phoned and advised that a Binder had been prepared on our insurance so we are presently covered under the new policy.

A Budget meeting is scheduled in Anderson for Monday, September 11th at 2:30 p.m. Mrs. Hunt and Miss Farnworth will attend this meeting. Mr. Allen will also attend and other Board members if they are able to do so.

A repair bill for \$190.40 for damage done to our air conditioner during construction work on the telephone company building is to be sent to A. B. Cochran of Indianapolis with a letter outlining other damage possibly done to our premises and building during this construction. In particular, we are to ascertain whether the general contractor wishes to arrange for the painting of one of our air conditioners or whether he prefers that we have Don Lee Heating Co. paint it for the quoted price of \$128.00 and then submit the bill to them.

An involved discussion followed as to whether or not to apply to the State Library for Federal Funds so that the library could extend its services on a three-year trial basis to outlying rural areas and Elwood school students not living within the corporate city limits of Elwood. The Board did not seem favorably disposed toward following this plan and agreed to table any action on it for the time being. At Mr. Hadley's suggestion, Mr. Allen will contact the School Board to see if some agreeable arrangement can be worked out with the school where the library will prepare a letter to the non-resident students' parents pointing out that for a fee of \$15.00 a year (2 semesters) their son or daughter will be permitted library privileges. There will be further discussion when Mr. Allen advises the Board of the results of his contact with the school officials.

There being no further business the meeting adjourned at 8:25 p.m.

Patricia Fitzpatrick,  
Sec.



MINUTES OF OCTOBER 1972 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board was held on Wednesday, October 4th at 7:00 p.m. in the library.

Those present were: Joeanna Winings, Patricia Fitzpatrick, Emalee Powell, Glenn Hadley, Walter Allen and Esther Hunt, Librarian.

The September Minutes were read by Mrs. Fitzpatrick and approved with one addition. It was noted in the Minutes that Margaret Stiner is Chairman of District IV for the Library Assistants and Technician's Round Table.

LIBRARIAN'S REPORT:

Total book stock is 30,275. During Sept. 208 books were cataloged. There was a decrease of 232 in Sept. circulation for 1972 compared to the same month in 1971. 55 records were circulated. 157 Information Questions were answered, including 40 by telephone. Total receipts for Sept. \$89.81; disbursements \$8,634.10; cash balance as of Sept. 30th \$16,952.10. \$4,000.00 had been transferred from LIRF Operating to the LIRF Account and we now have a total of \$7,000.00 in the LIRF Account.

Mr. Allen reported that he had been unable to see Mr. Scott regarding the Non-resident fee for students but that Mr. Cole had suggested that some plan might be worked out so that the School District and Library District for Elwood would be the same.

Mrs. Hunt advised that we had received our multi-perils insurance policy but that the boiler insurance was not covered in the premium. We have been advised by an insurance inspector that the release valve on the boiler is not large enough. Mrs. Hunt will contact Mr. Pace regarding this.

A letter from the 4-H Club was read by Mrs. Fitzpatrick. They have requested the use of our meeting room on the 4th Monday of each month, January through June and an evening during the 2nd week in December for their Christmas party. The Board approved this request.

A motion was made by Mr. Hadley to transfer \$850. to Insurance Account No. 51 and \$150. to OASI & Retirement Account No. 55 from LIRF Operating Account. The motion was seconded by Mrs. Powell and passed unanimously.

Mr. Hadley agreed to write the letter to A. B. Cochran of Indianapolis regarding expenses involving our damaged air conditioner during construction work on the telephone company building.

The Board agreed to follow the Indiana State schedule for holidays and the Library will be closed on Monday, Oct. 9th for Discovery Day and on Saturday, November 11th for Veterans Day.

The ILA-ILTA Conference will be held in Indianapolis from Oct. 26th to Oct. 28th. Mrs. Hunt and Mrs. Stout will attend beginning Thursday, Oct. 26th and Mrs. Stiner will attend on Friday, Oct. 27th with Mrs. Fitzpatrick and Mrs. Winings.

There being no further business the meeting adjourned at 8:00 p.m.

*Patricia Fitzpatrick,  
Secretary*



MINUTES OF NOVEMBER 1972 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board was held on Wednesday, November 1st at 7:00 p.m. in the library.

Those present were: Joanna Winings, Emalee Powell, Weldon Shickley, Walter Allen and Esther Hunt, Librarian.

The October Minutes were read by Miss Farnworth and approved as read. Mrs. Hunt called the Board's attention to the fact that since last meeting Margaret Stiner had resigned as Chairman for 1973 of District IV for the Library Assistants and Technician's Round Table. She also discussed briefly the re-locating of Library Districts throughout the State.

The Librarian's Report was dispensed with for the November meeting.

The Board was advised that the Budget hearing before the State Board of Tax Commissioners will be held Thursday, November 2nd in Anderson. Mrs. Hunt, Miss Farnworth and Mr. Allen will attend.

Mrs. Hunt was instructed to phone Mr. Carter regarding the fill-in to treat and protect the sidewalk all around the library.

Mrs. Hunt advised the Board that the ILA Conference in Indianapolis was more successful than she had anticipated.

The Board was advised of the opening of our Poetry Contest for Book Week, Nov. 13-19. The contest is open to any child in grades 1 through 6 who has a library card. There will be 3 prizes awarded - Grade 1-2, Grade 3-4 and Grade 5-6. The judges will be Ellis Horton, Donald Brown and Clara Nuzum.

Mr. Allen made a motion to transfer \$300. from Account 24, Repairs to Account 25, Services Other Contractual. Mr. Shickley seconded the motion and it passed unanimously.

Mrs. Hunt read Mr. Hadley's October 5th letter to A. B. Cochran of Indianapolis regarding damage to our property during construction of the telephone company addition. There has been no answer to date. The Board suggested that Mr. Hadley be requested to follow this matter. The Board also suggested that it might be a good idea to send a copy of the letter to the Telephone Company.

Mrs. Hunt advised the Board that we had received a \$3.00 donation from Mrs. W. Young of Tappan, New York in appreciation for use of library materials on Wendel Willkie's mother, Henrietta Trish Willkie. It was agreed that the money would be put into the Carpet Fund for carpeting the meeting room downstairs.

Mrs. Hunt was authorized by the Board to purchase a new portable heater for her office.

The Board agreed that the Library would be closed for the Christmas Holiday on Saturday, December 23rd and Monday, December 25th. It will re-open on Tuesday, December 26th at 9:00 a.m.

There being no further business the meeting adjourned at 8:00 p.m.

*Patricia Fitzpatrick*  
Sec.



MINUTES OF DECEMBER 1972 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board was held on Wednesday, December 6th at 7:00 p.m. in the Children's Room of the Library.

Those present were: Joeanna Winings, Patricia Fitzpatrick, Fmalee Powell, Glenn Hadley, Walter Allen and Esther Hunt, Librarian.

The meeting was preceded by a social and demonstration by Mrs. Stout of some of the services available to children and some of the materials used in the pre-school story hours. Coffee and cookies were served.

The November Minutes were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT

There are now 70 Non-resident patrons. Total book stock in the library is 30,406. 4,519 books were circulated during the month of November; 50 records were circulated. There were 119 Information Questions - 28 by telephone. Total receipts for November \$145.65; disbursements \$3,732.28; cash balance as of Nov. 30th \$8,866.92.

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Mrs. Hunt advised the Board that Mr. Pace has replaced the safety valve in the boiler and notification has been sent to the insurance company. Also that the sign at the entrance to the Children's Room had been repainted.

Mr. Allen made a motion to transfer \$3,000. from Account 56, Operating Fund to the Library Improvement Reserve Fund. Mrs. Powell seconded the motion and it passed unanimously.

Mr. Hadley made a motion to transfer \$50. from Account #32 Other Supplies to Account #31 Office Supplies. Mr. Allen seconded the motion and it passed unanimously.

Mrs. Hunt advised that the Library has received \$52.00 in Memorial Funds in memory of Maude Theanders. Letters of thanks have been written.

The Board approved the renovation of the bookkeeping office. The ceiling will be lowered, the walls paneled and a divider put in. Mr. Allen moved to accept Steve Sizelove's bid of \$758.00 for this work. Mrs. Fitzpatrick seconded and it passed unanimously.

Mrs. Winings appointed Mr. Allen and Mrs. Fitzpatrick as the Nominating Committee for the 1973 officers for the Board.

Mrs. Winings read a letter from Mr. Shickley in which he resigned as Board Member effective November 30, 1972. At Mr. Hadley's suggestion the Board tabled action on this until the January meeting.

The Board expressed gratification to Mrs. Stiner for the Christmas decorations in the Adult section of the library.

There being no further business the meeting adjourned at 8:15 p.m.

*Patricia Fitzpatrick*  
*Secretary*