

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
Regular Meeting
November 10, 2020
4:30 p.m.

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on November 10, 2020 in the meeting room at the Elwood Public Library.

CALL FOR QUORUM

Present were members Beverly Austin, Kenny Giselbach, Mary Kiplinger, Kathy Small, and Glenn Eddleman. Also in attendance were Director Jamie Scott and Administrative Assistant Sheri Wallace.

CONSENT AGENDA

Kathy Small made a motion to approve the consent agenda. Mary Kiplinger made a second and the motion carried. The members signed the minutes and claims register. Treasurer Mary Kiplinger signed checks.

OLD BUSINESS

Summitville

Dave Baney is eager to quote the work in Summitville. We will have Mr. Baney's quote for the December meeting. The town has not started the construction on their part at this time.

NEW BUSINESS

Employee Raises/Director and Administrative Assistant

Kathy Small made a motion that all eligible employees receive a 3% raise for 2020. Glenn Eddleman made a second and the motion carried.

Kenny Giselbach made a motion that the Director and Administrative Assistant receive a 3% raise for 2020. Mary Kiplinger made a second and the motion carried.

2021 Holiday Calendar

The Board of Trustees reviewed the 2021 Holiday Calendar. Glenn Eddleman made a motion to add the Saturday before Memorial Day, May 29th and Monday, July 5th to the 2021 Holiday Calendar. Kathy Small made second and the motion carried.

Kathy Small made a motion to accept the 2021 Holiday Calendar with the approved changes. Kenny Giselbach made a second and the motion carried.

Nominating Committee

The nominating committee presented the following slate of officers. Glenn Eddleman, President; Larry Watson, Vice President; Mary Kiplinger, Treasurer; Kathy Small, Secretary; Kenny Giselbach, Assistant Treasurer. This slate of officers will be voted on during the December meeting.

Director's Report

We held the Staff In-Service virtually this year. Courtney Brown from the Indiana State Library presented two sessions. Services from the ISL and Difficult Situations in Public Service. We played Kahoot and broke out into small groups. Daikan Metz and Katie Newby were big winners at Kahoot. We watched a video from Hamilton East Public Library called Talking to Patrons about Masks and discussed it in small groups and together. A breakout box for all three branches with 3 small groups at Elwood and 1 small group at each of the branches was the last activity of the day.

Don Peabody at Vasey quoted the cost to change the front end of our HVAC at \$11,342.00. This is to replace the Jace and update the operating system. HVAC is not included in the new server upgrade, which will start tomorrow. We are having some firewall problems with Evergreen patrons unable to access Overdrive. There is also a problem with Cassie. Jamie and Mike are testing to get these things corrected.

PUBLIC COMMENT

Public comment was sought. None was forthcoming.

President Austin adjourned the meeting by consent.

Glenn Eddleman Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
Regular Meeting
October 12, 2020
4:30 p.m.

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on October 12, 2020 in the meeting room at the Elwood Public Library.

CALL FOR QUORUM

Present were members Beverly Austin, Kenny Giselbach, Larry Watson, Mary Kiplinger, Kathy Small, Lisa Hobbs and Glenn Eddleman. Also in attendance were Director Jamie Scott and Administrative Assistant Sheri Wallace.

CONSENT AGENDA

Lisa Hobbs made a motion to approve the consent agenda. Glenn Eddleman made a second and the motion carried. The members signed the minutes and claims register. Treasurer Mary Kiplinger signed checks.

OLD BUSINESS

Summitville

Cobalt Civil will be doing the town's portion of the drainage project. Our quote from them for our drainage work is \$53,111.00. This is considerably higher than we were told to expect. We have solicited a quote from Dave Baney but did not receive it in time for our meeting due to a death in the family. Director Scott recommends waiting for Mr. Baney's quote. Dee Stitt, town council president, confirmed the town has enough funds with the recent \$125,000 grant to complete their portion of this project by the end of the year. Tom Everett, Summitville building commissioner, and Dee Stitt stated preparations will be made to ensure easy connection with no cutting into the pavement required; therefore, the library's part can be completed next spring.

NEW BUSINESS

Adopt 2021 Budget

The 2021 budget was read and a motion to adopt the following budget was made by Secretary Glen Eddleman. Library Operating Fund Budget; \$1,375,608 Rainy Day Budget; \$100,000: Library Improvement Reserve Fund; \$54,000. Lisa Hobbs made a second. The motion carried.

Pandemic Meeting Room Policy

A Pandemic Meeting Room Policy was discussed. Director Scott has researched number of people per square feet. The Indiana Library Federation is meeting with an architect to discuss meeting room use. At this time, it was decided to continue with the limited use procedures currently in place.

Motion to Transfer to LIRF

In the Operating Budget \$10,000.00 has been appropriated to be transferred to the Library Improvement Fund. Larry Watson made a motion to transfer \$10,000.00 to LIRF. Lisa Hobbs made a second. The motion carried.

Resolution to Reduce Rainy Day Fund Appropriations

The Resolution to reduce the Rainy Day Fund Appropriations was read. Glenn Eddleman made a motion to reduce Rainy Day Appropriations to \$50,000.00 to fund the 2021 budget. Kathy Small made a second. The motion carried.

Resolution to Reduce Library Improvement Reserve Fund Appropriations

The Resolution to Reduce Library Improvement Reserve Fund Appropriations was read. Glenn Eddleman made a motion to reduce LIRF appropriations to zero to fund the 2021 LIRF budget. Kathy Small made a second. The motion carried.

Nominating Committee

President Austin called for two volunteers to be on the nominating committee for next year's officers. Lisa Hobbs and Larry Watson volunteered to be on the nominating committee. They will bring a list of officers to the November meeting.

Added to the Agenda

Frankton Shed

We asked Fredericks Contractors, Knotts Builders and Coville Construction for quotes on a new roof for the storage shed at Frankton. We received one quote from Fredericks for \$1,044.00. Lisa Hobbs made a motion to accept this quote. Mary Kiplinger made a second and the motion carried.

Director's Report

The seal around the Frankton building needs replaced due to settling of the building. Director Scott has contacted Myers Construction, the original contractor, to look at it. Some of the guttering also needs repair and entryway doors need some attention. Superb Guttering and Automated Doors & Access, Inc. will be contacted. On September 23rd, we received a letter from the Indiana State Library Historical Board stating that we are in compliance with state library standards. The United Way has been delivering our activity packets to Alexandria and they love them. Frankton and Summitville distribute them to the Post Office. Elwood has not had much demand for them. Enviroforensics notified us the monitoring well in our parking lot tested clean. They will retest in November. Our chairs are in the process of being refinished and are coming out nicely. We will do them in groups of two so patrons are not upset by the changes. We are working on a partnership with Bobbie Haas, the school librarian, for a story time with us supplying a craft to go along with the story.

PUBLIC COMMENT

Public comment was sought. None was forthcoming.

President Austin adjourned the meeting by consent.

Glenn Eddleman Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
September 14, 2020
Immediately Following Public Hearing

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on September 14, 2020.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Kathy Small, Glenn Eddleman and Kenny Giselbach. Also in attendance were Director Jamie Scott, Administrative Assistant Sheri Wallace, and IT Manager Mike Robertson.

CONSENT AGENDA

Kathy Small moved to accept the Consent Agenda. Glenn Eddleman seconded and the motion carried.

OLD BUSINESS

Summitville Foundation Issues

Dee Stitt, the Summitville Town Council president, informed Director Scott the town received a \$125,000 grant for their drainage project, which has to be completed before the library can do ours. They would like us to use their contractor thinking we can get a better deal. When we put this project out for bid last year at this time, we only received one bid that was very high. Director Scott feels it would be wise to wait until spring. Director Scott will get more information on the timeline for the Town's project.

NEW BUSINESS

Server Upgrade

Mike Robertson presented Roeing's bid for a server upgrade. The server was upgraded in 2013. The total cost will be \$19,666.00. The Elwood location has five servers, Frankton has one and Summitville has one. With the upgrade we will only have one hardware server and the rest will be virtual with room for growth. The backup will not be through Roeing. Other backup options are being investigated. Glenn Eddleman moved to accept the bid from Roeing for the server upgrade. Kenny Giselbach made a second and the motion carried.

Frankton and Elwood Upholstered Chairs

Director Scott would like to have four chairs from Elwood and two chairs from Frankton reupholstered by Wilsons in Elwood. These chairs get a lot of use and are looking worn. They would be reupholstered in vinyl for ease of cleaning. The chairs are in good condition and some will be refinished. Kenny Giselbach made a motion to have Wilsons reupholster these chairs. Kathy Small seconded and the motion carried.

Directors Report

Marvin Crim donated two new paintings of Elwood. They will be displayed with his bio. Mike is researching companies for an external digital sign. We will start with one at Elwood and if that works out, we will get one for Frankton. Summitville does not have as much need for one at this time. This project will wait until after the server project. InfoExpress delivers our Evergreen shipments. Shipments began again in May. We had 300 bags delivered today. They have not been bringing all of our bags. The bags have been sitting in their facility. We had a library charge our patron for water damage on a book that had sat down there for months. Jamie got the charge dismissed. Jamie is looking into when these books were actually checked in.

There were no public comments.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

August 10, 2020

4:30 PM

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on July 13, 2020.

CALL FOR QUORUM

Present were members Mary Kiplinger, Kathy Small, Larry Watson, Lisa Hobbs, Glenn Eddleman and Kenny Giselbach. President Beverly Austin attended electronically. Also in attendance were Director Jamie Scott, Administrative Assistant Sheri Wallace, and IT Manager Mike Robertson.

CONSENT AGENDA

Glenn Eddleman moved to accept the Consent Agenda. Larry Watson seconded and the motion carried.

NEW BUSINESS

Approve 2021 Budget for Publication

2021 Budget Review

The following 2021 budget was requested for publication:

Rainy Day Fund Budget--\$100,000.00

Operating Fund Budget--\$1,375,608

The maximum estimate funds to be raised are \$943,115

The current tax levy is \$904,445

2019 Estimated Property Tax Cap of \$151,200

Library Improvement Reserve Fund--\$54,000

Kathy Small made a motion to approve the 2021 budget for publication. Glenn Eddleman made a second and the motion carried.

Patron Purchases Policy Changes

Director Scott would like to add the following to the Patron Behavior Policy: Guidelines: Behaviors with Progressive Consequences:

Patrons are expected to have an appropriate form of payment for library charges and other purchase. Soliciting to use an employee's personal debit/credit card to purchase items is not allowed.

7. During an epidemic or pandemic not following health safety protocols such as wearing a mask

Director Scott would like to add the following to the Public Access Computer Policy:

Patrons are expected to have an appropriate form of payment for library charges and other purchases. Soliciting to use an employee's personal debit/credit card to purchase items is not allowed.

Kathy Small made a motion to accept these additions to the Patron Behavior Policy and the Public Access Computer Policy. Larry Watson seconded and the motion carried.

Circulation Policy Changes

Director Scott would like to remove the following from the Circulation Policy:

Beginning July 1, 2014, any child who turns 18 is not issued an adult card until juvenile fines are paid.

Patrons owing \$10 or more are blocked from computer access until the fine is at or below \$9.99. Patrons may pay \$1.00 per day towards the fine to gain daily computer access. An expired patron's account with a fine of \$10 or more will be renewed in order to allow the patron computer access by paying \$1.00 per day towards the fine. The patron's borrowing privileges will be reinstated once the fine balance is below \$10.

Kathy Small made a motion to remove these items from the Circulation Policy. Larry Watson made a second and the motion carried.

Indiana State Library Consortium Resolution for Public Internet Access

Glenn Eddleman made a motion to accept the Indiana State Library Consortium Resolution for Public Internet Access as read. Mary Kiplinger made a second and the motion carried.

Directors Report

The library was closed from March 17th to May 26th at Elwood and until June 10th for Frankton and Summitville after safety shields were installed. We reopened with limited hours on those dates. It was discussed and decided at the managers meeting, beginning August 8th, we will be opening Saturdays from 10 am to 4 pm at Elwood and 10 am to 1 pm. Haden Stage will be returning to work August 17th. We also have new people starting at each branch. We still have curbside service on Sundays at Elwood. Elwood has 57 hours of curbside service and are open 41 hours. The branches have 49 hours of curbside service with 37 open hours. With these hours we are meeting state library standards for total weekly, evening and weekend hours even though these and other standards have been suspended due to the pandemic. We have had no major issues with the mask mandate. We are offering curbside service to anyone not wanting to wear a mask as well as providing shop towel masks to patrons without masks. Participation in the Summer Reading program was down. We will continue the virtual programming.

Our new employee at Summitville has been enjoying watching our craft videos and cooking videos. Director Scott is pleased with the staff and their efforts at virtual programming. We are still printing some activity packets and will print additional packets on demand. Jamie will be presenting at the New Directors Workshop on Tuesday for the third year in a row. She will present Additional Appropriations and Transfers. From 10am to 12pm Monday through Friday we are open for 65 and older patrons. From 1 p.m. to 6 p.m. we are open to all ages. We are going by the Child Patron Behavior Policy and children age 7 and up are allowed to come without an adult. Masks are still required and it is still grab and go.

Mrs. Austin congratulates Director Scott and all staff for all their work during the pandemic and encourages staff to continue the virtual programming. Mrs. Austin has heard several positive comments on how much the community appreciates the library. Congratulations also to Director Scott on her presentation at the New Directors Workshop.

There were no public comments.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Electronic Online Meeting
July 13, 2020
4:30 PM

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on July 13, 2020.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Kathy Small, Larry Watson, Lisa Hobbs, Glenn Eddleman. Also in attendance were Director Jamie Scott, Administrative Assistant Sheri Wallace, and IT Manager Mike Robertson.

CONSENT AGENDA

Lisa Hobbs moved to accept the Consent Agenda with the exception that the approval of the June minutes be tabled until the August 10th meeting. Larry Watson seconded and the motion carried.

NEW BUSINESS

Yearly review of Internet Policy, Computer Use Policy and Wireless Internet Policy

Director Scott would like to remove the following items from the Computer Use Policy.

Remove: Patrons are responsible for fine balances at or over \$10.00 and will be required to pay \$1.00 towards their fine balance per each daily computer use until their fine is below \$10.00. The patron's barcode needs to be kept confidential

Remove: one-time only

Remove: This guest pass is valid for a one-time use only. If a patron returns to use the computers they will be asked to obtain a computer card.

Kathy Small made a motion to accept the proposed changes and the rest of the policies as has been. Lisa Hobbs seconded and the motion carried.

Timeline for 2021 Budget Approval

Meeting scheduled with Ryan Burke at DLGF on August 6th. We will be ready to approve the budget for publication at the August 10th Board Meeting. We have not increased our budget in four years.

2021 Budget Review

Director Scott does not plan to increase the budget for 2021. We will be taking our maximum levy.

Directors Report

We have several monitoring wells on the library property in Elwood. Three wells along Main Street because of a gas leak at Village Pantry. There are also wells on 16th Street, in the parking lot, and one on North A street because of Vest Cleaners. Three wells along Main Street from Village Pantry were installed in 2015 and IDEM has pronounced them clear and they were removed June 16th.

There were no public comments.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Electronic Online Meeting
June 8, 2020
4:30 PM

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on June 8, 2020.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Kathy Small, Larry Watson, Lisa Hobbs, Glenn Eddleman, and Kenny Giselbach. Also in attendance were Director Jamie Scott, Administrative Assistant Sheri Wallace, Frankton Branch Manager Stacey Jones, and IT Manager Mike Robertson.

CONSENT AGENDA

Personnel Report-Haden Stage has requested leave without pay from June 10th to August 10th to participate in an internship for college. Kathy Small made a motion to grant this leave. Lisa Hobbs made a second and the motion carried.

Lisa Hobbs moved to accept the Consent Agenda. Kathy Small seconded and the motion carried.

NEW BUSINESS

Declaration of a Fiscal Body Resolution

Administrative Assistant Sheri Wallace read the Declaration of Fiscal Body. Glenn Eddleman moved to accept the Declaration as read. Kathy Small seconded and the motion carried.

Timeline for 2021 Budget Approval

Approval, public hearing and adoption of the 2021 budget will occur at regular board meetings in August, September and October respectively.

Initial Budget Review

Director Scott does not plan to increase the budget for 2021. We will be taking our maximum levy.

Directors Report

Things are going well with the slow reopening. Our hours are Monday through Friday 10:00 AM -12:00 PM for 65 years and older, and 2:00 pm to 6:00 pm for 16 years and up. Youth Services remains closed with items available upon request. Curbside services are available during regularly scheduled hours including Saturday and Sunday. All branches have been printing and distributing children's activity packets through the school, food pantry, and post offices. They have been very well received. We are also offering weekly digital programming for children. This includes Kids in the Kitchen, Craft Corner, Family Game Night and Story Times.

There was no public comment.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Electronic Online Meeting
May 11, 2020
4:30 PM

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on May 11, 2020.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Kathy Small, Larry Watson, Lisa Hobbs and Kenny Giselbach. Also in attendance were Director Jamie Scott, Administrative Assistant Sheri Wallace, and IT Manager Mike Robertson.

CONSENT AGENDA

Mary Kiplinger made a motion to approve the consent agenda. Larry Watson seconded and the motion carried. Treasurer Mary Kiplinger signed checks and the claims register.

NEW BUSINESS

Safety Shields

Director Scott is researching additional vendors for safety shields for all three locations. Several libraries have them installed and we will be contacting those libraries for vendor information. Lisa Hobbs suggested giving Jamie the latitude to purchase these.

Directors Report

We have received \$76,224.00 in E-rate support for broadband. Glenn Eddleman's wife Diana passed away May 10th. The library will send flowers.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Electronic Online Meeting
April 13, 2020
4:30 PM

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on April 13, 2020.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Kathy Small, Larry Watson, Glenn Eddleman, Lisa Hobbs and Kenny Giselbach. Also in attendance were Director Jamie Scott, Administrative Assistant Sheri Wallace, and IT Manager Mike Robertson. President Austin welcomed Lisa Hobbs, our newest member, to the Board of Trustees.

CONSENT AGENDA

Kathy Small made a motion to approve the consent agenda. Lisa Hobbs seconded and the motion carried. Treasurer Mary Kiplinger signed checks and the claims register.

NEW BUSINESS

Larry Watson made a motion for the Secretary to approve the minutes and Resolution to Establish Rules During an Epidemic/Pandemic. Kathy Small seconded and the motion carried.

Larry Watson made a motion to allow the Treasurer to approve the claims register. Glenn Eddleman made a second and the motion carried.

Resolution to Establish Rules During an Epidemic/Pandemic

Secretary Glenn Eddleman read the Resolution to Establish Rules During an Epidemic/Pandemic and moved it be accepted as read. Lisa Hobbs seconded and the motion carried.

Emergencies and Unscheduled Closings-Epidemic/Pandemic

Director Scott would like to add the following paragraph to the Personnel Policy under Emergencies and Unscheduled Closures:

ADD: When the Library is closed due to an epidemic or a pandemic, the Director has authority to implement all measures to ensure the safety and health, and well-being of our patrons and staff in all aspects of the operation of the Library while preserving Library financial resources without adversely impacting the staff. This includes, but is not limited to, furloughing or layoffs as the Director deems necessary, as well as paid leave for employees.

Kathy Small moved to accept this addition to the Personnel Policy. Glenn Eddleman seconded and the motion carried.

Directors Report

During this closure we have been marketing our eservices on social media as well as answering voicemail and emails. Director Scott has even mailed tax papers to a patron. We have increased our WiFi at all locations. It covers the parking lots in Frankton and Summitville and the first row of parking in Elwood. We have put together activity packets for kids to be given out at the Morrisett Center and with Eagle Paks at Frankton. We are also going to add the Hope Center in Summitville. Our future plans include having two employees in the building from 10 am to 6 pm to answer phones and help patrons with essential copies, faxing and tax forms at no charge. The Mayor has received requests to reopen the library. We are also promoting online registration and renewal. We have loaned an iPad to the hospital for virtual visits. We are looking into computer appointments.

Public Comment

President Austin would like to commend Director Scott, Sheri Wallace and Mike Robertson for working to better serve our community during this pandemic. Thank you to Lisa Hobbs for her information about the June property tax settlement. Larry Watson would like us to investigate curb service.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
Regular Meeting
February 10, 2020
4:30 PM

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on February 10, 2020 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Glenn Eddleman, Kathy Small, and Kenny Giselbach. Also in attendance were Director Jamie Scott and Administrative Assistant Sheri Wallace.

CONSENT AGENDA

Kenny Giselbach made a motion to approve the consent agenda. A second was made by Kathy Small and the motion carried. The members signed the minutes and claims register. Treasurer Mary Kiplinger signed checks.

OLD BUSINESS

Merit Raises

Mr. Watson would like to investigate merit pay raises. Director Scott will investigate ways to do this and will bring this information back to the Board.

Summitville

It is unknown at this time if the town of Summitville received the Food and Beverage Grant.

NEW BUSINESS

North Handicap Door-Elwood

This door is not always opening completely. The compressor for this door can't be adjusted any more. Don Walker with Automated Doors & Access, Inc. suggested a low energy operator for the north door at a cost of \$1,900.00. Glenn Eddleman made a motion to accept this quote. Kenny Giselbach made a second and the motion carried.

Elwood Meeting Room HVAC

The meeting room has its own unit and the blower quit working. The blower was temporarily repaired but needs to be replaced. The quote to replace this blower is \$2,230.00. Kathy Small made a motion to accept this quote. Mary Kiplinger made a second and the motion carried.

Hotspot Lending Policy

Director Scott would like to add the following line to the Hotspot Lending Policy. *You must be a cardholding member of the North Madison County Public Library System.* Mary Kiplinger made a motion to accept this addition to the Hotspot Lending Policy. Glenn Eddleman made a second and the motion carried.

Non-Resident Fee Resolution

The Resolution to Establish Non-Resident Fees was read. Glenn Eddleman, secretary, made a motion to accept the resolution as read. Kathy Small made a second and the motion carried.

Category 2 RFP

The government has made funds available for additional upgrades to our wireless. The timeline to meet the deadlines would require a special board meeting. We will only receive \$19,600.00. According to Charity at Adtec if we wait until 2021 we will have \$118,000.00 available to us. At this time, Director Scott feels it is best to wait until 2021.

Directors Report

The fireplace at Frankton needs some maintenance. Director Scott is working with the Fireplace & Gas Center in Anderson. They are looking for parts to repair it, as the manufacturer is no longer in business. The glass needs replaced. The heat tape in the gutter at Frankton was tripping the breaker. Trent from Nugent replaced the breaker and worked on the heat tape. Mr. Steve Jackson with the Madison County Historical Society has been booked for monthly visits at the Frankton library.

Public Comment

There was no public comment.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
Regular Meeting
January 13, 2020
Immediately following Board of Finance meeting

CALL TO ORDER

President Beverly Austin called a regular meeting of the North Madison County Public Library Board of Trustees to order on January 13, 2020 immediately following the Board of Finance meeting in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Beverly Austin, Mary Kiplinger, Glenn Eddleman, Kathy Small, Larry Watson, and Kenny Giselbach. Also in attendance were Director Jamie Scott and Administrative Assistant Sheri Wallace.

CONSENT AGENDA

Larry Watson made a motion to approve the consent agenda. A second was made by Kathy Small and the motion carried. The members signed the minutes and claims register. Treasurer Mary Kiplinger signed checks.

OLD BUSINESS

Summitville

The Madison County Council should be deciding on the food and beverage grant this week. If the Town of Summitville is a recipient of this grant, the extra funds will most likely make it possible to move forward with their portion of the drainage project.

NEW BUSINESS

Transfer of Appropriation Resolution

Secretary Glenn Eddleman read the Resolution to Transfer Funds Within the Library Operating Fund Major Category. Glenn Eddleman moved the Resolution be adopted. Kenny Giselbach seconded and the motion carried.

Long Range Planning Committee

Glenn Eddleman made a motion to establish a Long Range Planning Committee. Mary Kiplinger seconded and the motion carried. The committee will meet on the 4th Wednesday of each month at 5 p.m. Kathy Small and Larry Watson have agreed to be on the committee.

Directors Report

Roby's Plumbing repaired a drain leak in the staff kitchen. The wrong type of pipe was used in the original construction. Roby's added an access panel in the Administrative Assistant's office and replaced the remainder of the pipe.

Roeing has not started our wireless upgrade yet. There will be more money that we may apply for in February. Statistics are up about 10,000 circs. We were told to expect about a 7% increase because of automatic renewals.

Public Comment

President Austin thanked Director Scott and Administrative Assistant Sheri Wallace for another good year.

Adjournment

President Austin adjourned the meeting by consent.

Glenn Eddleman, Secretary
