

Jan. 7, 1947

J. G. Field, Mrs. Orla Annfield, H. H. Allen,  
Mrs. Evelyn Millopaugh, Miss Clara Nugum,  
Mrs. W. H. Fitzpatrick,

Minutes of Dec 3, 1946 Read & approved -

Librarian's monthly report read, accepted  
and placed on file.

Dec 1, 1946 Balance	367.57	
Tax	3030.20	
	36.50	
fee	5.00	
lost book	50	
<u>total Receipts</u>	\$3499.29	
Dec. expense	618.71	
Jan 1, 1947 Balance	\$ 2821.08	

Above reports accepted & placed on file  
by motion. Carried.

Orders drawn for monthly expenses  
by motion - carried.

Annual report of librarian given,  
accepted & placed on file. By motion.

Field moved that Mary Champion be employed  
full time beginning Jan. 20, 1947, at a  
salary of \$60.00 per month.  
Fitzpatrick second. motion carried.

Walter Hiller  
Secy.

Feb. 18, 1947

Present: J. G. Field, Miss Clara Nugum,  
Mrs. O. A. Annfield, Walter H. Allen, Miss  
Evelyn Millopaugh:

Minutes of Jan. 7, 1947 read &  
approved.

Librarian's report read, accepted &  
placed in the file.

Financial Statement of Feb. 1, 1947.

Balance Bit Fund	2821.08
Township Fund	322.16
Fines	40
	<u>3183.24</u>

Expenditures:

Salaries	268.31
Janitor	55.00
Telephone	5.50
Light, Heat, Heat	108.46
Services - <sup>General</sup> <del>Intermunicipal</del>	50.00
Office Supplies	2.65
Rent	5.00
Petty Cash	7.01
Whisk holding tax	17.70
Books	85.77
	<u>634.80</u>

Balance \$2548.44

Miss Nugum moved that the Librarian's  
monthly reports be accepted & placed on  
file. Mr. Field second. Motion carried.  
Moved that expenditures for month be  
allowed & orders drawn for same. Carried.

Walter Hiller  
Secy.

March 4, 1947

Present Mrs. S. G. Grumfield, Miss Clara Nugum, Mr. J. G. Field, Miss Evelyn Millspaugh, Walter Hallen.

Minutes of Feb 18, 1947 read & approved.

Librarian's monthly report of circulation, etc. presented to the Board.

March 1. Financial Report	Bal. \$ 2548.44
	Fines 37.16
	Fee 3.00
	Total \$ 2588.60

Salaries	285.85
Penalty	85.00
Tele. R. Strips	6.50
Heat-Light etc	105.76
Office supplies	14.70
Gen. supplies	2.73
Rent	5.00
Petty cash	3.21
W. Fax	19.70
Books	29.27
	\$ 557.71

Balance \$ 2030.89

Miss Nugum moved that the librarian's reports be accepted and placed on file. Mr. Field second. Motion carried.

Mr. Field moved that expenses for month be allowed & orders drawn for same. Miss Nugum second. Motion carried.

Mr. Allen moved that Miss Millspaugh may establish a rental book system, when she accumulates the necessary information for this service; the Board suggests a rental of 3¢ per day per book. Mr. Field second. Motion carried.

Mr. Field moved that we purchase <sup>the supplies</sup> for an electric book charger for the library. Mr. Allen second. Motion carried.

Miss Nugum

Meeting adjourned

Above motion - corrected - to rent the machines for the charging.

April 1, 1947

Present Mrs. O. A. Arnfield Miss Clara  
Nuzum, Mrs. J. H. Field, ~~Hal Allen~~  
Mrs. H. H. Fitzpatrick  
Minutes of March 4, 1947 read, corrected  
& approved.

Mrs. Millsbaugh gave an estimated  
cost for the installation of the electric  
charging machine - \$150. Miss Nuzum  
moved that the Board instruct Mr. Allen  
to contact the Elks, Kiwanis & Lions Clubs  
to assist the library to install an electric  
charging system. <sup>Mr. Field seconded.</sup> Motion carried.

Bal. 2082.11  
Exp. 617.53  
Bal. 1464.58  
Expenditures amounting to \$617.53  
were read. The bills were allowed and  
orders drawn for same.

The Librarian's monthly report was read,  
accepted & approved and ordered placed  
on file.

The Board voted to attend the District Meeting  
at Crawfordsville, the Library to be closed  
so that Librarian and assistants may  
attend.

~~The~~ Librarian  
was instructed to begin the Rental  
shelf.

Mrs. Millsbaugh announced the gift of  
the mag. The Sand from Mr. Louis  
Bronfield for 1 yr. Also two books  
given in memory of Mr. & Mrs. Samuel  
Baker.

No other business. Meeting adjourned  
Clara Nuzum. Sec. pro tem.

April 30, 1947.  
Miss Evelyn Millsbaugh, Mrs. O. A. Arnfield, Miss Clara  
Nuzum, Mrs. J. H. Field, ~~Hal Allen~~

Nuzum - Moved that the Librarian be instructed  
to buy the 1947 City directory. Second  
Mrs. Field. Motion carried.

Field Moved that the glass in the public rest room  
be replaced <sup>with</sup> by frosted glass. Nuzum second.  
Motion carried.

Field Moved that Librarian prepare resolutions  
necessary for re-conversion program under new  
state library law, to be presented at regular  
meeting. Nuzum second - Motion carried

Nuzum Moved that the Librarian be instructed  
to request a survey to determine cost of  
retirement to Librarian & employees.  
Field second - Motion carried.

~~Hal Allen~~ Secy.

May 6, 1947.

Mrs. O. A. Armfield Mrs. H. W. Fitzpatrick,  
Mrs. J. B. Field, Walter Hallen, Miss Clara Neumann,

Minutes of April 1, & April 30 '47 read & approved.

Mrs. Millspaugh presented her monthly report, which was accepted & placed on file.  
By motion.

Financial Report: Balance \$ 1464.58  
Fines 37.93  
1502.51  
Expenditures: 626.86  
Balance \$ 875.65

Field moved that bills be allowed & orders drawn for same. Fitzpatrick second. - Motion carried.

New Library Law - discussion:

(1) Resolution prepared & read to Board by Mrs. Millspaugh.

"To whom it may concern:

Resolved, That the Elwood Public Library by action of its Board of Trustees (or library board) hereby resolves & elects to change its identity & to become a library district under Chapter 321 of the acts of 1947, which act is known as the Library Law of 1947.

Pres.

Vice. Pres -

Secretary -

Mr. Field moved that the above resolution be adopted. Mrs. Fitzpatrick second.  
Motion carried.

Moved by Mr. Field:

It is moved that Evelyn Millspaugh be instructed to contact & arrange with the Board of Trustees of the Public Employees' Retirement Fund to make a survey of the employees of the Elwood Public Library so as to determine the probable cost of membership in the Fund.  
Second by Allen: Motion Carried.

Allen - moved that Mrs. Millspaugh be paid the \$25.00 due her from last summer's vacation.  
Fitzpatrick second.

Motion carried.

Note - Above money allowed because Miss Shannon was informed Mrs. Millspaugh concerning the time allowed her for vacation. Board rule is that two weeks with pay is allowed each assistant. Mrs. Millspaugh received but one week's pay last summer.

Walter Hallen  
Secy.

June 3, 1947

Present: Mrs. Armfield, Miss Nugum,  
Mr. Field, Mr. Allen, Charanin Mrs. Millsbaugh.

Minutes of May 6, 1947 read & approved.

Mrs. Millsbaugh presented her monthly  
report, which was accepted & placed in  
the files. Nugum motion, Field second. Carried.

Financial Report	Balance	\$875.63
	Less	3.98
	Fines	33.12
	Lost books	1.25
	Total	913.98
	Expenditures	527.60
	Balance	386.42

Mr. Field moved that bills be allowed  
and orders drawn for same. Miss Nugum second  
Carried.

Retirement Fund action tabled until  
further information received from State Official.

Wassell

Present Mrs. Armfield, Miss Nugum,  
Mr. Field, Mrs. Fitzpatrick, Mrs.  
Millsbaugh & Mr. Allen.

July 6, 1947.

Minutes of June 3, 1947 read &  
approved.

Mrs. Millsbaugh presented her  
monthly report, which was accepted  
& placed in the files -

Financial report:	Balance	\$385.42
	Fines	25.79

Expenditures \$536.31

Mr. Fitzpatrick moved that bills be allowed  
& orders drawn for same. Field second  
Motion carried.

Retirement Fund Cost: \$184.73 <sup>max</sup>  
Maximum cost per year \$192.18  
to be included in budget, which will  
be published August 1947.

Nugum Moved that the Elwood Library become  
a member of the Public Employees  
Retirement Fund of Indiana  
Fitzpatrick second  
Motion Carried unanimously.

Field motion The Librarian is hereby instructed  
to file resolution #2 with the office of  
the Public Employees Retirement Fund  
of Indiana. Allen second.  
Motion carried.

(July 4, 1947.)  
Charges - estimated cost: \$125-150<sup>00</sup> to install and  
pay the first year's rent - 50<sup>00</sup>  
The annual rent will be 50<sup>00</sup>

Mr. Nguyen moved that the Board instruct  
Mr. Allen to contact the Ecker, Keovone, and  
Kims Clubs to assist the Library to buy an  
electric charging system. Mr. Tills  
seconded. The motion was carried.

Librarian's monthly report accepted & approved.  
bal. 2082.94  
exp. 617.53  
bal. 1467.58

Bills allowed and orders drawn for same  
District Meeting - Cranfordville April 24  
Library will be closed so that Librarian  
and assistants may attend.

Rental books - staff will be ready in just a  
few days. Several patrons have asked  
for it.

Elwood Public Library received The Road from  
Kris Brantfield - (Magazine)  
and 2 volumes in memory of Mrs. & Mrs.  
Samuel Baker.

Budget discussion - temporary set up of figures to be used & presented to Board at a called meeting.

Nuzum moved that Mr. Field be appointed to contact insurers in order to re-arrange our insurance program & adjust it on the line of a budget system.

Fitzpatrick second -

Motion carried.

W. Allen  
Secy.

August 1, 1947

Present:

Mrs. Armfield, Mrs. Fitzpatrick,  
Mrs. Millsbaugh, Mr. Field, Mr. Allen  
Miss Nuzum, Mr. Carshy

Special meeting called for Budget discussion:

Budget discussed - meet again Monday Aug 4, 1947 for final decisions on budget.

Aug. 4, 1947

Present

Mrs. D.A. Armfield, Miss Nuzum,  
Mr. Field, Mr. Allen, Mrs. Millsbaugh

Minutes of July 8 - Read & approved.

Budget: Approved by motion of Board.

The Librarian gave her monthly report which was accepted and placed on file.

The expenses for the month a total \$56.87 were allowed and orders drawn on the treasury for the same.

Balance \$4113.59 Aug 1, 1947

It was moved and seconded that the salaries be increased as follows:

Carlson \$150.00

Mabel 80.00

Mr. W. 100.00

the increase to be effective Sept. 1 and payable Oct 1  
nothing advanced

Aug. 25, 1947

Present: Mrs. Armfield, Mrs. Fitzpatrick,  
Miss Nugum, Mr. Field, Mr. Allen,  
& Mrs. Millsbaugh.

Meeting held to hear objections, if  
any, to 1948 budget.  
No objections presented themselves  
so budget stands approved as made  
by the Board at meeting of Aug. 1.

Marshall  
City.

Present

Sept. 9, 1947  
Mrs O. G. Armfield, Miss Nugum,  
Mr. Field, Mr. Allen, & Mrs  
Millsbaugh.

Minutes of previous meetings read &  
approved.

Librarian's monthly report read  
& approved & placed on file.

Balance Aug 1, 1947 \$ 4113.59  
Fines 16.61  
Fee 1.00

Expenditures \$ 4131.20  
Balance: \$ 3419.58

Moved & seconded that librarian's  
circulation & financial report be  
approved & placed on file & orders  
drawn on treasury for expenses.  
Carried x

Marshall  
City.

59  
0  
0  
0  
9  
0



Oct. 6, 1947

Present -

Mr. Joe Field Mrs. H. W. Fitzpatrick,  
Miss Olga Filby, Miss Evelyn Millsbaugh,  
Hazel Willden

Minutes of previous meeting read & approved

Balance:	Sept. 7, 1947.	\$ 3418.58
	Fines	28.71
	Fee	3.00
	Lost Book	29
	total	\$ 3451.08
	Expenses:	\$ 541.52
	Balance:	\$ 2909.56

Mrs. Field moved that the librarians reports be accepted & placed on file.

Miss Filby second

Motion carried

Mr. Field moved that orders be drawn on treasury for monthly expenses.

Miss Filby - Motion carried.

Resolution # 2 of Public Employees Retirement Fund of Indiana passed & sent to state office. Retirement plan to begin Jan. 1, 1948.

Hazel Willden  
Secy.

Nov. 4, 1947

Mrs. Armfield, Mrs. Fitzpatrick, Mr. Field,  
Miss Filby, Mr. Hise, Mr. Allen,  
Mrs. Millsbaugh:

Minutes of Oct 6, 1947 read & approved.

Mrs. Millsbaugh presented her monthly report which was accepted & placed on file. By motion

Balance	\$ 2909.56
Fines	24.50
Fee	3.00
	<u>\$ 2937.06</u>
Expenses -	620.07
Balance:	\$ 2316.99

Field moved that orders be drawn for monthly expenses  
Filby second Carried

Hazel Willden  
Secy.

410  
Dec. 2, 1947

Present Mrs. Milkpaugh, Miss Tilby  
Mrs. Bohlender, Mr. Allen, Mrs. Field  
Minutes of Nov. 4 '47 Read & approved  
Mrs. Milkpaugh presented her  
monthly book report which was  
accepted and placed on file by motion

Financial report

Balance	\$ 2316.99
Fines	41.41
Fee	2.00
Lost Book	2.09
Total	\$ 2362.49
Expenses	596.21
	\$ 1766.28

Miss. Tilby - moved that financial  
report be accepted & placed on file &  
that orders be drawn for payment of  
month's expenses. Carried.

417

Present

Jan. 6, 1948

Mrs. Argonfield, Mrs. Fitzpatrick,  
Mrs. Bohlender, Miss Tilby, Mr. Wise  
Mrs. Field, Mrs. Milkpaugh, Mr. Allen

Minutes of Dec 2, 1947 Read & approved.

Mrs. Milkpaugh presented her  
monthly book report which was  
accepted & placed on file. By motion.

Financial Statement

Bal.	\$ 1766.28
Tax	2884.40
Fines	15.
Fee	1.00
total	\$ 4666.68
Expenditures	888.75
	\$ 3777.93

Bills for month presented - By  
motion orders drawn for same.

Mrs. Milkpaugh presented the annual  
book report.

Tax	7174.73
Supp	773.39
fees	24.00
Fines	384.05
	17.53
total	8373.70
preceding year Bal	3104.60
total	\$ 11478.30
Expenditures	7395.63
Beginning of yr. Bal.	4082.67

Accepted & placed on file by motion.