

The Library Board held its regular meeting Jan. 3, 1962. Those present were Mrs. Hunt, Mrs. Powell, Mrs. Sharp, Mrs. Wellnitz, Mr. Allen, Mr. Hadley.

The Librarian's report stated that total number of borrowers for Dec. was 3570.

The financial report:

non resident	20.00
Fines	11067.37
Fines & Fees	52.00
Expenditures	3785.72
Bal. on hand	12,317.46

The board gave permission for two staff members to attend a Reference Meeting in January.

Ann Harris was hired for part time work to replace Carol Miller.

George Stout will repair and fit up an old library table to use as a work table in the office.

Mrs. Hubley has asked to have six weeks off this summer, two weeks of her vacation plus 4 weeks of leave without absence without pay. Mr. Allen made the motion - 2<sup>nd</sup> by Mrs. Powell. Motion carried.

Meeting adjourned

Jeane Wellnitz

The regular meeting of the Edward Public Library Board Wednesday February 7, 1962 at 7:00 P.M. Those members present were; Mrs. Sharp, Mrs. Powell, Mr. Hadley, Mrs. Hubley.

The Librarian's Report was read and approved.

The Financial Report was read.

Unexpended Bal.	12,317.46
Receipts	929.24
Expenditures	1,979.39
Balance end of Mo.	11,267.31

The matter of the rent for the Frankton basket was discussed. The trustee deducted their share of rent from the last draw.

Names were discussed as a replacement on the Board for Mrs. Fitzpatrick. Her term expires Dec. 31, 1962. This was passed for consideration at a later date.

Meeting was adjourned

Weldon Shuckley  
Secy. - Pro Tem



The regular meeting of the Library Board was held Wednesday March 7, 1962. Those present were Mrs. Powell, Mrs. Hunt, Mrs. Sharp, Mrs. Wellnitz, Mr. Allen, Mr. Hadley, Mr. Shickley.

Minutes of last meeting were approved. The Librarian's report was read and approved. The financial report was:

non resident:	15.00
dues and fines:	23.00
Expenditures:	2191.28
Bal. on hand:	\$ 9120.11

The Sigma Phi Gamma sorority ~~is~~ is wanting to start a book cart for the hospital and also sheet-in's. The library will furnish the books and the sorority girls will do the work.

Mrs. Hunt would like to attend school this summer for the 1<sup>st</sup> 5 weeks of the term. The board consented.

Mrs. Hunt explained to the board that an architect <sup>or engineer</sup> should be hired to determine the "know how" of the new lights for the reading rooms. Mr. Shickley said he would try to find some one who would be willing to give an approximate price to do the work.

Meeting adjourned.

Joanne Wellnitz

The regular meeting of the Library Board was held Wed. April 4, 1962. Those present were Mrs. Hunt, Mrs. Powell, Mrs. Sharp, Mrs. Wellnitz, Mr. Allen, Mr. Shickley, Mr. Hadley.

Minutes of the last meeting were read and corrected.

The Librarian's report was read stating that we had 2200 adult borrowers during the month and 1325 children.

The financial report was read:

non resident fee:	\$ 30.00
Dues and fines:	64.00
Expenditures:	1841.56
Bal. on hand:	\$ 9378.78

Mrs. Hunt told the board that the U.S.W. told her they would like to ~~provide~~ <sup>provide</sup> a flag service to the Library. They would display a flag at the Library on national holidays and flag display days - and then take it down at sunset. This service would run as long as the flag doesn't change and would cost the Library \$15.00. Mr. Shickley made the motion that we have the flag service - Mr. Allen 3<sup>rd</sup> the motion. Motion carried.

Mrs. Sharp suggested perhaps we could have some sort of Reading Club for the High School students during the summer. This will be discussed again and further.



Mrs. Hunt told the board that she decided not to go to summer school this summer. She hasn't had a vacation for three years so decides to work and take a vacation that is due her.

Mr. Shickley read a letter from John Walters, an engineer who specialized in lighting lay out for public buildings. He just recently did the library at Crawfordsville. He suggested that he make drawings and present them to board so the board would have some idea what he had in mind for our building. Some of the board members will go to Crawfordsville and look over their library.

No other business.

Meeting adjourned

Jeanne Wellnitz

The regular meeting of the Library Board was held May 2, 1962. Those present were: Mrs. Sharp, Mrs. Powell, Mrs. Fitzgerald, Mrs. Hunt, Mrs. Wellnitz, Mr. Allen, Mr. Hadley, Mr. Shickley.

Mrs. Hunt read the Librarian's report. We had 2206 adult borrowers; 1351 children; Total: 3557 Book stock increased to 29,245 books.

Financial report:

non resident fee: \$ 5.00

fees & fines: 48.00

expended: 4587.37

bal. on hand: 2877.43

Mr. Hadley made a motion that we sign a contract with Mr. John Walters, the <sup>electrical</sup> engineer who will provide the Library Board with specifications, supervision of construction, working drawings, for new lights in the reading rooms. Mr. Allen 2<sup>nd</sup> the motion. Motion carried.

The library will close evenings for the summer starting May 31, 1962. The library will also be closed all day and evening May 17 due to a district meeting.

Light gray paint will be purchased for the window sills and a green paint for the front doors.

There was no other business brought before the board.

Meeting adjourned.

Jeanne Wellnitz



The regular meeting of the Library Board was held June 6, 1962. Those present were: Mrs. Sharp, Mrs. Fitzpatrick, Mrs. Hunt, Mrs. Wellnitz, Mr. Shickley.

The financial report read:  
non resident fee 10.00  
fines and fees 44.00  
expenditures 1975.99  
bal. on hand 2673.54

The librarians report was read:  
39 new borrowers (adult) 26 Children.  
Total number of books lent during May including Branston was 6,475.

The library received their statement from the State Board of Accounts saying that the books are in very good shape.

Mrs. Hunt told the board about the Dist. meeting. It was the opinion that the library should have a written policy about the censorship of books.

At the Ball State work shop Mrs. Hunt said that she was told about the Mc Graw Hill Ency. of Science & Technology Books. The encyclop. will cost about \$195.00 and a library of this size should have these. The Board decided to have Mrs. Hunt order these books.

Mrs. Hunt read a letter from the Public Retirement Commission saying that the <sup>rate</sup> amount had gone up to 10.3%. It is now 4.17%.

A Story Hour is going to be started on Tues. morning from 10-10:30 AM.  
Mrs. [unclear] [unclear]

Salaries and budget were discussed by the board. Nothing was definitely decided.

Mrs. Hunt told the board that Mrs. Ack wants to cut her summer hours - stay open some nights. Mr. Shickley made a motion and 2<sup>nd</sup> by Mrs. Fitzpatrick that we instruct the Librarian Mrs. Hunt, to make the necessary arrangements with Mrs. Ack <sup>to</sup> make the final arrangements.

The next meeting will be held the 2<sup>nd</sup> Wed. July 11, 1962.  
Meeting adjourned.

Jeanne Wellnitz  
Secy



The regular meeting of the Library Board was held June 6, 1962. Those present were: Mrs. Sharp, Mrs. Fitzpatrick, Mrs. Hunt, Mrs. Wellnitz, Mr. Shickley.

The financial report read:

non resident fee	10.00
fines and fees	44.00
expenditures	1975.99
bal. on hand	2673.54

The librarians report was read:

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At the Ball State work shop Mrs. Hunt said that she was told about the Mc Graw Hill Ency. of Science & Technology Books. The encyclop. will cost about \$195<sup>00</sup> and a library of this size should have these. The Board decided to have Mrs. Hunt order these books.

Mrs. Hunt read a letter from the Public Retirement Commission <sup>rate</sup> saying that the amount had gone up to 10.29. It is now 4.78%

A Story Hour is going to be started on Tues. morning from 10-10:20  
Mrs. [unclear] [unclear]

Salaries and budget were discussed by the board. Nothing was definitely decided.

Mrs. Hunt told the board that Mrs. Ash wants to cut her summer hours - stay open some nights. Mr. Shickley made a motion and 2<sup>nd</sup> by Mrs. Fitzpatrick that we instruct the Librarian Mrs. Hunt, to make the necessary arrangements with Mrs. Ash and make the final arrangements.

The next meeting will be held the 2<sup>nd</sup> Wed. July 11, 1962.

Meeting adjourned.

Joanne Wellnitz  
Secy



The regular meeting of the Library Board was held July 11, 1962 with Mrs. Sharp, Mrs. Hunt, Mrs. Powell, Mrs. Wellnitz, Mr. Allen & Mr. Shickley attending. (Mrs. Fitzpatrick)

The minutes of the last meeting were read and approved.

Mrs. Hunt read the Librarian's report: 331 new borrowers. Total number of books borrowed for the month: 8,659.

The financial report was read:

non-resident fee:	55.00	
fines & fees:	21.00	Income
expenditure:	2,981.25	18,963.37
bal. on hand:	18,674.53	

Mr. Shickley made the motion that we transfer \$3500. from the General Fund to the Library Reserve Improvement Fund. Mrs. Fitzpatrick 2<sup>nd</sup> the motion. Motion carried.

A letter will be written to Walter Cannaday, Trustee stating that the monies allotted for the support of the Frankton Branch Library has been depleted, and that we will not pay further bills until we have the money due us.

Mrs. Hunt told the Board that 21? have signed up for the Reading Club. The theme is "Membership 7"; and a Space Capsule book will be given to the children. They also will have a Theatre Party.

The budget was discussed - total being \$36,455.

Mr. Shickley made a motion that the budget be accepted. Mrs. Fitzpatrick 2<sup>nd</sup> the motion. Motion was carried.

Mrs. Hunt described the different kinds of shelving to be purchased next year. The board decided Mrs. Hunt could use her own judgment as to the kind of shelving to be purchased.

Mr. Shickley made a motion that Mrs. Sharp's name replace Mrs. Bolander as co-endorser (with Mr. Hadley) on the special fund at Edwood Federal Savings & Loan. Mr. Allen 2<sup>nd</sup> the motion. Motion carried.

No other business - Meeting adjourned.

Jeanne Wellnitz



Aug. 1962

The regular meeting of the Library Board was held Aug. 1<sup>st</sup> with Mrs. Hunt, Mrs. Fitzpatrick, Mrs. ~~Wells~~ <sup>Wellnetz</sup>, Mrs. Allen, Mrs. Shickley. Mrs. Fitzpatrick presided as president. The minutes of the last meeting were approved as read.

Mrs. Hunt read the Librarian's report: 96 new borrowers. Total number of borrowers 3720 - total number of books lent 7115.

The financial report was read:

non resident fee:	9. <sup>00</sup>
fees & fines:	45.52
expenditures:	6317.24
bal. on hand:	13,878.90

Mrs. Allen made a motion that we add \$300<sup>00</sup> to Mrs. Hunt's salary making it a total for 1963 of \$6,860. \$300<sup>00</sup> to be added to Agnes Brakes' salary making the total \$3,060. Mrs. Shickley 2<sup>nd</sup> the motion. Motion carried.

The budget was discussed by the board - total being \$37,955.<sup>00</sup> Mrs. Shickley made a motion that we accept the budget. Motion carried.

No other business.

Meeting adjourned.

Jeanne Wellnetz

Sept. 1962

The regular Library Board meeting was held Wed. ~~Sept. 5~~ <sup>Sept. 5</sup>, 1962 with Mrs. Hunt, Mrs. Sharp, Mrs. J.O. Wellnetz, Mrs. Powell, Mrs. Allen, Mrs. Fitzpatrick.

The minutes of the last meeting were read and corrected. The correction being the total of the budget: \$38,040.<sup>00</sup>

Mrs. Hunt read the Librarian's report: total number of borrowers at the end of the month - 3,764. We have an increase of 1,169 over last year.

The financial report was read:

non resident fee:	\$30. <sup>00</sup>
fees & fines:	37. <sup>00</sup>
expenditures:	2,818.96
bal. on hand:	\$11,137.10

Mr. Walters called about the electrical work to be done in the reading rooms and said he would like to attend the October Board meeting with final plans to present to the Bd.

The Board discussed some rules and regulations about the meeting room downstairs. A policy was set tonight that the room is to be used by ~~for~~ Civic Organizations only.

The tax board meeting will be held next Tuesday. We hope some of the members can attend.

No other business.

Meeting adjourned.

Jeanne Wellnetz



Oct. 1962

The regular meeting of the Library Board was held Oct 3, 1962 with Mrs. Hunt, Mrs. Powell, Mrs. Fitzpatrick, Mrs. Sharp, Mrs. Wellnitz, Mr. Allen, Mr. Shickley, Mr. Hadley present.

The minutes of the last meeting were read and approved.

Mrs. Hunt read the Librarian's report stating: 3,713 Borrowers for the month - (390 over last year) In stock we have 29,826. The financial report was read.

non resident fee:	32.00
fee & fine:	32.00
expenditure:	2397.14
Bal. on hand:	8803.96

Mr. Walters called Mrs. Hunt to say he would not be able to attend the meeting tonight due to illness. A called meeting <sup>will</sup> be held 2 weeks from tonight.

This Library will host a meeting for "Reference Work for Children" Nov. 15<sup>th</sup> with a coffee hour and meetings. The Library will be closed Nov. 1<sup>st</sup> - 10<sup>th</sup> the staff can attend a State Meeting.

Mrs. Hunt told the Board that our tax rate is <sup>County Board</sup> .27 - she also said that the Delta Theta Tau Sorority will give the Library a check for \$200<sup>00</sup> to buy the McDraw Hill Encly. of Science & Technology.

Mr. Shickley presented a drawing to the board showing the placing of new evergreens around the Library. It will

motion that we have the "shubrey" planted around the Library. Mr. Allen 2<sup>nd</sup> the motion.

The Board asked Mrs. Hunt to inquire from the local merchants about the price of a floor machine. No other business - Meeting adjourned.

James Wellnitz

Oct. 17, 1962

A called meeting was held by the board on lighting plans for the library. John Walters, Crewsfordville architect hired by the board to draw up plans, was present.

After Mr. Walters went over his preliminary drawings with the board, Mr. Shickley made a motion that Mr. Walters go ahead with the final plans for the lighting project and draw up final plans and specifications. Mrs. Fitzpatrick 2<sup>nd</sup> the motion. Motion carried.

The secretary of the library board was directed to send Mr. Walters a letter verifying the board action.

Nov. 28<sup>th</sup>, at 1:30 PM was the date set for opening the bids at the Elwood Public Library.

Members attending the meeting were Mr. Hadley, Mr. Shickley, Mrs. Sharp, Mrs. Fitzpatrick & Mrs. Powell.

Emallee Powell  
secy gr - tem



Nov. 1962

The regular meeting of the Library Board was held Nov. 7, 1962. Those present were Mrs. Hunt, Mrs. Sharp, Mrs. Powell, Mrs. Wellnitz & Mr. Allen.

The minutes of the last meeting and called meeting were read and approved.

Mrs. Hunt read the Librarian's report and the financial report. Book stock 30,041

non resident fee: 60.27

fee and fine: 15.00

expenditures: \$ 2528.66

Bal. on hand: \$ 6355.30

Mrs. Hunt invited the board in for coffee during the Coffee Hour next Thurs. Nov. 15<sup>th</sup> when our library will be host to a meeting for "Reference Work for Children."

Closing hours before Thanksgiving, Christmas and New Year Holidays will be discussed at the next meeting when the rest of the Board will be present.

Mrs. Ash wrote Mrs. Hunt a letter saying she had hired Mrs. Noble to take her place while Mrs. Ash is in Texas, and that she will pay Mrs. Noble. The board decided that we will pay Mrs. Noble and Mrs. Ash will not receive pay while she is gone.

Mrs. Hunt read bids on the floor machine but this will be tabled until next week.

No other business.

11-28-62

Bids for rewiring & relighting of the library <sup>main floor</sup> were opened at 1 P.M. Nov. 28, 1962 in the office of the Librarian.

Two bids were presented.

Turner - Cook Electrical Co., Kokomo, whose bid was \$ 4590.

Industrial Electric & Heating, Elwood, whose bid was \$ 4,095 ✓

After some discussion about specifications between John M. Walters, engineer, and the attending board members, the low bid was accepted for final discussion and approval at the Dec. board meeting, Dec. 5, 1962.

Attending were Glenn Wadley, Wilbur Shuckley, board members; John M. Walters, engineer, & Mrs. Esther Hunt, Librarian.



Dec. 5, 1962

The regular meeting of the Board of Trustees was held Dec. 5<sup>th</sup> 1962 at 7:00 P.M. Those members present were; Mrs. Powell presiding, Mrs. Fitzpatrick, Mrs. Allen, Mrs. Hadley, Mrs. Hunt, Mrs. Thickley.

Minutes of the previous regular meeting was read and approved.

A Report of progress of the Fronton Branch was given by Mrs. Ash. She gave her resignation to the Board to be effective Jan. 1, 1963. It was thought that we should work with Mrs. Ash in selecting a replacement.

Librarian's Report was given

Book Stock	30,128.00
Nov. Res. Fund	15.00
Fines & Fees	54.00
Total Expenditures	2,205.10
Balance	4,219.20
Improvement Fund	4,603.40

Report was approved

It was decided that if Mrs. Kemp could supply the Clerk of floor plates for \$300.00 he should be given the order for the new plates.

continued.

The bids for the new lighting was discussed. It was moved by Mrs. Allen, seconded by Mrs. Fitzpatrick, that the bid of The Industrial Electric Co. as modified be accepted. The contracts to be prepared and signed and the work to begin as soon as possible. Motion passed.

The 27¢ rate was approved by the Indiana State Board of Public Utilities in Anderson.

Meeting was adjourned

Weldon Thickley  
Secretary - Pro-Tem