

North Madison County Public Library System

"THE PEOPLE'S JUDGMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 16th Street
Elwood, Indiana 46036-1598
Phone (317) 552-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 754-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46070
Phone (317) 536-2335

BOARD OF LIBRARY TRUSTEES Monthly Meeting

January 8, 1990
5:30 p.m.
Elwood Public Library

1. Call to Order
2. Introduction of new Board member
3. Roll Call
4. Minutes of the previous meeting*
5. Claims Register signatures
6. Old Business
 - a. 1990 Employee Wage Scale*
 - b. Other
7. New Business
 - a. Filling Vice-presidential vacancy *
 - b. Discussion of Summitville property gift
 - c. Other
8. Director's Report
 - a. Statistical and Financial reports
 - b. Planning Committee report
 - c. Fund accounting software upgrade
 - d. Friends of the Library meeting
 - e. January calendar
 - f. Other
9. Other Library business

* Denotes items requiring vote

"WE'RE MORE THAN BOOKS"

The North Madison County Public Library System Board of Trustees met Monday, January 8, 1990 at the Elwood Public Library with Lois Norris presiding.

Attendance:

Bonnie Carpenter.....Present
Tom Conner.....Present
Emma Copeland.....Absent
Owen Dewsbury.....Present
Carolyn Hall.....Absent
Betsy Herndon.....Present
Lois Norris.....Present
Steve Martin, Director.....Present

The December minutes were corrected to strike "Merit raises are to be at the discretion of the director with approval of the board."

Also, regarding extra custodial help; the board directed Steve to hire extra custodial help, at the custodial pay rate, if needed. Aside from these two corrections, minutes were approved with a motion from Tom Conner, a second from Owen Dewsbury and unanimous vote from those present.

Owen made a motion as follows: "I propose, in the form of a two part motion, that those hourly rate employees of the North Madison County Public Library System, who are being paid less than the new federal minimum wage of \$3.80 per hour, be raised to that level (\$3.80), effective January 1, 1990.

I further propose the remainder of the hourly rate employees of the North Madison County Public Library System each be given a 4.7% increase in pay effective January 1, 1990.

This pay adjustment is based on the cost-of-living increase in 1989 as per the US consumer price index."

The above motion was seconded by Betsy Herndon and carried.

Tom moved to change the personnel policy to give any employee two weeks vacation upon completion of one year's full-time employment. Bonnie Carpenter seconded the motion and it was carried.

To fill the now-vacant office of Vice President, Betsy nominated Owen Dewsbury. Tom seconded the nomination. The motion carried.

Tom will attend the Park Board meeting to find who we may appoint in February as our representative from the Library Board. Ranny was formerly filling that post.

Junior Mullins proposal
check reasonable year end reports

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

1990 Wage and Salary Schedule
Effective January 1, 1990

Queenie Cleaver	\$5.24 per hour
Emily Davidson	5.24
Gina Deavers	3.80
Sharon fouts	5.24
Pearl Gardner	7.59
Cinda Horine	5.34
Linda Kemper	6.32
Carolyn Lambertson	7.13
Barbara McAdams	7.13
Francie Robertson	7.77
Kathy sharp	5.24
Diana Shepard	5.50
Stacey Shuler	3.80
Glenna Stewart	5.50
Craig Stiner	5.24
Joyce Sullivan	6.54
Kathi Wittkamper	7.52

Stephen H. Martin \$23,000.00 per annum

Adopted by the Board of Trustees
January 8, 1990

In discussion of the gift of land from the Summitville Bank, Owen expressed concern about adequate parking at that location if a building was constructed. Betsy suggested we be very careful not to be pushed into building until we're certain the taxpayers are willing to support such a project. Lois has copies of prerequisites to building for our consideration. We will take a closer look at our next meeting. Also, these are things the Planning Committee will look into.

Steve called the board's attention to circulation and financial reports. It was noted that Frankton experienced 40% growth during 1989. The budget was overrun by \$6049.23.

The new check reconciling program has begun and seems to have worked without a hitch.

After some discussion, we decided to ask Pearl to get hours worked by phone from Frankton and Summitville, instead of driving over. Steve will work on gradually changing payroll to pay withholding one week's pay.

Friends of the Library will have an organizational meeting on January 29, 1990.

Steve reviewed his January calendar.

The Planning Committee will have 3 members from the Library Board, 3 from the Library staff, and 6 from the community-at-large. Meetings should commence after January.

Betsy seconded Owen's motion to adjourn. Motion carried.

Respectfully submitted,

Bonnie Carpenter

Bonnie Carpenter, Secretary

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December 1989

STATISTICAL REPORT

CIRCULATION:	1989	1988	%-age	YTD
Elwood				
ADULT	1099	2623		
JUVENILE	1116	913		
MAGAZINE	388	-		
AUDIO	76	96		
VIDEO	247	182		
TOTAL	2727	3796	9.2	52,278

Frankton				
ADULT	546	501		
JUVENILE	436	269		
MAGAZINE	129	-		
AUDIO	0	0		
VIDEO	15	0		
TOTAL	1126	770	46	16,425

Summitville				
ADULT	474	500		
JUVENILE	240	294		
MAGAZINE	100	-		
AUDIO	0	0		
VIDEO	13	15		
TOTAL	827	809	11	13,149

Total				
ADULT	2019	2625		
JUVENILE	1803	1473		
MAGAZINE	608	-		
AUDIO	76	96		
VIDEO	245	186		
TOTAL	6181	5182	14.8	87,852

87,852 89,989 - 2.37

"WE'RE MORE THAN BOOKS"

-----CASH BALANCES-----

				<u>Maturity Date</u>
A1 (SECURITY BANK CHECKING)	B1 (28908.13)	
A2 (SECURITY BANK SAVINGS)	B2 (.00)	
A3 (RAILROADMANS' FEDERAL SAVINGS) (@ 7.90%)		53612.99)	Renew on 1/12/
A4 (SECURITY BANK CD'S) (@ 7%)	B4 (120000.00)	70,000 on 1/1/
A5 ()	B5 (.00)	50,000 on 1/1/
A6 ()	B6 (.00)	
A7 ()	B7 (.00)	
A8 ()	B8 (.00)	
A9 ()	B9 (.00)	
TOTAL			3100	202500.00

FINANCIAL REPORT BY FUND OFF-MONETARY PAID LIBRARY OFF-MONETARY PAID LIBRARY OFF-MONETARY PAID LIBRARY OFF-MONETARY PAID LIBRARY OFF-MONETARY PAID LIBRARY

FUND #	DESCRIPTION	BEEDING BALANCE	RECEIPTS THIS MONTH	RECEIPTS PREVIOUS MONTH	DEBITMENTS THIS MONTH	DEBITMENTS PREVIOUS MONTH	BALANCE
100	OPERATING	2290.89	11860.81	12088.56	11888.94	8728.56	12982.67
105	OPERATING FUND INVESTMENT	11670.06	118229.88	120000.00	.00	.00	121000.00
110	LIRP	5326.82	381.22	2927.42	.00	2468.82	5271.82
120	GIFT	1882.90	.00	82.80	.00	188.89	1882.90
125	MEMORIAL	81.80	.00	.00	.00	.00	81.80
130	GIF" VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	544.24	.00	.00	100.00	100.00	1174.88
-TOTAL ALL FUNDS-		90560.91	224142.66	243982.49	121188.94	55482.67	202500.00

MONTHLY RECEIPT SUMMARY BY CATEGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 DEC 89

OPERATING DESCRIPTION	THIS MONTH	YTD
TAXES		
PROPERTY TAX	99043.86	99043.86
OTHER TAXES	4002.91	48036.39
----SUBTOTAL----	103046.77	147082.25
INTERGOVERNMENTAL REVENUES		
STATE OPERATING GRANTS (RBI)		447.00
STATE DISTRIBUTION		171509.47
----SUBTOTAL----		171956.47
CHARGES FOR SERVICES		
CHARGES FOR SERVICES		5.00
FINES, FEES & BOOK SALES	464.85	7156.15
PHOTOCOPY FEES	209.70	2574.05
----SUBTOTAL----	679.55	9735.20
MISCELLANEOUS REVENUES		
INTEREST ON INVESTMENT		.00
----SUBTOTAL----		.00
OTHER FINANCING SOURCES		
INTERFUND TRANSFERS	11737.19	101737.19
REFUNDS		607.04
----SUBTOTAL----	11737.19	102344.23
----TOTALS----	115463.51	431118.15

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 DEC 89

OPERATING ACNT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES						
SALARIES AND WAGES	181591.52	-23616.48	157975.04	21164.21	163411.71	-7436.67
EMPLOYEE BENEFITS	42929.00	-15000.00	27929.00	1539.45	26396.10	1332.90
SUPPLIES						
OFFICE SUPPLIES	3236.18	4662.26	7898.44	1139.87	7898.44	.00
OPERATING SUPPLIES	3078.27	-1233.01	1845.26	147.87	1845.26	.00
REPAIR & MAIN.	1000.00	-776.78	223.22	90.00	223.22	.00
OTHER SUPPLIES	15000.00	-10143.23	4856.72	1230.21	4856.72	.00
OTHER SERVICES AND CHARGES						
OTHER SERVICES AND CHARGES	3000.00	-1177.55	1822.45	95.50	1822.45	.00
PROFESSIONAL SERVICES		301.25	301.25		301.25	.00
COMMUNICATION	8500.00	-1481.23	7018.77	386.16	7018.77	.00
PRINTING	2000.00	-1523.97	476.03		476.03	.00
INSURANCE	6000.00	-446.00	5554.00	1885.00	5554.00	.00
UTILITY SERVICES	12000.00	-3755.00	8205.00	542.16	8150.41	54.59
REPAIR & MAINTENANCE	3000.00	-491.16	2508.84	340.00	2508.84	.00
RENTALS	17000.00	-7804.95	9195.05	642.00	9195.05	.00
SERVICE CONTRACTS		533.50	533.50		533.50	.00
DUES AND TRANSFER TO LIRF	21000.00	-20975.00	25.00		25.00	.00
CAPITAL OUTLAYS						
FURNITURE AND EQUIPMENT	25000.00	-6204.95	18795.05	1654.92	18795.05	.00
BOOKS	100000.00	-43125.73	56874.27	10551.32	56874.27	.00
PERIODICALS & NEWSPAPER	20000.00	-13178.06	6821.94	379.00	6821.94	.00
AUDIO VISUAL MATERIALS	12000.00	-4396.06	7603.94	431.17	7603.94	.00
UN-APPROPRIATED EXPENSE		588.45	588.45		588.45	.00
----TOTALS----	476334.97	-149604.05	326730.92	42818.84	332780.15	-6049.23

FINES & FEES REPORT

MONTH DECEMBER YEAR 1989

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.6
FINES	BOOK SALE	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
148.75	7.50	19.00	158.00	3.00	159.10	4.30	-
24.90			22.00		11.40		-
31.20			46.00		34.90		1.50
341	341			TOTAL	TOTAL	TOTAL	
LOST CARD	NON-RESIDENT	OTHER		ELWOOD	FRANKTON	SUMMITVILLE	
-		5.00 rental		504.65	59.30	115.60	
1.00				①	②	③	
2.00						GRAND TOTAL	
						<u>679.55</u>	

Population - 2500 (projected), 1500 current

Book Collection 10,000

7 floor space for books = 1000 sf

Reader space 500 sf

Staffwork area 400 sf

Multipurpose Room. 750 sf

2650 sf

Costs (@ \$100 per sf) = \$ 265,000

\$265,000 over 20 years = \$13,250 per year

\$265,000 over 10 years = \$26,500 per year.

\$13,250 would mean 0.0002 increase in our present tax rate. 0.2751 new
0.2951 increase

If we were to establish a Capital Projects Fund, we could raise up to \$49,000 annually to help defray the cost of a new building. If we collected this over a period of 2 or 3 years, we could make a real dent in the cost of a new facility

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103 North Main Street
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Phone (317) 530-2335

December 7, 1989

Mr. Warner Morgan, President
Summitville Bank and Trust Company
100 South Main Street
Summitville, Indiana 46070

Dear Mr. Morgan:

I talked with Carolyn Lambertson a few moments ago and she informed me of your very generous offer that you announced yesterday. I want to extend mine and the Library's thanks to you for this property, and I want you to know that this System will do everything we can to see to it that Summitville has a new library that you can be proud of.

As you are aware, these sorts of projects can take several months to get in place, and quite frankly, I would like to have the long-range planning committee that we hope to organize in January have some time for input on this project. So while it may appear that we are not actively pursuing this project at this time, you have my every assurance that we will not let this opportunity expire.

Again, my deepest thanks to you, Mr. Morgan. We are appreciative of the opportunity to keep the library near the downtown area. This is certainly the high traffic and high commerce area of Summitville, and this Library System would be pleased and proud to be a part of your growing community.

Sincerely,

Stephen H. Martin
Director

CC: Carolyn Lambertson
Library Board

"WE'RE MORE THAN BOOKS"

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MEMORANDUM

Date: December 7, 1989

To: Board members

From: Director *J. Martin*

Subject: Property donation

Carolyn Lambertson called me this morning and informed me that Warner Morgan announced last evening at the Summitville CC meeting that he will donate property to the Library for the construction of a new facility in the downtown area.

Specifically, the lot is located behind the present library, sandwiched between the apartment building and the library/video building on the corner. A nice location.

Stipulations: the property reverts to Mr. Morgan if the Library fails to do something with it, i.e. draw up plans/pour footers/or otherwise do something beyond talk, within three years.

I called the State Board of Tax Commissioners and they will be sending the necessary info for us to discuss establishing a Capital Projects Fund. Verbally, Bob Campbell told me that we have to specify a need for the money by identifying a building project and having written and/or drawn plans for same.

Be thinking about it for the next Board meeting.

December 8

December 8 Addendum

1. A change has been made on the employee membership list of the Board and Staff Committee. The staff members are now:
Glenna Stewart, Pearl Gardner, Carolyn Lambertson and Barbara McAdams.

2. We apparently have a new Board member. The County Commissioners (Raymond Nuce) called me yesterday and informed me that Carolyn Hall of Frankton will be replacing Ranny.

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LIBRARY BOARD & STAFF COMMITTEE

Business Meeting

Monday, December 11, 1989, 5:30 p.m.
Library Community Room

1. Call to order
2. Roll and introduction of members
3. New Business
 - a. Designation of Secretary
 - b. Discussion of wages and benefits for the 1990 budget year
 - c. Other
4. Adjournment

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The North Madison County Public Library System Board of Trustees met in Executive Session on November 20, 1989, at 5:30 p.m.

The following individuals were present:

Lois Norris, presiding
Tom Conner
Emma Copeland
Owen Dewsbury
Betsy Herndon
Ranny Simmons
Steve Martin, Library Director

The following individual was absent:
Bonnie Carpenter

After a discussion of library policy it was recommended that at the next regular Board meeting it be proposed that beginning January 1, 1990, all wage rate changes take effect on January 1 of each budget year.

It was also recommended that at the next Board meeting it be proposed that a combination Board/Staff committee be authorized to discuss items of mutual concern.

The Executive session was adjourned at 8:15 p.m.

Respectfully submitted,

Emma Copeland
Acting Secretary

"WE'RE MORE THAN BOOKS"

CHECK REGISTER
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 DEC 89

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009525	1351	MIDWEST LIBRARY SALES	80.62	04 DEC 89	BOOKS
009526	1352	MID-WEST SERVICES	8.50	04 DEC 89	MONTHLY SERVICE
009527	1353	MILLER HUGGINS INC	165.00	04 DEC 89	SERVICE ON TYPEWRITER
009528	1354	MUNCIE OFFICE SUPPLY	126.90	04 DEC 89	RIBBONS
009529	1355	MUNCIE TYPEWRITER EXCHANGE	1099.00	04 DEC 89	TWO TYPEWRITERS FOR BRANCHES
009530	1356	NATIONAL LITERARY DISTRIBUTO	285.64	04 DEC 89	BOOKS
009531	1357	DKMOOR HOUSE	18.22	04 DEC 89	BOOKS
009532	1358	PEARL GARDNER	493.97	04 DEC 89	SUPPLIES
009533	1359	POSTMASTER	17.00	04 DEC 89	SUMMITVILLE BOX FEE
009534	1360	QUEENIE CLEAVER	9.12	04 DEC 89	MILEAGE
009535	1361	RAMSAY BUSINESS PRODUCTS	348.44	04 DEC 89	SUPPLIES
009536	1362	READINGS RESOURCES	1522.20	04 DEC 89	BOOKS
009537	1363	REBENT BOOK COMPANY	27.96	04 DEC 89	BOOKS
009538	1364	RUFUS JESSIE	6.00	04 DEC 89	SUMMITVILLE TRUSH PICK-UP
009539	1365	SEWELL COMPANY, THE	30.39	04 DEC 89	BOOKS
009540	1366	SILVER BURDETT PRESS INC	32.10	04 DEC 89	BOOKS
009541	1367	STEPHEN H. MARTIN	117.12	04 DEC 89	MILEAGE
009542	1368	THOMAS BOUREBY & COMPANY	139.40	04 DEC 89	BOOKS
009543	1369	TIME LIFE	18.34	04 DEC 89	FRANKTON BOOKS
009544	1370	TROLL BOOK CLUBS	78.96	04 DEC 89	FRANKTON BOOKS
009545	1371	UPSTART	91.24	04 DEC 89	FRANKTON OTHER SUPPLIES
009546	1372	WEEKLY READER BOOKS	11.48	04 DEC 89	BOOKS
009547	1373	WEEKLY READER CHILDREN'S BOO	150.40	04 DEC 89	FRANKTON BOOKS
009548	1374	WEEKLY READER BOOKS	157.24	04 DEC 89	FRANKTON BOOKS
009549	1375	WABASH VALLEY LIBRARY NETWOR	3.50	04 DEC 89	WORKSHOP
009550	1377	WICKS LUMBER	178.56	04 DEC 89	SEE ATTACHED
009551	1378	APPLE CORE, THE	6.24	04 DEC 89	OTHER SUPPLIES
009552	1379	ANDERSON NEWSPAPERS INC.	119.60	04 DEC 89	SUMMITVILLE RENEWAL
009553	1376	BAKER & TAYLOR BOOKS	368.53	04 DEC 89	BOOKS
009554	1377	AT&T	32.00	04 DEC 89	MONTHLY MAINTENANCE
009555	1379	STE NORTH INCORPORATED	50.36	04 DEC 89	FRANKTON CURRENT PHONE BILL
009556	1380	TOWN OF SUMMITVILLE	7.50	04 DEC 89	SUMMITVILLE SEWAGE BILL
009557	1381	MADISON COUNTY SCHOOL EMPLOY	384.11	04 DEC 89	PAYROLL DEDUCTION
009558	1382	INDIANA DEFERRED ANNUITY PLA	95.00	04 DEC 89	PAYROLL DEDUCTION
009559	1389	MADISON COUNTY SCHDGL EMPLOY	206.97	18 DEC 89	PAYROLL DEDUCTION
009560	1390	INDIANA DEFERRED ANNUITY PLA	95.00	18 DEC 89	PAYROLL DEDUCTION
009561	1391	SECURITY BANK	70000.00	27 DEC 89	TRANSFER MONEY INTO CD
009562	1394	MADISON COUNTY SCHOOL EMPLOY	379.70	29 DEC 89	PAYROLL DEDUCTION
009563	1395	INDIANA DEFERRED ANNUITY PLA	95.00	29 DEC 89	PAYROLL DEDUCTION
009564	1396	INDIANA DEPARTMENT OF REVENUE	824.84	30 DEC 89	PAYROLL DEDUCTION - DECEMBER
009565	1397	SECURITY BANK	5547.60	30 DEC 89	PAYROLL DEDUCTION - DECEMBER
PAYROLL	1380	PAYROLL	6767.33	02 DEC 89	CHECKS 000405-000422
PAYROLL	1384	PAYROLL DEDUCTIONS	-2207.55	02 DEC 89	CHECKS 000405-000422
PAYROLL	1385	PAYROLL	815.34	15 DEC 89	CHECKS 000423-000423
PAYROLL	1386	PAYROLL DEDUCTIONS	-222.15	15 DEC 89	CHECKS 000423-000423
PAYROLL	1387	PAYROLL	6830.44	16 DEC 89	CHECKS 000424-000441
PAYROLL	1388	PAYROLL DEDUCTIONS	-2049.61	16 DEC 89	CHECKS 000424-000441
PAYROLL	1392	PAYROLL	6751.10	30 DEC 89	CHECKS 000442-000459

CHECK REGISTER
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PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009477	1303	ARAB TERMITE & PEST CONTROL	17.00	04 DEC 89	MONTHLY SERVICE
009478	1304	AT&T	32.00	04 DEC 89	MONTHLY MAINTENANCE
009479	1305	BAKER & TAYLOR BOOKS	3058.02	04 DEC 89	ELWOOD/SUMMITVILLE/FRANKTON
009480	1306	BARBARA McADAMS	24.88	04 DEC 89	MILEAGE
009481	1307	BAUERS	18.26	04 DEC 89	FRANKTON OTHER SUPPLIES
009482	1308	BETTER HOMES & GARDENS-COOK	43.90	04 DEC 89	FRANKTON BOOKS
009483	1309	BETTER HOMES & GARDENS-CRAFT	114.20	04 DEC 89	SUMMITVILLE/FRANKTON BOOKS
009484	1310	BOLLINGER ELECTRIC	765.00	04 DEC 89	REPAIR
009485	1311	BOYCE COMPANY	361.55	04 DEC 89	CHECKS
009486	1312	BURNETTE - DELLINGER INC.	1885.00	04 DEC 89	INSURANCE
009487	1313	BUSINESS SYSTEMS & COMPUTERS	153.08	04 DEC 89	OFFICE SUPPLIES
009488	1314	CAROLYN LAMBERTSON	21.60	04 DEC 89	MILEAGE
009489	1315	CD DIRECT MAIL SERVICES	13.95	04 DEC 89	BOOKS
009490	1316	CHILTON BOOK COMPANY	18.07	04 DEC 89	BOOKS
009491	1317	CITIZENS BANKING COMPANY	250.00	04 DEC 89	RENT FOR SUMMITVILLE LIBRARY
009492	1318	CITY WATER & SEWAGE DEPT.	19.23	04 DEC 89	ELWOOD CURRENT WATER BILL
009493	1319	COTTER CHARGE CARD	100.37	04 DEC 89	OPERATING SUPPLIES
009494	1320	COUNTRY HOMES & GARDENS	6.10	04 DEC 89	FRANKTON BOOKS
009495	1321	DAISEY BOOK COMPANY	1220.73	04 DEC 89	BOOKS
009496	1322	DAVIDSON TITLES, INC.	377.53	04 DEC 89	BOOKS
009497	1323	DEMCO	437.61	04 DEC 89	OFFICE SUPPLIES & OTHER SUPP
009498	1324	DIANA SHEPARD	9.12	04 DEC 89	MILEAGE
009499	1325	DUD SUPPLY COMPANY	47.50	04 DEC 89	OPERATING SUPPLIES
009500	1326	Elwood Publishing Company In	129.40	04 DEC 89	RENEWAL
009501	1327	EMILY DAVIDSON	7.20	04 DEC 89	MILEAGE
009502	1328	FACTS ON FILE	292.54	04 DEC 89	BOOKS
009503	1329	FRANK'S NURSERY & CRAFTS	216.96	04 DEC 89	FRANKTON OTHER SUPPLIES
009504	1330	GAYLORD BRGS.	342.45	04 DEC 89	SUPPLIES
009505	1331	GENERAL MERCHANDISE STORE	200.00	04 DEC 89	SHELF
009506	1332	GEORGE & MARY SPRAGUE	375.00	04 DEC 89	FRANKTON RENT
009507	1333	GLENNA STEWART	9.12	04 DEC 89	MILEAGE
009508	1334	GLENDOE PUBLISHING COMPANY	163.61	04 DEC 89	BOOKS
009509	1335	GROLIER EDUCATIONAL CORP.	615.00	04 DEC 89	BOOKS
009510	1336	GROLIER ENTERPRISES CORP	104.55	04 DEC 89	FRANKTON BOOKS
009511	1337	GROLIER ENTERPRISES	6.09	04 DEC 89	FRANKTON BOOKS
009512	1338	H.W.WILSON COMPANY	322.00	04 DEC 89	BOOKS
009513	1339	HARRIS PUBLISHING COMPANY	84.00	04 DEC 89	1990 INDIANA INCL DIRECTORY
009514	1340	INCOLSA	20.00	04 DEC 89	WORKSHOP
009515	1341	INDIANA BELL TELEPHONE	55.55	04 DEC 89	SUMMITVILLE PHONE BILL
009516	1342	INDIANA GAS COMPANY	131.36	04 DEC 89	SUMMITVILLE GAS BILL
009517	1343	INDIANA GAS COMPANY	55.31	04 DEC 89	ELWOOD CURRENT GAS BILL
009518	1344	INDIANA MICHIGAN POWER COMPA	274.47	04 DEC 89	ELWOOD CURRENT ELECTRIC BILL
009519	1345	INDIANA MICHIGAN POWER COMPA	54.29	04 DEC 89	SUMMITVILLE CURRENT ELECTRIC
009520	1346	INDIANAPOLIS NEWSPAPERS INC.	130.00	04 DEC 89	RENEWAL
009521	1347	INGRAM DISTRIBUTION GROUP IN	495.97	04 DEC 89	VIDEO & BOOKS
009522	1348	KHART	293.81	04 DEC 89	SEE ATTACHED
009523	1349	LINDA KEMPER	3.36	04 DEC 89	MILEAGE
009524	1350	MARSHALL CAVENDISH CORPORATI	871.85	04 DEC 89	BOOKS

CHECK REGISTER

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

30 DEC 89

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
PAYROLL	1393	PAYROLL DEDUCTIONS	-2192.00	30 DEC 89	CHECKS 000442-000457
--TOTAL AMOUNT OF CLAIMS--			112188.30		

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 112188.30. Dated 08 JAN 90.

_____	_____
_____	_____
_____	_____
_____	_____

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

BOARD OF LIBRARY TRUSTEES Monthly Meeting

February 12, 1990

5:30 p.m.

Elwood Public Library
Community Room

1. Call to order
2. Introduction of new Board member
3. Roll Call
4. Minutes of the previous meeting*
5. Claims Register and check signatures
6. Old Business
 - a. Approval of revised vacation schedule*
 - b. Payday change approval*
 - c. Community Room lighting bids approval*
 - d. Park Board appointee*
 - e. Other
7. New Business
 - a. Approval of A-V Equipment policy*
 - b. Transfer of withdrawn books to Friends group*
 - c. Other
8. Director's report
 - a. Statistical and Financial reports
 - b. State Library annual report
 - c. Planning Committee report
 - d. Friends of the Library report
 - e. National Library Week plans
 - f. Patron discipline report
 - g. February/March calendar
 - h. Other
9. Other Library business
10. Adjournment

*denotes items requiring a vote.

The North Madison County Public Library System Board of Trustees met Monday, February 12, 1990 at the Elwood Public Library with Lois Norris presiding.

Attendance:

Bonnie Carpenter.....Present
Tom Conner.....Absent
Emma Copeland.....Present
Owen Dewsbury.....Present
Carolyn Hall.....Present
Betsy Herndon.....Present
Lois Norris.....Present
Steve Martin, Director.....Present

New member, Carolyn Hall, was introduced and welcomed to the Board. Emma made a motion to accept the January minutes. Owen seconded the motion and the minutes were accepted.

Regarding the revised vacation schedule, Lois suggested we add to the first paragraph concerning leave without pay during the first 12 months of employment: "at discretion of the director and provided no overtime is required to cover the absence". Owen seconded Bonnie's motion to adopt the schedule with the above mentioned addition. Motion carried.

Steve presented several options available regarding changes in paydays. Because we have a relatively small payroll and we are now computerized, Owen made a motion to leave payday as it is. Carolyn seconded the motion and it carried.

We reviewed bids on new lighting in the Community Room at Elwood. Bids were submitted by West Electric, Mark Bollinger Electric, and T. Edwin Smith. Because of the distribution of lighting proposed for more uniform coverage, the board tended to favor Bollinger's bid. Emma seconded Bonnie's motion to accept Bollinger's bid. Motion carried.

We will actually receive \$394,000 this year and the budget calls for \$456,000 creating an approximate \$60,000 shortfall. We will need to cut the budget to allow for this, probably, in part, by trimming our book budget 25% to 30%. We will draw \$1200 from our Capital Improvement Fund for the lighting project. Owen so moved and Carolyn seconded. Motion carried. We will honor Mark Bollinger's bid.

Owen questioned Mark Bollinger's bid vs. the actual cost for work done in the adjoining paperback room. Steve will check, but he believes the cost fell within 10% plus or minus generally allowed.

Audio-Visual Equipment lending policy was adopted through Owen's motion and Emma's second. Motion carried.

Steve reported on Friends group meeting. They plan to currently work on genealogy and local history. They will be meeting the first Wednesday of each month at 7:00. In order for them to have a book sale, Owen moved to transfer all 1990 withdrawn books to the Friends group. Carolyn seconded; motion carried.

Steve gave the circulation and financial reports. We will probably request a cash advance in April for receipt in June. It costs us \$3.78 to circulate each item in our libraries. The state average is \$2.00. Increased circulation would reduce our figure.

National Library Week will be April 22-28. Steve has several activities planned for the week at each library.

Steve reviewed his February-March calendar with the board.

We adjourned by consensus.

Respectfully submitted,

Bonnie Carpenter

Bonnie Carpenter, Secretary

CHECK REGISTER

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

12 FEB 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009654	1490	PEARL GARDNER	32.16	12 FEB 90	REINBURSE PETTY CASH
009655	1491	AMERICAN LIBRARY ASSOCIATION	142.68	12 FEB 90	OTHER SUPPLIES
009656	1492	ALTA/ALA	75.00	12 FEB 90	AFFILIATION SUBSCRIPTION PRO
009657	1493	ANDERSON NEWSPAPERS INC.	117.00	12 FEB 90	RENEWAL
009658	1494	ANDERSON PUBLIC LIBRARY	30.00	12 FEB 90	MEETING
009659	1495	ARAB TERMITE & PEST CONTROL	34.00	12 FEB 90	SERVICE
009660	1496	AT&T	32.00	12 FEB 90	MONTHLY SERVICE
009661	1497	AT & T	42.93	12 FEB 90	CURRENT PHONE BILL
009662	1498	AUDIO VISUAL COMMUNICATIONS	252.50	12 FEB 90	PROGRAMMING & EQUIPMENT
009663	1499	BAKER & TAYLOR BOOKS	2829.50	12 FEB 90	BOOKS
009664	1500	BAUERS	22.47	12 FEB 90	OTHER SUPPLIES
009665	1501	BETTER HOMES & GARDENS-COOK	16.55	12 FEB 90	BOOKS
009666	1502	BOILER & PRESSURE VESSEL DIV	12.00	12 FEB 90	SERVICE
009667	1503	BOLLINGER ELECTRIC	90.00	12 FEB 90	SERVICE
009668	1504	BOYCE COMPANY	9.23	12 FEB 90	FORMS
009669	1505	BRODERBUND SOFTWARE-DIRECT	10.00	12 FEB 90	SOFTWARE
009670	1506	BURNETTE - DELLINGER INC.	1885.00	12 FEB 90	INSURANCE
009671	1507	CITIZENS BANKING COMPANY	250.00	12 FEB 90	RENT
009672	1508	CITY WATER & SEWAGE DEPT.	22.26	12 FEB 90	CURRENT WATER & SEWAGE
009673	1509	COTTER CHARGE CARD	81.69	12 FEB 90	OPERING SUPPLIES
009674	1510	COUNTRY	12.98	12 FEB 90	FRANKTON RENEWAL
009675	1511	COUNTRY CORNER	12.18	12 FEB 90	OPERATING SUPPLIES
009676	1512	COUNTRY HOMES & GARDENS	96.19	12 FEB 90	BOOKS
009677	1513	QUEENIE CLEAVER	3.36	12 FEB 90	MILEAGE
009678	1514	DAVIDSON TITLES, INC.	46.74	12 FEB 90	BOOKS
009679	1515	DEMCO	777.71	12 FEB 90	SEE ATTACHED
009680	1516	ELWOOD FIRE EQUIPMENT COMPAN	19.50	12 FEB 90	SEE ATTACHED
009681	1517	ELWOOD PUBLISHING COMPANY IN	59.40	12 FEB 90	ELWOOD RENEWAL
009682	1518	FACTS ON FILE	152.48	12 FEB 90	BOOKS
009683	1519	FERGUSON PUBLISHING	108.95	12 FEB 90	BOOKS
009684	1520	FIELD PUBLICATIONS	11.48	12 FEB 90	BOOKS
009685	1521	GALE RESEARCH COMPANY	92.07	12 FEB 90	BOOKS
009686	1522	PEARL GARDNER	21.60	12 FEB 90	MILEAGE
009687	1523	GAYLORD BROS.	658.00	12 FEB 90	SUPPLIES
009688	1524	GARETH STEVENS	225.37	12 FEB 90	SEE ATTACHED
009689	1525	GENERAL MERCHANDISE STORE	1125.00	12 FEB 90	SHELVING FOR FRANKTON
009690	1526	GIBBS PUBLISHING	19.95	12 FEB 90	BOOK
009691	1527	G K HALL & COMPANY	47.20	12 FEB 90	BOOKS
009692	1528	GOFORTH'S LAUNDRY	6.00	12 FEB 90	LAUNDRY SERVICE
009693	1529	GOLDEN PRESS	11.09	12 FEB 90	BOOKS
009694	1530	GOLDBERRY'S FLOWER SHOP	20.00	12 FEB 90	OTHER SUPPLIES
009695	1531	GROLIER EDUCATIONAL CORP.	1285.00	12 FEB 90	BOOKS
009696	1532	GTE NORTH INDIANA OPERATIONS	59.99	12 FEB 90	FRANKTON CURRENT PHONE BILL
009697	1533	HILL-DONNELLY CORPORATION	89.49	12 FEB 90	BOOK
009698	1534	HOOK DRUGS INC.	57.33	12 FEB 90	OPERATING SUPPLIES
009699	1535	H.W.WILSON COMPANY	75.00	12 FEB 90	BOOK - SUMMITVILLE
009700	1536	INCOLSA	841.00	12 FEB 90	BOOKS IN PRINT CD-ROM DISK
009701	1537	INDIANA BELL TELEPHONE	160.78	12 FEB 90	ELWOOD CURRENT PHONE BILL

CHECK REGISTER
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46020-1590
 12 FEB 90

Check Number	Check Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009702	1528	INDIANA BELL TELEPHONE	124.48	12 FEB 90	SUNNITVILLE CURRENT PHONE BI
009702	1529	INDIANA CITIES WATER CORPOR	2.23	12 FEB 90	SUNNITVILLE WATER BILL
009704	1530	INDIANA GAS COMPANY	178.29	12 FEB 90	SUNNITVILLE GAS BILL
009705	1531	INDIANA GAS COMPANY	542.02	12 FEB 90	ELWOOD GAS BILL
009706	1532	INDIANA MICHIGAN POWER COMPA	63.21	12 FEB 90	SUNNITVILLE ELECTRIC BILL
009707	1533	INDIANA MICHIGAN POWER COMPA	276.21	12 FEB 90	ELWOOD CURRENT ELECTRIC BILL
009708	1534	INDIANA DISTRIBUTION GROUP IN	917.57	12 FEB 90	BOOKS & TAPES
009709	1535	LINDA KEMPER	3.36	12 FEB 90	MILEAGE
009710	1536	UNAKT	29.39	12 FEB 90	OPERATING SUPPLIES
009711	1537	CAROLYN LAMBERTSON	21.60	12 FEB 90	MILEAGE
009712	1538	LAWRENCE WORLDWIDE INC.	700.14	12 FEB 90	COPY TONER
009713	1539	LIBRARY STORE INC., THE	74.57	12 FEB 90	SUPPLIES
009714	1540	LITERARY BUILD, THE - BOOK C	11.67	12 FEB 90	BOOKS
009715	1541	LITERARY BUILD, THE - BOOK C	21.68	12 FEB 90	BOOKS
009716	1542	MAGNETIC WAY, THE	44.95	12 FEB 90	OTHER SUPPLIES - CHILDREN RO
009717	1543	MARSHALL DAVENDISH CORPORATI	210.95	12 FEB 90	BOOKS
009718	1544	STEPHEN H. MARTIN	65.28	12 FEB 90	MILEAGE
009719	1545	BARBARA McADAMS	10.08	12 FEB 90	MILEAGE
009720	1546	MCCORMACK PRINTING IMPRESSIO	171.77	12 FEB 90	PRINTING OF FORMS
009721	1547	MICHELLE COMPANY, THE	40.90	12 FEB 90	BOOKS
009722	1548	MID-WEST SERVICES	17.00	12 FEB 90	MONTHLY SERVICE
009723	1549	MIDWEST LIBRARY SALES	269.67	12 FEB 90	BOOKS
009724	1550	MUNCIE OFFICE SUPPLY	15.42	12 FEB 90	COPY PAPER
009725	1551	NATIONAL GEOGRAPHIC SOCIETY	11.50	12 FEB 90	BOOK
009726	1552	NATIONAL INFORMATION DATA CE	33.45	12 FEB 90	DIRECTORY
009727	1553	OXMOOR HOUSE	17.94	12 FEB 90	BOOKS
009728	1554	PARENTCARE	49.90	12 FEB 90	TAPES
009729	1555	POPULAR SUBSCRIPTION SERVICE	91.90	12 FEB 90	PERIODICALS
009730	1556	QUALITY BOOKS INC	1121.60	12 FEB 90	BOOKS
009731	1557	R. R. BOWKER COMPANY	104.95	12 FEB 90	BOOKS
009732	1558	RAMSAY BUSINESS PRODUCTS	1216.18	12 FEB 90	SUPPLIES
009733	1559	ROBY'S INC	59.95	21 FEB 90	MAINTENANCE SUPPLIES
009734	1560	RUFUS JESSIE	6.00	12 FEB 90	MONTHLY SERVICE
009735	1561	SCHOLARLY PRESS INC.	165.00	12 FEB 90	BOOKS
009736	1562	SCHWARTZ-HILL BOOK COMPANY	403.58	12 FEB 90	BOOKS
009737	1563	KATHY SHARP	7.44	12 FEB 90	MILEAGE
009738	1564	SILVER BURDETT PRESS INC	32.10	12 FEB 90	BOOKS
009739	1565	SINGER	16.90	12 FEB 90	BOOKS
009740	1566	SOUTHEASTERN BOOK COMPANY	9.59	12 FEB 90	BOOKS
009741	1567	MARY M SPRAGUE	10.00	12 FEB 90	OTHER
009742	1568	SPRINGBOARD SOFTWARE INC.	12.00	12 FEB 90	SOFTWARE
009743	1569	CRAIG STINER	12.00	12 FEB 90	MILEAGE
009744	1570	STORIES INC.	3.25	12 FEB 90	BOOKLET
009745	1571	THOMAS BOUREGY & COMPANY	139.40	12 FEB 90	BOOKS
009746	1572	THORNDIKE PRESS	246.78	12 FEB 90	BOOKS
009747	1573	TIME LIFE	18.34	12 FEB 90	BOOKS
009748	1574	TOWN OF SUMMITVILLE	9.75	12 FEB 90	SUMMITVILLE SEWAGE
009749	1575	UNIQUE BOOKS INC.	6.95	12 FEB 90	BALANCE DUE ON BOOKS

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 24692.29, Dated 12 FEB 90.

CHECK REGISTER

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET
ELWOOD, IN 46036-1598
12 FEB 90

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009750	1586	VERNON FIRE & CASUALTY INSUR	569.00	12 FEB 90	INSURANCE
009751	1587	VEST CLEANERS	86.10	12 FEB 90	CLEANING OF DRAPES
009752	1588	WALDENBOOKS	70.00	12 FEB 90	BOOKS
009753	1589	WEEKLY READER BOOKS	6.84	12 FEB 90	BOOKS
009754	1590	YANKEE	9.97	12 FEB 90	SUBSCRIPTION ON YANKEE
009755	1591	SECURITY BANK	3694.52	12 FEB 90	PAYROLL DEDUCTION
009756	1592	INDIANA DEPARTMENT OF REVENUE	545.47	12 FEB 90	PAYROLL DEDUCTION

--TOTAL AMOUNT OF CLAIMS-- 24683.20

*Bollinger Electric*ELECTRICAL CONTRACTORS
P.O. BOX 371 ELWOOD, IN 46036-0371
(317) 552-9461

January 30, 1990

Elwood Public Library
124 No. 16th Street
Elwood, IN. 46036RE: Electrical estimate for lighting of the downstairs
meeting room.

A survey of the room sizes, the existing lighting and light fixtures, and the proposed estimate of the lighting needs by the Director lead me to propose the following suggestion.

I recommend that the existing lighting in the downstairs meeting room be removed and replaced with 12 new 4 bulb, 2' x 4' recessed troffer light fixtures. I have suggested using the recessed troffers, which are completely contained, as opposed to a surface mount type of fixture because of the height of the ceiling and size of the room, I feel the troffers will be more attractive to the room and will offer as much and a more pleasing light.

The amount of lighting fixtures that I recommend will give the room an average of 84 footcandles of light. Because of the size of the room, the amount of light fixtures needed to distribute the light was 12. I chose the 4 bulb fixtures, as opposed to 2 bulb fixtures, because of a cost difference of \$1.62 per fixture. This allows the library to use the maximum amount of bulbs, as well as to cut the amount down by multiples of 2.

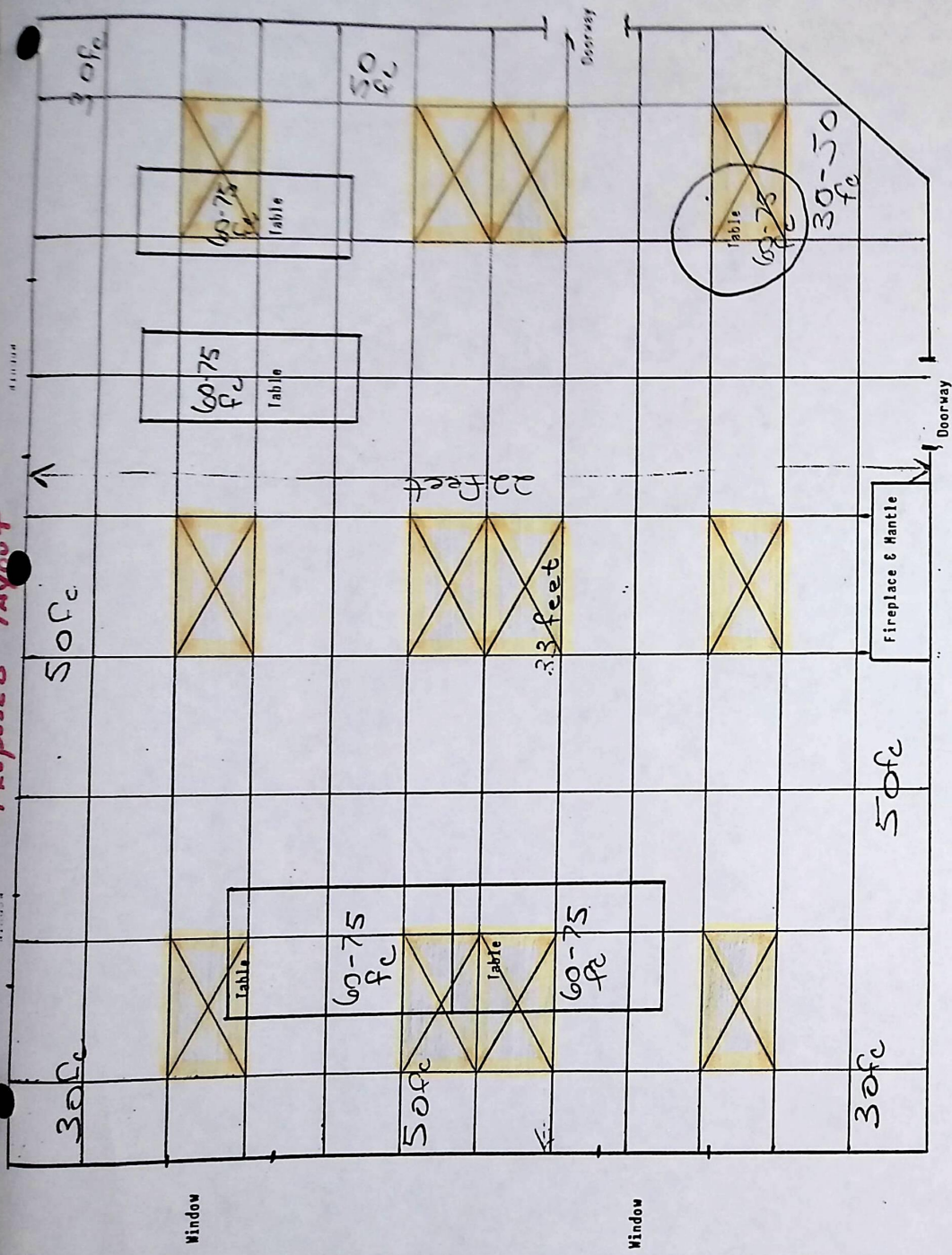
All wiring will be according to all local, state, and national electrical codes.

I estimate to remove the existing light fixtures, install 12 new light fixtures, install 48 new F40D daylight lamps, install a new circuit, install a new light switch, and add any additional ceiling supports to be \$1179.28.

If there are any questions, please contact me.

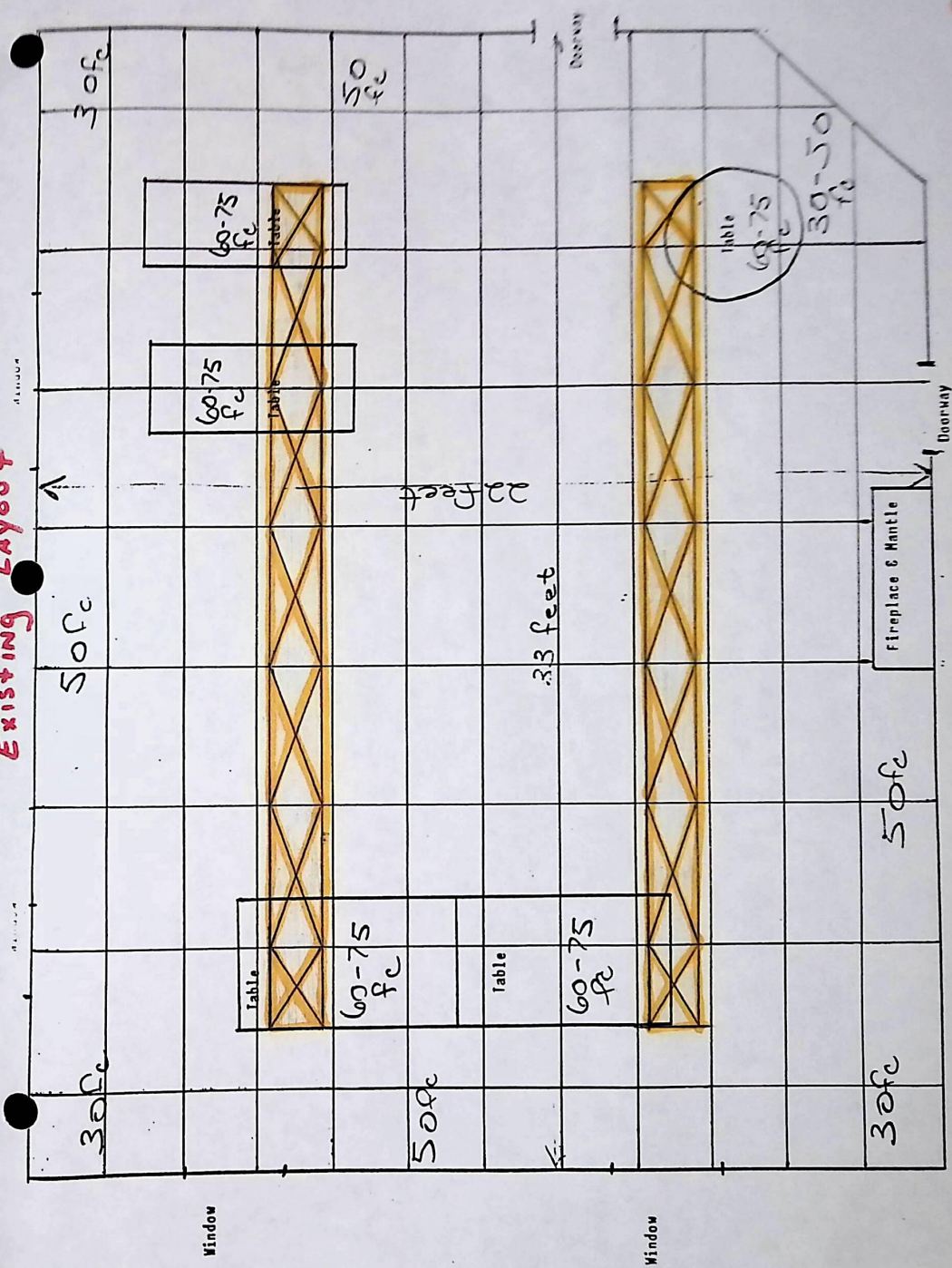
Mark W. Bollinger
Mark W. Bollinger
Bollinger Electric, Inc

Proposed layout

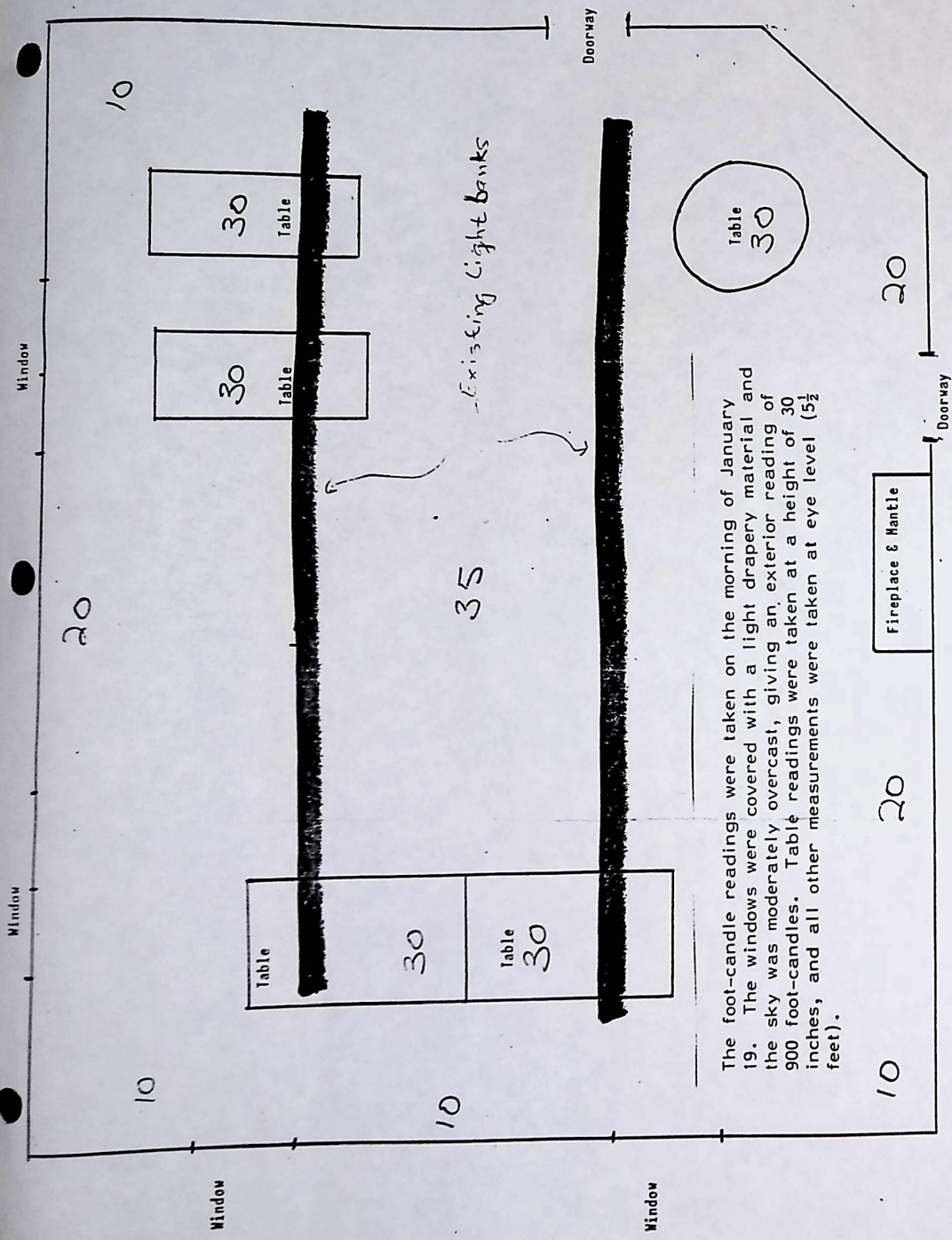


Proposed levels will offer an average of 84 fc

Existing layout



Existing layout offers an average of 30 fc



The foot-candle readings were taken on the morning of January 19. The windows were covered with a light drapery material and the sky was moderately overcast, giving an exterior reading of 900 foot-candles. Table readings were taken at a height of 30 inches, and all other measurements were taken at eye level (5½ feet).

Present Levels

Proposal

Page No. _____
of _____ Pages

WEST ELECTRIC
Electrical Contractors

5918 Columbus Avenue Anderson, Indiana
Phone 643-6444

PROPOSAL SUBMITTED TO:		DATE: Jan. 19, 1990	
NAME: Elwood Public Library		JOB NAME: Library - Community Room	
STREET: 124 N. 16th St.		STREET: same	
CITY: Elwood,		CITY:	STATE:
STATE: IN		ARCHITECT: Attn. Steve Martin	DATE OF PLANS:

We hereby submit specifications and estimates for: *Lighting - Community Room*

*Install 4' 4-tube lay-in fixtures (10) total to give proper lighting level in Community Room.
Remove existing 8' 2-tube fixtures above ceiling.*

All materials will be Underwriters' Approved and shall conform with the Local and National Electrical Code and OSHA standards.

We hereby propose to furnish labor and materials — complete in accordance with the above specifications, for the sum of one thousand one hundred dollars (\$ 1,175.00) with payment to be made as follows:
seventy five job completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

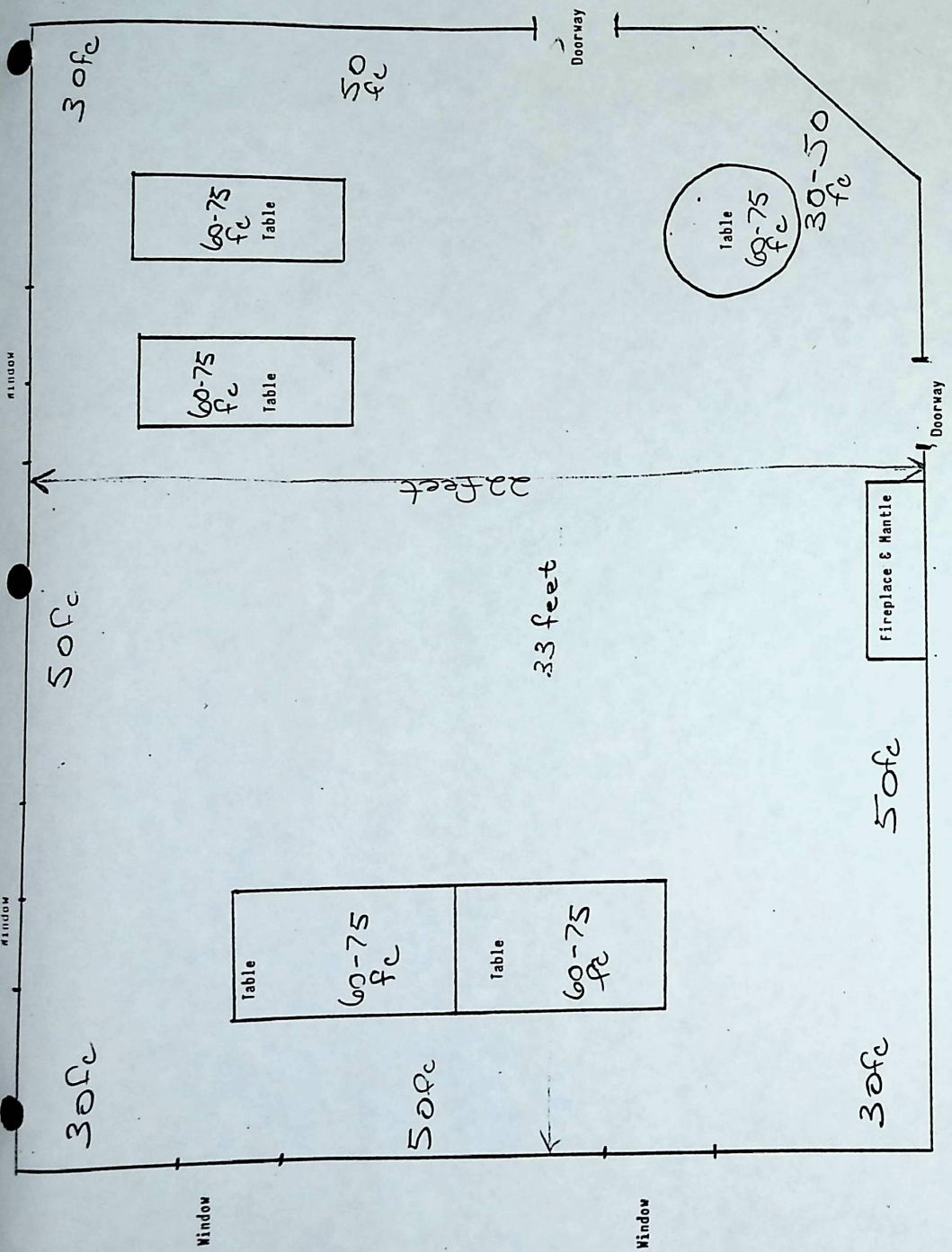
Authorized Signature: *Brian A. Miller*

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: _____ Signature _____
Date _____ Signature _____

NOTE: This Proposal may be withdrawn by us if not accepted within _____ days.



Proposed levels

Proposal

Page No. _____
of _____ Pages

WEST ELECTRIC Electrical Contractors

5918 Columbus Avenue Anderson, Indiana
Phone 643-6444

PROPOSAL SUBMITTED TO:		DATE:	
NAME:		JOB NAME:	
STREET:		STREET:	
CITY:		CITY:	STATE:
STATE:		ARCHITECT:	DATE OF PLANS:

We hereby submit specifications and estimates for: Lighting Community Room

Install 4' x-tube leg-in fixtures (10)
later to give proper lighting level
in Community Room.
Remove existing 8' 2-tube fixtures
above ceiling.

All materials will be Underwriters'
approved and shall conform with the
local and national Electrical Code
and OSHA standards.

We hereby propose to furnish labor and materials — complete in accordance with the above specifications, for the sum of
_____ and limited _____ dollars (\$ 1,175.00) with payment to be made as follows:

_____ seven days after completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. A alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado or other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: _____

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Accepted: _____ Signature _____

Date _____ Signature _____

NOTE: This Proposal may be withdrawn by us if not accepted within _____ days.

JOB ESTIMATE

Elwood 352-3240

NAME _____ DATE 2-8-90

WORK LOCATION Elwood

North Madison County Library
124 2nd St. #1036
Elwood, Ga.

DESCRIPTION: Install lights in room down stairs
2 E T + 40 A 12 67th Each 540⁰⁰

Blk + thin + Conn 100⁰⁰
Labor 125⁰⁰

This is the 4' x 4' long log in (2x) 32⁰⁰

This will give you 7.5 FC over the amount
you were asking

Thank U

Total \$ 797⁰⁰

North Madison County Public Library System

"THE PEOPLE'S JUDGMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
 124 North 18th Street
 Elwood, Indiana 46036-1098
 Phone (317) 582-5921

Frankton Community Library
 215 S. Washington Avenue
 Frankton, Indiana 46044
 Phone (317) 754-7115

Summitville T.
 155 North Main
 Summitville, Indiana
 Phone (317) 226-2222

January, 1990

STATISTICAL REPORT

CIRCULATION:	1989	1988	%age	
Elwood				
ADULT	2982	3138		
JUVENILE	1880	1616		
MAGAZINE	369	57		
AUDIO	79	78		
VIDEO	463	297		
TOTAL	5773	5186	11.3	5773

Frankton				
ADULT	818	750		
JUVENILE	543	482		
MAGAZINE	203	NA		
AUDIO	0	0		
VIDEO	62	24		
TOTAL	1626	1256	29.4	1626

Summitville				
ADULT	759	628		
JUVENILE	501	332		
MAGAZINE	123	NA		
AUDIO	0	0		
VIDEO	36	17		
TOTAL	1419	977	45.2	1419

Total				
ADULT	4559	4516		
JUVENILE	2924	2430		
MAGAZINE	695	57		
AUDIO	79	78		
VIDEO	561	338		
TOTAL	8818	7419	18.8	8818

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED JOB COST \$ 797⁰⁰

ESTIMATED BY W. Larry Smith

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 16th Street
Elwood, Indiana 46036-1598
Phone (317) 552-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 48044
Phone (317) 754-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46070
Phone (317) 536-2335

January, 1990

STATISTICAL REPORT

CIRCULATION: 1990 1989 %age YTD

Elwood	1990	1989	%age	YTD
ADULT	2982	3138		
JUVENILE	1880	1616		
MAGAZINE	369	57		
AUDIO	79	78		
VIDEO	463	297		
TOTAL	5773	5186	11.3	5773

Frankton	1990	1989	%age	YTD
ADULT	818	750		
JUVENILE	543	482		
MAGAZINE	203	NA		
AUDIO	0	0		
VIDEO	62	24		
TOTAL	1626	1256	29.4	1626

Summitville	1990	1989	%age	YTD
ADULT	759	628		
JUVENILE	501	332		
MAGAZINE	123	NA		
AUDIO	0	0		
VIDEO	36	17		
TOTAL	1419	977	45.2	1419

Total	1990	1989	%age	YTD
ADULT	4559	4516		
JUVENILE	2924	2430		
MAGAZINE	695	57		
AUDIO	79	78		
VIDEO	561	338		
TOTAL	8818	7419	18.8	8818

10 5816

"WE'RE MORE THAN BOOKS"

FINES & FEES REPORT

MONTH January YEAR 1990

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.6
FINES	BOOK SALES	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
179.75	22.10	12.00	365.00	9.75	416.85	3.40	5.60
24.90	-	-	35.00	-	8.60	-	-
36.10	-	-	33.00	-	65.20	-	-
341	341			TOTAL	TOTAL	TOTAL	
LOST CARD	NON-RESIDENT	OTHER	ELWOOD	FRANKTON	SUMMITVILLE		
-		25.00	19039545	70.50	136.30		
2.00		-					
2.00		-					
							GRAND TOTAL
							1,246.25

Prepared by: Pearl Gardner

1/31/90

(-----CASH BALANCES-----)

				<u>Maturity Date</u>	
A1 (SECURITY BANK CHECKING)	B1 (55970.92)			
A2 (SECURITY BANK SAVINGS)	B2 (.00)			
A3 (RAILROADMANS' FEDERAL SAVINGS)	B3 (LIRF	53961.11)	2/12/90	7.80%	
A4 (SECURITY BANK CO'S)	B4 (70402.74)	2/26/90	7%	
A5 (B5 (.00)			
A6 (B6 (.00)			
A7 (B7 (.00)			
A8 (B8 (.00)			
A9 (B9 (.00)			

	TOTAL	B10(180334.77)		

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 JAN 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	26558.52	56991.49	56991.49	32152.69	32152.69	51397.32
105	OPERATING FUND INVESTMENT)	120000.00	-49597.26	-49597.26	.00	.00	70402.74
110	LIRF	53647.15	348.12	348.12	.00	.00	53995.27
120	GIFT	1083.90	.00	.00	.00	.00	1083.90
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
1	WITHHOLDINGS FROM PAYROLLS	1174.88	.00	.00	-2214.03	-2214.03	3388.91

-TOTAL ALL FUNDS-		202526.25	7742.35	7742.35	29938.66	29938.66	180329.94

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 JAN 90

OPERATING ACCT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE
PERSONAL SERVICES						
	SALARIES AND WAGES	184540.00		184540.00	13994.00	13994.00
	EMPLOYEE BENEFITS	45075.00		45075.00	440.08	440.08
SUPPLIES						
	OFFICE SUPPLIES	8619.00		8619.00	499.80	499.80
	OPERATING SUPPLIES	3200.00		3200.00	210.86	210.86
	REPAIR & MAIN.	6000.00		6000.00	9.00	9.00
	OTHER SUPPLIES	17800.00		17800.00	400.00	400.00
OTHER SERVICES AND CHARGES						
	OTHER SERVICES AND CHARGES				90.00	90.00
	PROFESSIONAL SERVICES	3300.00		3300.00	295.00	295.00
	COMMUNICATION	8500.00		8500.00	866.86	866.86
	PRINTING	3000.00		3000.00	.00	.00
	INSURANCE	6700.00		6700.00	.00	.00
	UTILITY SERVICES	12200.00		12200.00	1088.04	1088.04
	REPAIR & MAINTENANCE	8000.00		8000.00	165.00	165.00
	RENTALS	17000.00		17000.00	1135.09	1135.09
	SERVICE CONTRACTS				263.00	263.00
	DUES AND TRANSFER TO LIRF	1000.00		1000.00	75.00	75.00
CAPITAL OUTLAYS-						
	FURNITURE AND EQUIPMENT	15000.00		15000.00	913.41	913.41
	BOOKS	92316.00	157.24	92473.24	6720.39	6720.39
	PERIODICALS & NEWSPAPER	15000.00		15000.00	528.84	528.84
	AUDIO VISUAL MATERIALS	10000.00		10000.00	531.25	531.25
----TOTALS----		456650.00	157.24	456807.24	32152.69	32152.69


North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

MEMORANDUM

Date: February 5, 1990

To: Board members

From: Director 

Subject: Cost estimates of circulated materials

One of the interesting statistics I always enjoy from various libraries has to do with the estimated cost of the materials that are circulated each year. Here are our numbers:

Item	1989 Circulation	1988 Cost	1989 Revenue
Adult books	48,842	\$21.82	\$1,065,732.40
Juvenile bks	28,138	11.92	335,404.96
Videos	3,627	(30.00)	108,810.00
Audio	927	(10.00)	9,270.00
Magazines	6,318	(3.00)	<u>18,954.00</u>
Total cost of 1989 circulated materials			\$1,538,171.30

Another interesting statistic: the total worth of our collection holdings.

Item	Average cost	Total worth
Hard cover books	\$38.39	\$1,783,676.10
Paperback books	4.58	(458,000.00)
Microforms	(5.00)	(18,630.00)
Slides/Filmstrips	(10.00)	(61,680.00)
Videos	(30.00)	(20,340.00)
Audio	(10.00)	(14,350.00)
Software	(200.00)	(5,000.00)
Magazines	29.69	<u>7,333.43</u>
total worth of materials in our collection		\$2,369,009.50

What I consider a bad statistic for us, and one that is a good index of how well we are doing as a Library: our average cost per circulation.

$$\frac{1989 \text{ Expenditures}}{1989 \text{ Circulation}} = \frac{\$332,190}{87,852} = \$3.78 \text{ to circulate each item.}$$

The state average for this is about \$2.00.

"WE'RE MORE THAN BOOKS"

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 JAN 90

OPERATING DESCRIPTION	THIS MONTH	YTD
312.3 COIT	5011.00	5011.00
340 CHARGES FOR SERVICES	17.00	17.00
341.1 FINES	240.75	240.75
341.2 BOOK SALE	22.10	22.10
341.3 FAX MACHINE	12.00	12.00
341.5 VIDEO	433.00	433.00
341.6 LOST OR DAMAGED BOOKS	5.60	5.60
341.7 LAMINATION	9.75	9.75
341.8 LOST CARD FEE	12.00	12.00
342.1 COPY MACHINE	490.65	490.65
342.2 READER PRINTER COPIES	3.40	3.40
392.1 TRANSFER FROM OPERATING FU	50577.00	50577.00
396 REFUNDS	157.24	157.24
-TOTAL-	56991.49	56991.49

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 JAN 90

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009614	1446	BARBARA McADAMS	39.51	08 JAN 90	MILEAGE & REINBURSE PETTY CA
009615	1447	NICHIE COMPANY, THE	34.35	08 JAN 90	BOOKS
009616	1448	MID-WEST SERVICES	8.50	08 JAN 90	MONTHLY SERVICE
009617	1449	K. R. MONTGOMERY & ASS	275.00	08 JAN 90	PROFESSIONAL SERVICES
009618	1450	MUNCIE OFFICE SUPPLY	6.24	08 JAN 90	OFFICE SUPPLIES
009619	1451	OXFORD UNIVERSITY PRES	98.55	08 JAN 90	BOOKS
009620	1452	PARENTCARE	69.90	08 JAN 90	TAPES VHS
009621	1453	PITNEY BOWES	128.79	08 JAN 90	METAL RENTAL
009622	1454	PRO DATA SUPPLY INC	63.00	08 JAN 90	RIBBON
009623	1455	QUILL CORPORATION	121.58	08 JAN 90	SUPPLIES
009624	1456	RAMSAY BUSINESS PRODUC	218.91	08 JAN 90	SEE ATTACHED
009625	1457	RUFUS JESSIE	6.00	08 JAN 90	MONTHLY SERVICE
009626	1458	SCHOLARLY PRESS INC.	165.00	08 JAN 90	3 COPIES
009627	1459	SCHWARTZ-HILL BOOK COM	245.61	08 JAN 90	BOOKS
009628	1460	SHOWERS OF FLOWERS	17.33	08 JAN 90	SUMMITVILLE OTHER SUPPLIES
009629	1461	SILVER BURDETT PRESS I	48.68	08 JAN 90	BOOKS
009630	1462	SEWELL COMPANY, THE	18.03	08 JAN 90	BOOKS
009631	1463	SOUTHEASTERN BOOK COMP	965.90	08 JAN 90	BOOKS
009632	1464	TOWN OF SUMMITVILLE	7.50	08 JAN 90	SUMMITVILLE SEWAGE
009633	1465	UNIQUE BOOKS INC.	895.96	08 JAN 90	SEE ATTACHED
009634	1466	UNIVERSITY MICROFILMS	84.79	08 JAN 90	MICRO FILM
009635	1467	UNIVERSITY PRODUCTS IN	53.44	08 JAN 90	CASES
009636	1468	WEBSTER'S UNIFIED	6.95	08 JAN 90	BOOKS
009637	1469	WICKS LUMBER	129.13	08 JAN 90	SEE ATTACHED
009638	1470	JOHN WILEY & SONS, INC	160.36	08 JAN 90	BOOKS
009639	1471	PEARL PAGES OF AMERIC	117.00	08 JAN 90	BOOK
009640	1472	PEARL GARDNER	81.70	08 JAN 90	REINBURSE FOR SUPPLIES
009641	1475	PEARL GARDNER	20.77	15 JAN 90	REINBURSE PETTY CASH
009642	1476	POSTMASTER	25.00	15 JAN 90	STAMPS FOR FRANKTON
009643	1477	PUBLIC EMP. RETIREMENT	4355.77	15 JAN 90	4TH QUARTERLY PAYMENT
009644	1478	MADISON COUNTY SCHOOL	437.31	15 JAN 90	PAYROLL DEDUCTION
009645	1479	INDIANA DEFERRED ANNUI	95.00	15 JAN 90	PAYROLL DEDUCTION
009646	1480	JOHN H HINDS AREA VOCA	135.00	16 JAN 90	WORD PERFECT CLASS
009647	1481	CAROLYN LAMBERTSON	22.72	16 JAN 90	REINBURSE PETTY CASH
009648	1482	PEARL GARDNER	100.49	22 JAN 90	REINBURSE FOR SUPPLIES
009649	1485	MADISON COUNTY SCHOOL	451.27	30 JAN 90	PAYROLL DEDUCTION
009650	1486	INDIANA DEFERRED ANNUI	95.00	30 JAN 90	PAYROLL DEDUCTION
009651	1487	GEORGE & MARY SPRAGUE	375.00	30 JAN 90	RENT FOR FRANKTON LIBRARY-FE
009652	1488	POSTMASTER - FRANKTO	6.50	30 JAN 90	FRANKTON RENTAL ON BOX
009653	1489	CITY OF ELWOOD NON-REV	239.86	30 JAN 90	INSURANCE - FEB 1990
PAYROLL	1473	PAYROLL	6970.99	13 JAN 90	CHECKS 000460-000477
PAYROLL	1474	PAYROLL DEDUCTIONS	-2337.70	13 JAN 90	CHECKS 000460-000477
PAYROLL	1483	PAYROLL	7023.21	27 JAN 90	CHECKS 000478-000495
PAYROLL	1484	PAYROLL DEDUCTIONS	-2365.41	27 JAN 90	CHECKS 000478-000495

--TOTAL AMOUNT OF CLAIMS 29938.66

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 JAN 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
9566	1398	GEORGE & MARY SPRAGUE	375.00	01 JAN 90	JANUARY RENT FOR FRANKTON LI
009567	1399	CITY OF ELWOOD NON-REV	239.86	08 JAN 90	JANUARY INSURANCE
009568	1400	POSTMASTER	125.00	08 JAN 90	POSTAGE METER & STAMPS
009569	1401	ANDERSON NEWSPAPERS IN	119.60	08 JAN 90	FRANKTON RENEWAL
009570	1402	ARAB TERMITE & PEST CO	17.00	08 JAN 90	MONTHLY SERVICE
009571	1403	AUDIO VISUAL COMMUNICA	498.00	08 JAN 90	PRINTER & CABLE
009572	1404	AUSTIN BOOK SALES	557.10	08 JAN 90	BOOKS
009573	1405	BAKER & TAYLOR BOOKS	2024.75	08 JAN 90	BOOKS
009574	1406	BETTER HOMES & GARDENS	50.07	08 JAN 90	BOOKS
009575	1407	BETTER HOMES & GARDENS	41.91	08 JAN 90	BOOKS
009576	1408	BUSINESS SYSTEMS & COM	96.45	08 JAN 90	OFFICE SUPPLIES
009577	1409	CHEROKEE PUBLICATIONS	30.95	08 JAN 90	BOOKS
009578	1410	CHICAGO TRIBUNE - ACCT	99.00	08 JAN 90	RENEWAL
009579	1411	CHRONICLE TRIBUNE	104.45	08 JAN 90	RENEWAL
009580	1412	CITIZENS BANKING COMPA	250.00	08 JAN 90	SUMMITVILLE RENT - JANUARY
009581	1413	CITY WATER & SEWAGE DE	19.23	08 JAN 90	CURRENT WATER BILL
009582	1414	SUEENIE CLEAVER	18.24	08 JAN 90	MILEAGE
009583	1415	COUNTRY CORNER	17.31	08 JAN 90	OPERATING SUPPLIES
009584	1416	COTTER CHARGE CARD	41.29	08 JAN 90	SEE ATTACHED
009585	1417	DAVIDSON TITLES, INC.	74.98	08 JAN 90	BOOKS
009586	1418	DEMCO	338.21	08 JAN 90	SEE ATTACHED
009587	1419	LARRY'S CARPET SERVICE	263.00	08 JAN 90	CARPET CLEANING
009588	1420	EASTERN INDIANA ALSA	985.19	08 JAN 90	UNEMPLOYMENT
009589	1421	ELWOOD FIRE EQUIPMENT	60.50	08 JAN 90	SERVICE
009590	1422	FOLLETT LIBRARY BOOK C	83.50	08 JAN 90	BOOKS
009591	1423	PEARL GARDNER	84.46	08 JAN 90	MILEAGE & SUPPLIES
009592	1424	GROLIER ENTERPRISES	6.09	08 JAN 90	FRANKTON BOOKS
009593	1425	GTE NORTH INDIANA OPER	60.57	08 JAN 90	CURRENT PHONE BILL - FRANKTO
009594	1426	GUNDROP BOOKS - DIVI	761.50	08 JAN 90	BOOKS
009595	1427	HOOK DRUGS INC.	121.19	08 JAN 90	SUPPLIES
009596	1428	INDIANA BELL TELEPHONE	317.85	08 JAN 90	CURRENT PHONE BILL
009597	1429	INDIANA BELL TELEPHONE	57.05	08 JAN 90	SUMMITVILLE CURRENT PHONE BI
009598	1430	INDIANA CITIES WATER C	11.65	08 JAN 90	SUMMITVILLE CURRENT WATER BI
009599	1431	INDIANA GAS COMPANY	281.12	08 JAN 90	SUMMITVILLE CURRENT GAS BILL
009600	1432	INDIANA GAS COMPANY	312.11	08 JAN 90	ELWOOD CURRENT GAS BILL
009601	1433	INDIANA MICHIGAN POWER	312.76	08 JAN 90	CURRENT ELECTRIC BILL
009602	1434	INDIANA MICHIGAN POWER	63.67	08 JAN 90	SUMMITVILLE CURRENT ELECTRIC
009603	1435	INDIANA LIBRARY ASSOCI	75.00	08 JAN 90	DUES
009604	1436	INDIANAPOLIS NEWSPAPER	78.00	08 JAN 90	RENEWAL
009605	1437	INGRAM DISTRIBUTION GR	540.52	08 JAN 90	SEE ATTACHED
009606	1438	KHART	56.56	08 JAN 90	SUPPLIES
009607	1439	CAROLYN LAMBERTSON	65.59	08 JAN 90	REINBURSE
009608	1440	LANIER WORLDWIDE INC.	31.47	08 JAN 90	SUPPLIES
009609	1441	LIBRARY STORE INC., TH	132.47	08 JAN 90	SUPPLIES
009610	1442	LOOK JAPAN PUBLISHING	43.00	08 JAN 90	RENEWAL
009611	1443	MacMILLAN PUBLISHING C	79.51	08 JAN 90	BOOKS
009612	1444	MAGNETIC WAY, THE	159.52	08 JAN 90	CASSETTES
009613	1445	STEPHEN H. MARTIN	37.92	08 JAN 90	MILEAGE

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD OF LIBRARY TRUSTEES Monthly Meeting

March 12, 1990
Elwood Public Library
Community Room
5:30 p.m.

1. Call to Order
2. Roll Call
3. Minutes of the previous meeting*
4. Claims Register and checks signatures
5. Old Business
 - a. Additional Appropriation hearing*
 - b. Park Board appointment*
 - c. Other Old Business
6. New Business
 - a. State distribution application signatures*
 - b. Emergency Procedures policy approval*
 - c. Other New Business
7. Director's Report
 - a. Financial and Statistical reports
 - b. Planning Committee report
 - c. Friends group report
 - d. March/April calendar
 - e. Other- *question about vacation policy*
8. Adjournment

*denotes those items requiring vote.

*① License Expires 7-12,050
② New page*

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

The regular meeting of the Library Board of Trustees was called to order at 5:30 p.m., Monday, March 12, 1990 with President Lois Norris presiding. Members in attendance were Owen Dewsbury, Emma Copeland, Carolyn Hall, Jerry Kaiser and Denny Robertson. Treasurer Betsy Herndon was absent due to personal illness. Others present were Library Director Steve Martin, Tom Conner, Bonnie Carpenter and Neil Johnson of the Call-Leader.

New members Denny Robinson and Jerry Kaiser were welcomed.

The minutes were approved as read.

The Claims Register was signed by the members. The checks were signed earlier in the day when the Treasurer reported her absence and gave permission for the Bookkeeper to use her signature stamp.

OLD BUSINESS

Additional Appropriation The Additional Appropriation Resolution proceedings were conducted. The Resolution was read in full. As there were no remonstrators present at the meeting, the Resolution was adopted. Emma Copeland, the Board Co-secretary certified the results of the proceedings. The necessary paperwork will be forwarded to the Madison County Auditor for further processing and the final hearing before the representative of the Board of Tax Commissioners.

Park Board Appointment Utilizing her prerogative as President, Lois appointed Ranny Simmons of Elwood to serve on the City (Elwood) Park Board as the Library Board's representative.

There was no other Old Business.

NEW BUSINESS

Application for State Distribution The annual application for the distribution of LSCA Title III funds was discussed. It was moved and approved that the application be signed and forwarded to the State Library. This will result in the Library receiving nearly \$1,400, the same amount as was received last year.

Emergency Procedures Policy With the several months history of bomb threats to various organizations in the local area, the Director deemed it a good idea to establish an Emergency Procedures Policy. This policy not only includes what to do during a bomb threat, but also covers fire, tornado, flood, winter storm and unruly patron situations. The Board reviewed the policy and it was moved and approved as written.

Conflict of Interest Following up on last month's question concerning reimbursement of employee expenses, Owen again raised the issue of conflict of interest on the part of employees who sell products to the Library and/or utilize personal charge cards to make Library

purchases. After several moments of discussion, no further action was taken.

RSVP Owen presented information about a new program offering senior citizens an opportunity to volunteer their services to the community: Retired Senior Volunteer Program. The program is coordinated through Ms. Robin Sweat via the RSVP office located within the Anderson Public Library. The Director will contact her for more details about this program.

MADD Via Owen, the Library accepted a gift donation of \$310.00 from MADD (Mothers Against Drunk Drivers) of Madison County. It was stipulated that the funds be applied to the purchase of a children's table and 10 youth seats for the Summitville Community Library. A thank you letter will be sent acknowledging receipt.

DIRECTOR'S REPORT

Financial and Statistical Report The Director reports that financially the Library is in good shape. We continue to expend our funds at a normal rate. Circulation was up 20% System-wide for February, and the librarians at all facilities report that patron traffic has increased and the staffs are generally much busier.

Planning Committee The work of the Planning Committee proceeds as normal. The April meeting will be dedicated to local education issues with representatives of the local school districts in attendance.

Friends Group The Friends of the Library group continues to function. At March's meeting seven members were present and the up-coming book sale for National Library Week was discussed. The April meeting will feature Mr. Thomas Krasean of the State Historical Society. Mr. Krasean will present a program about collecting oral histories.

Vacation Policy Several moments were spent discussing the intent of the recently approved Vacation Policy as it pertains to part-time personnel. It was decided that the intent of the policy is to give full-time personnel 70 hours and part-time personnel 35 hours of annual vacation.

Excise Tax change The Director noted that if the Governor signs the newly passed Excise Tax proposal into law, it will probably represent a 25% cut of Excise Tax revenues for the Library in fiscal 1992. In terms of actual money, this will probably represent \$12,000 to \$15,000 in lost income.

Personnel changes The Director noted that the Library is in the process of hiring a replacement for Stacey Shuler, one of our Pages.

Adjournment was moved and approved at 6:25 p.m.

Emma Copeland

Emma Copeland
Co-secretary

Attachments:

1. Additional Appropriation Request
2. Tom Conner presentation

FINANCIAL REPORT BY FUND
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
124 NORTH 16TH STREET
ELWOOD, IN 46036-1598
28 FEB 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	51397.32	5527.30	62518.79	38595.08	70747.77	18329.54
105	OPERATING FUND INVESTMENT)	70402.74	405.06	-49192.20	.00	.00	70807.80
110	LIRF	53995.27	345.94	694.06	.00	.00	54341.21
120	GIFT	1083.90	25.00	25.00	20.00	20.00	1088.90
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	3388.91	.00	.00	2831.17	617.14	557.74
-TOTAL ALL FUNDS-		180329.94	6303.30	14045.65	41446.25	71384.91	145186.99

{-----CASH BALANCES-----}

A1 {SECURITY BANK CHECKING	} B1 {	20076.97}
A2 {SECURITY BANK SAVINGS	} B2 {	.00}
A3 {RAILROADMANS' FEDERAL SAVINGS	} B3 {	54307.05}
A4 {SECURITY BANK CD'S	} B4 {	70807.80}
A5 {	} B5 {	.00}
A6 {	} B6 {	.00}
A7 {	} B7 {	.00}
A8 {	} B8 {	.00}
A9 {	} B9 {	.00}
TOTAL		B10{ 145191.82}

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 28 FEB 90

OPERATING ACNT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES						
SALARIES AND WAGES	184540.00		184540.00	14223.82	28218.02	156321.98
EMPLOYEE BENEFITS	45075.00		45075.00	2280.67	6690.85	38384.15
SUPPLIES						
OFFICE SUPPLIES	6019.00		6019.00	1172.67	1672.30	6346.70
OPERATING SUPPLIES	3200.00		3200.00	244.16	457.76	2742.24
REPAIR & MAIN.	6000.00		6000.00	59.95	69.45	5930.55
OTHER SUPPLIES	17800.00		17800.00	1066.23	1497.73	16302.27
OTHER SERVICES AND CHARGES						
OTHER SERVICES AND CHARGES				203.60	295.60	-295.60
PROFESSIONAL SERVICES	3300.00		3300.00	266.08	561.08	2738.92
COMMUNICATION	8500.00		8500.00	996.07	1862.93	6637.07
PRINTING	3000.00		3000.00		.00	3000.00
INSURANCE	6700.00		6700.00	2454.00	2454.00	4246.00
UTILITY SERVICES	12200.00		12200.00	1917.31	2925.35	9274.65
REPAIR & MAINTENANCE	8000.00		8000.00	120.00	285.00	7715.00
RENTALS	17000.00		17000.00	625.00	1760.29	15239.71
SERVICE CONTRACTS					263.00	-263.00
DUES AND TRANSFER TO LIRF	1000.00		1000.00		75.00	925.00
CAPITAL OUTLAYS						
FURNITURE AND EQUIPMENT	15000.00		15000.00	2606.75	3520.16	11479.84
BOOKS	92316.00	157.24	92473.24	8505.63	15226.02	77247.22
PERIODICALS & NEWSPAPER	15000.00		15000.00	369.50	898.34	14101.66
AUDIO VISUAL MATERIALS	10000.00		10000.00	1483.64	2014.89	7985.11
-----TOTALS-----	456650.00	157.24	456807.24	38595.08	70747.77	386059.47

70747.77
 x 0
 424,482 fine

MONTHLY RECEIPT SUMMARY BY CATEGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 28 FEB 90

OPERATING DESCRIPTION	THIS MONTH	YTD
TAXES		
OTHER TAXES	5011.00	10022.00
-----SUBTOTAL-----	5011.00	10022.00
CHARGES FOR SERVICES		
CHARGES FOR SERVICES		17.00
FINES, FEES & BOOK SALES	358.30	1093.50
PHOTOCOPY FEES	158.00	652.05
-----SUBTOTAL-----	516.30	1762.55
OTHER FINANCING SOURCES		
INTERFUND TRANSFERS		50577.00
REFUNDS		157.24
-----SUBTOTAL-----		50734.24
-----TOTALS-----	5527.30	62518.79

FINES & FEES REPORT

MONTH February YEAR 1990

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.6
FINES	BOOK SALE	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
209.40	20.70	32.00	323.00	.50	239.00	1.50	
57.20	-	-	13.00	-	20.60	-	
20.20	-	-	17.00	-	48.80	-	1.95
341	341			TOTAL	TOTAL	TOTAL	
LOST CARD	NON-RESIDENT	OTHER	ELWOOD	FRANKTON	SUMMITVILLE		
1.00		2.00	829.10	-			
3.00		-	-	93.80			
3.00		-	-	-		90.95	
						GRAND TOTAL	
						<u>1,013.85</u>	

Prepared by: Pearl Gardner

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 18th Street
Elwood, Indiana 46036-1598
Phone (317) 552-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 754-7118

Summitville Community
103 North Main S
Summitville, Indiana
Phone (317) 536-4444

February, 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	YTD
Elwood				
ADULT	2995	2856		
JUVENILE	1748	1492		
MAGAZINE	339	278		
AUDIO	101	90		
VIDEO	389	303		
TOTAL	5572	5019	11	11, 345
Frankton				
ADULT	764	714		
JUVENILE	550	331		
MAGAZINE	185	N/A		
AUDIO	1	0		
VIDEO	61	32		
TOTAL	1561	1077	45	3, 187
Summitville				
ADULT	606	578		
JUVENILE	510	319		
MAGAZINE	143	N/A		
AUDIO	0	0		
VIDEO	30	11		
TOTAL	1289	908	42	2,708
Total				
ADULT	4365	4148		
JUVENILE	2808	2142		
MAGAZINE	667	278		
AUDIO	102	90		
VIDEO	480	346		
TOTAL	8422	7004	20	17,240

"WE'RE MORE THAN BOOKS"

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 28 FEB 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009654	1490	PEARL GARDNER	32.16	12 FEB 90	REINBURSE PETTY CASH
009655	1491	AMERICAN LIBRARY ASSOCIATION	142.68	12 FEB 90	OTHER SUPPLIES
009656	1492	ALTA/ALA	75.00	12 FEB 90	AFFILIATION SUBSCRIPTION PRO
009657	1493	ANDERSON NEWSPAPERS INC.	117.00	12 FEB 90	RENEWAL
009658	1494	ANDERSON PUBLIC LIBRARY	30.00	12 FEB 90	MEETING
009659	1495	ARAB TERMITE & PEST CONTROL	34.00	12 FEB 90	SERVICE
009660	1496	AT&T	32.00	12 FEB 90	MONTHLY SERVICE
009661	1497	AT & T	42.93	12 FEB 90	CURRENT PHONE BILL
009662	1498	AUDIO VISUAL COMMUNICATIONS	252.50	12 FEB 90	PROGRAMMING & EQUIPMENT
009663	1499	BAKER & TAYLOR BOOKS	2829.50	12 FEB 90	BOOKS
009664	1500	BAUERS	22.47	12 FEB 90	OTHER SUPPLIES
009665	1501	BETTER HOMES & GARDENS-COOK	16.55	12 FEB 90	BOOKS
009666	1502	BOILER & PRESSURE VESSEL DIV	12.00	12 FEB 90	SERVICE
009667	1503	BOLLINGER ELECTRIC	90.00	12 FEB 90	SERVICE
009668	1504	BOYCE COMPANY	9.23	12 FEB 90	FORMS
009669	1505	BRODERBUND SOFTWARE-DIRECT	10.00	12 FEB 90	SOFTWARE
009670	1506	BURNETTE - DELLINGER INC.	1885.00	12 FEB 90	INSURANCE
009671	1507	CITIZENS BANKING COMPANY	250.00	12 FEB 90	RENT
009672	1508	CITY WATER & SEWAGE DEPT.	22.26	12 FEB 90	CURRENT WATER & SEWAGE
009673	1509	COTTER CHARGE CARD	81.59	12 FEB 90	OPERING SUPPLIES
009674	1510	COUNTRY	12.98	12 FEB 90	FRANKTON RENEWAL
009675	1511	COUNTRY CORNER	12.18	12 FEB 90	OPERATING SUPPLIES
009676	1512	COUNTRY HOMES & GARDENS	96.19	12 FEB 90	BOOKS
009677	1513	QUEENIE CLEAVER	3.36	12 FEB 90	MILEAGE
009678	1514	DAVIDSON TITLES, INC.	46.74	12 FEB 90	BOOKS
009679	1515	DEMCO	777.71	12 FEB 90	SEE ATTACHED
009680	1516	ELWOOD FIRE EQUIPMENT COMPAN	19.50	12 FEB 90	SEE ATTACHED
009681	1517	ELWOOD PUBLISHING COMPANY IN	59.40	12 FEB 90	ELWOOD RENEWAL
009682	1518	FACTS ON FILE	152.48	12 FEB 90	BOOKS
009683	1519	FERGUSON PUBLISHING	108.95	12 FEB 90	BOOKS
009684	1520	FIELD PUBLICATIONS	11.48	12 FEB 90	BOOKS
009685	1521	GALE RESEARCH COMPANY	92.07	12 FEB 90	BOOKS
009686	1522	PEARL GARDNER	21.60	12 FEB 90	MILEAGE
009687	1523	GAYLORD BROS.	658.00	12 FEB 90	SUPPLIES
009688	1524	GARETH STEVENS	225.37	12 FEB 90	SEE ATTACHED
009689	1525	GENERAL MERCHANDISE STORE	1125.00	12 FEB 90	SHELVING FOR FRANKTON
009690	1526	GIBBS PUBLISHING	19.95	12 FEB 90	BOOK
009691	1527	G K HALL & COMPANY	47.20	12 FEB 90	BOOKS
009692	1528	GOFORTH'S LAUNDRY	6.00	12 FEB 90	LAUNDRY SERVICE
009693	1529	GOLDEN PRESS	11.09	12 FEB 90	BOOKS
009694	1530	GOLDSBERRY'S FLOWER SHOP	20.00	12 FEB 90	OTHER SUPPLIES
009695	1531	GROLIER EDUCATIONAL CORP.	1285.00	12 FEB 90	BOOKS
009696	1532	GTE NORTH INDIANA OPERATIONS	59.99	12 FEB 90	FRANKTON CURRENT PHONE BILL
009697	1533	HILL-DONNELLY CORPORATION	89.49	12 FEB 90	BOOK
009698	1534	HOOK DRUGS INC.	57.33	12 FEB 90	OPERATING SUPPLIES
009699	1535	H.W.WILSON COMPANY	75.00	12 FEB 90	BOOK - SUMMITVILLE
009700	1536	INDOLEA	841.00	12 FEB 90	BOOKS IN PRINT CD-ROM DISK
009701	1537	INDIANA BELL TELEPHONE	160.78	12 FEB 90	ELWOOD CURRENT PHONE BILL

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 28 FEB 90

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009702	1538	INDIANA BELL TELEPHONE	124.48	12 FEB 90	SUMMITVILLE CURRENT PHONE BI
009703	1539	INDIANA CITIES WATER CORPORA	2.23	12 FEB 90	SUMMITVILLE WATER BILL
009704	1540	INDIANA GAS COMPANY	178.09	12 FEB 90	SUMMITVILLE GAS BILL
009705	1541	INDIANA GAS COMPANY	542.02	12 FEB 90	ELWOOD GAS BILL
009706	1542	INDIANA MICHIGAN POWER COMPA	63.21	12 FEB 90	SUMMITVILLE ELECTRIC BILL
009707	1543	INDIANA MICHIGAN POWER COMPA	276.01	12 FEB 90	ELWOOD CURRENT ELECTRIC BILL
009708	1544	INGRAM DISTRIBUTION GROUP IN	917.57	12 FEB 90	BOOKS & TAPES
009709	1545	LINDA KEMPER	3.36	12 FEB 90	MILEAGE
009710	1546	KMART	29.39	12 FEB 90	OPERATING SUPPLIES
009711	1547	CAROLYN LAMBERTSON	21.60	12 FEB 90	MILEAGE
009712	1548	LANIER WORLDWIDE INC.	700.14	12 FEB 90	COPY TONER
009713	1549	LIBRARY STORE INC., THE	74.57	12 FEB 90	SUPPLIES
009714	1550	LITERARY GUILD, THE - BOOK C	11.67	12 FEB 90	BOOKS
009715	1551	LITERARY GUILD, THE - BOOK C	21.68	12 FEB 90	BOOKS
009716	1552	MAGNETIC WAY, THE	44.95	12 FEB 90	OTHER SUPPLIES - CHILDREN RO
009717	1553	MARSHALL CAVENDISH CORPORATI	210.95	12 FEB 90	BOOKS
009718	1554	STEPHEN H. MARTIN	65.28	12 FEB 90	MILEAGE
009719	1555	BARBARA McADAMS	10.08	12 FEB 90	MILEAGE
009720	1556	McCORMACK PRINTING IMPRESSIO	171.77	12 FEB 90	PRINTING OF FORMS
009721	1557	NICHIE COMPANY, THE	40.90	12 FEB 90	BOOKS
009722	1558	MID-WEST SERVICES	17.00	12 FEB 90	MONTHLY SERVICE
009723	1559	MIDWEST LIBRARY SALES	269.67	12 FEB 90	BOOKS
009724	1560	MUNCIE OFFICE SUPPLY	15.42	12 FEB 90	COPY PAPER
009725	1561	NATIONAL GEOGRAPHIC SOCIETY	11.50	12 FEB 90	BOOK
009726	1562	NATIONAL INFORMATION DATA CE	33.45	12 FEB 90	DIRECTORY
009727	1563	OXMOOR HOUSE	17.94	12 FEB 90	BOOKS
009728	1564	PARENTCARE	49.90	12 FEB 90	TAPES
009729	1565	POPULAR SUBSCRIPTION SERVICE	91.90	12 FEB 90	PERIODICALS
009730	1566	QUALITY BOOKS INC	1121.60	12 FEB 90	BOOKS
009731	1567	R. R. BOWKER COMPANY	104.95	12 FEB 90	BOOKS
009732	1568	RAMSAY BUSINESS PRODUCTS	1216.18	12 FEB 90	SUPPLIES
009733	1570	ROBY'S INC	59.95	21 FEB 90	MAINTENANCE SUPPLIES
009734	1569	RUFUS JESSIE	6.00	12 FEB 90	MONTHLY SERVICE
009735	1571	SCHOLARLY PRESS INC.	165.00	12 FEB 90	BOOKS
009736	1572	SCHWARTZ-HILL BOOK COMPANY	403.58	12 FEB 90	BOOKS
009737	1573	KATHY SHARP	7.44	12 FEB 90	MILEAGE
009738	1574	SILVER BURDETT PRESS INC	32.10	12 FEB 90	BOOKS
009739	1575	SINGER	16.90	12 FEB 90	BOOKS
009740	1576	SOUTHEASTERN BOOK COMPANY	9.59	12 FEB 90	BOOKS
009741	1577	MARY H SPRAGUE	10.00	12 FEB 90	OTHER
009742	1578	SPRINGBOARD SOFTWARE INC.	12.00	12 FEB 90	SOFTWARE
009743	1579	CRAIG STINER	12.00	12 FEB 90	MILEAGE
009744	1580	STORIES INC.	3.25	12 FEB 90	BOOKLET
009745	1581	THOMAS BOUREGY & COMPANY	139.40	12 FEB 90	BOOKS
009746	1582	THORNDIKE PRESS	246.78	12 FEB 90	BOOKS
009747	1583	TIME LIFE	18.34	12 FEB 90	BOOKS
009748	1584	TOWN OF SUMMITVILLE	9.75	12 FEB 90	SUMMITVILLE SEWAGE
009749	1585	UNIQUE BOOKS INC.	6.95	12 FEB 90	BALANCE DUE ON BOOKS

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 28 FEB 90

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009750	1586	VERNON FIRE & CASUALTY INSUR	569.00	12 FEB 90	INSURANCE
009751	1587	VEST CLEANERS	86.10	12 FEB 90	CLEANING OF DRAPES
009752	1588	WALDENBOOKS	70.00	12 FEB 90	BOOKS
009753	1589	WEEKLY READER BOOKS	6.84	12 FEB 90	BOOKS
009754	1590	YANKEE	9.97	12 FEB 90	SUBSCRIPTION ON YANKEE
009755	1591	SECURITY BANK	3694.52	12 FEB 90	PAYROLL DEDUCTION
009756	1592	INDIANA DEPARTMENT OF REVENUE	545.47	12 FEB 90	PAYROLL DEDUCTION
009757	1595	MADISON COUNTY SCHOOL EMPLOY	459.33	12 FEB 90	PAYROLL DEDUCTION
009758	1596	INDIANA DEFERRED ANNUITY PLA	95.00	12 FEB 90	PAYROLL DEDUCTION
009759	1597	POSTMASTER	200.00	16 FEB 90	POSTAGE FOR METER - ELWOOD
009760	1598	CAROLYN LAMBERTSON	23.38	16 FEB 90	REINBURSE PETTY CASH
009761	1599	INDIANA GAS COMPANY	823.74	16 FEB 90	ELWOOD CURRENT GAS BILL
009762	1600	INDIANA BELL TELEPHONE	130.17	16 FEB 90	SUMMITVILLE CURRENT PHONE BI
009763	1603	MADISON COUNTY SCHOOL EMPLOY	455.49	26 FEB 90	PAYROLL DEDUCTION
009764	1604	INDIANA DEFERRED ANNUITY PLA	95.00	26 FEB 90	PAYROLL DEDUCTION
009765	1605	SECURITY BANK	3709.43	26 FEB 90	FEDERAL & FICA FEBRUARY DEDU
009766	1606	INDIANA DEPARTMENT OF REVENUE	554.93	26 FEB 90	STATE & COUNTY FEB DEDUCTION
009767	1607	CITY OF ELWOOD NON-REVERTING	239.86	26 FEB 90	MARCH INSURANCE
009768	1608	GEORGE & MARY SPRAGUE	375.00	26 FEB 90	MARCH RENT FOR FRANKTON LIBR
009769	1609	BARBARA MCADAMS	26.01	26 FEB 90	REINBURSE FRANKTON PETTY CAS
009770	1610	RALPH MALEY	89.08	28 FEB 90	JANITOR DUTIES-17 hrs @ \$5.2
PAYROLL	1593	PAYROLL	7117.47	10 FEB 90	CHECKS 000496-000513
PAYROLL	1594	PAYROLL DEDUCTIONS	-2372.52	10 FEB 90	CHECKS 000496-000513
PAYROLL	1601	PAYROLL	7106.35	24 FEB 90	CHECKS 000514-000531
PAYROLL	1602	PAYROLL DEDUCTIONS	-2364.67	24 FEB 90	CHECKS 000514-000531
--TOTAL AMOUNT OF CLAIMS--			41446.25		

Post-Board Actg

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 12 MAR 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009771	1611	ALEXANDRIA TIMES-TRIBUNE	15.00	12 MAR 90	RENEWAL - FRANKTON
009772	1612	AMERICAN ACADEMIC SUPPLIERS	119.45	12 MAR 90	SUMMITVILLE TABLE
009773	1613	AMERICAN LIBRARY ASSOCIATION	16.00	12 MAR 90	SEE ATTACHED
009774	1614	ANDERSON NEWSPAPERS INC.	9.36	12 MAR 90	PUBLICATION
009775	1615	ARAB TERMITE & PEST CONTROL	17.00	12 MAR 90	MONTHLY SERVICE
009776	1616	AT & T	32.00	12 MAR 90	MONTHLY MAINTENANCE
009777	1617	AUDIO VISUAL COMMUNICATIONS	197.28	12 MAR 90	RIBBONS & PROGRAMING
009778	1618	AUSTIN BOOK SALES	49.46	12 MAR 90	FRANKTON BOOKS
009779	1619	BAKER & TAYLOR BOOKS	2727.25	12 MAR 90	BOOKS
009780	1620	BETTER HOMES & GARDENS-COOK	176.70	12 MAR 90	BOOKS
009781	1621	BETTER HOMES & GARDENS-CRAFT	21.30	12 MAR 90	BOOKS
009782	1622	BOLLINGER ELECTRIC	70.87	12 MAR 90	SEE ATTACHED
009783	1623	BORDERS BOOK SHOP	1218.72	12 MAR 90	BOOKS
009784	1624	CB0 DIRECT MAIL SERVICES	27.90	12 MAR 90	BOOKS
009785	1625	CHAMPION BOOKS	278.03	12 MAR 90	BOOKS
009786	1626	CHRONICLE TRIBUNE	104.45	12 MAR 90	RENEWAL
009787	1627	CITIZENS BANKING COMPANY	250.00	12 MAR 90	SUMMITVILLE RENT - MARCH
009788	1628	CITY OF ELWOOD NON-REVERTING	239.86	12 MAR 90	EMPLOYEE INSURANCE - APRIL
009789	1629	CITY WATER & SEWAGE DEPT.	25.29	12 MAR 90	CURRENT ELWOOD WATER BILL
009790	1630	COTTER CHARGE CARD	16.98	12 MAR 90	OPERATING SUPPLIES
009791	1631	COUNTRY ALMANAC - HARRIS PUBL	13.00	12 MAR 90	FRANKTON NEW SUBSCRIPTION
009792	1632	COUNTRY AMERICA	15.72	12 MAR 90	SUMMITVILLE NEW SUBSCRIPTION
009793	1633	COUNTRY CORNER	12.99	12 MAR 90	OPERATING SUPPLIES
009794	1634	COUNTRY HOMES & GARDENS	72.57	12 MAR 90	FRANKTON BOOKS
009795	1635	COUNTRY SAMPLER	18.96	12 MAR 90	FRANKTON NEW SUBSCRIPTION
009796	1636	EMILY DAVIDSON	7.20	12 MAR 90	MILEAGE
009797	1637	DAVIDSON TITLES, INC.	24.97	12 MAR 90	BOOKS
009798	1638	DEMCO	478.16	12 MAR 90	SUPPLIES
009799	1639	DUC SUPPLY COMPANY	31.08	12 MAR 90	OPERATING SUPPLIES
009800	1640	EDUCATIONAL DEVELOPMENT CORP	285.69	12 MAR 90	BOOKS
009801	1641	EDUCATIONAL RECORD CENTER	182.05	12 MAR 90	CHILDREN'S BOOKS
009802	1642	ELWOOD COMMUNITY HIGH SCHOOL	20.00	12 MAR 90	TEEBOOK
009803	1643	FIELD PUBLICATIONS	18.46	12 MAR 90	BOOKS
009804	1644	PEARL GARDNER - PETTY CASH	18.86	12 MAR 90	REINBURSE PETTY CASH
009805	1645	EASTERN INDIANA ALSA	9.00	12 MAR 90	WORKSHOP
009806	1646	GARETH STEVENS	539.87	12 MAR 90	FRANKTON BOOKS
009807	1647	GAYLORD BROS.	138.11	12 MAR 90	SUPPLIES
009808	1648	GTS NORTH INDIANA OPERATIONS	58.70	12 MAR 90	FRANKTON CURRENT PHONE BILL
009809	1649	HOME QUILT SHW	24.35	12 MAR 90	FRANKTON NEW SUBSCRIPTION
009810	1650	CINDA HORINE	7.20	12 MAR 90	MILEAGE
009811	1651	INCOLSA	28.00	12 MAR 90	CD-ROM CADDIES
009812	1652	INDIANA BELL TELEPHONE	177.48	12 MAR 90	ELWOOD CURRENT PHONE BILL
009813	1653	INDIANA CITIES WATER CORPORA	12.05	12 MAR 90	SUMMITVILLE WATER BILL
009814	1654	INDIANA GAS COMPANY	183.83	12 MAR 90	SUMMITVILLE CURRENT GAS BILL
009815	1655	INDIANA HISTORICAL SOCIETY	22.00	12 MAR 90	RENEWAL
009816	1656	INDIANA MICHIGAN POWER COMPA	70.47	12 MAR 90	SUMMITVILLE CURRENT ELECTRIC
009817	1657	INDIANA MICHIGAN POWER COMPA	283.17	12 MAR 90	ELWOOD CURRENT ELECTRIC BILL
009818	1658	INGRAM DISTRIBUTION GROUP IN	770.41	12 MAR 90	BOOKS & VIDEOS

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 12 MAR 90

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009819	1659	INTRAPRENEUR PUBLISHING CO.	18.00	12 MAR 90	NEW SUBSCRIPTION
009820	1660	RUFUS JESSIE	12.00	12 MAR 90	SUMMITVILLE TRUSH PICK UP
009821	1661	ANNETTE JULIAN	49.85	12 MAR 90	FRANKTON & ELWOOD VHS
009822	1662	LINDA KEMPER	10.56	12 MAR 90	MILEAGE
009823	1663	KMART	16.49	12 MAR 90	FILM
009824	1664	CAROLYN LAMBERTSON	14.40	12 MAR 90	MILEAGE
009825	1665	LIBRARY STORE INC., THE	196.83	12 MAR 90	SUPPLIES
009826	1666	STEPHEN H. MARTIN	43.68	12 MAR 90	MILEAGE
009827	1667	BARBARA McADAMS	16.80	12 MAR 90	MILEAGE
009828	1668	MCCALL'S NEEDLEWORK & CRAFTS	11.97	12 MAR 90	RENEWAL - SUMMITVILLE
009829	1669	MacMILLAN PUBLISHING COMPANY	73.00	12 MAR 90	BOOKS
009830	1670	MCCORMACK PRINTING IMPRESSIO	264.66	12 MAR 90	SUPPLIES
009831	1671	MICHELIE COMPANY, THE	107.95	12 MAR 90	BOOKS
009832	1672	MID-WEST SERVICES	8.50	12 MAR 90	CURRENT LINEH SERVICE
009833	1673	K. R. MONTGOMERY & ASSOCIATE	1242.50	12 MAR 90	PROFESSIONAL SERVICE
009834	1674	MUNCIE OFFICE SUPPLY	105.63	12 MAR 90	SUPPLIES
009835	1675	NATIONAL GEOGRAPHIC SOCIETY	15.95	12 MAR 90	SUPPLIES
009836	1676	NINTENDO POWER MAGAZINE	30.00	12 MAR 90	RENEWAL
009837	1677	NORWAK PROGRESSIVE CARD & GI	5.40	12 MAR 90	OTHER SUPPLIES
009838	1678	OXMOOR HOUSE	37.28	12 MAR 90	BOOKS
009839	1679	P C WORLD SUBSCRIPTION DE	19.97	12 MAR 90	SUBSCRIPTION
009840	1680	PERSONAL COMPUTING	11.97	12 MAR 90	SUBSCRIPTION
009841	1681	R. L. POLK & COMPANY	61.55	12 MAR 90	DIRECTORY
009842	1682	QUILL CORPORATION	124.88	12 MAR 90	SUPPLIES
009843	1683	RAMSEY'S FRANKTON PHARMACY	5.38	12 MAR 90	OTHER SUPPLIES
009844	1684	RAMSEY BUSINESS PRODUCTS	96.23	12 MAR 90	SUPPLIES
009845	1685	REGENT BOOK COMPANY	10.57	12 MAR 90	BOOKS
009846	1686	KATIE SHARP	15.36	12 MAR 90	MILEAGE
009847	1687	SCHWARTZ-HILL BOOK COMPANY	350.37	12 MAR 90	BOOKS
009848	1688	SILVER BURDETT PRESS INC	48.68	12 MAR 90	BOOKS
009849	1689	SOUTHEASTERN BOOK COMPANY	41.18	12 MAR 90	BOOKS
009850	1690	GEORGE & MARY SPRAGUE	375.00	12 MAR 90	FRANKTON RENT FOR APRIL 1st
009851	1691	SUMMITVILLE CHAMBER OF COMME	25.00	12 MAR 90	DUES - SUMMITVILLE
009852	1692	THOMAS BOURGEGY & COMPANY	69.70	12 MAR 90	BOOKS
009853	1693	TIME LIFE	18.34	12 MAR 90	BOOKS
009854	1694	TIME LIFE	18.34	12 MAR 90	FRANKTON BOOK
009855	1695	TOWN OF SUMMITVILLE	9.75	12 MAR 90	SUMMITVILLE SEWAGE BILL
009856	1696	TROLL BOOK CLUBS	68.25	12 MAR 90	BOOKS
009857	1697	UNIQUE BOOKS INC.	55.08	12 MAR 90	BOOKS
009858	1698	UNIVERSITY BOOK SERVICE	75.41	12 MAR 90	BOOKS
009859	1699	UPSTART	48.30	12 MAR 90	SUPPLIES
009860	1700	WARNER PRESS INC	55.58	12 MAR 90	BOOKS
009861	1701	WEEKLY READER CHILDREN'S BOO	6.34	12 MAR 90	BOOKS
009862	1702	WOODWORKER'S JOURNAL	15.00	12 MAR 90	RENEWAL
009863	1703	BORDERS BOOK SHOP	15.90	12 MAR 90	BOOKS
009864	1704	MADISON COUNTY SCHOOL EMPLOY	451.64	12 MAR 90	PAYROLL DEDUCTION
009865	1705	INDIANA DEFERRED ANNUITY PLA	95.00	12 MAR 90	PAYROLL DEDUCTION
PAYROLL	1706	PAYROLL	7001.90	10 MAR 90	CHECKS 000532-000549

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of 18189.22. Dated 12 MAR 90.

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 12 MAR 90

PAGE 3

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
PAYROLL	1707	PAYROLL DEDUCTIONS	-2331.94	10 MAR 90	CHECKS 000532-000549
--TOTAL AMOUNT OF CLAIMS--			18189.22		

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Monthly Meeting

April 9, 1990
5:30 p.m.
Elwood Public Library

1. Call to order
2. Roll call
3. Minutes of the previous meeting*
4. Claims Register and check signatures
5. Old Business
6. New Business
 - a. Summer hours change* Try to become more customer-oriented.
 - b. Tax advance request* Help for the June billings.
 - c. Other
7. Director's Report
 - a. Financial and statistical reports
 - b. Planning Committee report
 - c. Friends of the Library report
 - d. Gift money receipt
 - e. New personnel - Rod Thomas, Rachel Fetg
 - f. National Library Week plans
 - g. Other
8. Adjournment*

* denotes items requiring vote.

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES April 9, 1990

The regular meeting of the Library Board of Trustees was called to order at 5:30 p.m., Monday, April 9, 1990 with President Lois Norris presiding. Members in attendance were Owen Dewsbury, Emma Copeland, Besty Herdon, Carolyn Hall, Jerry Kaiser and Denny Robinson. Steve Martin, Library Director, was also in attendance.

The minutes of the previous meeting were reviewed and Mrs. Norris asked that the newspaper picture of Tom Conner receiving a plaque from the Library for his Board service be placed in the official minutes. Mr. Dewsbury moved and Mr. Kaiser seconded that the minutes be approved with the addition.

The Claims Register was signed by all members, and the Treasurer Betsy Herndon signed the checks.

OLD BUSINESS

Board Membership Mrs. Hall asked for clarification regarding the geographic distribution of Board members within the Library district. She related that several people in the Frankton area have questioned her about the law as it pertains to this issue. It was pointed out by the Library Director that the letter of the law does not specify that Board members be appointed in accordance with geography, but certainly the spirit of the law could be interpreted that way. Mrs. Norris added that in the past the appointing agencies have tried to ensure equal representation on an informal basis at the request of the Library. But Mr. Kaiser correctly noted that "informal" agreements tend to get lost with changes of administration among the appointing agencies.

NEW BUSINESS

Summer Hours The Board reviewed a proposal by the Director to re-arrange the Library's summer hours. It would entail adding an additional hour to each weekday schedule, and closing at noon on Saturday's. Mr. Robinson moved and Mrs. Herndon seconded a motion to approve the changes.

Tax Advance Request Mr. Robinson moved, Mrs. Copeland seconded and it was approved to submit a request to the County Treasurer to receive a tax advance in the amount of \$35,000 to ease a cash-flow problem projected for June.

Flood Study Proposal After lengthy discussion of the problems associated with water damage inside the basement of the Elwood facility, Mr. Robinson moved, Mr. Kaiser seconded and the Board approved a motion authorizing the Director to seek quotes from

FINANCIAL REPORT BY FUND
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
124 NORTH 16TH STREET
ELWOOD, IN 46036-1598
09 APR 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	31847.08	5011.00	109076.79	10433.57	109210.80	26424.51
105	OPERATING FUND INVESTMENT)	36215.19	.00	-83784.81	.00	.00	36215.19
110	LIRF	54655.21	.00	1008.06	.00	.00	54655.21
120	GIFT	1448.90	.00	385.00	210.24	230.24	1238.66
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	891.59	.00	.00	696.53	979.82	195.06
-----TOTAL ALL FUNDS-----		125119.77	5011.00	26685.04	11340.34	110420.86	118790.43

{-----CASH BALANCES-----}

A1 (SECURITY BANK CHECKING)	B1 {	27959.02}
A2 (SECURITY BANK SAVINGS)	B2 {	.00}
A3 (RAILROADMANS' FEDERAL SAVINGS)	B3 {	54655.21}
A4 (SECURITY BANK CD'S)	B4 {	36215.19}
A5 ()	B5 {	.00}
A6 ()	B6 {	.00}
A7 ()	B7 {	.00}
A8 ()	B8 {	.00}
A9 ()	B9 {	.00}
TOTAL	B10{	118829.42}

engineering firms to perform a study of the problem Elwood experiences with periodic basement flooding.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reports that financially the Library is in good shape. Circulation was up by 35% System-wide in March.

Planning Committee The work of the committee progresses normally. The April meeting included Mr. Richard Merritt of the Elwood Community School Corporation and Mr. Ron Green of the West Central Community School Corporation. The May meeting will hear from representatives of local social services agencies.

Friends Group The Friends of the Library group had an enjoyable meeting in April with guest speaker Thomas Krasean from the Indiana Historical Society.

Library Donations Tri-Kappa donated funds to be used for the Children's Storyhour program.

New Personnel The Library has hired two new pages: Rod Thomas and Rachel Fetz.

National Library Week The Library and the branches are planning several programs in celebration of National Library Week, April 22 through April 28.

This being her last meeting as a member of the Board, Mrs. Norris thanked Emma Copeland for the outstanding and loyal service she has given to the Library representing the citizens of the Library District for 13 years and four months.

There being no other business before the Board, Mr. Dewsbury moved and Mrs. Hall seconded a proposal to adjourn at 6:25 p.m.

LEGAL NOTICE

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of the North Madison County Public Library System, Madison County, Indiana, that the proper legal officers of said public library at their regular meeting at the Elwood Public Library, 124 North 16th Street, Elwood, Indiana, at 5:30 p.m. on the 12th day of March, 1990, will consider the following additional appropriations in excess of the budget for the current year.

Library Improvement Reserve Fund	\$1,200.00
Furniture and Equipment	\$1,200.00
Total	\$2,400.00

These appropriations are made from un-appropriated funds.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen (15) days at the county Auditor's Office of Madison County, Indiana, or at such place as may be designated. At such hearing, taxpayers objecting to any such additional appropriations may be heard. Interested taxpayers may inquire of the County Auditor when and where such hearing will be held.

Lola Norris, President
Library Board

PUBLISH: February 28, 1990
(E098)

Emma Copeland
Emma Copeland
Acting Secretary

APPROPRIATION REPORT
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

30 MAR 90

OPERATING ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE
411.1	SALARY OF DIRECTOR	24150.00	.00	24150.00	1769.22	5307.66	18842.34
411.2	SALARY OF ASSISTANTS	154930.00	.00	154930.00	11871.09	35784.32	119145.68
411.3	SALARY OF JANITOR	5460.00	.00	5460.00	395.62	1161.97	4298.03
413	EMPLOYEE BENEFITS	45075.00	.00	45075.00	1195.77	7886.62	37188.38
421	OFFICE SUPPLIES	8019.00	.00	8019.00	641.43	2313.73	5705.27
422	OPERATING SUPPLIES	3200.00	.00	3200.00	61.05	518.81	2681.19
423	REPAIR & MAIN.	6000.00	.00	6000.00	.00	69.45	5930.55
429	OTHER SUPPLIES	17800.00	.00	17800.00	480.01	1977.74	15822.26
430	OTHER SERVICES AND CHARGES	.00	.00	.00	29.00	324.60	-324.60
431	PROFESSIONAL SERVICES	3300.00	.00	3300.00	1361.00	1922.08	1377.92
432	COMMUNICATION	8500.00	.00	8500.00	457.38	2320.31	6179.69
433	PRINTING	3000.00	.00	3000.00	9.36	9.36	2990.64
434	INSURANCE	6700.00	.00	6700.00	.00	2454.00	4246.00
435	UTILITY SERVICES	12200.00	.00	12200.00	564.36	3489.71	8710.29
436	REPAIR & MAINTENANCE	8000.00	.00	8000.00	70.87	355.87	7644.13
437	RENTALS	17000.00	.00	17000.00	625.00	2385.29	14614.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	263.00	-263.00
439	DUES AND TRANSFER TO LIRF	1000.00	.00	1000.00	.00	.00	1000.00
439.1	DUES	.00	.00	.00	25.00	100.00	-100.00
442	FURNITURE AND EQUIPMENT	15000.00	.00	15000.00	597.52	4117.68	10882.32
443	BOOKS	92316.00	157.24	92473.24	6906.01	22132.03	70341.21
444	PERIODICALS & NEWSPAPER	15000.00	.00	15000.00	310.99	1209.33	13790.67
445	AUDIO VISUAL MATERIALS	10000.00	.00	10000.00	658.78	2673.67	7326.33
-TOTAL-		456650.00	157.24	456807.24	28029.46	98777.23	358030.01

STATE OF INDIANA
STATE BOARD OF TAX COMMISSIONERS
201 State Office Building
Indianapolis 46204

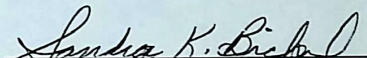
In the matter of Additional Appropriations) No. 90480413
for: Madison County)
North Madison County Public Library System)

A petition having been filed by the proper legal officers of the above-named taxing unit in the matter of additional appropriations, this matter having been set for hearing on 4-5-90, a report having been made and all of the facts having been carefully considered, this Board does now take the following action thereon:

Fund Name	Requested	Approved	Denied	Reduction
Library Improvement Reserve	\$1,200	\$1,200		

Reference is made to the appropriation ordinance or resolution of the proper appropriating officials of said taxing unit, adopted: 3-12-90

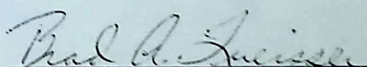
STATE BOARD OF TAX COMMISSIONERS


Sandra K. Bickel, Commissioner

STATE OF INDIANA, OFFICE OF THE
STATE BOARD OF TAX COMMISSIONERS

I, Brad A. Queisser, Acting Secretary of the State Board of Tax Commissioners, do hereby certify that the above is a full, true, and complete copy of the order of this Board made this date in the above-entitled matter.

WITNESS MY HAND and seal of the Board on this the 19th day of April, 1990.


Brad A. Queisser, Acting Secretary

dat

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
 FAX (317) 552-0955

RESOLUTION

WHEREAS, the Board of Trustees of the North Madison County Public Library System notes that there is a deficiency of funds in the Operating Fund and,

WHEREAS, there will be insufficient funds to pay the June bills;

NOW THEREFORE BE IT RESOLVED BY the Board of Trustees on the North Madison County Public Library System that the Library requests a Tax Advance in the amount of \$35,000.00 (thirty-five thousand dollars) from the Auditor of Madison County, Indiana.

IN WITNESS WHEREOF, the Board has hereunto set its hands and seals this 9th day of April, 1990.

Aye

Nay

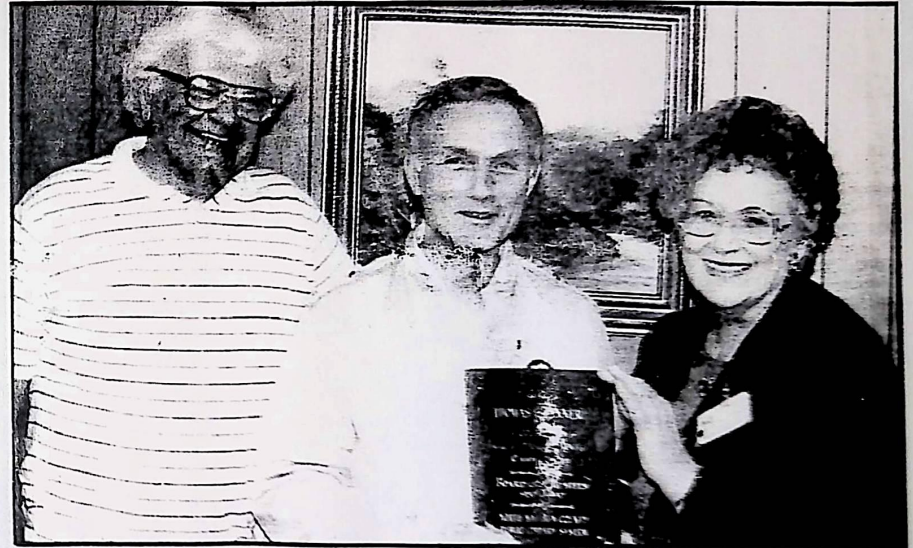
Jackie Hill
Patricia Anderson
Owen Dewsbury
Donna Robinson
Joey Norris
Emma Copeland
Lois Jan Norris

ATTEST:

Emma Copeland
 Secretary, Library Board

TUESDAY, MARCH 13, 1990 ELWOOD, INDIANA 46036

35 CENTS



TOM CONNER (center) was honored by North Madison County Public Library System Board President Lois Norris of Elwood and member Owen Dewsbury of Summitville Monday night for 10 years of service he devoted as a member of the library board. Conner was awarded a plaque in honor of the occasion. He said three directors had served during his tenure and that the library budget had increased from about \$145,000 to \$456,000 over that span. The library reorganization to provide services over a five-township district was one of the more meaningful experiences he had as a board member.

Elwood Call Leader

(Photo by Neil Johnson)

MONTHLY RECEIPT SUMMARY BY CATAGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 MAR 90

<u>OPERATING</u> DESCRIPTION	THIS MONTH	YTD

TAXES		
OTHER TAXES	5011.00	15033.00
----SUBTOTAL----	5011.00	15033.00
CHARGES FOR SERVICES		
CHARGES FOR SERVICES		17.00
FINES, FEES & BOOK SALES	1079.70	2172.20
PHOTOCOPY FEES	457.30	1109.35
----SUBTOTAL----	1536.00	3298.55
OTHER FINANCING SOURCES		
INTERFUND TRANSFERS	35000.00	33577.00
REFUNDS		157.24
----SUBTOTAL----	35000.00	33734.24
-----TOTALS-----	41547.00	104065.79

MONTHLY RECEIPT SUMMARY BY CATAGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 MAR 90

<u>GIFT</u> DESCRIPTION	THIS MONTH	YTD

MISCELLANEOUS REVENUES		
CONTRIB. AND DONATIONS (PRIV)	360.00	385.00
----SUBTOTAL----	360.00	385.00
-----TOTALS-----	360.00	385.00

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 MAR 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	18329.54	41547.00	104065.79	28029.46	98777.23	31847.08
105	OPERATING FUND INVESTMENT)	70807.80	-34592.61	-83784.81	.00	.00	36215.19
110	LIRF	54341.21	314.00	1008.06	.00	.00	54655.21
120	GIFT	1068.90	360.00	385.00	.00	20.00	1448.90
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GIFT VIDED	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	557.74	.00	.00	-333.85	263.29	891.59
-TOTAL ALL FUNDS-		145186.99	7628.39	21674.04	27695.61	99080.52	125119.77

(-----CASH BALANCES-----)

			MATURITY DATE / I	
A1 { SECURITY BANK CHECKING	}	81 {	34288.36	
A2 { SECURITY BANK SAVINGS	}	82 {	.00	
A3 { RAILROADMANS' FEDERAL SAVINGS	}	83 {	54655.21	4/12/90 7.8
A4 { SECURITY BANK CD'S	}	84 {	36215.19	4/27/90 7%
A5 {	}	85 {	.00	
A6 {	}	86 {	.00	
A7 {	}	87 {	.00	
A8 {	}	88 {	.00	
A9 {	}	89 {	.00	
TOTAL		810{	125158.76	

FINES & FEES REPORT

MONTH MARCH YEAR 1990

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.8	
FINES	BOOK SALE	FAX	VIDED	LAMINATION	COPIES	READER PRINTER	LOST BOOK	
183.30	4.10	72.00	305.00	13.50	190.10	3.80	18.95	
17.50	-	-	17.00	-	29.90	-	-	
22.50	-	-	29.00	-	81.60	-	7.20	
341		341		TOTAL		TOTAL	TOTAL	
LOST CARD		NON-RESIDENT		OTHER		ELWOOD	FRANKTON	SUMMITVILLE
-		40.00		-		830.75	-	-
1.00		-		-		-	65.40	-
2.00		-		-		-	-	142.30
							GRAND TOTAL	
							1,038.45	

Prepared by: Pearl Gardner

FINANCIAL REPORT BY FUND
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 29 APR 90

NO #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
00	OPERATING	31947.08	.00	104065.79	10433.57	109210.80	21413.51
05	OPERATING FUND INVESTMENT	36215.19	.00	-83784.81	.00	.00	36215.19
10	LOTF	54655.21	.00	1008.06	.00	.00	54655.21
20	GIFT	1448.90	.00	385.00	210.24	230.24	1238.66
25	MEMORIAL	61.80	.00	.00	.00	.00	61.80
30	GIFT VIDEO	.00	.00	.00	.00	.00	.00
40	WITHHOLDINGS FROM PAYROLLS	891.59	.00	.00	696.53	979.82	195.06
-TOTAL ALL FUNDS-		125119.77	.00	21674.04	11340.34	110420.86	113779.43

{-----CASH BALANCES-----}

A1 {SECURITY BANK CHECKING	} B1 {	22948.02}
A2 {SECURITY BANK SAVINGS	} B2 {	.00}
A3 {RAILROADMANS' FEDERAL SAVINGS	} B3 {	54655.21}
A4 {SECURITY BANK CD'S	} B4 {	36215.19}
A5 {	} B5 {	.00}
A6 {	} B6 {	.00}
A7 {	} B7 {	.00}
A8 {	} B8 {	.00}
A9 {	} B9 {	.00}
TOTAL	B10{	113818.42}

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
 124 North 16th Street
 Elwood, Indiana 46036-1598
 Phone (317) 552-9001

Frankton Community Library
 215 S. Washington Avenue
 Frankton, Indiana 46244
 Phone (317) 754-7116

Summitville Community Library
 100 North Main Street
 Summitville, Indiana 46070
 Phone (317) 558-1225

March, 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	TOT
Elwood				
ADULT	3211	2841		
JUVENILE	1778	1043		
MAGAZINE	397	283		
AUDIO	162	59		
VIDEO	424	214		
TOTAL	5972	4440	35%	17,944

Frankton				
ADULT	801	731		
JUVENILE	615	444		
MAGAZINE	181	NA		
AUDIO	0	0		
VIDEO	61	16		
TOTAL	1658	1191	39%	4,845

Summitville				
ADULT	732	700		
JUVENILE	572	419		
MAGAZINE	142	NA		
AUDIO	0	0		
VIDEO	31	10		
TOTAL	1477	1129	31%	4,185

Total				
ADULT	4744	4272		
JUVENILE	2965	1906		
MAGAZINE	720	283		
AUDIO	162	59		
VIDEO	516	240		
TOTAL	9107	6760	35%	26,974

"WE'RE MORE THAN BOOKS"

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 09 APR 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009871	1715	MADISON COUNTY SCHOOL EMPLOY	483.70	09 APR 90	PAYROLL DEDUCTION
009872	1716	INDIANA DEFERRED ANNUITY PLA	95.00	09 APR 90	PAYROLL DEDUCTION
009873	1717	1990 CONFERENCE	92.00	09 APR 90	MEETING
009874	1718	ACCENT SIGNS	12.66	09 APR 90	LABELS & HOLDERS
009875	1719	AMERICAN ACADEMIC SUPPLIERS	184.30	09 APR 90	CHAIRS
009876	1720	AMERICAN DIRECTORY PUBLISHIN	95.00	09 APR 90	INDIANA BUSINESS DIRECTORY
009877	1721	ANDERSON UNIVERSITY	100.00	09 APR 90	CARD CATALOG
009878	1722	ARAB TERMITE & PEST CONTROL	17.00	09 APR 90	MONTHLY SERVICE
009879	1723	AT&T	32.00	09 APR 90	MONTHLY SERVICE
009880	1724	AT&T	4.78	09 APR 90	MONTHLY SERVICE
009881	1725	AUDIO VISUAL COMMUNICATIONS	364.63	09 APR 90	SEE ATTACHED
009882	1726	BAKER & TAYLOR BOOKS	2069.70	09 APR 90	BOOKS
009883	1727	BETTER HOMES & GARDENS-COOK	53.89	09 APR 90	FRANKTON BOOKS
009884	1728	BETTER HOMES & GARDENS-COOK	20.28	09 APR 90	SUMMITVILLE BOOKS
009885	1729	BRODART COMPANY	96.60	09 APR 90	OTHER SUPPLIES
009886	1730	CLIFFORD BRUGGER	16.95	09 APR 90	REFUND ON BOOK
009887	1731	CHRONICLE TRIBUNE	104.45	09 APR 90	RENEWAL
009888	1732	CITIZENS BANKING COMPANY	250.00	09 APR 90	SUMMITVILLE LIBRARY RENT
009889	1733	CITY OF ELWOOD NON-REVERTING	239.86	09 APR 90	INSURANCE / PAYROLL DEDUCTIO
009890	1734	CITY WATER & SEWAGE DEPT.	19.23	09 APR 90	CURRENT WATER BILL
009891	1735	CHEMLAWN	29.58	09 APR 90	LAWN SERVICE
009892	1736	COTTER CHARGE CARD	3.09	09 APR 90	REPAIR SUPPLIES
009893	1737	COUNTRY AMERICA	15.72	09 APR 90	SUMMITVILLE SUBSCRIPTION
009894	1738	COUNTRY HOME	17.32	09 APR 90	SUMMITVILLE SUBSCRIPTION
009895	1739	COUNTRY HOMES & GARDENS	44.45	09 APR 90	FRANKTON BOOKS
009896	1740	DECKNER'S INC	1066.59	09 APR 90	POSTURE CHAIRS
009897	1741	DEMCO	156.32	09 APR 90	SUPPLIES
009898	1742	DUD SUPPLY COMPANY	29.52	09 APR 90	LINE REMOVER
009899	1743	FIELD PUBLICATIONS	13.20	09 APR 90	FRANKTON BOOKS
009900	1744	SALE RESEARCH COMPANY	92.07	09 APR 90	BOOKS
009901	1745	SARETH STEVENS	33.10	09 APR 90	BOOKS
009902	1746	SAYLORD BROS.	166.82	09 APR 90	SEE ATTACHED
009903	1747	GOLDEN PRESS	11.09	09 APR 90	BOOKS
009904	1748	BYE NORTH INDIANA OPERATIONS	58.52	09 APR 90	FRANKTON PHONE BILL
009905	1749	DEBBS PUBLISHING	24.98	09 APR 90	BOOK
009906	1750	HIGHSMITH CO., INC.	305.43	09 APR 90	CARD CABINET
009907	1751	INDIANA BELL TELEPHONE	159.08	09 APR 90	ELWOOD CURRENT PHONE BILL
009908	1752	INDIANA CHAMBER OF COMMERCE	5.00	09 APR 90	BOOK
009909	1753	INDIANA CITIES WATER CORPORA	7.79	09 APR 90	SUMMITVILLE WATER BILL
009910	1754	INDIANA GAS COMPANY	110.20	09 APR 90	SUMMITVILLE GAS BILL
009911	1755	INDIANA GAS COMPANY	115.00	09 APR 90	ELWOOD GAS BILL
009912	1756	INDIANA MICHIGAN POWER COMPA	297.48	09 APR 90	ELWOOD ELECTRIC BILL
009913	1757	INDIANA MICHIGAN POWER COMPA	51.03	09 APR 90	SUMMITVILLE ELECTRIC BILL
009914	1758	INGRAM DISTRIBUTION GROUP IN	616.25	09 APR 90	BOOKS & VHS
009915	1759	INLAND MARINE & SPORTING GGS	33.00	09 APR 90	ENGRAVE PLAQUE
009916	1760	IRKUS SERVICE, INC.	100.00	09 APR 90	RENEWAL
009917	1761	KMART	120.76	09 APR 90	OTHER SUPPLIES
009918	1762	KMART STORE (ANDERSON)	104.21	09 APR 90	OTHER SUPPLIES

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 09 APR 90

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009919	1763	K. R. MONTGOMERY & ASSOCIATE	171.50	09 APR 90	PROFESSIONAL SERVICES
009920	1764	MARSH SUPERMARKET	18.58	09 APR 90	STORY TIME
009921	1765	STEPHEN H. MARTIN	62.88	09 APR 90	MILEAGE
009922	1766	MCCORMACK PRINTING IMPRESSIO	41.00	09 APR 90	OTHER SUPPLIES
009923	1767	NICHIE COMPANY, THE	34.85	09 APR 90	BOOKS
009924	1768	MID-WEST SERVICES	17.00	09 APR 90	MONTHLY SERVICE
009925	1769	NINEMELD COMPANY	210.24	09 APR 90	SEE ATTACHED
009926	1770	MUNCIE OFFICE SUPPLY	11.98	09 APR 90	OFFICE SUPPLIES
009927	1771	OXMOOR HOUSE	5.00	09 APR 90	BOOK
009928	1772	PAS-TIME BOOKS (BETTY HUFF)	738.44	09 APR 90	BOOKS, ETC.
009929	1773	PITNEY BOWES	69.00	09 APR 90	SERVICE
009930	1774	QUILL CORPORATION	102.15	09 APR 90	OFFICE SUPPLIES
009931	1775	R & R INSURANCE AGENCY, INC.	35.00	09 APR 90	WORKERS COMPENSATION
009932	1776	RANSAY BUSINESS PRODUCTS	211.09	09 APR 90	OFFICE SUPPLIES
009933	1777	SILVER BURDETT PRESS INC	32.63	09 APR 90	BOOKS
009934	1778	SINGER	16.90	09 APR 90	BOOKS
009935	1779	SPORTS HOTLINE	18.00	09 APR 90	RENEWAL
009936	1780	GEORGE L MARY SPRAGUE	375.00	09 APR 90	FRANKTON RENT
009937	1781	TOWN OF SUMMITVILLE	9.75	09 APR 90	SUMMITVILLE SENAGE
009938	1782	TROLL BOOK CLUBS	17.39	09 APR 90	BOOKS
009939	1783	THOMAS BOURNEY & COMPANY	69.70	09 APR 90	BOOKS
009940	1784	UNIVERSITY MICROFILMS INTERN	62.09	09 APR 90	MICROFILM
009941	1785	UPSTART	256.08	09 APR 90	OTHER SUPPLIES
009942	1786	YELLOW PAGES OF AMERICA INC.	30.00	09 APR 90	BOOK
009943	1787	WALDEN BOOK COMPANY	107.19	09 APR 90	BOOKS
009944	1788	WEEKLY READER BOOKS	10.48	09 APR 90	BOOKS
009945	1789	WHOLESALE CLUB	55.00	09 APR 90	MEMBERSHIP FEE
009946	1790	WICKS LUMBER	59.49	09 APR 90	CABINET
--TOTAL AMOUNT OF CLAIMS--			11340.34		

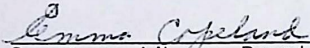
North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

C E R T I F I C A T E

I, THE UNDERSIGNED EMMA COPELAND, SECRETARY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA DO HEREBY CERTIFY TO THE AUDITOR OF MADISON COUNTY THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDINGS HAD WITH RESPECT TO ADDITIONAL APPROPRIATIONS ADOPTED BY THE LIBRARY BOARD OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA, AT A MEETING HELD ON MARCH 12, 1990.

DATED THIS 12TH DAY OF MARCH, 1990.


Secretary, Library Board

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of the North Madison County Public Library System, Madison County, Indiana, that the proper legal officers of said public library at their regular meeting at the Elwood Public Library, 124 North 16th Street, Elwood, Indiana, at 5:30 p.m. on the 12th day of March, 1990, will consider the following additional appropriations in excess of the budget for the current year.

Library Improvement Reserve Fund	
Furniture and Equipment	\$1,200.00
Total	\$1,200.00

These appropriations are made from un-appropriated funds.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen (15) days at the county Auditor's Office of Madison County, Indiana, or at such place as may be designated. At such hearing, taxpayers objecting to any such additional appropriations may be heard. Interested taxpayers may inquire of the County Auditor when and where such hearing will be held.


Lois Norris, President
Library Board

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001
FAX (317) 552-0955

LIBRARY APPROPRIATION RESOLUTION

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the North Madison County Public Library System; Now, therefore:

Sec. 1. Be it resolved by the Library Board of the North Madison County Public Library System, Madison County, Indiana, that for the expenses of the Public Library the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purpose herein specified, subject to the laws governing the same:

LIBRARY RESERVE IMPROVEMENT FUND	
CAPITAL OUTLAYS	
Furniture and Equipment	\$1,200.00
TOTAL	\$1,200.00

Presented to the North Madison County Public Library System Board, read in full and adopted this 12th day March, 1990, by the following aye and nay vote.

Aye

Nay

<u>Luis Juan Harris</u>	_____
<u>Dorothy Robinson</u>	_____
<u>James Hauser</u>	_____
<u>Bonnie Carpenter</u>	_____
<u>Carolyn Pitts</u>	_____
<u>Owen F. Dawsbury</u>	_____
<u>Emma Copeland</u>	_____

ATTEST:

Emma Copeland
Secretary, Library Board

Summitville Community Library

Elwood Public Library

Frankton Community Library

Form Prescribed by State Board of Accounts

General Form No. 99P (Revised 1987)

No. Madison Co. Public Library
(Governmental Unit)

To: Herald-Bulletin, P.O. Box 1090 Dr.

Madison County, Indiana

1133 Jackson St., Anderson, IN 46015

LINE COUNT

PUBLISHER'S CLAIM

HB-1006

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of type in which the body of the advertisement is set) -- number of equivalent lines	_____
Head -- number of lines	_____
Body -- number of lines	_____
Tail -- number of lines	_____
Total number of lines in notice	_____

COMPUTATION OF CHARGES

<u>42</u> lines, _____ columns wide equals _____ equivalent lines	
at <u>.199</u> cents per line	\$ <u>8.36</u>
Additional charge for notices containing rule or tabular work (50 percent of above amount)	_____
Charge for extra proofs of publication (\$1.00 for each proof in excess of two)	<u>1.00</u>
TOTAL AMOUNT OF CLAIM	\$ <u>9.36</u>

DATA FOR COMPUTING COST

Width of single column 8.8 ems
Number of insertions 1
Size of type 7 point

Pursuant to the provisions and penalties of Chapter 155, Acts 1953,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Date: February 28, 1990 Title: Clerk

PUBLISHER'S AFFIDAVIT

State of Indiana)
) ss:
Madison County)

Personally appeared before me, a notary public in and for said county and state, the undersigned Carolyn Pitts who, being duly sworn, says that she is clerk of the Herald-Bulletin newspaper of

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS
Notice is hereby given to the taxpayers of the North Madison County Public Library System, Madison County, Indiana, that the proper legal officers of said public library at their regular meeting at the Elwood Public Library, 124 North 16th Street, Elwood, Indiana, at 5:30 p.m. on the 12th day of March, 1990, will consider the following additional appropriations in excess of the budget for the current year.

Form Prescribed by State Board of Accounts
North Madison County Public Library
(Governmental Unit)
Madison County, Indiana

General Form No. 99P (Revised 1987)
To: Call-Leader Dr.
P.O. Box 85
Elwood, IN 46036

PUBLISHER'S CLAIM

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of type in which the body of the advertisement is set)
--number of equivalent lines.....
Head--number of lines.....
Body--number of lines..... 31
Tail--number of lines.....
Total number of lines in notice..... 31

COMPUTATION OF CHARGES

31 lines, 1 columns wide equals 31 equivalent lines
at .330 cents per line..... \$ 10.23
Additional charge for notices containing rule or tabular work
(50 percent of above amount).....
Charge for extra proofs of publication
(\$1.00 for each proof in excess of two).....
TOTAL AMOUNT OF CHARGE..... \$ 10.23

DATA FOR COMPUTING COST

Width of single column 12½ ems
Number of insertions 1
Size of type 6 point

Pursuant to the provisions and penalties of Chapter 155, Acts 1953,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Jack L. Barnes

Date: March 1, 19 90

Title: Publisher

Call-Leader

PUBLISHER'S AFFIDAVIT

State of Indiana)

) ss:

Madison County)

Personally appeared before me, a notary public in and for said county and state, the undersigned Jack L. Barnes who, being duly sworn, says that he is Publisher of the Call-Leader newspaper of

general circulation printed and published in the English language in the (city) (town) of Elwood in state and county aforesaid, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 1 time, the dates of publication being as follows:

February 28, 1990

Subscribed and sworn to before me this 1 day of March, 19 90

Jack L. Barnes / nls

Mary L. Boyland

Mary L. Boyland

Notary Public

ATTACH COPY OF ADVERTISEMENT HERE

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES
Monthly Meeting
May 14, 1990
5:30 p.m.
Elwood Public Library

1. Call to Order
2. Call the roll and introduction of new Board members
3. Plaque Presentation Presentation of plaques to departing members of the Board.
4. Approval of the Minutes of the Previous Meeting*
5. Election of New Officers* Annual legal requirement.
6. Claims Register and Checks signatures
7. Old Business
 - a. RFP for Basement Water Study* Review of the proposals and the action to be taken.
 - b. Other
8. New Business
 - a. Treasurer's role* Decision to be made on use of signature stamp, compensation level and designated secondary check signer.
 - b. ALSA Director appointment* Replacement for Emma Copeland
 - c. Other
9. Director's Report
 - a. Financial and Statistical reports
 - b. Time Clock rules Further clarification of rules.
 - c. Library automation Invitation to talk with Anderson Public Library.
 - d. Personnel Update
 - e. School Librarians Report of meeting with them.
 - f. Annual Report
 - g. Display case report Received quote from Gentry's.
 - h. May/June calendar
 - i. Planning Committee report
 - j. Friends report
 - k. Other
10. Other business
11. Adjournment*

* Denotes items requiring Board vote

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES
May 14, 1990

The regular meeting of the Library Board of Trustees was called to order at 5:30 p.m., Monday, May 14, 1990 at the Elwood Public Library Community Room with President Lois Norris presiding. Other members in attendance were Owen Dewsbury, Jerry Kaiser, Denny Robinson, Beverly Austin, Carolyn Hall and Linda Sizelove. In addition, Library director Steve Martin and Call Leader reporter Fran Hoffman were also present.

New Board Members Beverly Austin and Linda Sizelove were introduced.

Plaque presentations Three former Board members were present to receive plaques honoring them for their years of service to the Library. Emma Copeland was honored for 13 years, Betsy Herndon for 11 years and Bonnie Carpenter for 3 years. A photographer from the Call Leader was present to record the event for the newspaper.

Minutes The minutes of the previous meeting were reviewed. Mr. Kaiser moved, Mr. Robinson seconded and the Board unanimously voted to accept the minutes as written.

Election of New Officers As required by state law, annual elections were held. The president opened the floor for nominations for president. Mrs. Hall nominated Lois Norris for president, Mr. Dewsbury seconded the nomination and Mrs. Austin moved that nominations be closed. Nominations were closed by unanimous vote and Mrs. Norris was subsequently approved as the new president. The president opened the floor for nominations for vice-president. Mrs. Sizelove nominated Owen Dewsbury, Mr. Kaiser seconded the nomination, and Mrs. Austin moved that the nominations be closed. Nominations were closed by unanimous vote and Mr. Dewsbury was subsequently approved as the new vice-president. Mrs. Norris opened the floor for nominations for treasurer. Mrs. Hall nominated Linda Sizelove for treasurer, Mr. Kaiser seconded the nomination, and Mrs. Austin moved the nominations be closed. Nominations were closed by unanimous vote and Mrs. Sizelove was subsequently approved as the new treasurer. The president opened the floor for nominations for secretary. Mr. Kaiser nominated Carolyn Hall for secretary, Mr. Robinson seconded the nomination and it was moved that the nominations be closed. The nominations were closed by unanimous vote and Mrs. Hall was subsequently approved as the new secretary.

Elwood City Ordinances Mr. Kaiser asked that the Board allow the Library to begin maintaining the various and sundry city ordinances as implemented by the City Council. He explained that it is difficult to keep changes to the Ordinances current since Council meetings frequently result in changes being made. The City needs help maintaining them in up-to-date order; he thought the Library would be able to help. The director indicated that he would be pleased to undertake this service, and the Board concurred, indicating that this type of inter-agency cooperation is good for the Library and the community. As soon as Mr. Kaiser can get all the ordinances together and current, he will turn that responsibility over to the Library.

Additional Appropriation The question of how to finance the water study to be performed by K.R. Montgomery was raised. The director suggested that the Board approve an Additional Appropriation from the Library Improvement Reserve Fund in the amount of \$15,000 to cover the cost of the study and any subsequent solutions. Mr. Dewsbury moved same, Mr. Kaiser seconded the motion, and the Board voice voted unanimously to proceed with that plan. Mrs. Norris signed the Additional Appropriation Notice allowing for advertising, with the public hearing to take place at the next Board meeting, June 11.

DIRECTOR'S REPORT

Financial and Statistical Report The director reported that the Library is financially sound. For the month of April, circulation was up 10% system-wide.

Time Clock Rules There has been some discussion among the Library staff concerning if and when to pay employees beyond their normal 7 hours when time cards show more than 7 hours. After discussion of the problem, the Board indicated that the director should make a further clarification to the Library policy pertaining to same. It will be made available for Board review in June.

Circulation Automation The director reports that he had asked the Elwood Community School Corporation to talk with the Library before they would ever proceed with automating their media centers' holdings. The director also reported that Mr. Bucove, the director of the Anderson Public Library, had asked if NMCPLS was interested in talking about a shared automated circulation system and online public catalog. Anderson is getting ready to solicit RFP's for same, and would like NMCPLS to consider a joint venture. The Board concurred that the director should at least talk with them.

Claims Register and Checks The Claims Register was passed and signed by the members. The checks were signed.

OLD BUSINESS

RFP for Basement Water Study A total of five proposals were received. K.R. Montgomery and Associates, \$750.00; The LOM Corporation, \$1,890.00; The Interdesign Group, \$4,000.00; Dimensions Inc., \$1,400.00; and The Cooler Group, \$5,000.00, were the proposals received. After discussion, Mr. Robinson moved and Mrs. Hall seconded a motion to approve the proposal from K.R. Montgomery and Associates of Anderson. The motion was approved by unanimous voice vote. The director will send out the appropriate notifications.

Other Mrs. Hall brought forth a question pertaining to the appointment of new members that was discussed at the last meeting. She asked if the Board had taken any action in contacting the County Commissioners and/or County Council about helping the Library ensure equal geographic representation on the Board. After discussion, the director was asked to prepare a local policy statement supporting the concept of equal township representation on the Board. A copy of this approved policy could then be forwarded to each of the county agencies.

NEW BUSINESS

Board Treasurer's Role The director and Mrs. Norris explained some changes that should occur in the traditional role that the treasurer plays on the Board. After discussion, it was decided that signature stamps will no longer be used. All checks must be originally signed. The treasurer was made aware that this will make it necessary for her/him to travel to the Library throughout the month as necessary to sign additional checks and payroll checks.

ALSA Director Appointment With the retirement from the Board of Mrs. Emma Copeland, a new ALSA director needs to be appointed. Mrs. Austin moved and Mr. Dewsbury seconded a motion that the director be appointed to serve in that capacity. The motion was unanimously carried by voice vote.

Alternate Check Signer The director informed the Board that with the demise of the signature stamps, there should be a second person on the Board authorized to sign checks in the situation where the Treasurer is not available. Mr. Kaiser moved and Mr. Robinson seconded a motion to approve the vice-president for such a role. The Board approved the motion by voice vote, and Mr. Dewsbury's signature was subsequently added to the check cashing cards. This will now become an additional duty to be performed by the vice-president each year.

North Madison County Public Library System

MEMORANDUM

Date: May 8, 1990
To: Board members
From: Director *SM*
Subject: Proposals for the study of the water problems in basement

This is a copy of the RFP (Request For Proposal) that was sent out to consultants:

Over the past several years our main facility here in Elwood has experienced increasing problems with periodic flooding of the basement to a depth of several inches after prolonged rains or heavy snow melt. The time has come for us to take a closer look at this situation.

The Board of Trustees has authorized me to solicit proposals for the purpose of performing a study of the situation. Your proposal for this study should include an analysis of the problem, a list of necessary tests and inspections to be performed, an estimate of the length of time to complete the study and write the report and an estimate of the projected costs to be incurred.

Proposals for this study should be received by the Library at the above address no later than 5:00 p.m., May 10, 1990.

Your proposal will be considered at the regular meeting of the Board of Trustees at 5:30 p.m., May 14, 1990 at the Elwood Public Library. You will be notified of Board action pertaining to your proposal no later than May 21, 1990.

Please feel free to call me or drop by the Library for further information or on-site inspection.

Sincerely,

Stephen H. Martin
Director

Attached are the proposals I have received to date.

I am expecting others and will send them along as I receive them.

Board Meeting Minutes
May 14, 1990

Page 4

Personnel Update The director informed the Board that Joyce Sullivan has been on sick leave for the last 4 weeks; Queenie Cleaver is leaving for 12 to 16 weeks of unpaid leave; and, Sharon Fouts has been elevated from part-time to full-time status in response to the Library's increased work load and her wage rate changed from \$5.25 to \$5.50 per hour, effective April 23, 1990.

Meeting with School Librarians The director reported that he and Kathi Wittkamper met with the Elwood Community School Corporation media specialists in April in an effort to establish an operating dialog with our counterparts in the school system. The meeting was beneficial, and the director hopes to be able to offer a teacher in-service program this Fall. He would like to invite the teachers here to familiarize them with the resources of the public library.

Annual Report The director showed the Board a copy of the Annual Report that was put together, not only as a working tool for the administrator, but also as a PR tool for the community.

Display Case Referring back to an item in the December, 1989 Board meeting pertaining to the construction of a display case in the Community Room for the miniatures collection of Mr. Robert Ray, Gentry's (of Anderson) has sent through a quote of \$1,887 to build and install the cabinet. They will not do any of the necessary electrical work, however. Further quotes will be solicited.

May/June Calendar The director's calendar was reviewed. He will be speaking to the Summitville Town Board on May 15, and to the evening Kiwanis on May 24.

Planning Committee The Planning Committee met and spoke with representatives of local social service agencies at their last meeting. Next meeting will deal with local residential and commercial/industrial development.

Friends The Friends of the Library continue to meet. At the May meeting Ranny Simmons was elected president, Robin Hartley vice-president, and Steve Martin secretary/treasurer. The official name of the group is the North Madison County Friends of the Library.

Other The director reported the receipt of the requested \$35,000 tax advance on the June settlement.

There being no other business before the Board, it was moved, seconded and approved by unanimous voice vote to adjourn the meeting at 6:50 p.m.

Carolyn Hall
Carolyn Hall, Secretary



DIMENSIONS
 ARCHITECTS • INTERIORS
 CONSTRUCTION MANAGERS

May 4, 1990

Mr. Stephen H. Martin, director
 North Madison County Public Library System
 124 North 16th Street
 Elwood, Indiana 46036-1598

Dear Mr. Martin:

I appreciate the opportunity to submit a proposal to resolve the periodic flooding of the Library basement. Per your request I have outlined our services.

Scope of Work:

- A. Investigation of the basement during time of flooding.
- B. Testing and Inspections that may be required, (cost not included).
 - 1. Have a local contractor disconnect downspout from perimeter drainage.
 - 2. Have a local contractor excavate an area adjacent to the foundation wall down to the footing.
 - 3. Dye testing
- C. The study, written report, and a cost estimate, can be completed in 20 days once the initial testing/inspections have been performed.

Our fee would not exceed \$1,400 for these services. If you and your board are agreeable we can get started once we receive a copy of this letter with a signature of approval and a \$400 retainer fee.

Mr. Stephen H. Martin, Director
 Page 2
 April 19, 1990

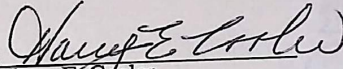
EXPENSES

In addition to the above fee, we request reimbursement of the following expenses:

- Printing and reproduction of documents and report.
- Long distance phone calls.
- Cost of a contractor to assist in exploration of underground conditions.
- Cost of testing sewer and tile lines.

The Board of Trustees hereby agrees to retain The Cooler Group, Inc. for the above services, fees and expenses.

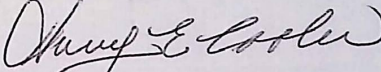
The Cooler Group, Inc.

by: 
 Harry E. Cooler,
 Chairman of the Board

Board of Trustees
 Elwood Public Library

by: _____
 Title: _____

Very truly yours,


 Harry E. Cooler, AIA
 Chief Executive Officer/
 Architect
 THE COOLER GROUP, INC.

HEC/mdt

FINES & FEES REPORT

MONTH APRIL YEAR 1990

Page 2
Mr. Stephen H. Martin
May 4, 1990

I trust these services are acceptable and look forward to working with you and the board on this project.

Sincerely,

Tim L. Miller

Tim L. Miller

TLM/ls

DATE

341.1	341.2	341.3	341.3	341.7	342.1	342.2	341.8
FINES	BOOK SALE	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
195.50	-	41.00	340.00	4.00	320.25	.80	38.85
23.50	-	-	17.00	-	39.00	-	-
62.20	-	-	20.00	-	64.30	-	-
341	341				TOTAL	TOTAL	TOTAL
LOST CARD	NON-RESIDENT	OTHER	ELWOOD	FRANKTON	SUMMITVILLE		
1.00	-	3.00	944.40	-	-		
2.00	-	-		81.50	-		
2.00	-	-			148.50		
							GRAND TOTAL
							1,174.40

Prepared by: Pearl Gardner

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 APR 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	31847.08	27900.40	131966.19	29105.88	127883.11	30641.60
105	OPERATING FUND INVESTMENT	36215.19	-19791.64	-103576.45	.00	.00	16423.55
110	LOAN	54655.21	-847.10	160.96	1179.28	1179.28	52628.93
120	GIFT	1448.90	125.00	510.00	185.46	205.46	1388.44
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
100	WITHHOLDINGS FROM PAYROLLS	891.59	.00	.00	672.95	956.24	218.64
-TOTAL ALL FUNDS-		125119.77	7386.66	29060.70	31143.57	130224.09	101362.86

(-----CASH BALANCES-----)

A1 (SECURITY BANK CHECKING)	B1 (32370.19)
A2 (SECURITY BANK SAVINGS)	B2 (.00)
A3 (RAILROADMANS' FEDERAL SAVINGS)	B3 (52608.11)
A4 (SECURITY BANK CD'S)	B4 (16423.55)
A5 (B5 (.00)
A6 (B6 (.00)
A7 (B7 (.00)
A8 (B8 (.00)
A9 (B9 (.00)
TOTAL		B10(101401.35)

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
 124 North 16th Street
 Elwood, Indiana 46036-1598
 Phone (317) 552-5001

Frankton Community Library
 210 S. Washington Avenue
 Frankton, Indiana 46044
 Phone (317) 734-7118

Summitville Community Library
 100 North Main Street
 Summitville, Indiana 46070
 Phone (317) 536-2225

April, 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	TOT
Elwood				
ADULT	3130	3698		
JUVENILE	1809	1215		
MAGAZINE	433	363		
AUDIO	116	75		
VIDEO	365	295		
TOTAL	5853	5646	4%	23,779

Frankton				
ADULT	793	704		
JUVENILE	642	515		
MAGAZINE	185	99		
AUDIO	0	0		
VIDEO	70	45		
TOTAL	1690	1363	24%	6,535

Summitville				
ADULT	713	695		
JUVENILE	530	413		
MAGAZINE	110	N/A		
AUDIO	0	0		
VIDEO	42	11		
TOTAL	1395	1119	25%	5,580

Total				
ADULT	4636	5097		
JUVENILE	2981	2153		
MAGAZINE	728	452		
AUDIO	116	75		
VIDEO	477	351		
TOTAL	8938	8128	10%	35,894

"WE'RE MORE THAN BOOKS"

MONTHLY RECEIPT SUMMARY BY CATAGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 APR 90

OPERATING DESCRIPTION	THIS MONTH	YTD

TAXES		
OTHER TAXES	5011.00	20044.00
----SUBTOTAL----	5011.00 ✓	20044.00
INTERGOVERNMENTAL REVENUES		
STATE OPERATING GRANTS (RB)	523.00	523.00
----SUBTOTAL----	523.00 ✓	523.00
CHARGES FOR SERVICES		
CHARGES FOR SERVICES		17.00
FINES, FEES & BOOK SALES	742.05	2914.25
PHOTOCOOPY FEES	424.35	1533.70
----SUBTOTAL----	1166.40	4464.95
OTHER FINANCING SOURCES		
INTERFUND TRANSFERS	21200.00	106777.00
REFUND		157.24
----SUBTOTAL----	21200.00	106934.24
-----TOTALS-----	27900.40	131966.19

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATAGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 APR 90

GIFT DESCRIPTION	THIS MONTH	YTD

364.1 DONATIONS	125.00 ✓	510.00
-TOTAL-	125.00	510.00

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 14 MAY 90

OPERATING ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES							
	SALARIES AND WAGES	184540.00		184540.00	7356.03	63930.05	120609.95
	EMPLOYEE BENEFITS	45075.00		45075.00	122.03	12191.08	32883.92
SUPPLIES							
	OFFICE SUPPLIES	8019.00		8019.00	426.15	3103.87	4915.13
	OPERATING SUPPLIES	3200.00		3200.00	245.49	793.82	2406.18
	REPAIR & MAIN.	6000.00		6000.00		72.54	5927.46
	OTHER SUPPLIES	17800.00		17800.00	903.33	3834.45	13965.55
OTHER SERVICES AND CHARGES							
	OTHER SERVICES AND CHARGES				61.00	439.38	-439.38
	PROFESSIONAL SERVICES	3300.00		3300.00	68.50	2207.56	1092.34
	COMMUNICATION	8500.00		8500.00	469.89	3488.93	5011.07
	PRINTING	3000.00		3000.00		9.36	2990.64
	INSURANCE	5700.00		5700.00	100.00	2589.00	4111.00
	UTILITY SERVICES	12200.00		12200.00	470.64	4570.83	7629.17
	REPAIR & MAINTENANCE	8000.00	1200.00	9200.00	1200.00	1555.87	7644.13
	RENTALS	17000.00		17000.00	625.00	3704.29	13295.71
	SERVICE CONTRACTS				205.08	529.28	-529.28
	DUES AND TRANSFER TO LIAB	1000.00		1000.00	261.38	361.38	638.62
CAPITAL OUTLAYS							
	FURNITURE AND EQUIPMENT	15000.00		15000.00	563.50	8679.39	8320.61
	BOOKS	92316.00	157.24	92473.24	9027.42	35163.00	57310.24
	PERIODICALS & NEWSPAPER	15000.00	18.00	15018.00	72.20	1520.61	13497.39
	AUDIO VISUAL MATERIALS	10000.00		10000.00	417.77	3739.33	6260.67
----	TOTALS----	456650.00	1375.24	458025.24	22595.61	150478.72	307546.52

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

1989 ANNUAL REPORT

Last year this Library System spent a lot of your tax dollars; this report is our attempt to show you what you got for your money. For a little over 34¢ on the \$100 of assessed valuation, this System provided you with goods and services worth over 1.5 million dollars; that means that for every \$1 we spent, we gave our patrons \$4 in return. We think that's a pretty good deal! Libraries are places that are well managed, fully accountable and give good service to boot; they are one place where you can see how well your taxes can serve you. If you are not already a card-carryin' member, we invite you to sign up—and enjoy the best deal around.

1989 Circulation:

<u>Elwood</u>	<u>Summitville</u>	<u>Frankton</u>	<u>Total</u>
52,278	13,146	16,425	87,852

1989 INCOME

Property Tax	\$260,928
COIT	48,039
License Excise	54,322
Other Taxes	4,076
User Fees	9,710
Misc. Income	6,974
Total	\$384,049

1989 EXPENDITURES

Personal Services	\$192,008
Supplies	14,803
Other Services	35,284
Capital Expenditures	
Furniture/Equip.	18,795
Library Materials	71,300
Total	\$332,190

In 1989:

- we had 6,435 registered patrons who borrowed 87,852 items from the Library.
- we had 56,462 books, 678 video cassettes and 1435 audio cassettes.
- we subscribed to 169 magazines and 8 newspapers.
- the Library System had 228 programs attended by 2,561 people.
- we borrowed 80 items via interlibrary loan.

Significant 1989 events:

- Steve Martin became library director, replacing John Drumm.
- Owen Dewsbury and Carolyn Hall became a new Board members replacing Warner Morgan and Ranny Simmons, respectively.
- the Library converted to computerized fund accounting.

In 1990, the Library hopes to:

- begin a major collection weeding project to prepare for eventual automation.
- emphasize popular reading materials and increase the video cassette collection.
- reorganize the Friends of the Library group.
- begin working on a long-range plan for library services.

Summitville Community Library

Elwood Public Library

Frankton Community Library



TEL: (317) 643-6011 • P.O. BOX 168 • 415 MAIN STREET • ANDERSON, INDIANA 46015

April 19, 1990

Estimate for K.R. Montgomery & Associates, Inc., 720 First Savings Tower, Anderson, Indiana:

DISPLAY CASE

Elwood Public Library

1887.00

The above estimate includes delivery and installation of cabinet work only. We do no electrical work, metal duct work, or plumbing.

Cabinets have choice of standard stain finish on oak, birch or hickory wood. Because of the nature of all wood, grain patterns vary from one piece to another. Gentry's Cabinet Inc. has no control over the grain. This variation should be considered part of the character and natural beauty of any wood product. All cabinets are finished with a lacquer finish.

Choice of standard hardware and plastic laminate top color.

Terms: Balance due upon completion of the job.

GENTRY'S CABINETS, INC.

Salesman: Tim Miller
TM/dla



CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 14 MAY 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
009958	1815	MADISON COUNTY SCHOOL EMPLOY	581.85	14 MAY 90	PAYROLL DEDUCTION
009959	1812	EASTERN INDIANA ALSA	10.50	14 MAY 90	WORKSHOP - DIRECTOR & BOOKKE
009960	1813	CAROLYN LAMBERTSON	23.56	14 MAY 90	REINBURSE PETTY CASH
009961	1814	PEARL GARDNER - PETTY CASH	34.12	14 MAY 90	REINBURSE PETTY CASH
009962	1816	INDIANA DEFERRED ANNUITY PLA	95.00	14 MAY 90	PAYROLL DEDUCTION
009963	1817	7.3 ALIVE BULLETIN BOARD SYS	24.00	14 MAY 90	ONE YEAR MEMBERSHIP
009964	1818	APPLE CORE, THE	16.41	14 MAY 90	FRANKTON OTHER SUPPLIES
009965	1819	ARAB TERMITES & PEST CONTROL	17.00	14 MAY 90	MONTHLY SERVICE
009966	1820	A T & T	32.00	14 MAY 90	MONTHLY MAINTENANCE
009967	1821	AT & T	9.19	14 MAY 90	SEE ATTACHED
009968	1822	AUDIO VISUAL COMMUNICATIONS	60.00	14 MAY 90	PROGRAMMING
009969	1823	BAKER & TAYLOR BOOKS	2972.73	14 MAY 90	BOOKS
009970	1824	BETTER HOMES & GARDENS-CRAFT	29.03	14 MAY 90	SUMMITVILLE BOOKS
009971	1825	BURNETTE - DELLINGER INC.	100.00	14 MAY 90	RENEW BOND
009972	1826	BUSINESS SYSTEMS & COMPUTERS	47.63	14 MAY 90	SUPPLIES
009973	1827	CITIZENS BANKING COMPANY	250.00	14 MAY 90	SUMMITVILLE RENT
009974	1828	CITY OF ELWOOD NON-REVERTING	239.86	14 MAY 90	PAYROLL DEDUCTION/EMPLOYER I
009975	1829	CITY WATER & SEWAGE DEPT.	19.23	14 MAY 90	CURRENT WATER BILL - ELWOOD
009976	1830	CD DIRECT MAIL SERVICES	13.95	14 MAY 90	BOOKS
009977	1831	CDOTTER CHARGE CARD	92.47	14 MAY 90	OPERATING SUPPLIES
009978	1832	COUNTRY CORNER	26.29	14 MAY 90	SUMMITVILLE OTHER SUPPLIES
009979	1833	COUNTRY	9.98	14 MAY 90	SUMMITVILLE SUBSCRIPTION
009980	1834	COUNTRY HOMES & GARDENS	54.35	14 MAY 90	FRANKTON BOOKS
009981	1835	DAISEY BOOK COMPANY	383.21	14 MAY 90	SUMMITVILLE BOOKS
009982	1836	DAN INDUSTRIES INC	49.90	14 MAY 90	PROGRAMS
009983	1837	DEMCO	52.91	14 MAY 90	SUMMITVILLE SUPPLIES
009984	1838	DUO SUPPLY COMPANY	48.46	14 MAY 90	OPERATING SUPPLIES
009985	1839	ENTREPRENEUR	19.97	14 MAY 90	RENEWAL
009986	1840	FIELD PUBLICATIONS	21.96	14 MAY 90	FRANKTON BOOKS
009987	1841	FRANKTON HIGH SCHOOL (Studen	30.00	14 MAY 90	FRANKTON ADVERTISEMANT
009988	1842	SALE RESEARCH INC	32.07	14 MAY 90	BOOKS
009989	1843	BAYLORD BROS.	490.03	14 MAY 90	SUPPLIES
009990	1844	GOLDEN PRESS	22.18	14 MAY 90	FRANKTON BOOKS
009991	1845	GOLDSBERRY'S FLOWER SHOP	28.00	14 MAY 90	OTHER SUPPLIES
009992	1846	GROLIER YEAR BOOK INC.	9.60	14 MAY 90	FRANKTON BOOKS
009993	1847	GTE NORTH INDIANA OPERATIONS	55.66	14 MAY 90	FRANKTON CURRENT PHONE BILL
009994	1848	HOOK DRUGS INC.	108.77	14 MAY 90	MISC. SUPPLIES
009995	1849	INDIANA BELL TELEPHONE	61.41	14 MAY 90	SUMMITVILLE PHONE BILL
009996	1850	INDIANA BELL TELEPHONE	167.80	14 MAY 90	ELWOOD PHONE BILL
009997	1851	INDIANA CITIES WATER CORPORA	7.14	14 MAY 90	SUMMITVILLE WATER BILL
009998	1852	INDIANA GAS COMPANY	88.07	14 MAY 90	SUMMITVILLE GAS BILL
009999	1853	INDIANA MICHIGAN POWER COMPA	62.97	14 MAY 90	SUMMITVILLE ELECTRIC BILL
010000	1854	INDIANA MICHIGAN POWER COMPA	283.48	14 MAY 90	ELWOOD ELECTRIC BILL
010001	1855	FLAVILTA	261.38	14 MAY 90	MEMBERSHIP RENEWAL
010002	1856	INGRAM DISTRIBUTION GROUP IN	950.08	14 MAY 90	BOOKS & VHS
010003	1857	LEVISTAR COM	70.29	14 MAY 90	READER PRINTER PAPER
010004	1858	SMART	43.45	14 MAY 90	OTHER SUPPLIES
010005	1859	CAROLYN LAMBERTSON	46.36	14 MAY 90	MILEAGE

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 14 MAY 90

PAGE 2

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010006	1860	LANIER WORLDWIDE INC.	61.28	14 MAY 90	MAINTENANCE AGREEMENT
010007	1861	LEISURE ARTS MAGAZINE	15.00	14 MAY 90	SUMMITVILLE SUBSCRIPTION
010008	1862	ED LECOUNT	19.36	14 MAY 90	SUMMITVILLE STORY HOUR
010009	1863	LIBRARY STORE INC., THE	110.79	14 MAY 90	SUPPLIES
010010	1864	LITERARY GUILD, THE - BOOK C	93.00	14 MAY 90	FRANKTON BOOKS
010011	1865	LITERARY GUILD, THE - BOOK C	107.65	14 MAY 90	SUMMITVILLE BOOKS
010012	1866	MARSHALL CAVENDISH CORPORATI	58.30	14 MAY 90	BOOKS
010013	1867	MARSH SUPERMARKET	10.13	14 MAY 90	STORY TIME
010014	1868	MAYO CLINIC HEALTH LETTER	24.00	14 MAY 90	RENEWAL
010015	1869	BARBARA McADAMS	14.64	14 MAY 90	MILEAGE
010016	1870	MCCORMACK PRINTING IMPRESSIO	27.20	14 MAY 90	STAMPS
010017	1871	MICHELIE COMPANY, THE	35.20	14 MAY 90	BOOKS
010018	1872	MID-WEST SERVICES	8.50	14 MAY 90	MONTHLY SERVICE
010019	1873	MUNCIE OFFICE SUPPLY	57.24	14 MAY 90	RIBBONS
010020	1874	MY WIFE'S HOBBY	27.74	14 MAY 90	SUMMITVILLE OTHER SUPPLIES
010021	1875	NATIONAL GEOGRAPHIC SOCIETY	28.45	14 MAY 90	FRANKTON BOOKS
010022	1876	OXMOOR HOUSE	11.96	14 MAY 90	FRANKTON BOOKS
010023	1877	OXMOOR HOUSE	7.73	14 MAY 90	FRANKTON BOOKS
010024	1878	PAS-TIME BOOKS (BETTY HUFF)	553.08	14 MAY 90	BOOKS
010025	1879	POLITICAL RESEARCH INC.	367.50	14 MAY 90	BOOKS
010026	1880	RAMSAY BUSINESS PRODUCTS	836.82	14 MAY 90	SUPPLIES
010027	1881	READING RESOURCES	1953.78	14 MAY 90	BOOKS
010028	1882	REGENT BOOK COMPANY	19.77	14 MAY 90	BOOKS
010029	1883	RUFUS JESSIE	12.00	14 MAY 90	TRUSH PICK UP
010030	1884	SCHOOL-TECH INC	57.58	14 MAY 90	VHS
010031	1885	SCHWARTZ-HILL BOOK COMPANY	278.73	14 MAY 90	BOOKS
010032	1886	SINGER	16.90	14 MAY 90	FRANKTON BOOKS
010033	1887	SOUTHEASTERN BOOK COMPANY	409.32	14 MAY 90	BOOKS
010034	1888	GEORGE & MARY SPRAGUE	375.00	14 MAY 90	FRANKTON RENT - JUNE
010035	1889	STORIES INC.	3.25	14 MAY 90	DIRECTORY
010036	1890	THOMAS BOUREGY & COMPANY	139.40	14 MAY 90	BOOKS
010037	1891	THORNDIKE PRESS	246.78	14 MAY 90	BOOKS
010038	1892	TIME LIFE	18.34	14 MAY 90	FRANKTON BOOKS
010039	1893	UPSTART	42.45	14 MAY 90	FRANKTON OTHER SUPPLIES
010040	1894	WEEKLY READER BOOKS	184.68	14 MAY 90	FRANKTON BOOKS
010041	1895	WEEKLY READER BOOKS	31.62	14 MAY 90	FRANKTON BOOKS
010042	1896	WICKS LUMBER	10.19	14 MAY 90	OTHER SUPPLIES
010043	1897	WORLD BOOK INC	831.00	14 MAY 90	BOOKS
010044	1898	INLAND MARINE & SPORTING GCO	82.50	14 MAY 90	PLAQUES/PER BOARD MEMBERS
010045	1899	TOWN OF SUMMITVILLE	9.75	14 MAY 90	SUMMITVILLE SEWAGE
CORRECTIO	1810	SECURITY BANK	1200.00	24 APR 90	CORRECTION SEE VOUCHER #1800
CORRECTIO	1811	MINEWELD COMPANY	210.24	17 APR 90	CORRECTION SEE VOUCHER #1795
PAYROLL	1808	PAYROLL	7356.03	07 MAY 90	CHECKS 000607-000625
PAYROLL	1809	PAYROLL DEDUCTIONS	-2736.15	07 MAY 90	CHECKS 000607-000625

--TOTAL AMOUNT OF CLAIMS-- 20864.38

Elwood Library
May 8, 1990
Page 2

The cost of this study would be \$750.00.


The only contingency we would attach to this proposal is that if our study leads us to believe that the water is entering the building as a result of a high ground water table we would request that a test well be drilled by an independent soil testing laboratory to determine the depth of the water table. We do not believe this is the source of the water, but the study has not been undertaken to dismiss this. The cost of the drilling would be approximately \$500.00.

If there are any we questions regarding our firm or our background we would like to refer you to our brochure submitted last Fall or contact us for any additional information needed.

Again we appreciate this opportunity had hope to be working with the Elwood Public Library.

Sincerely,

K.R. MONTGOMERY AND ASSOCIATES, INC.


Michael L. Montgomery AIA



720 First Savings Tower

33 West Tenth Street

Anderson, Indiana 46016

Phone (317) 649-8477

K. R. MONTGOMERY & ASSOCIATES, INC.
ARCHITECTURE AND INTERIOR DESIGN

May 8, 1990

Mr. Steve Martin
Director
ELWOOD PUBLIC LIBRARY
124 North 16th Street
Elwood, Indiana

Dear Steve,

Thankyou for the opportunity to submit a proposal to provide a study of the water problem at the Elwood Public Library.

As you will recall we met with you last fall on other issues but at that time we discussed the storm water problem. Based on the information you gave us and our subsequent observations we believe that we understand the scope of the work required to study the water problem.

The study will require the following observations:

Survey the property and adjoining properties to understand ground contours and water drainage characteristics.

Analyze the basements of surrounding buildings for a history of water problems.

Review available city documents regarding storm drainage capacities.

Observe the site during rains to verify theories regarding run-off and entrance into the building. While a storm of the magnitude required to flood the building is un-likely this will indicate actual water flow patterns.

Review the building and it's foundation.

As a result of this study we will know why the water enters the building. We would then prepare a recommendation on actions the Board of Trustees may take to correct the problem if a realistic solution does in fact exist. This report would contain the following.

A Summary of findings during the study including source of water entering the building.

Recommendations for the correction of the problem. These recommendations would be in written and graphic form.

Cost estimates of the recommended corrections.

April 19, 1990

Mr. Stephen H. Martin, Director
North Madison County Public Library
124 North 16th Street
Elwood, Indiana 46036-1598

Dear Mr. Martin:

I was pleased to have met with you last Tuesday to review the water problems occurring in the lower floor of the library.

We observed many existing conditions both inside and outside that may contribute to these problems. At your request and to assist the Board in resolving this matter, I offer the following proposal:

SERVICES

1. Survey the library building to gather information on existing conditions.
2. Determine other conditions that directly effect the functioning of this building.
3. Exploration around the building as we determine as necessary.
4. Analyze this information and determine the best method to correct the problem.
5. Prepare a report and an estimate of costs.
6. Submit to Board for discussion and resolutions.

NOTE: Our services beyond this point cannot yet be determine until the above information is known. We will, however, submit our second proposal when we then know what we must do.

FEES AND EXPENSES

For the above mentioned survey, we request a lump sum fee as follows:

Initial payment upon signing this agreement	\$1,500.00
Balance upon submittal of report	<u>3,500.00</u>
Total	\$5,000.00



The
L O M
Corporation
Indianapolis/Cincinnati

Architects
Planners
Interior Designers

R. K. Lennox
C. M. Oldham
J. G. Ochs
A. Dunkin
D. K. Rothenberger
L. N. Keith

May 7, 1990

90.0.217 J

Mr. Stephen H. Martin, Director
North Madison Public Library System
124 North 16th Street
Elwood, Indiana 46036-1598

Dear Mr. Martin:

I appreciated the time you spent with me when visiting the Elwood Library, and allowing me to view the problem first hand, that you are experiencing. As you stated in your letter, you definitely have a problem with infiltration of water that needs immediate attention.

We propose to provide you with a study per your letter, and our discussion reference to the infiltration problem as follows:

- A. Study of the problem
- B. Analyzation and methods of correction
- C. Recommendations to your Board of Trustees for correction
- D. Cost estimate to correct

We propose to provide the above services, as well as provide you with 12 copies of the report, and attend a board meeting to present the study for \$1,890.00 (eighteen hundred ninety dollars and no cents).

In addition to our services, you ask that we identify any additional testing that might be needed. In our opinion, we feel that a back hoe would be needed to dig along side of the basement walls to expose them for close examination. We would desire to have a firm from Elwood provide this service if possible. We would look to your people for suggestions, of a person in your area that could provide the service. For the cost of these services, a person in this business in your community could give you an hourly rate for equipment and operation. We appreciate the opportunity of submitting our proposal, and would look forward to working with you, and your Board of Trustees.

Sincerely,

THE L O M CORPORATION

Ralph Dunkin
Vice President

RD/mc

May 10, 1990



Mr. Stephen H. Martin
North Madison County Public Library System
124 North 16th Street
Elwood, IN 46036-1598

Total Architectural Development

RE: Elwood Public Library
Basement Flooding Study

Dear Mr. Martin:

Thank you for the opportunity for The InterDesign Group to present this proposal to perform a study to analyze why the Elwood Public Library periodically floods.

Based upon the brief site survey of the Elwood Public Library, conducted by Mr. Dan Rawlins, AIA, and Sam Reed P.E., both of The InterDesign Group, in late April of this year, The InterDesign Group's preliminary analysis of the periodic flooding problem is as follows:

- a. Flooding only occurs after large rainfalls.
- b. Concrete walls, located adjacent to the sidewalks, encircle three sides of the Library. The fourth side of the Library is abutted by an adjacent building.
- c. Based on the two aforementioned observations, it is The InterDesign Group's preliminary conclusion that storm rain water is not able to properly drain away from the Library site.
- d. At this point in time, possible complications such as a blockage of or a leak in the storm sewer serving the Library cannot be ruled out until further comprehensive tests and inspections are made on the storm sewer. If a blockage or leakage exists, this condition would multiply the poor surface drainage situation that exists around the entire Library.
- e. As the quantity of storm water increases within the soil around the Library, pressure within the soil builds and the storm water relieves itself through joints in the Library building where the base of the footing wall abuts the basement floor slab.
- f. This analysis, as noted above, is only preliminary and is based upon a single site visit to the Elwood Public Library. This analysis is presented for the purpose of presenting The InterDesign Group's initial thoughts concerning the flooding problem.

The InterDesign Group, Inc.
141 East Ohio Street
Indianapolis, Indiana 46204
317 263-9655
Fax 317 263-9644

Mr. Stephen H. Martin
May 10, 1990
Page 2

In order to complete a comprehensive evaluation of the flooding problem the following tests and inspections need to be performed:

- a. Determine the exact underground routing of all five storm downspouts that drain the Library eave.
- b. Perform a pressure test to determine if said lines are tight or leaking.
- c. Perform a flow test on all underground storm lines to ensure that a blockage does not exist within the lines.
- d. A soil boring would be performed in order to determine if the flooding is being caused by the water table raising above elevation of the basement floor slab during times of large rainfall.
- e. The InterDesign Group also recommends that a visual inspection of the underground storm lines be performed to visually inspect the piping for cracks and blockages. This visual inspection is done utilizing a camera connected to the end of a rodding cable. The inspection is taped on a VCR tape.

Due to the fact that the cause of the flooding may very well be located underground, it is not possible to completely ensure that the above noted list of tests and inspections is comprehensive or, likewise, that all of the above noted tests and inspections will need to be conducted.

The length of time necessary to complete a study to determine the cause of the periodic flooding of the Elwood Public Library will be directly affected by the number of tests and inspections necessary to determine the exact cause of the flooding. At this point in time The InterDesign Group would not expect the study period, including the writing of a formal written report, to extend beyond a period of two months from notice to proceed.

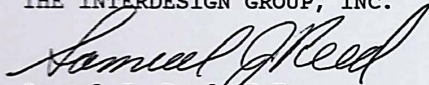
The InterDesign Group proposes to perform the study to determine the cause for the periodic flooding of the Elwood Public Library on an hourly basis. We propose to bill a multiple of Direct Personnel Expense for only the actual time spent on the project up to a maximum fee of \$4,000.00.

Mr. Stephen H. Martin
May 10, 1990
Page 3

The InterDesign Group shall obtain competitive quotes, whenever possible, from contractors capable of performing the aforementioned tests and inspections. The InterDesign Group proposes that the testing contractors be hired directly by the North Madison County Public Library System. These costs shall be in addition to The InterDesign Group fee previously noted. We estimate the testing costs to be approximately \$4,000.00.

It is The InterDesign Group's hope that this proposal shall meet your requirements and that we shall be able to be of service to you and assist in alleviating the flooding problems that presently exist in the Elwood Public Library. Once again, thank you for the opportunity to submit this proposal for your review.

Very truly yours,
THE INTERDESIGN GROUP, INC.



Samuel J. Reed, P.E.
Director of Engineering

/lw

cc: Fred Brames
Joel Blum
Dan Rawlins
Phil Howard

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Monthly Meeting for Business

Monday, June 11, 1990
5:30 p.m.

Elwood Public Library

1. Call to Order
2. Roll
3. Minutes of the previous meeting*
4. Claims Register and check signatures
5. Additional Appropriation hearing* Call for remonstrance.
6. **OLD BUSINESS**
 - a. Summitville property gift* Motion to accept the gift with the pre-conditions as noted.
 - b. Board Representation Policy* Discussion/acceptance of new equal township representation policy.
 - c. Time clock rules change* Discussion/acceptance of rules changes.
 - d. Other
7. **NEW BUSINESS**
 - a. Budget Committee Explanation of the library budget process.
 - b. Appropriation Reduction resolution* A necessary formality for the budget process.
 - c. Mileage Reimbursement policy* Need to upgrade from 24¢ to 25¢.
 - d. Travel Allowance Policy* Room and board reimbursement rates-how much is enough?
 - e. Other
8. **DIRECTOR'S REPORT**
 - a. Statistical and financial reports.
 - b. Annual budget clinic report
 1. 1990 Civil Rights Act Disabled citizens act.
 2. Library Capital Projects Fund Pennies from heaven.
 - c. 1989 year-end financial reports Questions and comments.
 - d. Personnel update
 - e. Director's calendar
 - f. Other
9. Other Business
10. Call for adjournment

* Denotes those items requiring vote.

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES June 11, 1990

The regular meeting of the Library Board of Trustees was called to order at 5:30 p.m., Monday, June 11, 1990 at the Elwood Public Library Community Room with President Lois Norris presiding. Other members in attendance were Owen Dewsbury, Carolyn Hall, Jerry Kaiser and Beverly Austin. In addition, Library Director Steve Martin and CALL LEADER reporter Fran Hoffman were also present.

Minutes The minutes of the previous meeting were reviewed and accepted as written.

Claims Register and Checks The Claims Register was passed and signed by the members. The checks were signed by Mr. Dewsbury in the absence of the Treasurer.

Additional Appropriation hearing The President called for remonstrators but none were present. The Additional Appropriation Resolution was read in full and adopted unanimously by signature vote. The necessary paperwork will now be forwarded to the County Auditor for further processing.

OLD BUSINESS

Summitville Property Gift Mr. Dewsbury made and Mr. Kaiser seconded a motion to accept the gift of property from the Summitville Bank and Trust Company with the stipulation that the property will revert back to the bank if construction of a new library facility on the property does not occur prior to April 17, 1993. The motion was unanimously approved.

Board Representation Policy Mrs. Austin made and Mr. Dewsbury seconded a motion to accept the Board Representation Policy as written. After it was unanimously approved, the Director was instructed to send a copy to each appointing agency with an accompanying letter of explanation. In the future, when an appointment to the Library Board becomes available, the Board will try to fill that position with someone from an unrepresented township.

Time clock rules change After discussion, the proposed policy was amended to state that employees must work the full 15 minutes of each quarter hour in order to be paid for that quarter hour. Mr. Dewsbury made and Mr. Kaiser seconded a motion to accept the amended policy. With Mrs. Austin abstaining, the Board approved the motion. Copies of the amended policy will be made available to all employees and Board members.

Cinda Horine Continuing a discussion from the previous meeting, Mrs. Austin made and Mr. Dewsbury seconded a motion to increase Cinda Horine's pay from the current \$5.34 per hour to \$5.50 per hour, retroactive to January 1, 1990.

NEW BUSINESS

Budget Committee The Board will meet as a whole to act as the Budget Committee. The Director was instructed to draw up a preliminary budget to be submitted to the Board at the July meeting for further discussion.

Appropriation Reduction Resolution A resolution to reduce the 1990 Operating Fund appropriation level by \$60,000 was read in full and approved unanimously by written vote. This will be forwarded to the County Auditor.

Mileage Reimbursement Policy After discussion, it was decided to leave the present mileage reimbursement rate of 24¢ per mile in effect.

Travel Allowance Policy After discussion it was decided to have the Director submit a new policy proposal that would reflect the Board's feeling that while this policy is a good one to have, it should not lock the Library into specific monetary amounts.

Plaque presentation Mr. Dewsbury suggested and the other Board members concurred that former Board member Ranny Simmons, who left the Board in December, 1989, should also be presented with a plaque commemorating his years of service to the Library Board.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reported that the Library is financially sound. Circulation was up 13.4% system-wide in May.

Basement flooding Upon Mrs. Hall's inquiry, the Director reported that two episodes of flooding occurred in the Library last week. Mike Montgomery of K.R. Montgomery and Associates was on-site to evaluate the flooding; he thinks that hiring a backhoe to trench down alongside the foundation may be necessary to inspect the downspout drains. He hopes to complete the full study within 4 to 8 weeks.

Pending Handicapped Access legislation Mrs. Norris reports that federal legislation is currently in the works to require all facilities to become accessible to disabled individuals. Although the final legislation has not been fully worked out by the Congress, it would appear that organizations the size of this Library System will be required to become accessible

within 4 years of the effective date. While not of great concern presently, this legislation could have an impact on our facility within 5 years.

Library Capital Projects Fund In early 1990 the Indiana legislature granted libraries the right to establish Capital Projects Funds, to be funded up to a ceiling of 5¢ per \$100 of assessed valuation. This will mean a potential Fund income of \$49,000 annually (based on the 1990 assessed valuation) to this library system. The Board members agreed that we should begin the process of acquiring this Fund for 1992 expenditure. The director will compose a list of capital projects that could be funded from this money.

Personnel update The Director reported that Rodney Thomas, page, left our employ in mid-May. It was reported yesterday that Craig Stiner is presently home with a potentially serious medical/surgical disorder; further details of his problem are not available.

Branch meetings Mr. Dewsbury suggested that arrangements be made for the Library Board to meet at each of the branch locations sometime this year. All agreed this would be a good idea; a date will be decided next meeting.

There being no other business before the Board, the meeting was adjourned at 6:45 p.m.


Carolyn Hall
Secretary

STATE OF INDIANA
 STATE BOARD OF TAX COMMISSIONERS
 201 State Office Building
 Indianapolis 46204

In the matter of Additional Appropriations)
 For: Madison County)
 North Madison County Public Library)

No. 90481095

A petition having been filed by the proper legal officers of the above-named taxing unit in the matter of additional appropriations, this matter having been set for hearing on 7-2-90, a report having been made and all of the facts having been carefully considered, this Board does now take the following action thereon:

Fund Name	Requested	Approved	Denied	Reduction
Library Improvement Reserve	\$15,000	\$15,000		

Reference is made to the appropriation ordinance or resolution of the proper appropriating officials of said taxing unit, adopted: 6-11-90

STATE BOARD OF TAX COMMISSIONERS

Sandra K. Bickel
 Sandra K. Bickel, Commissioner

STATE OF INDIANA, OFFICE OF THE
 STATE BOARD OF TAX COMMISSIONERS

I, Brad A. Queisser, Acting Secretary of the State Board of Tax Commissioners, do hereby certify that the above is a full, true, and complete copy of the order of this Board made this date in the above-entitled matter.

WITNESS MY HAND and seal of the Board on this the 9th day of July, 1990.

Brad A. Queisser
 Brad A. Queisser, Acting Secretary

1100 West Main St.
 Summitville, Ind. 46070

WARRANTY DEED

This Indenture Witnesseth

That **SUMMITVILLE BANK & TRUST COMPANY**
 An Indiana Corporation

of Madison County in the State of Indiana

do hereby **CONVEY AND WARRANT**

To **North Madison County Public Library System**
 124 North 16th Street
 Elwood, Indiana 46036-1536

of Madison County in the State of Indiana for the sum of **One dollar and other considerations** **DOLLARS.**
 the receipt of which is hereby acknowledged the following **REAL ESTATE** in Madison County in the State of Indiana, to wit:

Commencing at a point on the North line of Mill Street in the Town of Summitville, said point being 161 feet 10 inches West of the centerline of Main Street and running thence West along said North line of Mill Street 175.25 feet to the Southeast corner of Lot numbered 5 in the Southwest Division to the Original Plat of the Town of Summitville, thence turn an angle to the right 103 degrees and 58 minutes and measure Northeasterly along East line of said Lot numbered 5, 92.4 feet, thence East parallel with Mill Street 180.8 feet to a point being 161 feet 10 inches West of the centerline of Main Street, thence Southwesterly 94 feet to the place of beginning, being part of the Southeast Quarter of the Southwest Quarter of Section 20, Township 22 North, Range 8 East, containing 0.366 acre, more or less.

This conveyance is subject to the condition that the Grantee has started construction of a Public Library Building upon said premises on or before three (3) years from the date of this deed, and upon failure to comply with this condition subsequent, said real estate reverts back to the Grantor.

This instrument was prepared by Harold J. Anderson, Attorney at Law

In Witness Whereof, The said
SUMMITVILLE BANK & TRUST COMPANY
 By Warner Morgan, President and Roi Rosenthal, Jr., Secretary

Its hand and seal, this 17th day of April, 1990

Summitville Bank & Trust Company (LS)
 By Warner Morgan, President (LS)
Roi Rosenthal, Jr., Secretary (LS)

{-----CASH BALANCES-----}

			Maturity date	Int.
A1 {SECURITY BANK CHECKING }	B1 {	42298.13}		
A2 {SECURITY BANK SAVINGS }	B2 {	.00}		
A3 {RAILROADMANS' FEDERAL SAVINGS }	B3 {	52955.28}	6/11/90	7.75%
A4 {SECURITY BANK CD'S }	B4 {	16423.55}	6/26/90	7%
A5 (}	B5 {	.00}		
A6 (}	B6 {	.00}		
A7 (}	B7 {	.00}		
A8 (}	B8 {	.00}		
A9 (}	B9 {	.00}		
TOTAL		B10{	111676.96}	

FINANCIAL REPORT BY FUND
NORTH MADISON COUNTY PUBLIC LIBRARY
124 NORTH 16TH STREET
ELWOOD, IN 46015-1598
12 199 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	3841.86	4840.25	17289.44	31266.78	159069.89	40298.07
105	OPERATING FUND INVESTMENT	1402.56	.00	-102576.45	.00	.00	16423.55
110	LEAF	32628.80	247.17	508.13	.00	1179.28	52976.00
120	GRFT	1288.44	100.00	643.00	210.24	415.70	1311.20
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GRFT VIDEO	.00	.00	.00	.00	.00	.00
100	WITHHOLDINGS FROM PAYROLLS	218.64	.00	.00	-348.71	607.53	567.35
-TOTAL ALL FUNDS-		101362.86	4123.42	70984.12	31048.91	161272.40	111637.97

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 16th Street
Elwood, Indiana 46036-1598
Phone (317) 552-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 754-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46080
Phone (317) 536-2235

May, 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	TOT
Elwood				
ADULT	3447	3202		
JUVENILE	1220	1045		
MAGAZINE	439	330		
AUDIO	112	118		
VIDEO	378	280		
TOTAL	5596	4975	11.5	28,375

Frankton				
ADULT	955	1046		
JUVENILE	574	454		
MAGAZINE	212	187		
AUDIO	0	0		
VIDEO	52	33		
TOTAL	1793	1670	7.4	8,128

Summitville				
ADULT	756	659		
JUVENILE	388	217		
MAGAZINE	118	120		
AUDIO	0	0		
VIDEO	18	5		
TOTAL	1280	1001	27.9	8,580

Total				
ADULT	5158	4907		
JUVENILE	2182	1716		
MAGAZINE	769	587		
AUDIO	112	118		
VIDEO	448	318		
TOTAL	8669	7646	13.4	44,563

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 MAY 90

FINES & FEES REPORT

MONTH MAY YEAR 1990

OPERATING DESCRIPTION	THIS MONTH	YTD
311 PROPERTY TAX	35000.00	35000.00
312.3 COIT	5011.00	25055.00
334 STATE OPERATING GRANTS (RB)	.00	523.00
340 CHARGES FOR SERVICES	.00	17.00
341.1 FINES	185.25	1257.30
341.2 BOOK SALE	.00	46.90
341.3 FAX MACHINE	48.00	205.00
341.4 EQUIPMENT RENTAL	.00	5.00
341.5 VIDEO	290.00	1804.00
341.6 LOST OR DAMAGED BOOKS	21.90	94.45
341.7 LAMINATION	2.50	30.25
341.8 LOST CARD FEE	.00	19.00
342.1 COPY MACHINE	235.50	1759.80
342.2 READER PRINTER COPIES	1.00	10.50
392.1 TRANSFER FROM OPERATING FU	.00	105577.00
392.2 TRANSFER FROM LIRF	.00	1200.00
396 REFUNDS	48.00	205.24
-TOTAL-	40843.25	172809.44

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.6
FINES	BOOK SALE	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
113.75	-	48.00	241.00	2.50	168.50	1.00	9.95
16.80	-	-	20.00	-	23.60	-	-
43.70	-	-	29.00	-	43.50	-	11.95
341	341			TOTAL	TOTAL	TOTAL	
LOST CARD	NON-RESIDENT	OTHER		ELWOOD	FRANKTON	SUMMITVILLE	
1.00	-	-		584.70			
-	-	-			61.40		
2.00	-	-					130.15
							GRAND TOTAL
							776.25

Prepared by: Pearl Gardner

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 MAY 90

OPERATING ACNT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES						
SALARIES AND WAGES	184540.00		184540.00	14727.31	71301.33	113238.67
EMPLOYEE BENEFITS	45075.00		45075.00	1248.65	13317.70	31757.30
SUPPLIES						
OFFICE SUPPLIES	8019.00		8019.00	426.15	3103.87	4915.13
OPERATING SUPPLIES	3200.00		3200.00	245.49	793.82	2406.18
REPAIR & MAIN.	6000.00		6000.00	72.54	5927.46	
OTHER SUPPLIES	17800.00		17800.00	917.83	3848.95	13951.05
OTHER SERVICES AND CHARGES						
OTHER SERVICES AND CHARGES				61.00	439.38	-439.38
PROFESSIONAL SERVICES	3300.00		3300.00	68.50	2207.66	1092.34
COMMUNICATION	8500.00	30.00	8530.00	536.66	3555.70	4974.30
PRINTING	3000.00		3000.00	12.00	21.36	2978.64
INSURANCE	6700.00		6700.00	100.00	2589.00	4111.00
UTILITY SERVICES	12200.00		12200.00	470.64	4570.83	7629.17
REPAIR & MAINTENANCE	8000.00	1200.00	9200.00	1200.00	1555.87	7644.13
RENTALS	17000.00		17000.00	625.00	3704.29	13295.71
SERVICE CONTRACTS				205.28	523.28	-523.28
DUES AND TRANSFER TO LIRF	1000.00		1000.00	261.38	361.38	638.62
CAPITAL OUTLAYS						
FURNITURE AND EQUIPMENT	15000.00		15000.00	563.50	6679.99	8320.01
BOOKS	92316.00	179.42	92495.42	9027.42	35163.00	57332.42
PERIODICALS & NEWSPAPER	15000.00	18.00	15018.00	72.20	1520.61	13497.39
AUDIO VISUAL MATERIALS	10000.00		10000.00	417.77	3739.33	6260.67
----TOTALS----	456650.00	1427.42	458077.42	31186.78	159069.89	299007.53

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 11 JUN 90

PAGE 1

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010053	1909	MADISON COUNTY SCHOOL EMPLOY	571.25	04 MAY 90	PAYROLL DEDUCTION
010054	1910	INDIANA DEFERRED ANNUITY PLA	95.00	04 MAY 90	PAYROLL DEDUCTION
010055	1913	ANDERSON NEWSPAPERS INC.	9.36	11 JUN 90	ADVERTISING
010056	1914	ARAB TERMITE & PEST CONTROL	17.00	11 JUN 90	MONTHLY SERVICE
010057	1915	AT & T	32.00	11 JUN 90	MONTHLY MAINTENANCE
010058	1916	AT & T	19.36	11 JUN 90	LONG DISTANCE SERVICE
010059	1917	BETTER HOMES & GARDENS BOOKS	23.04	11 JUN 90	FRANKTON BOOKS
010060	1918	BETTER HOMES & GARDENS-COOK	39.12	11 JUN 90	FRANKTON BOOKS
010061	1919	BUSINESS SYSTEMS & COMPUTERS	87.49	11 JUN 90	SUPPLIES
010062	1920	BAKER & TAYLOR BOOKS	1619.16	11 JUN 90	BOOKS-FRK 127.25 SML 193.39
010063	1921	CITIZENS BANKING COMPANY	250.00	11 JUN 90	SUMMITVILLE RENT
010064	1922	CITY OF ELWOOD NON-REVERTING	239.86	11 JUN 90	INSURANCE
010065	1923	CITY WATER & SEWAGE DEPT.	22.26	11 JUN 90	CURRENT WATER BILL
010066	1924	COTTER CHARGE CARD	138.10	11 JUN 90	OPERATING SUPPLIES
010067	1925	COUNTRY HOMES & GARDENS	20.78	11 JUN 90	FRANKTON BOOKS
010068	1926	COUNTRY HOMES & GARDENS	92.38	11 JUN 90	FRANKTON BOOKS
010069	1927	ERIK DAVIDSON	30.00	11 JUN 90	SUMMITVILLE YARD MOWING
010070	1928	DEMCO	232.59	11 JUN 90	BOOKS & SUPPLIES
010071	1929	DOUBLEDAY BOOK CLUB	15.20	11 JUN 90	FRANKTON BOOKS
010072	1930	EDUCATORS PROGRESS SERVICE I	38.60	11 JUN 90	BOOK
010073	1931	ELWOOD PUBLISHING COMPANY IN	61.38	11 JUN 90	ADVERTISING
010074	1932	FIELD PUBLICATIONS	11.48	11 JUN 90	FRANKTON BOOKS
010075	1933	FOLLETT LIBRARY BOOK COMPANY	63.95	11 JUN 90	BOOKS
010076	1934	RICHARD GARDNER	38.44	11 JUN 90	SUMMITVILLE FILE PICK-UP & M
010077	1935	GAYLORD BROS.	109.51	11 JUN 90	OTHER SUPPLIES
010078	1936	GOLDEN PRESS	22.18	11 JUN 90	FRANKTON BOOKS
010079	1937	GOLDEN PRESS	22.18	11 JUN 90	FRANKTON BOOKS
010080	1938	STE NORTH INDIANA OPERATIONS	55.89	11 JUN 90	FRANKTON CURRENT PHONE BILL
010081	1939	HORTON'S TRUE VALUE	236.70	11 JUN 90	BULBS
010082	1940	INDIANA BELL TELEPHONE	160.82	11 JUN 90	CURRENT PHONE BILL
010083	1941	INDIANA CITIES WATER CORPORA	15.99	11 JUN 90	SUMMITVILLE WATER BILL
010084	1942	INDIANA GAS COMPANY	36.66	11 JUN 90	SUMMITVILLE GAS BILL
010085	1943	INDIANA MICHIGAN POWER COMPA	53.36	11 JUN 90	SUMMITVILLE ELECTRIC BILL
010086	1944	INDIANA MICHIGAN POWER COMPA	322.54	11 JUN 90	ELECTRIC BILL
010087	1945	INGRAM DISTRIBUTION GROUP IN	651.05	11 JUN 90	FRANKTON 221.93 SUMMITVILLE
010088	1946	LINDA KEMPER	3.36	11 JUN 90	MILEAGE
010089	1947	CAROLYN LAMBERTSON	36.00	11 JUN 90	MILEAGE
010090	1948	LIBRARY STORE INC., THE	241.95	11 JUN 90	SUMMITVILLE SHELF
010091	1949	LITERARY GUILD, THE - BOOK C	24.40	11 JUN 90	FRANKTON BOOKS
010092	1950	STEPHEN H. MARTIN	131.04	11 JUN 90	MILEAGE
010093	1951	BARBARA McADAMS	10.08	11 JUN 90	MILEAGE
010094	1952	McCORMACK PRINTING IMPRESSIO	7.80	11 JUN 90	SUMMITVILLE STAMPS
010095	1953	NICHIE COMPANY, THE	196.90	11 JUN 90	BOOKS
010096	1954	MID-WEST SERVICES	8.50	11 JUN 90	MONTHLY SERVICE
010097	1955	NUNCIE STAR, THE	104.00	11 JUN 90	PERIODICAL RENEWAL
010098	1956	OXMOOR HOUSE	7.73	11 JUN 90	FRANKTON BOOKS
010099	1957	OXMOOR HOUSE	36.44	11 JUN 90	FRANKTON BOOKS
010100	1958	PEARL GARDNER - PETTY CASH	59.80	11 JUN 90	VHS TAPES

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 11 JUN 90

Warrant Number	Claim Number	Name of Claimant	Amount of Claim	Date Filed	Explanation
010101	1959	POPULAR SUBSCRIPTION SERVICE	35.00	11 JUN 90	PERIODICAL
010102	1960	POSTMASTER	215.00	11 JUN 90	POSTAGE-METER & FRANKTON
010103	1961	POWER UP SOFTWARE CORP	266.80	11 JUN 90	
010104	1962	PREFERRED ENTERPRISES INC	100.42	11 JUN 90	NEON PENCILS
010105	1963	RANSAY BUSINESS PRODUCTS	412.76	11 JUN 90	SUPPLIES
010106	1964	READING RESOURCES	837.51	11 JUN 90	BOOKS - ALL THREE LIBRARIES
010107	1965	REMARKABLE PRODUCTS	17.95	11 JUN 90	POSTER
010108	1966	SCHWARTZ-HILL BOOK COMPANY	212.68	11 JUN 90	FRANKTON BOOKS 130.78
010109	1967	SILVER BURDETT PRESS INC	32.63	11 JUN 90	FRANKTON BOOKS
010110	1968	SMITHSONIAN INSTITUTION	20.00	11 JUN 90	RENEWAL PERIODICAL
010111	1969	SOUTHEASTERN BOOK COMPANY	40.07	11 JUN 90	BOOKS
010112	1970	GEORGE & MARY SPRAGUE	375.00	11 JUN 90	FRANKTON RENT
010113	1971	THOMAS PUBLISHING CO	210.80	11 JUN 90	BOOKS
010114	1972	TOWN OF SUMMITVILLE	9.75	11 JUN 90	SUMMITVILLE SEWAGE
010115	1973	TROLL BOOK CLUBS	7.40	11 JUN 90	FRANKTON BOOKS
010116	1974	UNIQUE BOOKS INC.	456.91	11 JUN 90	SUMMITVILLE BOOKS 463.86
010117	1975	UNIVERSITY BOOK SERVICE	96.54	11 JUN 90	BOOKS
010118	1976	UNIVERSITY MICROFILMS INTERN	77.39	11 JUN 90	MICROFILM
010119	1977	UNIVERSITY PRODUCTS INC.	143.30	11 JUN 90	CASSETTE BOXES
010120	1978	UPSTART	6.42	11 JUN 90	SHIPPING CHARGE
010121	1979	WEEKLY READER BOOKS	177.84	11 JUN 90	FRANKTON BOOKS
010122	1980	WEST PUBLISHING COMPANY	96.50	11 JUN 90	BOOK
010123	1981	WOODWORKER'S JOURNAL	15.00	11 JUN 90	RENEWAL PERIODICAL
PAYROLL	1911	PAYROLL	6712.07	04 JUN 90	CHECKS 000645-000661
PAYROLL	1912	PAYROLL DEDUCTIONS	-2555.19	04 JUN 90	CHECKS 000645-000661
--TOTAL AMOUNT OF CLAIMS--			14344.33		

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598

(317) 552-5001
FAX (317) 552-0955

C E R T I F I C A T E

I, THE UNDERSIGNED CAROLYN HALL, SECRETARY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA DO HEREBY CERTIFY TO THE AUDITOR OF MADISON COUNTY THAT THE ATTACHED IS A COMPLETE TRANSCRIPT OF THE PROCEEDINGS HAD WITH RESPECT TO THE ADDITIONAL APPROPRIATIONS ADOPTED BY THE LIBRARY BOARD OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, MADISON COUNTY, INDIANA, AT A MEETING HELD ON JUNE 11, 1990.

DATED THIS 11TH DAY OF JUNE, 1990.

Carolyn Hall

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
 FAX (317) 552-0955

LIBRARY APPROPRIATION REDUCTION RESOLUTION

WHEREAS, It has been determined that it is now necessary to appropriate less money than was appropriated in the annual budget for the various functions of the North Madison County Public Library System; Now, Therefore:

Be it resolved by the Library Board of the North Madison County Public Library System, Madison County, Indiana, that certain existing appropriations which now have unobligated balances and will not be needed for the purposes for which appropriated, are hereby ordered reduced in the following amounts:

	AMOUNT REDUCED
Library Operating Fund	
Supplies	
Repair/Maintenance Supplies	\$5,000.00
Other Supplies	10,000.00
Other Services and Charges	
Rentals	5,000.00
Capital Outlays	
Books	35,000.00
Periodicals	5,000.00
Total	\$60,000.00

Presented to the North Madison County Public Library System Board, read in full and adopted this 11th day of June, 1990, by the following aye and nay vote.

Aye

Nay

<u>Beverly Austin</u>	_____
<u>Lisa Jean Harris</u>	_____
<u>Owen F. Dore</u>	_____
<u>Carolyn A. Hall</u>	_____
<u>Jerry J. Kassis</u>	_____
_____	_____
_____	_____

ATTEST:

Carolyn Hall
 Carolyn Hall, Secretary
 Library Board of Trustees

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
 FAX (317) 552-0955

C E R T I F I C A T E

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DATED THIS 11TH DAY OF JUNE, 1990.

Carolyn Hall

Neerak Bond
 25% COTTON FIBER 8/3

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
 FAX (317) 552-0955

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of the North Madison County Public Library System, Madison County, Indiana, that the proper legal officers of said public library at their regular meeting at the Elwood Public Library, 124 North 16th Street, Elwood, Indiana, at 5:30 p.m. on the 11th day of June, 1990, will consider the following additional appropriations in excess of the budget for the current year.

Library Improvement Reserve Fund	\$	15,000.00
Maintenance and Repair		
Total		15,000.00

These appropriations are made from un-appropriated funds.

Taxpayers appearing at such hearing shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen (15) days at the county Auditor's Office of Madison County, Indiana, or at such place as may be designated. At such hearing, taxpayers objecting to such additional appropriations may be heard. Interested taxpayers may inquire of the County Auditor when and where such hearing will be held.

Lois Jean Norris
 President, Library Board

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
 FAX (317) 552-0955

LIBRARY APPROPRIATION RESOLUTION

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the North Madison County Public Library System; Now, Therefore:

Be it resolved by the Library Board of the North Madison County Public Library System, Madison County, Indiana, that for the expenses of the Public Library the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herin specified, subject to the laws governing the same:

	<u>AMOUNT APPROPRIATED</u>
Library Improvement Reserve Fund	
Other Services and Charges	
Repairs	\$15,000.00
Total	\$15,000.00

Presented to the North Madison County Public Library System Board, read in full and adopted this 11th day of June, 1990, by the following aye and nay vote.

Aye	Nay
-----	-----

Beverly J. Austin
Lois Jean Norris
Dwight D. Doughtery
Carolyn A. Hall
Jeremy J. Kaiser

ATTEST

Carolyn Hall
 Carolyn Hall, Secretary
 Library Board of Trustees

State of Indiana,

Madison County, ss:

Personally appeared before me,

.....
Jack L. Barnes..... of

The Elwood Publishing Co., Publishers of The Elwood Call-Leader, a daily newspaper of general circulation, printed and published in Elwood, Madison County, Indiana, who, being duly sworn upon his oath, says that the notice of which the attached is a true copy, was duly published

in said newspaper for1..... successive weeks.

The first May 22..... 19.90

The last19.....

Jack L. Barnes
.....

Subscribed and sworn to before me

this 23 day of May, 19.90

Mary L. Boyland
.....
Mary L. Boyland Notary Public

My Commission expires 4/14 19.92

LEGAL NOTICE

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of the North Madison County Public Library System, Madison County, Indiana, that the proper legal officers of said public library at their regular meeting at the Elwood Public Library, 124 North 16th Street, Elwood, Indiana, at 5:30 p.m. on the 11th day of June, 1990, will consider the following additional appropriations in excess of the budget for the current year.

Library Improvement Reserve Fund	
Maintenance & Repair	\$15000.00
Total	15000.00

These appropriations are made from un-appropriated funds.

Taxpayers appearing at such hearing shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen (15) days at the county Auditor's Office of Madison County, Indiana, or at such place as may be designated. At such hearing, taxpayers objecting to such additional appropriations may be heard. Interested taxpayers may inquire of the County Auditor when and where such hearing will be held.

Lola Jean Norris
President Library Board

PUBLISH: May 22, 1990
(E0254)

North Madison Co. Public Library System To: Herald-Bulletin, P.O. Box 1090 Dr. (Governmental Unit)

Madison County, Indiana

1133 Jackson St., Anderson, IN 46015

PUBLISHER'S CLAIM

LINE COUNT

HB-1248

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of type in which the body of the advertisement is set) -- number of equivalent lines
Head -- number of lines
Body -- number of lines
Tail -- number of lines
Total number of lines in notice

COMPUTATION OF CHARGES

42 lines, columns wide equals equivalent lines
at .199 cents per line \$ 8.36
Additional charge for notices containing rule or tabular work (50 percent of above amount)
Charge for extra proofs of publication (\$1.00 for each proof in excess of two) 1.00
TOTAL AMOUNT OF CLAIM \$ 9.36

DATA FOR COMPUTING COST

Width of single column 8.8 ems
Number of insertions 1
Size of type 7 point

Pursuant to the provisions and penalties of Chapter 155, Acts 1953,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Date: May 19, 19 90 Title: Clerk

Carolyn Pitts

PUBLISHER'S AFFIDAVIT

State of Indiana)
) ss:
Madison County)

Personally appeared before me, a notary public in and for said county and state, the undersigned Carolyn Pitts who, being duly sworn, says that she is clerk of the Herald-Bulletin newspaper of general circulation printed and published in the English language in the (city) (town) of Anderson, IN in state and county aforesaid, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 1 time, the dates of publication being as follows:

May 19, 1990

Carolyn Pitts

Subscribed and sworn to before me this 19th day of May, 1990.

James R. Fuller

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS
Notice is hereby given to the taxpayers of the North Madison County Public Library System, Madison County, Indiana, that the proper legal officers of said public library at their regular meeting at the Elwood Public Library, 124 North 16th Street, Elwood, Indiana, at 5:30 p.m. on the 11th day of June, 1990, will consider the following additional appropriations in excess of the budget for the current year.
Library Improvement Reserve Fund
Maintenance and Repair . \$15,000.00
Total \$15,000.00
These appropriations are made from un-appropriated funds. Taxpayers appearing at such hearing shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen (15) days of the County Auditor's Office of Madison County, Indiana, or at such place as may be designated. At such hearing, taxpayers objecting to such additional appropriations may be heard. Interested taxpayers may inquire of the County Auditor when and where such hearing will be held.

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Monthly Meeting July 9, 1990 5:30 p.m. Elwood Public Library

1. Call to Order 5:35
2. Roll
3. Plaque presentation Presentation to Ranny Simmons for Board service.
4. Approval of Minutes of the previous meeting*
5. Claims Register and check signatures
6. OLD BUSINESS
 - a. Travel Allowance Policy* Try again.
 - b. Board meetings at branch libraries* Where and when?
 - c. Other
7. NEW BUSINESS
 - a. Proposed 1991 Budget*
 - b. Capital Projects list A listing of proposed projects that could qualify for CP Fund monies.
 - c. Summitville bank account* To help build a library.
 - d. Other
8. Director's Report
 - a. Financial and statistical reports
 - b. Job Descriptions Detailed reports of staff positions.
 - c. Build Indiana Fund monies An explanation/discussion.
 - d. Flood Study report What the backhoe found.
 - e. Main floor sag Explanation and discussion.
 - f. Personnel update Craig Stiner doing well.
 - g. Director's calendar
 - h. Other
9. Other Business
10. Call for adjournment 6:45

* Denotes items requiring Board vote.

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES July 9, 1990

The regular meeting of the Library Board of Trustees was called to order at 5:35 p.m., Monday, July 9, 1990 at the Elwood Public Library Community Room with President Lois Norris presiding. Other members in attendance were Owen Dewsbury, Linda Sizelove and Denny Robinson. In addition, Library Director Steve Martin and CALL LEADER reporter Fran Hoffman were also present.

Plaque Presentation Former Board member Ranny Simmons was presented with a plaque from the Library Board in recognition of his three years of service to the Library.

Minutes The minutes of the previous meeting were approved as written.

Claims Register and Checks The Claims Register was reviewed and signed by the members; Mrs. Sizelove signed the checks.

OLD BUSINESS

Travel Allowance Policy The rewritten Travel Allowance Policy was reviewed. Mr. Dewsbury made and Mrs. Sizelove seconded a motion to approve the policy as written. The motion was approved unanimously and will now become an official library policy.

Board meetings at branch libraries Mr. Dewsbury suggested and the Board concurred that the regular September Board meeting shall be held at the Frankton Community Library, and the regular October meeting shall be held at the Summitville Community Library.

Time clock regulations Mrs. Sizelove voiced some concern about the Time Clock Regulations that were approved at the previous meeting. After a short discussion, Mrs. Norris directed that the issue be put on the August Board meeting agenda for further discussion.

NEW BUSINESS

Proposed 1991 Budget The Director presented the line-item portion of the proposed 1991 Operating Fund Budget. A discussion was held concerning the various items in the budget, including the presentation of the 1991 personnel wage proposal. After several moments of questions and answers, it was requested that the Director provide the Board members with some additional personnel information; it was then decided to table further action on the budget. A special meeting will be called for July 30, at 4:30 p.m. to consider final action. The first quarter hour of the meeting will be an Executive Session to discuss personnel evaluations. A regular meeting will follow at 4:45 p.m. to set wages, make necessary adjustments to the budget and give final Board approval. If the budget can be approved by July 30, it could be advertised in time to hold the first hearing at the August Board meeting.

Capital Projects Fund The Director presented the Board with a list of proposed projects that could be funded through the new Capital Projects Fund. The list included improvements for all three libraries totaling nearly \$450,000. The Director also presented a list of proposed projects to be completed over the next three years, the life span of each CPF proposal. Although the application deadline for 1991 CPF tax revenues is already passed, if the Board would approve the expenditure of LIRF money for 1991, improvements to the System could begin by January, with the remainder being done by CPF money in 1992, 1993 and 1994. At the end of 1994, a new 3-year CPF proposal would be required. It was decided to postpone further discussion of CPF until the August meeting.

Summitville Bank Account The Director reported that he had tentatively opened a savings account at the Summitville Bank and Trust Company. The express purpose of this account is to encourage donations towards the building of a new library facility in Summitville. Mr. Robinson made, Mr. Dewsbury seconded and it was unanimously approved to accept the new account.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reported that the Library is financially sound. System-wide, circulation was up by 25% for the month of June. It is projected that 1990 circulation will close out at nearly 106,000, a 20% increase.

Job Descriptions The Board felt that the descriptions were adequate to the needs of the Library. The Director reported that some fine tuning needs to be done with them, and then they will become an unofficial part of the Library's Policy Manual.

Build Indiana Fund The Director reported that, indeed, libraries are eligible to apply for lottery monies. After a discussion of the possible uses of these funds, it was decided that the director should pursue an application for funds.

Flood Study Report The Director reported that Mike Montgomery, of K.R. Montgomery in Anderson, had requested a backhoe to dig down along the Library foundation to evaluate the status of the foundation and its drains. The downspout drain was unearthed at the 3-foot level and it appeared to be functional. A second red-tile drain was unearthed at the 5-foot level close up to the foundation. It appeared to be non-functional. Mr. Montgomery hoped to have a final report ready for the Library Board at the August meeting.

Main Floor Sag The Director reports that he had observed a noticeable sag in the upper floor in both the north and south reading areas. Further measurement with a taut line approximates a $1\frac{1}{4}$

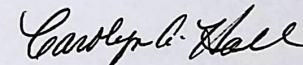
inch sag at the north end, and $1\frac{1}{2}$ inch at the south end. When contacted about the situation, Mike Montgomery replied that while most wooden floor joists will sag over time, if the floor has a considerable spring to it, or if the joists are pulled away from the supporting beam, it could mean a serious problem with overloading. After discussing the situation, Mrs. Sizelove suggested she ask her husband to look at the situation; further discussion will be deferred until the next meeting.

Personnel Update The Director reports that Craig Stiner is recovering nicely at home from his recent surgery. In the meantime Gina Deavers, one of our pages, is filling in for Craig and doing a nice job.

Director's Calendar The Director reports that a representative of Arbor Hospital in Indianapolis will be coming to Elwood on July 19 to make a presentation of a book donation to the Library. The books have to do with mental illness and were chosen as appropriate for public library use by Catherine Gibson, Head of Adult Services at the Indianapolis-Marion County Public Library. Several libraries around the state will receive similar donations.

Elwood Furnace Problems The Director reported that approximately 2 hours prior to the Board meeting, the Children's Room personnel reported the odor of natural gas in the Magazine/Furnace Room. Indiana Gas was summoned and examined the piping but found no leakage. The service man did report that the flue on the furnace was improperly maintained and needed to be repaired before the gas could be turned on again. The director will see that appropriate corrective action is taken.

There being no further business before the Board, the meeting was adjourned at 6:45 p.m.



Carolyn A. Hall
Secretary

North Madison County Public Library System

MEAL AND LODGING REIMBURSEMENT POLICY

Revised: 6/90

Occasionally members of the Library staff and/or Board will have to travel on official library business. In most instances, room and board expenses for these trips are outlined by the registration form and pre-paid. Sometimes, however, these expenses must be borne out-of-pocket by the individual, to be reimbursed at a later date and time. It shall be the policy of the North Madison County Public Library System and its governing Board of Library Trustees to reimburse staff and Board members for authorized charges for food and lodging expenses incurred in the performance of Library business.

When an individual is required to stay over night the Director will pre-authorize reimbursement in an amount equal to the prevailing room rate in the designated area.

When an individual is required to purchase his/her meals, the Director will pre-authorize reimbursement in an amount equal to the prevailing rate in the designated area.

Pre-authorization must be requested from the Director utilizing the multiple-copy Message/Reply form shown below. Authorization should be requested at least one week in advance; and receipts must accompany all requests for reimbursement.

QUILL®/FORM

reorder no. 7-45333
imprint no. 7-45333-1

**NORTH MADISON COUNTY
PUBLIC LIBRARY SYSTEM**

124 NORTH 16TH STREET
ELWOOD, IN 46036-1598

<p>DATE _____</p> <p>TO _____</p> <p>MESSAGE _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>SIGNED _____</p>	<p>DATE _____</p> <p>REPLY _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>SIGNED _____</p>
--	--

MEMORANDUM

Date: July 9, 1990

To: Board

From: Director *Sm*

Subject: Capital Projects Fund proposal

I would like to propose the following three year project to upgrade the Library's facilities.

1992	Summitville	
	1. Carpet	\$6,035
	2. Paint	875
	3. Bookcases	6,690
	4. Office desk	1,500

Elwood	
1. Basement flooding	15,000
2. Cataloging Computer	11,000

Total: \$41,100

1993	Summitville	
	1. Lounge furniture	\$2,500
	2. Charge desk units	2,500

Elwood	
1. Carpet	20,000
2. Patch and Paint	7,500
3. Middle Room Completion	1,000
4. Lounge furniture	15,000

Total: \$48,500

1994	Elwood	
	1. Meeting Room Carpet	\$7,500
	2. Children's Bookcases	15,000
	3. Children's Furniture	10,000
	4. Kitchen Remodeling	10,000

Total: \$42,500

CAPITAL PROJETS

Summary	Cost Estimate
1. Carpeting	6,000
2. Shelving	6,000
3. Patch & Paint	1,000
4. Changing Desk (2 units)	3,500
5. Librarian's desk	1,500
6. Lounge furniture group	3,000
Basement Flooding	15,000
Handicapped Accessibility	75,000
Automation	
1. Retro-conversion	30,000
2. Hardware	30,000
3. Software	25,000
4. Furniture	15,000
Elwood	
1. Carpet	20,000
2. Furniture	20,000
3. Lighting	7,500
4. Meeting Room	
a. Carpet	5,000
b. Walls (repair)	2,500
c. Furniture	5,000
5. Cataloging Computer	
a. Hardware	3,000
b. Software	8,000
c. Furniture	500
d. Electrical	500
6. Kitchen remodeling	10,000
8. Patch & Paint Upstairs/downstairs	10,000
8. Bathroom remodeling	10,000
9. Middle Room completion	5,000
10. Children's Room	
a. Carpet	5,000
b. Bookcases	15,000
c. Children's furniture	7,500
d. Office furniture	3,000
11. Charge Desk re-lamination	1,500
12. Storage Room	
a. Bookcases	10,000
13. Heat/Air Conditioning plant	30,000
14. Woodwork stripping/clean up	15,000
15. Computer equipment	15,000
Frankton	
1. Furniture	7,500
2. Office furniture	3,000

FINANCIAL REPORT BY FUND
 NORTH HANCOCK COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46936-1598
 30 JUN 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSEMENTS THIS MONTH	DISBURSEMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	4929.57	14884.52	20814.09	1400.00	2000.00	24198.61
105	OPERATING FUND INVESTMENT	16423.55	194.32	16617.87	.00	.00	16805.19
110	LIRF	56155.28	344.36	56500.00	.00	5000.00	56344.36
115	LIRF - CHECKING ACCOUNT	.00	.00	.00	.00	.00	.00
120	GIFT	1311.25	.00	643.00	.00	405.00	1549.25
121	SUMMITVILLE LIBRARY FUND	.00	.00	.00	.00	.00	.00
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	567.35	.00	.00	-360.00	247.00	107.35
-TOTAL ALL FUNDS-		112817.25	141395.60	212979.72	23902.78	185195.00	138084.57

{-----CASH BALANCES-----}

DATE {30 JUN 90}

				Maturity date
A1	{STAR FINANCIAL BANK CHECKING }	B1	{ 159189.96}	
A2	{SUMMITVILLE LIB FUND - SAVINGS}	B2	{ .00}	
A3	{RAILROADMANS' FED - LIRF CD }	B3	{ 54500.24}	7/11/90 7.75%
A4	{STAR FINANCIAL - CD'S }	B4	{ 16619.87}	7/26/90 7%
A5	{RAILROADMANS' LIRF CHECKING }	B5	{ .00}	
A6	{ <i>552-5061</i> }	B6	{ .00}	
A7	{ }	B7	{ .00}	
A8	{ }	B8	{ .00}	
A9	{ }	B9	{ .00}	
-----		TOTAL	B10 { 230310.07}	

FINANCIAL REPORT BY FUND
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 JUN 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS		DISBURSMENTS		BALANCE
			THIS MONTH	YEAR-TO-DATE	THIS MONTH	YEAR-TO-DATE	
100	OPERATING	40298.07	140854.32	313663.76	24262.99	183332.88	156889.40
105	OPERATING FUND INVESTMENT	16423.55	196.32	-103380.13	.00	.00	16619.87
110	LIRF	54155.28	344.96	2053.09	.00	1200.00	54500.24
115	LIRF - CHECKING ACCOUNT	.00	.00	.00	.00	.00	.00
120	GIFT	1311.20	.00	643.00	.00	415.70	1311.20
121	SUMMITVILLE LIBRARY FUND	.00	.00	.00	.00	.00	.00
125	MEMORIAL	61.80	.00	.00	.00	.00	61.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	567.35	.00	.00	-360.21	247.32	927.56
TOTAL ALL FUNDS-		112817.25	141395.60	212979.72	23902.78	185195.90	230310.07

FINES & FEES REPORT

MONTH June YEAR 1990

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.8
FINES	BOOK SALE	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
167.50	-	66.00	238.00	17.75	215.40	5.60	36.77
54.10	-	-	14.00	-	32.60	-	-
341	341			TOTAL	TOTAL	TOTAL	
LOST CARD	NON-RESIDENT	OTHER	ELWOOD	FRANKTON	SUMMITVILLE		
-	-	-	747.02	-	-	-	-
1.00	-	-	-	-	-	-	101.70
							GRAND TOTAL
							\$848.72

Prepared by: Pearl Gardner

APPROPRIATION REPORT

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 JUN 90

ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES							
	SALARIES AND WAGES	184540.00		184540.00	13773.04	85074.37	99465.63
	EMPLOYEE BENEFITS	45075.00		45075.00	1175.67	14493.37	30581.63
SUPPLIES							
	OFFICE SUPPLIES	8019.00		8019.00	72.66	3176.53	4842.47
	OPERATING SUPPLIES	3200.00		3200.00	141.53	935.35	2264.65
	REPAIR & MAIN.	6000.00		6000.00	236.70	309.24	5690.76
	OTHER SUPPLIES	17800.00		17800.00	887.81	4736.76	13063.24
OTHER SERVICES AND CHARGES							
	OTHER SERVICES AND CHARGES				104.00	543.38	-543.38
	PROFESSIONAL SERVICES	3300.00		3300.00	8.50	2216.16	1083.84
	COMMUNICATION	8500.00	30.00	8530.00	659.61	4215.31	4314.69
	PRINTING	3000.00		3000.00	98.99	120.35	2879.65
	INSURANCE	6700.00		6700.00		2589.00	4111.00
	UTILITY SERVICES	12200.00		12200.00	460.66	5031.49	7168.51
	REPAIR & MAINTENANCE	8000.00	1200.00	9200.00	110.00	1665.87	7534.13
	RENTALS	17000.00		17000.00	625.00	4329.29	12670.71
	SERVICE CONTRACTS					523.28	-523.28
	DUES AND TRANSFER TO LIRF	1000.00		1000.00		361.38	638.62
CAPITAL OUTLAYS							
	FURNITURE AND EQUIPMENT	15000.00		15000.00	241.95	6921.94	8078.06
	BOOKS	92316.00	179.42	92495.42	4636.97	39799.97	52695.45
	PERIODICALS & NEWSPAPER	15000.00	18.00	15018.00	269.84	1790.45	13227.55
	AUDIO VISUAL MATERIALS	10000.00		10000.00	760.06	4499.39	5500.61
----	TOTALS	456650.00	1427.42	458077.42	24262.99	183332.88	274744.54

REGISTER OF RECEIPTS

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 JUN 90

DATE RECEIVED	RECEIPT NUMBER	NAME	OFFICE/DEPARTMENT/FUND	AMOUNT OF RECEIPT	EXPLANATION
28 JUN 90	496	TREASURER MADISON COUNTY	311 OPERATING/PROPERTY TAX	134842.40	JUNE 1990 SETTLEMENT
15 JUN 90	5404 492	TREASURER MADISON COUNTY	312.3 OPERATING/COIT	5163.20	COIT
28 JUN 90	CORR	ELWOOD LIBRARY	341 OPERATING/FINES, FEES & BOOK SA	-513.52	CORRECTING FINE VOUCHER
28 JUN 90	0499	SUMMITVILLE LIBRARY	341 OPERATING/FINES, FEES & BOOK SA	1.00	FINES & FEES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	341.1 OPERATING/FINES	150.00	FINES & FEES - ADULT
28 JUN 90	0498	ELWOOD PUBLIC LIBRARY	341.1 OPERATING/FINES	17.50	CHILDREN'S FINES & FEES
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	341.1 OPERATING/FINES	167.50	FINES & FEES
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	341.1 OPERATING/FINES	-167.50	CORRECTION-DUPLICATED FINES
28 JUN 90	0499	SUMMITVILLE LIBRARY	341.1 OPERATING/FINES	54.10	FINES & FEES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	341.3 OPERATING/FAX MACHINE	66.00	FINES & FEES - ADULT
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	341.3 OPERATING/FAX MACHINE	66.00	FINES & FEES
28 JUN 90	CORR	ELWOOD LIBRARY	341.3 OPERATING/FAX MACHINE	-66.00	CORRECTION ON FINES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	341.5 OPERATING/VIDEO	238.00	FINES & FEES - ADULT
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	341.5 OPERATING/VIDEO	238.00	FINES & FEES
28 JUN 90	0499	SUMMITVILLE LIBRARY	341.5 OPERATING/VIDEO	14.00	FINES & FEES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	341.6 OPERATING/LOST OR DAMAGED BOOKS	24.90	FINES & FEES - ADULT
28 JUN 90	0498	ELWOOD PUBLIC LIBRARY	341.6 OPERATING/LOST OR DAMAGED BOOKS	11.87	CHILDREN'S FINES & FEES
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	341.6 OPERATING/LOST OR DAMAGED BOOKS	36.77	FINES & FEES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	341.7 OPERATING/LAMINATION	17.75	FINES & FEES - ADULT
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	341.7 OPERATING/LAMINATION	17.75	FINES & FEES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	342.1 OPERATING/COPY MACHINE	215.40	FINES & FEES - ADULT
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	342.1 OPERATING/COPY MACHINE	215.40	FINES & FEES
28 JUN 90	0499	SUMMITVILLE LIBRARY	342.1 OPERATING/COPY MACHINE	32.60	FINES & FEES
28 JUN 90	0497	ELWOOD PUBLIC LIBRARY	342.2 OPERATING/READER PRINTER COPIES	5.60	FINES & FEES - ADULT
28 JUN 90	497-98	ELWOOD PUBLIC LIBRARY	342.2 OPERATING/READER PRINTER COPIES	5.60	FINES & FEES
27 MAY 90	5402 494	SECURITY BANK	361 OPERATING/INTEREST ON INVESTMEN	97.87	INTEREST ON CD - RECEIVED IN
27 MAY 90	5405 CORR	SECURITY BANK	361 OPERATING/INTEREST ON INVESTMEN	-97.87	CORRECT RECEIPT 5402
26 JUN 90	495	SECURITY BANK	361 OPERATING FUND INVESTMENT)/INT	98.45	INTEREST ON CD
27 MAY 90	5406 CORR	SECURITY BANK	361 OPERATING FUND INVESTMENT)/INT	97.87	CD INTEREST RECEIVED NOTIC
12 JUN 90	5403 493	RAILROADMENS FEDERAL	361 LIRF/INTEREST ON INVESTMENT	344.96	INTEREST ON CD

--TOTAL AMOUNT OF RECEIPTS--

141395.60

APPROPRIATION BY BRANCH REPORT
 NORTH MADISON COUNTY PUBLIC LIBRARY
 06 JUL 90

ACNT #	DESCRIPTION	DISBURSMENTS YTD			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1 Frankton	BRANCH 2 Sm			
411.1	SALARY OF DIRECTOR	11655.93	.00	.00	12494.07	0.00	12494.07
411.2	SALARY OF ASSISTANTS	78065.34	.00	.00	76864.66	0.00	76864.66
411.3	SALARY OF JANITOR	2538.78	.00	.00	2921.22	0.00	2921.22
413	EMPLOYEE BENEFITS	14615.40	.00	.00	30459.60	0.00	30459.60
421	OFFICE SUPPLIES	3581.13	.00	.00	4437.87	0.00	4437.87
422	OPERATING SUPPLIES	1049.30	.00	.00	2150.70	0.00	2150.70
423	REPAIR & MAIN.	309.24	0.00	0.00	5690.76	0.00	5690.76
429	OTHER SUPPLIES	4906.13	420.32	237.14	12236.41	0.00	12236.41
430	OTHER SERVICES AND CHARGES	599.38	.00	15.00	-614.38	0.00	-614.38
431	PROFESSIONAL SERVICES	2372.16	.00	.00	927.84	0.00	927.84
432	COMMUNICATION	4528.82	72.04	120.06	3809.08	0.00	3809.08
433	PRINTING	120.35	0.00	0.00	2879.65	0.00	2879.65
434	INSURANCE	2689.00	.00	.00	4011.00	0.00	4011.00
435	UTILITY SERVICES	5456.82	.00	96.05	6647.13	0.00	6647.13
436	REPAIR & MAINTENANCE	2050.87	.00	.00	7149.13	0.00	7149.13
437	RENTALS	4773.29	.00	250.00	11976.71	0.00	11976.71
438	SERVICE CONTRACTS	523.28	0.00	0.00	-523.28	0.00	-523.28
439	DUES AND TRANSFER TO LIRF	.00	0.00	0.00	1000.00	0.00	1000.00
439.1	DUES	361.38	0.00	0.00	-361.38	0.00	-361.38
442	FURNITURE AND EQUIPMENT	6928.89	.00	155.28	7915.83	0.00	7915.83
443	BOOKS	46948.80	1522.16	781.98	43242.48	0.00	43242.48
444	PERIODICALS & NEWSPAPER	1952.47	4.00	4.00	13057.53	0.00	13057.53
445	AUDIO VISUAL MATERIALS	4873.05	282.24	232.82	4611.89	0.00	4611.89
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00		-100000.00
****	TOTALS ****	300899.81	2300.76	1892.33	152984.52	.00	152984.52

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
 124 North 18th Street
 Elwood, Indiana 46036-1598
 Phone (317) 552-5001

Frankton Community Library
 210 S. Washington Avenue
 Frankton, Indiana 46044
 Phone (317) 734-7116

Summitville Community Library
 103 North Main Street
 Summitville, Indiana 46070
 Phone (317) 536-2335

June 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	YTD
Elwood				
ADULT	2813	2674		
JUVENILE	1865	1266		
MAGAZINE	338	278		
AUDIO	97	81		
VIDEO	323	202		
TOTAL	5436	4501	21	34,811
<hr/>				
Frankton				
ADULT	846	610		
JUVENILE	761	535		
MAGAZINE	202	148		
AUDIO	0	0		
VIDEO	51	25		
TOTAL	1860	1318	41	10,188
<hr/>				
Summitville				
ADULT	698	570		
JUVENILE	438	385		
MAGAZINE	139	73		
AUDIO	0	0		
VIDEO	13	5		
TOTAL	1288	1033	25	12,148
<hr/>				
Total				
ADULT	4357	3854		
JUVENILE	3064	2186		
MAGAZINE	679	499		
AUDIO	97	81		
VIDEO	387	232		
TOTAL	8584	6852	25	53,147

"WE'RE MORE THAN BOOKS"

THE CONTINENTAL INSURANCE COMPANY
 FIREMEN'S INSURANCE COMPANY OF NEWARK, NEW JERSEY
 COMMERCIAL INSURANCE COMPANY OF NEWARK, N.J.
 NIAGARA FIRE INSURANCE COMPANY
 THE FIDELITY AND CASUALTY COMPANY OF NEW YORK
 THE BUCKEYE UNION INSURANCE COMPANY

KANSAS CITY FIRE AND MARINE INSURANCE COMPANY
 BOSTON OLD COLONY INSURANCE COMPANY
 PHOENIX ASSURANCE COMPANY OF NEW YORK
 NATIONAL-BEN FRANKLIN INSURANCE COMPANY OF ILLINOIS
 NATIONAL-BEN FRANKLIN INSURANCE COMPANY OF MICHIGAN
 THE GLENS FALLS INSURANCE COMPANY

ADDRESS

State of Indiana
 Elwood Public Library
 Elwood, IN 46036

Betsy Herndon
 1609 S. Anderson Street
 Elwood, IN 46036

COMPANY The Continental Insurance Company

BOND NO. BND 119 04 10

PLACE OF MAILING Chicago, Illinois
 12th Floor Bond Department

DATE June 20, 1990

Take notice that the Company does hereby cancel the above designated Public Official
 bond* in its entirety as to all interests insured in accordance with the
 terms and conditions of the bond.

Said Cancellation to be effective 30 days after receipt of this notice by you, unless the Company
 has received written notice from you to terminate the bond* prior thereto, at which time said bond* shall cease and ter-
 minate.

*The word "policy" shall be substituted for "bond" where applicable.

Replaced by Bond No. BND 116 07 48

Diane M. Wortz

AUTHORIZED SIGNATURE

Diane M. Wortz

Attorney

cc: Burnette-Dellinger Ins.
 Betsy Herndon

jsg

NOTICE OF CANCELLATION

1991 WAGE PROPOSAL

Employee Number	1989		Actual Gross	1990		1991	
	Hourly Rate	1820 hr Gross		Hourly Rate	1820 hr Gross	Hourly Rate	1820 hr Gross
1	6.04	10,256	10,194	6.32	11,502	7.43	13,523
2	6.81	11,714	11,611	7.13	12,997	7.98	14,524
3	6.25	11,375	11,348	6.54	11,903	7.82	14,232
4	7.42	13,504	17,769	7.77	14,141	8.57	15,597
5	5.00	5,033	5,033	5.50	10,010	6.52	11,866
6	7.25	13,195	17,419	7.59	13,814	7.67	13,959
7	5.25	9,555	9,480	5.50	10,010	6.78	12,340
8	5.10	9,282	8,897	5.50	10,010	6.78	12,340
9	7.18	13,068	12,909	7.52	13,686	8.24	14,997
10	5.25	9,555	9,572	5.50	10,010	7.43	13,523
11	6.81	11,714	11,817	7.13	12,977	7.98	14,524
				Part-time clerks at 3380 hours		5.92	20,010
				Custodian at 1,000 hours		5.50	5,500
				Pages at 2200 hours		4.25	9,350
							186,285

Part-time clerks at 3380 hours
 Custodian at 1,000 hours
 Pages at 2200 hours

Years of seniority	0	1	2	3	4	5	6	7	8	9
Category 1										
Category 2	9.15	9.33	9.52	9.71	9.90	10.10	10.30	10.51	10.72	10.93
Category 3	8.51	8.68	8.85	9.03	9.21	9.39	9.58	9.77	9.97	10.17
Category 4	7.92	8.08	8.24	8.40	8.57	8.74	8.91	9.09	9.27	9.46
Category 5	7.37	7.52	7.67	7.82	7.98	8.14	8.30	8.47	8.64	8.81
Category 6	6.86	7.00	7.14	7.28	7.43	7.58	7.73	7.88	8.04	8.20
Category 7	6.39	6.52	6.65	6.78	6.92	7.06	7.20	7.34	7.49	7.64
Category 8	5.92									

PAYSCALE CATEGORIES

- Category 1 Masters in Library Science plus Library Certification III or above. Director.
- Category 2 Masters Degree in Library Science or Masters in Media Education, plus Library Certification III or above. Department Head or Assistant Librarian
- Category 3 Bachelor's degree, plus Library Certification IV or V. Department Head or Assistant Librarian.
- Category 4 Bachelor's degree, or equivalent library experience. Can have Library Certification V. Department Head, Assistant Librarian, Bookkeeper.
- Category 5 High school degree, plus 2 years college and Library Certification V. Department Head, Assistant Librarian, Bookkeeper or Clerk.
- Category 6 High school degree or equivalent experience plus 3 years System experience. Assistant Librarian, Bookkeeper, Clerk.
- Category 7 High school degree or equivalent experience. Assistant Librarian, Bookkeeper, or Clerk.
- Category 8 Pertinent experience. Custodian, Part-time Clerk.
- Category 9 No experience necessary. Part-time Clerk, Page.

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 06 JUL 90

Employee Number	System Seniority	Payscale Category	Payscale Seniority
1	5	6	4
2	5	5	4
3	6	5	3
4	30+	4	4
5	1	7	2
6	3	5	2
7	3	7	3
8	3	7	3
9	2	4	2
10	4	6	4
11	5	5	4

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010129	01994	CELESTINE BLOOMFIELD	125.20	02 JUL 90	SUMMITVILLE READING PROGRAM
010130	01995	MADISON COUNTY SCHOOL EMPLOY	571.25	02 JUL 90	PAYROLL DEDUCTION
010131	01996	INDIANA DEFERRED ANNUITY PLA	95.00	02 JUL 90	PAYROLL DEDUCTION
010132	01998	ALEXANDER'S CARPET CARE	135.00	09 JUL 90	EXTRACTION WATER
010133	01999	AMERICAN MEDIA CORP	278.01	09 JUL 90	CHILDREN'S BOOKS
010134	02000	ARAB TERMITE & PEST CONTROL	18.00	09 JUL 90	MONTHLY SERVICE
010135	02001	A T & T	9.45	09 JUL 90	SHOULDER REST
010136	02002	AUDIO VISUAL COMMUNICATIONS	156.00	09 JUL 90	SERVICE AGREEMENT
010137	02003	BAKER & TAYLOR BOOKS	3010.27	09 JUL 90	BOOKS
010138	02004	BETTER HOMES & GARDENS-COOK	20.28	09 JUL 90	SUMMITVILLE BOOKS
010139	02005	BETTER HOMES & GARDENS-CRAFT	8.76	09 JUL 90	SUMMITVILLE BOOKS
010140	02006	BOYCE COMPANY	42.42	09 JUL 90	RECEIPT BOOKS
010141	02007	BROADCASTING YEARBOOK	95.00	09 JUL 90	BOOK
010142	02008	BURNETTE - DELLINGER INC.	100.00	09 JUL 90	BOND FOR TREASURER
010143	02009	CHILDRENS PRESS	114.91	09 JUL 90	BOOKS
010144	02010	CIALSA	135.00	09 JUL 90	PROFESSIONAL MEETING
010145	02011	CITIZENS BANKING COMPANY	250.00	09 JUL 90	SUMMITVILLE RENT
010146	02012	CITY OF ELWOOD NON-REVERTING	239.86	09 JUL 90	EMPLOYEE INSURANCE
010147	02013	COTTER CHARGE CARD	91.03	09 JUL 90	OPERATING SUPPLIES
010148	02014	CITY WATER & SEWAGE DEPT.	19.23	09 JUL 90	CURRENT WATER BILL
010149	02015	APPLE CORE, THE	78.64	09 JUL 90	FRANKTON SUMMER READING CLUB
010150	02016	AT & T	15.25	09 JUL 90	LONG DISTANCE CALLS
010151	02017	AT & T	32.00	09 JUL 90	MONTHLY MAINTENANCE
010152	02018	BAKER & TAYLOR BOOKS	4.27	09 JUL 90	BOOKS
010153	02019	DAISEY BOOK COMPANY	625.91	09 JUL 90	BOOKS
010154	02020	ERIK DAVIDSON	15.00	09 JUL 90	EMILY'S SON MOWED THE LOT
010155	02021	DEMCO	44.37	09 JUL 90	OTHER SUPPLIES
010156	02022	DUN'S MARKETING SERVICES	696.90	09 JUL 90	M P A BOOK
010157	02023	DUO SUPPLY COMPANY	22.92	09 JUL 90	OPERATING SUPPLIES
010158	02024	EDUCATIONAL DEVELOPMENT CORP	18.92	09 JUL 90	BOOKS
010159	02025	FIELD PUBLICATIONS	11.10	09 JUL 90	BOOKS
010160	02026	FRANK'S NURSERY & CRAFTS	53.08	09 JUL 90	SUMMITVILLE OTHER SUPPLIES
010161	02027	GALE RESEARCH INC	184.14	09 JUL 90	BOOKS
010162	02028	GARETH STEVENS	17.24	09 JUL 90	BOOKS
010163	02029	GAYLORD BROS.	11.27	09 JUL 90	OTHER SUPPLIES
010164	02030	BAUERS	62.16	09 JUL 90	FRANKTON OTHER SUPPLIES
010165	02031	BILL BODINE	100.00	09 JUL 90	FRANKTON STORY TIME
010166	02032	CINDA HORINE	14.40	09 JUL 90	MILEAGE
010167	02033	GTE NORTH INDIANA OPERATIONS	61.96	09 JUL 90	FRANKTON CURRENT PHONE BILL
010168	02034	INDIANA BELL TELEPHONE	155.96	09 JUL 90	CURRENT PHONE BILL
010169	02035	INDIANA BELL TELEPHONE	66.06	09 JUL 90	SUMMITVILLE PHONE BILL
010170	02036	INDIANA CITIES WATER CORPORA	7.14	09 JUL 90	SUMMITVILLE WATER BILL
010171	02037	INDIANA MICHIGAN POWER COMPA	396.35	09 JUL 90	ELWOOD CURRENT ELECTRIC BILL
010172	02038	INDIANA MICHIGAN POWER COMPA	88.91	09 JUL 90	SUMMITVILLE ELECTRIC BILL
010173	02039	INDIANA STATE LIBRARY	12.00	09 JUL 90	PUBLICATIONS
010174	02040	INGRAM DISTRIBUTION GROUP IN	1476.55	09 JUL 90	VHS & BOOKS
010175	02041	KAPCO	27.62	09 JUL 90	OTHER SUPPLIES
010176	02042	KMART	156.03	09 JUL 90	SUMMITVILLE & FRANKTON SUPPL

1989 Comparison Wage Rates for Madison County*

General Office Worker	\$6.55
Secretary	\$7.29
Receptionist	\$6.50
Clerical Worker	\$6.16

* JobSource via Elwood Chamber of Commerce

1989 Comparison Wage Rates, Nationally**

Secretary	\$8.20
Telephone Operator	\$7.70
Bank Teller	\$6.60
Receptionist	\$6.63
Retail Sales Clerk	\$5.88

** U.S. Dept of Labor, Bureau of Labor Statistics

CHECK REGISTER

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

06 JUL 90

PAGE 2

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010177	02043	CAROLYN LAMBERTSON	14.40	09 JUL 90	MILEAGE
010178	02044	LIBRARY STORE INC., THE	4.66	09 JUL 90	OTHER SUPPLIES
010179	02045	MACMILLAN PUBLISHING COMPANY	987.00	09 JUL 90	BOOKS
010180	02046	BARBARA MCADAMS	28.14	09 JUL 90	REIMBURSE PETTY CASH
010181	02047	BARBARA MCADAMS	10.08	09 JUL 90	MILEAGE
010182	02048	MCCORMACK PRINTING IMPRESSIO	133.90	09 JUL 90	OFFICE SUPPLIES
010183	02049	NICHIE COMPANY, THE	35.55	09 JUL 90	BOOKS
010184	02050	K. R. MONTGOMERY & ASSOCIATE	156.00	09 JUL 90	SERVICES
010185	02051	MUNCIE-DELAWARE COUNTY	2.15	09 JUL 90	MAP
010186	02052	P C COMPUTING	14.97	09 JUL 90	RENEWAL
010187	02053	PITNEY BOWES INC	69.00	09 JUL 90	RENTAL
010188	02054	POPULAR SUBSCRIPTION SERVICE	112.00	09 JUL 90	PERIODICAL
010189	02055	QUALITY BOOKS INC	928.11	09 JUL 90	BOOKS
010190	02056	QUILL CORPORATION	89.24	09 JUL 90	OFFICE SUPPLIES
010191	02057	RAMSAY BUSINESS PRODUCTS	135.54	09 JUL 90	SUPPLIES
010192	02058	READER'S DIGEST ASSOCIATION	8.95	09 JUL 90	PERIODICAL
010193	02059	READING RESOURCES	279.35	09 JUL 90	BOOKS
010194	02060	RUFUS JESSIE	6.00	09 JUL 90	SUMMITVILLE TRUSH
010195	02061	KATHY SHARP	4.80	09 JUL 90	MILEAGE
010196	02062	SIMON & SCHUSTER SCHOOL GROU	32.56	09 JUL 90	BOOKS
010197	02063	GEORGE & MARY SPRAGUE	375.00	09 JUL 90	FRANKTON RENT
010198	02064	STAR FINANCIAL BANK	100000.00	09 JUL 90	TRANSFER INTO CD
010199	02065	THOMAS BOUREGY & COMPANY	69.70	09 JUL 90	BOOKS
010200	02066	TOWN OF SUMMITVILLE	9.75	09 JUL 90	SUMMITVILLE SEWAGE
010201	02067	TROLL ASSOCIATES	72.36	09 JUL 90	BOOKS
010202	02068	TROLL BOOK CLUBS	139.50	09 JUL 90	BOOKS
010203	02069	RON SLATE	250.00	09 JUL 90	REFINISH 2 TABLES
010204	02070	UNIQUE BOOKS INC.	706.31	09 JUL 90	BOOKS
010205	02071	UNITED SUPPLY CO INC	125.82	09 JUL 90	OTHER SUPPLIES
010206	02072	UNIVERSITY BOOK SERVICE	325.62	09 JUL 90	BOOKS
010207	02073	UNIVERSITY PRODUCTS INC.	155.28	09 JUL 90	SUMMITVILLE RV TABLE
010208	02074	UPSTART	53.79	09 JUL 90	OTHER SUPPLIES
010209	02075	WALDEN BOOK COMPANY	94.05	09 JUL 90	BOOKS
010210	02076	WENDY'S BOOKWORKS	12.95	09 JUL 90	OTHER SUPPLIES
010211	02077	YANKEE	19.95	09 JUL 90	RENEWAL
010212	02078	OXFORD UNIVERSITY PRESS	77.62	09 JUL 90	BOOKS
BANK CHAR	02079	STAR FINANCIAL BANK	3.50	09 JUL 90	PRINTED DEPOSIT SLIPS
CORRECTING	01997	LIFE	1200.00	02 JUL 90	CORRECTING TRANSFER OF LIFE
PAYROLL	02080	PAYROLL	7029.68	30 JUN 90	CHECKS 000680-000696
PAYROLL	02081	PAYROLL DEDUCTIONS	-2640.88	30 JUN 90	CHECKS 000680-000696

--TOTAL AMOUNT OF CLAIMS-- 121103.22

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Executive Session

Monday, July 30, 1990
4:30 p.m.
Elwood Public Library

1. Call to Order
2. Discussion of Personnel Evaluations
3. Adjournment

LIBRARY BOARD OF TRUSTEES Special Meeting for Business

Monday, July 30, 1990
4:45 p.m.
Elwood Public Library

1. Call to Order
2. Roll
3. Discussion of, changes to and approval of 1991 budgets
4. Adjournment

North Madison County Public Library System

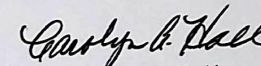
124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Executive Session July 30, 1990

An Executive Session of the Library Board of Trustees was called to order at 4:35 p.m., July 30, 1990 at the Elwood Public Library Community Room with President Lois Norris presiding. Other members in attendance were Owen Dewsbury, Carolyn Hall, Linda Sizelove, Jerry Kaiser, Denny Robinson and Beverly Austin.

Discussion summary The Board discussed the job performance of the Library Director.

There being no further business to discuss, the Executive Session was adjourned at 4:50 p.m.



Carolyn A. Hall
Secretary

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Executive Session

Monday, July 30, 1990
4:30 p.m.
Elwood Public Library

1. Call to Order
2. Discussion of Personnel Evaluations
3. Adjournment

LIBRARY BOARD OF TRUSTEES Special Meeting for Business

Monday, July 30, 1990
4:45 p.m.
Elwood Public Library

1. Call to Order
2. Roll
3. Discussion of, changes to and approval of 1991 budgets
4. Adjournment

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Special Session July 30, 1990

A Special Session of the Library Board of Trustees was called to order at 4:55 p.m., July 30, 1990 at the Elwood Public Library Community Room with President Lois Norris presiding. Other members in attendance were Owen Dewsbury, Carolyn Hall, Linda Sizelove, Jerry Kaiser, Denny Robinson, and Beverly Austin. In addition, Library Director Steve Martin and CALL LEADER reporter Fran Hoffman were also present.

1991 Budget After discussion, Mrs. Austin made and Mrs. Sizelove seconded a motion to accept the 1991 employee payroll schedule as modified by the Board and noted in Attachment 1. The motion was unanimously approved.

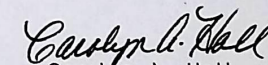
After discussion, Mr. Dewsbury made and Mrs. Hall seconded a motion to set the Director's 1991 annual salary at \$25,300. The motion was unanimously approved.

After discussion, Mrs. Hall made and Mr. Robinson seconded a motion to approve the 1991 Operating Fund budget in the amount of \$423,228. The motion was approved unanimously.

After discussion, Mrs. Austin made and Mr. Kaiser seconded a motion to approve the 1991 Library Improvement Reserve Fund budget in the amount of \$30,000. The motion was unanimously approved.

Budget Hearing dates The Board concurred that the budgets shall be advertised as approved and that at 5:30 p.m. on August 13 and August 27, 1990, hearings shall be held for these budgets.

There being no further business before the Board, the Special Session was adjourned at 5:55 p.m.


Carolyn A. Hall
Secretary

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES

Monthly Meeting

August 13, 1990

5:30 p.m.

Elwood Public Library

1. Call to Order 5:30
 2. Roll
 3. Approval of minutes of previous meeting*
 4. Claims Register and checks signatures
 5. Public hearing for proposed 1991 budgets
 6. OLD BUSINESS
 - a. Basement flooding report Mike Montgomery will be here to answer our questions.
 - b. Other
 7. NEW BUSINESS
 - a. Time Clock Regulations Renewed discussion.
 - b. Other *Library hours*
 8. Director's Report *Library hours*
 - a. Financial and statistical reports
 - b. Handicapped Accessibility Checklist How do we measure up?
 - c. Personnel update New faces.
 - d. Director's calendar
 - e. Other
 9. Other Business
 10. Call for adjournment 6:45 *1. Denny
2. Jerry*
- * Denotes items requiring vote.

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

BOARD MEETING MINUTES

August 13, 1990

The regular meeting of the Library Board of Trustees was called to order at 5:30 p.m., Monday, August 13, 1990 at the Elwood Public Library Community Room with Vice President Owen Dewsbury presiding. Other Board members in attendance were Jerry Kaiser, Denny Robinson, Carolyn Hall, Beverly Austin and Linda Sizelove. In addition, Library Director Steve Martin, Library custodian Craig Stiner, K. R. Montgomery representative Bob Guindon and CALL LEADER reporter Fran Hoffman were also in attendance.

Minutes The minutes of the regular Board meeting on July 9, and the minutes of the Executive Session and Special Session of July 30 were approved as written.

Claims Register and Checks The Claims Register was reviewed and signed by the members; Mrs. Sizelove signed the checks.

Budget Hearing The first of two mandatory budget hearings for the 1991 Operating Fund and the Library Improvement Reserve Fund was held. When polled by the Vice President, no remonstrators were present.

OLD BUSINESS

Basement Flooding Report In consultation with Bob Guindon of K. R. Montgomery and Associates, the completed Water Study was reviewed. After lengthy discussion, it was decided to table further action on this issue until the next Board meeting, giving members time to think about the report and the comments made by the members.

NEW BUSINESS

Time Clock Regulations Mrs. Sizelove questioned the propriety of requiring employees to work the full 15 minutes of each quarter hour to be paid for that quarter hour. After discussion, the consensus of the Board was that the policy should remain as it is written; the library director or other supervising personnel have the authority to amended employee time cards if a legitimate reason(s) is the cause of the discrepancy.

Library Hours Mrs. Austin asked that the Board consider extending library hours to better facilitate the needs of students and other customers. Specifically, she suggested staying open an extra hour each evening, including Fridays, some modification of Saturday hours and opening the library for 4 hours on Sunday afternoons. After discussing the issue, Mrs. Austin and the other Board members agreed to let the Director draw up several alternatives to the present hours, cost them out and present them to the Board at the September meeting.

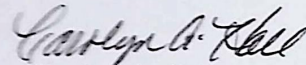
DIRECTOR'S REPORT

Financial and Statistical Reports. The Director reported that the Library is financially sound. System-wide, circulation continues to increase at 20 to 25 percent each month.

Handicapped Accessibility Checklist Each Board member was given a copy of the checklist supplied by Mrs. Norris earlier. The Elwood facility does not meet any of the guidelines.

Personnel Update: The Board was informed that Library Page Gina Deavers has resigned. We have added two new pages at Elwood: David Pettit and Amber Hood. Summitville has added a page to work intermittently on a part-time basis, Margaret Eddy. In addition, Queenie Cleaver has submitted her resignation as a Part-time Library Clerk at Elwood; she has been replaced by Shawn Heaton.

There being no further business before the Board, the meeting was adjourned at 6:45 p.m.


Carolyn A. Hall
Secretary

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

1991 WAGE SCHEDULE*

Name	Wage Matrix Position	1991 Rate
Linda Kemper	C-6, Step 6	\$7.50
Carolyn Lambertson	C-6, Step 5	\$7.50
Joyce Sullivan	C-5, Step 4	\$7.50
Frances Robertson	C-4, Step 5	\$6.50
Sharon Fouts	C-7, Step 2	\$6.50
Pearl Gardner	C-5, Step 4	\$7.50
Diana Shepard	C-7, Step 4	\$5.75
Cinda Horine	C-7, Step 4	\$5.75
Kathi Wittkamper	C-4, Step 3	\$5.24
Glenna Stewart	C-5, Step 5	\$7.40
Barbara McAdams	C-5, Step 5	\$7.50
Queenie Cleaver	C-8	\$5.50
Kathy Sharp	C-8	\$5.50
Emily Davidson	C-8	\$5.50
Craig Stiner	C-9	\$5.50
Gina Deavers	C-10	\$4.25
Rachel Fetz	C-10	\$4.25
Stephen H. Martin	C-1	\$25,300.00

* Effective January 1, 1991

1991 WAGE MATRIX

Step	1	2	3	4	5	6	7	8	9	10
Category 1	Annual salary determined by Board of Trustees									
Category 2	9.15	9.33	9.52	9.71	9.90	10.10	10.30	10.51	10.72	10.93
Category 3	8.51	8.68	8.85	9.03	9.21	9.39	9.58	9.77	9.97	10.17
Category 4	7.92	8.08	8.24	8.40	8.57	8.74	8.91	9.09	9.27	9.46
Category 5	7.37	7.52	7.67	7.82	7.98	8.14	8.30	8.47	8.64	8.81
Category 6	6.86	7.00	7.14	7.28	7.43	7.58	7.73	7.88	8.04	8.20
Category 7	6.39	6.52	6.65	6.78	6.92	7.06	7.20	7.34	7.49	7.64
Category 8	5.92									
Category 9	5.50									
Category 10	4.25									

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 18th Street
Elwood, Indiana 46036-1598
Phone (317) 452-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 734-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46070
Phone (317) 536-2335

July 1990

STATISTICAL REPORT

CIRCULATION:	1990-	1989-	%-age	YTD
Elwood				
ADULT	3090	2807		
JUVENILE	2600	1973 - 31.8		
MAGAZINE	308	247		
AUDIO	160	61		
VIDEO	433	234		
TOTAL	6591	5322	24%	41,402
Frankton				
ADULT	890	693		
JUVENILE	1145	1118		
MAGAZINE	164	114		
AUDIO	0	0		
VIDEO	77	40		
TOTAL	2276	1965	16%	12,464
Summitville				
ADULT	823	686		
JUVENILE	741	818		
MAGAZINE	89	156		
AUDIO	0	0		
VIDEO	36	3		
TOTAL	1689	1663	2%	9,837
Total				
ADULT	4803	4186		
JUVENILE	4486	3909		
MAGAZINE	561	517		
AUDIO	160	61		
VIDEO	546	277		
TOTAL	10556	8950	18%	63,703

Thru July '89 52,759 +21%

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 JUL 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	186889.40	6653.21	320316.97	139056.32	322389.20	24406.29
105	OPERATING FUND INVESTMENT	26629.87	205676.03	102295.90	105577.00	105577.00	116710.90
110	LIRP	54800.24	1574.95	2428.04	3238.99	3238.99	52036.20
111	LIRP - CHECKING ACCOUNT	.00	2119.42	2119.42	.00	.00	2119.42
112	LIRP	1321.28	88.00	692.00	.00	415.70	1361.20
113	LIRP	.00	.00	.00	.00	.00	.00
114	LIRP	61.80	.00	.00	.00	.00	61.80
115	LIRP	.00	.00	.00	.00	.00	.00
116	LIRP	.00	.00	.00	.00	.00	.00
117	LIRP	.00	.00	.00	.00	.00	.00
118	LIRP	.00	.00	.00	.00	.00	.00
119	LIRP	.00	.00	.00	.00	.00	.00
120	LIRP	.00	.00	.00	.00	.00	.00
121	LIRP	.00	.00	.00	.00	.00	.00
122	LIRP	.00	.00	.00	.00	.00	.00
123	LIRP	.00	.00	.00	.00	.00	.00
124	LIRP	.00	.00	.00	.00	.00	.00
125	LIRP	.00	.00	.00	.00	.00	.00
126	LIRP	.00	.00	.00	.00	.00	.00
127	LIRP	.00	.00	.00	.00	.00	.00
128	LIRP	.00	.00	.00	.00	.00	.00
129	LIRP	.00	.00	.00	.00	.00	.00
130	LIRP	.00	.00	.00	.00	.00	.00
131	LIRP	.00	.00	.00	.00	.00	.00
132	LIRP	.00	.00	.00	.00	.00	.00
133	LIRP	.00	.00	.00	.00	.00	.00
134	LIRP	.00	.00	.00	.00	.00	.00
135	LIRP	.00	.00	.00	.00	.00	.00
136	LIRP	.00	.00	.00	.00	.00	.00
137	LIRP	.00	.00	.00	.00	.00	.00
138	LIRP	.00	.00	.00	.00	.00	.00
139	LIRP	.00	.00	.00	.00	.00	.00
140	LIRP	.00	.00	.00	.00	.00	.00
141	LIRP	.00	.00	.00	.00	.00	.00
142	LIRP	.00	.00	.00	.00	.00	.00
143	LIRP	.00	.00	.00	.00	.00	.00
144	LIRP	.00	.00	.00	.00	.00	.00
145	LIRP	.00	.00	.00	.00	.00	.00
146	LIRP	.00	.00	.00	.00	.00	.00
147	LIRP	.00	.00	.00	.00	.00	.00
148	LIRP	.00	.00	.00	.00	.00	.00
149	LIRP	.00	.00	.00	.00	.00	.00
150	LIRP	.00	.00	.00	.00	.00	.00
151	LIRP	.00	.00	.00	.00	.00	.00
152	LIRP	.00	.00	.00	.00	.00	.00
153	LIRP	.00	.00	.00	.00	.00	.00
154	LIRP	.00	.00	.00	.00	.00	.00
155	LIRP	.00	.00	.00	.00	.00	.00
156	LIRP	.00	.00	.00	.00	.00	.00
157	LIRP	.00	.00	.00	.00	.00	.00
158	LIRP	.00	.00	.00	.00	.00	.00
159	LIRP	.00	.00	.00	.00	.00	.00
160	LIRP	.00	.00	.00	.00	.00	.00
161	LIRP	.00	.00	.00	.00	.00	.00
162	LIRP	.00	.00	.00	.00	.00	.00
163	LIRP	.00	.00	.00	.00	.00	.00
164	LIRP	.00	.00	.00	.00	.00	.00
165	LIRP	.00	.00	.00	.00	.00	.00
166	LIRP	.00	.00	.00	.00	.00	.00
167	LIRP	.00	.00	.00	.00	.00	.00
168	LIRP	.00	.00	.00	.00	.00	.00
169	LIRP	.00	.00	.00	.00	.00	.00
170	LIRP	.00	.00	.00	.00	.00	.00
171	LIRP	.00	.00	.00	.00	.00	.00
172	LIRP	.00	.00	.00	.00	.00	.00
173	LIRP	.00	.00	.00	.00	.00	.00
174	LIRP	.00	.00	.00	.00	.00	.00
175	LIRP	.00	.00	.00	.00	.00	.00
176	LIRP	.00	.00	.00	.00	.00	.00
177	LIRP	.00	.00	.00	.00	.00	.00
178	LIRP	.00	.00	.00	.00	.00	.00
179	LIRP	.00	.00	.00	.00	.00	.00
180	LIRP	.00	.00	.00	.00	.00	.00
181	LIRP	.00	.00	.00	.00	.00	.00
182	LIRP	.00	.00	.00	.00	.00	.00
183	LIRP	.00	.00	.00	.00	.00	.00
184	LIRP	.00	.00	.00	.00	.00	.00
185	LIRP	.00	.00	.00	.00	.00	.00
186	LIRP	.00	.00	.00	.00	.00	.00
187	LIRP	.00	.00	.00	.00	.00	.00
188	LIRP	.00	.00	.00	.00	.00	.00
189	LIRP	.00	.00	.00	.00	.00	.00
190	LIRP	.00	.00	.00	.00	.00	.00
191	LIRP	.00	.00	.00	.00	.00	.00
192	LIRP	.00	.00	.00	.00	.00	.00
193	LIRP	.00	.00	.00	.00	.00	.00
194	LIRP	.00	.00	.00	.00	.00	.00
195	LIRP	.00	.00	.00	.00	.00	.00
196	LIRP	.00	.00	.00	.00	.00	.00
197	LIRP	.00	.00	.00	.00	.00	.00
198	LIRP	.00	.00	.00	.00	.00	.00
199	LIRP	.00	.00	.00	.00	.00	.00
200	LIRP	.00	.00	.00	.00	.00	.00
TOTAL ALL FUNDS		200210.07	216079.61	427853.83	248380.46	422276.91	198003.22

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 31 JUL 90

OPERATING ACCT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE
411.1	SALARY OF DIRECTOR	24150.00	.00	24150.00	2809.83	13425.15	10724.85
411.2	SALARY OF ASSISTANTS	154930.00	.00	154930.00	17818.91	89922.58	65007.42
411.3	SALARY OF JANITOR	5460.00	.00	5460.00	550.20	2905.58	2554.42
413	EMPLOYEE BENEFITS	45075.00	.00	45075.00	3864.30	18057.67	26717.33
421	OFFICE SUPPLIES	8019.00	.00	8019.00	404.40	3581.13	4407.87
422	OPERATING SUPPLIES	3250.00	.00	3250.00	119.21	1054.56	2145.44
423	REPAIR & MAIN.	6000.00	.00	6000.00	.00	309.24	5690.76
429	OTHER SUPPLIES	17800.00	.00	17800.00	1099.48	5836.24	11963.76
430	OTHER SERVICES AND CHARGES	.00	.00	.00	-543.38	.00	.00
431	PROFESSIONAL SERVICES	3300.00	.00	3300.00	954.38	3130.54	189.46
432	COMMUNICATION	8500.00	30.00	8530.00	425.74	4839.18	3690.82
433	PRINTING	3000.00	.00	3000.00	.00	120.35	2879.65
434	INSURANCE	6700.00	.00	6700.00	100.00	2689.10	4011.00
435	UTILITY SERVICES	12200.00	.00	12200.00	334.86	3566.15	8633.85
436	REPAIR & MAINTENANCE	8000.00	.00	8000.00	-141.71	1534.15	6465.85
437	RENTALS	17000.00	.00	17000.00	134.00	1049.29	15950.71
438	SERVICE CONTRACTS	.00	.00	.00	-121.28	.00	.00
439	DUES AND TRANSFER TO LIRP	1000.00	.00	1000.00	344.38	340.38	659.62
439.1	DUES	.00	.00	.00	-121.28	.00	.00
442	FURNITURE AND EQUIPMENT	15000.00	.00	15000.00	140.17	784.17	14215.83
443	BOOKS	92216.00	127.24	92343.24	1122.42	47112.14	45231.10
444	PERIODICALS & NEWSPAPER	15000.00	.00	15000.00	132.02	1342.47	13657.53
445	AUDIO VISUAL MATERIALS	10000.00	.00	10000.00	879.71	5274.12	4725.88
	-TOTAL-	456650.00	127.24	456777.24	11754.12	111711.12	345066.12

{-----CASH BALANCES-----}

DATE (31 JUL 90)

A1 (STAR FINANCIAL BANK CHECKING)	B1 (26328.70)
A2 (SUMMITVILLE LIS FUND - SAVINGS)	B2 (.00)
A3 (RAILROADMANS' FED - LIRF CD)	B3 (52806.20)
A4 (STAR FINANCIAL - CD'S)	B4 (116718.90)
A5 (RAILROADMANS' LIRF CHECKING)	B5 (2119.42)
A6 (B6 (.00)
A7 (B7 (.00)
A8 (B8 (.00)
A9 (B9 (.00)

TOTAL	B10(196003.22)

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 * 31 JUL 90

OPERATING DESCRIPTION	THIS MONTH	YTD
311 PROPERTY TAX	.00	169842.40
312.3 COIT	5617.63	35835.83
334 STATE OPERATING GRANTS (RB)	.00	523.00
335 STATE DISTRIBUTION	1242.39	1242.39
340 CHARGES FOR SERVICES	.00	17.00
341.1 FINES	275.76	1242.14
341.2 BOOK SALE	.40	47.30
341.3 FAX MACHINE	39.00	310.00
341.4 EQUIPMENT RENTAL	.00	5.00
341.5 VIDEO	373.00	2667.00
341.6 LOST OR DAMAGED BOOKS	4.45	172.44
341.7 LAMINATION	4.60	70.28
341.8 LOST CARD FEE	.00	18.00
342.1 COPY MACHINE	297.75	2520.95
342.2 READER PRINTER COPIES	18.00	34.90
361 INTEREST ON INVESTMENT	.00	.00
392.1 TRANSFER FROM OPERATING FU	-1000.00	104977.00
392.2 TRANSFER FROM LIRF	.00	1200.00
396 REFUNDS	-14.87	190.07
-TOTAL-	6650.21	320316.97

*Bank Building + Loan Tax
 License Yr 1990*

→ 361 - break down into categories for each fund -

Summer Reading Club 1990

Elwood

18 programs offered with a total attendance of 500

Frankton

8 programs offered with a total attendance of 200

S'ville

10 programs offered with a total attendance of 270

Material Statistics for July 1990

Elwood

Added 278 items
Withdrew 341 items

Frankton

Added 103 items
Withdrew 7 items

S'ville

Added 128 items
Withdrew 1 item

FINES & FEES REPORT

MONTH JULY YEAR 1990

341.1	341.2	341.3	341.5	341.7	346.1	346.2	346.3
FINES	BOOK SALE	PAZ	VIDEOS	LAMINATION	CD'S	RECORDS	MAINTENANCE
45.40	-	-	33.00	-	17.00	-	-
121.35	.40	39.00	299.00	4.50	218.45	10.00	-
59.81	-	-	15.00	-	25.00	-	-
21.20	-	-	26.00	-	37.00	-	-
341	341				TOTAL	TOTAL	TOTAL
LOST CARD	NON-RESIDENT	OTHER	ELWOOD	FRANKTON	BUMMIVILLE		
-	-	-	-	95.00 (June)	-		
1.00	-	22.00 rental	720.90	-	-		
-	-	-	-	104.36	-		87.00
3.00	-	-	-	-	-		-
							GRAND TOTAL
							1,008.06

Prepared by: Pearl Gardner

CHECK REGISTER
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 13 AUG 90

PAGE 1

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010236	02120	HEART/MIND PRODUCTIONS	200.00	02 AUG 90	STORY TIME PROGRAM
010239	02112	MADISON COUNTY SCHOOL EMPLOY	576.09	13 AUG 90	PAYROLL DEDUCTION
010240	02113	INDIANA DEFERRED ANNUITY PLA	95.00	13 AUG 90	PAYROLL DEDUCTION
010241	02214	STAR FINANCIAL BANK	2087.60	13 AUG 90	PAYROLL DEDUCTION
010242	02121	ADMINISTRATOR'S DIGEST PRESS	22.00	13 AUG 90	LIBRARY ADMINISTRATOR'S DIGE
010243	02122	APPLE CORE, THE	26.25	13 AUG 90	SUMMITVILLE FAIR ITEMS
010244	02123	ARAB TERMITE & PEST CONTROL	19.00	13 AUG 90	MONTHLY SERVICE
010245	02124	AT & T	1.66	13 AUG 90	SUMMITVILLE DIRECT DIALED CA
010246	02125	BAKER & TAYLOR BOOKS	1825.73	13 AUG 90	BOOKS
010247	02126	BARRON'S EDUCATIONAL SERIES	68.27	13 AUG 90	SUMMITVILLE BOOKS
010248	02127	BAUERS	62.16	13 AUG 90	FRANKTON SUMMER READING CLUB
010249	02128	B B W	14.95	13 AUG 90	FRANKTON PERIODICAL
010250	02129	BETTER HOMES & GARDENS-CRAFT	21.30	13 AUG 90	FRANKTON BOOKS
010251	02130	BURNETTE - DELLINGER INC.	100.00	13 AUG 90	BONDS
010252	02131	CHEMLAWN	28.58	13 AUG 90	SPRING LAWN APPLICATION
010253	02132	CHILDRENS PRESS	622.40	13 AUG 90	CHILDREN'S BOOKS
010254	02133	CHURCH & SYNAGOGUE LIBRARY A	4.95	13 AUG 90	PERIODICAL
010255	02134	CITIZENS BANKING COMPANY	250.00	13 AUG 90	SUMMITVILLE RENT
010256	02135	CITY OF ELWOOD NON-REVERTING	239.86	13 AUG 90	PAYROLL DEDUCTION (SEPT INS)
010257	02136	CITY WATER & SEWAGE DEPT.	22.26	13 AUG 90	CURRENT WATER & SEWAGE BILL
010258	02137	COTTER CHARGE CARD	86.79	13 AUG 90	OPERATING SUPPLIES
010259	02138	COUNTRY CORNER	26.90	13 AUG 90	SUMMITVILLE SUPPLIES
010260	02139	COUNTRY WOMAN	24.98	13 AUG 90	PERIODICAL RENEWAL
010261	02140	CROSS STITCH	15.00	13 AUG 90	ELWOOD RENEWAL
010262	02141	AT & T	32.00	13 AUG 90	MONTHLY MAINTENANCE
010263	02142	AT & T	14.63	13 AUG 90	CURRENT PHONE BILL
010264	02143	AUDIO VISUAL COMMUNICATIONS	156.00	13 AUG 90	SERVICE AGREEMENT
010265	02144	DAISEY BOOK COMPANY	596.30	13 AUG 90	BOOKS
010266	02145	DAR MAGAZINE	12.00	13 AUG 90	ELWOOD RENEWAL
010267	02146	DAVIDSON TITLES, INC.	10.10	13 AUG 90	BOOK
010268	02147	DEMCO	146.40	13 AUG 90	OTHER SUPPLIES
010269	02148	DOUBLEDAY BOOK CLUB	140.65	13 AUG 90	FRANKTON BOOKS
010270	02149	FIELD PUBLICATIONS	32.38	13 AUG 90	BOOKS
010271	02150	FRANK'S NURSERY & CRAFTS	31.86	13 AUG 90	FRANKTON OTHER SUPPLIES
010272	02151	GAYLORD BROS.	1699.09	13 AUG 90	SUPPLIES
010273	02152	GENERAL MERCHANDISE STORE	14.85	13 AUG 90	FRANKTON SUMMER READING CLUB
010274	02153	GTE NORTH INDIANA OPERATIONS	55.49	13 AUG 90	FRANKTON PHONE BILL
010275	02154	GEORGE & MARY SPRAGUE	375.00	13 AUG 90	FRANKTON RENT FOR SEPT
010276	02155	GOLDEN PRESS	11.09	13 AUG 90	FRANKTON BOOKS
010277	02156	HOLIDAY TOUCHES FOR THE COUN	17.90	13 AUG 90	FRANKTON BOOKS
010278	02157	HOOK DRUGS INC.	7.14	13 AUG 90	CHILDRENS ROOM
010279	02158	INDIANA BELL TELEPHONE	158.30	13 AUG 90	ELWOOD CURRENT PHONE BILL
010280	02160	INDIANA CITIES WATER CORPORA	14.03	13 AUG 90	SUMMITVILLE CURRENT WATER BI
010281	02161	INDIANA GAS COMPANY	11.51	13 AUG 90	SUMMITVILLE CURRENT GAS BILL
010282	02162	INDIANA MICHIGAN POWER COMPA	409.98	13 AUG 90	ELWOOD CURRENT ELECTRIC BILL
010283	02163	INDIANA MICHIGAN POWER COMPA	117.51	13 AUG 90	SUMMITVILLE ELECTRIC BILL
010284	02164	INGRAM DISTRIBUTION GROUP IN	218.41	13 AUG 90	BOOKS
010285	02165	INGRAM DISTRIBUTION GROUP IN	420.20	13 AUG 90	BOOKS & VIDEOS

CHECK REGISTER
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 13 AUG 90

PAGE 2

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010286	02166	INLAND MARINE & SPORTING GGS	27.50	13 AUG 90	PLAQUE FOR BOARD MEMBER
010287	02167	K. R. MONTGOMERY & ASSOCIATE	156.00	13 AUG 90	INTERIOR DESIGN SERVICES
010288	02168	LINDA KEMPER	7.88	13 AUG 90	MILEAGE
010289	02169	KIRKUP SERVICE, INC.	85.00	13 AUG 90	RENEWAL
010290	02170	KLUMPP WALLPAPER & PAINT CO.	8.54	13 AUG 90	OPERATING SUPPLIES
010291	02171	KMART	50.05	13 AUG 90	OTHER SUPPLIES
010292	02172	KMART STORE (ANDERSON)	13.74	13 AUG 90	OTHER SUPPLIES
010293	02173	CAROLYN LAMBERTSON	28.80	13 AUG 90	MILEAGE
010294	02175	LIBRARY STORE INC., THE	228.10	13 AUG 90	SUPPLIES
010295	02176	STEPHEN H. MARTIN	116.88	13 AUG 90	MILEAGE
010296	02177	BARBARA MCADAMS	31.20	13 AUG 90	MILEAGE
010297	02178	MACMILAN PUBLISHING COMPANY	486.00	13 AUG 90	BOOKS
010298	02179	MID-WEST SERVICES	8.50	13 AUG 90	MONTHLY SERVICES
010299	02180	MUNCIE TYPEWRITER EXCHANGE	75.00	13 AUG 90	SERVICE ON TYPEWRITER
010300	02181	NATIONAL GEOGRAPHIC SOCIETY	14.95	13 AUG 90	BOOK
010301	02182	OCCUPATIONAL CENTER/CATALOGS	24.00	13 AUG 90	MAIL ORDER CATALOGS
010302	02183	OXMOOR HOUSE	24.28	13 AUG 90	FRANKTON BOOKS
010303	02184	OXMOOR HOUSE	70.18	13 AUG 90	FRANKTON BOOKS
010304	02185	OXMOOR HOUSE	79.76	13 AUG 90	FRANKTON BOOKS
010305	02186	RAYEY'S FRANKTON PHARMACY	21.12	13 AUG 90	FRANKTON OTHER SUPPLIES
010306	02187	RAMSAY BUSINESS PRODUCTS	367.48	13 AUG 90	OFFICE SUPPLIES
010307	02188	DIANA SHEPARD	24.00	13 AUG 90	MILEAGE
010308	02189	SILVER BURDETT PRESS INC	48.85	13 AUG 90	BOOKS
010309	02190	THOMAS BOUREGY & COMPANY	69.70	13 AUG 90	BOOKS
010310	02191	THORNDIKE PRESS	311.19	13 AUG 90	BOOKS
010311	02192	TONN OF SUMMITVILLE	9.75	13 AUG 90	SUMMITVILLE SEWAGE
010312	02193	TIME LIFE	18.34	13 AUG 90	FRANKTON BOOKS
010313	02194	TROLL BOOK CLUBS	7.40	13 AUG 90	FRANKTON BOOKS
010314	02195	UNITED ART & EDUCATION SUPPL	6.25	13 AUG 90	OTHER SUPPLIES
010315	02196	UPSTART	27.39	13 AUG 90	OTHER SUPPLIES
010316	02197	VAN AUSDALL & FARRAR INC.	201.60	13 AUG 90	SUPPLIES
010317	02198	KMART	67.83	13 AUG 90	BOOKS & VIDEOS
010318	02199	BAUERS	38.44	13 AUG 90	FRANKTON SUMMER READER CLUB
010319	02200	LTD COMMODITIES INC	9.92	13 AUG 90	FRANKTON PUZZLES
010320	02201	ATLANTA-JACKSON TOWNSHIP PUB	740.00	13 AUG 90	FAX MACHINE FOR SUMMITVILLE
010321	02202	ELWOOD SPECIALTY PRINTING	21.00	13 AUG 90	CHILDRENS DEPT
010322	02204	LARRY DEWSBURY	70.40	13 AUG 90	OWEN'S SON CLEANED CARPET I
010323	02205	INDIANA BELL TELEPHONE	64.36	13 AUG 90	SUMMITVILLE CURRENT PHONE BI
010324	02213	INDIANA DEFERRED ANNUITY PLA	95.00	13 AUG 90	PAYROLL DEDUCTION
010325	02220	RON SLATE	225.00	13 AUG 90	REFINISH 2 TABLES
101	02208	K. R. MONTGOMERY & ASSOCIATE	750.00	13 AUG 90	WATER INVESTIGATION SERVICES
102	02209	M K BETTS ENGINEERING & CONT	229.95	13 AUG 90	FOR EQUIPMENT & MAT'L REPAIR
BK CHARGE	02203	STAR FINANCIAL BANK	5.71	08 AUG 90	PRINTED DEPOSIT SLIPS
CORRECTIO	02206	INDIANA BELL TELEPHONE	-130.42	13 AUG 90	VOIDED VOUCHER 02159
CORRECTIO	02215	LANIER WORLDWIDE INC.	-177.76	13 AUG 90	REVERSING VOUCHER #2174
CORRECTIO	02216	VAN AUSDALL & FARRAR INC.	.00	13 AUG 90	WRONG ACCOUNT
CORRECTIO	02219	MINEWELD COMPANY	-210.24	13 AUG 90	CORRECTING VOUCHER # 1811
PAYROLL	02210	PAYROLL	7359.41	11 AUG 90	CHECKS 000731-000749

124 NORTH 10TH STREET
ELWOOD, IN 46020-1598
13 AUG 90

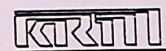
WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
PAYROLL	0201	PAYROLL DEDUCTIONS	-2721.97	11 AUG 90	CHECKS 000731-000749
TRANSFER	02017	RAILROADMEN'S FEDERAL OF ELW	1000.00	13 AUG 90	TRANSFER TO LIRF CHECKING
TRANSFER	02018	RAILROADMEN'S FEDERAL OF ELW	59.71	13 AUG 90	TRANSFER BACK TO CD INVESTME
VOID	02159	INDIANA BELL TELEPHONE	130.42	13 AUG 90	SUMMITVILLE CURRENT PHONE BI
VOID	02174	LAWIER WORLDWIDE INC.	177.76	13 AUG 90	SERVICE AGREEMENT
--TOTAL AMOUNT OF CLAIMS--			21598.30		

Water Study

**ELWOOD
PUBLIC LIBRARY**

Elwood, Indiana

August 7, 1990



720 First Savings Tower

33 West Tenth Street

Anderson, Indiana 46016

Phone (317) 649-8477

K. R. MONTGOMERY & ASSOCIATES, INC.
ARCHITECTURE AND INTERIOR DESIGN

ELWOOD PUBLIC LIBRARY
Elwood, IndianaStudy of Water Problems
August 7, 1990K.R. Montgomery and Associates, Inc.
720 First Savings Tower
Anderson, Indiana 46016
317-649-8477INDEXEXAMINATION OF THE PROBLEM

Examination of the problem	2
Elwood Storm Water System	3
Downspouts and Perimeter Drains	4
Surrounding Buildings	5
Soil Conditions	6
Summary of Causes	7

SUGGESTED SOLUTIONS

Suggested Solutions	8
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COST ESTIMATES

Cost Estimates	11
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APPENDIX DRAWINGS

Existing Conditions Site	14
Conceptual Site Correction	15
Conceptual Wall Section	16

INTRODUCTION

The purpose of this study is to determine the causes and suggest corrections for the basement flooding problem that occurs periodically at the Elwood Public Library.

EXAMINATION OF THE PROBLEM

Based on discussion with the Library staff it was apparent that the basement of the library had a tendency to accumulate water after heavy rains. From discussions it appears that some years go by without any flooding but in some years it may occur more than once.

In 1989 when Elwood was hit with substantial storms which included rains of heavy intensity, and long duration the basement was flooded with approximately 4 or 5 inches of water.

On or about June 10, 1990 Elwood experienced a storm which dropped approximately 3 inches of rain in less than two hours. As a result of this rain the basement experienced flooding in most areas. The rains occurred on a Sunday night and by Monday morning approximately 11:00 A.M the water was gone except for wet floors and carpets.

The water entered the building through the basement walls at various locations including the mechanical room, and storage room. During this particular rain water did not enter through the Community/Board Room.

It had been reported in earlier conversations that water entered the building by backing up through a floor drain in the northern section of the basement. At some time the floor drain has been plugged to prevent this problem.

Summary

The only time there is flooding of the basement or a water problem of any type is after heavy rains, and the water is pumped out or recedes in a relatively short time after the rains stop. There is no evidence that the water is a result of a high ground water table.

The water is a result of rainwater runoff that is improperly entering the building

ELWOOD STORM WATER SYSTEM

Based on discussions with personnel from the Elwood sewer department the following information was gathered.

The storm sewer system in downtown Elwood is a combination storm sewer and sanitary sewer. It is readily recognized as undersized and in need of improvement.

During heavy rains the sewer system completely fills with water. In addition areas closer to the end of the sewer system, such as the library area, have water run back up through manholes or catch basins as water from higher areas pressurize the already full pipes.

In summary, during heavy rains the sewer pipes do not provide drainage and in fact may be a source of water.

EXAMINATION OF DOWNSPOUTS AND PERIMETER DRAINS

The roof rainwater runs into 6 downspouts. The downspouts are located around the building at approximately equal points. These downspouts drain into underground pipes. The pipes are then tied to sewer lines which run to the city sewer. This is indicated on sheet 14.

During an excavation in June 1990 an examination trench was excavated on the north side of the building. This trench revealed two layers of underground piping. One level was approximately 42" below the grade. This pipe was tied to the downspouts. The particular pipe examined was broken open by the backhoe. The inside of the pipe was wet from recent rains and appeared to be working. The pipe was repaired.

A lower pipe was found approximately 60" below the ground which runs around the foundation of the building. This particular pipe is intended to have open joints to allow any water coming close to the building to run into the pipe. The pipe then drains to the city sewer system.

There are also currently two sump pumps in the basement of the library. These pump the water out of the building to the yard areas of the library.

While the roof drain pipes and the perimeter tiles observed were not broken, it is likely that some of the tiles are broken at various locations around the building. This would reduce flow from the roof drains and perimeter drain tile to the city sewer, and cause the pipes to back up and force water into the ground around the basement walls.

During the excavation no waterproofing was noticed on the foundation walls.

SURROUNDING BUILDINGS

In a check of water conditions of surrounding buildings the following information was collected.

Coleman Rental on Main Street will accumulate 4"-6" of water in the basement after heavy rains. After the rain on June 10, 1990 the basement was only modestly wet.

The Ultimate Image Beauty Salon directly south of the Library had water in the basement after the June 10, 1990 rain. The basement is not used so the occupants had no knowledge of the typical water after a rain.

The Telephone building directly to the west of the Library has a very deep basement. The building is newer with more waterproof poured concrete walls. The building occupants indicated that if there was a power outage during a very heavy storm the basement would accumulate some water because the sump pump was without power.

It is likely that due to the depth of the telephone building basement that there are not perimeter foundation drains that are attempted to be tied into the city sewer. The perimeter drains are likely tied into the sump pump which pumps into the city sewer but has a backflow preventer to keep city water from coming back into the building through the pump.

SOIL CONDITIONS

In discussions with the Elwood City Sewer Department, it was indicated that most of the soil in downtown Elwood has a high clay content. This was verified in the test excavation on the north side of the library building.

Clay does not allow water to pass through easily. This is an advantage in controlling water in some cases.

In instances where the foundation is to be protected from rain water clay can form a barrier that allows the water to run off before it has an opportunity to soak into the ground.

In some case clay can be a problem if it is trapping ground water or storm water against a building foundation wall.

There is a high probability that the clay soil around the library building is both protecting the foundation from surface water but also trapping underground storm pipe water against the foundation.

SUMMARY OF CAUSES

We believe that the water entering the Library basement is being caused by a variety of situations. Below are the items with the most likely causes being listed first.

- 1 - Overloaded city sewers are not allowing roof rain water to be quickly carried away from the building. This rain water escapes from underground drain pipes around the building and is trapped against the walls by high clay content soil. The water then works its way quickly through the porous foundation walls into the basement.
- 2 - The perimeter drain tile and downspout pipes are likely clogged or broken at some points restricting or blocking flow to the city sewers.
- 3 - It is likely that the soil around the library becomes a source of water as the sewer pipes become full and leak water in to the surrounding soil. This is particularly true at the south end of the building close to the shallow 12" sewer in the alley.
- 4 - Currently the north entrance to the basement slope down toward the building. It seems likely that some water would enter at this point during very heavy rains but none has been observed. There is also a set of stairs which lead down to the mechanical room from the alley that seem to be a potential source of water.

SUGGESTED SOLUTIONS

The solutions to basement water problems are rarely simple or economical. In addition it is difficult to know exactly how many water control measures actually need to be implemented before the water will stop coming into a building. We are confident that if all the measures described in this report are implemented the water in the basement would stop. However some of these described items are expensive and some rely on electrically powered pumps which can fail in power outages or experience equipment failure.

The following steps are recommended. They are listed with the most important steps being listed first.

- 1 - Disconnect the roof down spouts from the underground piping system that carries the water to the city sewers. Have the old pipes removed and seal off the connection to the city sewer. Instead have the downspouts empty into new plastic underground pipe 30" below the ground. These new pipes should dump water onto the street at the curb, close to a catch basin. This will disconnect the downspouts from the city sewer. If none of the other listed below are implemented, this one item may help a great deal in at least reducing the amount of water entering the building.

The unfortunate part about the need to disconnect the downspouts from the city sewer system is that the water will be dumped onto the street even during moderate rains which have never produced a water problem in the basement. It is possible that the downspouts remain connected to the City Sewer but also have outlets onto the street. The connections to the city sewers would have backflow preventers added to them that would close the connection to city sewers if water backed up and divert the water to the street. These backflow preventers can corrode over time and would need to be excavated to and examined periodically.

- 2 - Disconnect any floor drains in the basement from the city sewer. One such floor drain was observed.
- 3 - Remove the existing perimeter drain system and replace with a new perforated plastic or concrete pipe. This perimeter pipe would then drain into a new sump pump that would eject any water that would enter the pipe. The pump would discharge into pipes that run underground out to the street.

As a part of this work install piping to drains at the north basement entrance and the south mechanical room stairs.

- 4 - When excavating around the perimeter of the building for the perimeter drainage mentioned in item two, apply a waterproof membrane to the foundation/basement wall. This waterproof membrane should be a trowled on layer of black bituminous base insulation that uses a fiberglass reinforcement mat in the waterproofing. In addition a drainage mat should be placed against the basement walls prior to backfilling.
- 5 - Around the interior of the basement wall, saw cut the concrete floor and install a perforated drainage pipe that drains into the new sump pit mentioned in item number 2 above. After the pipe is installed repair the floor.
- 6 - Saw cut the interior floor and lay in perforated drainage pipes that would drain to the sump pumps. This is to collect any water that is some how being forced up from the soil below the floor slab.

Summary

We believe that items one through four are very important in the solution of the water problem. Item 5 is desirable but not as important and the difficulty of the interior installation is recognized. Item 5 could be omitted and then implemented later if some water does come up on the interior side of the foundation wall. We consider this unlikely. Item 6 is a very conservative measure that should be implemented if the attitude of the Library is to take all feasible measures to prevent possible water entry to the building.

The problem experienced by the Elwood Library is not uncommon in it's nature. The solutions recommended are common methods of preventing rainwater from entering basements.

Comment

The solution described is not a particularly pleasing one. The idea of taking storm water and dumping into the streets of Elwood is likely to be met with some resistance. Unfortunately the site has no opportunity for detaining the water in other locations, and the City Sewer system is not capable of draining the water away quickly enough during heavy storms.

In addition the proposed system relays partially on electric sump pumps. While two pumps are indicated for safety, there is no assurance that there will not be a power failure rendering the pumps useless unless an emergency generator is added to the facility.

Elwood Public Library - Water Study
July 20, 1990

K. R. Montgomery and Associates, Inc. -- Architects

Project Number 90120

Division or Assembly	Dimension	Unit Cost	Ext	Total
ITEMS ONE THROUGH FOUR				
Excavate around building	320.00	\$15.00	LF	\$4,800.00
Downspout drain lines	320.00	\$5.00	LF	\$1,600.00
Perforated tile at perimeter	250.00	\$5.00	LF	\$1,250.00
Masonry work through the walls	1.00	\$1,200.00	AL	\$1,200.00
Allowance for obstructions	1.00	\$3,000.00	AL	\$3,000.00
New sump pit for 2	1.00	\$800.00	EA	\$800.00
New sump pumps	2.00	\$900.00	EA	\$1,800.00
Water proof basement walls	1,250.00	\$1.20	SF	\$1,500.00
Drainage Mat	1,250.00	\$0.75	SF	\$937.50
Re-sod disturbed areas	130.00	\$3.50	SY	\$455.00
Concrete work at curb	1.00	\$900.00	AL	\$900.00
Backfill and compact	320.00	\$1.75	LF	\$560.00
Misc. piping connections	1.00	\$500.00	AL	\$500.00
Plumbing from sump pump	200.00	\$3.00	LF	\$600.00
Optional backflow prevention	1.00	\$6,000.00	AL	\$6,000.00
Contingency for unknowns @ 10%				\$2,590.25
Contractor overhead and profit at 15%				\$4,273.91
Sub-total items one through four				\$32,766.66

Elwood Public Library - Water Study
July 20, 1990

K. R. Montgomery and Associates, Inc. -- Architects

Project Number 90120

Division or Assembly	Dimension	Unit Cost	Ext	Total
ITEM FIVE				
INTERIOR PERIMETER DRAIN				
Remove existing interior items from around walls	1.00	\$2,000.00	AL	\$2,000.00
Saw concrete floors	250.00	\$6.00	LF	\$1,500.00
Hand excavate trench	250.00	\$2.50	LF	\$625.00
Install perforated pipe	250.00	\$4.00	LF	\$1,000.00
connect to sump pit	1.00	\$300.00	AL	\$300.00
Repair interior finishes, walls etc.	500.00	\$4.00	SF	\$2,000.00
contingency for unknowns - 10%				\$742.50
Contractor Overhead and Profit at 15%				\$1,225.13
Sub-total for item five				\$9,392.63

Elwood Public Library - Water Study

July 20, 1990

R. Montgomery and Associates, Inc. -- Architects

Project Number 90120

Division or Assembly	Dimension	Unit Cost	Ext	Total
ITEM SIX - INTERIOR UNDERFLOOR				
Remove existing interior items	1.00	\$2,000.00	AL	\$2,000.00
Saw concrete floors	250.00	\$6.00	LF	\$1,500.00
Hand excavate trench	250.00	\$2.00	LF	\$500.00
Install perforated pipe	250.00	\$4.00	LF	\$1,000.00
connect to sump pit	1.00	\$300.00	AL	\$300.00
Repair interior finishes, walls etc.	500.00	\$4.00	SF	\$2,000.00
Contingency for unknowns - 10%				\$730.00
Contractor overhead and profit at 15%				\$1,204.50
Sub-total for item six				\$9,234.50

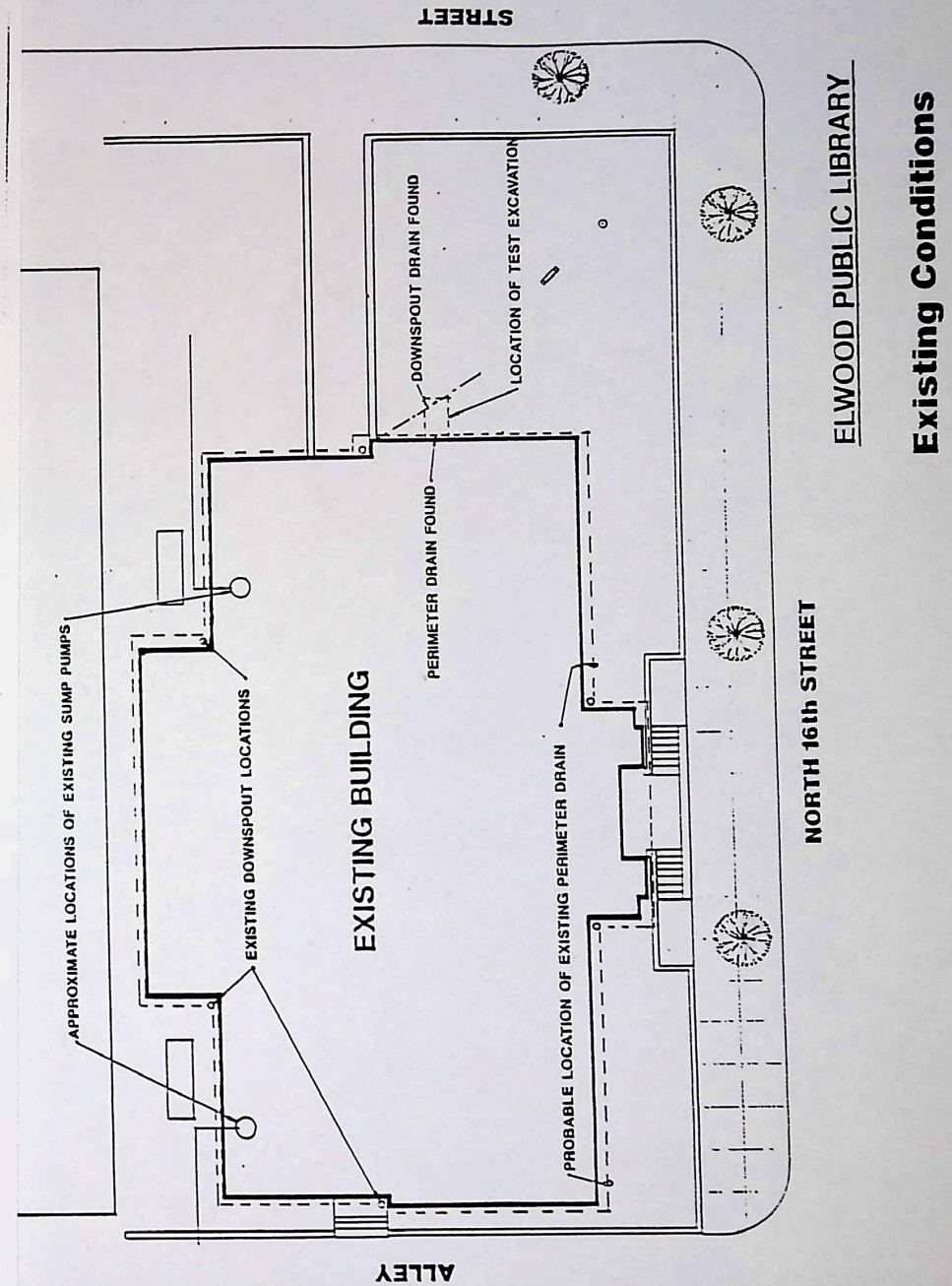
Total for all work

==> \$51,393.79 <==

This estimate does not include additional engineering fees, legal fees or other administrative expenses outside of actual construction costs to the contractors.

Please note that this estimate does include a cost for backflow prevention that would allow the building to remain connected to city sewers. This is noted on page 11 as optional.

This cost estimate assumes that items one through four are completed at the same time. If they are completed at separate times the costs will be higher.

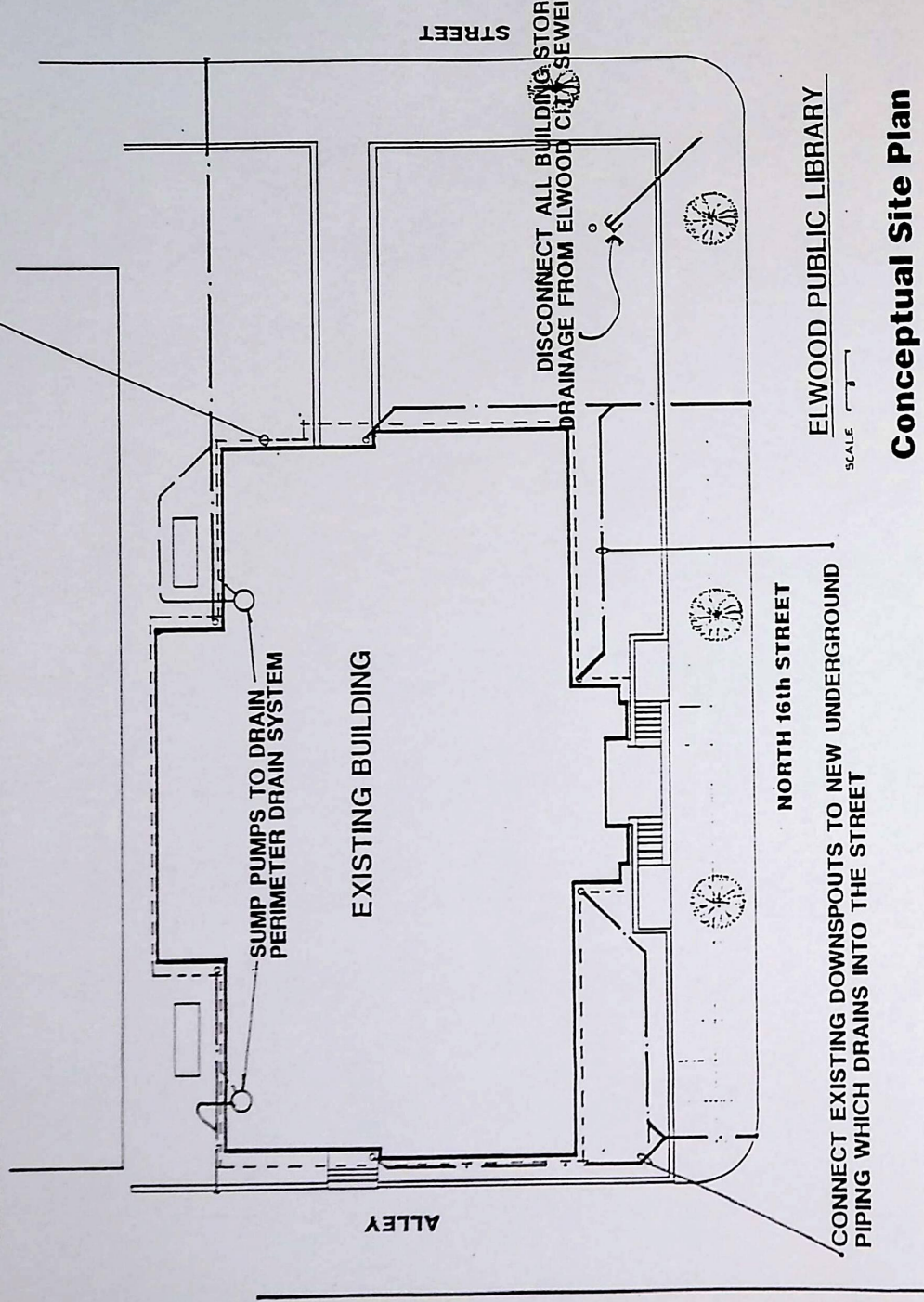


NORTH 16th STREET

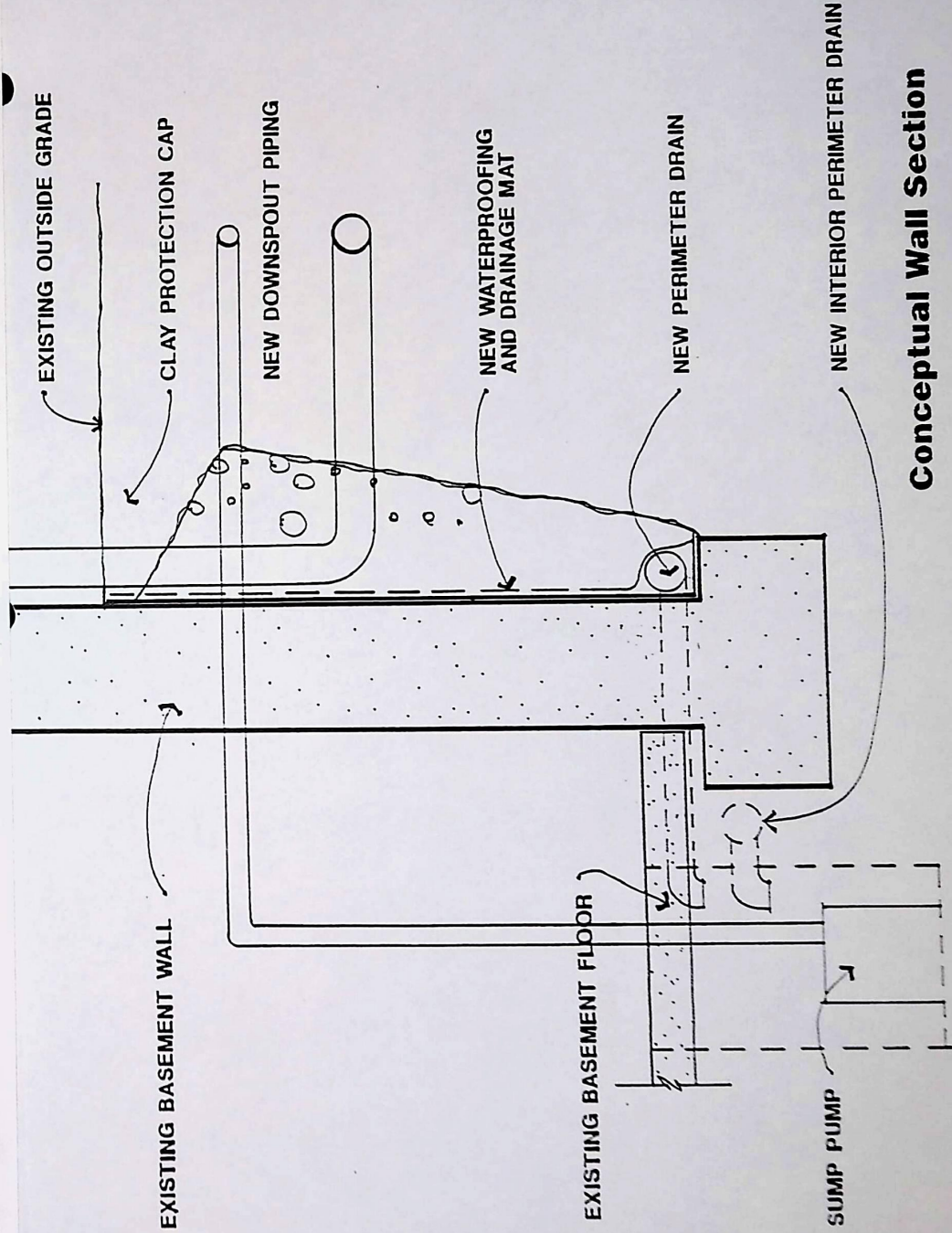
ELWOOD PUBLIC LIBRARY

Existing Conditions

DASHED LINE INDICATES NEW PERFORATED DRAINAGE LINE AROUND BASEMENT WATERPROOF FOUNDATION AND INSTALL FOUNDATION DRAINAGE MAT



Conceptual Site Plan



Conceptual Wall Section

North Madison County Public Library System

124 North 16th Street

• Elwood, Indiana 46036-1598

• (317) 552-5001

FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Budget Hearing

A Budget Hearing Session of the Library Board of Trustees was called to order at 5:30 p.m., Monday, August 27, 1990 at the Elwood Public Library Community Room with Vice President Owen Dewsberry presiding. Other Board members in attendance were Denny Robinson, Carolyn Hall and Beverly Austin. In addition, Library Director Steve Martin and CALL LEADER reporter Fran Hoffman were also in attendance.

In accordance with State laws, the room was polled for remonstrators; none answered the call. Subsequently, the 1991 Operating Fund and the 1991 Library Improvement Reserve Fund budgets were unanimously approved. The appropriate documents were signed by the Board members present, and the Director was directed to deliver the budget to the County Auditor as soon as possible.

The meeting was adjourned at 5:50 p.m.



Carolyn A. Hall
Secretary

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES Monthly Meeting September 10, 1990 5:30 p.m. Frankton Community Library

1. Call to Order
2. Roll
3. Approval of minutes of previous meeting*
4. Claims Register and Checks signatures
5. OLD BUSINESS
 - a. Basement Flooding report* Further discussion/decision.
 - b. Other
6. NEW BUSINESS
 - a. Extended Library hours* Costing it out.
 - b. Tax Advance request* Semi-annual request to ease our cash flow situation.
 - c. Library closing for District Meeting* Allow staff to attend October 18 meeting at BSU.
 - d. Meeting Room carpet removal* Carpet has been water damaged.
 - e. Other
7. Director's Report
 - a. Financial and Statistical reports
 - b. Friends group book give-away. Glass Festival success story.
 - c. Planning Committee report
 - d. Bad weather closures Clarification of the policy
 - e. October Board meeting change 2nd Monday is a holiday
 - f. Diffuser lenses for main floor lights Must see to appreciate
 - g. Director's Calendar
 - h. Other
8. Other Business
9. Call for adjournment

* Denotes items requiring vote.

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES September 10, 1990

The regular monthly business meeting of the Library Board of Trustees was called to order at 5:40 p.m., Monday, September 10, 1990 at the Frankton Community Library with President Lois Norris presiding. Other Board members in attendance were Owen Dewsbury, Carolyn Hall and Linda Sizelove. In addition, Library Director Steve Martin, K.R. Montgomery representative Michael Montgomery and Anderson HERALD BULLETIN reporter Becky Snelling were also in attendance.

Minutes The minutes of the regular Board meeting on August 13 and Budget Hearing on August 27 were approved as written.

Claims Register and Checks The Claims Register was reviewed and signed by the members; Mrs. Sizelove signed the checks.

OLD BUSINESS

Basement Flooding Report Mike Montgomery of K. R. Montgomery was present to answer questions regarding the study that he prepared and which was received by the Board at the previous meeting. In addition, he also presented the Board with an estimated cost of a 7.5 watt natural gas powered generator to be used on site for the sump pumps in the event of a power failure during a storm. That estimate was \$7,500. After discussing the report with Mr. Montgomery, the Board decided to have him return next meeting with a cost estimate for venting the downspouts off premises. The consensus of opinion was that this procedure is considerably less expensive and may do quite a lot to ameliorate, perhaps eliminate, the flooding problem. Further action was deferred to the October meeting.

Frankton Facility Mrs. Hall related a conversation she recently had with Mr. Mark Alexander of Frankton in regard to building he remodeled in Frankton recently. The Director noted that Mr. Alexander had contacted him several months ago about the possibility of the Library leasing a building from him in Frankton that he was going to remodel, and which he recently finished and spoke to Mrs. Hall about. Mrs. Norris recalled that former Board member Tom Connors had raised objections to Mr. Alexander's offer, and she will talk with Mr. Connors about his concern and report back to the Board and Mrs. Hall.

NEW BUSINESS

Extended Library Hours The Director presented the cost figures for the added hours. Several options for added hours were presented and discussed. Mrs. Norris reported that Mrs. Austin had spoken with her about the Director's proposal, and felt that her original idea had been misinterpreted. Mrs. Austin wanted the Library to open 10 a.m. to 9 p.m. Monday through Thursday, Friday 10 a.m.

to 6 p.m., Saturday 10 a.m. to 5 p.m. and Sunday 1 to 5 p.m. The Director pointed out that Option 2 most nearly approximated this proposal and was projected to cost \$9,234 annually. After further discussion and upon suggestion by the Director, the Director will return next month with a personnel schedule and more indepth cost analysis for Mrs. Austin's proposal. Any changes could be initiated beginning in January, 1991.

Tax Advance Request Mrs. Sizelove made and Mr. Dewsbury seconded a motion to request a tax advance in the amount of \$35,000. The motion was unanimously approved.

Library Closure October 18 The Director requested that the Board approve closing the Library's facilities on October 18 to allow all the staff members to attend the District 8 annual meeting at Ball State University. Mr. Dewsbury made and Mrs. Sizelove seconded a motion for same. The motion was unanimously approved.

Meeting Room Carpet The Director reported that over the last several years the Elwood Public Library's Meeting Room carpet had been saturated by flooding many times. It takes several days for the carpet to dry out and it smells pretty bad during this process. The Director recommended that it be removed and the existing tile floor underneath be restored and used. Not only will this eliminate delayed usage and odor problems, it will facilitate drainage of water in the north end of the building. To this end, the Director had contacted one local company who said they could remove the carpet for \$1.60 per yard, or approximately \$170 for the project. The Board felt that this was a reasonable price so Mr. Dewsbury made and Mrs. Sizelove seconded a motion to allow the Director to proceed with the removal after obtaining some additional quotes. The motion was approved unanimously.

Committee Resignation Mrs. Norris announced that she would like to resign from the Library's Long-range Planning Committee. She felt that her other duties to the Library and the community took precedence over this committee assignment, and that they were others from the Summitville area that could take her place. Her resignation was accepted with regret, and Mr. Dewsbury will submit the names of two new Summitville individuals to serve on the committee.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reported that the Library is financially sound. System-wide, circulation for August was up a little over 3% for the month of August over that reported a year ago.

Friends Group Book Give-Away The Director reported that during the Elwood Glass Festival, the Friends of the Library decided to give their used books away instead of selling them. The presence

of a donation box resulted in \$143 in contributions, and perhaps more importantly, all the books were given away. If the Library's weeding project continues at the same pace as it has been, another book sale may be held in December.

Planning Committee The Planning Committee met on September 6 with 3 members in attendance. A review of the Spring's meetings was held, and a look ahead to the coming meetings was given. Next meeting on October 4.

Bad Weather Closure The policy regarding closing the Library System for winter storms was reviewed.

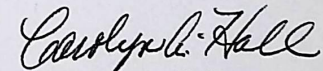
Board Meeting Changes Since the second Mondays in October and November are holidays, the Board agreed to change the meetings to the third Monday of each of these months.

Light Diffuser Lens The Director reported that a prototype custom light diffuser lens has been placed on a ceiling lamp on the main floor at the Elwood facility. This lens cuts the glare from the newly installed daylight tubes, giving a more pleasing effect on the eye. Board members are asked to observe this lens when they visit the Elwood facility over the next month. A purchase decision could be made at the next meeting. To put lenses on all the lamps would cost approximately \$1,000.

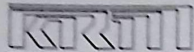
Director's Calendar Prior to the next meeting the 1991 Budgets should have been reviewed by the Tax Commissioners representatives. Board members will be polled to see if they would like to attend.

Build Indiana Fund Board members had been sent information about applying for Lottery money. After discussion, it was the consensus of the Board that an application should be made to see if we could get a construction grant. The Director will follow-up on this.

There being no further business before the Board, Mr. Dewsbury made and Mrs. Sizelove seconded a unanimously passed motion to adjourn at 6:30 p.m.



Carolyn A. Hall
Secretary



720 First Savings Tower

33 West Tenth Street

Anderson, Indiana 46016

Phone (317) 649-8477

K. R. MONTGOMERY & ASSOCIATES, INC.
ARCHITECTURE AND INTERIOR DESIGN

September 7, 1990

TO:

North Madison County Public Library Board of Trustees

RE:

Elwood Public Library water study.

As requested, we have investigated the cost of an emergency generator for the library to run the pumps suggested in the water study.

The generator would be a permanently set generator powered by natural gas which is already piped into the building. The generator set would include a transfer switch to activate the generator in the event of a power failure.

We estimate the cost of a 7.5 KW generator and installation to be in the range of \$7,500.00.

Sincerely,

K.R. MONTGOMERY AND ASSOCIATES INC.

Michael L. Montgomery AIA

North Madison County Public Library System

MEMORANDUM

Date: September 6, 1990

To: Board Members

From: Director

Subject: Costs of additional service hours

As you requested at the previous business meeting, I have extrapolated out the costs of staying open some additional hours. Please bear in mind that traditionally, Sunday hours are paid at TIME AND A HALF, so that is what I calculated them at.

Option 1. Monday thru Thursday, 9 a.m. to 10 p.m. Friday and Saturday, 9 a.m. to 6 p.m. Sunday 1 p.m. to 5 p.m. This will give us an extra 14 hours per week.

Librarian Wages*	\$119.20	
Page Wages*	\$68.00	
Total Wages		\$187.20
Employee Benefits @ 20%		37.44
Total Personnel Cost		\$224.64
Utilities @ \$1.50/hr		21.00
Supplies @ \$0.50/hr		7.00
Total Weekly Cost		\$252.64
Annual Cost		\$13,137.28

* Using 2 librarians and 2 pages for each of the 14 hours.

Option 2. Monday thru Thursday, 9 a.m. to 8 p.m. Friday 9 a.m. to 6 p.m. Saturday 9 a.m. to 4 p.m. Sunday 1 p.m. to 5 p.m. This will give us an extra 4 hours per week.

Librarian Wages*	\$89.44	
Page Wages*	51.04	
Total Wages		\$140.48
Employee Benefits @ 20%		28.10
Total Personnel Cost		\$168.58
Utilities @ \$1.50/hr		6.00
Supplies @ \$0.50/hr		3.00
Total Weekly Cost		177.58
Annual Cost		\$9,234.16

Summitville Community Library • Elwood Public Library • Frankton Community Library

*M-Th 10am-9pm
Sat 10-6pm
Sund 1-4*

Option 2a. This is the same as #2, but uses only one librarian while retaining the 2 pages.

Librarian Wages	\$44.72	
Page Wages	<u>51.04</u>	
Total Wages		\$95.76
Employee Benefits @ 20%		<u>19.15</u>
Total Personnel Cost		\$114.91
Utilities @ \$1.50/hr		6.00
Supplies @ \$0.50/hr		<u>3.00</u>
Total Weekly Cost		\$123.91
Annual Cost		\$6,443.32

Numbers used in the calculations:

Average weekday librarian: \$7.45/hour
Average Sunday librarian: \$11.18/hour
Average weekday page: \$4.25/ hour
Average Sunday page: \$6.38/ hour

We have done a short patron survey over the last 10 days to get some customer input. Results: by far, the majority of our customers are happy with our present hours. Less than 10% are asking for Sunday hours. Also, a phone survey of surrounding libraries (Tipton, Alexandria, Fairmount, Pendleton, Greenfield and Hartford City) reveals that none of them have Sunday hours, while we know that Anderson, Muncie, Marion, Kokomo, Noblesville, Carmel and Indianapolis do.

If I had my choice, I would recommend staying open till 6 on Friday, and closing at 4 on Saturday; no Sunday hours at present. Our survey says the customers are telling us that they don't think they are necessary. **HOWEVER**, if you want to try Sunday hours, I would recommend Option 2.

Option 2 gives us a later closure on Friday, an earlier closure on Saturday, and puts a minimum of 4 people in the building on Sunday. I know we run evenings with 1 librarian and 2 pages, but I am not sure that having a page downstairs in Children's by him-/herself in the evening is a great idea; I go along with it for now because another evening worker would be more expense, but I have some concerns about the situation in general. On Sundays, however, I think a librarian and a page on each floor

would be a minimum. And if we get busier in the evenings as time goes on, I will have to look at the same for evenings.

Non-monetary costs? I know that Sunday hours are going to go over like a lead balloon with the staff. Many of them have worked here for years safe in the knowledge that they would never have to work on Sundays. As is true of most organizations, however, there are probably a few employees who need the extra \$\$, and would welcome some additional hours, especially time-and-a-half hours. So, staff morale is one non-monetary cost.

A second cost will be the possibility that another page will have to be hired. We already have 3 on the Elwood staff, not because we need three, but because they don't want to work every night and weekend. They have homework and other activities and they like to get 1 or 2 nights off each week. In order to continue that flexibility, we may have to hire a fourth page.

If we were to go with Option 1, there is a possibility that we would have to elevate our part-time clerk to full-time to maintain schedule flexibility.

Another concern is that we didn't plan for this in our budget. Yes, we could squeeze \$6,500 out of the book budget, but it will detract from our collection. \$9,000 or \$13,000 would detract even more.

A big decision for you. I don't like to change hours frequently, but I think we have a responsibility to serve our clientele. Think it over carefully.

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001
FAX (317) 552-0955

RESOLUTION

WHEREAS, the Board of Trustees of the North Madison County Public Library System has projected a deficiency of funds in the Operating Fund and,

WHEREAS, there will be a projected insufficiency of funds to pay the December, 1990 bills;

NOW THEREFORE BE IT RESOLVED BY the Board of Trustees of the North Madison County Public Library System that the Library requests a **Tax Advance** in the amount of **\$35,000.00** (Thirty-five thousand dollars) from the Auditor of Madison County, Indiana on or before December 10, 1990.

IN WITNESS WHEREOF, the Board has hereunto set its hands and seals this 10th day of September, 1990.

Aye

Nay

Gwen Dunsberry

Carol G. Hall

Linda Lydon

Lois Jean Quinn

Carol G. Hall

APPROPRIATION BY BRANCH REPORT
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
10 SEP 90

ACNT #	DESCRIPTION	-----DISBURSMENTS YTD-----			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1	BRANCH 2			
411.1	SALARY OF DIRECTOR	15194.37	.00	.00	8955.63	0.00	8955.63
411.2	SALARY OF ASSISTANTS	102298.13	.00	.00	52631.87	0.00	52631.87
411.3	SALARY OF JANITOR	3288.10	.00	.00	2171.90	0.00	2171.90
413	EMPLOYEE BENEFITS	19591.01	.00	.00	25483.99	0.00	25483.99
421	OFFICE SUPPLIES	4009.09	.00	.00	4009.91	0.00	4009.91
422	OPERATING SUPPLIES	1174.17	.00	27.35	1998.48	0.00	1998.48
423	REPAIR & MAIN.	369.09	.00	11.10	619.81	0.00	619.81
429	OTHER SUPPLIES	6633.64	941.69	637.42	-412.75	0.00	-412.75
430	OTHER SERVICES AND CHARGES	-15.00	.00	15.00	.00	0.00	.00
431	PROFESSIONAL SERVICES	3839.72	70.40	159.00	-769.12	0.00	-769.12
432	COMMUNICATION	5700.79	369.79	482.73	1976.69	0.00	1976.69
433	PRINTING	140.49	.00	.00	2859.51	0.00	2859.51
434	INSURANCE	2689.00	.00	.00	4011.00	0.00	4011.00
435	UTILITY SERVICES	6235.69	.00	384.50	5479.61	0.00	5479.61
436	REPAIR & MAINTENANCE	1976.44	.00	.00	6023.56	0.00	6023.56
437	RENTALS	5913.29	630.00	1030.00	4426.71	0.00	4426.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	0.00	.00
439	DUES AND TRANSFER TO LIRF	361.38	.00	.00	638.62	0.00	638.62
439.1	DUES	.00	.00	.00	.00	0.00	.00
442	FURNITURE AND EQUIPMENT	18368.89	.00	1070.79	-4489.68	0.00	-4489.68
443	BOOKS	58727.30	2865.45	2048.67	-1188.38	0.00	-1188.38
444	PERIODICALS & NEWSPAPER	2144.37	52.95	186.00	7896.68	0.00	7896.68
445	AUDIO VISUAL MATERIALS	6000.32	348.72	319.28	3021.68	0.00	3021.68
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00	0.00	-100000.00
**** TOTALS ****		388550.28	5279.80	4272.34	13221.72	0.00	13221.72

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 16th Street
Elwood, Indiana 46036-1598
Phone (317) 552-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 754-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46088
Phone (317) 536-2233

Aug. 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	YTD
Elwood				
ADULT	2554	2628		
JUVENILE	1436	1203		
MAGAZINE	366	274		
AUDIO	130	82		
VIDEO	312	255		
TOTAL	4798	4442	8%	46,200
Frankton				
ADULT	890	683		
JUVENILE	601	875		
MAGAZINE	128	158		
AUDIO	0	0		
VIDEO	60	16		
TOTAL	1679	1732	-3%	14,143
Summitville				
ADULT	683	638		
JUVENILE	360	407		
MAGAZINE	93	163		
AUDIO	0	0		
VIDEO	19	4		
TOTAL	1155	1212	-5%	10,992
Total				
ADULT	4127	3949		
JUVENILE	2397	2485		
MAGAZINE	587	595		
AUDIO	130	82		
VIDEO	391	275		
TOTAL	7632	7386	3.3%	71,335

"WE'RE MORE THAN BOOKS"

FINES & FEES REPORT

MONTH August YEAR 1990

341.1	341.2	341.3	341.5	341.7	342.1	342.2	341.6
FINES	BOOK SALE	FAX	VIDEO	LAMINATION	COPIES	READER PRINTER	LOST BOOK
174.00		66.80	272.00	13.25	151.70	9.50	19.39
16.00			14.00		15.00		1.95
22.90			24.00		28.80		
341	341			TOTAL	TOTAL	TOTAL	
LOST CARD	NON-RESIDENT	OTHER		ELWOOD	FRANKTON	SUMMITVILLE	
6.00				712.64	77.95		
1.00	30.00						77.70
2.00	-						
							GRAND TOTAL
							\$868.29

Prepared by: Pearl Gardner

MONTHLY RECEIPT SUMMARY BY CATEGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 29 AUG 90

OPERATING DESCRIPTION	THIS MONTH	YTD
TAXES		
PROPERTY TAX		169842.40
OTHER TAXES	5036.00	40871.83
----SUBTOTAL----	5036.00	210714.23
INTERGOVERNMENTAL REVENUES		
STATE OPERATING GRANTS (RB)		523.00
STATE DISTRIBUTION		1242.39
----SUBTOTAL----		1765.39
CHARGES FOR SERVICES		
CHARGES FOR SERVICES		17.00
FINES, FEES & BOOK SALES	663.29	5196.42
PHOTOCOPY FEES	205.00	2760.85
----SUBTOTAL----	868.29	7974.27
MISCELLANEOUS REVENUES		
INTEREST ON INVESTMENT		.00
----SUBTOTAL----		.00
OTHER FINANCING SOURCES		
INTERFUND TRANSFERS	16818.53	122395.53
REFUNDS		190.37
----SUBTOTAL----	16818.53	122585.90
----TOTALS----	22722.82	343039.79

APPROPRIATION BY BRANCH REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 29 AUG 90

ACCT #	DESCRIPTION	DISBURSMENTS YTD			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1	BRANCH 2			
411.1	SALARY OF DIRECTOR	15194.37	.00	.00	8955.63	0.00	8955.63
411.2	SALARY OF ASSISTANTS	102298.13	.00	.00	52631.87	0.00	52631.87
411.3	SALARY OF JANITOR	3280.10	.00	.00	2171.90	0.00	2171.90
413	EMPLOYEE BENEFITS	19591.01	.00	.00	25483.99	0.00	25483.99
421	OFFICE SUPPLIES	3650.50	.00	.00	4368.50	0.00	4368.50
422	OPERATING SUPPLIES	1149.89	.00	3.88	2046.23	0.00	2046.23
423	REPAIR & MAIN.	399.24	0.00	0.00	5690.76	0.00	5690.76
429	OTHER SUPPLIES	5831.36	655.89	375.21	10937.54	0.00	10937.54
430	OTHER SERVICES AND CHARGES	-15.00	.00	15.00	.00	0.00	.00
431	PROFESSIONAL SERVICES	3588.22	70.40	159.00	-517.62	0.00	-517.62
432	COMMUNICATION	5155.17	210.03	228.56	2936.24	0.00	2936.24
433	PRINTING	120.35	0.00	0.00	2879.65	0.00	2879.65
434	INSURANCE	2689.00	.00	.00	4011.00	0.00	4011.00
435	UTILITY SERVICES	5898.81	.00	252.38	6048.81	0.00	6048.81
436	REPAIR & MAINTENANCE	1824.15	.00	.00	6175.85	0.00	6175.85
437	RENTALS	5538.29	630.00	780.00	10051.71	0.00	10051.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	0.00	.00
439	DUES AND TRANSFER TO LRF	361.38	.00	.00	638.62	0.00	638.62
439.1	DUES	.00	.00	.00	.00	0.00	.00
442	FURNITURE AND EQUIPMENT	7228.89	.00	1043.29	6727.82	0.00	6727.82
443	BOOKS	50337.07	2747.70	1250.82	38137.65	0.00	38137.65
444	PERIODICALS & NEWSPAPER	2064.40	16.95	4.00	12914.65	0.00	12914.65
445	AUDIO VISUAL MATERIALS	5059.21	282.24	297.67	4360.88	0.00	4360.88
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00		-100000.00
**** TOTALS ****		341162.54	4613.21	4409.81	106651.68	.00	106651.68

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 29 AUG 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	24486.29	22722.82	343039.79	27796.36	350185.56	19412.75
105	OPERATING FUND INVESTMENT]	116718.90	716.07	103011.97	16818.53	122395.53	100616.44
110	LIRF	52836.20	59.71	2487.75	1000.00	4238.99	51895.91
115	LIRF - CHECKING ACCOUNT	2119.42	1006.76	3126.18	1039.66	1039.66	2086.52
120	GIFT	1361.20	.00	693.00	-75.24	340.46	1436.44
121	SUMMITVILLE LIBRARY FUND	.00	20.00	20.00	.00	.00	20.00
125	MEMORIAL	61.80	25.00	25.00	.00	.00	86.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	419.41	.00	.00	-352.57	402.90	771.98
-TOTAL ALL FUNDS-		198003.22	24550.36	452403.69	46226.74	478603.10	176326.84

{-----CASH BALANCES-----}

DATE {29 AUG 90}

A1 {STAR FINANCIAL BANK CHECKING }	B1 {	21707.97}
A2 {SUMMITVILLE LIB FUND - SAVINGS}	B2 {	20.00}
A3 {RAILROADMANS' FED - LIRF CD }	B3 {	51895.91}
A4 {STAR FINANCIAL - CD'S }	B4 {	100616.44}
A5 {RAILROADMANS' LIRF CHECKING }	B5 {	2086.52}
A6 {	B6 {	.00}
A7 {	B7 {	.00}
A8 {	B8 {	.00}
A9 {	B9 {	.00}
TOTAL		B10{ 176326.84 }

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 29 AUG 90

OPERATING ACHT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES							
	SALARIES AND WAGES	184540.00		184540.00	14527.29	120780.60	63759.40
	EMPLOYEE BENEFITS	45075.00		45075.00	1233.34	19591.01	25483.99
SUPPLIES							
	OFFICE SUPPLIES	8019.00		8019.00	69.37	3650.50	4368.50
	OPERATING SUPPLIES	3200.00		3200.00	99.21	1153.77	2046.23
	REPAIR & MAIN.	6000.00		6000.00		309.24	5690.76
	OTHER SUPPLIES	17800.00		17800.00	1026.22	6862.46	10937.54
OTHER SERVICES AND CHARGES							
	OTHER SERVICES AND CHARGES					.00	.00
	PROFESSIONAL SERVICES	3300.00		3300.00	687.08	3817.62	-517.62
	COMMUNICATION	8500.00	-30.00	8530.00	754.71	5593.76	2936.24
	PRINTING	3000.00		3000.00		120.35	2879.65
	INSURANCE	6700.00		6700.00	.00	2689.00	4011.00
	UTILITY SERVICES	12200.00		12200.00	585.04	6151.19	6048.81
	REPAIR & MAINTENANCE	8000.00	.00	8000.00	300.00	1824.15	6175.85
	RENTALS	17000.00		17000.00	1900.00	6948.29	10051.71
	SERVICE CONTRACTS					.00	.00
	DUES AND TRANSFER TO LIRF	1000.00		1000.00		361.38	638.62
CAPITAL OUTLAYS							
	FURNITURE AND EQUIPMENT	15000.00		15000.00	1188.01	8272.18	6727.82
	BOOKS	92316.00	157.24	92473.24	5020.20	54335.59	38137.65
	PERIODICALS & NEWSPAPER	15000.00	.00	15000.00	142.88	2085.35	12914.65
	AUDIO VISUAL MATERIALS	10000.00		10000.00	263.01	5639.12	4360.88
----TOTALS----		456650.00	187.24	456837.24	27796.36	250185.56	206651.68

ELWOOD PROGRAMMING

Aug 28 - After school klub - 23 children

FRANKTON PROGRAMMING

Closing day reading club - 52 children

Materials Statistics for Aug. 1990

ELWOOD

Added 397 items
Withdrew 85 items

FRANKTON

Added 100 items
Withdrew 0

SUMMITVILLE

Added 57 items
Withdrew 0

TOTALS

Added 554 items
Withdrew 85 items

CHECK REGISTER
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
124 NORTH 16TH STREET
ELWOOD, IN 46036-1598
10 SEP 90

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010333	02234	AIRCO/MINEWELD COMPANY	42.53	10 SEP 90	HELIUM
010334	02235	ALEXANDER'S CARPET CARE	152.29	10 SEP 90	CLEAN & EXTRACT BASEMENT OF
010335	02236	AMERICAN LIBRARY ASSOCIATION	103.88	10 SEP 90	OTHER SUPPLIES
010336	02237	ANDERSON NEWSPAPERS INC.	20.14	10 SEP 90	ADVERTISING
010337	02238	APPLE CORE, THE	22.29	10 SEP 90	OTHER SUPPLIES
010338	02239	ARAB TERMITE & PEST CONTROL	19.00	10 SEP 90	PEST CONTROL
010339	02240	AT & T	32.00	10 SEP 90	MONTHLY MAINTENANCE
010340	02241	AUDIO VISUAL COMMUNICATIONS	156.00	10 SEP 90	SERVICE AGREEMENT
010341	02242	AUSTIN BOOK SALES	53.92	10 SEP 90	BOOKS
010342	02243	BAKER & TAYLOR BOOKS	1518.19	10 SEP 90	BOOKS
010343	02244	BETTER HOMES & GARDENS-COOK	8.39	10 SEP 90	SUMMITVILLE BOOKS
010344	02245	R. R. BOWKER COMPANY	189.00	10 SEP 90	SUMMITVILLE FORTHCOMING BOOK
010345	02246	CITIZENS BANKING COMPANY	250.00	10 SEP 90	SUMMITVILLE RENT
010346	02247	CITY WATER & SEWAGE DEPT.	17.53	10 SEP 90	WATER & SEWAGE
010347	02248	COTTER CHARGE CARD	6.28	10 SEP 90	OPERATING SUPPLIES
010348	02249	COUNTRY CORNER	24.86	10 SEP 90	SUMMITVILLE SUPPLIES
010349	02250	DEMCO	168.50	10 SEP 90	SUPPLIES
010350	02251	DEER & DEER HUNTING	16.95	10 SEP 90	RENEWAL
010351	02252	DUO SUPPLY COMPANY	18.00	10 SEP 90	OPERATING SUPPLIES
010352	02253	EDUCATIONAL DEVELOPMENT CORP	24.92	10 SEP 90	BOOKS
010353	02254	FIELD PUBLICATIONS	10.48	10 SEP 90	BOOKS
010354	02255	FRIENDS OF THE DELPHI PUBLIC	23.00	10 SEP 90	BOOK
010355	02256	GALE RESEARCH INC	92.07	10 SEP 90	BOOKS
010356	02257	GAYLORD BROS.	976.99	10 SEP 90	SUPPLIES
010357	02258	GOLDEN PRESS	11.09	10 SEP 90	BOOKS
010358	02259	GTE NORTH INDIANA OPERATIONS	57.57	10 SEP 90	FRANKTON PHONE BILL
010359	02260	INDIANA BELL TELEPHONE	172.69	10 SEP 90	ELWOOD PHONE BILL
010360	02261	INDIANA BELL TELEPHONE	67.07	10 SEP 90	SUMMITVILLE LIBRARY
010361	02262	INDIANA BUSINESS MAGAZINE	22.05	10 SEP 90	RENEWAL
010362	02263	INDIANA CITIES WATER CORPORA	10.56	10 SEP 90	SUMMITVILLE WATER
010363	02264	INDIANA GAS COMPANY	11.51	10 SEP 90	SUMMITVILLE GAS
010364	02265	ILA/CYPD FALL CONFERENCE '90	256.00	10 SEP 90	MEETINGS
010365	02266	INDIANA MICHIGAN POWER COMPA	100.30	10 SEP 90	SUMMITVILLE ELECTRIC
010366	02267	INDIANA MICHIGAN POWER COMPA	419.35	10 SEP 90	ELWOOD ELECTRIC
010367	02268	INCOLSA	613.50	10 SEP 90	CD-ROM RENEWAL ON DISK
010368	02269	INDIANAPOLIS NEWSPAPERS INC.	78.00	10 SEP 90	SUMMITVILLE NEWSPAPER
010369	02270	INGRAM DISTRIBUTION GROUP IN	1131.42	10 SEP 90	BOOKS & VHS VIDEO TAPES
010370	02271	J K APPLIANCES	27.50	10 SEP 90	SUMMITVILLE SWEEPER
010371	02272	KAREN'S KIDS	11.45	10 SEP 90	CLIP ART
010372	02273	KAREN'S KOFFEE & KONCESSIONS	9.89	10 SEP 90	SUMMITVILLE OTHER SUPPLIES
010373	02274	LINDA KEMPER	14.40	10 SEP 90	MILEAGE
010374	02275	KMART	22.33	10 SEP 90	SUMMITVILLE OTHER SUPPLIES
010375	02276	CAROLYN LAMBERTSON	21.60	10 SEP 90	MILEAGE
010376	02277	LEISURE ARTS/RIVERWOOD PRESS	17.90	10 SEP 90	FRANKTON BOOKS
010377	02278	LIBRARY STORE INC., THE	24.70	10 SEP 90	OTHER SUPPLIES
010378	02279	LOTUS	24.00	10 SEP 90	RENEWAL
010379	02280	NACMILLAN PUBLISHING COMPANY	88.56	10 SEP 90	BOOKS
010380	02281	MALCOLITE CORPORATION	105.65	10 SEP 90	CUSTOM DIFFUSER

CHECK REGISTER

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

10 SEP 90

PAGE 2

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010381	02282	BARBARA MCADAMS	3.36	10 SEP 90	MILEAGE
010382	02283	MICHIE COMPANY, THE	7.15	10 SEP 90	BOOKS
010383	02284	MID-WEST SERVICES	8.50	10 SEP 90	MONTHLY SERVICE
010384	02285	OCCUPATIONAL CENTER/CATALOGS	36.00	10 SEP 90	FRANKTON RENEWAL
010385	02286	OCCUPATIONAL CENTER/CATALOGS	24.00	10 SEP 90	SUMMITVILLE RENEWAL
010386	02287	OLYMPIA BOOK CORP	799.80	10 SEP 90	BOOKS
010387	02288	OXMOOR HOUSE	20.94	10 SEP 90	FRANKTON BOOKS
010388	02289	POLITICAL RESEARCH INC.	405.00	10 SEP 90	ENCYCLOPEDIA OF GOVERNMENT O
010389	02290	POPULAR WOODWORKING	16.97	10 SEP 90	RENEWAL
010390	02291	PREFERRED ENTERPRISES INC	100.19	10 SEP 90	NEON PENCILS
010391	02292	RADIO SHACK	21.00	10 SEP 90	REPAIR PARTS
010392	02293	RADISSON PLAZA/SUITE HOTEL	75.00	10 SEP 90	HOTEL RESERVATIONS
010393	02294	REGENT BOOK COMPANY	30.41	10 SEP 90	BOOKS
010394	02295	ROBBINS ASSOCIATES	11140.00	10 SEP 90	METAL SHELIVING
010395	02296	RAMSAY BUSINESS PRODUCTS	191.24	10 SEP 90	SUPPLIES
010396	02297	RUFUS JESSIE	36.00	10 SEP 90	SUMMITVILLE TRUSH PICK-UP
010397	02298	SCHWARTZ-HILL BOOK COMPANY	339.02	10 SEP 90	SUMMITVILLE BOOKS
010398	02299	KATHY SHARP	5.04	10 SEP 90	MILEAGE
010399	02300	GEORGE & MARY SPRAGUE	375.00	10 SEP 90	FRANKTON RENT
010400	02301	THORNDIKE PRESS	59.85	10 SEP 90	BOOKS
010401	02302	TIME LIFE	18.34	10 SEP 90	FRANKTON BOOKS
010402	02303	TOWN OF SUMMITVILLE	9.75	10 SEP 90	SUMMITVILLE SEWAGE
010403	02304	UNIQUE BOOKS INC.	9.08	10 SEP 90	BOOKS
010404	02305	WABASH VALLEY LIBRARY NETWOR	52.50	10 SEP 90	MEETING FEE
010405	02306	WINWARD INC	206.70	10 SEP 90	KIOS VIDEOS
010406	02307	AT & T	17.34	10 SEP 90	MONTHLY CHARGES
010407	02308	STEPHEN H. MARTIN	161.28	10 SEP 90	MILEAGE

--TOTAL AMOUNT OF CLAIMS-- 21435.76

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES
Monthly Meeting for Business
October 15, 1990
5:30 p.m.
Summitville Community Library

1. Call to Order
2. Roll
3. Approval of minutes of previous meeting*
4. Claims Register and Checks signatures
5. Summitville Community Library
 - a. Introduction A few words from the staff
 - c. Donated property site Walking tour if time/weather permit.
6. OLD BUSINESS
 - a. Downspout Proposal* Mike Montgomery presentation
 - b. Library hours changes* Follow-up from last month.
 - c. Other
7. NEW BUSINESS
 - a. Auditor's report
 - i. Bonus pay approval*
 - ii. Vacation policy changes*
 - b. Library policy review committee
 - c. Library insurance policy To bid or not to bid this year.
 - d. Friends of the Library proposal* Matching grant for purchase of window blinds.
 - e. Equipment sale* Have a bid on our old copier.
 - f. Other
8. Director's Report
 - a. Financial and statistical reports
 - b. Tax Board hearing Results of budget hearing.
 - c. Anderson PL cataloging proposal Good news.
 - d. Radon Testing Magazine Room results.
 - e. District Library meeting Elwood, 1992.
 - f. New service Voter's Registration
 - g. Reciprocal Borrowing Numbers for 1990.
 - h. Director's calendar
 - i. Other
9. Other Business
10. Call for adjournment

*Denotes items requiring vote

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
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BOARD MEETING MINUTES
October 15, 1990

The regular monthly meeting for business of the Library Board of Trustees was called to order at 5:40 p.m., Monday, October 15, 1990 at the Summitville Community Library with Vice-President Owen Dewsbury presiding. Other Board members in attendance were Linda Sizelove, Jerry Kaiser and Beverly Austin. In addition, Library Director Steve Martin and Anderson HERALD BULLETIN reporter Barbara Baker were also in attendance.

Minutes The minutes of the September 10, 1990 board meeting were approved as written.

Claims Register and Checks The Claims Register was reviewed and signed by the members present; Mrs. Sizelove signed the checks.

Summitville Community Library Prior to the start of the meeting, members of the Board were taken outside to view the land that Summitville Bank and Trust has donated to the Library for future construction. In addition, the members of the Summitville Community Library staff were introduced and gave a brief overview of library operations.

OLD BUSINESS

Downspout Proposal Representatives of K.R. Montgomery and Associates were not in attendance as requested at the September meeting to provide details for the venting of rainwater from the roof directly into the street. The Director will follow-up on their absence.

Changes to Library Hours Continuing discussion from the previous two months, the Director presented an outline of costs associated with extending evening hours and opening on Sundays (see Attachment A). After discussion, Mrs. Austin made and Mr. Kaiser seconded a motion to change hours at the Elwood Public Library beginning on January 1 and extending until April 15. The new hours will be:

Monday through Thursday, 9:00 a.m. to 9:00 p.m.
Friday, 9:00 a.m. to 6:00 p.m.
Saturday, 9:00 a.m. to 4 p.m.
Sunday, 1:00 p.m. to 5:00 p.m.

Statistics for the new hours will be evaluated monthly, and an in-depth evaluation of the new hours will be done at the April Board meeting. The motion was passed unanimously.

NEW BUSINESS

Auditor's Report The Director reported that the State Board of Accounts recently completed an audit of the Library's records and accounts for 1988 and 1989. At the Exit Conference, the auditor reported several procedural errors that need correcting.

Bonus Pay Approval The auditor noted that the wages of the Library custodian were doubled for a five hour period of work performed in 1989, but the Board never approved that

bonus wage payment. Mrs. Norris, who was Board president during that time also, remembered that she had called Board members personally and obtained oral permission from a majority of the Board members to give the custodian a wage increase for those 5 hours. That approval was never recorded in the minutes of the next Board meeting; the Board must retroactively approve that wage change. Mr. Kaiser made and Mrs. Austin seconded a motion to retroactively approve a doubling of the custodian's wages for 4 hours worked on July 23, 1989 and 1 hour worked on July 25, 1989. The motion was approved unanimously.

Vacation Policy Changes At the Exit Conference, the auditor also noted that on 2 occasions during the audit period the Board paid departing staff members for unused vacation days. The Library's vacation policy does not indicate that employees are to be compensated for unused vacation time. The auditor recommended that the policy be made more specific.

Library Policy Review Committee Mrs. Norris has asked that the Board give consideration to forming a policy review committee to annually review the Library's policies. During discussion, the Director indicated that the System lacks some important policy statements, and that existing policies, such as vacations, are often ambiguous. The Board members agreed that such a committee would be a good idea, and Mrs. Sizelove, Mrs. Austin and Mr. Dewsbury will participate from the Board. The Director asked to be included in the Committee also, and he will recruit 1 or 2 staff members to serve. A preliminary meeting will take place in the near future.

Library Insurance Policy The Director asked if the Board wanted to pursue opening the Library's insurance package to bids again this year. It was pointed out that many libraries will do so only every 3 or 4 years because of the amount of work involved in establishing necessary parameters and soliciting and evaluating the responses. After discussion, the Board agreed to continue our present insurance package for another year.

Friends of the Library Proposal The Director informed the Board that the Friends of the Library would like to donate funds to the Library for the purchase of window blinds at the Elwood facility, and have the Library match their monetary gift. After discussion, it was decided that the Director should solicit proposals from the appropriate vendors, and that a further decision will be made after the costs are known.

Meeting Room Floor At the September Board meeting it was decided that the Director should have the carpet removed from the floor of the Elwood meeting room because it is beginning to show signs of deterioration from repeated floods. The condition of the underlying linoleum tile would then be evaluated after the carpet was removed

to see if it needed replacement/repair. The Director reported that as the carpet was being peeled up last week, a large number of tiles were being pulled up with it. Because replacement tiles were no longer available, and because of the large area effected, it was decided to remove all of them. The Director asked the Board to approve the expenditure of LIRF funds to replace the old tiles with new. To this end, the following proposals were obtained: Alexander's Carpet Care of Elwood - \$707.00; Indiana Flooring of Anderson, \$1,183; and Losantville Carpets of Alexandria, \$1,100 to \$1,200 depending on the floor preparation needed. Mr. Kaiser made and Mrs. Sizelove seconded a motion that the Library accept the proposal of Alexander's Carpet Care to re-tile the meeting room floor, and that the bill be paid out of the LIRF Fund. The motion was unanimously approved.

Equipment Sale The Director reported that he has had an offer to purchase the old Xerox copier that the Library still has. He has checked with a local copier dealer (Ramsey's in Tipton) and was told that it would probably be worth no more than \$75 since it would be very difficult to get parts for it because it is 14 years old and essentially obsolete. It still works, however, and an offer of \$50 has been made. The Board agreed, after discussion, that the Director should pursue the sale.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reported that the Library is financially sound. System-wide, circulation was up 13% for the month of September when compared with September, 1989.

Tax Board Hearing The Director reported that the Library's 1991 Operating and LIRF Budgets were reviewed and approved by the Tax Commissioners on October 12. The 1991 Library tax rate will be 0.2759 cents per \$100.

Anderson PL Cataloging Proposal The Director reported that he was approached some weeks ago by the Anderson Public Library and asked if we would like to utilize their MARC records holdings to begin building a database for our holdings. Since building a MARC database will be a necessary first step in any eventual automation plans, and since the cost of building that database is estimated to be \$29,000 for our current holdings, anything we could get free of charge from Anderson PL would be a savings. The 1991 Budget already contains funds for the purchase of a computer workstation and the necessary software for concurrent cataloging, so beyond labor expense there would be no added cost to begin retro-converting our existing collection. It is estimated that over the next 2 to 3 years as much as 80 to 90 percent of our collection could be converted for free using Anderson's database. Eighty percent of \$29,000 represents a considerable savings for this System. The Board concurred.

Radon Testing The Director reported that a recent concern about exposure to radon gas in the Elwood facility basement prompted him to perform a 2-day screening test. The results of the test showed the Magazine Room to be exposed in the minimal range with a reading of 17.8 cPi/l. Following State Board of Health guidelines, a year-long ALPHA TRACT test will be performed to determine more precise levels. The results of that test should be available next November.

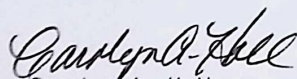
District Library Meeting The Director reported that he has been asked to chair the 1990 District S Library Meeting. Among other things, this will mean that the meeting will be held in Elwood that year.

Water Registration Service The Director reported that Pearl Gardner, Library bookkeeper, has volunteered her time to offer voter registration services to interested customers.

Reciprocal Borrowing The Director reported that from October, 1989 through September, 1990, NMCPLS had 107 registered reciprocal borrowers who checked out 1,117 items (see Attachment B).

Director's Calendar The Director reports that in November he will be attending a seminar on how to complete an application for the Library Capital Projects Fund.

There being no further business before the Board, the meeting was adjourned at 6:45 p.m.



Carolyn A. Hall
Secretary

North Madison County Public Library System

MEMORANDUM

Date: October 2, 1990

To: Board members

From: Director 

Subject: Library hours changes

ATTACHMENT A

At the last meeting we discussed the changes that could be made in our hours, and the approximate costs. This meeting, I am back with some specific hours and better cost estimates.

I have costed out the expenses involved in keeping the Elwood facility open the following hours:
Monday - Thursday 9:00 a.m. to 9:00 p.m.
Friday 9:00 a.m. to 6:00 p.m.
Saturday 9:00 a.m. to 4:00 p.m.
Sunday 1:00 p.m. to 5:00 p.m.

These hours represent the following changes:

1. We will remain open one hour later each evening, Monday through Friday.
2. We will close one hour earlier on Saturday.
3. We will open for 4 hours on Sunday afternoon.
4. Our part-time clerk will have his/her hours increased from 24 to 28 per week.

I have enclosed a proposed personnel schedule, and you can see that except for those working on Sunday's, we have managed to keep everyone at 35 hours a week. We do this by reducing the staff for the last hour on Friday afternoons, closing an hour early on Saturdays and increasing the hours of the part-time clerk.

COSTS

1. Sundays:	
One librarian X 4 hours at time-and-a-half	\$43.40
Two pages X 4 hours at time-and-a-half	51.04
Utilities and Supplies at \$2.00 X 4 hours	8.00
Total Sunday costs	\$102.44

2. During-the-week costs:

Extra hrs for P-T clerk (4 X \$5.92/hr)	\$23.68
Supplies and Utilities for extra weekly hrs (\$2.00 X 4)	8.00
Extra hrs for pages (2 pages X 4 hrs X \$4.25)	34.00
Total during-the-week costs	\$65.68

MONTHLY COSTS:

Sundays + During-the-Week X 4.33 weeks/month	\$727.96
ANNUAL COST	
Monthly X 12 months	\$8,735.52

ATTACHMENT B

North Madison County Public Library System
Project Library

Fiscal Year 1990 Activity Report
Reciprocal Borrowing Program
October 1, 1989 - September 30, 1990

Number of reciprocal loans made (items) to statewide program participants:

1,117

If you have individual local agreements in addition to state program:

Number of loans to local agreement participants (reimbursed) _____

Number of loans to local agreement participants (unreimbursed) _____

TOTAL _____

Please complete the following section for reciprocal loans made through both the statewide program and local agreements. If you do not have the accurate figures, then give a reasonable estimate.

Home Library of Reciprocal Patron	Number of Borrowers	Number of Loans (Items)
Alexandria Monroe Pub Lib		
<u>Alexandria</u>	<u>27</u>	<u>557</u>
Tipton County Pub Lib		
<u>Tipton</u>	<u>62</u>	<u>373</u>
Anderson Pub Lib		
<u>Anderson</u>	<u>13</u>	<u>67</u>
Noblesville-Southeastern Pub lib		
<u>Noblesville</u>	<u>4</u>	<u>98</u>
Indianapolis-Marion county Pub Lib		
<u>Indianapolis</u>	<u>2</u>	<u>0</u>
Kokomo/Howard County Pub Lib		
<u>Kokomo</u>	<u>1</u>	<u>22</u>
Swayzee Pub Lib		
<u>Swayzee</u>	<u>1</u>	<u>0</u>

~~DESCRIPTION ONLY~~
North Madison County Public Library System
First Conference Copy
10 - 3 - 90

Page 1 of 2

FINES AND FEES

FOR 1987 AND 1988 FINES AND FEES CONSISTED OF ALL LIBRARY COLLECTIONS OTHER THAN MISCELLANEOUS ITEMS SUCH AS REFINISH FEES, PAYMENTS OF BILLS BETWEEN 1987 AND 1988 THE AMOUNT DIPPED APPROXIMATELY 21% FOR THE ELWOOD BRANCH. THERE DOES NOT APPEAR TO BE A REASONABLE EXPLANATION FOR THIS. THEREFORE A BETTER SYSTEM OF CONTROL IS RECOMMENDED. SOME SUGGESTIONS ARE:

1. CURRENTLY A TABLET IS KEPT WITH DAILY COLLECTS TOTTED DOWN - SUGGESTED THAT THE AMOUNT BE WRITTEN IN PEN AND INITIALED BY THE COLLECTOR. THESE SHEETS ARE TO BE RETAINED FOR AUDITS.
2. IF POSSIBLE THE PERSON WHO RECONCILES SHOULD BE SOMEONE OTHER THAN THE ONE COLLECTING. OTHERWISE THE RESPONSIBILITY SHOULD BE ROTATED. (NOTE: ELWOOD RECONCILES DAILY, THE OTHER BRANCHES SHOULD BE RECONCILED WEEKLY.)
3. SEPERATE LINE ITEMS ON THE COMPUTER FOR EACH BRANCH SO THAT THE BOARD CAN REVIEW AND COMPARE TO CIRCULATION AND AMOUNTS COLLECTED THE PREVIOUS YEAR.
4. PERIODICALLY, THE BOOKKEEPER OR DIRECTOR SHOULD DO A SURPRISE RECONCILEMENT FOR EACH BRANCH AND DOCUMENT THE EVENT AND RESULT.

VACATION POLICY

THE CURRENT VACATION POLICY STATES THAT VACATION DAYS CANNOT BE ACCUMULATED AND NO MENTION IS MADE OF PAYMENT FOR UNUSED DAYS UPON TERMINATION, VOLUNTARY OR INVOLUNTARY, OF EMPLOYMENT. DURING THE AUDIT PERIOD TWO INDIVIDUALS LEFT AND WERE PAID FOR THEIR UNUSED VACATION DAYS. OFFICIALS WERE INSTRUCTED TO DETERMINE IF THIS IS TO BE STANDARD POLICY AND, IF SO, TO UPDATE THE VACATION POLICY.

UNAPPROVED BONUS

DURING THE AUDIT PERIOD THE JANITOR WAS PAID DOUBLE-TIME FOR FIVE HOURS OF WORK WITHOUT THE APPROVAL OF THE BOARD. ALL SALARY CHANGES, BONUSES, AND OTHER DISBURSEMENTS ARE TO BE APPROVED BY THE BOARD DURING THE SCHEDULED PUBLIC MEETINGS.

North Madison County Public Library System

NORTH MADISON COUNTY PUBLIC LIBRARY
 EXIT CONFERENCE COMMENTS
 10-3-90

	7/27/90	

MEMORANDUM

Pg 2 of 2

PAYROLL VOUCHERS

PAYROLL VOUCHERS ARE TO BE SUPPORTED BY A DETAIL LISTING SHOWING THE EMPLOYEE'S NAME, HOURS WORKED, RATE OF PAY, GROSS WAGES, TOTAL WITHHOLDINGS, NET PAY, AND CHECK NUMBER. THE BOARD IS TO REVIEW THE LISTING PRIOR TO APPROVAL.

OFFICIALS WERE INSTRUCTED TO FOLLOW PRESCRIBED PROCEDURES.

INTERFUND TRANSFERS

INTERFUND TRANSFERS, SUCH AS TEMPORARY LOANS FROM LIBR TO OPERATIONS, ARE POSTED AS NEGATIVE RECEIPTS TO THE FUND DISBURSING THE AMOUNT. THE TRANSFERS OUT ARE TO BE POSTED AS A DISBURSEMENT TO THE FUND DISBURSING THE AMOUNT.

OFFICIALS WERE INSTRUCTED TO FOLLOW PRESCRIBED PROCEDURES.

INVESTMENT REGISTER

CURRENTLY NO RECORD IS KEPT OF INVESTMENTS PURCHASED, SOLD, AND RELATED INFORMATION. A COMPUTER PROGRAM IS ACCEPTABLE BUT COPIES OF THE ORIGINAL CERTIFICATES SHOULD BE MADE AT THE TIME OF THE PURCHASE AND KEPT ON FILE FOR FUTURE AUDITS.

OFFICIALS WERE INSTRUCTED TO FOLLOW PRESCRIBED PROCEDURES.

COMPUTER SYSTEM

DURING THE AUDIT CERTAIN ITEMS WERE NOTED AND THE FOLLOWING RECOMMENDATIONS WERE MADE:

- 1) PRINT RECEIPT AND DISBURSEMENT SUMMARIES FOR ALL FUNDS.
- 2) FINES & FEES COLLECTED SHOULD BE SEPARATED BY BRANCH.
- 3) PAYROLL LISTING SHOULD SHOW CHECK NUMBERS.
- 4) CHECK REGISTER SHOULD LIST PAYROLL CHECKS ISSUED.
- 5) PAYROLL WITHHOLDINGS SHOULD BE POSTED TO THE PAYROLL FUNDS AS A RECEIPT INSTEAD OF A NEGATIVE DISBURSEMENT.

Date: October 10, 1990

To: Board

From: Director *Sm*

Subject: Auditor's Report for years 1988 and 1989

The State Board of Accounts (BOA) has just completed its audit of our funds for 1988 and 1989; a copy of the Exit Conference report is attached, and my comments below follow its outline. As you might expect, several changes will have to take place to bring us into compliance with accepted state standards, but overall I thought the report was good. The errors to be corrected are largely procedural, and can be corrected easily.

Fines and Fees

1. Pearl is creating a worksheet for everyone to use to replace the present "notebook" style that is being used.
2. Being a small unit, quite often the person collecting is the same one who reconciles the fines and fees. I realize that the BOA would like us to do this differently, but it is not always possible. This has especially been a problem at the branch facilities, and we will try our best to remedy the problem. The BOA was concerned that one branch in particular has been less than diligent in accounting for their fines and fees; the librarian has been made aware of this.
3. We do have the capability of doing a branch breakdown for fines and fees, and that report will be made available to you monthly and will include a history of the same month in previous years. The auditor informed me that she was concerned about a drop in the fines and fees revenues that seemed disproportionate in 1989, and could be monitored by comparing past records.
4. The Director will begin periodic spot-checks of each branch library's fines and fees accounts.

Vacation Policy Enclosed with your board meeting materials is a revision of the current vacation policy that addresses the issues of accumulated vacation hours and compensation of unused time.

Unapproved Bonus This refers to an episode when the Board President obtained oral approval of a majority of the Board members via telephone to pay the custodian double-time for cleaning up after a basement flood - he worked on Sunday. That's perfectly legal, except that the secretary failed to record that in the minutes of the next meeting. The Board needs to resolve this by making and approving a motion to approve this retroactively.

*4 hrs July 23, 1989
 1 hr July 24, 1989*

Board Memo
October 10, 1990

Page 2

Payroll Vouchers The BOA says that the Board members need to see each complete payroll voucher. At my previous library the Board always saw the voucher, but when I arrived here it was tradition not to include that information for Board members. I began asking the bookkeeper to include the vouchers in the voucher folder that is taken to every meeting, but no one on the Board seemed inclined to review the vouchers. From now on, I will see that the payroll vouchers are passed around for you to see. Also, the Check Register you sign will have paychecks listed individually instead of the notation "Payroll Checks 008093 - 008126."

Interfund Transfers This is a bookkeeping error and has already been corrected, but I will continue to monitor the reports to ensure compliance.

Investment Register State law requires that we keep an annual register of investments, showing amounts invested, interest rates and earnings, all on a monthly basis. Again, we weren't doing this when I arrived, and I was told it had never been an issue before, but the BOA says we need one. We will contact our accounting software expert and have him write us a program. We will also be getting monthly copies of our original certificates of deposit (CDs) to put in a special folder.

Computer System Some of these 5 items are only a matter of writing some additions to our accounting programs, and some are accounting procedure errors. They are easy to fix and are being taken care of right now.

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 16th Street
Elwood, Indiana 46036-1598
Phone (317) 652-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 754-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46070
Phone (317) 536-2325

Sept. 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	1989
Elwood				
ADULT	2794	2554		
JUVENILE	1748	1371		
MAGAZINE	275	290		
AUDIO	151	59		
VIDEO	362	237		
TOTAL	5330	4511	18%	51,530
Frankton				
ADULT	697	670		
JUVENILE	403	422		
MAGAZINE	120	138		
AUDIO	0	0		
VIDEO	40	24		
TOTAL	1260	1254	.04%	15,403
Summitville				
ADULT	607	486		
JUVENILE	282	399		
MAGAZINE	119	98		
AUDIO	0	0		
VIDEO	33	11		
TOTAL	1041	994	5%	12,033
Total				
ADULT	4098	3710		
JUVENILE	2433	2192		
MAGAZINE	514	526		
AUDIO	151	151		
VIDEO	435	272		
TOTAL	7631	6759	13%	78,966

"WE'RE MORE THAN BOOKS"

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

September 27, 1990

OPERATING ACNT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES						
SALARIES AND WAGES	21869 84540.00		184540.00	14203.29	134983.89	49556.11
EMPLOYEE BENEFITS	45075.00		45075.00	1234.36	20825.37	24249.63
SUPPLIES						
OFFICE SUPPLIES	2664 8019.00		8019.00	366.09	4016.59	4002.41
OPERATING SUPPLIES	1585 3200.00		3200.00	57.74	1211.51	1988.49
REPAIR & MAIN.	6000.00	-5000.00	1000.00	70.95	380.19	619.81
OTHER SUPPLIES	17800.00	-10000.00	7800.00	1352.28	8214.74	-414.74
OTHER SERVICES AND CHARGES						
OTHER SERVICES AND CHARGES					.00	.00
PROFESSIONAL SERVICES	3300.00		3300.00	296.50	4114.12	-814.12
COMMUNICATION	8500.00	30.00	8530.00	1282.65	6876.41	1653.59
PRINTING	3000.00		3000.00	20.14	140.49	2859.51
INSURANCE	6700.00		6700.00	1014.00	3703.00	2997.00
UTILITY SERVICES	3200 12200.00		12200.00	569.00	6720.19	5479.81
REPAIR & MAINTENANCE	5565 8000.00	.00	8000.00	152.29	1976.44	6023.56
RENTALS	17000.00	-5000.00	12000.00	625.00	7573.29	4426.71
SERVICE CONTRACTS					.00	.00
DUES AND TRANSFER TO LIRF	1000.00		1000.00		361.38	638.62
CAPITAL OUTLAYS						
FURNITURE AND EQUIPMENT	15000.00		15000.00	11167.50	19439.68	-4439.68
BOOKS	92316.00	-34842.76	57473.24	4491.30	58826.89	-1353.65
PERIODICALS & NEWSPAPER	15000.00	-5000.00	10000.00	217.97	2303.32	7696.68
AUDIO VISUAL MATERIALS	10000.00		10000.00	1339.20	6978.32	3021.68
----TOTALS----	456650.00	-59812.76	396837.24	38460.26	288645.82	108191.42

35,000

State Board of Accounts
 912 State Office Building
 Indianapolis, Indiana 46204

In connection with your examination of the financial statements of the funds and account groups of North Madison County Public Library System as of December 31, 1989 and for the period January 1, 1988 to December 31, 1989 for the purpose of expressing an opinion as to whether the financial statement present fairly the financial position, results of operations and changes in financial position in conformity with generally accepted accounting principles, we confirm, to the best of our knowledge and belief, the following representations made to you during your examination.

1. We are responsible for the fair presentation in the financial statements of financial position, results of operations and changes in financial position in conformity with generally accepted accounting principles.
2. We have made available to you all -
 - A. Financial records and all related data.
 - B. Minutes of the meetings of the governing board and all official actions taken thereby.
3. There have been no -
 - A. Irregularities involving management of employees who have significant roles in the systems of internal accounting control.
 - B. Irregularities involving other employees that could have a material effect on the financial statements.
 - C. Communications from regulatory agencies concerning noncompliance with, or deficiencies in financial reporting practices that could have a material effect on the financial statements.
4. We have no plans or intentions that may materially effect the carrying value or classification of assets and liabilities.
5. There are no -
 - A. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - B. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed.
6. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed.

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
 FAX (317) 552-0955

State Board of Accounts
 Page 2
 September 27, 1990

7. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
8. Provisions when material, has been made to reduce excess or obsolete inventories to their estimated net realizable value.
9. North Madison County Public Library System has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged.
10. We have complied with all aspects of contractual agreements that would have a material eddect on the financial statements in the event of noncompliance.
11. No events that occurred subsequent to the balance sheet date that would require adjustment to, or disclosure in, the financial statements. That have not already been disclosed.
12. There have not been any -
 - A. Board members holding other lucrative positions within their authority.
 - B. Conflicts of interest, that have not been previously disclosed according to stature.
13. We have maintained adequate records to be considered in compliance with the Federal Fair Labor Standards Act.

 Treasurer

 Date

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

OPERATING DESCRIPTION	THIS MONTH	YTD
311 PROPERTY TAX	.00	169842.40
312.3 COIT	5036.00	45907.83
334 STATE OPERATING GRANTS (RB)	.00	520.00
335 STATE DISTRIBUTION	.00	1242.39
340 CHARGES FOR SERVICES	.00	17.00
341.1 FINES	184.75	1647.79
341.2 BOOK SALE	.00	47.30
341.3 FAX MACHINE	69.00	445.80
341.4 EQUIPMENT RENTAL	.00	5.00
341.5 VIDEO	254.00	3231.00
341.6 LOST OR DAMAGED BOOKS	14.95	208.73
341.7 LAMINATION	10.75	94.25
341.8 LOST CARD FEE	5.00	25.00
341.9 NON-RESIDENT	.00	30.00
342.1 COPY MACHINE	213.75	2935.20
342.2 READER PRINTER COPIES	.80	43.20
361 INTEREST ON INVESTMENT	.00	.00
392.1 TRANSFER FROM OPERATING FU	.00	121195.83
392.2 TRANSFER FROM LIRF	.00	1200.00
392.9 TRANSFER FROM OTHER FUNDS	30000.00	30000.00
396 REFUNDS	.00	190.37
-TOTAL-	35794.00	379833.79

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

OPERATING FUND INVESTMENT) DESCRIPTION	THIS MONTH	YTD
361 INTEREST ON INVESTMENT	599.56	3611.53
392.1 TRANSFER FROM OPERATING FU	.00	100000.00
-TOTAL-	599.56	100611.53

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

LIRF - CHECKING ACCOUNT DESCRIPTION	THIS MONTH	YTD
361 INTEREST ON INVESTMENT	12.27	19.03
392 INTERFUND TRANSFERS	.00	3119.42
-TOTAL-	12.27	3138.45

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

MEMORIAL DESCRIPTION	THIS MONTH	YTD
364.3 MEMORIALS	25.00	50.00
-TOTAL-	25.00	50.00

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

PAGE 1

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010333	02234	AIRCO/MINNEWELD COMPANY	42.53	10 SEP 90	HELIUM
010334	02235	ALEXANDER'S CARPET CARE	152.29	10 SEP 90	CLEAN & EXTRACT BASEMENT OF
010335	02236	AMERICAN LIBRARY ASSOCIATION	103.88	10 SEP 90	OTHER SUPPLIES
010336	02237	ANDERSON NEWSPAPERS INC.	20.14	10 SEP 90	ADVERTISING
010337	02238	APPLE CORE, THE	22.29	10 SEP 90	OTHER SUPPLIES
010338	02239	ARAB TERMITE & PEST CONTROL	19.00	10 SEP 90	PEST CONTROL
010339	02240	AT & T	32.00	10 SEP 90	MONTHLY MAINTENANCE
010340	02241	AUDIO VISUAL COMMUNICATIONS	156.00	10 SEP 90	SERVICE AGREEMENT
010341	02242	AUSTIN BOOK SALES	53.92	10 SEP 90	BOOKS
010342	02243	BAKER & TAYLOR BOOKS	1518.19	10 SEP 90	BOOKS
010343	02244	BETTER HOMES & GARDENS-COOK	8.39	10 SEP 90	SUMMITVILLE BOOKS
010344	02245	R. R. BOKKER COMPANY	189.00	10 SEP 90	SUMMITVILLE FORTHCOMING BOOK
010345	02246	CITIZENS BANKING COMPANY	250.00	10 SEP 90	SUMMITVILLE RENT
010346	02247	CITY WATER & SEWAGE DEPT.	17.53	10 SEP 90	WATER & SEWAGE
010347	02248	COTTER CHARGE CARD	6.28	10 SEP 90	OPERATING SUPPLIES
010348	02249	COUNTRY CORNER	24.36	10 SEP 90	SUMMITVILLE SUPPLIES
010349	02250	DEMCO	168.50	10 SEP 90	SUPPLIES
010350	02251	DEER & DEER HUNTING	16.95	10 SEP 90	RENEWAL
010351	02252	DUO SUPPLY COMPANY	18.00	10 SEP 90	OPERATING SUPPLIES
010352	02253	EDUCATIONAL DEVELOPMENT CORP	24.92	10 SEP 90	BOOKS
010353	02254	FIELD PUBLICATIONS	10.48	10 SEP 90	BOOKS
010354	02255	FRIENDS OF THE DELPHI PUBLIC	23.00	10 SEP 90	BOOK
010355	02256	GALE RESEARCH INC	92.07	10 SEP 90	BOOKS
010356	02257	GAYLORD BROS.	976.99	10 SEP 90	SUPPLIES
010357	02258	GOLDEN PRESS	11.09	10 SEP 90	BOOKS
010358	02259	GTE NORTH INDIANA OPERATIONS	57.57	10 SEP 90	FRANKTON PHONE BILL
010359	02260	INDIANA BELL TELEPHONE	172.69	10 SEP 90	ELWOOD PHONE BILL
010360	02261	INDIANA BELL TELEPHONE	67.07	10 SEP 90	SUMMITVILLE LIBRARY
010361	02262	INDIANA BUSINESS MAGAZINE	22.05	10 SEP 90	RENEWAL
010362	02263	INDIANA CITIES WATER CORPORA	10.56	10 SEP 90	SUMMITVILLE WATER
010363	02264	INDIANA GAS COMPANY	11.51	10 SEP 90	SUMMITVILLE GAS
010364	02265	ILA/CYPO FALL CONFERENCE '90	256.00	10 SEP 90	MEETINGS
010365	02266	INDIANA MICHIGAN POWER COMPA	100.30	10 SEP 90	SUMMITVILLE ELECTRIC
010366	02267	INDIANA MICHIGAN POWER COMPA	419.35	10 SEP 90	ELWOOD ELECTRIC
010367	02268	INCOLSA	613.50	10 SEP 90	CD-ROM RENEWAL ON DISK
010368	02269	INDIANAPOLIS NEWSPAPERS INC.	78.00	10 SEP 90	SUMMITVILLE NEWSPAPER
010369	02270	INGRAM DISTRIBUTION GROUP IN	1131.42	10 SEP 90	BOOKS & VHS VIDEO TAPES
010370	02271	J K APPLIANCES	27.50	10 SEP 90	SUMMITVILLE SWEEPER
010371	02272	KAREN'S KIDS	11.45	10 SEP 90	CLIP ART
010372	02273	KAREN'S KOFFEE & KONCESSIONS	9.89	10 SEP 90	SUMMITVILLE OTHER SUPPLIES
010373	02274	LINDA KEMPER	14.40	10 SEP 90	MILEAGE
010374	02275	KMART	22.33	10 SEP 90	SUMMITVILLE OTHER SUPPLIES
010375	02276	CAROLYN LAMBERTSON	21.60	10 SEP 90	MILEAGE
010376	02277	LEISURE ARTS/RIVERWOOD PRESS	17.90	10 SEP 90	FRANKTON BOOKS
010377	02278	LIBRARY STORE INC., THE	24.70	10 SEP 90	OTHER SUPPLIES
010378	02279	LOTUS	24.00	10 SEP 90	RENEWAL
010379	02280	MACMILLAN PUBLISHING COMPANY	88.56	10 SEP 90	BOOKS
010380	02281	MALCOLMITE CORPORATION	105.65	10 SEP 90	CUSTOM DIFFUSER

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

PAGE 2

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010381	02282	BARBARA MCADAMS	3.36	10 SEP 90	MILEAGE
010382	02283	MICHIE COMPANY, THE	7.15	10 SEP 90	BOOKS
010383	02284	HID-WEST SERVICES	8.50	10 SEP 90	MONTHLY SERVICE
010384	02285	OCCUPATIONAL CENTER/CATALOGS	36.00	10 SEP 90	FRANKTON RENEWAL
010385	02286	OCCUPATIONAL CENTER/CATALOGS	24.00	10 SEP 90	SUMMITVILLE RENEWAL
010386	02287	OLYMPIA BOOK CORP	799.80	10 SEP 90	BOOKS
010387	02288	OXMOOR HOUSE	20.94	10 SEP 90	FRANKTON BOOKS
010388	02289	POLITICAL RESEARCH INC.	405.00	10 SEP 90	ENCYCLOPEDIA OF GOVERNMENT O
010389	02290	POPULAR WOODWORKING	16.97	10 SEP 90	RENEWAL
010390	02291	PREFERRED ENTERPRISES INC	100.19	10 SEP 90	NEON PENCILS
010391	02292	RADIO SHACK	21.00	10 SEP 90	REPAIR PARTS
010392	02293	RADISSON PLAZA/SUITE HOTEL	75.00	10 SEP 90	HOTEL RESERVATIONS
010393	02294	REGENT BOOK COMPANY	30.41	10 SEP 90	BOOKS
010394	02295	ROBBINS ASSOCIATES	11140.00	10 SEP 90	METAL SHELVING
010395	02296	RANSAY BUSINESS PRODUCTS	191.24	10 SEP 90	SUPPLIES
010396	02297	RUFUS JESSIE	36.00	10 SEP 90	SUMMITVILLE TRUSH PICK-UP
010397	02298	SCHWARTZ-HILL BOOK COMPANY	339.02	10 SEP 90	SUMMITVILLE BOOKS
010398	02299	KATHY SHARP	5.04	10 SEP 90	MILEAGE
010399	02300	GEORGE & MARY SPRAGUE	375.00	10 SEP 90	FRANKTON RENT
010400	02301	THORNDIKE PRESS	59.85	10 SEP 90	BOOKS
010401	02302	TIME LIFE	18.34	10 SEP 90	FRANKTON BOOKS
010402	02303	TOWN OF SUMMITVILLE	9.75	10 SEP 90	SUMMITVILLE SEWAGE
010403	02304	UNIQUE BOOKS INC.	3.08	10 SEP 90	BOOKS
010404	02305	WABASH VALLEY LIBRARY NETWOR	52.50	10 SEP 90	MEETING FEE
010405	02306	WINWARD INC	206.70	10 SEP 90	KIDS VIDEOS
010406	02307	AT & T	17.34	10 SEP 90	MONTHLY CHARGES
010407	02308	STEPHEN H. MARTIN	161.28	10 SEP 90	MILEAGE
010408	02309	MADISON COUNTY SCHOOL EMPLOY	586.25	10 SEP 90	PAYROLL DEDUCTION
010409	02310	INDIANA DEFERRED ANNUITY PLA	95.30	10 SEP 90	PAYROLL DEDUCTION
010410	02311	OXFORD UNIVERSITY PRESS	185.27	10 SEP 90	BOOKS
010411	02315	BURNETTE - DELLINGER INC.	1014.00	10 SEP 90	INSURANCE
010412	02316	ERIK DAVIDSON	45.00	10 SEP 90	SUMMITVILLE YARD MOWING
010413	02317	INDIANA BELL TELEPHONE	59.10	10 SEP 90	SUMMITVILLE PHONE BILL
010414	02318	CITY OF ELWOOD NON-REVERTING	291.46	10 SEP 90	PAYROLL DEDUCTION
010415	02319	PEARL GARDNER - PETTY CASH	19.48	10 SEP 90	REINBURSE PETTY CASH
010416	02322	MADISON COUNTY SCHOOL EMPLOY	587.21	10 SEP 90	PAYROLL DEDUCTION
010417	02323	INDIANA DEFERRED ANNUITY PLA	95.00	10 SEP 90	PAYROLL DEDUCTION
010418	02324	STAR FINANCIAL BANK	3995.33	10 SEP 90	PAYROLL DEDUCTION
010419	02325	INDIANA DEPARTMENT OF REVENU	553.77	10 SEP 90	PAYROLL DEDUCTION
010420	02326	ILA/ILTA CONFERENCE	264.00	24 SEP 90	ILA DISTRICT MEETING
PAYROLL	02311	PAYROLL	7061.29	08 SEP 90	CHECKS 000770-000788
PAYROLL	2312	PAYROLL DEDUCTIONS	-2657.30	08 SEP 90	CHECKS 000770-000788
PAYROLL	02320	PAYROLL	7142.00	22 SEP 90	CHECKS 000789-000807
PAYROLL	2321	PAYROLL DEDUCTIONS	-2666.74	22 SEP 90	CHECKS 000789-000807
TRANSFER	2313	STAR FINANCIAL BANK	30000.00	10 SEP 90	TRANSFER TO CHECKING
		--TOTAL AMOUNT OF CLAIMS--	68105.88		

CHECK #	IN	NAME	AMT	DATE
000751		MARGARET EDDY	9.23	25 AUG 90
000757		DELONE STINER	152.96	25 AUG 90
000770		EMILY DAVIDSON	127.50	08 SEP 90
000771		RACHEL FETZ	87.73	08 SEP 90
000772		SHARON FOUTS	.00	08 SEP 90
000773		PEARL GARDNER	196.73	08 SEP 90
000774		R SHAWN HEATON	221.30	08 SEP 90
000775		AMBER HOOD	59.37	08 SEP 90
000776		CINDA HORINE	259.95	08 SEP 90
000777		LINDA KEMPER	292.64	08 SEP 90
000778		CAROLYN LAMBERTSON	359.26	08 SEP 90
000779		STEPHEN MARTIN	547.06	08 SEP 90
000780		BARBARA MCADAMS	344.50	08 SEP 90
000781		DAVID PETTIT	59.37	08 SEP 90
000782		FRANCES ROBERTSON	353.23	08 SEP 90
000783		KATHY SHARP	169.92	08 SEP 90
000784		DIANA SHEPARD	254.13	08 SEP 90
000785		GLENNA STEWART	233.62	08 SEP 90
000786		DELONE STINER	150.07	08 SEP 90
000787		JENETTA SULLIVAN	274.46	08 SEP 90
000788		KATHLEEN WITTKAMPER	402.02	08 SEP 90
000789		EMILY DAVIDSON	144.30	22 SEP 90
000790		RACHEL FETZ	93.30	22 SEP 90
000791		SHARON FOUTS	.00	22 SEP 90
000792		PEARL GARDNER	203.24	22 SEP 90
000793		R SHAWN HEATON	207.32	22 SEP 90
000794		AMBER HOOD	90.52	22 SEP 90
000795		CINDA HORINE	259.95	22 SEP 90
000796		LINDA KEMPER	297.07	22 SEP 90
000797		CAROLYN LAMBERTSON	358.02	22 SEP 90
000798		STEPHEN MARTIN	547.06	22 SEP 90
000799		BARBARA MCADAMS	344.53	22 SEP 90
000800		DAVID PETTIT	93.30	22 SEP 90
000801		FRANCES ROBERTSON	353.23	22 SEP 90
000802		KATHY SHARP	164.13	22 SEP 90
000803		DIANA SHEPARD	242.30	22 SEP 90
000804		GLENNA STEWART	248.93	22 SEP 90
000805		DELONE STINER	145.27	22 SEP 90
000806		JENETTA SULLIVAN	274.46	22 SEP 90
000807		KATHLEEN WITTKAMPER	402.02	22 SEP 90

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 SEP 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	19412.75	35794.00	378833.79	38460.26	388645.82	16746.49
105	OPERATING FUND INVESTMENT)	100616.44	599.56	103611.53	30000.00	152395.53	71216.00
110	LIRF	51895.91	.00	2487.75	.00	4238.99	51895.91
115	LIRF - CHECKING ACCOUNT	2086.52	12.27	3138.45	.00	1039.66	2098.79
120	GIFT	1436.44	.00	693.00	.00	340.46	1436.44
121	SUMMITVILLE LIBRARY FUND	20.00	.00	20.00	.00	.00	20.00
125	MEMORIAL	86.80	25.00	50.00	.00	.00	111.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	771.98	.00	.00	-354.38	48.52	1126.36
-TOTAL ALL FUNDS-		176326.84	36430.83	488834.52	68105.88	546708.98	144651.79

(-----CASH BALANCES-----)

DATE (30 SEP 90)

A1 (STAR FINANCIAL BANK CHECKING)	B1 (19421.09)	
A2 (SUMMITVILLE LIB FUND - SAVINGS)	B2 (20.00)	
A3 (RAILROADMANS' FED - LIRF CD)	B3 (51895.91)	Oct. 9
A4 (STAR FINANCIAL - CD'S)	B4 (71216.00)	Oct. 10
A5 (RAILROADMANS' LIRF CHECKING)	B5 (2098.79)	
A6 (B6 (.00)	
A7 (B7 (.00)	
A8 (B8 (.00)	
A9 (B9 (.00)	

TOTAL	B10(144651.79)	

MONTHLY FINES & FEES REPORT

SEPTEMBER 1990

341.1	341.2	341.3	341.4	341.5	341.6	341.7	341.8	341.9
F. S	BOOK SALE	FAX MACH.	EQUIP RENTAL	VIDEO	LOST/DAMAGED BOOKS	LAMINATION	LOST CARD FEE	NON-RESIDENT
147.10	-	69.00	-	200.00	-	10.75	-	-
13.35	-	-	-	16.00	-	-	5.00	-
24.30	-	-	-	38.00	14.95	-	-	-
342.1	342.2				ELWOOD	FRANKTON	SUMMITVILLE	
COPY MACHINE	READER PRINTER	OTHER			TOTAL	TOTAL	TOTAL	
	COPIES							
178.05	.80				605.70	-	-	
14.90	-				-	49.25	-	
25.80	-				-	-	103.05	
							GRAND TOTAL	
								\$758.00

Prepared by: Pearl Gardner

September, 1990

ELWOOD PROGRAMMING

After School Klub - 4 meetings 76 children
 Storytime - 12 classes 130 children

FRANKTON PROGRAMMING

No programming

SUMMITVILLE

No Programming

Elwood

Added 414 items
 Withdrew 7 items

FRANKTON

Added 45 items
 Withdrew 4 items

SUMMITVILLE

Added 116 items
 Withdrew 0 items

APPROPRIATION BY BRANCH REPORT
 NORTH MADISON COUNTY PUBLIC LIBRARY
 90 SEP 90

ACCT #	DESCRIPTION	DISBURSEMENTS YTD			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1	BRANCH 2			
411.1	SALARY OF DIRECTOR	16963.59	.00	.00	7186.41	0.00	7186.40
411.2	SALARY OF ASSISTANTS	114348.57	.00	.00	40591.53	0.00	40591.53
411.3	SALARY OF JANITOR	2671.93	.00	.00	1788.07	0.00	1788.07
413	EMPLOYEE BENEFITS	20825.57	.00	.00	24249.63	0.00	24249.63
421	OFFICE SUPPLIES	4516.59	.00	.00	4002.41	0.00	4002.41
422	OPERATING SUPPLIES	1184.16	.00	27.35	1988.49	0.00	1988.49
423	REPAIR & MAIN.	369.09	.00	11.10	619.81	0.00	619.81
429	OTHER SUPPLIES	6635.63	941.69	637.42	-414.74	0.00	-414.74
430	OTHER SERVICES AND CHARGES	-15.00	.00	15.00	.00	0.00	.00
431	PROFESSIONAL SERVICES	3839.72	70.40	204.00	-814.12	0.00	-814.12
432	COMMUNICATION	5856.79	423.79	595.83	1659.59	0.00	1659.59
433	PRINTING	140.49	.00	.00	2859.51	0.00	2859.51
434	INSURANCE	3588.00	45.00	70.00	2997.00	0.00	2997.00
435	UTILITY SERVICES	6335.69	.00	384.50	5479.81	0.00	5479.81
436	REPAIR & MAINTENANCE	1976.44	.00	.00	6023.56	0.00	6023.56
437	RENTALS	5913.29	630.00	1030.00	4426.71	0.00	4426.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	0.00	.00
439	DUES AND TRANSFER TO LIRF	361.38	.00	.00	638.62	0.00	638.62
439.1	DUES	.00	.00	.00	.00	0.00	.00
442	FURNITURE AND EQUIPMENT	18368.89	.00	1070.79	-4439.68	0.00	-4439.68
443	BOOKS	53727.00	3050.72	2048.87	-1353.65	0.00	-1353.65
444	PERIODICALS & NEWSPAPER	2144.37	52.95	106.00	7696.68	0.00	7696.68
445	AUDIO VISUAL MATERIALS	6310.32	348.72	319.28	3021.68	0.00	3021.68
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00		-100000.00
*** TOTALS ***		376562.41	5563.27	6520.14	8191.42	.00	8191.42

North Madison County Public Library System

4850290 NORTH MADISON COUNTY LIBRARY

10-12-1990

FUND: 0101 FUND: 2011

1 Budget Estimate	423,228	30,000
2 Expenditures J1 - Dec ...	213,317	0
3 Add App J1 - Dec	0	15,000
4 Temporary Loans	0	0
5 TOTAL ESTIMATED EXP	636,545	45,000
6 Cash Balance June 30	173,509	54,500
7 Dec Tax Collection	129,883	0
8A Misc Rev J1 - Dec	67,298	2,000
8B Misc Rev 1991 Total	124,160	3,000
9 TOTAL FUNDS	494,850	59,500
10 NET AMOUNT REQUIRED	141,695	-14,500
11 Operating Balance	143,865	14,500
12 TOTAL (10+11)	285,560	0
13 PTRC	0	0
14 NET AMOUNT TO BE RAISED .	285,560	0
15 Levy Excess	0	0
16 TAX LEVY	285,560	0
TAX RATE	0.2759	0.0000

4850290 NORTH MADISON COUNTY LIBRARY

FUND	ASSESSED VALUE	RATE	LEVY	CTRL
0101 GENERAL	103,501,130	0.2759	285,560	Y
2011 LIBRARY IMPROVEMENT RESERVE	103,501,130	0.0000	0	N
	TOTAL	0.2759	285,560	

Normal Maximum Levy: 285,157
 Minus Levy Excess: 0
 Plus Fin Inst Tax: 348
 Plus Misc Changes: 0

Working Maximum Levy: 285,505

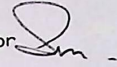
REDUCE by: 55

STATE BOARD OF TAX COMMISSIONERS 10-12-1990

MEMORANDUM

Date: October 1, 1990

To: Staff

From: Director 

Subject: Radon gas testing

Recently the question of radon exposure in our basement area came up in a conversation so I thought that perhaps it was time that we found out for sure. We performed what is called a "canister test," a preliminary screening test. The results of that test were 17.8 pCi/l. From the attached explanation sheet you can see that 17.8 is a relatively low, but still elevated, level.

Our next step will be to perform a year-long "Alpha Track" detector test. As the name implies, this will take a year to perform, but is generally considered the definitive test for the long term exposure levels to radon gas.

If the "Alpha Track" levels prove to be elevated but less than 20, it is recommended that corrective action "be taken within a few years to reduce levels to below 4 pCi/l."

More about this a year from now.

North Madison Co. Public Library
124 North 16th Street
Elwood, IN 46036

9/25/90

REPORT OF RADON TEST RESULTS

The radon level measured from the Key-Rad-Kit exposed in your home or office is as follows:

Canister Opened: 9/17/90 Canister Closed: 9/19/90

Location	Serial No.	Radon Level - pCi/l Picocuries per liter
[REDACTED]	307020	1.48

Charcoal canisters are recommended by the U.S. Environmental Protection Agency as a simple cost effective way to obtain quick "screening" measurements of indoor radon. However, since indoor radon levels can change from room to room and from season to season, a single screening test is not a reliable measure of average long term radon levels in your home or office. This test result only indicates whether you may have a potential radon problem that would require further testing.

EPA recommends that you perform follow-up tests if your initial screening measurement is above 4.0 pCi/l. Although the Indoor Radon Abatement Act of 1988 set a national goal of reducing indoor radon levels to about 0.5 pCi/l, the EPA has not set guidelines for reaching that goal. In the meantime, EPA recommends that when radon levels, measured in several rooms of your home, reach a long term average of 4 pCi/l or greater, then corrective actions should be taken to reduce levels to below 4 pCi/l.

Key Technology has successfully passed every round of EPA's proficiency tests, and we maintain an extensive quality control program to assure the accuracy of test results. However, Key Technology does not warrant that test results are representative of any conditions in your home. We take no responsibility for any decisions that you make based on these test results.

The number of your state health department is (800)272-9723. If you have questions, or wish to order additional radon test kits, please call Key Technology, Inc. at (717) 274 - 8310.



Fiscal Year 1991

Application

Reciprocal Borrowing

The NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
(Legal Name)

does hereby apply for the distribution of LSCA funds through the Reciprocal Borrowing phase of the Indiana Public Library Resource Sharing Program and meets the following requirements:

- | | YES | NO |
|---|----------|----|
| 1. The library is a public library under Indiana Law. | <u>X</u> | — |
| 2. The library is a member of an ALSA. | <u>X</u> | — |
| 3. The library has signed the Reciprocal Borrowing Covenant. | <u>X</u> | — |
| 4. Agrees to complete reports as required by the Indiana State Library. | <u>X</u> | — |
| 5. Agrees that transaction fees will not be charged for filling interlibrary loan requests from libraries within Indiana; other than charges based upon annual reference referral contracts, reimbursement for actual photocopy costs, and reimbursement for cost usually incurred as postage or freight. | <u>X</u> | — |

The undersigned hereby certifies the above statements.

October 25, 1990
(Date)

Stephen H. Martin Librarian

10/26/90
(Date)

Owen E. Dewsbury President,
Board of Trustees

North Madison County Public Library System
Project Library

Fiscal Year 1990 Activity Report
Reciprocal Borrowing Program
October 1, 1989 - September 30, 1990

Number of reciprocal loans made (items) to statewide program participants:

1,117

If you have individual local agreements in addition to state program:

Number of loans to local agreement participants (reimbursed) _____

Number of loans to local agreement participants (unreimbursed) _____

TOTAL _____

Please complete the following section for reciprocal loans made through both the statewide program and local agreements. If you do not have the accurate figures, then give a reasonable estimate.

Home Library of Reciprocal Patron	Number of Borrowers	Number of Loans (Items)
Alexandria Monroe Pub Lib <i>Alexandria</i>	27	557
Tipton County Pub Lib <i>Tipton</i>	62	373
Anderson Pub Lib <i>Anderson</i>	13	67
Noblesville-Southeastern Pub lib <i>Noblesville</i>	4	98
Indianapolis-Marion county Pub Lib <i>Indianapolis</i>	2	0
Kokomo, Howard County Pub Lib <i>Kokomo</i>	1	22
Swayzee Pub Lib <i>Swayzee</i>	1	0

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES
Monthly Meeting for Business
November 19, 1990
5:30 p.m.
Elwood Public Library

1. Call to Order
2. Roll
3. Approval of the minutes of the previous meeting*
4. Claims Register and Checks signatures
5. OLD BUSINESS
 - a. Downspout proposal cost estimate*
 - b. Mini-blind cost estimates*
 - c. Library signs* For Summitville and Frankton
 - d. Main Floor light diffusers* Decision time
 - e. Other
6. NEW BUSINESS
 - a. Library Capital Projects Fund* A closer look
 - b. Other
7. Director's Report
 - a. Financial and statistical reports
 - b. Policy Review Committee status
 - c. Planning Committee report
 - d. Director's job description
 - e. Sunday hours Personnel assignment changes
 - f. Other
8. Other Business
9. Call for adjournment

*Denotes items requiring vote

North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES November 19, 1990

The regular monthly meeting for business of the Library Board of Trustees was called to order at 5:40 p.m., Monday, November 19, 1990 at the Elwood Public Library with President Lois Norris presiding. Other Board members in attendance were Jerry Kaiser, Beverly Austin, Carolyn Hall and Owen Dewsbury. In addition, Library Director Steve Martin, ELWOOD CALL LEADER reporter Fran Hoffman and K. R. Montgomery representative Michael Montgomery were also in attendance.

Minutes The minutes of the October 15, 1990 Board meeting were approved as written.

Claims Register and Checks The Claims Register was reviewed and signed by the Board members present; Mr. Dewsbury signed the checks.

OLD BUSINESS

Downspout Proposal Cost Estimate Following up on a discussion from the September meeting, Mike Montgomery reported that he arrived at an estimate of \$4,400 to vent the Elwood Library's downspouts off into the street. After discussion, Mr. Kaiser was asked to check with the City of Elwood to see if there are ordinances against venting roof runoff directly into the street, and if there are, whether or not a waiver could be granted to the Library. Pending the outcome of that, Mike Montgomery will write up specifications for the job and see that they are submitted to at least three local contractors for bids. Mr. Dewsbury made and Mr. Kaiser seconded a motion that was approved unanimously to proceed according to the above discussion. If all goes as planned, bids could be made available to the Board for final decision at the December meeting.

Mini-blinds Following up from the last meeting's discussion about a proposal from the Friends group, the Director reported that three estimates for window blinds have been received: Ward's Awning Company, \$2,149.00; House of Reagin, \$2,180.00; and Beck Interiors, \$2,580.00. The Friends of the Library would probably donate \$600 towards the purchase price. Mr. Dewsbury made and Mrs. Hall seconded a motion to accept the offer from Wards Awning Company and pay the balance, after application of the donated \$600, from the Library Improvement Reserve Fund. The motion passed unanimously. The President instructed the Director to send a thank you to the Friends of the Library acknowledging the donation.

Library Signs Following up on a discussion from the September Board meeting, cost estimates have been received from two individuals for making and installing name signs at the branch libraries. Don Cherry of Fairmount estimated each sign at \$655.00. Outdoor Advertising of Gaston estimated their cost at \$550 each. The Director

also noted that the sign at the Elwood facility needs replacing, and suggested the Board consider doing them all at the same time. Mrs. Austin asked that an additional bid be taken from Dannie Austin for the Elwood work. Mr. Kaiser raised the question of violation of local sign ordinances if these signs were to be put up. Mr. Dewsbury made and Mr. Kaiser seconded a motion to allow the Director to proceed with the sign purchases, pending non-violation of local ordinances, for the Summitville and Frankton Libraries, and to obtain the additional bid for the Elwood sign and make the best bid choice for it, funding these purchases from the Library Improvement Reserve Fund. The motion passed unanimously.

Light Diffusers The Director reported that a prototype acrylic light diffuser has been installed on one of the ceiling lights on the main floor. He has tested the output using a light meter and adequate lighting levels are still available when the diffuser is in place. He recommends that the Board utilize Library Improvement Reserve Funds to complete purchasing of diffusers for the remaining lights. Mrs. Austin made and Mr. Dewsbury seconded a motion to proceed with the purchase from LIRF funds. The motion was passed unanimously.

Frankton facility Restroom Following up from a discussion at the September Board meeting, Mrs. Norris asked if further progress had been made regarding a restroom for the Frankton facility. The Director reported that the Sprague's had been advised of the Library's desire to have our own restroom added to the existing facility, but they have not given any indication to the Frankton librarian that they would agree to the request. Further follow-up will be taken by the Director. Mrs. Norris wondered if another Board meeting in Frankton would be in order, but no decision was made.

NEW BUSINESS

Library Capital Projects Fund The Director reported that he had recently attended a workshop outlining the procedures for applying for LCPF funding beginning in 1992. The application would have to be submitted in January or February to the County Council. The Board was presented with a listing of items proposed for purchase over the 3-year life span of the LCPF, and asked that the Board members take the list home, think about it, and be prepared to make further comments and a decision about whether or not to proceed with an additional 4¢ increase to our total library tax rate.

Frankton Town Hall proposal Mrs. Norris asked the Director about a recent newspaper article in which it was reported that he had missed a meeting with the members of the Frankton Town Board about the Library's interest in their proposed plan to possibly build a new town hall. The Director replied that he was ill that evening and unable to attend, and had sent personal letters of apology

to each of the Town Board members. In reply to those letters, the Town Clerk, Kathy Musick, called to report that the Town Board was still interested in working with the Library, and had instructed their engineer to investigate further. The Director told Mrs. Musick that he would be willing to meet with the engineer or the Town Board members at their convenience.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reports that the Library is financially sound, and expects to end the year with an appropriation surplus. System-wide, circulation was up by nearly 20% for the month of October over a year ago.

Policy Review Committee The initial meeting of the Policy Review Committee will take place at 4:00 p.m., on Tuesday, November 27.

Planning Committee The members of the committee enjoyed the comments of David Cooper, Director of the Noblesville-Southeastern Public Library (and former Elwood director) and Donna Cumberland, Assistant Director at the Anderson Public Library, at their last meeting. The December meeting will feature Mr. Dennis Lawson, current Wabash Valley ALSA administrator and former Tipton County Public Library director. He will talk about state-wide library automation.

Director's Job Description As requested at the August Board meeting, the Director has completed and given to the Board his job description.

Sunday Hours changes The Director reported that when we begin Sunday hours in January, staffing will be 2 librarians and 1 page, which is different from the originally proposed 1 librarian and 2 pages. The presence of 2 librarians will facilitate the use of branch librarian personnel who are not familiar enough with the Elwood operation to run the Elwood facility by themselves.

There being no other business before the Library Board, the meeting was adjourned at 6:50 p.m.

Carolyn A. Hall

Carolyn A. Hall
Secretary



720 First Savings Tower

33 West Tenth Street

Anderson, Indiana 46016

Phone (317) 649-8477

K. R. MONTGOMERY & ASSOCIATES, INC.
ARCHITECTURE AND INTERIOR DESIGN

October 1, 1990

TO:

North Madison County Public Library Board of Trustees

RE:

Elwood Library Water Study

As requested we have itemized the costs for disconnecting the downspouts.

This work includes the following:

- Install new underground drain pipes from the street to the building.
- Disconnect the downspouts from the existing drains and tie into the new.

We estimate the cost of this work to be in the range of \$4,400.00

Sincerely,

K.R. MONTGOMERY AND ASSOCIATES, INC.

Michael L. Montgomery AIA

North Madison County Public Library System

MEMORANDUM

Date: November 19, 1990

To: Board members

From: Director *Sm*

Subject: Library Capital Projects Fund (LCPF)

I attended a Library Capital Projects Fund workshop 2 weeks ago. This is the first time libraries have been allowed to have capital projects funding, and the State Tax Commissioners rep gave us every assurance that libraries will be allowed to utilize this new fund, provided that a good expenditure plan is written. There are a whole host of things we could do for this System:

- | | |
|--------------------------------|---------------------------------|
| 1. Summitville | 4. System-wide |
| Carpeting | Computerization of card catalog |
| Shelving | Automated circulation |
| Patch/Paint | Public access computers |
| Charge Desk units | Office computerization |
| Lounge furniture | Office equipment |
| Children's furniture | CD ROM subscriptions |
| 2. Frankton | Microform collections |
| Furniture | Microform equipment |
| Charge Desk | CD ROM subscriptions |
| 3. Elwood | |
| Carpet | |
| Lounge furniture | |
| Children's furniture | |
| Children's bookcases | |
| Lighting | |
| Basement wall repair | |
| Kitchen remodeling | |
| Bathroom remodeling | |
| Storage room remodeling | |
| Heating/Cooling system upgrade | |
| Wood work stripping | |
| Electrical upgrade | |

I have listed my proposal for allocation of the funding on the attached sheets. You will note that all the items are portable, i.e. they can be moved out of the way for remodeling, or taken with us to a new facility. I think it would be unwise for us to do more permanent things to our facilities (with one exception - Summitville) such as carpeting or lighting until we make a decision about what we intend to do with these facilities.

I also intend to use the initial few years worth of money to pay for furniture, fixtures, and equipment because we have such great need in those areas.

Summitville Community Library

• Elwood Public Library

• Frankton Community Library

LCPF

1972. Elwood -

Main Floor.	5 tables	5000
	30 side chairs	6000
	4 lounge chairs	3000

Technical Services	2 desks	2000
	modular workstation	1000

Bookkeeper / Sec	Workstation	2000
------------------	-------------	------

Childrens	2 tables	2500
	10 chairs	2000
	2 desks	2000

Storage Room	Wall shelving	8000
	Floor shelving	7000

\$ 40,000

Children computers - Apple 2's

LCPF

1973. Elwood.

Main floor	Microfilm table	500
	FAX table	500

Middle Room	4 lounge chairs	3000
	2 side chairs	400
	1 table	1000

Childrens	Wall shelving	5000
	floor shelving	2000

Kitchen	Table	1000
	5 chairs	1000

Electrostatic Painting		7500
- Book stacks, etc.		

Hallway	Storage cabinets	3000
---------	------------------	------

Magazine Storage Room	Wall Shelving	8,000
	Floor shelving	7,000

3990

LIRF

1891

Summitville

Carpet	6000
Paint/Patch-	1500
Wall Bookcases (steel)	7000
Furniture	4000

Frankton FAX machine 1500

Feasibility Study 7000

27000

LCPF

1894. System-wide automation 40,000

FINANCIAL REPORT BY FUND
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 OCT 90

341.1	341.2	341.3	341.4	341.5	341.6	341.7	341.8	341.9
FINES	BOOK SALE	FAX MACH.	EQUIP RENTAL	VIDEO	LOST/DAMAGED BOOKS	LAMINATION	LOST CARD FEE	NON-RESIDENT
112.40	-	31.00	-	124.00	-	7.50	-	-
22.45	-	-	-	42.00	-	-	1.00	-
24.70	-	8.00	-	50.00	4.45	-	1.00	-
31.20	-	-	-	-	.43	-	1.00	-
76.21	-	43.00	-	113.00	-	2.00	-	-
92.80	-	19.00	-	74.00	-	1.50	-	-
342.1	342.2			ELWOOD	FRANKTON	SUMMITVILLE		
COPY MACHINE	READER PRINTER COPIES	OTHER		TOTAL	TOTAL	TOTAL		
60.50	.80	-		336.20	82.95	132.95		
16.50	-	1.00		32.63				
44.80	-	-		333.51				
-	-	-		279.60				
98.70	.60	-				GRAND TOTAL		
92.30	-	-				<u>1,197.84</u>		

Prepared by: Pearl Gardner

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	16746.49	26815.47	405649.26	28573.29	417219.11	14988.67
105	OPERATING FUND INVESTMENT)	71216.00	.00	103611.53	.00	152395.53	71216.00
110	LIRF	51895.91	.00	2487.75	.00	4238.99	51895.91
115	LIRF - CHECKING ACCOUNT	2098.79	10.20	3148.65	.00	1039.66	2108.99
120	GIFT	1436.44	.00	693.00	.00	340.46	1436.44
121	SUMMITVILLE LIBRARY FUND	20.00	.00	20.00	.00	.00	20.00
125	MEMORIAL	111.80	.00	50.00	.00	.00	111.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	1126.36	.00	.00	884.47	932.99	241.89
-TOTAL ALL FUNDS-		144651.79	26825.67	515660.19	29457.78	576166.74	142019.70

(-----CASH BALANCES-----)

DATE (31 OCT 90)		18328.71
A1 (STAR FINANCIAL BANK CHECKING)	31 (16778.80)
A2 (SUMMITVILLE LIB FUND - SAVINGS)	32 (20.00)
A3 (RAILROADMANS' FED - LIRF CD)	33 (51895.91)
A4 (STAR FINANCIAL - CD'S)	34 (71216.00)
A5 (RAILROADMANS' LIRF CHECKING)	35 (2108.99)
A6 (36 (.00)
A7 (37 (.00)
A8 (38 (.00)
A9 (39 (.00)
TOTAL		310 (142019.70)

154

APPROPRIATION BY BRANCH REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 15 OCT 90

ACNT #	DESCRIPTION	DISBURSMENTS YTD			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1	BRANCH 2			
411.1	SALARY OF DIRECTOR	17848.20	.00	.00	6301.80	0.00	6301.80
411.2	SALARY OF ASSISTANTS	120737.92	.00	.00	34192.08	0.00	34192.08
411.3	SALARY OF JANITOR	3868.43	.00	.00	1591.57	0.00	1591.57
413	EMPLOYEE BENEFITS	24403.66	.00	.00	20671.34	0.00	20671.34
421	OFFICE SUPPLIES	4367.67	25.58	25.58	3600.17	0.00	3600.17
422	OPERATING SUPPLIES	1405.99	.00	27.35	1766.66	0.00	1766.66
423	REPAIR & MAIN.	369.09	.00	11.10	619.81	0.00	619.81
429	OTHER SUPPLIES	7445.84	961.21	670.71	-1277.76	0.00	-1277.76
430	OTHER SERVICES AND CHARGES	-15.00	.00	15.00	.00	0.00	.00
431	PROFESSIONAL SERVICES	4868.44	70.40	234.00	-1872.84	0.00	-1872.84
432	COMMUNICATION	6224.54	511.10	816.76	977.60	0.00	977.60
433	PRINTING	140.49	.00	.00	2859.51	0.00	2859.51
434	INSURANCE	3588.00	45.00	70.00	2997.00	0.00	2997.00
435	UTILITY SERVICES	6915.44	.00	523.50	4761.06	0.00	4761.06
436	REPAIR & MAINTENANCE	2059.96	65.00	.00	5875.04	0.00	5875.04
437	RENTALS	6357.29	630.00	1030.00	3982.71	0.00	3982.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	0.00	.00
439	DUES AND TRANSFER TO LIRF	361.38	.00	.00	638.62	0.00	638.62
439.1	DUES	.00	.00	.00	.00	0.00	.00
442	FURNITURE AND EQUIPMENT	18830.60	.00	1319.79	-5150.39	0.00	-5150.39
443	BOOKS	56350.22	3314.70	2839.99	-5031.67	0.00	-5031.67
444	PERIODICALS & NEWSPAPER	2348.73	52.95	120.98	7477.34	0.00	7477.34
445	AUDIO VISUAL MATERIALS	6631.98	348.72	344.28	2675.02	0.00	2675.02
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00		-100000.00
**** TOTALS ****		395108.87	6024.66	8049.04	-12345.33	.00	-12345.33

ELWOOD PROGRAMMING

Preschool tour 42 children
 Storytelling Edgewood 4th grade 100 children + adults
 Presentation to 3 6th grade classes 40 children
 Storytime 8 sessions 163 children

FRANKTON PROGRAMMING

Storytime 5 sessions 61 children

SUMMITVILLE PROGRAMMING

Storytime 5 sessions 198 children
 Evening program 60 attended

ELWOOD

Added 458 items
 Withdrew 81 items

FRANKTON

Added 98 items
 Withdrew 58 items

SUMMITVILLE

Added 102 items
 Withdrew 0 items

System added 191 new patrons
 withdrew 178 old patrons

TOTAL 6719 registered patrons

APPROPRIATION BY BRANCH REPORT
 NORTH MADISON COUNTY PUBLIC LIBRARY
 31 OCT 90

ACNT #	DESCRIPTION	DISBURSMENTS YTD			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1	BRANCH 2			
411.1	SALARY OF DIRECTOR	18732.81	.00	.00	5417.19	0.00	5417.19
411.2	SALARY OF ASSISTANTS	126871.73	.00	.00	28058.27	0.00	28058.27
411.3	SALARY OF JANITOR	4062.31	.00	.00	1397.69	0.00	1397.69
413	EMPLOYEE BENEFITS	24955.40	.00	.00	20119.60	0.00	20119.60
421	OFFICE SUPPLIES	4367.67	25.58	25.58	3600.17	0.00	3600.17
422	OPERATING SUPPLIES	1405.99	.00	27.35	1766.66	0.00	1766.66
423	REPAIR & MAIN.	369.09	.00	11.10	619.81	0.00	619.81
429	OTHER SUPPLIES	7445.84	961.21	670.71	-1277.76	0.00	-1277.76
430	OTHER SERVICES AND CHARGES	-15.00	.00	15.00	.00	0.00	.00
431	PROFESSIONAL SERVICES	4868.44	70.40	234.00	-1872.84	0.00	-1872.84
432	COMMUNICATION	6224.54	511.10	816.76	977.60	0.00	977.60
433	PRINTING	140.49	.00	.00	2859.51	0.00	2859.51
434	INSURANCE	3588.00	45.00	70.00	2997.00	0.00	2997.00
435	UTILITY SERVICES	6915.44	.00	523.50	4761.06	0.00	4761.06
436	REPAIR & MAINTENANCE	2059.96	65.00	.00	5875.04	0.00	5875.04
437	RENTALS	6357.29	630.00	1280.00	3732.71	0.00	3732.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	0.00	.00
439	DUES AND TRANSFER TO LIRF	361.38	.00	.00	638.62	0.00	638.62
439.1	DUES	.00	.00	.00	.00	0.00	.00
442	FURNITURE AND EQUIPMENT	18830.60	.00	1319.79	-5150.39	0.00	-5150.39
443	BOOKS	56350.22	3314.70	2839.99	-5031.67	0.00	-5031.67
444	PERIODICALS & NEWSPAPER	2356.23	60.45	128.48	7454.84	0.00	7454.84
445	AUDIO VISUAL MATERIALS	6631.98	348.72	344.28	2675.02	0.00	2675.02
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00		-100000.00
****	TOTALS ****	402880.41	6032.16	8306.54	-20381.87	.00	-20381.87

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
 124 North 16th Street
 Elwood, Indiana 46036-1598
 Phone (317) 552-5001

Frankton Community Library
 210 S. Washington Avenue
 Frankton, Indiana 46044
 Phone (317) 754-7116

Summitville Community Library
 103 North Main Street
 Summitville, Indiana 46070
 Phone (317) 536-2335

Oct. 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	YTD
Elwood				
ADULT	2854	2626		
JUVENILE	1869	1806		
MAGAZINE	388	499		
AUDIO	101	101		
VIDEO	300	255		
TOTAL	5512	5287	4.2	57,042
Frankton				
ADULT	906	555		
JUVENILE	637	435		
MAGAZINE	166	145		
AUDIO	2	0		
VIDEO	68	39		
TOTAL	1779	1174	51.5	17,182
Summitville				
ADULT	752	482		
JUVENILE	792	438		
MAGAZINE	136	131		
AUDIO	0	0		
VIDEO	52	11		
TOTAL	1732	1062	63.1	13,765
Total				
ADULT	4512	3663		
JUVENILE	3298	2679		
MAGAZINE	690	775		
AUDIO	103	101		
VIDEO	420	305		
TOTAL	9023	7523	19.9	87,989

MONTHLY RECEIPT SUMMARY BY CATEGORY
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 OCT 90

OPERATING DESCRIPTION	THIS MONTH	YTD
TAXES		
PROPERTY TAX		139842.40
OTHER TAXES	5617.63	51525.46
----SUBTOTAL----	5617.63	221367.86
INTERGOVERNMENTAL REVENUES		
STATE OPERATING GRANTS (RD)		100.00
STATE DISTRIBUTION		1342.39
----SUBTOTAL----		1742.39
CHARGES FOR SERVICES		
CHARGES FOR SERVICES		17.00
FINES, FEES & BOOK SALES	883.64	4618.61
PHOTOCOPY FEES	314.00	3274.11
----SUBTOTAL----	1197.64	7909.72
MISCELLANEOUS REVENUES		
INTEREST ON INVESTMENT		.00
----SUBTOTAL----		.00
OTHER FINANCING SOURCES		
INTERFUND TRANSFERS	20000.00	172895.80
REFUNDS		190.07
----SUBTOTAL----	20000.00	172985.87
-----TOTAL-----	26815.47	103640.26

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 OCT 90

OPERATING ACCT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES						
SALARIES AND WAGES	184540.00		184540.00	14682.96	149666.85	34873.15
EMPLOYEE BENEFITS	45075.00		45075.00	4130.03	24955.40	20119.60
SUPPLIES						
OFFICE SUPPLIES	8019.00		8019.00	402.24	4418.33	3600.17
OPERATING SUPPLIES	3200.00		3200.00	221.83	1433.34	1766.66
REPAIR & MAIN.	6000.00	-5000.00	1000.00		380.19	619.81
OTHER SUPPLIES	17800.00	-10000.00	7800.00	663.32	9077.76	-1277.76
OTHER SERVICES AND CHARGES						
OTHER SERVICES AND CHARGES					.00	.00
PROFESSIONAL SERVICES	3300.00		3300.00	1058.72	5172.84	-1872.84
COMMUNICATION	8500.00	30.00	8530.00	675.99	7552.40	977.60
PRINTING	3000.00		3000.00	140.49	2859.51	289.49
INSURANCE	6700.00		6700.00	3703.00	3703.00	2997.00
UTILITY SERVICES	12200.00		12200.00	718.75	7438.94	4761.06
REPAIR & MAINTENANCE	8000.00	.00	8000.00	148.52	2124.46	5875.54
RENTALS	17000.00	-5000.00	12000.00	694.00	8267.13	3732.87
SERVICE CONTRACTS					.00	.00
DUES AND TRANSFER TO LIAF	1000.00		1000.00		361.58	638.42
CAPITAL OUTLAYS						
FURNITURE AND EQUIPMENT	15000.00		15000.00	710.71	20159.39	-5159.39
BOOKS	92316.00	-34842.76	57473.24	3679.32	82504.91	-25031.67
PERIODICALS & NEWSPAPER	15000.00	-5000.00	10000.00	241.34	2545.16	7454.84
AUDIO VISUAL MATERIALS	10000.00		10000.00	346.56	7324.98	2675.02
-----TOTALS-----	456650.00	-59812.76	396837.24	28573.29	217219.11	79618.13

15000
 50000

396837
 - 317219

 79618
 = 35000 Nov bills

 44618
 - 35000 Dec bills

 ~ 10,000 left over

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
Job Description

POSITION: Director

REPORTS TO: Board of Trustees

EDUCATION: Accredited Masters degree in Library Science (MLS)

EXPERIENCE: Three to five years library experience, Indiana State Certification - Librarian II or above

SKILLS: Working knowledge of general librarianship, knowledge of Indiana Library Financial Accounting and Budgetary Procedures, knowledge of the Library Laws of the State of Indiana, good oral and written communication skills, knowledge of computers and automated library systems desirable.

SUPERVISES: Department heads, bookkeeper and custodian

DUTIES The Director is responsible for the overall functioning of the Library System. To this end, his/her duties include:

1. Administrative

- A. Responsible for the supervision of all Library personnel, and informs the Board of personnel changes.
- B. Produces written reports pertaining to the Library, its personnel and its customers' activities.
- C. In cooperation with the Board President, prepares Board meeting agendas and materials.
- D. Implements and coordinates the policies of the Library as set forth by the Board.
- E. Prepares materials for and keeps the Board and staff informed of the activities of various local, regional and state library organizations.
- F. Prepares necessary statistical reports for the Board and the Indiana State Library.

2. Public Relations

- A. Responsible for serving as a spokesperson and representative for the Library to the news media.
- B. Explains library policy and procedure to staff and customers as needed.
- C. Functions within the community as the Library's representative by giving speeches as needed and serving with various community organizations.
- D. Participates in local, regional and state library organizations.

3. Planning

- A. Responsible for evaluating current Library services and facilities and recommending changes to the Board and staff.

4. Fiscal Responsibility

- A. Presents the Board with accurate monthly fiscal reports

Job Description
Director

Page 2

- detailing current and YTD expenditures and income, YTD appropriation levels and current fund balances and investments.
- B. Ensures that fiscal obligations do not exceed appropriations, and that adequate monies are available to meet those obligations.
- C. Ensures that accounting procedures meet the standards of the State Board of Accounts.
- D. Gathers the necessary information, and in cooperation with the Board, prepares the Library's annual budget and its accompanying documents. This includes appearing before the necessary State authorities charged with reviewing the budget..
- E. Examines the Library's facilities and services to seek more economical and efficient ways of meeting the needs of our customers.

CHECK REGISTER

NORTH MADISON COUNTY PUBLIC LIBRARY
124 NORTH 16TH STREET
ELWOOD, IN 46036-1598
19 NOV 90

PAGE 1

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010506	2418	CAROLYN LAMBERTSON	23.28	05 NOV 90	PETTY CASH
010507	02419	BARBARA MCDAMS	34.03	05 NOV 90	PETTY CASH
010508	02420	POSTMASTER	105.00	05 NOV 90	POSTAGE FOR ALL LIBRARIES
010509	02421	PEARL GARDNER - PETTY CASH	59.80	05 NOV 90	REINBURSE PETTY CASH - VIDEO
010510	02422	MADISON COUNTY SCHOOL EMPLOY	578.75	05 NOV 90	PAYROLL DEDUCTION
010511	02423	INDIANA DEFERRED ANNUITY PLA	95.00	05 NOV 90	PAYROLL DEDUCTION
010512	02424	COUNTRY CORNER	5.77	05 NOV 90	SUMMITVILLE OTHER SUPPLIES
010513	02425	STAR FINANCIAL BANK	2079.27	05 NOV 90	PAYROLL DEDUCTION
010514	02426	AAMES TELEPRODUCTIONS	101.95	19 NOV 90	VIDEOS
010515	02428	AMERICAN LIBRARY ASSOCIATION	35.00	19 NOV 90	BOOK
010516	02429	APPLE CORE, THE	10.08	19 NOV 90	OTHER SUPPLIES SUMMITVILLE
010517	02430	ANDERSON UNIVERSITY	100.00	19 NOV 90	CARD CATALOG UNIT
010518	02431	ARAB TERMITE & PEST CONTROL	17.00	19 NOV 90	MONTHLY SERVICE
010519	02432	AT & T	32.00	19 NOV 90	MONTHLY MAINTENANCE
010520	02433	AT & T	27.58	19 NOV 90	LONG DISTANCE CHARGES
010521	02434	AUDIO VISUAL COMMUNICATIONS	171.31	19 NOV 90	SERVICE AGREEMENT & W-2 FORM
010522	02435	BAKER & TAYLOR BOOKS	2436.46	19 NOV 90	BOOKS
010523	02436	BAKTER'S PLUMBING & HEATING	532.61	19 NOV 90	REPAIR HEATER
010524	02437	BAUERS	36.02	19 NOV 90	FRANKTON STORYTIME
010525	02438	BETTER HOMES & GARDENS-COOK	56.18	19 NOV 90	FRANKTON BOOKS
010526	02439	BETTER HOMES & GARDENS-CRAFT	112.34	19 NOV 90	FRANKTON BOOKS
010527	02440	BURNETTE - DELLINGER INC.	1014.00	19 NOV 90	INSURANCE
010528	02441	BUSINESS SYSTEMS & COMPUTERS	6.25	19 NOV 90	SUPPLIES
010529	02442	CARROLL PUBLISHING COMPANY	145.00	19 NOV 90	RENEWAL
010530	02443	CHILDREN'S READING TREE	268.15	19 NOV 90	BOOKS
010531	02444	CHEWLAWN	28.58	19 NOV 90	SERVICE
010532	02445	CITY OF ELWOOD NON-REVERTING	265.66	19 NOV 90	PAYROLL DEDUCTION
010533	02446	CITY WATER & SEWAGE DEPT.	19.23	19 NOV 90	CURRENT WATER & SEWAGE
010534	02447	JULIE CLEVENGER	250.00	19 NOV 90	SUMMITVILLE RENT
010535	02448	COLONIAL HOMES	26.97	19 NOV 90	RENEWAL
010536	02449	CONSUMER REPORTS	20.00	19 NOV 90	RENEWAL
010537	02450	COUNTRY	14.98	19 NOV 90	RENEWAL
010538	02451	COUNTRY CORNER	7.31	19 NOV 90	OPERATING SUPPLIES
010539	02452	COUNTRY HOMES & GARDENS	55.51	19 NOV 90	FRANKTON BOOKS
010540	02453	COUNTRY SAMPLER	29.98	19 NOV 90	FRANKTON RENEWAL
010541	02454	COUNTRY WOMAN	14.98	19 NOV 90	FRANKTON RENEWAL
010542	02455	DATSEY BOOK COMPANY	1033.76	19 NOV 90	BOOKS
010543	02456	EMLY DAVIDSON	12.00	19 NOV 90	MILEAGE
010544	02457	ERIK DAVIDSON	15.00	19 NOV 90	SUMMITVILLE TRIMMING OF WEED
010545	02458	DAVIDSON TITLES, INC.	55.83	19 NOV 90	BOOKS
010546	02459	DEMO	1202.38	19 NOV 90	SUPPLIES
010547	02460	DOUBLEDAY BOOK CLUB	17.86	19 NOV 90	FRANKTON BOOKS
010548	02461	DUG SUPPLY COMPANY	24.00	19 NOV 90	OPERATING SUPPLIES
010549	02462	ELWOOD COMMUNITY HIGH SCHOOL	26.00	19 NOV 90	YEARBOOK
010550	02463	FAME	12.00	19 NOV 90	RENEWAL
010551	02464	FRANKTON HIGH SCHOOL (STUDEN	5.00	19 NOV 90	FRANKTON RENEWAL
010552	02465	GALE RESEARCH INC	129.57	19 NOV 90	BOOKS
010553	02466	PEARL GARDNER - PETTY CASH	22.55	19 NOV 90	REINBURSE PETTY CASH

CHECK REGISTER

NORTH MADISON COUNTY PUBLIC LIBRARY
124 NORTH 16TH STREET
ELWOOD, IN 46036-1598
19 NOV 90

PAGE 2

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010554	02467	GAYLORD BROS.	524.65	19 NOV 90	OTHER SUPPLIES
010555	02468	ELWOOD PUBLISHING COMPANY IN	134.80	19 NOV 90	SUMMITVILLE & FRANKTON CALL
010556	02469	GROLIER EDUCATIONAL CORP.	440.42	19 NOV 90	SUMMITVILLE BOOKS
010557	02470	GTE NORTH INDIANA OPERATIONS	54.95	19 NOV 90	FRANKTON PHONE BILL
010558	02471	H.W.WILSON COMPANY	1034.00	19 NOV 90	BOOKS
010559	02472	IDEALS PUBLISHING CORP	22.94	19 NOV 90	FRANKTON BOOK
010560	02473	INDIANAPOLIS MONTHLY	18.95	19 NOV 90	RENEWAL
010561	02474	INTEGRITY MUSIC INC	10.94	19 NOV 90	CASSETTES
010562	02475	INDIANA BELL TELEPHONE	159.07	19 NOV 90	CURRENT PHONE BILL
010563	02476	INDIANA BELL TELEPHONE	56.36	19 NOV 90	SUMMITVILLE PHONE BILL
010564	02477	INDIANA CITIES WATER CORPORA	13.23	19 NOV 90	SUMMITVILLE WATER BILL
010565	02478	INDIANA GAS COMPANY	55.31	19 NOV 90	SUMMITVILLE GAS
010566	02479	INDIANA GAS COMPANY	28.28	19 NOV 90	ELWOOD GAS
010567	02480	INDIANA MICHIGAN POWER COMPA	59.31	19 NOV 90	SUMMITVILLE ELECTRIC
010568	02481	INDIANA MICHIGAN POWER COMPA	388.09	19 NOV 90	ELWOOD ELECTRIC
010569	02482	INGRAM DISTRIBUTION GROUP IN	1039.05	19 NOV 90	BOOKS & VHS
010570	02483	LINDA KEMPER	10.08	19 NOV 90	MILEAGE
010571	02484	KEYSTAR COM	94.55	19 NOV 90	TONER
010572	02485	KMART	74.37	19 NOV 90	OTHER SUPPLIES
010573	02486	KMART STORE (ANDERSON)	141.71	19 NOV 90	BOOKS & TAPES
010574	02487	CAROLYN LAMBERTSON	21.60	19 NOV 90	MILEAGE
010575	02488	LAWIER WORLDWIDE INC.	46.96	19 NOV 90	OTHER
010576	02489	LIBRARY STORE INC., THE	69.11	19 NOV 90	OTHER SUPPLIES
010577	02490	LITERARY GUILD, THE - BOOK C	19.01	19 NOV 90	BOOKS
010578	02491	MADISON-GRANT HIGH SCHOOL	68.00	19 NOV 90	SUMMITVILLE AD IN YEARBOOK
010579	02492	BARBARA MCDAMS	16.80	19 NOV 90	MILEAGE
010580	02493	MCCALL'S NEEDLEWORK & CRAFTS	11.97	19 NOV 90	RENEWAL - SUMMITVILLE
010581	02494	MCCORMACK PRINTING IMPRESSIO	3.90	19 NOV 90	STAMP
010582	02495	MARSHALL CAVENDISH CORPORATI	118.95	19 NOV 90	BOOKS
010583	02496	STEPHEN H. MARTIN	4.00	19 NOV 90	BOOK
010584	02497	MID-WEST SERVICES	6.50	19 NOV 90	MONTHLY SERVICE
010585	02498	OXFORD UNIVERSITY PRESS	63.85	19 NOV 90	BOOKS
010586	02499	OXMOOR HOUSE	17.94	19 NOV 90	BOOKS
010587	02500	P C COMPUTING	12.97	19 NOV 90	RENEWAL
010588	02501	PAS-TIME BOOKS (BETTY HUFF)	853.59	19 NOV 90	BOOKS & TAPES
010589	02502	POPULAR SUBSCRIPTION SERVICE	4135.24	19 NOV 90	RENEWAL
010590	02503	POSTMASTER	256.00	19 NOV 90	METER POSTAGE & BRANCHES
010591	02504	R. R. BOWKER COMPANY	349.07	19 NOV 90	BOOKS IN PRINT
010592	02505	RANSAY BUSINESS PRODUCTS	151.04	19 NOV 90	SUPPLIES
010593	02506	RENOVATOR'S SUPPLY INC	53.80	19 NOV 90	REGBOARD
010594	02507	READER'S DIGEST FUND FOR THE	8.95	19 NOV 90	RENEWAL
010595	02508	REGENT BOOK COMPANY	37.73	19 NOV 90	BOOKS
010596	02509	REMARKABLE PRODUCTS	50.30	19 NOV 90	CALANDARS
010597	02510	FRANCES ROBERTSON	13.20	19 NOV 90	MILEAGE
010598	02511	SCHWARTZ-HILL BOOK COMPANY	809.19	19 NOV 90	BOOKS
010599	02512	T EDWIN SMITH INC	69.12	19 NOV 90	SERVICE
010600	02513	GEORGE & MARY SPRAGUE	375.00	19 NOV 90	FRANKTON RENT
010601	02514	THORNDIKE PRESS	59.85	19 NOV 90	BOOKS

CHECK REGISTER
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 14TH STREET
 ELWOOD, IN 46036-1599
 19 NOV 90

PAGE 3

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010602	02515	TINE LIFE	18.34	19 NOV 90	BOOKS
010603	02516	TOWN OF SUMMITVILLE	9.75	19 NOV 90	SUMMITVILLE SEWAGE
010604	02517	UNIVERSITY PRODUCTS INC.	17.50	19 NOV 90	SLIDE BOXES
010605	02518	UPSTART	85.25	19 NOV 90	OTHER SUPPLIES
010606	02519	VIDEO MARKETING RESOURCES-BI	79.85	19 NOV 90	TAPE\$
010607	02520	WOODSMITH	15.95	19 NOV 90	RENEWAL
010608	02521	BARBARA MCADAMS	144.38	19 NOV 90	FRANKTON OTHER SUPPLIES
010609	2524	MADISON COUNTY SCHOOL EMPLOY	603.75	19 NOV 90	PAYROLL DEDUCTION
010610	02525	INDIANA DEFERRED ANNUITY PLA	95.00	19 NOV 90	PAYROLL DEDUCTION
103	02427	ALEXANDER'S CARPET CARE	1186.68	19 NOV 90	REPAIR ON MEETING ROOM
PAYROLL	02416	PAYROLL	7393.72	03 NOV 90	CHECKS 000848-000867
PAYROLL	2437	PAYROLL DEDUCTIONS	-2720.59	03 NOV 90	CHECKS 000848-000867
PAYROLL	02522	PAYROLL	7250.37	17 NOV 90	CHECKS 000868-000887
PAYROLL	2523	PAYROLL DEDUCTIONS	-2706.79	17 NOV 90	CHECKS 000868-000887
--TOTAL AMOUNT OF CLAIMS--			34905.84		

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010440	02300	INDIANA DEFENSES WHOLESALE CO.	95.00	08 OCT 90	PAYROLL DEDUCTION
010440	02301	SMITH BROTHERS - BOSTONMASS	50.00	08 OCT 90	CARD CATALOG UNIT
010440	02302	SEBORG TRAIL - WOOD COMMODITY	9.95	08 OCT 90	VIDEOS
010440	02303	THE COMMUNICATIONS INC.	26.21	08 OCT 90	SUBLIMINAL TAPES
010440	02304	MADISON COUNTY SCHOOL DISTRICT	589.28	08 OCT 90	PAYROLL DEDUCTION
010440	02305	STRA TOMMASON BANK	204.17	11 OCT 90	PAYROLL DEDUCTION - FED & ST
010440	02306	AMERICAN LIBRARY ASSOCIATION	4109.02	11 OCT 90	PAYROLL DEDUCTION
010440	02307	WAGS SERVICE & PEST CONTROL	29.00	11 OCT 90	BOOKS
010440	02308	MT & T	18.00	15 OCT 90	MONTHLY SERVICE
010440	02309	MT & T	12.00	15 OCT 90	MONTHLY MAINTENANCE
010440	02310	MT & T	28.49	15 OCT 90	LONG DIST PHONE BILL
010440	02311	ELWOOD VISUAL COMMUNICATIONS	158.00	15 OCT 90	SERVICE AGREEMENT
010440	02312	AL BANNISTER	89.82	15 OCT 90	REPAIR SERVICE
010440	02313	BAKER & TAYLOR BOOKS	1875.90	15 OCT 90	BOOKS
010440	02314	BURNETTE - DELLINGER INC.	100.00	15 OCT 90	BOND FEE
010440	02315	BUSINESS SYSTEMS & COMPUTERS	180.26	15 OCT 90	SUPPLIES
010440	02316	CHEVLAN	29.58	15 OCT 90	LAWN SERVICE
010440	02317	CITY OF ELWOOD NON-REVERTING	269.56	15 OCT 90	PAYROLL DEDUCTION
010440	02318	CITY WATER & SEWER DEPT.	19.03	15 OCT 90	ELWOOD CURRENT WATER BILL
010440	02319	COLLECTORS' SHOWCASE	65.95	15 OCT 90	RENEWAL
010440	02320	CONGRESSIONAL QUARTERLY INC.	12.90	15 OCT 90	GUIDE TO CURRENT AMERICAN 80
010440	02321	COTTER CHARGE CARD	77.74	15 OCT 90	OPERATING SUPPLIES
010440	02322	COUNTRY	14.98	15 OCT 90	RENEWAL
010440	02323	COUNTRY WOMAN	24.98	15 OCT 90	RENEWAL
010440	02324	ERIK DAVIDSON	30.00	15 OCT 90	SUMMITVILLE MOWING
010440	02325	EMILY DAVIDSON	7.20	15 OCT 90	MILEAGE
010440	02326	DAVIDSON TITLES, INC.	167.34	15 OCT 90	BOOKS
010440	02327	DECKER'S INC	338.80	15 OCT 90	CHAIR
010440	02328	DEMCO	117.27	15 OCT 90	OTHER SUPPLIES
010440	02329	DOUBLEDAY BOOK CLUB	53.07	15 OCT 90	FRANKTON BOOKS
010440	02330	GALE RESEARCH INC	184.14	15 OCT 90	BOOKS
010440	02331	GAYLORD BROS.	88.25	15 OCT 90	OTHER SUPPLIES
010440	02332	GOLDEN PRESS	11.09	15 OCT 90	FRANKTON BOOKS
010440	02333	STE NORTH INDIANA OPERATIONS	55.63	15 OCT 90	FRANKTON PHONE BILL
010440	02334	SHAWN HEATON	31.44	15 OCT 90	MILEAGE
010440	02335	HIGHSMITH CO., INC.	48.27	15 OCT 90	SUPPLIES
010440	02336	CINDA HORINE	32.76	15 OCT 90	MILEAGE & MEALS
010440	02337	HOCK DRUGS INC.	144.09	15 OCT 90	OPERATING SUPPLIES
010440	02338	INDIANA BELL TELEPHONE	120.00	15 OCT 90	SUMMITVILLE PHONE BILL
010440	02339	INDIANA BELL TELEPHONE	156.18	15 OCT 90	ELWOOD PHONE BILL
010440	02340	INDIANA CITIES WATER CORPORA	14.73	15 OCT 90	SUMMITVILLE WATER BILL
010440	02341	INDIANA GAS COMPANY	18.88	15 OCT 90	SUMMITVILLE GAS
010440	02342	INDIANA MICHIGAN POWER COMPA	95.64	15 OCT 90	SUMMITVILLE ELECTRIC
010440	02343	INDIANA MICHIGAN POWER COMPA	560.52	15 OCT 90	ELWOOD LIBRARY
010440	02344	INGRAM DISTRIBUTION GROUP IN	738.43	15 OCT 90	BOOKS & VHS TAPES
010440	02345	INLAND MARINE & SPORTING GOO	13.00	15 OCT 90	ENGRACE MEMORIAL PLATES
010440	02346	CAROLYN LAMBERTSON	12.73	15 OCT 90	SUMMITVILLE PETTY CASH
010440	02347	CAROLYN LAMBERTSON	56.58	15 OCT 90	MILEAGE - MEALS - TAPES

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010440	02377	LANKER WORLDWIDE INC.	180.00	15 OCT 90	MAIL SERVICES
010440	02378	LIBRARY STORE INC., THE	215.70	15 OCT 90	SUPPLIES
010440	02379	MADISON COUNTY MONTHLY	15.95	15 OCT 90	PERIODICAL
010440	02380	STEPHEN H. MARTIN	67.44	15 OCT 90	MILEAGE
010440	02381	MARSHALL CAVENISH CORPORA	156.95	15 OCT 90	BOOKS
010440	02382	BARBARA MCADAMS	28.88	15 OCT 90	FRANKTON PETTY CASH
010440	02393	BARBARA MCADAMS	7.84	15 OCT 90	MILEAGE
010440	02394	MCCORMACK PRINTING IMPRESSIO	90.00	15 OCT 90	SUPPLIES
010440	02395	MID-WEST SERVICES	8.50	15 OCT 90	MONTHLY SERVICE
010440	02396	MUNCIE OFFICE SUPPLY	78.00	15 OCT 90	SUPPLIES
010440	02397	OXMOOR HOUSE	28.69	15 OCT 90	FRANKTON BOOKS
010440	02398	OXMOOR HOUSE	23.93	15 OCT 90	FRANKTON BOOKS
010440	02399	PARSONS TECHNOLOGY	34.00	15 OCT 90	NON-FRONTED MATERIAL
010440	02400	PAS-TIME BOOKS (BETTY HUFF)	240.60	15 OCT 90	BOOKS
010440	02391	P C WORLD SUBSCRIPTION DE	19.97	15 OCT 90	RENEWAL
010440	02392	PEARL GARDNER - PETTY CASH	19.70	15 OCT 90	REINBURSE PETTY CASH
010440	02393	PEARL GARDNER	59.50	15 OCT 90	VHS TAPES - SUMMITVILLE ELCO
010440	02394	PITNEY BOWES INC	69.00	15 OCT 90	RENTAL
010440	02395	POPULAR WOODWORKING	18.97	15 OCT 90	RENEWAL
010440	02396	RANSAY BUSINESS PRODUCTS	416.04	15 OCT 90	SUPPLIES
010440	02397	SILVER BURDETT PRESS INC	46.65	15 OCT 90	BOOKS
010440	02398	KATHY SHARP	18.98	15 OCT 90	MEAL
010440	02399	GEORGE & MARY SPRAGUE	375.00	15 OCT 90	FRANKTON RENT
010440	02400	THOMAS BOUREGY & COMPANY	163.40	15 OCT 90	BOOKS
010440	02401	THORNDIKE PRESS	59.85	15 OCT 90	BOOKS
010440	02402	TOWN OF SUMMITVILLE	9.75	15 OCT 90	
010440	02403	UNIVERSITY MICROFILMS INTERN	86.54	15 OCT 90	MICROFILM
010440	02404	UNIVERSITY PRODUCTS INC.	202.00	15 OCT 90	CASSETTE CASES
010440	02405	UPSTART	168.52	15 OCT 90	SUPPLIES
010440	02406	WABASH VALLEY LIBRARY NETWOR	17.00	15 OCT 90	REGISTRATION FEE
010440	02407	KATHI WITTKAMPER	46.08	15 OCT 90	MILEAGE & MEALS
010440	02327	PAYROLL	7470.56	06 OCT 90	CHECKS 000808-000827
010440	02328	PAYROLL DEDUCTIONS	-2753.38	06 OCT 90	CHECKS 000808-000827

--TOTAL AMOUNT OF CLAIMS-- 21372.78

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES
Monthly Meeting for Business
December 10, 1990
5:30 p.m.
Elwood Public Library

1. Call to Order
2. Roll
3. Approval of minutes of previous meeting
4. Claims Register and Checks signatures
5. OLD BUSINESS
 - a. Downspout spec sheet approval* Mike Montgomery
 - b. Library Capital Projects Fund* Decision time
 - c. Other
6. NEW BUSINESS
 - a. Operating Fund encumbrances* Year-end formality
 - b. Operating Fund appropriation transfers* Year-end formality
 - c. ILA trustee membership* Yes or no? Cost: \$338
 - d. Other
7. Director's Report
 - a. Financial and Statistical reports
 - b. Planning Committee report
 - c. Policy Review Committee report
 - d. Director's calendar
 - e. Other
8. Other Business
9. Call for adjournment

*Denotes items requiring vote

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001
FAX (317) 552-0955

BOARD MEETING MINUTES December 10, 1990

Special Presentation Prior to the start of the Board meeting, Ranny Simmons, President of the North Madison County Friends of the Library presented a check for \$600 to President Lois Norris. This donation will be applied to the purchase of the mini-blinds for the Library windows.

The regular meeting for business of the Library Board of Trustees was called to order at 5:35 p.m., Monday, December 10, 1990 at the Elwood Public Library with President Lois Norris presiding. Other Board members in attendance were Owen Dewsbury, Jerry Kaiser, Denny Robinson, Beverly Austin, Carolyn Hall and Linda Sizelove. In addition, Library Director Steve Martin and K. R. Montgomery representative Michael Montgomery were also in attendance.

Minutes The minutes of the November 19, 1990 Board meeting were approved as written.

Claims Register and Checks The Claims Register was reviewed and signed by the Board members; Mrs. Sizelove signed the checks.

OLD BUSINESS

Downspout Specification Sheet approval Mike Montgomery presented the Board with the specifications to be sent out to contractors for the venting of the downspouts into the street. It was noted that Mr. Kaiser had checked with the City of Elwood and they have no objection to the Library's plans. After discussion, Mr. Dewsbury made and Mr. Kaiser seconded a motion to proceed with the solicitation of bids from several contractors to do the work as outlined in the proposed construction document from K. R. Montgomery. The document specifies that the bids are to be received no later than 5:30 p.m., Monday, January 14, 1991, and are to be opened at the Board meeting that evening. The motion was carried unanimously.

Library Capital Project Fund Further discussion was held concerning this new fund now available for libraries. Further action was delayed until the next meeting at which time the Director will have a final appropriation plan available for Board preview.

NEW BUSINESS

Operating Fund Appropriation Resolution As a normal part of the Library's year-end bookkeeping procedures, an Appropriation Resolution (Attachment A) was presented to the Board. The Director explained that this measure moves excess appropriation levels into those areas of appropriations deficits. Mrs. Hall made and Mr. Dewsbury seconded a motion to accept the resolution as written. The motion was carried unanimously, and the Resolution was passed for signatures.

ILA Trustee membership The Director explained that annually the Indiana Library Association invites members of Library Boards of Trustees to join their organization. Libraries have the option of paying for those memberships for the trustees. This year's application would cost the System \$338. The Director wondered if the Trustees would like to proceed with that application. After discussion, it was decided not to proceed.

DIRECTOR'S REPORT

Financial and Statistical Reports The Director reports that the Library System is financially sound. System-wide, circulation for November was up by 24% over November, 1989.

Planning Committee The Planning Committee is organizing for field trips in January to the Anderson Public Library and the Noblesville-Southeastern Public Library.

Policy Review Committee The Policy Review Committee got off to a good start on November 27 and worked about half way through the Personnel Policy. Next meeting is scheduled for December 17.

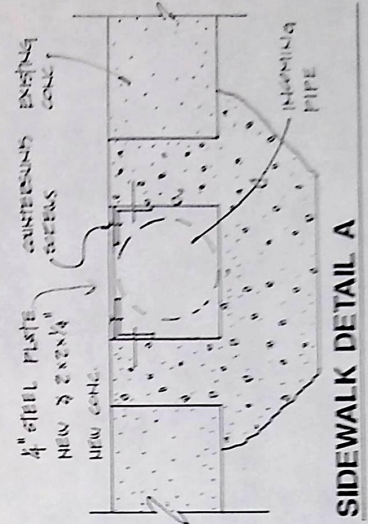
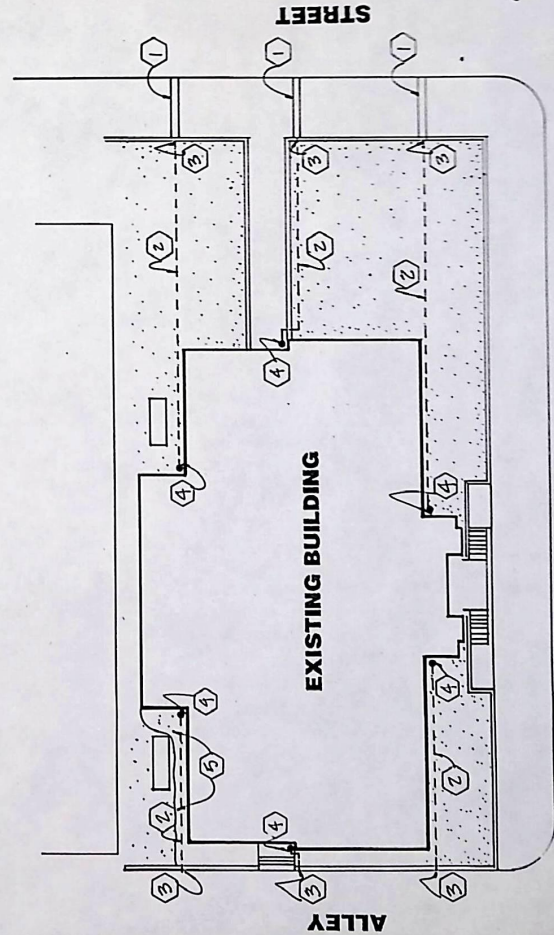
Director's Calendar The Director's calendar is free of obligations through mid-January.

There being no other business before the Library Board, the meeting was adjourned at 6:30 p.m.

Carolyn A. Hall
Carolyn A. Hall
Secretary

NOTES

- ① UNDERPAVEMENT RAIN WATER RESERVE SEE DETAIL A
- ② 5" MC UNDERGROUND PIPE
- ③ PENETRATE EXISTING CONCRETE WALL
- ④ DISCONNECT EXISTING DRAINAGE FROM EXISTING UNDERGROUND PIPES & RE-CONNECT TO NEW TUNNS
- ⑤ IN THE AREA FILL & REPAIR TO CORNER EXISTING DRAINAGE FROM BUILDING & RESEED



SITE PLAN



SIDEWALK DETAIL A

North Madison County Public Library System

"THE PEOPLE'S JUDGEMENT IS NO BETTER THAN THEIR INFORMATION"

Elwood Public Library
124 North 16th Street
Elwood, Indiana 46036-1598
Phone (317) 552-5001

Frankton Community Library
210 S. Washington Avenue
Frankton, Indiana 46044
Phone (317) 754-7116

Summitville Community Library
103 North Main Street
Summitville, Indiana 46070
Phone (317) 536-2335

November 1990

STATISTICAL REPORT

CIRCULATION:	1990	1989	%-age	YMD
Elwood				
ADULT	2921	2483		
JUVENILE	1833	1568		
MAGAZINE	455	423		
AUDIO	113	101		
VIDEO	399	227		
TOTAL	5711	4802	19%	62,753
Frankton				
ADULT	750	597		
JUVENILE	558	507		
MAGAZINE	159	152		
AUDIO	0	0		
VIDEO	46	34		
TOTAL	1513	1290	17%	18,695
Summitville				
ADULT	808	501		
JUVENILE	715	462		
MAGAZINE	122	122		
AUDIO	0	0		
VIDEO	81	67		
TOTAL	1726	1152	50%	15,491
Total				
ADULT	4479	3581		
JUVENILE	3106	2537		
MAGAZINE	726	697		
AUDIO	113	101		
VIDEO	526	328		
TOTAL	8950	7244	24%	96,939

APPROPRIATION REPORT ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

10 DEC 90

OPERATING ACNT #	DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	APPROPRIATION BALANCE
411.1	SALARY OF DIRECTOR	24150.00	.00	24150.00	884.61	21386.64	2763.36
411.2	SALARY OF ASSISTANTS	154930.00	.00	154930.00	6314.68	145655.18	9274.82
411.3	SALARY OF JANITOR	5460.00	.00	5460.00	199.12	4667.53	792.47
413	EMPLOYEE BENEFITS	45075.00	.00	45075.00	565.98	26776.55	18298.45
421	OFFICE SUPPLIES	8019.00	.00	8019.00	645.66	5381.94	2637.06
422	OPERATING SUPPLIES	3200.00	.00	3200.00	173.99	1638.64	1561.36
423	REPAIR & MAIN.	6000.00	-5000.00	1000.00	.00	410.14	589.86
429	OTHER SUPPLIES	17800.00	-10000.00	7800.00	541.41	11240.12	-3440.12
430	OTHER SERVICES AND CHARGES	.00	.00	.00	.00	.00	.00
431	PROFESSIONAL SERVICES	3300.00	.00	3300.00	398.58	5799.92	-2499.92
432	COMMUNICATION	8500.00	30.00	8530.00	459.07	8773.85	-243.85
433	PRINTING	3000.00	.00	3000.00	97.00	305.49	2694.51
434	INSURANCE	6700.00	.00	6700.00	.00	3818.00	2882.00
435	UTILITY SERVICES	12200.00	.00	12200.00	570.50	8582.64	3617.36
436	REPAIR & MAINTENANCE	8000.00	.00	8000.00	1422.86	5048.55	2951.45
437	RENTALS	17000.00	-5000.00	12000.00	.00	8909.29	3090.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	.00	.00
439	DUES AND TRANSFER TO LIRF	1000.00	.00	1000.00	75.00	436.38	563.62
439.1	DUES	.00	.00	.00	.00	.00	.00
442	FURNITURE AND EQUIPMENT	15000.00	.00	15000.00	2879.74	23183.93	-8183.93
443	BOOKS	92316.00	-34842.76	57473.24	6789.81	78607.86	-21134.62
444	PERIODICALS & NEWSPAPER	15000.00	-5000.00	10000.00	523.47	7517.42	2482.58
445	AUDIO VISUAL MATERIALS	10000.00	.00	10000.00	1037.52	9499.41	500.59
	-TOTAL-	456650.00	-59812.76	396837.24	23579.00	377639.48	15197.76

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 NOV 90

LIRF - CHECKING ACCOUNT DESCRIPTION	THIS MONTH	YTD
381 INTEREST ON INVESTMENT	10.77	40.00
392 INTERFUND TRANSFERS	.00	3119.42
-TOTAL-	10.77	3159.42

APPROPRIATION REPORT
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 NOV 90

OPERATING ACNT # DESCRIPTION	ANNUAL APPROPRIATION	CHANGE TO APPROPRIATION	CURRENT APPROPRIATION	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
PERSONAL SERVICES						
SALARIES AND WAGES	184540.00		184540.00	14644.09	164310.94	20229.06
EMPLOYEE BENEFITS	45075.00		45075.00	1255.17	26210.57	18864.43
SUPPLIES						
OFFICE SUPPLIES	8019.00		8019.00	317.45	4736.28	3282.72
OPERATING SUPPLIES	3200.00		3200.00	31.31	1464.65	1735.35
REPAIR & MAIN.	6000.00	-5000.00	1000.00	29.95	410.14	589.86
OTHER SUPPLIES	17800.00	-10000.00	7800.00	1620.95	10698.71	-2898.71
OTHER SERVICES AND CHARGES						
OTHER SERVICES AND CHARGES					.00	.00
PROFESSIONAL SERVICES	3300.00		3300.00	228.50	5401.34	-2101.34
COMMUNICATION	8500.00	30.00	8530.00	762.38	8314.78	215.22
PRINTING	3000.00		3000.00	68.00	208.49	2791.51
INSURANCE	6700.00		6700.00	115.00	3818.00	2882.00
UTILITY SERVICES	12200.00		12200.00	573.20	8012.14	4187.86
REPAIR & MAINTENANCE	8000.00	.00	8000.00	1500.73	3625.69	4374.31
RENTALS	17000.00	-5000.00	12000.00	642.00	8909.29	3090.71
SERVICE CONTRACTS					.00	.00
DUES AND TRANSFER TO LIRF	1000.00		1000.00		361.38	638.62
CAPITAL OUTLAYS						
FURNITURE AND EQUIPMENT	15000.00		15000.00	153.80	20304.19	-5304.19
BOOKS	92316.00	-34842.76	57473.24	9313.14	71818.05	-14344.81
PERIODICALS & NEWSPAPER	15000.00	-5000.00	10000.00	4448.79	6993.95	3006.05
AUDIO VISUAL MATERIALS	10000.00		10000.00	1136.91	8461.89	1538.11
----TOTALS----	456650.00	-59812.76	396837.24	36841.37	354060.48	42776.78

APPROPRIATION BY BRANCH REPORT
 NORTH MADISON COUNTY PUBLIC LIBRARY
 30 NOV 90

ACNT #	DESCRIPTION	DISBURSMENTS YTD			APPROPRIATION BALANCE	ENCUMBERED AMOUNT	BALANCE
		MAIN LIBRARY	BRANCH 1	BRANCH 2			
411.1	SALARY OF DIRECTOR	20502.03	.00	.00	3647.97	0.00	3647.97
411.2	SALARY OF ASSISTANTS	139340.50	.00	.00	15589.50	0.00	15589.50
411.3	SALARY OF JANITOR	4468.41	.00	.00	991.59	0.00	991.59
413	EMPLOYEE BENEFITS	26210.57	.00	.00	18864.43	0.00	18864.43
421	OFFICE SUPPLIES	4685.12	25.58	25.58	3282.72	0.00	3282.72
422	OPERATING SUPPLIES	1429.99	.00	34.66	1735.35	0.00	1735.35
423	REPAIR & MAIN.	399.04	.00	11.10	589.86	0.00	589.86
429	OTHER SUPPLIES	8571.84	1193.46	933.41	-2898.71	0.00	-2898.71
430	OTHER SERVICES AND CHARGES	-15.00	.00	15.00	.00	0.00	.00
431	PROFESSIONAL SERVICES	5081.94	70.40	249.00	-2101.34	0.00	-2101.34
432	COMMUNICATION	6804.44	603.62	906.72	215.22	0.00	215.22
433	PRINTING	140.49	.00	68.00	2791.51	0.00	2791.51
434	INSURANCE	3588.00	90.00	140.00	2882.00	0.00	2882.00
435	UTILITY SERVICES	7351.04	.00	661.10	4187.86	0.00	4187.86
436	REPAIR & MAINTENANCE	3560.69	65.00	.00	4374.31	0.00	4374.31
437	RENTALS	6357.29	1005.00	1547.00	3090.71	0.00	3090.71
438	SERVICE CONTRACTS	.00	.00	.00	.00	0.00	.00
439	DUES AND TRANSFER TO LIRF	361.38	.00	.00	638.52	0.00	638.52
439.1	DUES	.00	.00	.00	.00	0.00	.00
442	FURNITURE AND EQUIPMENT	18984.40	.00	1319.79	-5304.19	0.00	-5304.19
443	BOOKS	63515.18	4427.45	3875.42	-14344.81	0.00	-14344.81
444	PERIODICALS & NEWSPAPER	4776.11	1027.57	1190.27	3006.05	0.00	3006.05
445	AUDIO VISUAL MATERIALS	7561.94	434.43	465.52	1538.11	0.00	1538.11
451	INTERFUND TRANSFERS	100000.00	.00	.00	-100000.00		-100000.00
****	TOTALS ****	433675.40	8942.51	11442.57	-57223.24	.00	-57223.24

November 1990

341.1	341.2	341.3	341.4	341.5	341.6	341.7	341.8	341.9
FINES	Inter Library Loan	FAX MACH.	EQUIP RENTAL	VIDEO	LOST/DAMAGED BOOKS	LAMINATION	LOST CARD FEE	NON-RESIDENT
232.85	3.65	62.00	-	266.00	37.65	5.50	-	-
41.70	.65			34.00	2.75			
342.1	342.2			ELWOOD	FRANKTON	SUMMITVILLE		
COPY MACHINE	READER PRINTER COPIES	OTHER		TOTAL	TOTAL	TOTAL		
194.70	10.00			812.35				
21.50					100.60			
						GRAND TOTAL		
						912.95		
						230.25 Summitville		

1,143.20

Prepared by: Pearl Gardner

FINANCIAL REPORT BY FUND
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 30 NOV 90

CHECK REGISTER
 NORTH MADISON COUNTY PUBLIC LIBRARY
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 10 DEC 90

FUND #	DESCRIPTION	BEGINNING BALANCE	RECEIPTS THIS MONTH	RECEIPTS YEAR-TO-DATE	DISBURSMENTS THIS MONTH	DISBURSMENTS YEAR-TO-DATE	BALANCE
100	OPERATING	14988.67	41044.41	446693.67	36841.37	454060.48	19191.71
105	OPERATING FUND INVESTMENT)	71216.00	.00	103611.53	20000.00	172395.53	51216.00
110	LIRF	51895.91	.00	2487.75	.00	4238.99	51895.91
115	LIRF - CHECKING ACCOUNT	2108.99	10.77	3159.42	1186.68	2226.34	933.08
120	GIFT	1436.44	.00	693.00	.00	340.46	1436.44
121	SUMMITVILLE LIBRARY FUND	20.00	.00	20.00	.00	.00	20.00
125	MEMORIAL	111.80	.00	50.00	.00	.00	111.80
130	GIFT VIDEO	.00	.00	.00	.00	.00	.00
200	WITHHOLDINGS FROM PAYROLLS	241.89	.00	.00	-357.86	575.13	599.75
-TOTAL ALL FUNDS-		142019.70	41055.18	556715.37	57670.19	633836.93	125404.69

{-----CASH BALANCES-----}

DATE (30 NOV 90)

A1 (STAR FINANCIAL BANK CHECKING)	B1 {	21339.70}
A2 (SUMMITVILLE LIB FUND - SAVINGS)	B2 {	20.00}
A3 (RAILROADMANS' FED - LIRF CD)	B3 {	51895.91}
A4 (STAR FINANCIAL - CD'S)	B4 {	51216.00}
A5 (RAILROADMANS' LIRF CHECKING)	B5 {	933.08}
A6 ()	B6 {	.00}
A7 ()	B7 {	.00}
A8 ()	B8 {	.00}
A9 ()	B9 {	.00}
TOTAL	B10{	125404.69}

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
000104	02550	BETTER OUTDOOR ADVERTISING	1100.00	10 DEC 90	SIGNS INTRALLED FOR BRANCHES
000105	02616	WARD'S AWNING COMPANY	2451.43	10 DEC 90	BLINDS - LIRF FUND
010616	02533	MADISON COUNTY SCHOOL EMPLOY	604.71	03 DEC 90	PAYROLL DEDUCTION
010617	02534	INDIANA DEFERRED ANNUITY PLA	95.00	29 NOV 90	PAYROLL DEDUCTION
010618	02535	BARBARA MCADAMS	27.61	29 NOV 90	REIMBURSE PETTY CASH
010619	02536	BECKLEY COMPUTER CENTER	1633.00	29 NOV 90	COMPUTER EQUIPMENT
010620	02537	PEARL GARDNER - PETTY CASH	18.66	04 DEC 90	REIMBURSE PETTY CASH
010621	02538	PEARL GARDNER	79.69	04 DEC 90	SUPPLIES & MILEAGE
010622	02539	KATHI WITTKAMPER	164.60	04 DEC 90	PLAY PEN & CAMERA
010623	2542	ANDERSON NEWSPAPERS INC.	119.60	04 DEC 90	SUMMITVILLE RENEWAL
010624	02543	APPLE CORE, THE	36.33	10 DEC 90	SUMMITVILLE OTHER SUPPLIES
010625	02544	AT & T	32.00	10 DEC 90	MONTHLY MAINTENANCE
010626	02545	AT & T	9.44	10 DEC 90	LONG DISTANCE CHARGES
010627	02546	ARAB TERMITE & PEST CONTROL	17.00	10 DEC 90	MONTHLY SERVICE
010628	02547	AUDIO VISUAL COMMUNICATIONS	156.00	10 DEC 90	SERVICE AGREEMENT
010629	02548	BAKER & TAYLOR BOOKS	2890.22	10 DEC 90	BOOKS
010630	02549	BETTER HOMES & GARDENS-CRAFT	44.50	10 DEC 90	BOOKS
010631	02551	LITERARY GUILD, THE - BOOK C	20.06	10 DEC 90	SUMMITVILLE BOOKS
010632	02552	BORDERS BOOK SHOP	1543.15	10 DEC 90	CHILDREN'S BOOKS
010633	02553	BOYCE COMPANY	383.32	10 DEC 90	SUPPLIES
010634	02554	CHEMLAWN	28.58	10 DEC 90	SERVICE
010635	02555	CHILDRENS PRESS	103.73	10 DEC 90	FRANKTON BOOKS
010636	02556	CHILTON BOOK COMPANY	18.07	10 DEC 90	BOOKS
010637	02557	CITY NEWS PUBLISHING COMPANY	35.00	10 DEC 90	RENEWAL
010638	02558	CITY WATER & SEWAGE DEPT.	38.46	10 DEC 90	CURRENT WATER
010639	02559	COTTER CHARGE CARD	76.31	10 DEC 90	OPERATING SUPPLIES
010640	02560	COUNTRY	14.98	10 DEC 90	FRANKTON RENEWAL
010641	02561	COUNTRY CORNER	14.08	10 DEC 90	SUMMITVILLE SUPPLIES
010642	02562	COUNTRY WOMAN	14.98	10 DEC 90	FRANKTON RENEWAL
010643	02563	CRAFTING TODAY	15.97	10 DEC 90	FRANKTON SUBSCRIPTION
010644	02564	CRAFTS	27.00	10 DEC 90	FRANKTON SUBSCRIPTION
010645	02565	DEMCO	1071.42	10 DEC 90	PAPERBACK UNIT/LAMINATING MA
010646	02566	DOUBLEDAY BOOK CLUB	32.77	10 DEC 90	FRANKTON BOOKS
010647	02567	FIELD PUBLICATIONS	10.48	10 DEC 90	FRANKTON BOOKS
010648	02568	FRANKTON PRESS INC.	46.00	10 DEC 90	FRANKTON OTHER SUPPLIES
010649	02569	GALE RESEARCH INC	92.07	10 DEC 90	BOOKS
010650	02570	GARETH STEVENS	30.01	10 DEC 90	SUMMITVILLE BOOKS
010651	02571	GAYLORD BROS.	77.61	10 DEC 90	OTHER SUPPLIES
010652	02572	GOLDEN PRESS	11.09	10 DEC 90	FRANKTON BOOKS
010653	02573	GROLIER EDUCATIONAL CORP.	289.80	10 DEC 90	BOOKS
010654	02574	GTE NORTH INDIANA OPERATIONS	60.27	10 DEC 90	FRANKTON CURRENT PHONE BILL
010655	02575	ILA/ILTA	75.00	10 DEC 90	ANNUAL DUES
010656	02576	INDIANAPOLIS NEWSPAPERS INC.	130.00	10 DEC 90	RENEWAL
010657	02577	INDIANAPOLIS NEWSPAPERS INC.	78.00	10 DEC 90	FRANKTON RENEWAL
010658	02578	INGRAM DISTRIBUTION GROUP IN	904.84	10 DEC 90	BOOKS & TAPES
010659	02579	INDIANA BELL TELEPHONE	163.63	10 DEC 90	CURRENT PHONE BILL
010660	02580	INDIANA CITIES WATER CORPORA	19.13	10 DEC 90	SUMMITVILLE WATER
010661	02581	INDIANA DEPT OF NATURAL RESO	98.44	10 DEC 90	BOOKS

CHECK REGISTER

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

10 DEC 90

PAGE 2

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010662	02582	INDIANA DEPT OF NATURAL RESO	3.00	10 DEC 90	POSTAGE
010663	02583	INDIANA GAS COMPANY	112.91	10 DEC 90	SUMMITVILLE GAS
010664	02584	INDIANA MICHIGAN POWER COMPA	53.91	10 DEC 90	SUMMITVILLE ELECTRIC
010665	02585	INDIANA MICHIGAN POWER COMPA	336.34	10 DEC 90	CURRENT ELECTRIC BILL
010666	02586	KNART	65.69	10 DEC 90	FRANKTON OTHER SUPPLIES
010667	02587	CAROLYN LAMBERTSON	28.80	10 DEC 90	MILEAGE
010668	02588	UNION CREDIT CORPORATION	591.50	10 DEC 90	BOOKS FROM LIBRARY MEDIA COM
010669	02589	STEPHEN H. MARTIN	131.76	10 DEC 90	MILEAGE
010670	02590	BARBARA MCADAMS	21.12	10 DEC 90	MILEAGE
010671	02591	MICHIE COMPANY, THE	67.90	10 DEC 90	BOOKS
010672	02592	MID-WEST SERVICES	9.00	10 DEC 90	MONTHLY SERVICE
010673	02593	K. R. MONTGOMERY & ASSOCIATE	156.00	10 DEC 90	INTERIOR DESIGN SERVICES
010674	02594	MUNCIE OFFICE SUPPLY	199.55	10 DEC 90	SUMMITVILLE SUPPLY
010675	02595	NATIONAL BUSINESS DIRECTORIE	97.00	10 DEC 90	DIRECTORIE
010676	02596	NATIONAL GEOGRAPHIC SOCIETY	14.95	10 DEC 90	BOOK
010677	02597	OXFORD UNIVERSITY PRESS	19.08	10 DEC 90	BOOK
010678	02598	OXMOOR HOUSE	12.14	10 DEC 90	FRANKTON BOOK
010679	02599	PAS-TIME BOOKS (BETTY HUFF)	3.55	10 DEC 90	FRANKTON BOOK
010680	02600	P C COMPUTING	12.97	10 DEC 90	RENEWAL
010681	02601	RAMSAY BUSINESS PRODUCTS	538.32	10 DEC 90	SUPPLIES
010682	02602	REGENT BOOK COMPANY	28.33	10 DEC 90	BOOKS
010683	02603	SCHOOL LIBRARY JOURNAL	63.00	10 DEC 90	RENEWAL
010684	02604	SILVER BURDETT PRESS INC	16.05	10 DEC 90	SUMMITVILLE BOOK
010685	02605	STAR FINANCIAL BANK	2080.70	10 DEC 90	PAYROLL DEDUCTION
010686	02606	SUCCESS DYNAMICS 2000	119.76	10 DEC 90	TAPES
010687	02607	TAB BOOKS INC	44.67	10 DEC 90	
010688	02608	THOMAS BOUREGY & COMPANY	165.40	10 DEC 90	BOOKS
010689	02609	TOWN OF SUMMITVILLE	9.75	10 DEC 90	SUMMITVILLE SEWAGE
010690	02610	THORNDIKE PRESS	322.44	10 DEC 90	BOOKS
010691	02611	WENDELL TROGDON	60.53	10 DEC 90	BOOKS
010692	02612	VIDEO MARKETING RESOURCES-BT	79.85	10 DEC 90	TAPES
010693	02613	WICKS LUMBER	41.61	10 DEC 90	SUPPLIES
010694	02614	WORKING WOMAN	11.97	10 DEC 90	RENEWAL
010695	02615	T EDWIN SMITH INC	1422.86	10 DEC 90	ELECTRICAL
PAYROLL	02540	PAYROLL	7398.41	01 DEC 90	CHECKS 000888-000907
PAYROLL	2541	PAYROLL DEDUCTIONS	-2750.66	01 DEC 90	CHECKS 000888-000907
TRANSFER	02617	RAILROADMEN'S FEDERAL OF ELW	5000.00	10 DEC 90	TRANSFER FROM CD TO CHECKING
--TOTAL AMOUNT OF CLAIMS--			31594.20		

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 DEC 90

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
000104	02550	BETTER OUTDOOR ADVERTISING	1100.00	10 DEC 90	SIGNS INTRALLED FOR BRANCHES
000105	02516	WARD'S WAINING COMPANY	2451.43	10 DEC 90	BLINDS - LIRF FUND
010616	02552	MADISON COUNTY SCHOOL EMPLOY	604.71	03 DEC 90	PAYROLL DEDUCTION
010617	02534	INDIANA DEFERRED ANNUITY PLA	95.00	29 NOV 90	PAYROLL DEDUCTION
010618	02535	BARBARA MCADAMS	27.61	29 NOV 90	REINSURSE PETTY CASH
010619	02536	BECKLEY COMPUTER CENTER	1633.00	29 NOV 90	COMPUTER EQUIPMENT
010620	02537	PEARL GARDNER - PETTY CASH	18.66	04 DEC 90	REINSURSE PETTY CASH
010621	02538	PEARL GARDNER	79.69	04 DEC 90	SUPPLIES & MILEAGE
010622	02539	KATHI WITTKAMPER	164.60	04 DEC 90	PLAY PEN & CAMERA
010623	2542	ANDERSON NEWSPAPERS INC.	119.60	04 DEC 90	SUMMITVILLE RENEWAL
010624	02543	APPLE CORE, THE	36.33	10 DEC 90	SUMMITVILLE OTHER SUPPLIES
010625	02544	AT & T	32.00	10 DEC 90	MONTHLY MAINTENANCE
010626	02545	AT & T	9.44	10 DEC 90	LONG DISTANCE CHARGES
010627	02546	ARAB TERMITE & PEST CONTROL	17.00	10 DEC 90	MONTHLY SERVICE
010628	02547	AUDIO VISUAL COMMUNICATIONS	156.00	10 DEC 90	SERVICE AGREEMENT
010629	02548	BAKER & TAYLOR BOOKS	2890.22	10 DEC 90	BOOKS
010630	02549	BETTER HOMES & GARDENS-CRAFT	44.50	10 DEC 90	BOOKS
010631	02551	LITERARY GUILD, THE - BOOK C	20.06	10 DEC 90	SUMMITVILLE BOOKS
010632	02552	BORDERS BOOK SHOP	1543.15	10 DEC 90	CHILDREN'S BOOKS
010633	02553	BOYCE COMPANY	383.32	10 DEC 90	SUPPLIES
010634	02554	CHEMLAWN	28.58	10 DEC 90	SERVICE
010635	02555	CHILDRENS PRESS	103.73	10 DEC 90	FRANKTON BOOKS
010636	02556	CHILTON BOOK COMPANY	18.07	10 DEC 90	BOOKS
010637	02557	CITY NEWS PUBLISHING COMPANY	35.00	10 DEC 90	RENEWAL
010638	02558	CITY WATER & SEWAGE DEPT.	38.46	10 DEC 90	CURRENT WATER
010639	02559	COTTER CHARGE CARD	76.31	10 DEC 90	OPERATING SUPPLIES
010640	02560	COUNTRY	14.98	10 DEC 90	FRANKTON RENEWAL
010641	02561	COUNTRY CORNER	14.08	10 DEC 90	SUMMITVILLE SUPPLIES
010642	02562	COUNTRY WOMAN	14.98	10 DEC 90	FRANKTON RENEWAL
010643	02563	CRAFTING TODAY	15.97	10 DEC 90	FRANKTON SUBSCRIPTION
010644	02564	CRAFTS	27.00	10 DEC 90	FRANKTON SUBSCRIPTION
010645	02565	DEMCO	1071.42	10 DEC 90	PAPERBACK UNIT/LAMINATING MA
010646	02566	DOUBLEDAY BOOK CLUB	32.77	10 DEC 90	FRANKTON BOOKS
010647	02567	FIELD PUBLICATIONS	10.48	10 DEC 90	FRANKTON BOOKS
010648	02568	FRANKTON PRESS INC.	46.00	10 DEC 90	FRANKTON OTHER SUPPLIES
010649	02569	GALE RESEARCH INC	92.07	10 DEC 90	BOOKS
010650	02570	GARETH STEVENS	30.01	10 DEC 90	SUMMITVILLE BOOKS
010651	02571	GAYLORD BROS.	77.61	10 DEC 90	OTHER SUPPLIES
010652	02572	GOLDEN PRESS	11.09	10 DEC 90	FRANKTON BOOKS
010653	02573	GROLIER EDUCATIONAL CORP.	289.80	10 DEC 90	BOOKS
010654	02574	GTE NORTH INDIANA OPERATIONS	60.27	10 DEC 90	FRANKTON CURRENT PHONE BILL
010655	02575	ILA/ILTA	75.00	10 DEC 90	ANNUAL DUES
010656	02576	INDIANAPOLIS NEWSPAPERS INC.	130.00	10 DEC 90	RENEWAL
010657	02577	INDIANAPOLIS NEWSPAPERS INC.	78.00	10 DEC 90	FRANKTON RENEWAL
010658	02578	INGRAM DISTRIBUTION GROUP IN	904.84	10 DEC 90	BOOKS & TAPES
010659	02579	INDIANA BELL TELEPHONE	163.63	10 DEC 90	CURRENT PHONE BILL
010660	02580	INDIANA CITIES WATER CORPORA	19.13	10 DEC 90	SUMMITVILLE WATER
010661	02581	INDIANA DEPT OF NATURAL RESO	98.44	10 DEC 90	BOOKS

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 DEC 90

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
010662	02582	INDIANA DEPT OF NATURAL RESO	9.00	10 DEC 90	PASTAGE
010663	02583	INDIANA GAS COMPANY	112.91	10 DEC 90	SUMMITVILLE GAS
010664	02584	INDIANA MICHIGAN POWER COMPA	53.91	10 DEC 90	SUMMITVILLE ELECTRIC
010665	02585	INDIANA MICHIGAN POWER COMPA	336.34	10 DEC 90	CURRENT ELECTRIC BILL
010666	02586	KHART	65.69	10 DEC 90	FRANKTON OTHER SUPPLIES
010667	02587	CAROLYN LAMBERTSON	28.00	10 DEC 90	MILEAGE
010668	02588	UNION CREDIT CORPORATION	591.50	10 DEC 90	BOOKS FROM LIBRARY MEDIA COM
010669	02589	STEPHEN H. MARTIN	131.76	10 DEC 90	MILEAGE
010670	02590	BARBARA MCADAMS	21.12	10 DEC 90	MILEAGE
010671	02591	MICHIE COMPANY, THE	67.90	10 DEC 90	BOOKS
010672	02592	MID-WEST SERVICES	9.00	10 DEC 90	MONTHLY SERVICE
010673	02593	K. R. MONTGOMERY & ASSOCIATE	156.00	10 DEC 90	INTERIOR DESIGN SERVICES
010674	02594	MUNCIE OFFICE SUPPLY	199.55	10 DEC 90	SUMMITVILLE SUPPLY
010675	02595	NATIONAL BUSINESS DIRECTORIE	97.00	10 DEC 90	DIRECTORIE
010676	02596	NATIONAL GEOGRAPHIC SOCIETY	14.95	10 DEC 90	BOOK
010677	02597	OXFORD UNIVERSITY PRESS	19.08	10 DEC 90	BOOK
010678	02598	OXMOOR HOUSE	12.14	10 DEC 90	FRANKTON BOOK
010679	02599	PAS-TIME BOOKS (BETTY HUFF)	3.55	10 DEC 90	FRANKTON BOOK
010680	02600	P C COMPUTING	12.97	10 DEC 90	RENEWAL
010681	02601	RAHSAY BUSINESS PRODUCTS	538.32	10 DEC 90	SUPPLIES
010682	02602	REGENT BOOK COMPANY	28.33	10 DEC 90	BOOKS
010683	02603	SCHOOL LIBRARY JOURNAL	63.00	10 DEC 90	RENEWAL
010684	02604	SILVER BURDETT PRESS INC	16.05	10 DEC 90	SUMMITVILLE BOOK
010685	02605	STAR FINANCIAL BANK	2080.70	10 DEC 90	PAYROLL DEDUCTION
010686	02606	SUCCESS DYNAMICS 2000	119.76	10 DEC 90	TAPES
010687	02607	TAB BOOKS INC	44.67	10 DEC 90	BOOKS
010688	02608	THOMAS BOURGEGY & COMPANY	165.40	10 DEC 90	BOOKS
010689	02609	TOWN OF SUMMITVILLE	9.75	10 DEC 90	SUMMITVILLE SEWAGE
010690	02610	THORNDIKE PRESS	322.44	10 DEC 90	BOOKS
010691	02611	WENDELL TROGDON	60.53	10 DEC 90	BOOKS
010692	02612	VIDEO MARKETING RESOURCES-BT	79.85	10 DEC 90	TAPES
010693	02613	WICKS LUMBER	41.61	10 DEC 90	SUPPLIES
010694	02614	WORKING WOMAN	11.97	10 DEC 90	RENEWAL
010695	02615	T EDWIN SMITH INC	1422.86	10 DEC 90	ELECTRICAL
010696	2621	MADISON COUNTY SCHOOL EMPLOY	326.00	17 DEC 90	PAYROLL DEDUCTION
010697	02622	INDIANA DEFERRED ANNUITY PLA	95.00	17 DEC 90	PAYROLL DEDUCTION
010698	02623	STAR FINANCIAL BANK	2018.61	17 DEC 90	PAYROLL DEDUCTION
010699	2630	MADISON COUNTY SCHOOL EMPLOY	604.71	17 DEC 90	PAYROLL DEDUCTION
010700	02631	INDIANA DEFERRED ANNUITY PLA	95.00	17 DEC 90	PAYROLL DEDUCTION
010701	02632	STAR FINANCIAL BANK	2084.82	17 DEC 90	PAYROLL DEDUCTION
010702	02633	INDIANA DEPARTMENT OF REVENU	860.22	17 DEC 90	PAYROLL DEDUCTION
PAYROLL	02540	PAYROLL	7398.41	01 DEC 90	CHECKS 000888-000907
PAYROLL	2541	PAYROLL DEDUCTIONS	-2750.66	01 DEC 90	CHECKS 000888-000907
PAYROLL	02619	PAYROLL	7232.45	15 DEC 90	CHECKS 000908-000927
PAYROLL	2620	PAYROLL DEDUCTIONS	-2396.21	15 DEC 90	CHECKS 000908-000927
PAYROLL	02626	PAYROLL	7411.96	29 DEC 90	CHECKS 000928-000947
PAYROLL	2627	PAYROLL DEDUCTIONS	-2685.67	29 DEC 90	CHECKS 000928-000947
PAYROLL	2628	PAYROLL	7411.96	29 DEC 90	CHECKS 000928-000947

Correction attached, revers
 entry.
 See attached corrected
 voucher. Computer error

CHECK REGISTER
 ***** NORTH MADISON COUNTY PUBLIC LIBRARY *****
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 DEC 90

PAGE 3

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
PAYROLL	2629	PAYROLL DEDUCTIONS	-2685.67	29 DEC 90	CHECKS 000928-000947
RETURNED	02624	APPLE CORE, THE	-36.33	17 DEC 90	RETURNED CHECK #10624
RETURNED	02625	VIDEO MARKETING RESOURCES-BT	-79.85	17 DEC 90	RETURNED CHECK #10692
TRANSFER	02617	RAILROADMEN'S FEDERAL OF ELW	5000.00	10 DEC 90	TRANSFER FROM CD TO CHECKING
TRANSFER	02618	STAR FINANCIAL BANK	52242.36	10 DEC 90	<u>TRANSFER</u> CD TO CHECKING
--TOTAL AMOUNT OF CLAIMS--			99,367.27		

CHECK REGISTER
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----
 124 NORTH 16TH STREET
 ELWOOD, IN 46036-1598
 31 DEC 90

PAGE 2A

WARRANT NUMBER	CLAIM NUMBER	NAME OF CLAIMANT	AMOUNT OF CLAIM	DATE FILED	EXPLANATION
CORRECTIO	02634	CORRECTION VOUCHER	-7411.96	31 DEC 90	COMPUTER ERROR (DUPLICATE VO
CORRECTIO	02635	CORRECTION VOUCHER	2685.67	31 DEC 90	COMPUTER ERROR (DUPLICATE VO
CORRECTIO	02636	CORRECTION VOUCHER	-2084.82	31 DEC 90	CORRECT VOUCHER 2632
CORRECTIO	02637	CORRECTION VOUCHER	2084.82	31 DEC 90	CORRECT VOUCHER 2632
--TOTAL AMOUNT OF CLAIMS--			-4726.29		

CHECK #	IN	NAME	AMT	DATE
000880		DAVID PETTIT	82.15	17 NOV 90
000888		EMILY DAVIDSON	162.09	01 DEC 90
000889		MARGARET EDDY	57.07	01 DEC 90
000890		RACHEL FETZ	82.15	01 DEC 90
000891		SHARON FOUTS	.00	01 DEC 90
000892		PEARL GARDNER	360.73	01 DEC 90
000893		HEATON, RICHARD SHAWN	221.30	01 DEC 90
000894		AMBER HOOD	84.94	01 DEC 90
000895		CINDA HORINE	265.75	01 DEC 90
000896		LINDA KEMPER	314.86	01 DEC 90
000897		CAROLYN LAMBERTSON	363.03	01 DEC 90
000898		STEPHEN MARTIN	397.06	01 DEC 90
000899		BARBARA MCADAMS	370.87	01 DEC 90
000900		DAVID PETTIT	90.52	01 DEC 90
000901		FRANCES ROBERTSON	358.28	01 DEC 90
000902		KATHY SHARP	161.27	01 DEC 90
000903		DIANA SHEPARD	270.59	01 DEC 90
000904		GLENNA STEWART	282.80	01 DEC 90
000905		DELONE STINER	152.96	01 DEC 90
000906		JENETTA SULLIVAN	274.46	01 DEC 90
000907		KATHLEEN WITTKAMPER	377.02	01 DEC 90
000908		EMILY DAVIDSON	130.38	15 DEC 90
000909		MARGARET EDDY	57.07	15 DEC 90
000910		RACHEL FETZ	93.30	15 DEC 90
000911		SHARON FOUTS	277.75	15 DEC 90
000912		PEARL GARDNER	372.53	15 DEC 90
000913		RICHARD HEATON	232.86	15 DEC 90
000914		AMBER HOOD	96.10	15 DEC 90
000915		CINDA HORINE	256.07	15 DEC 90
000916		LINDA KEMPER	292.64	15 DEC 90
000917		CAROLYN LAMBERTSON	361.78	15 DEC 90
000918		STEPHEN MARTIN	334.97	15 DEC 90
000919		BARBARA MCADAMS	339.52	15 DEC 90
000920		DAVID PETTIT	90.52	15 DEC 90
000921		FRANCES ROBERTSON	358.28	15 DEC 90
000922		KATHY SHARP	200.67	15 DEC 90
000923		DIANA SHEPARD	270.59	15 DEC 90
000924		GLENNA STEWART	256.36	15 DEC 90
000925		DELONE STINER	156.80	15 DEC 90
000926		JENETTA SULLIVAN	274.46	15 DEC 90
000927		KATHLEEN WITTKAMPER	383.59	15 DEC 90
000928		EMILY DAVIDSON	173.63	29 DEC 90
000929		MARGARET EDDY	51.50	29 DEC 90
000930		RACHEL FETZ	82.15	29 DEC 90
000931		SHARON FOUTS	.00	29 DEC 90
000932		PEARL GARDNER	393.42	29 DEC 90
000933		RICHARD HEATON	279.07	29 DEC 90
000934		AMBER HOOD	110.03	29 DEC 90
000935		CINDA HORINE	265.75	29 DEC 90
000936		LINDA KEMPER	310.41	29 DEC 90
000937		CAROLYN LAMBERTSON	351.74	29 DEC 90
000938		STEPHEN MARTIN	397.06	29 DEC 90
000939		BARBARA MCADAMS	349.56	29 DEC 90
000940		DAVID PETTIT	51.50	29 DEC 90
000941		FRANCES ROBERTSON	358.28	29 DEC 90
000942		KATHY SHARP	189.14	29 DEC 90
000943		DIANA SHEPARD	266.71	29 DEC 90
000944		GLENNA STEWART	277.75	29 DEC 90
000945		DELONE STINER	164.48	29 DEC 90
000946		JENETTA SULLIVAN	274.46	29 DEC 90
000947		KATHLEEN WITTKAMPER	379.65	29 DEC 90

BANK RECONCILIATION WORKSHEET
DATE 05 DEC 90

BALANCE FROM BANK STATEMENT		24476.19
DEPOSITS NOT LISTED ON STATEMENT BUT ENTERED IN COMPUTER	+	-----
TOTAL		24476.19
OUTSTANDING CHECKS	-	-----
		3136.49
BALANCE		21339.70 ✓
PROOF BALANCE FROM COMPUTER		21339.70
DIFFERENCE		.00

{-----CASH BALANCES-----}

DATE {30 NOV 90}

A1 {STAR FINANCIAL BANK CHECKING }	B1 {	21339.70}
A2 {SUMMITVILLE LIB FUND - SAVINGS}	B2 {	20.00}
A3 {RAILROADMANS' FED - LIRF CD }	B3 {	51895.91}
A4 {STAR FINANCIAL - CD'S }	B4 {	51216.00}
A5 {RAILROADMANS' LIRF CHECKING }	B5 {	933.08}
A6 { }	B6 {	.00}
A7 { }	B7 {	.00}
A8 { }	B8 {	.00}
A9 { }	B9 {	.00}
TOTAL	B10{	125404.69}

OUTSTANDING
CHECKS
24476.19

INT. ADDED 2nd
DEC.
9.58 = 942.66

SAVINGS STATEMENT

PAGE 1

NORTH MADISON COUNTY
PUBLIC LIBRARY SYSTEM
124 NORTH 16TH STREET
ELWOOD, IN 46036

BANK #5

**RAILROADMEN'S FEDERAL
SAVINGS AND LOAN ASSOCIATION**
21 VIRGINIA AVE.
INDIANAPOLIS, INDIANA 46204

CUSTOMER NUMBER: 10-31-76
STARTING DATE: 11-3-90
ENDING DATE: 11-30-90

0166 119-0043
STAR FINANCIAL BANK, ELWOOD
125 S ANDERSON
ELWOOD INDIANA
46036
317-552-5091

DATE	11/30/90	PAGE NO.	1
ACCOUNT NUMBER	119-0043-2		
NO. TRANSIT	0	NO. ITEMS	142

... Thank you for banking with us

NORTH MADISON COUNTY PUBLIC LIB
SYSTEM
124 NORTH 16TH STREET
ELWOOD, IN 46036

BANK #1

ACCOUNT NUMBER	TAX ID NUMBER	BALANCE FORWARD	NUMBER CREDITS	DEPOSIT OR INTEREST	NUMBER DEBITS	WITHDRAWAL OR FEE CHG.	FEE CHG.	CLOSING BALANCE
21 07 209206	30-0027900	2,123.70	30	909	1	1,200.00		942.60

CE FORWARD	NO.	DEPOSITS/CREDITS	INTEREST EARNED	INTEREST WITHHELD	NET INT. CREDITED	
8,328.71	9	41,044.41	.00			
		NO.	CHECKS/DEBITS	SERVICE CHARGE	MISC. CHARGE	ENDING BALANCE
		133	34,896.93	.00	.00	24,476.19

ACCOUNT NUMBER	DESCRIPTION	DEPOSIT OR INTEREST	WITHDRAWAL OR FEE CHG.	DATE	BALANCE
21 2092067	CHECK WITHDRAWAL		1000.00	11-27	942.60
	45 DAYS AT INT RATE .00000			11-28	942.60
	4 DAYS AT INT RATE .00475			11-30	942.60
	EARNINGS PAID YTD				445.00
	INTEREST THIS MONTH**				445.00

***** CHECKING ACCOUNT TRANSACTIONS *****

DEPOSITS AND OTHER CREDITS

DATE	AMOUNT	TRANSACTION DESCRIPTION
11/06	45.46	DEPOSIT
11/15	50.00	DEPOSIT
11/15	285.60	DEPOSIT
11/15	5,036.00	DEPOSIT
11/15	35,000.00	DEPOSIT
11/20	269.85	DEPOSIT
11/28	59.20	DEPOSIT
11/28	100.60	DEPOSIT
11/28	197.70	DEPOSIT

CHECKS

DATE	CHECK NO	AMOUNT	DATE	CHECK NO	AMOUNT
11/08		360.73	11/05	864	248.93
11/28		28.28	11/13	865	152.96
11/28		1,039.05	11/13	866	274.46
11/09	840	93.30	11/08	867	400.69
11/09	848*	148.64	11/23	868	150.57
11/07	849	57.07	11/23	869	48.71
11/07	850	101.67	11/23	870	94.69
11/07	853*	277.13	11/23	872*	366.08
11/06	854	93.30	11/20	873	215.52
11/08	855	269.61	11/20	874	79.37
11/07	856	303.74	11/20	875	265.75
11/08	857	358.02	11/21	876	297.07
11/07	858	397.06	11/21	877	363.03
11/07	859	352.05	11/21	878	397.06
11/09	860	82.15	11/21	879	342.03
11/08	861	358.28	11/21	881*	358.28
11/07	862	167.03	11/21	882	158.39
11/20	863	269.61	11/23	883	265.75

HOLIDAY EXPENSES CAN BE MUCH MORE MANAGEABLE WITH A PERSONAL LOAN FROM RAILROADMEN'S --- BORROW \$5,000 TO BUY SANTA'S LIST BRING YOUR FAMILY HOME FOR THE HOLIDAYS OR FOR ANYTHING ON YOUR CHRISTMAS WISH LIST. VISIT ANY OFFICE FOR AN APPLICATION.