

Library Board Meeting

The Library Board held its monthly meeting Jan. 4th. Those present were Mrs. Sharp, Mrs. Hunt, Mrs. Wellnitz, Mr. Allen, Hadley and Mr. Shickley.

The minutes of the last meeting were approved as read.

Mrs. Hunt read the librarians report stating that there were 96 new borrowers during Dec. and to date the library has 5390 borrowers and 49 non resident borrowers. The report was accepted as read.

The financial report stated that we received \$4777.77 from city taxes and 764.39 from township taxes.

The disbursements for the month were \$2182.41 leaving a balance of \$14,545.96. This report was accepted.

Mr. Shickley stated that A.C. Luke can furnish the 100% performance bond and will do the electrical work. The board will not take bids to do the lighting in the Childrens room.

A motion was made by Mr. Hadley - 2nd by Mr. Shickley that the library staff be paid twice a month - on the 15th and 30th. Motion carried.

A discussion took place on the problem of tuition and transfer students who do not give correct addresses and therefore use the library without paying non-resident fees. Mrs. Hunt will try

to get the list of names from the schools and the staff can make a check. Mrs. Hunt told the board she gave a Christmas story to the So. Elm students and also to a society in the Episcopal Church.

No other business - meeting adjourned.

Jeanne Wellnitz
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Feb. 1961

The Library Board held its regular meeting, Wed. Feb. 1st at 7:00 P.M. Those present were Mrs. Sharp, Mrs. Powell, Mrs. Hunt, Mrs. Willnitz, Mr. Allen, Mr. Hasley and Mr. Shickley.

The minutes of the last meeting were approved as read. Mrs. Hunt gave the financial report stating that the expenditures for Jan. were \$2,567.19 leaving a balance of \$12,078.77. This report was accepted.

The Librarians report was read saying that the Library had 1118 borrowers at the beginning of the month and 88 new registered.

The board decided to let Gene Mitchell do the floors. They haven't been done for awhile and they need to be cleaned and waxed.

Mrs. Hunt told the board that 2 dead trees had been cut down in front of the Library by the city.

The board decided to let Mrs. Hunt decide on how many weeks she will want to go to School this summer.

The nominating comm. consisting of Mr. Allen, Hasley and Shickley presented the following for officers: Pres., Mrs. Sharp, Vice Pres., Mrs. Powell, Sec., Mrs. Willnitz. There were no nominations from the floor. The officers were nominated and elected.

No other business - meeting adjourned
Dorcas Willnitz

March 1961

The Library Board held its regular meeting March 1, 1961. Those present were Mrs. Hunt, Mrs. Powell, Mrs. Willnitz, Mr. Allen, Mr. Hasley and Mr. Shickley.

The minutes of the last meeting were approved as read. Mrs. Hunt read the financial report stating the expenditures for the month were \$2,589.62 leaving a balance of \$9,559.62.

Mrs. Hunt told the Board that a small group wanted to use the basement rooms periodically. It was decided by the Board that the rooms would be used by large civic and charity organizations only.

The Board decided not to loan the planters to the students for the Jr. Senior Prom.

Mrs. Hunt told the Board that Mr. Cloud was ill and Elmer Fogel will work for him for awhile.

Mr. Shickley made a motion that Geo. Stout make and build new shelves for the office. Mr. Allen 3rd the motion. Motion carried.

The next meeting will be held in the Traxton Branch Library.
Meeting adjourned.

Library Board

The Elwood Library Board held its regular meeting Wed., April 5, 1961 at the Frankton Branch Library with Mrs. Ash as hostess. Those present were Mrs. Hunt; Mrs. Powell Mrs. Wellnitz, Mr. Allen, Mr. Hadley and Mr. Shickley.

Mrs. Hunt read the financial ^{report} stating that \$61.40 was taken in during the month from fines and non - resident fees. The expenditures for the month were \$2301.92 leaving a balance of \$7319.10.

Mrs. Hunt told the board that the floors had been cleaned and waxed and that they should be done again in about six months.

A letter of resignation was read from Mrs. Adah Fitzpatrick. The board will ask her if she won't stay until her term is up.

There were three bids to be considered on the lighting in the Childrens room. Mr. Allen made the motion -- 2nd by Mr. Hadley that we accept the bid of A.C. Locke for \$2,282.70. ✓ Motion was carried.

Mrs. Hunt asked the board if the Library couldn't be closed all day April 27th so the staff could attend the District meeting. The request was granted.

Mr. Cloud still isn't able to come to work and Mr. Nagel doesn't want to work after April so the job of janitor will go to Roscoe Hurd on a temporary basis.

Mrs. Ash, the Frankton Librarian told the board that she had 1,801 books in circulation for the first three months of this year. (She said that she has numerous odd requests for information, some she can answer and some she sends for the answer.) Mrs. Ash showed the board that the floors need to be repaired and the front door needs to be fixed. She will find out the cost of these repairs and report back to the board. Mrs. Ash also requested a closed steel cabinet so she will have someplace to put her supplies.

The Elwood Board was very pleased with the Frankton Library and we think Mrs. Ash has done an excellent job.

Meeting adjourned.

Jeanne Wellnitz

ELWOOD PUBLIC LIBRARY BOARD

May 4, 1961

Members present for the May Library Board meeting were Mrs. Fitzpatrick, Mrs. Hunt, Mrs. Sharp and Mrs. Wellnitz; Mr. Allen, Mr. Shickley.

\$45.07 was taken in from fees and fines during April. The expenditures for the month were \$3120.78 leaving a balance of \$4243.39

The minutes of the last meeting were approved as read.

Mrs. Hunt read the Librarians report stating that the Library had 2,121 adult borrowers for the month and 1105 children borrowers. Elw. circulation is 5,751 and Franktons is 698.

Both the financial and librarians report were accepted as read.

Mrs. Hunt told the board that Carolyn Miller has been hired for part time work to replace Mary Ray Houser.

Mrs. Ash, Frankton librarian has hired a helper for the summer Reading Club. There was a little discussion as to whether the board should have new doors put on the library at Frankton. It was decided to take this matter under advisement.

The motion was made by Mr. Shickley and 2nd by Mrs. Fitzpatrick that the non - resident fee for Pipecreek Township will be \$2.00 a year, per family. Motion carried.

The motion to transfer money from the general fund to the Library ^{Improvement Reserve} fund was made by Mr. Shickley and 2nd by Mr. Allen. Motion carried.

Mrs. Ada Fitzpatrick has agreed to remain a board member and we are so glad.

No other business was brought before the board -- after the meeting the board made a tour of the basement to see the new lights in the childrens department.

Jeanne Wellnitz

June 7, 1961

The Board of Directors of the
Colwood Public Library met
at the Library June 7, 1961.
Those present were; Mrs. Hunt,
Mrs. Powell, Mrs. Fitzpatrick,
Mr. Allen, Mr. Hadley, & Mr. Shibley

Minutes of previous meeting were
read and approved

Librarian's report was read
Adult circulation for month
Children " " "

Financial Report was given

Beginning balance	\$ 4,243.39
Advance from	\$ 3,000.00
Fines & Fees	63.46
Total bal. & receipts	\$ 7,331.85

Total expenditures 4,944.58

Leaving balance 2,387.27

June blank was received from
Auditor in amount of \$14,668.73

Matter of condition of Frankton Library
was discussed. It was reported
the front door could not be locked.

Invitation set up by Vahlweide
Library to attend their Golden Bazaar
June 18th. All invited.

Estimate was read from George
Stout for new screens in the
basement. Moved that this be
accepted. Motion passed - Shibley,
Fitzpatrick

Mrs. Hunt may not be able to
attend the July. If she can not
Mrs. Hubley will attend the
meeting representing the staff.

No further business was
brought forth, meeting adjourned

Weldon Shibley

Secy - Pro - Tem

July 5, 1961

Regular meeting of Library Board was held July 5, 1961. Those present were; Mrs. Sharp, Mrs. Fitzpatrick, Mrs. Powell, Mr. Allen, Mr. Hadley, Mr. Shickley, & Mrs. Hubley represented the Staff.

Minutes of previous meeting was read and approved.

Library Report

Adult Circulation — 2,288.0
Children " — 1,207.

Financial Report was
Beginning Balance — 17,153.56
Fines & Fees — 96.56
Expenditures — 1934.66
Ending Balance — 15,217.90

It was moved this report be accepted.

It was mentioned that the front door at Frankton should be repaired.

It was moved that concessions be allowed for Read Club: Hadley Fitzpatrick.

Mr. M. F. Hubley presented the Library with a new Wicked Globe.

It was moved that the custodian be responsible to the Librarian and the delegate his duties. Allen-Hadley.

No further business to be brought before the meeting. The meeting was adjourned.

Weldon Shickley
Secy. Pro Tem

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August 2, 1961

Regular meeting of the Elwood Public Library Board was held Wed., Aug. 2, 1961. Those present were: Mrs. Fitzpatrick, Mrs. Sharp, Mrs. Powell, Mrs. Wellnitz, Mrs. Hunt, Mr. Allen

The minutes of the last meeting were approved as read.

Mrs. Hunt gave the Librarians report stating the adult circulation was 2183 and the childrens circulation was 1342. The Library now has 62 non-resident borrowers.

The financial ^{report} was read:

Received from Township	\$ 1535.12
Fees and fines	30.00
Non resident fees	45.00
Expenditures	2679.25
Bal.	14,164.62

Mrs. Hunt said that 154 registered for the Reading Club and 114 finished. A letter will be written to the Kiwanis Club thanking them for the gifts they gave to the children.

A motion was made by Mr. Allen to accept the Budget. Mrs. Fitzpatrick seconded the motion. Motion carried.

A motion was made by Mrs. Powell to transfer the Library Improv. Reserve Fund into the L. J. R. account. Mr. Allen seconded the motion. Motion carried.

No other business - meeting adjourned.

Jeanne

Sept. 6, 1961

The regular meeting of the Elwood Public Library Board was held Wed., Sept. 6, 1961. Those present: Mrs. Fitzpatrick, Mrs. Hunt, Mrs. Sharp, Mrs. Wellnitz, Mr. Allen, Mr. Hodley, and Mr. Shickley

The minutes of the last meeting were approved as read:

Mrs. Hunt read the Librarians report stating we had 45 new Adult borrowers and 15 Jr. borrowers. Frankton now has a total of 286 borrowers.

The financial report was read:

Fees and fines \$ 39.00

Non resident fees 20.00

Expenditures \$ 3131.97

Bal. \$ 11,091.65

Three reservations will be made for the Governors Conf. for Improving Library Service for Fri. or Sat. Sept 22-23rd at Indianapolis.

The board will write to the Indiana Library Certification Board and ask for a renewal for a Temporary Certificate for Mrs. Hunt.

No other business - meeting adjourned

Jeanne Wellnitz

The Library Board held its regular meeting Wednesday Oct 4, 1961. Those present were Mrs. Fitzpatrick, Mrs. Hunt, Mrs. Sharp, Mrs. Wellnitz and Mr. Hasley ^{Mr. Shickley}.

The minutes of the last meeting were approved as read. Mrs. Hunt read the librarians report stating the library now has 2,209 Adult borrowers and 1,272 Children borrowers.

The financial report read:

Fees and fines: \$31.00
Non resident fees: 10.00
Expenditures: 1567.21
Bal on hand: \$9,574.07

The library will have a ^{booth} space for display at the Lion's Club Annual Home Show this year. We are grateful to the Lions Club for ^{this opportunity}. Mr. Hasley made the motion that the Board pay Mrs. Noble, assistant to Mrs. Ash, her pay from Sept thru Dec. 1961. Mrs. Fitzpatrick 2nd the motion. Motion carried.

Several applications were read for the custodians position to replace Mr. Hurd who is moving to Illinois. After a discussion the board and Mrs. Hunt agreed to hire Carl Silvey and he will work under the supervision of Mrs. Hunt.

Meeting adjourned
Jeanne Wellnitz

The Library Board held its regular meeting Wed. Nov. 1, 1961. Those present were Mrs. Fitzpatrick, Mrs. Hunt, Mrs. Sharp, Mrs. Wellnitz, Mr. Allen, Mr. Shickley.

The minutes of the last meeting were approved as read. Mrs. Hunt read the librarians report stating the library now has 2140 adult borrowers and 4135 children.

The financial report read:

fees and fines: 30.00
non resident: 25.00
expenditures: 2524.11
Bal. on hand: \$7104.96

Mrs. Hunt told the board that Carl Silvey, our new custodian is working out very well and will be able to do some of the odd jobs around the library. It was agreed by the board to pay Mrs. Silvey \$25.00 to re-do the floors.

A discussion was held about the library closing on Veterans Day. Since it is a national holiday the motion was made by Mr. Shickley that the library be closed on that day and add this motion to the library rules. Mrs. Fitzpatrick 2nd the motion. Motion carried.

Mrs. Hunt read a letter from the Certification Board stating that the Plover Public Library is in good standing since Mrs. Hunt is working on it.

The board discussed the possibility of extending the ^{term} borrowed books from two weeks to four weeks. This will be decided on at a future date.

No other business was brought before the board. Meeting adjourned.

Josanne Willmetts

264 ^{transon fines}
Total bal. 7,139.60

Board decided since additional work was done by Mr. Silvey, in cleaning the floors, ~~that~~ he should receive 50.00 instead of 25.00 allowed last meeting.

~~It was decided that Mr. Silvey~~

Mr. Hunt will have Mr. Silvey paint the ^{outside} doors.

attended - Mr. Sharp, Mrs. Powell, Mr. Sully, Mrs. Allen