

## Agenda

October 10<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

### Elwood Public Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2011
2. Elwood Public Library – Atlas Building Services, Inc (Wabash),  
Complete Masonry Services (Yorktown) and Ziolkowski Construction (South Bend)
  - a. Masonry Restoration
  - b. Sealants
  - c. Painting – Soffits and Porches
  - d. Guttering and Downspouts

New Business

1. Adopt 2012 Budget
2. Letter to Youth Programming Parents
3. Wage Scale

Director's Report

Public Comment

Adjournment

\*\*\*\*\* -COMM. JOURNAL- \*\*\*\*\* DATE OCT-06-2011 \*\*\*\* TIME 09:33 \*\*\*\*\*

MODE - MEMORY TRANSMISSION

START-OCT-06 09:33

END-OCT-06 09:33

FILE NO.=622

STN COMM. ONE-TOUCH/ STATION NAME/TEL NO.  
NO. ABR NO.

PAGES

DURATION

001 OK <04> HERALD BULLETIN

001/001 00:00:16

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 1765552001- \*\*\*\*\*

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*Please publish on  
Friday or Saturday  
and again on Monday*

*Thank you*

MODE = MEMORY TRANSMISSION

START-OCT-06 09:30

END-OCT-06 09:31

FILE NO.=621

STN NO.	COMM.	ONE-TOUCH/RSN NO.	STATION NAME/TEL NO.	PAGES	DURATION
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-ELWOOD LIBRARY-

-17655520955

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17655525001- \*\*\*\*\*

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*Please publish on  
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Thank you*

MODE = MEMORY TRANSMISSION

START-OCT-06 09:32

END-OCT-06 09:35

FILE NO.=623

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001	OK	<01>	FRANKTON	001/001	00:00:15

-ELWOOD LIBRARY-

-17655520955

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MODE = MEMORY TRANSMISSION

START=OCT-06 09:35

END=OCT-06 09:36

FILE NO. =624

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001	OK	<02>	SUMMITVILLE	001/001	00:00:15

-ELWOOD LIBRARY -

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NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
October 10, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:00pm on October 10, 2011 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Kevin Sipe, Beverly Austin, Leslie Rittenhouse and Mike Robertson. Also in attendance were Director Jamie Scott, Administrative Assistant Diana Shepard and a Tipton government class student.

MINUTES

Beverly Austin made a motion to approve the minutes from the September 12, 2011 budget hearing and the September 12, 2011 regular meeting. Leslie Rittenhouse made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

It was asked by the members to skip to new business – Adopt 2012 Budget

Adopt 2012 Budget

The following budget proposal was read by Secretary Mike Robertson: Operating Fund, \$1,189,730; Debt Service Fund, \$242,000; Rainy Day Fund, \$15,000 with a total budget of \$1,446,730 and a total tax rate of 0.1779. The proposed total property tax levy is \$940,297. A motion was made by Mike Robertson to adopt the budget as read. Beverly Austin made a second and the motion carried. All members present signed the 2012 ordinance for appropriations and tax rates.

OLD BUSINESS

Working Budget for 2011

As of the end of September seventy three percent of the working budget has been spent. The operating fund balance is \$697,357.08 with estimated 2011 total expenditures of \$974,361.00. If expenditures continue the same, they will fall well below the scope of the projected working budget.

Elwood Public Library—Atlas Building Services, Inc. (Wabash), Complete Masonry Services (Yorktown) and Ziolkowski Construction (South Bend)

- a. Masonry Restoration
- b. Sealants
- c. Painting—Soffits and Porches
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Quotes received include:

Atlas Building Services, Inc.: Base Quote masonry restoration \$23,857.00, Sealants \$2,926.00, Concrete Splatter \$210.00, Painting \$5,181.00 for a total of \$32,174.00  
Complete Masonry Services/ Pridemark: Masonry restoration \$8,888.00, Painting \$7,233.82, Downspout repair \$885.00, Internal Gutter Repair \$650.00 for a total of \$17,656.82. Due to the volume of business they are currently receiving, Ziolkowski Construction was unable to submit a quote. Both companies say the work can be completed this fall. Beverly Austin made a motion to accept the bids from Complete Masonry Services and Pridemark. Leslie Rittenhouse made a second and the motion carried.

It was suggested Complete Masonry Services look at the light poles in the parking lot to see if there is a solution to repair the disintegrating concrete around the outside of the poles.

NEW BUSINESS

Letter to Youth Service Programming Parents

It was suggested that the library be proactive instead of reactive by taking every precaution possible to keep library programming participants safe during their visit to the library. A letter has been formulated and gone through legal council informing parents that libraries cannot bar sex offenders from entering the library; however they cannot work or volunteer at the library. After discussion, it was decided to make revisions to the letter. The first paragraph should bring forth the positive, with the Indiana Code and the Indiana Sheriff's Sex and Violent Offender website to be included in the second paragraph. Kevin Sipe made a motion to approve the letter with revisions. Leslie Rittenhouse made a second and the motion carried.

Wage Scale

A copy of the current wage scale was distributed. It was decided the Director and Administrative Assistant should bring suggested figures to the next board meeting. Leslie Rittenhouse made a motion to table any decision on a proposed wage scale. Kevin Sipe made a second and the motion carried. Discussion included starting a new employee at ninety percent of the base starting wage with one hundred percent to be implemented after ninety days of service. Also discussed was increment wage increases at five, ten, fifteen and twenty years of service.

DIRECTOR'S REPORT

E-rate required the submission of quotes for telephone service at all three branches. Indiana Telephone submitted the lowest quote for Summitville and Frankton. Indiana Telephone was contracted to have a start date of July 1, 2011, as of now Summitville has been switched over with Frankton's service still with Frontier. AT&T's bills for Summitville were being sent to Indiana Telephone but not being paid. A letter was sent to Indiana Telephone by Attorney Jeffrey Graham informing them they have ten days to remedy the situation. A letter was received from Indiana Telephone informing the library they could not meet the deadline, therefore they were cancelling the contract. In order to keep receiving E-rate discounts on Summitville's and Frankton's bill, a spin number change request will need to be submitted. Roby's Plumbing repaired a toilet in the men's

restroom at Elwood. They also installed a new hot water heater at Elwood. Frankton and Summitville now have an extra T-1 line. The non-binding review has been received from the Madison County Council. The 2009, 2010 examination report has been received from the State Board of Accounts, it disclosed no material items that warrant comment at this time. The issues with PAC seem to come from a glitch with internet explorer. The issues seem to remedy themselves if Internet Explorer is closed down, reopened and the same search tried again. Issues with the new front end on the HVAC system at Elwood are closer to being resolved. LMC has worked with the Director to resolve these issues. A quote in the amount of \$400 has been received from ACE Sign to fix the letters on the sign at Frankton. Stats are up.

The next meeting will be held at the Frankton Community Library on November 14, 2011.

Public comment was sought, none was forthcoming.

Secretary, Michael Robertson

*George J. Austin*

*Bette Osbell*

*Leslie Brittenhouse*

*142*

# Register Of Claims

## North Madison County Public Library System

Report Date: From 9/13/2011 To 10/10/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	536	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,486.24	9/14/2011	P/R ENDING 9/10/11
				FICA	\$815.99		
				Federal Taxes Withheld	\$2,293.09		
				Medicare	\$281.71		
				<b>Total this claim =</b>	<u>\$4,877.03</u>		
0	537	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	9/14/2011	P/R ENDING 9/10/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	558	AT&T	Operating Fund	Telephone & Telegraph	(\$115.27)	10/3/2011	REVERSE VOUCHER # 557 - CHECK # 027210 - WORKING WITH INDIANA TELEPHONE - WAS NOT SURE IF NEEDED TO PAY THIS BILL
				<b>Total this claim =</b>	<u>(\$115.27)</u>		
0	535	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	9/14/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$16,081.59		
			Operating Fund	Wages of Janitor	\$1,410.72		
				<b>Total this claim =</b>	<u>\$19,427.92</u>		
0	545	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	9/28/2011	P/R ENDING 9/24/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	544	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,490.10	9/28/2011	P/R ENDING 9/24/11
				FICA	\$818.09		
				Federal Taxes Withheld	\$2,239.86		
				Medicare	\$282.44		
				<b>Total this claim =</b>	<u>\$4,830.49</u>		
0	543	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	9/28/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$16,125.75		
			Operating Fund	Wages of Janitor	\$1,417.01		
				<b>Total this claim =</b>	<u>\$19,478.37</u>		
27194	539	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$84.11	9/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$84.11</u>		

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27195	540	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$52.54	9/14/2011	HAZELBAKER PT CLERK & ADDITIONAL APPROPRIATION NOTICE
				<b>Total this claim =</b>	<u>\$52.54</u>		
27196	541	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$57.71	9/14/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
				<b>Total this claim =</b>	<u>\$68.71</u>		
27197	542	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$580.00	9/14/2011	HVAC REPAIRS ELWOOD & SUMMITVILLE
			Operating Fund	Professional Services	\$327.90		
				<b>Total this claim =</b>	<u>\$907.90</u>		
27198	538	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	9/14/2011	P/R ENDING 9/10/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27199	550	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$41.38	9/28/2011	SERVICE FOE ELWOOD
				<b>Total this claim =</b>	<u>\$41.38</u>		
27200	551	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$366.00	9/28/2011	QUARTERLY LEASE KONICA MINOLTA COPIER
				<b>Total this claim =</b>	<u>\$366.00</u>		
27201	552	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$224.28	9/28/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$224.28</u>		
27202	548	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,437.80	9/28/2011	PAYROLL DEDUCTIONS FOR SEPTEMBER
			County Taxes Withheld	Payroll Deductions	\$651.50		
				<b>Total this claim =</b>	<u>\$2,089.30</u>		
27203	553	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,860.65	9/28/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$453.85		
				<b>Total this claim =</b>	<u>\$2,314.50</u>		
27204	546	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	9/28/2011	P/R ENDING 9/24/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27205	549	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$658.20	9/28/2011	HEALTH INSURANCE 10/1/11 - 11/1/11
			Operating Fund	Emp Cont Group ins	\$6,525.74		
				<b>Total this claim =</b>	<u>\$7,183.94</u>		
27206	554	PITNEY BOWES	Operating Fund	Equipment/Rental	\$129.00	9/28/2011	QUARTERLY LEASE POSTAGE METER
				<b>Total this claim =</b>	<u>\$129.00</u>		

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27207	547	PUBLIC EMP. RETIREMENT FU	PERF Operating Fund	Payroll Deductions Emp Cont PERF	\$4,055.13 <u>\$9,677.97</u>	9/28/2011	3RD QUARTER PAYROLL DEDUCTIONS
				<b>Total this claim =</b>	<b>\$13,733.10</b>		
27208	555	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$561.90 \$15.00 <u>\$0.00</u>	9/28/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<b>\$576.90</b>		
27209	556	VECTREN ENERGY DELIVERY	Operating Fund Operating Fund	Gas Gas	\$25.81 <u>\$17.00</u>	9/28/2011	SERVICE FOR ELWOOD & FRANKTON
				<b>Total this claim =</b>	<b>\$42.81</b>		
27210	557	AT&T	Operating Fund	Telephone & Telegraph	<u>\$115.27</u>	9/28/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$115.27</b>		
27211	575	9124 BIG KMART	Operating Fund	Operating Supplies	<u>\$28.48</u>	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$28.48</b>		
27212	559	AT&T	Operating Fund	Telephone & Telegraph	<u>\$195.52</u>	10/10/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<b>\$195.52</b>		
27213	592	BAKER & TAYLOR	Operating Fund Operating Fund Operating Fund Operating Fund Operating Fund Operating Fund	Elwood Adult Elwood Childrens Elwood YA Frankton Summitville Title Source	\$2,016.58 \$902.37 \$329.19 \$1,209.41 \$1,332.37 <u>\$2,400.00</u>	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$8,189.92</b>		
27214	593	BARBARA MCADAMS	Operating Fund Operating Fund Operating Fund	Frankton Frankton AV Frankton Programing	\$11.20 \$39.92 <u>\$4.97</u>	10/10/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<b>\$56.09</b>		
27215	560	BETH MEHLING	Operating Fund	Traveling Expense	<u>\$68.00</u>	10/10/2011	MILEAGE
				<b>Total this claim =</b>	<b>\$68.00</b>		
27216	561	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	<u>\$217.30</u>	10/10/2011	GENERAL RECEIPTS
				<b>Total this claim =</b>	<b>\$217.30</b>		
27217	562	CDW GOVERNMENT, INC.	Operating Fund	Technology Equipment	<u>\$451.61</u>	10/10/2011	MONITORS
				<b>Total this claim =</b>	<b>\$451.61</b>		



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27218	563	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$128.17	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$128.17</u>		
27219	564	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,928.75	10/10/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<u>\$1,928.75</u>		
27220	565	DEMCO	Operating Fund	Operating Supplies	\$88.69	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$88.69</u>		
27221	596	DIANA L. SHEPARD	Operating Fund	Traveling Expense	\$178.00	10/10/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$178.00</u>		
27222	566	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	10/10/2011	QUARTERLY SPRINKLER INSPECTION - ELWOOD
				<b>Total this claim =</b>	<u>\$250.00</u>		
27223	567	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$1,156.25	10/10/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$1,156.25</u>		
27224	568	FRONTIER	Operating Fund	Telephone & Telegraph	\$272.15	10/10/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$272.15</u>		
27225	569	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$917.83	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$917.83</u>		
27226	570	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$200.00	10/10/2011	SERVICE SERVICE - FRANKTON
				<b>Total this claim =</b>	<u>\$200.00</u>		
27227	571	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$174.79	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$174.79</u>		
27228	572	INDIANA STATE LIBRARY	PLAC	Other	\$50.00	10/10/2011	3RD QUARTER PLAC
				<b>Total this claim =</b>	<u>\$50.00</u>		
27229	573	INDIANA TELEPHONE CO., INC	Operating Fund	Telephone & Telegraph	\$293.23	10/10/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$293.23</u>		
27230	574	INDIANA WILD	Operating Fund	Elwood Children's Programming	\$201.10	10/10/2011	BAT PROGRAM OCTOBER 22, 2011
				<b>Total this claim =</b>	<u>\$201.10</u>		
27231	595	JOE SKVARENINA	Operating Fund	Elwood Adult	\$22.00	10/10/2011	CIVIL WAR ERA IN HANCOCK COUNTY, IN
				<b>Total this claim =</b>	<u>\$22.00</u>		
27232	576	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$260.00	10/10/2011	CITIZEN PRINTER SUPPORT
				<b>Total this claim =</b>	<u>\$260.00</u>		

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27233	577	LIBRARY STORE INC., THE	Operating Fund	Operating Supplies	\$52.19	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$52.19</u>		
27234	578	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$216.70	10/10/2011	INSTALL NEW FRONT END AT ELWOOD
			Rainy Day Fund	Professional Services	\$13,872.00		
				<b>Total this claim =</b>	<u>\$14,088.70</u>		
27235	579	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$107.30	10/10/2011	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$28.75		
				<b>Total this claim =</b>	<u>\$136.05</u>		
27236	594	MIDWEST TAPE	Operating Fund	Frankton AV	\$617.71	10/10/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,228.46		
			Operating Fund	Summitville AV	\$903.57		
				<b>Total this claim =</b>	<u>\$2,749.74</u>		
27237	580	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$144.99	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$144.99</u>		
27238	582	PROQUEST LLC	Operating Fund	Elwood Period. & News.	\$419.76	10/10/2011	NEWSPAPER TO MICROFILM 1/1/11-6/30/11 & DAILY RECORD 1900 TO SILVER POSITIVE
				<b>Total this claim =</b>	<u>\$419.76</u>		
27239	581	PURCHASE POWER	Operating Fund	Postage & UPS	\$439.17	10/10/2011	POSTAGE FOR POSTAL METER - ELWOOD
				<b>Total this claim =</b>	<u>\$439.17</u>		
27240	583	QUILL CORPORATION	Operating Fund	Office Supplies	\$512.75	10/10/2011	As per attached invoices.
			Operating Fund	Book Processing	\$149.99		
				<b>Total this claim =</b>	<u>\$662.74</u>		
27241	584	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$40.71	10/10/2011	COPIER COUNT - FAX TONER
			Operating Fund	Office Supplies	\$31.28		
			Operating Fund	Office Supplies	\$10.00		
			Operating Fund	Office Supplies	\$147.78		
				<b>Total this claim =</b>	<u>\$229.77</u>		
27242	585	RDJ SPECIALTIES, INC.	Gift	Frankton Programing	\$110.59	10/10/2011	CALENDAR CARDS
			Operating Fund	Elwood Children's Programing	\$110.59		
			Operating Fund	Elwood Adult Programing	\$110.59		
			Operating Fund	Summitville Programing	\$110.59		
				<b>Total this claim =</b>	<u>\$442.36</u>		

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27243	586	ROBY'S PLUMBING & APPLIAN	Operating Fund	Professional Services	\$445.00	10/10/2011	REPLACE WATER HEATER - REPAIR BATHROOM FIXTURES
			Operating Fund	Furniture & Equipment	\$769.00		
				<b>Total this claim =</b>	<u>\$1,214.00</u>		
27244	587	SPECIALTY STORE SERVICES,	Operating Fund	Book Processing	\$189.92	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$189.92</u>		
27245	588	TOPS HOME CENTER	Operating Fund	Operating Supplies	\$2.58	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$2.58</u>		
27246	589	UPSTART	Operating Fund	Summitville Programing	\$23.40	10/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$23.40</u>		
27247	590	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$221.58	10/10/2011	MAINTENANCE & COPY COUNT KONICA MINOLTA
				<b>Total this claim =</b>	<u>\$221.58</u>		
27248	591	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$13.89	10/10/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$13.89</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
----------------	--------------	------------------	------	---------	--------	------	-------------

**Total Amount of Claims      \$113,777.00**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, October 07, 2011

*Clevey J. Austin*  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 7 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$113,777.00

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

*Judie Britton House*  
*Michal Robutson*

*Kevin (Lisa)*

*[Signature]*

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	13,905.00	87%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	5,299.37	53%	10,000
Electricity	32,000	30,000	22,119.12	74%	2,000
Water	4,000	4,000	2,915.48	73%	-
Waste Disposal Services	1,500	1,000	501.55	50%	500
Bldg. & Structure/Maint.	1,000	500	702.08	140%	500
Equipment/Maint.	4,000	1,000	325.50	33%	3,000
Equipment/Rental	3,500	3,000	2,700.03	90%	500
Dues	2,500	2,000	772.60	39%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	10,000.00		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>112,398.24</b>	<b>79%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	2,059.24	82%	1,500
Technology Equipment	16,000	16,000	12,855.40	80%	-
Elwood Adult	33,500	33,000	20,664.28	63%	500
Elwood Childrens	13,500	13,000	8,087.52	62%	500
Elwood YA	5,700	5,200	3,481.67	67%	500
Frankton	19,000	18,500	11,552.08	62%	500
Summitville	16,000	15,500	10,893.47	70%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & News.	4,500	3,700	743.24	20%	800
Frankton Per. & Newsp.	2,800	1,800	326.35	18%	1,000
Summitville Period. & Newsp.	1,700	1,600	388.06	24%	100
Elwood AV	19,900	19,900	14,862.81	75%	-
Frankton AV	12,400	12,400	7,477.11	60%	-
Hazelbaker AV	8,000	8,000	5,897.98	74%	-
Technology Software	6,000	6,000	2,908.53	48%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>102,197.74</b>	<b>65%</b>	<b>6,350</b>
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>730,770.75</b>	<b>73%</b>	<b>157,272</b>

Calculations as of September 30, 2011

Operating Fund Balance	697,357.08
Estimated Expenditures Oct. -Dec	243,590.25
Balance - Estimated Expenditures	453,766.83
Average Expenditures per Month	81,196.75
Estimate Expenditures for 2011	974,361.00
Pub. Budget - Est. Expenditures 2011	182,209.00
# of Months Balance into 2012	5.59

Personal Servi	66.52%
Supplies	4.11%
Other Services	15.38%
Capital Outlay	13.98%
Encumbrances	0.00%
<b>Total Budget</b>	<b>100.00%</b>

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	37,712.20	84%	-
Salary of Assistants	508,670	434,660	309,466.09	71%	74,010
Wages of Janitor	36,761	36,761	26,671.78	73%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	28,599.57	71%	7,000
Emp. Cont. PERF	38,000	34,000	28,007.10	82%	4,000
Emp. Cont. Group Ins.	81,000	70,000	55,652.69	80%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>486,109.43</b>	<b>73%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	6,116.51	76%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	5,317.36	89%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	2,117.73	71%	500
Fuel, Oil, and Lubricants	150	150	106.90	71%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	2,798.58	62%	-
Automation	15,500	15,000	12,862.00	86%	500
Official Record	1,000	700	20.49	3%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>30,065.34</b>	<b>80%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	35,629.24	119%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	444.01	89%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	4,831.73	54%	17,989
Postage & UPS	3,700	3,000	1,826.83	61%	700
Traveling Expense	3,000	2,000	814.04	41%	1,000
Professional Meetings	1,500	1,500	518.00	35%	-
Elwood Children's Programming	4,000	4,000	3,249.04	81%	-
Elwood Adult Programming	1,900	1,900	1,217.73	64%	-
Frankton Programming	3,000	3,000	2,513.67	84%	-
Summitville Programming	1,900	1,900	709.41	37%	-
Title Source (Baker & Taylor)	3,100	2,800	295.00	11%	300
Advertising & Public Notices	4,600	1,427	768.81	54%	3,173



*Building From a Solid Foundation*

**ELWOOD PUBLIC LIBRARY PROJECT QUOTE:**

**TO:** Mr. Rick Kelly  
Complete Masonry Services.  
Re: Elwood Public Library

**FROM:** Mike Tschuor, President / C.E.O.  
Pridemark Construction., Inc.

**DATE:** 12th-September-2011

**REF:** *Various Painting & Vinyl Repairs for Elwood Public Library Proposal.*

Pridemark's quote is for a Lump sum Installation or Repair. The proposal quote includes all labor, materials, tools, equipment, insurance and all applicable taxes to Design, Build & Install work described under the scope of work listed below.

All work on this project will be completed by Indiana personnel & companies.

**Scope of Work in Proposed Repair Areas:**

- *Mob & De-mob site.*
- *Foot Traffic Control.*
- *Install Caulking.*
- *Clean Site.*
- *De-Mob site.*

**Item #1: *Painting Complete Scope: (A, B, C, and D on Drawing)* Total Cost: \$7,233.82**

- Power wash
- Caulking
- Patching
- Spot Prime
- Finish Coat (white) all Fascia, Soffit areas, Cornice's, Canopies, Galvanized Doors, Dumpster gates, & Steel lintels.

**Item #2: Painting Fascia (A) & Soffit (B) areas only: Total Cost: \$2,012.00**

**Item #3: Painting Cornice's ©, Canopies, Galvanized doors,  
Dumpster gates, Vented Soffit (D) & steel Lintels areas only: Total Cost: \$4,800.00**

**Item #4: Painting Roof Dormer areas only: Total Cost: \$485.00**

**Item #5: To cover Fascia (A) & Soffit (B) with Vinyl or Aluminum,  
Fix downspouts, Cover Dormers with Vinyl or Aluminum  
Total Cost: \$9,885.00**

**Item #7: Repair Downspouts & add extensions to existing turnouts.  
Repair damaged downspouts, Re-strap downspouts to wall.**

**ADDED ITEM: Total Cost: \$885.00/ 44.25 each**

**Item #8: As a budget/contingency we are suggesting that you use a  
Allowance of \$650.00 to inspect and repair any internal gutter  
leaks in the box soffit. Total Cost: \$650.00**

**ADDED ITEM:**

**Item #9: Painting Cornice's ©, Canopies, Galvanized doors,  
Dumpster gates, Vented Soffit (D), steel Lintels to cover Fascia (A)  
& Soffit (B) with Vinyl or Aluminum, Fix downspouts, Cover Dormers  
with Vinyl or Aluminum: Total Cost: \$14,685.00**

**Exceptions and Assumptions:**

- No Permits
- No bonding included
- No Retainage
- Net 30 from billing date.
- No Traffic Control for work other than work performed by Pridemark.

**Special Project Notes:**

- Not applicable

**Project Schedule:**

**We can start project Thursday, September 29th 2011**

*20- Working days including clean-up*



**Project Start:**

- Pridemark available to start project 1 day after signed contract procurement.

If you have any questions – please call me at (765) 284-3833 or on my cell at (765) 744-7272.

Thanks for your Support and Business!

*Michael B. Tschuor*

Michael B. Tschuor, President.  
Pridemark Construction Inc.



*Building From a Solid Foundation*

**SMALL PROJECT QUOTE:**

**Total Cost: (Per Scope Determined)**

Working Agreement between Town of Elwood & Pridemark Construction, In

I/We accept proposal option(s) # \_\_\_\_\_ for a cost of \$ \_\_\_\_\_ and further agree to pay the full balance within 30 days of completion. Retaining equaling 0% will be held until completion of the project at which time it will be released with receipt of a Final Waiver of Liens by Pridemark Construction, Inc.

Owners  
Signatures: \_\_\_\_\_ Title: \_\_\_\_\_

Owners Purchase Order # \_\_\_\_\_ P.O. Attached: \_\_\_\_\_

Contractor  
Signatures: \_\_\_\_\_ Title: \_\_\_\_\_



*Building From a Solid Foundation*

**SMALL PROJECT QUOTE:**

**Total Cost: (Per Scope Determined)**

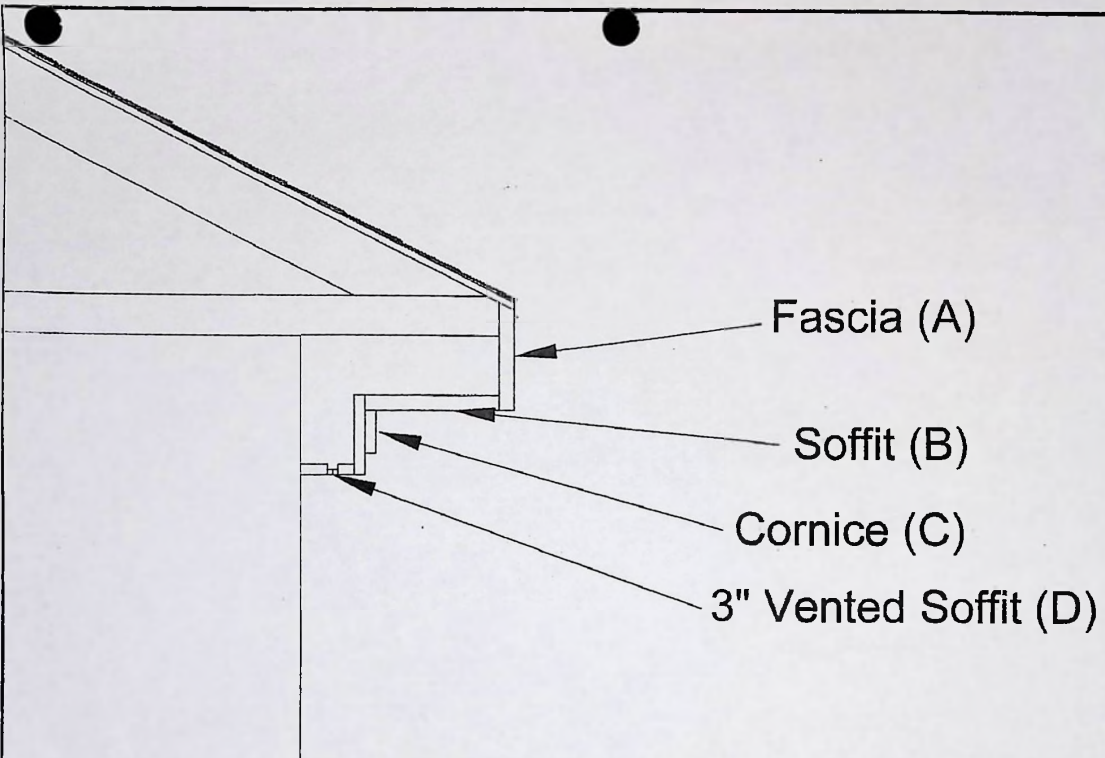
Working Agreement between Town of Elwood & Pridemark Construction, Inc

I/We accept proposal option(s) # \_\_\_\_\_ for a cost of \$ \_\_\_\_\_ and further agree to pay the full balance within 30 days of completion. Retaining equaling 0% will be held until completion of the project at which time it will be released with receipt of a Final Waiver of Liens by Pridemark Construction, Inc.

Owners  
Signatures: \_\_\_\_\_ Title: \_\_\_\_\_

Owners Purchase Order # \_\_\_\_\_ P.O. Attached: \_\_\_\_\_

Contractor  
Signatures: \_\_\_\_\_ Title: \_\_\_\_\_



**Overhang Detail**  
Scale: 1" = 1'

Elwood Library  
1600 Main St  
Elwood, IN

Roof Overhang Detail

Drawn By: AG

Drawn Date:  
9-12-11

Print Date:  
9-12-11

**A101**



**COMPLETE MASONRY SERVICES, INC.**

4631 S. COUNTY RD. 700 WEST  
P.O. BOX 238  
YORKTOWN, IN 47396  
PH. (765) 759-8966 \* FAX (765) 759-8928

September 13, 2011

Elwood Public Library  
1600 Main St.  
Elwood, IN 46036-2023

ATTN: Jamie Scott

Dear Jamie,

Thank you for the opportunity to provide our services for your facility.

Attached you will find various options for your consideration. I would suggest contracting direct with Pridemark Construction Inc. for those items to avoid a pass thru mark up.

As for the masonry repairs:

- A. Cut out and caulk all base control joints. Replace with a high end caulk material with appropriate color.

Price: \$2,744.00

- B. Clean stains on perimeter base of building. 100%

Price: \$3,644.00

- C. Attempt to clean up entry when sealant has been over sprayed.

Price: \$1,000.00

- D. Miscellaneous patch pointing on main building.

Price: \$1,500.00

Please let me know if we can answer any questions.

*\$ 8,888*

Respectfully,

COMPLETE MASONRY SERVICES INC.

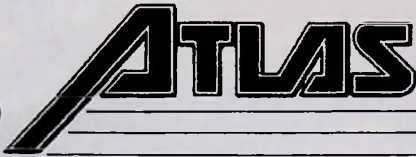
Eric J. Kelly  
President

*Our Mission*

*Complete Masonry Services, Inc. is to be a leader in our industry in quality, safety, ethics and project value. Through efficient management and a highly qualified workforce we will strive to meet the needs of our customers and support the general well being of all our employees.*

	Atlas
Base Quote Masonry Restoration	\$ 23,857.00
Alternate #1 - Sealants	\$ 2,926.00
Alternate #2 - Concrete Splatter	\$ 210.00
Alternate #3 - Painting	<u>\$ 5,181.00</u>
Total	<u>\$ 32,174.00</u>

	CMS/Pridemark
Masonry Restoration	\$ 8,888.00
Painting Complete Scope	\$ 7,233.82
Repair Downspouts	\$ 885.00
Internal Gutter Repair	<u>\$ 650.00</u>
Total	<u>\$ 17,656.82</u>



# BUILDING SERVICES, INC.

MASONRY RESTORATION  
NEW CONSTRUCTION  
DECORATIVE METAL WORK

September 26, 2011

Ms. Scott  
Elwood Public Library  
1600 Main St.  
Elwood, IN 46036

RE: Elwood Library Masonry Restoration

Dear Ms. Scott:

The following is our proposal for repairs to the Elwood Public Library.

We make every effort to be certain our proposals are clearly detailed and informative.

We would appreciate the opportunity to discuss our proposal with you personally, however, if you have immediate questions or need further information, please feel free to call me.

Sincerely,

Brian Gottschalk  
Account Manager

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By

ATLAS BUILDING SERVICES, INC.  
**CAUTION -- ALL RIGHTS RESERVED**

Unauthorized use of information contained herein may  
result in financial claims against indicated recipient.

PROPOSED SPECIFICATIONS/AREAS OF WORK

**I. BASE QUOTATION – Masonry Restoration**

1. All necessary building access equipment and labor required to perform our proposed scope of work.
2. Clean all elevations utilizing a specially formulated detergent cleaning agent in combination with a medium pressure water cleaning operation. The cleaning agent may vary based upon the composition and surface that is to be cleaned and the type of contaminants involved. Prior to starting the full scale cleaning operation, a sample panel shall be cleaned in order to be representative of the desired and acceptable level of cleaning that shall serve as a guideline for the full scale cleaning process.
3. Mortar joints on this building shall be inspected. Those mortar joints found to be defective, i.e. are loose, missing, eroded back more than 1/4" from it's original profile, or cracked on both sides shall be removed to a depth of 3/4" or until sound mortar is reached. Following mortar joint evacuation, new mortar shall be installed matching that of the original as closely as possible in color, texture and profile. This proposal includes replacement of 5% of the mortar joints in the specified area.
4. After the completion of all preparatory items, all Masonry surfaces shall receive (1) applications of a penetrating saline water repellent agent or equal. The water repellent shall be sprayed or applied by roller, depending on the surrounding conditions and according to the manufacturer's written directions.
5. Remove existing joint material and contaminants. Following joint evacuation and cleaning, a bond breaker and/or backer rod shall be installed and a high quality elastomeric sealant shall be applied. All sealants shall be applied per standard industry practices and at proper depth to width ratios. The joints included in this scope of work are listed below:
  - a) Capstone Head and Bed Joints, Grind and Caulk
  - b) 14 Sill Joints Grind and Caulk
9. Expansion joint sealants shall be 100% removed and replaced with a high quality elastomeric sealant. A backer rod shall be installed to achieve proper joint configuration. All sealants shall be installed per standard industry practices.

**II. ALTERNATE 1 – Sealant Repairs**

1. Inspect the sealant joint at the locations listed below. Any failed sealant shall be replaced with a compatible material. Our estimate is based on replacing 100% of inspected sealant joints. The joints included in this scope of work are listed below:
  - a) Cut and Caulk all windows/doors/vents

**III. ALTERNATE 2 – Concrete Splatter**

1. Remove overspray of concrete sealer from limestone, best as possible.

**IV. ALTERNATE 3 – Painting**

1. After proper surface preparation, both porches and all soffit and fascia areas shall receive an application of a surface conditioning coating followed by two applications of paint.
2. Re-work and re-attach four (4) downspouts' to masonry wall elevations.
3. Wire brush exposed steel surfaces at window lintels so as to remove surface rust. Apply one (1) coat of rust inhibited primer followed by one (1) coat of high quality enamel paint. Install weeps at the same lintels.

\*\*\*\*\*Work will be done at the same time as the Base Bid for Masonry Restoration\*\*\*\*\*

**PROPOSED PRICING SCHEDULE and PAYMENT TERMS**

Unless otherwise stated the following prices are firm cost quotations. Budget estimates will be listed as such and future firm cost quotations will be provided when requested.

**I. PRICING**

<b>BASE QUOTATION – Masonry Restoration</b>	<b>\$23,857.00</b>
<b>ALTERNATE # 1 - Sealants</b>	<b>ADD \$ 2,926.00</b>
<b>ALTERNATE #2 – Concrete Splatter</b>	<b>ADD \$ 210.00</b>
<b>ALTERNATE #3 – Painting</b>	<b>ADD \$ 5,181.00</b>

\*\*\*\*Pricing reflects work to be done in conjunction with the Base Bid of Masonry Restoration\*\*\*\*

Prices are subject to change or revision if not accepted as a written contract within 30 days.

**II. PAYMENT SCHEDULE**

Unless otherwise agreed the payment schedule shall be as follows:

1. For projects over \$15,000.00:
  - 15% (Fifteen percent) of the contract shall be billed and due upon starting the contract.
  - Partial billings, thereafter, will be on a monthly basis for the percentage amount of the contract completed by the 25th of each month. With payment due in 30 days.
  - Final payment shall be due twenty (20) days from final invoice
2. For projects under \$15,000.00:
  - The entire project will be invoiced when the work is complete.
  - Final payment shall be due (20) days from final invoice.



### **III. GENERAL PROVISIONS**

- A. Atlas Building Services proposes to provide the following:
- 1.) All necessary labor, materials and equipment in order to provide a quality and complete project for the owner as specified herein.
  - 2.) All required insurance coverages.
  - 3.) Provide a foreman, leadman or superintendent to supervise and act as representative to the project at all times.
  - 4.) Complete all work as outlined only in the following specifications unless mutually agreed upon by a written work order at an agreed upon lump sum cost or a rate with a total estimated cost established before extra work can commence.
  - 5.) Make every attempt to minimize interference to the owner, his employees, clients and customers.
  - 6.) Leave the completed project in an orderly and "broom clean" condition as related to his generated debris.
  - 7.) Consider himself a "guest of the house" and shall act and be treated accordingly.
- B. The owner agrees to provide the following:
- 1.) Reasonable access to the work location and the provision of staging and storage area that are reasonably close to the work location.
  - 2.) All necessary water and power at the Owner's cost. Contractor shall take care to conserve water and power at all times.
  - 3.) A single agent or representative of the Owner shall be designated for the transfer of all directives and information and shall be authorized to do so. This sole agent or representative's name and phone number, where he/she can be contacted will be furnished to the Contractor before project commences.
  - 4.) Promptly notify the Contractor or Contractor's representative in the event of any dissatisfaction or difficulties.
  - 5.) Promptly make payment accordingly to our standard terms as listed above as formally modified.
  - 6.) Where work needs to be performed near power lines, the local Power Company through the Owner shall be responsible for installing OSHA approved protection. If this is not possible, then work will be halted in this area until the lines are moved or de-energized in accordance with OSHA standards. Any cost for this work is not included in our contract price unless noted otherwise.

#### IV. WARRANTIES

Atlas Building Services, Inc shall guarantee all labor and materials for a period of one (1) year from date of final completion.

Any additional warranties are as follows:

Water Repellent (provided by the manufacturer)

5 Year Standard Material Following Satisfactory Testing for Compatibility

#### V. SUMMARY

After review of this proposal, we would like to extend to you an offer to discuss our proposal with you in person as well as to answer any questions that you may have.

We look forward to placing our many varied services at your disposal and ask that you feel free to call on me personally if we can be of immediate assistance.

We only ask how we can be of service to you.

Sincerely,

*ATLAS BUILDING SERVICES, INC.*



Elwood Public Library  
1600 Main Street  
Elwood, IN 46036

Phone: (765) 552-5001 Fax: (765) 552-0955

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9/12/2011

Dear

The staff of the Elwood Public Library are delighted you have enrolled your child in our Twilight Tales program. We foresee this year being a very exciting year. Your child will enjoy stories, crafts and games. In response to public concern, we also wish to inform you that we have been advised by legal counsel that current Indiana statutes preclude the Library from barring sex offenders (as defined by Indiana Code 11-8-8-4.5) from Library property. The Indiana Sheriff's Sex and Violent Offender website may be found at <http://www.icrimewatch.net/indiana.php>.

Our staff will do our best to ensure that we take every precaution to protect your child while he/she is attending one of our programs. The only entrance and exit from the program room will be the door leading directly to the youth services department. The door leading to the north lobby will be closed and locked. All children attending one of our youth programs will be asked to stay in the youth department until the responsible party arrives to take them home.

Sincerely,

Jamie Scott  
Director

Mary Hendrick  
Youth Services Manger

**NMCPPLS WAGE SCALE**

Adopted by the Board of Trustees, May 14, 1997  
Revised January 18, 1999

**General Guidelines**

1. Both part-time and full-time employees are compensated in accordance with this wage scale.
2. Part-time is considered 20 hours per week, not to exceed 40 hours per week.
3. Effective May 14, 1997, new part-time hires receive no benefits. AMENDED 4/17/00  
(Benefits reinstated)
4. Full-time employment is considered 40 hours per week.
5. Raises built-in to the Wage Scale are based on length of employment--every position receives the same increase according to years of service except Page/Temporary Part-time.
6. Full-time and regular part-time employees also will receive cost-of-living raises at the beginning of a new year, regardless of length of services. Page/temporary part-time employees will receive the cost-of-living increase on their anniversary date.
7. Dollar figures will be adjusted by the Cost-of-Living increase each January 1.
8. Years of experience (change to "service") will transfer directly when employees are promoted to a higher position classification.

**Director--Salaried/Exempt**

Established annually by Board of Trustees

Board  
Approved  
11/9/2009  
No

**Administrative Assistant--Salaried/Exempt**

Established annually by Board of Trustees

**(3%)Cost  
of living  
Plus  
Wage  
Increase  
(2%Mgr)**

No  
**Increment  
Raises  
Effective  
1/1/2010**

(+4%)    (3% Clerk)    (+5%)    (2%Mgr)    No    Increment    (+3%)  
2005    2006 (5% Mgr)    2007    2008    Wage    Effective    2011

Manager (Branch/Department)--Hourly/Non-exempt: Range \$11.62-\$14.70							
	2005	2006	2007	2008	2009	2010	2011
Start	\$10.04	\$10.54	\$11.06	\$11.62	\$11.62		
90 day	+ .15	\$10.23	\$10.74	\$11.27	\$11.83	Mgr	Mgr
1 Year	+ .15	\$10.44	\$10.96	\$11.50	\$12.07	Range	Range
2 Year	+ .15	\$10.63	\$11.16	\$11.71	\$12.30	\$13.00	\$13.39
3 Year	+ .55	\$11.37	\$11.94	\$12.53	\$13.16	thru	thru
4 Year	+ .50	\$12.02	\$12.62	\$13.25	\$13.91	\$14.70	\$15.14
5 Year	+ .50	\$12.70	\$13.34	\$14.00	\$14.70		

**Clerk--Hourly/Non-exempt: Range \$9.63-\$12.58**

Start	\$8.65	\$8.91	\$9.35	\$9.63	\$9.63	Clerk	Clerk
90 day	+ .15	\$8.84	\$9.11	\$9.56	\$9.84	Range	Range
1 Year	+ .15	\$9.03	\$9.30	\$9.76	\$10.05	\$9.63	\$9.92
2 Year	+ .15	\$9.24	\$9.52	\$9.99	\$10.28	thru	thru
3 Year	+ .55	\$9.97	\$10.27	\$10.78	\$11.10	\$12.58	\$12.96
4 Year	+ .50	\$10.63	\$10.95	\$11.49	\$11.83		
5 Year	+ .50	\$11.30	\$11.64	\$12.22	\$12.58		

**Custodian--Hourly/Non-exempt: Range \$9.24-\$12.20**

Start	\$8.31	\$8.56	\$8.98	\$9.24	\$9.24	Custodian	Custodian
90 Day	+ .15	\$8.50	\$8.76	\$9.19	\$9.46	Range	Range
1 Year	+ .15	\$8.72	\$8.98	\$9.42	\$9.70	\$9.24	\$9.52
2 Year	+ .15	\$8.90	\$9.17	\$9.62	\$9.90	thru	thru
3 Year	+ .55	\$9.63	\$9.92	\$10.41	\$10.72	\$12.20	\$12.57
4 Year	+ .50	\$10.30	\$10.61	\$11.14	\$11.47		
5 Year	+ .50	\$10.96	\$11.29	\$11.85	\$12.20		

**Page/Temporary Part-time--Hourly/Non-exempt: Minimum Wage - \$7.25**

Hourly Wages as of October 2011

Managers	Yrs of Service	Hourly Wage
	26 yrs	\$ 15.14
	24 yrs	\$ 15.14
	11 yrs	\$ 15.14
	9 yrs	\$ 15.14
	4 yrs	\$ 13.39
	2 yrs	\$ 13.39
	1 yr	\$ 13.39

Full Time Clerks	Yrs of Service	Hourly Wage
	5 yrs	\$ 11.43
	4 yrs	\$ 10.59
	1 yrs	\$ 9.92
	7 mo	\$ 9.92

Part Time Clerks	Yrs of Service	Hourly Wage
	24 yrs	\$ 13.24
	19 yrs	\$ 12.96
	16 yrs	\$ 12.96
	8 yrs	\$ 12.96
	2 yrs	\$ 9.92
	7 mo	\$ 9.92
	1 mo	\$ 9.92

Custodians	Yrs of Service	Hourly Wage
	20 yrs	\$ 12.57
	14 yrs	\$ 12.57
	4 yrs	\$ 10.20

Agenda

November 14<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget for 2011
  - 2. Wage Scale
- New Business
  - 1. Employee Raises/Director and Administrative Assistant
  - 2. Internet Filtering Options
  - 3. Behavior Policy
  - 4. Select Nominating Committee
  - 5. 2012 Holiday Calendar for Adoption
  - 6. Security Cameras – Elwood
  - 7. Computer Donation to Friends of the Library
- Director's Report
- Public Comment
- Adjournment

MODE - MEMORY TRANSMISSION START=NOV-09 17:13 END=NOV-09 17:14

FILE NO.=265

STN NO.	COMM.	ONE-TOUCH/ ABER NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:13

-ELWOOD LIBRARY -

Agenda

November 14<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old B
  - 1. *Please publish* )11
  - 2. *on Friday or*
- New I
  - 1. *Saturday and* )ctor and Administrative Assistant
  - 2. *again on* )ns
  - 3. *Monday*
  - 4. )mmittee
  - 5. *Thank* )r for Adoption
  - 6. *you* )wood
  - 7. ) Friends of the Library
- Director's report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=NOV-09 17:12 END=NOV-09 17:13

FILE NO.=264

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:21

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

**Agenda**

November 14<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Please publish 11
  - 2. on Friday or
- New Business
  - 1. Saturday and Director and Administrative Assistant
  - 2. again on ons
  - 3. Monday
  - 4. committee
  - 5. Thank r for Adoption
  - 6. you wood
  - 7. Friends of the Library

Director's Report  
Public Comment  
Adjournment

MODE = MEMORY TRANSMISSION START=NOV-09 17:15 END=NOV-09 17:15

FILE NO.=266

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:15

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

**Agenda**

November 14<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget for 2011
  - 2. Wage Scale
- New Business
  - 1. Employee Raises/Director and Administrative Assistant
  - 2. Internet Filtering Options
  - 3. Behavior Policy
  - 4. Select Nominating Committee
  - 5. 2012 Holiday Calendar for Adoption
  - 6. Security Cameras - Elwood
  - 7. Computer Donation to Friends of the Library

Director's Report  
Public Comment  
Adjournment

MODE = MEMORY TRANSMISSION

START=NOV-09 17:15

END=NOV-09 17:16

FILE NO.=267

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:15

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\* - 17655525001- \*\*\*\*\*

## Agenda

November 14<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

### Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget for 2011
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- Director's Report
- Public Comment
- Adjournment



NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
November 14, 2011  
5:00pm  
Frankton Community Library

**CALL TO ORDER**

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on November 14, 2011 at 5:00pm in the meeting room of the Frankton Community Library.

**CALL FOR QUORUM**

Present were members Wayne Davidson, Bette Dalzell, Leslie Rittenhouse and Beverly Austin. Also in attendance were Director Jamie Scott, Administrative Assistant Diana Shepard and IT Manager Clint Trice.

**MINUTES**

Bette Dalzell made a motion to approve the minutes from the October 10, 2011 regular meeting. Beverly Austin made a second and the motion carried.

**CLAIMS REGISTER AND CHECKS**

The members signed the claims register and Treasurer Beverly Austin signed checks.

**OLD BUSINESS**

Working Budget for 2011

As of October 31, 2011, eighty percent of the working budget has been spent. Estimated expenditures for 2011 are \$963,911.95. There is an estimated expenditure balance of \$493,469.74.

Wage Scale

A proposed wage scale was presented. For managers, it includes a starting wage of \$13.50 with an increase to \$15.00 after ninety days and a top wage scale range of \$18.50. For clerks, it includes a starting wage of \$8.93 with an increase to \$9.92 after ninety days and a top wage scale range of \$13.50. For custodians, it includes a starting wage of \$7.65 with an increase to \$8.50 after ninety days and a top wage scale range of \$13.00. Bette Dalzell made a motion to accept the wage scale as presented. Beverly Austin made a second. After discussion, the motion was amended to read as follows. Beverly Austin made a motion to increase the top four managers from \$15.14 to \$15.60 per hour. The proposed wage scale would apply to all other employees. The administrative assistant's wage would increase to \$20.00 per hour or \$41,600.00 per year. All employees would receive a one percent cost of living increase. Bette Dalzell made a second and the motion carried. The new wage scale would be effective January 2012.

**NEW BUSINESS**

Employee Raises/Director and Administrative Assistant

Beverly Austin made a motion to give a cost of living increase of one percent to the Director, raising her wage to \$50,829.04 and a one percent cost of living increase to the administrative assistant raising her wage to \$42,016. Bette Dalzell made a second and the motion carried.

Internet Filtering Options

The current charge for filtering through WebSense, our current vendor, is \$156.80 per month. Filtering through ENA is free for essentially the same service. Leslie Rittenhouse made a motion for ENA to become our filtering vendor. Beverly Austin made a second and the motion carried.

Behavior Policy

Due to Senate Enrolled Act 292 which allows residents to carry firearms into the library the following proposal was presented to be added to the behavior policy under zero tolerance behaviors. Carrying concealed or obvious weapons(s). Add: An exception to this zero tolerance behavior: A legal U.S. resident who legally possess a firearm may carry, transport or store a firearm and any accessories, including ammunition, on library property. "Firearm" means any weapon that is capable of expelling or designed to expel or that may readily be converted to expel a projectile by means of an explosion. Leslie Rittenhouse made a motion to accept the change to the Behavior Policy. Bette Dalzell made a second and the motion carried.

Select Nominating Committee

Mike Robertson and Kevin Sipe are to serve as the nominating committee for the 2012 NMCPLS Board of Trustees officers.

2012 Holiday Calendar for Adoption

Bette Dalzell made a motion to accept the 2012 holiday closings as submitted. Leslie Rittenhouse made a second and the motion carried.

Security Cameras—Elwood

Quotes have been received from C&S Networking and Caught in Action for security cameras at Elwood. Clint Trice explained that both companies provide essentially the same equipment, however C&S Networking has better camera equipment. Warranties would be included for both. The quotes are C&S Networking in the amount of \$4,569.60 and Caught in Action in the amount of \$4,670.00. Beverly Austin made a motion to table any decision until the December board meeting. Leslie Rittenhouse made a second and the motion carried.

Computer Donation to Friends of the Library

Beverly Austin made a motion to donate twenty five computers to the NMCPLS Friends of the Library. Bette Dalzell made a second and the motion carried.

**DIRECTOR'S REPORT**

A program is to be held on Thursday, November 17. The staff will introduce E-reader services to patrons. Help will be given to them so they can better understand how to use

their E-reader devices in conjunction with the library's services through Overdrive. There was a very nice article in the newspaper on Friday, November 4 about the Hero Tree displayed in the Elwood Youth Service Department honoring Veterans. Veteran's posters are also on display in the Youth Service department thanks to Mavis Barnett. Grace Saxton left her position at the Frankton Library on October 17. She has accepted a position at the Casino in Anderson. For more flexibility, two part time employees have been hired; they are Judy Litsey and Verna Davis. The masonry part of the building restoration at Elwood has been completed. The limestone has been cleaned, expansion joints replaced where needed and the overspray, from the sealing of the new cement, on the north entrance has been removed. Pridemark has been delayed from painting due to rain. Guttering should be inspected this week. There will be a final walk through when the rain stops.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Beverly J. Austin  
Kevin Wise  
Dan Prieshoff

Mike Robertson  
Mike Robertson, Secretary  
W E D  
Steve Daboll

# Register Of Claims

## North Madison County Public Library System

Report Date: From 10/11/2011 To 11/14/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	606	GREAT-WEST RETIREMENT S	Annunity	Payroll Deductions	\$195.00	10/26/2011	P/R ENDING 10/22/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	626	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,479.02	11/9/2011	P/R ENDING 11/5/11
			FICA	Payroll Deductions	\$812.01		
			Federal Taxes Withheld	Payroll Deductions	\$2,203.19		
			Medicare	Payroll Deductions	\$280.35		
				<b>Total this claim =</b>	<u>\$4,774.57</u>		
0	627	GREAT-WEST RETIREMENT S	Annunity	Payroll Deductions	\$195.00	11/9/2011	P/R ENDING 11/5/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	620	STAR FINANCIAL BANK	Operating Fund	Official Records	\$14.15	11/3/2011	DEPOSIT SLIPS
				<b>Total this claim =</b>	<u>\$14.15</u>		
0	621	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	11/9/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,936.72		
			Operating Fund	Wages of Janitor	\$1,461.00		
				<b>Total this claim =</b>	<u>\$19,333.33</u>		
0	597	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	10/12/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,648.29		
			Operating Fund	Wages of Janitor	\$1,459.98		
				<b>Total this claim =</b>	<u>\$19,043.88</u>		
0	619	INDIANA TELEPHONE CO., INC	Operating Fund	Telephone & Telegraph	(\$293.23)	10/26/2011	REVERSE VOUCHER # 573 CHECK # 27229
				<b>Total this claim =</b>	<u>(\$293.23)</u>		
0	605	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,484.16	10/26/2011	P/R ENDING 11/02/11
			FICA	Payroll Deductions	\$814.84		
			Federal Taxes Withheld	Payroll Deductions	\$2,228.25		
			Medicare	Payroll Deductions	\$281.32		
				<b>Total this claim =</b>	<u>\$4,808.57</u>		
0	604	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	10/26/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$16,004.01		
			Operating Fund	Wages of Janitor	\$1,461.00		
				<b>Total this claim =</b>	<u>\$19,400.62</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	599	GREAT-WEST RETIREMENT S	Annunity	Payroll Deductions	\$195.00	10/13/2011	P/R ENDING 10/8/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	598	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,456.85	10/13/2011	P/R ENDING 10/8/11
				FICA	\$799.85		
				Federal Taxes Withheld	\$2,190.72		
				Medicare	\$276.13		
				<b>Total this claim =</b>	<u>\$4,723.55</u>		
27249	603	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$420.00	10/13/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$420.00</u>		
27250	600	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	10/13/2011	P/R ENDING 10/8/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27251	601	MARY HENDRICK	Operating Fund	Travelling Expense	\$81.88	10/13/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$81.88</u>		
27252	602	PITNEY BOWES	Operating Fund	Operating Supplies	\$37.48	10/13/2011	SUPPLIES FOR POSTAGE METER
				<b>Total this claim =</b>	<u>\$37.48</u>		
27253	610	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$46.15	10/26/2011	SERVICE FOR ELWOOD &
			Operating Fund	Telephone & Telegraph	\$26.51		SUMMITVILLE
				<b>Total this claim =</b>	<u>\$72.66</u>		
27254	611	AVC TECHNOLOGY	Operating Fund	Professional Services	\$357.00	10/26/2011	QUARTERLY ACCOUNTING
				<b>Total this claim =</b>	<u>\$357.00</u>		SUPPORT
27255	607	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,420.79	10/26/2011	PAYROLL DEDUCTIONS FOR
			County Taxes Withheld	Payroll Deductions	\$643.84		OCTOBER
				<b>Total this claim =</b>	<u>\$2,064.63</u>		
27256	612	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,646.42	10/26/2011	SERVICE FOR ELWOOD &
			Operating Fund	Electricity	\$364.42		SUMMITVILLE
				<b>Total this claim =</b>	<u>\$2,010.84</u>		
27257	613	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$56.27	10/26/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.50		
				<b>Total this claim =</b>	<u>\$67.77</u>		
27258	608	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	10/26/2011	P/R ENDING 10/22/11
				<b>Total this claim =</b>	<u>\$300.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27259	609	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$658.20	10/26/2011	HEALTH INSURANCE 11/1/11 - 12/1/11
			Operating Fund	Emp Cont Group Ins	\$6,525.73		
				<b>Total this claim =</b>	<b>\$7,183.93</b>		
27260	618	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	10/26/2011	STAMPS FOR FRANKTON
				<b>Total this claim =</b>	<b>\$88.00</b>		
27261	614	STAR FINANCIAL BANK	Operating Fund	Equipment/Rental	\$25.00	10/26/2011	LOCK BOX PAYMENT
				<b>Total this claim =</b>	<b>\$25.00</b>		
27262	615	TOWN OF FRANKTON	Operating Fund	Electricity	\$438.49	10/26/2011	UTILITY SERVICE FOR FRANKTON
			Operating Fund	Water	\$15.33		
			Operating Fund	Waste Disposal Services	\$0.00		
				<b>Total this claim =</b>	<b>\$453.82</b>		
27263	616	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$160.10	10/26/2011	SERVICE FOR ELWOOD & FRANKTON
			Operating Fund	Gas	\$17.76		
				<b>Total this claim =</b>	<b>\$177.86</b>		
27264	617	VISA	Operating Fund	Technology Equipment	(\$111.48)	10/26/2011	As per attached invoices.
			Operating Fund	Operating Supplies	\$51.33		
			Operating Fund	Frankton Programing	\$84.43		
				<b>Total this claim =</b>	<b>\$24.28</b>		
27265	631	AT&T	Operating Fund	Telephone & Telegraph	\$112.54	11/9/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$112.54</b>		
27266	622	BARBARA MCADAMS	Operating Fund	Frankton Programing	\$51.49	11/9/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<b>\$51.49</b>		
27267	623	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	11/9/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<b>\$221.30</b>		
27268	624	INDIANA TELEPHONE CO., INC	Operating Fund	Telephone & Telegraph	\$196.21	11/9/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$196.21</b>		
27269	625	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$54.36	11/9/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.50		
				<b>Total this claim =</b>	<b>\$65.86</b>		
27270	628	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	11/9/2011	P/R ENDING 11/5/11
				<b>Total this claim =</b>	<b>\$300.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27271	629	POPULAR SUBSCRIPTION SE	Operating Fund	Elwood Period. & News.	\$2,623.38	11/9/2011	ANNUAL SUBSCRIPTION OF MAGAZINES
			Operating Fund	Frankton Per. & Newsp.	\$1,357.14		
			Operating Fund	Summitville Period. & Newsp.	\$973.10		
				<b>Total this claim =</b>	<u>\$4,953.62</u>		
27272	630	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$25.23	11/9/2011	SERVICE FOR SUMITVILLE
				<b>Total this claim =</b>	<u>\$25.23</u>		
27273	632	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$3,748.82	11/14/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,006.25		
			Operating Fund	Elwood YA	\$408.94		
			Operating Fund	Frankton	\$1,465.52		
			Operating Fund	Summitville	\$1,190.87		
			Gift	Frankton Programing	\$343.16		
				<b>Total this claim =</b>	<u>\$8,163.56</u>		
27274	633	BARBARA MCADAMS	Operating Fund	Frankton Programing	\$60.00	11/14/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<u>\$60.00</u>		
27275	634	BARBARA SNIPES	Operating Fund	Traveling Expense	\$92.80	11/14/2011	MILAGE
				<b>Total this claim =</b>	<u>\$92.80</u>		
27276	635	BETH MEHLING	Operating Fund	Postage & UPS	\$3.29	11/14/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$33.41		
				<b>Total this claim =</b>	<u>\$36.70</u>		
27277	636	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$943.52	11/14/2011	LEGAL SERVICES
				<b>Total this claim =</b>	<u>\$943.52</u>		
27278	637	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$338.66	11/14/2011	PURCHASE ORDERS, W-2
				<b>Total this claim =</b>	<u>\$338.66</u>		
27279	638	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$698.75	11/14/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<u>\$698.75</u>		
27280	639	CINTAS CORPORATION G65	Operating Fund	Professional Services	\$914.76	11/14/2011	CARPET CLEANING & CLEANING SUPPLIES
			Operating Fund	Cleaning & Sanitation Supplies	\$84.11		
				<b>Total this claim =</b>	<u>\$998.87</u>		
27281	640	COOK ELECTRIC, LLC	Operating Fund	Professional Services	\$1,255.18	11/14/2011	ELECTRICAL WORK - ELWOOD & FRANKTON
			Operating Fund	Professional Services	\$447.01		
				<b>Total this claim =</b>	<u>\$1,702.19</u>		
27282	641	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$35.65	11/14/2011	HELP WANTED AD - FRANKTON
				<b>Total this claim =</b>	<u>\$35.65</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27283	642	ELWOOD FIRE EQUIPMENT C	Operating Fund Operating Fund	Professional Services Equipment/Maint.	\$110.00 \$411.25	11/14/2011	As per attached invoices.
					<b>Total this claim =</b>		
27284	643	ENA SERVICES LLC	St Technology Fund Gra Operating Fund	Telephone & Telegraph Telephone & Telegraph	\$594.45 \$691.30	11/14/2011	INTERNET ACCESS
					<b>Total this claim =</b>	\$1,285.75	
27285	644	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$46.06	11/14/2011	As per attached invoices.
					<b>Total this claim =</b>	\$46.06	
27286	669	FRONTIER	Operating Fund	Telephone & Telegraph	\$271.37	11/14/2011	SERVICE FOR FRANKTON
					<b>Total this claim =</b>	\$271.37	
27287	645	GLOBAL GOVT/ED	Operating Fund Operating Fund	Technology Equipment Technology Software	\$3,289.00 \$16.96	11/14/2011	As per attached invoices.
					<b>Total this claim =</b>	\$3,305.96	
27288	646	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$120.00	11/14/2011	LAWN CARE - FRANKTON
					<b>Total this claim =</b>	\$120.00	
27289	647	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$230.08	11/14/2011	As per attached invoices.
					<b>Total this claim =</b>	\$230.08	
27290	648	INDIANA LIBRARY FEDERATIO	Operating Fund	Professional Meetings	\$1,015.00	11/14/2011	CYPD & ILF ANNUAL CONFERENCE
					<b>Total this claim =</b>	\$1,015.00	
27291	649	INDIANA LIBRARY FEDERATIO	Operating Fund	Dues	\$1,051.78	11/14/2011	2012 TRUSTEE & INSTITUTION MEMBERSHIP
					<b>Total this claim =</b>	\$1,051.78	
27292	650	JAMES SAVAGE	Operating Fund	Other	\$22.65	11/14/2011	LOST BOOK RETURNED
					<b>Total this claim =</b>	\$22.65	
27293	651	JIMS MASTER LOCKSMITH	Operating Fund	Bldg. & Structure/Maint.	\$55.00	11/14/2011	LOCK REPAIR - SUMMITVILLE
					<b>Total this claim =</b>	\$55.00	
27294	652	KRISTA ARMES	Operating Fund	Other	\$19.99	11/14/2011	LOST BOOK RETURNED
					<b>Total this claim =</b>	\$19.99	
27295	653	LIBRARY CORPORATION, THE	Operating Fund Operating Fund	Automation Book Processing	\$2,299.00 \$824.00	11/14/2011	LIBRARY SOLUTION, SIP, BARCODES
					<b>Total this claim =</b>	\$3,123.00	
27296	654	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$298.24	11/14/2011	As per attached invoices.
					<b>Total this claim =</b>	\$298.24	

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27297	656	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00	11/14/2011	TRASH SERVICE - FRANKTON
				<b>Total this claim =</b>	<u>\$72.00</u>		
27298	657	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programming	\$241.42	11/14/2011	As per attached invoices.
			Operating Fund	Frankton Programming	\$15.93		
				<b>Total this claim =</b>	<u>\$257.35</u>		
27299	655	MARY HENDRICK	Operating Fund	Fuel, Oil and Lubricants	\$18.79	11/14/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Postage & UPS	\$23.65		
				<b>Total this claim =</b>	<u>\$42.44</u>		
27300	658	McCORMACK PRINTING IMPR	Operating Fund	Book Processing	\$170.00	11/14/2011	ORDER SLIPS
				<b>Total this claim =</b>	<u>\$170.00</u>		
27301	659	MIDWEST TAPE	Operating Fund	Frankton AV	\$604.66	11/14/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,507.28		
			Operating Fund	Summitville AV	\$714.64		
				<b>Total this claim =</b>	<u>\$2,826.58</u>		
27302	660	NLE	Operating Fund	Technology Equipment	\$303.00	11/14/2011	BLUESOCKET SUPPORT
				<b>Total this claim =</b>	<u>\$303.00</u>		
27303	661	ORIENTAL TRADING COMPAN	Operating Fund	Frankton Programming	\$77.24	11/14/2011	As per attached invoices.
			Operating Fund	Summitville Programming	\$111.50		
				<b>Total this claim =</b>	<u>\$188.74</u>		
27304	662	POS WORLD	Operating Fund	Technology Equipment	\$123.00	11/14/2011	VOYAGER SCANNER
				<b>Total this claim =</b>	<u>\$123.00</u>		
27305	663	QUILL CORPORATION	Operating Fund	Office Supplies	\$613.80	11/14/2011	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$407.97		
				<b>Total this claim =</b>	<u>\$1,021.77</u>		
27306	664	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$23.91	11/14/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$46.11		
			Operating Fund	Office Supplies	\$10.00		
				<b>Total this claim =</b>	<u>\$80.02</u>		
27307	665	RDJ SPECIALTIES, INC.	Operating Fund	Frankton Programming	\$131.33	11/14/2011	COLORING BOOKS
				<b>Total this claim =</b>	<u>\$131.33</u>		
27308	666	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	11/14/2011	LARGE PRINT BOOKS
				<b>Total this claim =</b>	<u>\$83.70</u>		
27309	667	TOPS HOME CENTER	Operating Fund	Operating Supplies	\$15.80	11/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$15.80</u>		



Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
27310	668	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$165.22	11/14/2011	KONICA MINOLTA COPIER
<b>Total this claim =</b>					\$165.22		

**Total Amount of Claims \$121,899.62**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, November 11, 2011

*Beverly J. Austin*  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

*Leslie Pittenhouse*  
*[Signature]*  
*[Signature]*  
*Bette Daboll*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
Salaries and Wages					
Librarian/Director	45,000	45,000	41,583.42	92%	-
Salary of Assistants	508,670	434,660	341,118.39	78%	74,010
Wages of Janitor	36,761	36,761	29,592.76	81%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	31,540.58	79%	7,000
Emp. Cont. PERF	38,000	34,000	28,007.10	82%	4,000
Emp. Cont. Group Ins.	81,000	70,000	62,178.42	89%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>534,020.67</b>	<b>81%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	7,080.61	89%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	5,881.07	98%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	2,117.73	71%	500
Fuel, Oil, and Lubricants	150	150	106.90	71%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	3,138.49	70%	-
Automation	15,500	15,000	13,122.00	87%	500
Official Record	1,000	700	237.79	34%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>32,410.36</b>	<b>86%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	39,026.69	130%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	444.01	89%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	5,256.79	58%	17,989
Postage & UPS	3,700	3,000	2,354.00	78%	700
Traveling Expense	3,000	2,000	1,561.92	78%	1,000
Professional Meetings	1,500	1,500	518.00	35%	-
Elwood Children's Programming	4,000	4,000	3,813.02	95%	-
Elwood Adult Programming	1,900	1,900	1,357.07	71%	-
Frankton Programming	3,000	3,000	2,603.07	87%	-
Summitville Programming	1,900	1,900	843.40	44%	-
Title Source (Baker & Taylor)	3,100	2,800	2,695.00	96%	300
Advertising & Public Notices	4,600	1,427	768.81	54%	3,173

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	13,905.00	87%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	5,491.12	55%	10,000
Electricity	32,000	30,000	24,568.45	82%	2,000
Water	4,000	4,000	2,987.08	75%	-
Waste Disposal Services	1,500	1,000	513.05	51%	500
Bldg. & Structure/Maint.	1,000	500	702.08	140%	500
Equipment/Maint.	4,000	1,000	325.50	33%	3,000
Equipment/Rental	3,500	3,000	2,725.03	91%	500
Dues	2,500	2,000	772.60	39%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	10,000.00		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>123,571.69</b>	<b>87%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	2,828.24	113%	1,500
Technology Equipment	16,000	16,000	14,113.36	88%	-
Elwood Adult	33,500	33,000	22,702.86	69%	500
Elwood Childrens	13,500	13,000	8,989.89	69%	500
Elwood YA	5,700	5,200	3,810.86	73%	500
Frankton	19,000	18,500	12,772.69	69%	500
Summitville	16,000	15,500	12,225.84	79%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & News.	4,500	3,700	1,163.00	31%	800
Frankton Per. & Newsp.	2,800	1,800	326.35	18%	1,000
Summitville Period. & Newsp.	1,700	1,600	388.06	24%	100
Elwood AV	19,900	19,900	16,091.27	81%	-
Frankton AV	12,400	12,400	8,134.74	66%	-
Hazelbaker AV	8,000	8,000	6,801.55	85%	-
Technology Software	6,000	6,000	2,908.53	48%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>113,257.24</b>	<b>72%</b>	<b>6,350</b>
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>803,259.96</b>	<b>80%</b>	<b>157,272</b>
<b>Calculations as of November 2, 2011</b>					
Operating Fund Balance	654,121.73				
Estimated Expenditures Nov. -Dec	160,651.99				
Balance - Estimated Expenditures	493,469.74				
Average Expenditures per Month	80,326.00				
Estimate Expenditures for 2011	963,911.95				
Pub. Budget - Est. Expenditures 2011	192,658.05				
# of Months Balance into 2012	6.14				

Personal Servi	66.48%
Supplies	4.03%
Other Services	15.38%
Capital Outlay	14.10%
Encumbrances	0.00%
<b>Total Budget</b>	<b>100.00%</b>

North Madison County Public Library System  
Patron Behavior Policy

**Current Hourly Wages**

Director	Yearly	\$ 50,325.78	Hourly	\$ 24.19	Bi Weekly	\$ 1,935.61
Administrative Asst	Yearly	\$ 34,113.69	Hourly	\$ 16.40	Bi Weekly	\$ 1,312.07

	Yrs Of Service	Hourly Wage
Managers	26 yrs	\$ 15.14
	24 yrs	\$ 15.14
	11 yrs	\$ 15.14
	9 yrs	\$ 15.14
	4 yrs	\$ 13.39
	2 yrs	\$ 13.39
Full Time Clerks	1 yr	\$ 13.39
	5 yrs	\$ 11.43
	4 yrs	\$ 10.59
	1 yr	\$ 9.92
	7 mo	\$ 9.92
Part Time Clerks	24 yrs	\$ 13.24
	19 yrs	\$ 12.96
	16 yrs	\$ 12.96
	8 yrs	\$ 12.96
	2 yrs	\$ 9.92
	7 mo	\$ 9.92
	1 mo	\$ 9.92
Custodians	20 yrs	\$ 12.57
	14 yrs	\$ 12.57
	4 yrs	\$ 10.20

**Proposed Wage Scale Range**

	Start	90 Day	Ceiling
Managers	\$ 13.50	\$ 15.00	\$ 18.50

Managers currently making \$15.14 would raise to \$15.60

	Start	90 Day	Ceiling
Clerks	\$ 8.93	\$ 9.92	\$ 13.50

	Start	90 Day	Ceiling
Custodians	\$ 7.65	\$ 8.50	\$ 13.00

**Policy Statement**

The purpose of all the library facilities of the North Madison County Public Library System is to provide materials and services in a welcoming environment that is safe, enjoyable and conducive to comfortable library use. All individuals who make use of the library are expected to comply with the following standards of behavior which will assist the library to meet the above purpose.

**Guidelines: Behaviors with Progressive Consequences**

Instances of irresponsible use of the library and its facilities with examples:

1. Producing excessive noise. (Examples: loud talking, cell phones, singing, playing a musical instrument, or other electronic device, etc., which are determined to be inconsistent with public service operations.)
2. Behaving in a disorderly, disruptive, or threatening manner which jeopardizes the personal safety of patrons and/or staff. (Examples: skateboarding, rollerblading, running or groups gathering around a single computer.)
3. Consuming food, beverages, narcotics, alcohol, or tobacco products in any inside public area, including restrooms.
4. Loitering – Repeat violators and/or persons who refuse to leave when requested will be subject to arrest and prosecution under Section 35-43-2-2 of the Indiana Code entitled "Criminal Trespass".
5. Soliciting donations of money or anything of value; selling materials or services. (Examples: Panhandling, etc.)
6. Inappropriate attire includes but is not limited to bare feet/torso.

The behaviors identified above are considered to be unacceptable patron conduct and will result in appropriate discretionary responses from library staff according to the following progressive criteria:

1. Ask patron to cease behavior.
2. Repeat request to cease behavior and communicate that this correction is a warning of expulsion, if behavior continues.
3. Ask patron to leave facility or call security/police if patron refuses to comply. The staff member involved will document the occurrence and any action on the Incident Report form. The patron will not be allowed in the library for one full business day beginning the day after the incident.
4. If there is a second offense, the patron will not be allowed in the library for one week starting with the business day after the incident. The staff member will document any action on the Incident Report form and report it to their direct supervisor. If the patron is under 18 years of age, the parent/guardian will be contacted by phone or mail by the Department/Branch Manager. For patrons over the age of 18 a letter will be sent to the last known address with a copy of this policy and a date of return.

- If there is a third offense, the patron will not be allowed in the library for six months starting with the business day after the incident. The staff member will document any action on the Incident Report form and report it to their direct supervisor. If the patron is under 18 years of age, the director will contact the parent/guardian by phone, if possible, to discuss the issue and a letter will be sent to the last known address with a copy of the this policy and a return date. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges. If the patron is over 18, a letter will be sent to the last known address with a copy of this policy and a date of return.

#### **Zero Tolerance Behaviors**

The behaviors mentioned below will result in immediate expulsion from the library until either legal action is complete or the Library Director has met with the offender to discuss the consequences of the behavior.

- Stealing, damaging, altering of any library property including, but not limited to, defacing of library materials, vandalizing library equipment, furniture, computers, etc.
- Carrying concealed or obvious weapon(s). Add: An exception to this zero tolerance behavior: A legal U.S. resident who legally possess a firearm may carry, transport or store a firearm and any accessories, including ammunition, on library property. "Firearm" means any weapon that is capable of expelling or designed to expel or that may readily be converted to expel a projectile by means of an explosion.
- Stalking which is considered the pursuit of others. It is unsolicited, unwelcome and unreasonable in nature, creates a threatening and intimidating service environment.
- Committing sexual offenses. (Examples: indecent exposure, inappropriate/unwelcome sexual advances or harassment)
- Displaying child pornography.
- Verbal, physical, written or electronic harassment or abuse. (Examples: Cursing at patrons or staff; approaching patrons or staff and engaging in unwanted or inappropriate interaction; threats to personal safety of patrons or staff; the transmission of threatening, harassing, malicious, or abusive language and/or images, etc.)

#### **2012 HOLIDAY CLOSINGS**

<b>January 2, 2012</b>	<b>Monday after New Year's Day</b>
<b>January 16, 2012</b>	<b>Martin Luther King, Jr. Day</b>
<b>February 20, 2012</b>	<b>President's Day</b>
<b>May 28, 2012</b>	<b>Memorial Day</b>
<b>July 4, 2012</b>	<b>Independence Day</b>
<b>September 1, 2012</b>	<b>Labor Day Saturday</b>
<b>September 3, 2012</b>	<b>Labor Day</b>
<b>November 21, 2012</b>	<b>Thanksgiving Eve</b>
<b>(Elwood 10 am to 1 pm Frankton and Summitville 12 pm to 3 pm)</b>	
<b>November 22, 2012</b>	<b>Thanksgiving Day</b>
<b>December 24, 2012</b>	<b>Christmas Eve Monday</b>
<b>December 25, 2012</b>	<b>Christmas Day Tuesday</b>
<b>December 31, 2012</b>	<b>New Year's Eve Monday</b>
<b>January 1, 2013</b>	<b>New Year's Day Tuesday</b>

**11 ½ DAYS TOTAL (NOT INCLUDING 2013 NEW YEAR'S DAY)**

**C&S Networking**Scott Woodsides  
N. East St. Tipton, IN 46072

## N. Madison County Library Quote

TO:  
North Madison County Public Library

TERMS | Net 30

Thank you for your inquiry dated: April 27, 2007  
We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	Total Cost
1	1	Speco H.264 8-Channel Digital Video Recorder W/ 2TB HDD	<b>\$725.99</b>	\$725.99
2	3	Intensifier	<b>\$260.00</b>	\$780.00
3	5	Indoor Color	<b>\$200.00</b>	\$1,000.00
4	1	Power Supply Chgr 8 Outs	<b>\$140.00</b>	\$140.00
5	13	Ultra U12-41314 BNC Cable - 50ft, Indoor / Outdoor, 28 AWG, White	<b>\$7.97</b>	\$103.61
6				
7				
8	1	Labor	<b>\$1,820.00</b>	\$1,820.00
9				
10				
11				
12				
		<b>Total</b>		<b>\$4,569.60</b>

I will be happy to supply any further information you may need and trust that you  
on us to fill your order, which will receive our prompt and careful attention.

PER Scott Woodsides

November 09 2011

DATE

**CAUGHT IN ACTION****Commercial & Residential Surveillance  
IP Camera & Recording Systems**Greg McDuffee Owner-Technician  
765-536-4048

Email: mcduffeetv@sbcglobal.net

October 27, 2011

North Madison County Public Library System  
1600 Main Street  
Elwood, IN 46036Attn: Clint Trice  
IT Manager

Phone: 765.552.5001 Ext. 14

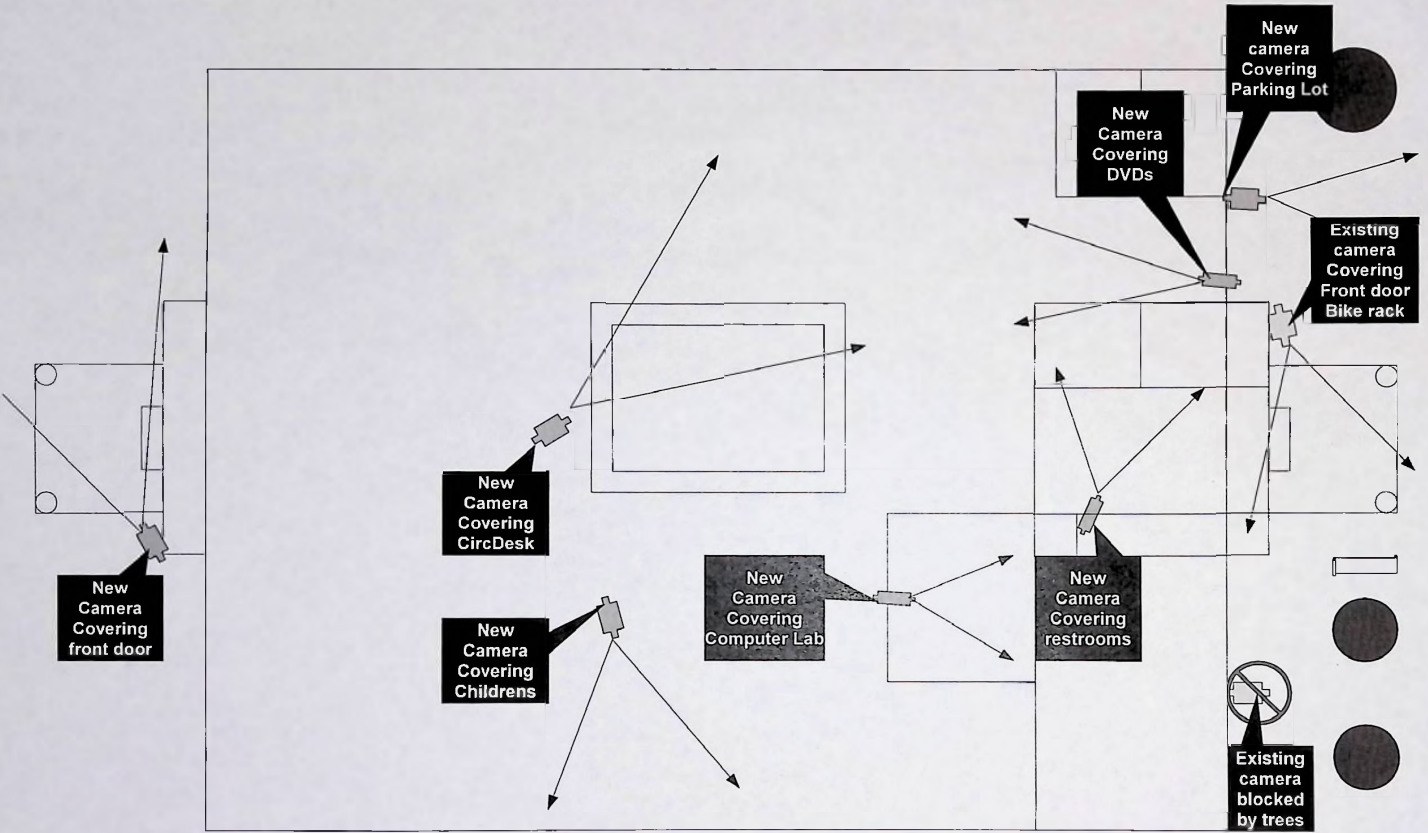
Estimate for Surveillance System:

1 - Speco D8RS/1TB DVR	\$ 700.00
3 - HTINTB8 bullet camera @ 315.00 ea. 2.8/12mm 650 lines resolution	945.00
5 - CVC6246 IHRW dome camera @ 250.00 ea. 2.8mm/12mm 650 lines resolution	1,250.00
1 - ARC-12V DC9 9 camera power supply	100.00
1 - RG59/18.2 camera wire w/power @ 175.00 box	175.00
<b>Material total</b>	<b>\$ 3,170.00</b>
<b>Labor</b>	<b>1,500.00</b>
<b>Total</b>	<b>\$ 4,670.00</b>

5 yr. manufacturer warranty on all cameras  
3 yr. manufacturer warranty on DVR, including HD  
1 yr. maintenance and tech support provided by installer

Viewing monitor required (computer monitor suggested)

50% deposit required - Balance due upon completion of equipment installation



**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	OCT 2010	OCT 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	3,073	<b>3,323</b>	250	8%	30,028	<b>30,099</b>	71	0%
JUVENILE	2,080	<b>2,183</b>	103	5%	17,319	<b>17,679</b>	360	2%
Y. A.	290	<b>308</b>	18	6%	3,336	<b>3,541</b>	205	6%
PERIOD.	774	<b>569</b>	-205	-26%	6,344	<b>5,236</b>	-1108	-17%
AUDIO	95	<b>155</b>	60	63%	1,312	<b>1,231</b>	-81	-6%
VIDEO	5,482	<b>5,377</b>	-105	-2%	45,234	<b>50,459</b>	5,225	12%
DIGITAL MEDIA	0	<b>62</b>	62	100%	0	<b>160</b>	160	100%
<b>TOTAL</b>	<b>11,794</b>	<b>11,977</b>	<b>183</b>	<b>2%</b>	<b>103,573</b>	<b>108,405</b>	<b>4,832</b>	<b>5%</b>

**FRANKTON**

ADULT	984	<b>1,013</b>	29	3%	10,289	<b>10,046</b>	-243	-2%
JUVENILE	693	<b>889</b>	196	28%	6,001	<b>7,757</b>	1756	29%
Y. A.	101	<b>231</b>	130	129%	1,494	<b>1,917</b>	423	28%
PERIOD.	226	<b>208</b>	-18	-8%	2,719	<b>2,552</b>	-167	-6%
AUDIO	27	<b>46</b>	19	70%	334	<b>379</b>	45	13%
VIDEO	1,522	<b>1,568</b>	46	3%	14,410	<b>15,837</b>	1427	10%
DIGITAL MEDIA	0	<b>32</b>	32	100%	0	<b>83</b>	83	100%
<b>TOTAL</b>	<b>3,553</b>	<b>3,987</b>	<b>434</b>	<b>12%</b>	<b>35,247</b>	<b>38,571</b>	<b>3,324</b>	<b>9%</b>

**HAZELBAKER**

ADULT	668	<b>585</b>	-83	-12%	7,536	<b>6,741</b>	-795	-11%
JUVENILE	344	<b>325</b>	-19	-6%	3,793	<b>4,161</b>	368	10%
Y. A.	55	<b>50</b>	-5	-9%	673	<b>711</b>	38	6%
PERIOD.	88	<b>95</b>	7	8%	1,000	<b>1,186</b>	186	19%
AUDIO	16	<b>22</b>	6	38%	241	<b>169</b>	-72	-30%
VIDEO	1,201	<b>1,046</b>	-155	-13%	9,234	<b>10,652</b>	1418	15%
DIGITAL MEDIA	0	<b>31</b>	31	100%	0	<b>80</b>	80	100%
<b>TOTAL</b>	<b>2,372</b>	<b>2,154</b>	<b>-218</b>	<b>-9%</b>	<b>22,477</b>	<b>23,700</b>	<b>1,223</b>	<b>5%</b>

**SYSTEM**

ADULT	4,725	<b>4,921</b>	196	4%	47,853	<b>46,886</b>	-967	-2%
JUVENILE	3,117	<b>3,397</b>	280	9%	27,113	<b>29,597</b>	2,484	9%
Y. A.	446	<b>589</b>	143	32%	5,503	<b>6,169</b>	666	12%
PERIOD.	1,088	<b>872</b>	-216	-20%	10,063	<b>8,974</b>	-1089	-11%
AUDIO	138	<b>223</b>	85	62%	1,887	<b>1,779</b>	-108	-6%
VIDEO	8,205	<b>7,991</b>	-214	-3%	68,878	<b>76,948</b>	8,070	12%
DIGITAL MEDIA	0	<b>125</b>	125	100%	0	<b>323</b>	323	100%
<b>TOTAL</b>	<b>17,719</b>	<b>18,118</b>	<b>399</b>	<b>2%</b>	<b>161,297</b>	<b>170,676</b>	<b>9,379</b>	<b>6%</b>

ELWOOD    FRANKTON    HAZELBAKER

TRAFFIC	9,147	2,024	1,889	
REF.	3	49	18	
ASSIST.	1,781	277	192	<b>TECH SERVICES PROCESSED 2,928 ITEMS.</b>
COMP./WIRE	1,175/49	478/19	541/5	
PROG. A.	4/4	5/60	4/45	
J.	29/341	9/26	8/104	

Agenda

December 12, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget for 2011
  - 2. Security Cameras – Elwood
- New Business
  - 1. Transfer of Appropriations Resolution
  - 2. Nominating Committee Report (Kevin Sipe and Mike Robertson)
  - 3. E-Verify Letter to Service Contracts
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=DEC-08 14:22 END=DEC-08 14:23

FILE NO.=755

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:15

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520555 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

Agenda

December 12, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
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*Please publish on  
Friday or Saturday  
and again on Monday*

*Thank  
you*

*Please publish on  
Friday or Saturday  
and again on Monday*

*Thank  
you*



NODE - MEMORY TRANSMISSION START-DEC-08 14:24 END-DEC-08 14:24

FILE NO.=756

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:16

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

### Agenda

December 12, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2011
2. Security Cameras – Elwood

New Business

1. Transfer of Appropriations Resolution
2. Nominating Committee Report (Kevin Sipe and Mike Robertson)
3. E-Verify Letter to Service Contracts

Director's Report

Public Comment

Adjournment

*Please publish on  
Friday or Saturday  
and again on Monday*

*Thank  
you*

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
December 12, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on at 5:00 pm December 12, 2011 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Members present were Wayne Davidson, Bette Dalzell, Mike Robertson, Kevin Sipe, Beverly Austin and Dan Prieshoff. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

A motion was made by Kevin Sipe to approve the minutes from the November 14, 2011 regular meeting. Bette Dalzell made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working budget for 2011

At the end of November \$887,471.55 of the working budget has been spent. This is eighty-nine percent of the working budget. This leaves an operating fund balance of \$599,084.70.

Security Cameras—Elwood

Bids have been received from C&S Networking in the amount of \$4,569.60 and Caught in Action in the amount of \$4,670.00. Beverly Austin made a motion to accept the quote from C&S Networking for security camera at Elwood. Kevin Sipe made a second and the motion carried.

NEW BUSINESS

Transfer of Appropriations Resolution

A transfer of appropriation resolution was read by Secretary Mike Robertson. Kevin Sipe made a motion to approve the transfer of appropriations resolution as read. Beverly Austin made a second and the motion carried.

Nominating Committee Report

The following 2012 slate of officers was brought forward; President, Mike Robertson; Vice President, Leslie Rittenhouse; Secretary, Kevin Sipe; Treasurer, Dan Prieshoff; and Assistant Treasurer, Wayne Davidson. Beverly Austin made a motion approving the slate of officers. Bette Dalzell made a second and the motion carried.

E-Verify Letter to Service Contracts

In order for the library to comply with IC 22-5-1.7, service contractors will be required to sign an E-Verify affidavit of compliance in order to continue to do business with the library. Beverly Austin made a motion allowing the letters to be sent to service contractors. Mike Robertson made a second and the motion carried.

It was requested the meeting room policy concerning deposits be reviewed.

DIRECTORS REPORT

Fiber has been installed from North A Street to the server closet. The outside installation met some difficulties because of unexpected cement that needed to be drilled through. ENA will be coming soon to finish the installation. So far Comcast has been doing the work. The library's automatic dialer will need to be updated because all emergency dispatch will now go through the Madison County dispatch. Elwood Fire Equipment will do the update. The library will receive revenue benefits from the Wildcat Wind Farm for approximately fifteen years in the amount of \$700,000. A presentation was shown entitled "Certification Story for Indiana Library Trustees". The presentation explained the certification requirements for library staff members. It was explained that in order for the library to remain certified all its required employees must be current with their certification. All Directors, Branch Managers and Department Managers must be certified. It was asked that a policy be established that would state what would happen if an employee does not meet their certification requirements in the allotted amount of time.

At the first of January a new server will be installed for Library.Solution. With the new server purchase, the library will receive the following items at no extra charge: LS2 Mobile, Kids PAC and LS2PAC.

With no objections, the meeting was adjourned.

Mike Robertson  
Mike Robertson, Secretary

Leslie Rittenhouse  
Beverly J. Austin

Kevin Sipe

# Register Of Claims

## North Madison County Public Library System

Report Date: From 11/15/2011 To 12/12/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	683	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	12/7/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$16,052.30		
			Operating Fund	Wages of Janitor	\$1,435.86		
			<b>Total this claim =</b>		<b>\$19,423.77</b>		
0	670	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	11/23/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,972.12		
			Operating Fund	Wages of Janitor	\$1,366.73		
			<b>Total this claim =</b>		<b>\$19,274.46</b>		
0	684	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,485.93	12/7/2011	P/R ENDING 12/3/11
			FICA	Payroll Deductions	\$815.80		
			Federal Taxes Withheld	Payroll Deductions	\$2,165.26		
			Medicare	Payroll Deductions	\$281.66		
			<b>Total this claim =</b>		<b>\$4,748.65</b>		
0	671	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,474.51	11/23/2011	P/R ENDING 11/19/11
			FICA	Payroll Deductions	\$809.51		
			Federal Taxes Withheld	Payroll Deductions	\$2,177.84		
			Medicare	Payroll Deductions	\$279.49		
			<b>Total this claim =</b>		<b>\$4,741.35</b>		
0	685	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	12/7/2011	P/R ENDING 12/3/11
<b>Total this claim =</b>		<b>\$195.00</b>					
0	673	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	11/23/2011	P/R ENDING 11/19/11
<b>Total this claim =</b>		<b>\$195.00</b>					
27311	676	AT&T	Operating Fund	Telephone & Telegraph	\$115.65	11/23/2011	SERVICE FOR SUMMITVILLE
<b>Total this claim =</b>		<b>\$115.65</b>					
27312	677	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$43.77	11/23/2011	SERVICE FOR ELWOOD
<b>Total this claim =</b>		<b>\$43.77</b>					
27313	678	DEZELAN INSURANCE AGENC	Operating Fund	Insurance	\$750.00	11/23/2011	TRUSTEE & DIRECTOR'S LIABILITY INSURANCE
<b>Total this claim =</b>		<b>\$750.00</b>					
27314	679	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$35.65	11/23/2011	AD - FRANKTON CLERK
<b>Total this claim =</b>		<b>\$35.65</b>					

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27315	672	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,425.05	11/23/2011	PAYROLL DEDUCTIONS FOR NOVEMBER
			County Taxes Withheld	Payroll Deductions	\$645.95		
				<b>Total this claim =</b>	<u>\$2,071.00</u>		
27316	680	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$14.08	11/23/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$14.08</u>		
27317	674	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	11/23/2011	P/R ENDING 11/19/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27318	675	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$658.20	11/23/2011	HEALTH INSURANCE 12/1/11-1/1/12
			Operating Fund	Emp Cont Group Ins	\$6,643.11		
				<b>Total this claim =</b>	<u>\$7,301.31</u>		
27319	682	SUBSCRIBER RENEWALS	Operating Fund	Summitville Period. & Newsp.	\$218.92	11/23/2011	SUBSCRIPTION CHRONICLE-TRIBUNE-SUMMITVILLE
				<b>Total this claim =</b>	<u>\$218.92</u>		
27320	681	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$251.16	11/23/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$251.16</u>		
27321	687	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	12/7/2011	QUARTERLY BILLING
				<b>Total this claim =</b>	<u>\$303.84</u>		
27322	688	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	12/7/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$221.30</u>		
27323	692	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$134.55	12/7/2011	QUARTERLY LIFE INSURANCE PAYMENT 12/1/11-2/29/12
				<b>Total this claim =</b>	<u>\$134.55</u>		
27324	690	FRONTIER	Operating Fund	Telephone & Telegraph	\$271.41	12/7/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$271.41</u>		
27325	689	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,327.86	12/7/2011	SERVICE FOR ELWOOD AND SUMMITVILLE
			Operating Fund	Electricity	\$323.44		
				<b>Total this claim =</b>	<u>\$1,651.30</u>		
27326	686	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	12/7/2011	P/R ENDING 12/3/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27327	691	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	\$121,000.00	12/7/2011	SEMI ANNUAL LEASE RENTAL PAYMENT
				<b>Total this claim =</b>	<u>\$121,000.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27328	693	TOWN OF FRANKTON	Operating Fund	Electricity	\$375.85	12/7/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$21.36		
			Operating Fund	Waste Disposal Services	\$0.00		
			<b>Total this claim =</b>		<b>\$397.21</b>		
27329	694	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$50.88	12/7/2011	SERVICE FOR FRANKTON & SUMMITVILLE
			Operating Fund	Gas	\$64.90		
			<b>Total this claim =</b>		<b>\$115.78</b>		
27330	695	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$988.76	12/12/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$838.42		
			Operating Fund	Elwood YA	\$295.74		
			Operating Fund	Frankton	\$1,575.73		
			Operating Fund	Summitville	\$1,364.60		
			<b>Total this claim =</b>		<b>\$5,063.25</b>		
27331	697	BARBARA MCADAMS	Operating Fund	Postage & UPS	\$8.80	12/12/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Frankton Programing	\$29.43		
			Operating Fund	Professional Services	\$10.00		
			<b>Total this claim =</b>		<b>\$48.23</b>		
27332	696	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$90.00	12/12/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Professional Services	\$90.00		
			<b>Total this claim =</b>		<b>\$180.00</b>		
27333	698	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$592.50	12/12/2011	SYSTEM ENGINEER, TREND MICRO, SYMANTEC
			Operating Fund	Technology Software	\$1,761.00		
			<b>Total this claim =</b>		<b>\$2,353.50</b>		
27334	699	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$168.22	12/12/2011	As per attached invoices.
			<b>Total this claim =</b>		<b>\$168.22</b>		
27335	700	COMPLETE MASONRY SERVIC	Rainy Day Fund	Professional Services	\$8,888.00	12/12/2011	MASONRY REPAIRS - ELWOOD
			<b>Total this claim =</b>		<b>\$8,888.00</b>		
27336	701	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$14.80	12/12/2011	AD PT TEMPORARY CLERK - SUMMITVILLE
			<b>Total this claim =</b>		<b>\$14.80</b>		
27337	702	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	12/12/2011	ANNUAL FIRE ALARM INSPECTION - FRANKTON
			<b>Total this claim =</b>		<b>\$250.00</b>		
27338	703	ENA SERVICES LLC	Operating Fund	Telephone & Telegraph	\$1,285.75	12/12/2011	INTERNET ACCESS
			<b>Total this claim =</b>		<b>\$1,285.75</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27339	704	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$89.58	12/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$89.58</u>		
27340	705	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$9.51	12/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$9.51</u>		
27341	722	HERALD BULLETIN, THE	Operating Fund	Elwood Period. & News.	\$194.35	12/12/2011	ONE YEAR SUBSCRIPTION FOR ELWOOD - HERALD BULLETIN & MADISON
				<b>Total this claim =</b>	<u>\$194.35</u>		
27342	706	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$171.17	12/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$171.17</u>		
27343	707	IDLEWINE LAWNMOWER SAL	Operating Fund	Professional Services	\$224.32	12/12/2011	LAWN TRACTOR REPAIRS & SNOW THROWER INSTALLATION
				<b>Total this claim =</b>	<u>\$224.32</u>		
27344	708	INDIANA HISTORICAL SOCIET	Operating Fund	Dues	\$50.00	12/12/2011	ANNUAL MEMBERSHIP
				<b>Total this claim =</b>	<u>\$50.00</u>		
27345	723	INDIANA NEWSPAPERS, INC.	Operating Fund	Elwood Period. & News.	\$216.54	12/12/2011	INDIANAPOLIS STAR - ELWOOD, FRANKTON
			Operating Fund	Frankton Per. & Newsp.	\$143.49		
				<b>Total this claim =</b>	<u>\$360.03</u>		
27346	721	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$53.40	12/12/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.50		
				<b>Total this claim =</b>	<u>\$64.90</u>		
27347	709	LIBRARY CORPORATION, THE	Operating Fund	Technology Equipment	\$8,819.00	12/12/2011	SERVER - CIRC STATION - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$8,819.00</u>		
27348	710	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$487.55	12/12/2011	QUARTERLY BILLING - HVAC REPAIRS ELWOOD
				<b>Total this claim =</b>	<u>\$487.55</u>		
27349	711	MARSH SUPERMARKET	Operating Fund	Elwood Adult Programing	\$39.89	12/12/2011	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$2.99		
			Gift	Elwood Children's Programing	\$69.57		
				<b>Total this claim =</b>	<u>\$112.45</u>		
27350	725	MARY HENDRICK	Operating Fund	Fuel, Oil and Lubricants	\$15.01	12/12/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Traveling Expense	\$5.00		
			Gift	Elwood Children's Programing	\$20.00		
				<b>Total this claim =</b>	<u>\$40.01</u>		

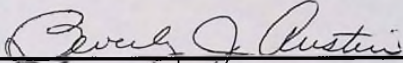
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27351	720	MIDWEST TAPE	Operating Fund	Frankton AV	\$552.74	12/12/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,325.35		
			Operating Fund	Summitville AV	\$354.84		
			Operating Fund	Elwood Adult Programing	\$139.94		
				<b>Total this claim =</b>	<b>\$2,372.87</b>		
27352	712	O'GRADY PUBLISHING COMPA	Operating Fund	Elwood Adult	\$18.00	12/12/2011	THE ROOKIE
				<b>Total this claim =</b>	<b>\$18.00</b>		
27353	713	PERF-TURF LAWN SERVICE	Operating Fund	Professional Services	\$54.00	12/12/2011	FERTILIZER - ELWOOD
				<b>Total this claim =</b>	<b>\$54.00</b>		
27354	714	QUILL CORPORATION	Operating Fund	Office Supplies	\$190.26	12/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$190.26</b>		
27355	715	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$112.00	12/12/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$21.98		
			Operating Fund	Office Supplies	\$10.00		
				<b>Total this claim =</b>	<b>\$143.98</b>		
27356	716	ROBY'S PLUMBING & APPLIAN	Operating Fund	Professional Services	\$135.00	12/12/2011	PLUMBING REPAIR - ELWOOD
				<b>Total this claim =</b>	<b>\$135.00</b>		
27357	724	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$197.69	12/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$197.69</b>		
27358	717	TOPS HOME CENTER	Operating Fund	Operating Supplies	\$54.99	12/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$54.99</b>		
27359	718	UPSTART	Operating Fund	Office Supplies	\$67.30	12/12/2011	LIBRARIANS CALENDARS
				<b>Total this claim =</b>	<b>\$67.30</b>		
27360	719	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$180.90	12/12/2011	BIZ HUB 350 - ELWOOD
				<b>Total this claim =</b>	<b>\$180.90</b>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims **\$216,364.77**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, December 09, 2011

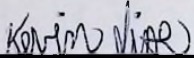
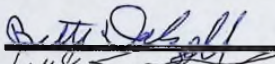
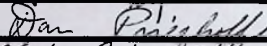

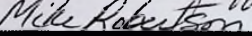
  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12 day of December, 2011.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.



Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	14,655.00	92%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	5,767.51	58%	10,000
Electricity	32,000	30,000	24,582.53	82%	2,000
Water	4,000	4,000	3,262.74	82%	-
Waste Disposal Services	1,500	1,000	596.55	60%	500
Bldg. & Structure/Maint.	1,000	500	757.08	151%	500
Equipment/Maint.	4,000	1,000	736.75	74%	3,000
Equipment/Rental	3,500	3,000	2,725.03	91%	500
Dues	2,500	2,000	1,824.38	91%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	10,000.00		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>134,337.77</b>	<b>95%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	3,236.21	129%	1,500
Technology Equipment	16,000	16,000	17,828.36	111%	-
Elwood Adult	33,500	33,000	26,535.38	80%	500
Elwood Childrens	13,500	13,000	9,996.14	77%	500
Elwood YA	5,700	5,200	4,219.80	81%	500
Frankton	19,000	18,500	14,238.21	77%	500
Summitville	16,000	15,500	13,416.71	87%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & News.	4,500	3,700	3,786.38	102%	800
Frankton Per. & Newsp.	2,800	1,800	1,683.49	94%	1,000
Summitville Period. & Newsp.	1,700	1,600	1,580.08	99%	100
Elwood AV	19,900	19,900	17,598.55	88%	-
Frankton AV	12,400	12,400	8,739.40	70%	-
Hazelbaker AV	8,000	8,000	7,516.19	94%	-
Technology Software	6,000	6,000	2,925.49	49%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>133,300.39</b>	<b>85%</b>	<b>6,350</b>
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>887,471.55</b>	<b>89%</b>	<b>157,272</b>

Calculations as of November 30, 2011

Operating Fund Balance	599,084.70
Estimated Expenditures for Dec	80,679.23
Balance - Estimated Expenditures	518,405.47
Average Expenditures per Month	80,679.23
Estimate Expenditures for 2011	968,150.78
Pub. Budget - Est. Expenditures 2011	188,419.22
# of Months Balance into 2012	6.43

Personal Servi	65.60%
Supplies	4.24%
Other Services	15.14%
Capital Outlay	15.02%
Encumbrances	0.00%
<b>Total Budget</b>	<b>100.00%</b>

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	45,454.64	101%	-
Salary of Assistants	508,670	434,660	373,027.23	86%	74,010
Wages of Janitor	36,761	36,761	32,420.49	88%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	34,494.11	86%	7,000
Emp. Cont. PERF	38,000	34,000	28,007.10	82%	4,000
Emp. Cont. Group Ins.	81,000	70,000	68,821.53	98%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>582,225.10</b>	<b>88%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	7,939.65	99%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	6,126.95	102%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	2,247.90	75%	500
Fuel, Oil, and Lubricants	150	150	125.69	84%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	4,430.73	98%	-
Automation	15,500	15,000	15,421.00	103%	500
Official Record	1,000	700	590.60	84%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>37,608.29</b>	<b>100%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	42,572.39	142%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	1,387.53	278%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	6,687.63	74%	17,989
Postage & UPS	3,700	3,000	2,380.94	79%	700
Traveling Expense	3,000	2,000	1,654.72	83%	1,000
Professional Meetings	1,500	1,500	1,533.00	102%	-
Elwood Children's Programming	4,000	4,000	4,054.44	101%	-
Elwood Adult Programming	1,900	1,900	1,357.07	71%	-
Frankton Programming	3,000	3,000	2,939.06	98%	-
Summitville Programming	1,900	1,900	988.31	52%	-
Title Source (Baker & Taylor)	3,100	2,800	2,695.00	96%	300
Advertising & Public Notices	4,600	1,427	840.11	59%	3,173

# C&S Networking

Scott Woodsides

N. East St. Tipton, IN 46072

## N. Madison County Library Quote

TO:

North Madison County Public Library

TERMS | Net 30

Thank you for your inquiry dated: November 09 2011

We are pleased to quote you the following:

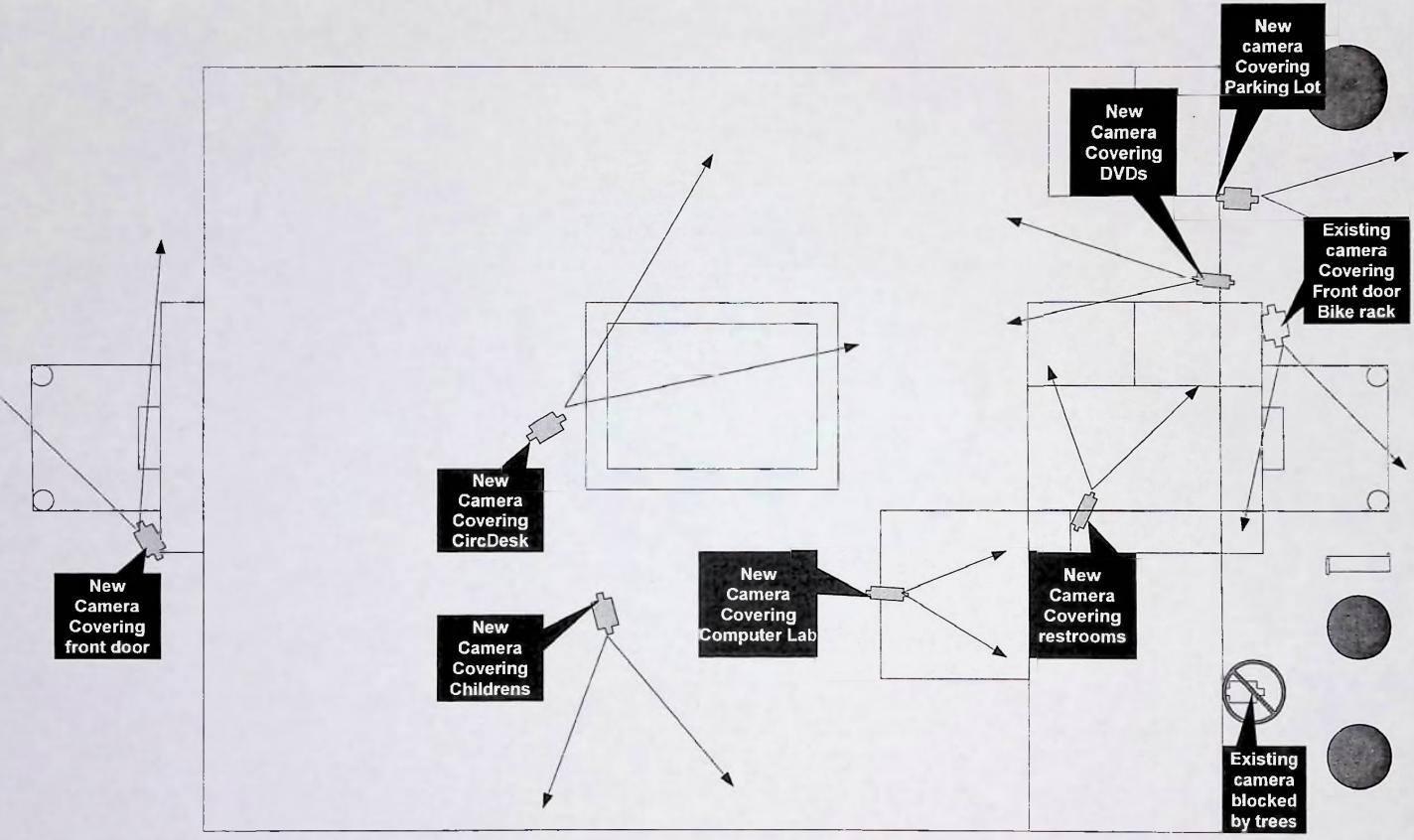
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	Total Cost
1	1	Speeo H.264 8-Channel Digital Video Recorder W/ 2TB HDD	<b>\$725.99</b>	\$725.99
2	3	Intensifier	<b>\$260.00</b>	\$780.00
3	5	Indoor Color	<b>\$200.00</b>	\$1,000.00
4	1	Power Supply Chgr 8 Outs	<b>\$140.00</b>	\$140.00
5	13	Ultra U12-41314 BNC Cable - 50ft, Indoor / Outdoor, 28 AWG, White	<b>\$7.97</b>	\$103.61
6				
7				
8	1	Labor	<b>\$1,820.00</b>	\$1,820.00
9				
10				
11				
12				
			<b>Total</b>	<b>\$4,569.60</b>

will be happy to supply any further information you may need and trust that you can on us to fill your order, which will receive our prompt and careful attention.

PER Scott Woodsides

November 09 2011

DATE





# CAUGHT IN ACTION

**Commercial & Residential Surveillance  
IP Camera & Recording Systems**

**Greg McDuffee Owner-Technician**  
765-536-4048  
Email: [mcduffeetv@sbcglobal.net](mailto:mcduffeetv@sbcglobal.net)

October 27, 2011

North Madison County Public Library System  
1600 Main Street  
Elwood, IN 46036

Attn: Clint Trice  
IT Manager

Phone: 765.552.5001 Ext. 14

Estimate for Surveillance System:

1 - Speco D8RS/1TB DVR	\$ 700.00
3 - HTINTB8 bullet camera @ 315.00 ea. 2.8/12mm 650 lines resolution	945.00
5 - CVC6246 IHRW dome camera @ 250.00 ea. 2.8mm/12mm 650 lines resolution	1,250.00
1 - ARC-12V DC9 9 camera power supply	100.00
1 - RG59/18.2 camera wire w/power @ 175.00 box	175.00
Material total	\$ 3,170.00
Labor	1,500.00
Total	\$ 4,670.00

- 5 yr. manufacturer warranty on all cameras
- 3 yr. manufacturer warranty on DVR, including HD
- 1 yr. maintenance and tech support provided by installer

Viewing monitor required (computer monitor suggested)

50% deposit required - Balance due upon completion of equipment installation

## TRANSFER OF APPROPRIATION RESOLUTION North Madison County Public Library System Madison County

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now therefore:

Be it ordained by the North Madison County Public Library Board of Trustees, Madison County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified subject to the laws of the same:

1.11	Salary of Director	\$ 5,000.00
3.1	Professional Services	\$ 20,000.00
3.24	Professional Meetings	\$ 50.00
3.26	Elwood Children's Programming	\$ 100.00
4.21	Technology Equipment	\$ 11,000.00
<b>Total for Operating Fund</b>		<b>\$ 36,150.00</b>

Whereas, it has been shown that certain existing appropriations now have un-obligated balances that will not be needed for the purposes for which appropriated, it is further ordained that the following existing appropriations be reduced in the following amounts:

1.12	Salary of Assistants	\$ 5,000.00
3.11	Consulting Services	\$ 4,000.00
3.21	Telephone & Telegraph	\$ 2,000.00
3.22	Postage & UPS	\$ 150.00
3.31	Advertising & Public Notices	\$ 2,000.00
3.51	Gas	\$ 10,000.00
3.82	Interest on Temporary Loans	\$ 2,000.00
4.31	Elwood Adult Books	\$ 4,000.00
4.32	Elwood Children's Books	\$ 1,000.00
4.33	Elwood YA Books	\$ 500.00
4.34	Frankton Books	\$ 2,000.00
4.35	Summitville Books	\$ 500.00
4.52	Frankton AV	\$ 2,000.00
4.54	Technology Software	\$ 1,000.00
<b>Total for Operating Fund</b>		<b>\$ 36,150.00</b>

Adopted this 12th day of December 2011

AYE

NAY

Cecily J. Austin  
Kevin [Signature]  
Beth [Signature]  
Dan [Signature]  
Algeo E. [Signature]

ATTEST: Michael Robertson  
Michael Robertson, Secretary North Madison County Public Library Board of Trustees



Elwood Public Library  
1600 Main Street  
Elwood, IN 46036 Phone: (765) 552-5001 Fax: (765) 552-0955

Monday, December 12, 2011

Dear Service Contractor,

During the 2011 Indiana General Assembly, Indiana Code 22-5-1.7 was passed into law. Effective July 1, 2011, this law requires businesses that provide services to Indiana libraries to participate in the E-Verify program. Taken directly from Indiana Code: "E-Verify program" means the electronic verification of work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s. 403(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603).

Furthermore the code requires any new or renewed public contract for services after June 30, 2011 contain:

- A provision requiring the contractor to enroll in and verify that work eligibility status of all newly hired employees of the contractor through the E-Verify program.
- A provision that provides that a contractor is not required to verify the work eligibility status of all newly hired employees of the contractor through the E-Verify program if the E-Verify program no longer exists.

In order for the North Madison County Public Library System, which includes libraries in Elwood, Frankton and Summitville, to contract for services from you, please return the signed and dated E-Verify Affidavit of Compliance to:

North Madison County Public Library System  
Attn: Jamie Scott  
1600 Main Street  
Elwood, IN 46036

Questions should be directed to Jamie Scott at 765-552-5001 ext. 13 or by e-mail at [jscott@elwood.lib.in.us](mailto:jscott@elwood.lib.in.us).

Sincerely,

Jamie Scott  
Director

**E-Verify Affidavit of Compliance for the  
North Madison County Public Library System**

The Contractor affirms under the penalties of perjury that he/she/it does not knowingly employ an unauthorized alien.

The Contractor shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program as defined in IC 22-5-1.7-3. The Contractor is not required to participate should the E-Verify program cease to exist. Additionally, the Contractor is not required to participate if the Contractor is self-employed and does not employ any employees.

The Contractor shall not knowingly employ or contract with an unauthorized alien. The Contractor shall not retain an employee or contract with a person that the Contractor subsequently learns is an unauthorized alien.

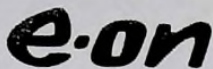
The Contractor shall require his/her/its subcontractors, who perform work under this contract, to certify to the Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the E-Verify program. The Contractor agrees to maintain this certification throughout the duration of the term of a contract with a subcontractor.

The North Madison County Public Library System may terminate the Contract for default if the Contractor fails to cure a breach of this provision no later than thirty (30) days after being notified by the library.

\_\_\_\_\_  
Printed Name of Contractor

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date of Signature



## PROJECT FACTS

- Location – **Madison and Tipton Counties, IN**
- Target Nameplate Capacity – **200 MW**
- Townships – **Duck Creek, Boone, Pipe Creek (Madison); Wildcat and Madison (Tipton)**
- Other Land Use – **Agriculture**
- First leases signed – **August 2008**
- Projected Investment - **\$350-400 million**
- Construction Target – **Q4 2011 or Q1 2012**
- Turbines being considered:
  - **125 GE 1.6xle-82.5m**
  - **87 Siemens 2.3-101m**
  - **56 Vestas V100-1.8MW**

## WILDCAT WIND FARM I

Located in Madison and Tipton Counties, Indiana, Wildcat Wind Farm will bring approximately 200 MWs of renewable generation to Indiana. The project will harness the inexhaustible wind alongside traditional crop production, which will continue on approximately 98% of the land area.

- Projected total acres – ~13,000
- Division of Project:
  - ~ 50% in Madison County
  - ~50% in Tipton County

## BENEFITS TO THE COMMUNITY

Wind power development has brought economic benefits to many communities throughout the United States, providing jobs, landowner revenues, and taxes that have contributed significantly to the quality of life.

- **Construction Jobs – approx. 150-300 full-time equivalents, many from local labor pool**
- **Operations Jobs – approx. 8-12 full time, local positions for the life of the project**
- **Landowner Royalties – significant added value to farmland**
- **Property Taxes – adds substantial EAV to local tax base (\$100M in total after depreciation)**

## ENVIRONMENTAL BENEFITS

Wildcat Wind Farm I will:

- Provide electrical power for the equivalent of 60,000 homes
- Displaces fossil fuel generation equivalent to taking approx. 62,000 cars off the road.
- Avoids the release of approx. 360,000 tons of CO2 per year
- Avoids the release of approx. 1,800 tons of SO2, the leading cause of acid rain

## E.ON CLIMATE & RENEWABLES

E.ON Climate & Renewables North America, Inc (E.ON), is a subsidiary of E.ON AG, one of the world's largest energy companies, and the largest investor-owned utility in the world.

E.ON is one of the world's largest owners of renewable power projects and is rapidly expanding its wind, solar and alternative energy portfolio. Having developed and constructed over 1900 megawatts (MWs) of wind projects in the United States, E.ON is one of the fastest growing renewable power companies in the industry.

## OUR PROJECTS

E.ON currently owns and operates 12 wind farms in Texas, Pennsylvania, and New York with over 1900 MW of capacity. E.ON has projects currently under construction, including Settlers Trail Wind Farm in Iroquois County, Illinois, and has several projects in the development pipeline in the Midwest, including the Pioneer Trail Wind Farm in Iroquois and Ford Counties, Illinois, and Wildcat Wind Farm Phases II-IV in Grant, Howard and Tipton Counties, Indiana.

# WILDCAT WIND FARM I REVENUE BENEFITS FOR MADISON COUNTY

- 1. Estimated Additional Property Tax Revenues** **\$ 22.5 Million**
- Estimated Property Tax Revenue (2014-2024) \$5,440,000
  - Estimated Annual Property Tax Revenue (2024 and beyond) \$750,000-\$1,000,000
  - 15-year total \$9,000,000- \$10,000,000
  - 30-year total \$20,000,000-25,000,000

**Estimated 15-year Property Tax Revenue to Taxing Districts within Project Area**

Taxing District	Approximate Proportion of Local Tax Revenue	Approximate 15-Year Total
Madison Grant School District	38%	\$3,500,000
Elwood School District	9%	\$800,000
County (excl. Bridges)	.31%	\$2,900,000
Bridges	1.5%	\$140,000
Duck Creek Township	12%	\$1,100,000
Boone Township	0.3%	\$24,000
Pipe Creek Township	0.3%	\$26,000
Library	7%	\$700,000
Solid Waste	0.4%	\$35,000

- 2. Landowner Royalties** **\$500,000-750,000/year**
- 30-year total estimate, assumes 2% annual increase in price of power **\$22-28 Million**

- 3. Economic Development Donations** **\$1.2 Million**

To be used to stimulate further economic development in the County.

- 4. Permit Fees** **\$180,000**

- 5. Estimated Road Upgrade/Rebuild Investment** **\$3 Million - \$6 Million**

Upgrades will be made to County and Township roads within the Project Area used during the construction process. Post construction, these roads will be restored to the same or in nearly all cases better than original condition. This range is typical of E.ON's experience in the Midwest

**TOTAL DIRECT ECONOMIC BENEFIT: \$48,000,000 to \$60,000,000**



**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	NOV 2010	NOV 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	2,954	<b>2,878</b>	-76	-3%	32,982	<b>32,977</b>	-5	0%
JUVENILE	1,920	<b>1,924</b>	4	0%	19,239	<b>19,603</b>	364	2%
Y. A.	317	<b>316</b>	-1	0%	3,653	<b>3,857</b>	204	6%
PERIOD.	666	<b>442</b>	-224	-34%	7,010	<b>5,678</b>	-1332	-19%
AUDIO	108	<b>138</b>	30	28%	1,420	<b>1,369</b>	-51	-4%
VIDEO	4,999	<b>4890</b>	-109	-2%	50,233	<b>55,349</b>	5,116	10%
DIGITAL MEDIA	0	<b>105</b>	105	100%	0	<b>265</b>	265	100%
<b>TOTAL</b>	<b>10,964</b>	<b>10,693</b>	-271	-2%	114,537	<b>119,098</b>	4,561	4%

<b>FRANKTON</b>								
ADULT	846	<b>904</b>	58	7%	11,135	<b>10,950</b>	-185	-2%
JUVENILE	628	<b>782</b>	154	25%	6,629	<b>8,539</b>	1910	29%
Y. A.	163	<b>205</b>	42	26%	1,657	<b>2,122</b>	465	28%
PERIOD.	218	<b>190</b>	-28	-13%	2,937	<b>2,742</b>	-195	-7%
AUDIO	36	<b>32</b>	-4	-11%	370	<b>411</b>	41	11%
VIDEO	1,509	<b>1,350</b>	-159	-11%	15,919	<b>17,187</b>	1268	8%
DIGITAL MEDIA	0	<b>53</b>	53	100%	0	<b>136</b>	136	100%
<b>TOTAL</b>	<b>3,400</b>	<b>3,516</b>	116	3%	38,647	<b>42,087</b>	3,440	9%

<b>HAZELBAKER</b>								
ADULT	594	<b>576</b>	-18	-3%	8,130	<b>7,317</b>	-813	-10%
JUVENILE	390	<b>344</b>	-46	-12%	4,183	<b>4,505</b>	322	8%
Y. A.	72	<b>97</b>	25	35%	745	<b>808</b>	63	8%
PERIOD.	110	<b>158</b>	48	44%	1,110	<b>1,344</b>	234	21%
AUDIO	28	<b>6</b>	-22	-79%	269	<b>175</b>	-94	-35%
VIDEO	1,266	<b>823</b>	-443	-35%	10,500	<b>11,475</b>	975	9%
DIGITAL MEDIA	0	<b>52</b>	52	100%	0	<b>132</b>	132	100%
<b>TOTAL</b>	<b>2,460</b>	<b>2,056</b>	-404	-16%	24,937	<b>25,756</b>	819	3%

<b>SYSTEM</b>								
ADULT	4,394	<b>4,358</b>	-36	-1%	52,247	<b>51,244</b>	-1,003	-2%
JUVENILE	2,938	<b>3,050</b>	112	4%	30,051	<b>32,647</b>	2,596	9%
Y. A.	552	<b>618</b>	66	12%	6,055	<b>6,787</b>	732	12%
PERIOD.	994	<b>790</b>	-204	-21%	11,057	<b>9,764</b>	-1293	-12%
AUDIO	172	<b>176</b>	4	2%	2,059	<b>1,955</b>	-104	-5%
VIDEO	7,774	<b>7,063</b>	-711	-9%	76,652	<b>84,011</b>	7,359	10%
DIGITAL MEDIA	0	<b>210</b>	210	100%	0	<b>533</b>	533	100%
<b>TOTAL</b>	<b>16,824</b>	<b>16,265</b>	-559	-3%	178,121	<b>186,941</b>	8,820	5%

	ELWOOD	FRANKTON	HAZELBAKER	
TRAFFIC	8,322	2,046	1,481	
REF.	6	34	21	
ASSIST.	1,230	177	143	<b>TECH SERVICES PROCESSED 2,215 ITEMS.</b>
COMP./WIRE	1,533/56	374/27	464/7	
PROG. A.	1/15	6/86	2/27	
J.	19/100	8/30	12/82	

Agenda

January 10, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Hazelbaker Library Meeting Room Floor

New Business

1. Working Budget 2011
2. In-Service Date – February 11, 2011
3. Upgrade to Library.Solution – May 14<sup>th</sup> through May 16<sup>th</sup>
4. Meetings at the Branches
5. Director's Evaluation

Director's Report

Public Comment

Adjournment

AGENDA

BOARD OF FINANCE MEETING

January 10<sup>th</sup>, 2011

(Held following regular January Board meeting)

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

1. Elect President & Secretary of Board of Finance
2. Investment register distributed & reviewed
3. Motion for depositories
4. Motion for newspapers as official notification
5. Motion for regular meeting date and time

ADJOURNMENT

MODE = MEMORY TRANSMISSION START=JAN-06 11:37 END=JAN-06 11:38

FILE NO.=641

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	002/002	00:00:29

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

### Agenda

January 10, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Hazelbaker Library Meeting Room Floor
- New Business
  1. Working Budget 2011
  2. In-Service Date - February 11, 2011
  3. Upgrade to Library.Solution - May 14
  4. Meetings at the Branches
  5. Director's Evaluation
- Director's Report
- Public Comment
- Adjournment

*Please publish on Friday or Saturday and again on Monday*

*Thank you*

*Please publish on Friday or Saturday and again on Monday*

*Thank you*

MODE = MEMORY TRANSMISSION START=JAN-06 11:45 END=JAN-06 11:46

FILE NO.=643

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	002/002	00:00:27

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

### Agenda

January 10, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Hazelbaker Library Meeting Room Floor
- New Business
  1. Working Budget 2011
  2. In-Service Date - February 11, 2011
  3. Upgrade to Library.Solution - May 14<sup>th</sup> through May 16<sup>th</sup>
  4. Meetings at the Branches
  5. Director's Evaluation
- Director's Report
- Public Comment
- Adjournment

*Please publish on Friday or Saturday and again on Monday*

*Thank you*

MODE - MEMORY TRANSMISSION START=JAN-06 11:46 END=JAN-06 11:47

FILE NO. =644

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	002/002	00:01:07

-ELWOOD LIBRARY -

### Agenda

January 10, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Hazelbaker Library Meeting Room Floor
- New Business
  - 1. Working Budget 2011
  - 2. In-Service Date - February 11, 2011
  - 3. Upgrade to Library.Solution - May 14<sup>th</sup> through May 16<sup>th</sup>
  - 4. Meetings at the Branches
  - 5. Director's Evaluation
- Director's Report
- Public Comment
- Adjournment

MODE - MEMORY TRANSMISSION START=JAN-06 11:47 END=JAN-06 11:43

FILE NO. =645

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	002/002	00:01:24

-ELWOOD LIBRARY -

### Agenda

January 10, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Hazelbaker Library Meeting Room Floor
- New Business
  - 1. Working Budget 2011
  - 2. In-Service Date - February 11, 2011
  - 3. Upgrade to Library.Solution - May 14<sup>th</sup> through May 16<sup>th</sup>
  - 4. Meetings at the Branches
  - 5. Director's Evaluation
- Director's Report
- Public Comment
- Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF FINANCE MEETING  
January 10, 2011  
(Held following regular January Board Meeting)

CALL TO ORDER

President Wayne Davidson called a meeting of the NMCPLS board of finance to order on January 10, 2011 in the meeting room of the Elwood Public Library

CALL FOR QUORUM

Members present were Wayne Davidson, Mike Robertson, Kevin Sipe, Bette Dalzell, Leslie Rittenhouse and Beverly Austin. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

BUSINESS

Elect President and Secretary of Board of Finance

Beverly Austin made a motion for the President and Secretary of the NMCPLS Board of Trustees also serve as the President and Secretary of the Board of Finance. Leslie Rittenhouse made a second and the motion carried. Wayne Davidson will preside as President and Mike Robertson will preside as Secretary.

Investment register distributed & reviewed

The 2010 financial report was distributed and reviewed.

Motion for depositories

Mike Robertson made a motion to accept Star Financial Bank of Elwood, Huntington Bank of Elwood, Community Bank of Summitville, PNC Bank of Frankton, Main Source Bank of Frankton and First Farmer's Bank of Elwood as the library's depositories. Bette Dalzell made a second and the motion carried.

Motion for Newspapers as Official Notification

Mike Robertson made a motion that NMCPLS will continue to use the Elwood Call Leader and the Herald Bulletin for official notification of meetings and for advertisement of the budget. Beverly Austin made a second and the motion carried.

Motion for Regular Meeting Date and Time

Mike Robertson made a motion to hold the regular board meetings on the second Monday of every month at 5:00pm. In addition that at least one meeting per year is held at the Frankton Community Library and one meeting is held at the Ralph E. Hazelbaker Library. Bette Dalzell made a second and the motion carried.

With no objections the meeting was adjourned.

Mike Robertson  
Mike Robertson, Secretary

Beverly J. Austin  
Leslie Rittenhouse

Kevin Sipe  
Bette Dalzell

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES

Regular Meeting  
January 10, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on January 10, 2011 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Board members present were Wayne Davidson, Kevin Sipe, Bette Dalzell, Mike Robertson, Beverly Austin and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

The minutes from the December 13, 2010 regular meeting were approved after a motion was made by Beverly Austin and seconded by Kevin Sipe.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Hazelbaker Library Meeting Room Floor

Keith Baldwin removed the cement from the floor in the meeting room under the cabinet area. He found nothing that would indicate a problem that is causing the floor to sink. A-1 Leveling is scheduled to come back to Hazelbaker on Thursday, January 13 to take another look. If they believe there is not a problem, they can schedule to do the leveling. They do not do this type of work until April. Kevin Sipe made a motion to table any decision about the meeting room floor, Leslie Rittenhouse made a second and the motion carried.

NEW BUSINESS

Working Budget 2011

Working budgets for 2010 and 2011 were distributed. It was explained that 94% of the 2010 working budget was spent. Total expenditures for 2010 were \$884,953.08 with a working budget of \$942,113 and a publicized budget of \$1,145,092. The 2011 working budget is in the amount of \$999,298 with a publicized budget of \$1,156,570.

In-Service Date—February 11, 2011

Beverly Austin made a motion to allow the library to be closed on Friday, February 11, 2011 for a staff in-service. Mike Robertson made a second and the motion carried. George Foster from Indiana Hoosier START will be at the meeting to talk about the Indiana Deferred Comp plan and Jessica Jacko from the Indiana State Library will hold classes.

Upgrade to Library Solution—May 14<sup>th</sup> through May 16<sup>th</sup>

The Library Corporation will be upgrading circulation, cataloging and PAC starting on Saturday, May 14, 2011. Beverly Austin made a motion to allow the library to be closed on Monday, May 16<sup>th</sup> for training. Leslie Rittenhouse made a second. It was asked if that would be ample time for the upgrade and training or if it would be beneficial to also close on Saturday or possibility have a close at noon on Saturday. The motion was withdrawn. Kevin Sipe made a motion to table any decision until TLC can be contacted to see if more time is needed for the upgrade and training. Beverly Austin made a second and the motion carried.

Meetings at the Branches

Mike Robertson made a motion to hold the April and August regular board meetings at Summitville and the May and November regular board meetings at Frankton. Bette Dalzell made a second and the motion carried.

Director's Evaluation

Evaluation forms were given to each member. They were asked to turn the completed forms in at any branch by February 1, 2011. They will then be forwarded to Wayne Davidson. It was decided to hold an executive session on February 14 at 5:00pm with the regular meeting to be held at 5:30.

DIRECTOR'S REPORT

The library wireless is no longer supported by Airlock but is now supported by BlueSocket. Patrons can log in using their library card and their last name; they are no longer required to obtain an access code. A patron can also get a guest pass if they do not have a library card. A wireless guest pass is good for eight hours. Library patrons can log on at any time as long as they are within range of the library. Filters for the wireless are being worked on as well as patrons without permission to use the internet being blocked.

A library staff WIKI is being finalized. Only the staff will have access and at this time only managers can post. Schedules, announcements, the procedure manual, the long range plan, the technology plan and list of board members are examples of things that will be available on the staff WIKI.

If you log onto [WWW.indiananet.org](http://WWW.indiananet.org) you can find out about new bills that are being addressed. SB299 would require library budgets be reviewed by the fiscal body. SB201 would allow a library board to provide severance pay to a library employee who is voluntarily separated from employment with the library; Allows the library board to appropriate funds to provide membership of library employees in local, state and national associations of a civic, an educational, a professional, or a governmental nature. HB1100 would ban sex offenders from public libraries.

Central Indiana Hardware has been contacted to fix the handicap doors at Elwood. The cost would be a little under \$1,000 to install new switches and actuators. It will take about two weeks to fix.

Linda Kemper has turned in her intent of retirement effective May 31, 2011.

There are issues with the ice melt cabling at Frankton not working. Omni Electric has been called, however as of yet they have not come to evaluate the problem. A letter has been sent to Alicia Rains advising her that she will no longer be working for the library.

A check in the amount of \$10,076 has been received for the State Technology Fund Grant Fund which represents the non E-rate portion for internet access. This represents 92% of the amount that the library was eligible for.

Roby Plumbing fixed a leak in the staff restroom sanitary vent at Hazelbaker. It has been advised that more insulation be added in the Hazelbaker meeting room attic.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Beverly J. Austin  
Justie Littenhouse

Mike Robertson  
Mike Robertson, Secretary  
Kevin Klipes  
Beth D. Bell

## Register Of Claims

### North Madison County Public Library System

Report Date: From 12/14/2010 To 12/31/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	681	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	12/22/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,181.17		
			Operating Fund	Wages of Janitor	\$1,405.80		
			<b>Total this claim =</b>		\$17,223.48		
0	683	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	12/22/2010	P/R ENDING 12/18/10
<b>Total this claim =</b>		\$105.00					
0	682	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,317.61	12/22/2010	P/R ENDING 12/18/10
			FICA	Payroll Deductions	\$1,067.88		
			Federal Taxes Withheld	Payroll Deductions	\$1,667.82		
			Medicare	Payroll Deductions	\$249.73		
			<b>Total this claim =</b>		\$4,303.04		
26706	677	AT&T	Operating Fund	Telephone & Telegraph	\$84.56	12/14/2010	SERVICE FOR SUMMITVILLE
<b>Total this claim =</b>		\$84.56					
26707	678	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$670.40	12/14/2010	MILEAGE
<b>Total this claim =</b>		\$670.40					
26708	679	PITNEY BOWES INC	Operating Fund	Operating Supplies	\$215.66	12/14/2010	INK - POSTAGE METER
<b>Total this claim =</b>		\$215.66					
26709	680	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$523.07	12/14/2010	SERVICE FOR ELWOOD
<b>Total this claim =</b>		\$523.07					
26710	685	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$3,472.06	12/22/2010	HEALTH INSURANCE 1/1/11 - 2/1/11
			Insurance	Payroll Deductions	\$484.54		
			<b>Total this claim =</b>		\$3,956.60		
26711	688	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$90.00	12/22/2010	BATTERIES IN ALARM PANEL - ELWOOD
<b>Total this claim =</b>		\$90.00					
26712	691	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$713.22	12/22/2010	As per attached invoices.
<b>Total this claim =</b>		\$713.22					
26713	689	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$35.00	12/22/2010	LAWN CARE - FRANKTON
<b>Total this claim =</b>		\$35.00					



Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26714	690	HORTON & SONS OF ELWOOD	Operating Fund	Furniture & Equipment	\$719.97	12/22/2010	THREE SWEEPERS - ELWOOD, FRANKTON, SUMMITVILLE
<b>Total this claim =</b>					<u>\$719.97</u>		
26715	684	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,268.16	12/22/2010	PAYROLL DEDUCTIONS FOR DECEMBER
			County Taxes Withheld	Payroll Deductions	\$580.05		
<b>Total this claim =</b>					<u>\$1,848.21</u>		
26716	892	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,417.70	12/22/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$371.66		
<b>Total this claim =</b>					<u>\$1,789.36</u>		
26717	693	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$57.71	12/22/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
<b>Total this claim =</b>					<u>\$68.71</u>		
26718	686	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	12/22/2010	P/R ENDING 12/18/10
<b>Total this claim =</b>					<u>\$350.00</u>		
26719	694	McCORMACK PRINTING IMPR	Operating Fund	Operating Supplies	\$174.00	12/22/2010	ADULT REGISTRATION CARDS
<b>Total this claim =</b>					<u>\$174.00</u>		
26720	687	PUBLIC EMP. RETIREMENT FU	PERF	Payroll Deductions	\$3,165.86	12/22/2010	4TH QUARTER CONTRIBUTIONS
			Operating Fund	Emp Cont PERF	\$6,806.16		
<b>Total this claim =</b>					<u>\$9,972.02</u>		
26721	695	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$149.28	12/22/2010	SERVICE FOR FRANKTON
<b>Total this claim =</b>					<u>\$149.28</u>		
26722	696	VISA	Operating Fund	Furniture & Equipment	\$411.27	12/22/2010	DEPOSITORY SAFE
<b>Total this claim =</b>					<u>\$411.27</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$43,402.85

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 07, 2011

*Beverly J. Austin*  
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 10 day of January, 2011.

<i>Janie Butterhouse</i>	<i>Kevin Lind</i>	
<i>[Signature]</i>	<i>Michael Robinson</i>	
<i>[Signature]</i>		

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

## Register Of Claims

### North Madison County Public Library System

Report Date: From 1/1/2011 To 1/10/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	2	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,392.02	1/5/2011	P/R ENDING 1/1/11
				FICA	\$764.24		
				Federal Taxes Withheld	\$2,147.68		
				Medicare	\$263.85		
				<b>Total this claim =</b>	<b>\$4,567.79</b>		
0	3	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	1/5/2011	P/R ENDING 1/1/2011
				<b>Total this claim =</b>	<b>\$105.00</b>		
0	1	PAYROLL	Operating Fund	Salary of Director	\$1,685.61	1/5/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,162.83		
			Operating Fund	Wages of Janitor	\$1,347.87		
				<b>Total this claim =</b>	<b>\$18,196.31</b>		
26723	5	AT&T	Operating Fund	Telephone & Telegraph	\$61.47	1/5/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<b>\$61.47</b>		
26724	6	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$50.38	1/5/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$7.19		
				<b>Total this claim =</b>	<b>\$57.57</b>		
26725	7	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$227.26	1/5/2011	SEVICE FOR ELWOOD
				<b>Total this claim =</b>	<b>\$227.26</b>		
26726	4	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	1/5/2011	P/R ENDING 1/1/2011
				<b>Total this claim =</b>	<b>\$350.00</b>		
26727	8	TOWN OF FRANKTON	Operating Fund	Electricity	\$320.17	1/5/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$14.85		
				<b>Total this claim =</b>	<b>\$349.02</b>		
26728	9	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$256.95	1/5/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$256.95</b>		
26729	42	AVC TECHNOLOGY	Operating Fund	Professional Services	\$357.00	1/10/2011	SERVICE CONTRACT JAN-MAR
				<b>Total this claim =</b>	<b>\$357.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26730	38	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,228.90	1/10/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$866.77		
			Operating Fund	Elwood YA	\$376.22		
			Operating Fund	Frankton	\$861.01		
			Operating Fund	Summitville	\$2,045.36		
			Gift	Frankton	\$165.36		
				<b>Total this claim =</b>	<u>\$6,543.62</u>		
26731	10	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$366.00	1/10/2011	LEASE KONICA MINOLTA COPIER 11/1/10-1/31/11
				<b>Total this claim =</b>	<u>\$366.00</u>		
26732	11	BARBARA SNIPES	Operating Fund	Traveling Expense	\$94.72	1/10/2011	MILEAGE NOVEMBER & DECEMBER
				<b>Total this claim =</b>	<u>\$94.72</u>		
26733	12	BETH MEHLING	Operating Fund	Postage & UPS	\$43.92	1/10/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<u>\$43.92</u>		
26734	13	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$78.28</u>		
26735	14	CLINT TRICE	Operating Fund	Traveling Expense	\$112.40	1/10/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$112.40</u>		
26736	15	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$240.00	1/10/2011	SNOW REMOVAL - FRANKTON
				<b>Total this claim =</b>	<u>\$240.00</u>		
26737	16	CURBS BY DESIGN, LLC	Operating Fund	Professional Services	\$320.00	1/10/2011	SNOW REMOVAL - ELWOOD
				<b>Total this claim =</b>	<u>\$320.00</u>		
26738	17	ELWOOD CALL LEADER	Operating Fund	Elwood Period. & News.	\$116.00	1/10/2011	ONE YEAR SUBSCRIPTION ELWOOD & FRANKTON
			Operating Fund	Frankton Per. & Newssp.	\$132.00		
				<b>Total this claim =</b>	<u>\$248.00</u>		
26739	39	ELWOOD CHAMBER OF COM	Operating Fund	Dues	\$72.60	1/10/2011	2011 MEMBERSHIP
				<b>Total this claim =</b>	<u>\$72.60</u>		
26740	18	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	1/10/2011	QUARTERLY SPRINKLER INSPECTIONS - ELWOOD
				<b>Total this claim =</b>	<u>\$250.00</u>		
26741	19	EMERSON HOUCK	Operating Fund	Elwood Adult	\$40.00	1/10/2011	HOOSIERS ALL
				<b>Total this claim =</b>	<u>\$40.00</u>		
26742	20	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	1/10/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$915.75</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26743	21	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$97.14	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$97.14</u>		
26744	36	FRONTIER	Operating Fund	Telephone & Telegraph	\$150.02	1/10/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$150.02</u>		
26745	22	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$112.09	1/10/2011	APC BACKUP UPS
				<b>Total this claim =</b>	<u>\$112.09</u>		
26746	23	H.W.WILSON COMPANY	Operating Fund	Elwood Adult	\$252.00	1/10/2011	REFERENCE SHELF
				<b>Total this claim =</b>	<u>\$252.00</u>		
26747	24	HERALD BULLETIN, THE	Operating Fund	Elwood Period. & News.	\$174.95	1/10/2011	ONE YEAR SUBSCRIPTION - ELWOOD
				<b>Total this claim =</b>	<u>\$174.95</u>		
26748	35	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$97.99	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$97.99</u>		
26749	40	INDIANA STATE LIBRARY	PLAC	Other	\$200.00	1/10/2011	4th QUARTER PLAC
				<b>Total this claim =</b>	<u>\$200.00</u>		
26750	25	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$1,387.50	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$1,387.50</u>		
26751	26	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$72.84	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$72.84</u>		
26752	41	MIDDLEBURY COMMUNITY PU	Operating Fund	Dues	\$50.00	1/10/2011	2011 NICCL DUES
				<b>Total this claim =</b>	<u>\$50.00</u>		
26753	27	MIDWEST TAPE	Operating Fund	Frankton AV	\$332.83	1/10/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,194.44		
			Operating Fund	Summitville AV	\$1,011.55		
				<b>Total this claim =</b>	<u>\$2,538.82</u>		
26754	37	PITNEY BOWES INC	Operating Fund	Equipment/Rental	\$129.00	1/10/2011	POSTAGE METER RENTAL
				<b>Total this claim =</b>	<u>\$129.00</u>		
26755	28	QUILL CORPORATION	Operating Fund	Office Supplies	\$426.61	1/10/2011	TIME CLOCK & OFFICE SUPPLIES
			Operating Fund	Furniture & Equipment	\$314.99		
				<b>Total this claim =</b>	<u>\$741.60</u>		
26756	29	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$16.72	1/10/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$26.85		
				<b>Total this claim =</b>	<u>\$43.57</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26757	30	ROBY'S PLUMBING & APPLIAN	Operating Fund	Professional Services	\$438.17	1/10/2011	SUMMITVILE REPAIR
				<b>Total this claim =</b>	<b>\$438.17</b>		
26758	31	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$153.60	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$153.60</b>		
26759	32	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$3.39	1/10/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$3.39</b>		
26760	33	VAN AUSSDALL & FARRAR	Operating Fund	Professional Services	\$35.95	1/10/2011	MAINTENANCE KONICA MINOLTA & COPY COUNT
			Operating Fund	Office Supplies	\$27.98		
				<b>Total this claim =</b>	<b>\$63.93</b>		
26761	34	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$400.00	1/10/2011	LAWN MAINTENANCE - SUMMITVILLE
				<b>Total this claim =</b>	<b>\$400.00</b>		
<b>Total Amount of Claims</b>					<b>\$40,960.27</b>		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 07, 2011

*Dwight J. Austin*  
Fiscal Officer

### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 4 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$40,960.27

Date this 10 day of January, 2011.

<i>Leslie Brittonhouse</i>	<i>Kevin Long</i>	<i>Michael Robinson</i>
_____	_____	_____
<i>Mike D</i>	<i>Beth Scholtz</i>	
_____	_____	
_____	_____	

### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/11/1998.

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Dec. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
<b>1. Personal Services</b>						
<b>Salaries and Wages</b>						
Librarian/Director	47,065	45,000	42,550	42,549.26	100%	2,450
Salary of Assistants	511,356	508,670	422,000	389,222.86	92%	86,670
Wages of Janitor	36,761	36,761	35,690	36,020.15	101%	1,071
<b>Employee Benefits</b>						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	35,786.39	89%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	31,425.68	92%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	62,762.97	97%	16,000
Salary of Board Treasurer	300	300	300	300.00	100%	-
<b>Total Personal Services</b>	<b>763,232</b>	<b>758,481</b>	<b>641,290</b>	<b>599,033.31</b>	<b>93%</b>	<b>117,191</b>
<b>2. Supplies</b>						
Office Supplies	10,000	10,000	8,000	6,575.14	82%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	6,000	4,554.20	76%	2,500
Cleaning & Sanitation Supplies	3,500	3,500	3,000	3,007.61	100%	500
Fuel, Oil, and Lubricants	150	150	150	92.63	62%	-
Bldg. Matl. And Supplies	250	250	50	49.99	100%	200
Paint and Painting Supplies	250	250	50	-	0%	200
Repair Parts/Maintenance	1,000	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	3,554.00	89%	-
Automation	12,000	12,000	12,000	13,369.00	111%	-
Official Record	1,000	1,000	500	646.44	129%	500
<b>Total Supplies</b>	<b>41,400</b>	<b>41,400</b>	<b>34,000</b>	<b>31,849.01</b>	<b>94%</b>	<b>7,400</b>
<b>3. Other Services &amp; Charges</b>						
Professional Services	30,000	30,000	25,000	36,964.69	148%	5,000
Consulting Services	4,000	4,000	500	-	0%	3,500
Legal Services	2,000	2,000	1,000	-	0%	1,000
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	6,789.24	68%	16,260
Postage & UPS	3,700	3,700	3,000	2,344.80	78%	700
Traveling Expense	3,000	3,000	3,000	1,628.78	54%	-
Professional Meetings	1,000	1,000	1,000	971.70	97%	-
Elwood Children's Programming	3,500	3,500	2,940	2,922.86	99%	560
Elwood Adult Programming	1,400	1,400	1,176	1,061.04	90%	224
Frankton Programming	2,500	2,500	2,100	1,859.75	89%	400
Summitville Programming	1,400	1,400	1,176	906.10	77%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	2,695.00	90%	100
Advertising & Public Notices	600	600	600	711.87	119%	-

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Dec. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	15,426.00	103%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	5,891.15	59%	10,000
Electricity	32,000	32,000	30,000	28,714.86	96%	2,000
Water	4,000	4,000	4,000	3,958.02	99%	-
Waste Disposal Services	1,500	1,500	1,000	658.24	66%	500
Bldg. & Structure/Maint.	1,000	1,000	500	29.63	6%	500
Equipment/Maint.	4,000	4,000	1,722	947.50	55%	2,278
Equipment/Rental	3,500	3,500	3,000	2,062.40	69%	500
Dues	2,500	2,500	1,500	1,896.17	126%	1,000
Taxes	500	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-	-	-
<b>Total Other Services</b>	<b>186,960</b>	<b>171,960</b>	<b>124,164</b>	<b>121,136.15</b>	<b>98%</b>	<b>47,796</b>
<b>4. Capital Outlays</b>						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	3,572.78	210%	2,300
Technology Equipment	16,000	16,000	13,440	10,023.03	75%	2,560
Elwood Adult	33,000	33,000	27,720	24,892.42	90%	5,280
Elwood Childrens	13,000	13,000	10,920	9,672.32	89%	2,080
Elwood YA	5,200	5,200	4,368	3,971.41	91%	832
Frankton	18,500	18,500	15,540	14,507.42	93%	2,960
Summitville	15,500	15,500	13,020	12,136.50	93%	2,480
Elwood Indiana Room	-	-	-	-	-	-
Elwood Period. & News.	4,500	4,500	3,700	3,591.96	97%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	1,885.74	105%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	1,646.04	103%	100
Elwood AV	16,900	16,900	16,900	13,058.33	77%	-
Frankton AV	10,400	10,400	10,400	7,729.52	74%	-
Hazelbaker AV	6,000	6,000	6,000	5,352.59	89%	-
Technology Software	5,500	5,500	4,620	10,015.55	217%	880
<b>Total Capital Outlays</b>	<b>153,500</b>	<b>153,500</b>	<b>131,778</b>	<b>122,055.61</b>	<b>93%</b>	<b>21,722</b>
2009 Encumbrances (10881)			10,881	10,879.00	100%	(10,881)
<b>Operating Fund</b>	<b>1,145,092</b>	<b>1,125,341</b>	<b>942,113</b>	<b>884,953.08</b>	<b>94%</b>	<b>183,228</b>

Operating Fund	2011 (Pub)	2011 (Working)	Jan. Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	43,827	-	0%	1,173
Salary of Assistants	508,670	434,660	-	0%	74,010
Wages of Janitor	36,761	36,761	-	0%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	-	0%	7,000
Emp. Cont. PERF	38,000	34,000	-	0%	4,000
Emp. Cont. Group Ins.	81,000	70,000	-	0%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>661,298</b>	<b>-</b>	<b>0%</b>	<b>97,183</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	-	0%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	-	0%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	-	0%	500
Fuel, Oil, and Lubricants	150	150	-	0%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	-	0%	-
Automation	15,500	15,000	-	0%	500
Official Record	1,000	700	-	0%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>-</b>	<b>0%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	-	0%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	-	0%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	-	0%	17,989
Postage & UPS	3,700	3,000	-	0%	700
Traveling Expense	3,000	2,000	-	0%	1,000
Professional Meetings	1,500	1,500	-	0%	-
Elwood Children's Programming	4,000	4,000	-	0%	-
Elwood Adult Programming	1,900	1,900	-	0%	-
Frankton Programming	3,000	3,000	-	0%	-
Summitville Programming	1,900	1,900	-	0%	-
Title Source (Baker & Taylor)	3,100	2,800	-	0%	300
Advertising & Public Notices	4600	2,600	-	0%	2,000



Operating Fund	2011 (Pub)	2011 (Working)	Jan. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	-	0%	2,000
Official Bonds	400	400	-	0%	-
Gas (HVAC)	20,000	10,000	-	0%	10,000
Electricity	32,000	30,000	-	0%	2,000
Water	4,000	4,000	-	0%	-
Waste Disposal Services	1,500	1,000	-	0%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	-	0%	3,000
Equipment/Rental	3,500	3,000	-	0%	500
Dues	2,500	2,000	-	0%	500
Taxes	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	-	-	-
<b>Total Other Services</b>	<b>189,189</b>	<b>143,150</b>	<b>-</b>	<b>0%</b>	<b>46,039</b>
<b>4. Capital Outlays</b>					
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	-	0%	1,500
Technology Equipment	16,000	16,000	-	0%	-
Elwood Adult	33,500	33,000	-	0%	500
Elwood Childrens	13,500	13,000	-	0%	500
Elwood YA	5,700	5,200	-	0%	500
Frankton	19,000	18,500	-	0%	500
Summitville	16,000	15,500	-	0%	3,500
Elwood Indiana Room	0	-	-	-	16,000
Elwood Period. & News.	4,500	3,700	-	0%	800
Frankton Per. & Newsp.	2,800	1,800	-	0%	1,000
Summitville Period. & Newsp.	1,700	1,600	-	0%	100
					-
Elwood AV	19,900	19,900	-	0%	-
Frankton AV	12,400	12,400	-	0%	-
Hazelbaker AV	8,000	8,000	-	0%	-
Technology Software	6,000	6,000	-	0%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>-</b>	<b>0%</b>	<b>6,350</b>
2010 Encumbrances					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>-</b>	<b>0%</b>	<b>157,272</b>

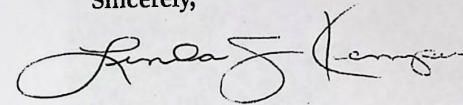
January 3, 2011

Mr. Wayne Davidson  
120 South 3<sup>rd</sup> St.  
Summitville, IN 46070

Dear Mr. Davidson,

This letter is to inform you that I will be retiring May 31, 2011 from the North Madison County Public Library System.

Sincerely,



Linda J Kemper

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	DEC	DEC	Amount of	% OF	YTD	YTD	Amount of	YTD % OF
	2009	2010	Change	Change	2009	2010	Change	Change
<b>ELWOOD</b>								
ADULT	2,722	<b>2,553</b>	-169	-6%	35,559	<b>35,535</b>	-24	0%
JUVENILE	1,439	<b>1,423</b>	-16	-1%	19,920	<b>20,662</b>	742	4%
Y. A.	218	<b>248</b>	30	14%	3,471	<b>3,901</b>	430	12%
PERIOD.	527	<b>459</b>	-68	-13%	6,941	<b>7,469</b>	528	8%
AUDIO	152	<b>101</b>	-51	-34%	1,861	<b>1,521</b>	-340	-18%
VIDEO	4,458	<b>4,926</b>	468	10%	55,874	<b>55,159</b>	-715	-1%
<b>TOTAL</b>	<b>9,516</b>	<b>9,710</b>	<b>194</b>	<b>2%</b>	<b>123,626</b>	<b>124,247</b>	<b>621</b>	<b>1%</b>

<b>FRANKTON</b>								
ADULT	1,002	<b>989</b>	-13	-1%	14,010	<b>12,124</b>	-1886	-13%
JUVENILE	426	<b>415</b>	-11	-3%	8,157	<b>7,044</b>	-1113	-14%
Y. A.	101	<b>118</b>	17	17%	1,870	<b>1,775</b>	-95	-5%
PERIOD.	252	<b>169</b>	-83	-33%	3,373	<b>3,106</b>	-267	-8%
AUDIO	38	<b>34</b>	-4	-11%	625	<b>404</b>	-221	-35%
VIDEO	1,344	<b>1,296</b>	-48	-4%	19,021	<b>17,215</b>	-1806	-9%
<b>TOTAL</b>	<b>3,163</b>	<b>3,021</b>	<b>-142</b>	<b>-4%</b>	<b>47,056</b>	<b>41,668</b>	<b>-5,388</b>	<b>-11%</b>

<b>HAZELBAKER</b>								
ADULT	679	<b>551</b>	-128	-19%	9,398	<b>8,681</b>	-717	-8%
JUVENILE	322	<b>219</b>	-103	-32%	4,790	<b>4,402</b>	-388	-8%
Y. A.	48	<b>50</b>	2	4%	690	<b>795</b>	105	15%
PERIOD.	103	<b>75</b>	-28	-27%	1,651	<b>1,185</b>	-466	-28%
AUDIO	38	<b>33</b>	-5	-13%	417	<b>302</b>	-115	-28%
VIDEO	728	<b>1060</b>	332	46%	9,862	<b>11,560</b>	1698	17%
<b>TOTAL</b>	<b>1,918</b>	<b>1,988</b>	<b>70</b>	<b>4%</b>	<b>26,808</b>	<b>26,925</b>	<b>117</b>	<b>0%</b>

<b>SYSTEM</b>								
ADULT	4,403	<b>4,093</b>	-310	-7%	58,967	<b>56,340</b>	-2,627	-4%
JUVENILE	2,187	<b>2,057</b>	-130	-6%	32,867	<b>32,108</b>	-759	-2%
Y. A.	367	<b>416</b>	49	13%	6,031	<b>6,471</b>	440	7%
PERIOD.	882	<b>703</b>	-179	-20%	11,965	<b>11,760</b>	-205	-2%
AUDIO	228	<b>168</b>	-60	-26%	2,903	<b>2,227</b>	-676	-23%
VIDEO	6,530	<b>7,282</b>	752	12%	84,757	<b>83,934</b>	-823	-1%
<b>TOTAL</b>	<b>14,597</b>	<b>14,719</b>	<b>122</b>	<b>1%</b>	<b>197,490</b>	<b>192,840</b>	<b>-4,650</b>	<b>-2%</b>

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	7508	1601	1372
REF.	45	30	31
ASSIST.	1125	259	173
COMP./WIRE	1544/34	320/10	500/2
PROG. A.	1/164	6/43	1/10
J.	15/88	4/24	2/15

TECH SERVICES PROCESSED 874 ITEMS.  
Prepared by Trisha Shuler

YEARLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	YTD	YTD	Amount of	YTD % OF
	2009	2010	Change	Change
<b>ELWOOD</b>				
ADULT	35,559	<b>35,535</b>	-24	0%
JUVENILE	19,920	<b>20,662</b>	742	4%
Y. A.	3,471	<b>3,901</b>	430	12%
PERIOD.	6,941	<b>7,469</b>	528	8%
AUDIO	1,861	<b>1,521</b>	-340	-18%
VIDEO	55,874	<b>55,159</b>	-715	-1%
<b>TOTAL</b>	<b>123,626</b>	<b>124,247</b>	<b>621</b>	<b>1%</b>

<b>FRANKTON</b>				
ADULT	14,010	<b>12,124</b>	-1886	-13%
JUVENILE	8,157	<b>7,044</b>	-1113	-14%
Y. A.	1,870	<b>1,775</b>	-95	-5%
PERIOD.	3,373	<b>3,106</b>	-267	-8%
AUDIO	625	<b>404</b>	-221	-35%
VIDEO	19,021	<b>17,215</b>	-1806	-9%
<b>TOTAL</b>	<b>47,056</b>	<b>41,668</b>	<b>-5,388</b>	<b>-11%</b>

<b>HAZELBAKER</b>				
ADULT	9,398	<b>8,681</b>	-717	-8%
JUVENILE	4,790	<b>4,402</b>	-388	-8%
Y. A.	690	<b>795</b>	105	15%
PERIOD.	1,651	<b>1,185</b>	-466	-28%
AUDIO	417	<b>302</b>	-115	-28%
VIDEO	9,862	<b>11,560</b>	1698	17%
<b>TOTAL</b>	<b>26,808</b>	<b>26,925</b>	<b>117</b>	<b>0%</b>

<b>SYSTEM</b>				
ADULT	58,967	<b>56,340</b>	-2,627	-4%
JUVENILE	32,867	<b>32,108</b>	-759	-2%
Y. A.	6,031	<b>6,471</b>	440	7%
PERIOD.	11,965	<b>11,760</b>	-205	-2%
AUDIO	2,903	<b>2,227</b>	-676	-23%
VIDEO	84,757	<b>83,934</b>	-823	-1%
<b>TOTAL</b>	<b>197,490</b>	<b>192,840</b>	<b>-4,650</b>	<b>-2%</b>

	Elwood	Frankton	Hazelbaker
TRAFFIC	113,432	23,812	22,140
REF.	1,042	408	525
ASSIST.	16,174	3,117	2,683
COMP./WIRE	25730/544	5740/148	8004/110
PROG. A.	110/550	35/381	35/604
J.	262/1629	57/608	82/599

TECH SERVICES PROCESSED 16,699 ITEMS.

Prepared by Trisha Shuler

**2010 FINANCIAL REPORT**

Bank	Beginning Balance	Interest	Ending Balance	Type of Account
Star Financial	\$ 369,554.51	\$ 774.84	\$ 527,730.04	Regular Checking
Star Financial (2)	\$ 62,087.71	\$ 93.13	\$ 62,180.84	Money Market Checking
First Farmers Bank	\$ 16,248.63	\$ 41.04	\$ 16,597.17	Personal Investor Checking
PNC Bank	\$ 152,130.21	\$ 704.91	\$ 152,905.05	Business Now Account
Petty Cash	\$ 265.00		\$ 265.00	
Interest from County		\$ 441.63		
Late Dec 2009 Distribution				
<b>TOTAL</b>	<b>\$ 600,286.06</b>	<b>\$ 2,055.55</b>	<b>\$ 759,678.10</b>	

Repayment of Temporary loan to Star Financial Bank 3/8/2010			
	Operating Fund	\$ 81,500.00	
	Debt Service	\$ 118,500.00	
<b>TOTAL</b>		<b>\$ 200,000.00</b>	

**Tax Revenue Received in 2010**

	Operating Fund	Debt Service Fund	Excess Levy Fund
Property Tax	\$ 677,094.87	\$ 303,367.28	
County Option Income Tax	\$ 272,175.96		
Financial Institution Tax	\$ 2,042.00	\$ 704.00	
License Excise Tax	\$ 130,505.59	\$ 47,606.91	
Commercial Vehicle Tax	\$ 5,368.68	\$ 1,853.32	
Final Dist of HEA 1001 for 2007-2008			\$2,381.07
<b>Total Tax Revenue</b>	<b>\$ 1,087,187.10</b>	<b>\$ 353,531.51</b>	<b>\$ 2,381.07</b>
<b>Received in 2009</b>	<b>\$ 881,236.23</b>	<b>\$ 199,441.39</b>	

Received December 2009 Property Tax on March 3, 2010  
 Received June Property Tax Settlement on July 30, 2010  
 Did not receive December 2010 Property Tax Settlement until January 2011

**2010 FINANCIAL REPORT**

Bank	Beginning Balance	Interest	Ending Balance	Type of Account
Star Financial	\$ 369,554.51	\$ 774.84	\$ 527,730.04	Regular Checking
Star Financial (2)	\$ 62,087.71	\$ 93.13	\$ 62,180.84	Money Market Checking
First Farmers Bank	\$ 16,248.63	\$ 41.04	\$ 16,597.17	Personal Investor Checking
PNC Bank	\$ 152,130.21	\$ 704.91	\$ 152,905.05	Business Now Account
Petty Cash	\$ 265.00		\$ 265.00	
Interest from County		\$ 441.63		
Late Dec 2009 Distribution				
<b>TOTAL</b>	<b>\$ 600,286.06</b>	<b>\$ 2,055.55</b>	<b>\$ 759,678.10</b>	

Repayment of Temporary loan to Star Financial Bank 3/8/2010			
	Operating Fund	\$ 81,500.00	
	Debt Service	\$ 118,500.00	
<b>TOTAL</b>		<b>\$ 200,000.00</b>	

**Tax Revenue Received in 2010**

	Operating Fund	Debt Service Fund	Excess Levy Fund
Property Tax	\$ 677,094.87	\$ 303,367.28	
County Option Income Tax	\$ 272,175.96		
Financial Institution Tax	\$ 2,042.00	\$ 704.00	
License Excise Tax	\$ 130,505.59	\$ 47,606.91	
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 Did not receive December 2010 Property Tax Settlement until January 2011



North Madison County Public Library System  
1600 Main Street  
Elwood, IN 46036

Phone: (765) 552-5001 Fax: (765) 552-0955

Executive Session Agenda  
February 14<sup>th</sup>, 2011  
Elwood Public Library Meeting Room  
1600 Main Street  
Elwood, IN 46036  
5:00 p.m.  
IC 5-14-1.5-6.1 (b)

Executive sessions may be held only in the following instances:

- (1) Where authorized by federal or state statute.
- (2) For discussion of strategy with respect to any of the following:
  - (A) Collective bargaining.
  - (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing.
  - (C) The implementation of security systems.
  - (D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries.
- (3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems.
- (4) Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision.
- (5) To receive information about and interview prospective employees.
- (6) With respect to any individual over whom the governing body has jurisdiction:
  - (A) To receive information concerning the individual's alleged misconduct; and
  - (B) To discuss, before a determination, the individual's status as an employee, a student, or an independent contractor who is:
    - (i) a physician; or
    - (ii) a school bus driver.
- (7) For discussion of records classified as confidential by state or federal statute.
- (8) To discuss before a placement decision an individual student's abilities, past performance, behavior, and needs.
- (9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
- (10) When considering the appointment of a public official, to do the following:
  - (A) Develop a list of prospective appointees.
  - (B) Consider applications.
  - (C) Make one (1) initial exclusion of prospective appointees from further consideration.  
Notwithstanding IC 5-14-3-4(b)(12), a governing body may release and shall make available for inspection and copying in accordance with IC 5-14-3-3 identifying information concerning prospective appointees not initially excluded from further consideration. An initial exclusion of prospective appointees from further consideration may not reduce the number of prospective appointees to fewer than three (3) unless there are fewer than three (3) prospective appointees. Interviews of prospective appointees must be conducted at a meeting that is open to the public.
- (11) To train school board members with an outside consultant about the performance of the role of the members as public officials.
- (12) To prepare or score examinations used in issuing licenses, certificates, permits, or registrations under IC 25.

## Agenda

February 14, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:30 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Hazelbaker Library Meeting Room Floor
2. Working Budget 2011
3. Upgrade to Library.Solution – May 14<sup>th</sup> through May 16<sup>th</sup>

New Business

1. Northern Indiana Computer Consortium of Libraries (NICCL)
2. Annual State Report
3. Indiana Digital Download Library - Overdrive

Director's Report

Public Comment

Adjournment

MODE = MEMORY TRANSMISSION START=FEB-10 14:31 END=FEB-10 14:32

FILE NO.=234

STN NO.	COMM.	ONE-TOUCH/ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	002/002	00:00:31

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

### Agenda

February 14, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Hazelbaker Library Meeting Room Floor
  2. Working Budget 2011
  3. Upgrade to Library.Solution - May 14
- New Business
  1. Northern Indiana Computer Consortium (NICCL)
  2. Annual State Report
  3. Indiana Digital Download Library - C
- Director's Report
- Public Comment
- Adjournment

*Please publish announcement for both meetings on Friday or Saturday and again on Monday Thank you*

*Please publish announcement for both meetings on Friday or Saturday and again on Monday Thank you*

MODE = MEMORY TRANSMISSION START=FEB-10 14:34 END=FEB-10 14:35

FILE NO.=235

STN NO.	COMM.	ONE-TOUCH/ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	002/002	00:00:33

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

### Agenda

February 14, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Hazelbaker Library Meeting Room Floor
  2. Working Budget 2011
  3. Upgrade to Library.Solution - May 14<sup>th</sup> through May 16<sup>th</sup>
- New Business
  1. Northern Indiana Computer Consortium of Libraries (NICCL)
  2. Annual State Report
  3. Indiana Digital Download Library - Overdrive
- Director's Report
- Public Comment
- Adjournment

*Please publish announcement for both meetings on Friday or Saturday and again on Monday Thank you*

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
EXECUTIVE SESSION  
February 14, 2011  
5:00pm  
IC 5-14-1.5-6.1 (b)

CALL TO ORDER

Vice President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order on February 14, 2011 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Members present were Kevin Sipe, Bette Dalzell, Mike Robertson, Leslie Rittenhouse and Beverly Austin.

BUSINESS

The meeting was held to discuss a job performance evaluation of an individual employee. No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

With no objections, the meeting was adjourned.

Michael Robertson  
Mike Robertson, Secretary

Beverly J. Austin      (Signature)  
Leslie Rittenhouse      Bette Dalzell  
Dan Parshoff              \_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
February 14, 2011  
5:30pm

CALL TO ORDER

Vice President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order on Monday, February 14, 2011 at 5:30pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Leslie Rittenhouse, Beverly Austin, Bette Dalzell and Mike Robertson. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Beverly Austin made a motion to approve the minutes from the Board of Finance meeting held on January 10, 2011 and the minutes from the regular meeting held on January 10, 2011. Mike Robertson made a second. An amendment was made to the Director's report. It should read "A patron can also get a guest pass if they do not have a library card". The motion was approved with amendments.

CLAIMS REGISTER & CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Hazelbaker Library Meeting Room Floor

A representative from A-1 Leveling has looked at the floor and is convinced the problem is the run off from the alley. Roby's have looked at and smoked the sewer and did not find any leaks. It was suggested that Campbell's Excavating out of Pendleton be contacted for their advice, as to the cause of the wash out. They were contacted and scheduled to come but did not show. It was decided, since nothing can be done until spring, to have Keith Baldwin replace the cabinet to allow programming to resume. In May, there is a break in programming; hopefully the problem can be resolved at that time.

Working Budget 2011

The published budget is in the amount of \$1,156,570 and the working budget is in the amount of \$999,298. At the end of January \$66,427.85 has been spent which is seven percent of the working budget.

Upgrade to Library Solution—May 14 through May 16<sup>th</sup>

TLC does not feel it is necessary to move the time of the scheduled upgrade; they feel they will have sufficient time if they start around 5:00 on Saturday and finish up on Sunday. It will be necessary for Clint to upgrade each station. He has been advised to be

here early on Monday, find out when they will be ready for him and start upgrading stations. Beverly Austin made a motion to close the library on May 16 for the upgrade. Mike Robertson made a second and the motion carried.

NEW BUSINESS

Northern Indiana Computer Consortium of Libraries (NICCL)

At the end of 2010 NICCL renewed the contract with Chester Technologies for technology support. A resolution was read and a motion was made by Secretary Mike Robertson which stated that the NMCPLS will to continue to be a member of the Northern Indiana Computer Consortium. Bette Dalzell made a second and the motion carried. The resolution was signed by the members. The contracted hourly rate is \$95 per hour; however, it was explained, there is an additional contract between Chester and the NMCPLS that provides for Pete Newcomb to come once a month, to help Clint with the wireless and other large computer projects, at a rate of \$75 and hour.

Annual State Report

A short synopsis of statistics from the annual report was distributed. It included 2010 total circulation of 192,840, the number of materials at all locations, programming, operating tax revenues, operating expenditures and a staff listing. An important part of the annual report is the new standards. The library is not required to meet the new standards until December 31, 2011. In completing the report, it was shown that we meet all the standards except community partners in the 3 to 5 year long range plan. For a class B library we are in the basic service level for collection development, statewide delivery service and service levels for age-based populations. We are in the exceptional service level for library sponsored programming. We are in the enhanced service level for technology and hours open. We meet the standards for telecommunications and for our web site. The library meets the standard for interlibrary loan service by participating in the statewide and local reciprocal borrowing programs. We meet the standard for our 3 to 5 years long range plan with the exception of community partners collaboration. We meet the standard for our 3 year technology plan.

Indiana Digital Download Library—Overdrive

A motion was made by Mike Robertson to join Indiana Digital Download Library. Bette Dalzell made a second and the motion carried. The cost to join is \$3,000 per year, of which \$2,000 will be used to purchase E-books. In the past this consortium has focused mainly on E-audio books; therefore there will be a large selection of E-audio books for our patrons. Our main focus will be on purchasing E-books.

An item was added to the agenda

Director's Salary

In lieu of the director's completion of her MLS degree, which was discussed earlier as a board, they would like to bump her salary. Leslie Rittenhouse made a motion to increase the director's salary by \$6,500 per year. Mike Robertson made a second and the motion carried.

DIRECTOR'S REPORT

Dustin Parker, hired as a part-time clerk in Elwood Adult Service has resigned his position. He was offered more hours at his other place of employment. The library will be taking applications to fill this position. During regular business hours, wireless is now available at all three locations. In lieu of the snow and ice, it was suggested that the board consider removing the parking blocks at Elwood, for easier and more efficient snow removal. The Director was asked to see what it involves before any decision is made. The staff in-service held on February 11 was a success. George Foster of HOOSIER Start held a session on annuity participation. Jessica Jacko Barnes held sessions on reader's advisory, E-Books and Inspire. Kristy Clark held a session explaining her involvement with Alternatives. A refund check has been received from Midwest Collaborative for Library Service in the amount of \$22,600.63 which represents contributions made to the Indiana Libraries' Unemployment Fund. As of December 31, 2010, the fund was dissolved. The Department of Local Government Finance will hold a public hearing on February 22, 2011. The 1782, for approval of the 2011 budget, has been received. As requested, board members can now access the staff WIKI.

Public comment was sought, none was forthcoming.

With no objections the meeting was adjourned.

Beverly J. Austin  
Jodie Battenhouse  
Dan Pinchuff

Michael Robertson  
Mike Robertson, Secretary  
W E D  
Bette Dabell



# Register Of Claims

## North Madison County Public Library System

Report Date: From 1/11/2011 To 2/14/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	46	PAYROLL	Operating Fund	Salary of Director	\$1,685.61	1/19/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$14,905.32		
			Operating Fund	Wages of Janitor	\$1,448.43		
				<b>Total this claim =</b>	<u>\$18,039.36</u>		
0	47	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,380.00	1/19/2011	P/R ENDING 1/15/11
			FICA	Payroll Deductions	\$757.65		
			Federal Taxes Withheld	Payroll Deductions	\$2,161.91		
			Medicare	Payroll Deductions	\$261.56		
				<b>Total this claim =</b>	<u>\$4,561.12</u>		
0	48	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	1/19/2011	P/R ENDING 1/15/11
				<b>Total this claim =</b>	<u>\$105.00</u>		
0	58	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,373.70	2/2/2011	P/R ENDING 1/29/11
			FICA	Payroll Deductions	\$754.17		
			Federal Taxes Withheld	Payroll Deductions	\$2,159.18		
			Medicare	Payroll Deductions	\$260.39		
				<b>Total this claim =</b>	<u>\$4,547.44</u>		
0	59	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	2/2/2011	P/R ENDING 1/29/11
				<b>Total this claim =</b>	<u>\$105.00</u>		
0	57	PAYROLL	Operating Fund	Salary of Director	\$1,685.61	2/2/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$14,969.61		
			Operating Fund	Wages of Janitor	\$1,301.36		
				<b>Total this claim =</b>	<u>\$17,956.58</u>		
26762	45	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,637.50	1/11/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<u>\$1,637.50</u>		
26763	44	DENNIS MALLERNEE PAINTIN	Rainy Day Fund	Professional Services	\$2,842.00	1/11/2011	CEILING - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$2,842.00</u>		
26764	43	HUMPHRIES AUTOMOTIVE SE	Operating Fund	Professional Services	\$210.00	1/11/2011	SNOW REMOVAL - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$210.00</u>		
26765	52	AT&T	Operating Fund	Telephone & Telegraph	\$98.28	1/19/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$98.28</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26766	53	BURNETTE - DELLINGER INC.	Operating Fund Operating Fund	Insurance Official Bonds	\$2,978.00 \$200.00	1/19/2011	WORKERS COMP RENEWAL & BOND RENEWAL
				<b>Total this claim =</b>	<u>\$3,178.00</u>		
26767	51	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$4,913.19 \$484.54	1/19/2011	HEALTH INSURANCE 2/1/11 - 3/1/11
				<b>Total this claim =</b>	<u>\$5,397.73</u>		
26768	49	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,337.05 \$615.09	1/19/2011	JANUARY PAYROLL DEDUCTIONS
				<b>Total this claim =</b>	<u>\$1,952.14</u>		
26769	54	INDIANA-AMERICAN WATER C	Operating Fund Operating Fund	Water Waste Disposal Services	\$64.88 \$11.00	1/19/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$75.88</u>		
26770	50	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	1/19/2011	P/R ENDING 1/15/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26771	56	MARY HENDRICK	Operating Fund Operating Fund Operating Fund Operating Fund	Postage & UPS Fuel, Oil and Lubricants Repair Parts/Maintenance Traveling Expense	\$12.01 \$9.98 \$4.77 \$14.00	1/19/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<u>\$40.76</u>		
26772	55	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$806.49	1/19/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$806.49</u>		
26773	61	AT&T LONG DISTANCE	Operating Fund Operating Fund	Telephone & Telegraph Telephone & Telegraph	\$45.08 \$11.36	2/2/2011	SERVICE FOR ELWOOD & SUMMITVILLE
				<b>Total this claim =</b>	<u>\$56.44</u>		
26774	68	BARBARA MCADAMS	Operating Fund Operating Fund Operating Fund	Postage & UPS Operating Supplies Frankton Programing	\$2.64 \$1.85 \$46.96	2/2/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<u>\$51.45</u>		
26775	62	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	2/2/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$221.30</u>		
26776	63	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$1,386.46 \$398.09	2/2/2011	SERVICE FOR ELWOOD & SUMMITVILLE
				<b>Total this claim =</b>	<u>\$1,784.55</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26777	60	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	2/2/2011	P/R ENIDNG 1/29/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26778	64	PURCHASE POWER	Operating Fund	Postage & UPS	\$319.99	2/2/2011	POSTAGE FOR METER
				<b>Total this claim =</b>	<u>\$319.99</u>		
26779	65	TOWN OF FRANKTON	Operating Fund	Electricity	\$415.75	2/2/2011	UTILITY SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$0.00		
				<b>Total this claim =</b>	<u>\$429.75</u>		
26780	66	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$279.11	2/2/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$279.11</u>		
26781	67	VISA	Operating Fund	Elwood Period. & News.	\$15.00	2/2/2011	SUBSCRIPTION FOR MADISON -
			Operating Fund	Frankton Per. & Newsp.	\$15.00		ELWOOD & FRANKTON
				<b>Total this claim =</b>	<u>\$30.00</u>		
26782	69	AT&T	Operating Fund	Telephone & Telegraph	\$58.76	2/14/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$58.76</u>		
26783	83	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$999.08	2/14/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$956.64		
			Operating Fund	Elwood YA	\$354.74		
			Operating Fund	Frankton	\$1,306.42		
			Operating Fund	Summitville	\$1,261.05		
				<b>Total this claim =</b>	<u>\$4,877.93</u>		
26784	107	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,025.00	2/14/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<u>\$1,025.00</u>		
26785	70	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	2/14/2011	
				<b>Total this claim =</b>	<u>\$78.28</u>		
26786	72	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$606.60	2/14/2011	SERVICE AT ELWOOD, FRANKTON
			Rainy Day Fund	Professional Services	\$5,755.00		& SUMMITVILLE
				<b>Total this claim =</b>	<u>\$6,361.60</u>		
26787	71	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$700.00	2/14/2011	SNOW REMOVAL - FRANKTON
				<b>Total this claim =</b>	<u>\$700.00</u>		
26788	73	CURBS BY DESIGN, LLC	Operating Fund	Professional Services	\$760.00	2/14/2011	SNOW REMOVAL - ELWOOD
				<b>Total this claim =</b>	<u>\$760.00</u>		
26789	74	DEMCO	Operating Fund	Operating Supplies	\$24.04	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$24.04</u>		

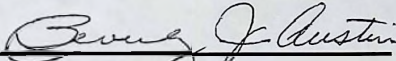
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26790	75	DENNIS MALLERNEE PAINTIN	Rainy Day Fund	Professional Services	\$490.00	2/14/2011	REPAIRS AROUND DOOR AT SUMMITVILLE
				<b>Total this claim =</b>	<u>\$490.00</u>		
26791	106	ELWOOD CHAMBER OF COM	Gift	Elwood Adult Programing	\$200.00	2/14/2011	BANNER SPONSORSHIP
				<b>Total this claim =</b>	<u>\$200.00</u>		
26792	76	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$54.45	2/14/2011	SERVICE AT ELWOOD & SUMMITVILLE
			Operating Fund	Professional Services	\$30.00		
				<b>Total this claim =</b>	<u>\$84.45</u>		
26793	77	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	2/14/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$915.75</u>		
26794	78	FRONTIER	Operating Fund	Telephone & Telegraph	\$150.99	2/14/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$150.99</u>		
26795	79	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$117.62	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$117.62</u>		
26796	80	HIGHSMITH CO.,INC.	Operating Fund	Operating Supplies	\$35.00	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$35.00</u>		
26797	81	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$148.30	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$148.30</u>		
26798	82	HUMPHRIES AUTOMOTIVE SE	Operating Fund	Professional Services	\$300.00	2/14/2011	SNOW REMOVAL - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$300.00</u>		
26799	84	LANDMARK AUDIOBOOKS	Operating Fund	Elwood AV	\$1,974.00	2/14/2011	ANNUAL LEASE ELWOOD - FRANKTON
			Operating Fund	Frankton AV	\$2,664.00		
				<b>Total this claim =</b>	<u>\$4,638.00</u>		
26800	85	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$68.00	2/14/2011	CITIZEN PRINTER SUPPORT FRANKTON - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$68.00</u>		
26801	86	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$99.52	2/14/2011	As per attached invoices.
			Operating Fund	Operating Supplies	\$37.63		
				<b>Total this claim =</b>	<u>\$137.15</u>		
26802	87	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$57.80	2/14/2011	HVAC - ELWOOD
				<b>Total this claim =</b>	<u>\$57.80</u>		
26803	105	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00	2/14/2011	TRASH SERVICE - FRANKTON, JAN - MARCH 2011
				<b>Total this claim =</b>	<u>\$72.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26804	88	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$69.66	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$69.66</u>		
26805	89	MIDWEST COLLABORATIVE F	Operating Fund	Techology Software	\$1,334.00	2/14/2011	ANCESTRY. COM RENEWAL
				<b>Total this claim =</b>	<u>\$1,334.00</u>		
26806	92	MIDWEST TAPE	Operating Fund	Frankton AV	\$375.83	2/14/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,419.31		
			Operating Fund	Summitville AV	\$501.75		
				<b>Total this claim =</b>	<u>\$2,296.89</u>		
26807	90	MOSS GLASS	Rainy Day Fund	Professional Services	\$3,864.35	2/14/2011	FRANKTON DOORS & ELWOOD ENTRANCE
			Operating Fund	Professional Services	\$188.70		
				<b>Total this claim =</b>	<u>\$4,053.05</u>		
26808	91	MOVIE LICENSING USA	Operating Fund	Elwood Children's Programing	\$120.00	2/14/2011	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$120.00		
			Operating Fund	Frankton Programing	\$120.00		
			Operating Fund	Summitville Programing	\$120.00		
				<b>Total this claim =</b>	<u>\$480.00</u>		
26809	93	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Adult Programing	\$102.96	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$102.96</u>		
26810	94	PATRICIA McDANIEL	Operating Fund	Elwood Adult	\$20.00	2/14/2011	HISTORIC NATIONAL ROAD YARD SALE COOKBOOK
				<b>Total this claim =</b>	<u>\$20.00</u>		
26811	95	QUILL CORPORATION	Operating Fund	Office Supplies	\$291.82	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$291.82</u>		
26812	96	RAINBOW PRINTING	Operating Fund	Operating Supplies	\$1,100.00	2/14/2011	LIBRARY ID CARDS
				<b>Total this claim =</b>	<u>\$1,100.00</u>		
26813	97	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$11.86	2/14/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$20.36		
				<b>Total this claim =</b>	<u>\$32.22</u>		
26814	98	ROBYS PLUMBING & APPLIAN	Operating Fund	Professional Services	\$542.89	2/14/2011	REPAIRS AT SUMMITVILLE
				<b>Total this claim =</b>	<u>\$542.89</u>		
26815	99	SPECIALTY STORE SERVICES,	Operating Fund	Book Processing	\$418.39	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$418.39</u>		
26816	100	STATE INDUSTRIAL PRODUCT	Operating Fund	Operating Supplies	\$485.77	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$485.77</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26817	101	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$83.70</u>		
26818	102	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$89.94	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$89.94</u>		
26819	103	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$283.31	2/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$283.31</u>		
26820	104	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$237.85	2/14/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$237.85</u>		
<b>Total Amount of Claims</b>					<b>\$98,648.99</b>		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, February 10, 2011

  
Fiscal Officer

### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 14 day of February, 2011.

Janice Bittenhouse      Kevin Dyer  
Mike Robertson      Bette Dabell

### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	43,827	3,371.22	8%	1,173
Salary of Assistants	508,670	434,660	30,068.15	7%	74,010
Wages of Janitor	36,761	36,761	2,796.30	8%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	2,772.02	7%	7,000
Emp. Cont. PERF	38,000	34,000	-	0%	4,000
Emp. Cont. Group Ins.	81,000	70,000	4,913.19	7%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>661,298</b>	<b>43,920.88</b>	<b>7%</b>	<b>97,183</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	498.16	6%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	101.38	2%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	329.02	11%	500
Fuel, Oil, and Lubricants	150	150	9.98	7%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	4.77	10%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	-	0%	-
Automation	15,500	15,000	-	0%	500
Official Record	1,000	700	-	0%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>943.31</b>	<b>3%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	5,276.12	18%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	-	0%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	367.34	4%	17,989
Postage & UPS	3,700	3,000	55.93	2%	700
Traveling Expense	3,000	2,000	221.12	11%	1,000
Professional Meetings	1,500	1,500	-	0%	-
Elwood Children's Programming	4,000	4,000	72.84	2%	-
Elwood Adult Programming	1,900	1,900	-	0%	-
Frankton Programming	3,000	3,000	-	0%	-
Summitville Programming	1,900	1,900	-	0%	-
Title Source (Baker & Taylor)	3,100	2,800	-	0%	300
Advertising & Public Notices	4600	2,600	-	0%	2,000

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	1,063.44	11%	10,000
Electricity	32,000	30,000	320.17	1%	2,000
Water	4,000	4,000	306.14	8%	-
Waste Disposal Services	1,500	1,000	25.85	3%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	-	0%	3,000
Equipment/Rental	3,500	3,000	495.00	17%	500
Dues	2,500	2,000	122.60	6%	500
Taxes	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	-	-	-
<b>Total Other Services</b>	<b>189,189</b>	<b>143,150</b>	<b>11,504.55</b>	<b>8%</b>	<b>46,039</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	314.99	13%	1,500
Technology Equipment	16,000	16,000	112.09	1%	-
Elwood Adult	33,500	33,000	2,520.90	8%	500
Elwood Childrens	13,500	13,000	866.77	7%	500
Elwood YA	5,700	5,200	376.22	7%	500
Frankton	19,000	18,500	861.01	5%	500
Summitville	16,000	15,500	2,045.36	13%	3,500
Elwood Indiana Room	0	-	-	-	16,000
Elwood Period. & News.	4,500	3,700	290.95	8%	800
Frankton Per. & Newsp.	2,800	1,800	132.00	7%	1,000
Summitville Period. & Newsp.	1,700	1,600	-	0%	100
					-
Elwood AV	19,900	19,900	1,194.44	6%	-
Frankton AV	12,400	12,400	332.83	3%	-
Hazelbaker AV	8,000	8,000	1,011.55	13%	-
Technology Software	6,000	6,000	-	0%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>10,059.11</b>	<b>6%</b>	<b>6,350</b>
					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>66,427.85</b>	<b>7%</b>	<b>157,272</b>



North Madison County Public Library System  
Board of Trustees

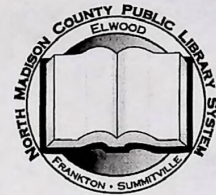
**Service**

*Service to patrons is provided for five townships with the Elwood Public Library, the Frankton Community Library, and the Ralph E. Hazelbaker Library. The Library system has reciprocal borrowing with several libraries across the state.*

*Services include books, books on CD, DVDs, CDs, magazines, newspapers, Internet accessible public access computers, wireless Internet access at all three facilities, wireless printing at the Elwood Public Library and research facilities.*

*Programming for all ages is available!*

Wayne Davidson, President  
Kevin Sipe, Vice President  
Beverly Austin, Treasurer  
Michael Robertson, Secretary  
Betty Dalzell, Asst. Treasurer  
Dan Prieshoff  
Leslie Rittenhouse



# 2010 Annual Report



**North Madison County Public Library System**

1600 Main Street  
Elwood, IN 46036

Phone: 765-552-5001  
Fax: 765-552-0955

## 2011 Facts & Stats About Your Library

### 2011 Total Circulation

192,840

### Number of Materials at all locations:

Books 84,895

Videos 7,951

Audio 1,400

Electronic 528

Serials 212

Programs	Attendance
Children:	
293	- 2,523
Young Adults:	
108	313
Adults:	
180	1567

### Operating Tax Revenues:

Property Tax \$677,095

County Option Income Tax \$272,176

State Income Taxes \$137,917

### Operating Expenditures:

Salaries and Benefits: \$599,033

Utilities, Supplies & Other \$152,985

Books & Other Materials \$122,056

### Staff Listing

Jamie Scott, Director

Diana Shepard, Administrative Assistant

Glenna Stewart, Technical Services Manager

Janet Blankenship, Technical Services Assistant

Clint Trice, Information Technology Manager

Ralph Maley, Custodian

Barbara Snipes, Custodian

Katie Newby, Adult Services Manager

Jill Murray, Full-time Clerk

Dennis Johnson, Full-time Clerk

Grace Saxton, Part-time Clerk

Mary Hendrick, Youth Services Manager

Trisha Shuler, Full-time Clerk

Mary Hofer, Part-time Clerk

Barbara McAdams, Frankton Branch Manager

Linda Kemper, Full-time Clerk

Mary Kiplinger, Part-time Clerk

Beth Mehling, Hazelbaker Branch Manager

Cinda Horine, Part-time Clerk

### North Madison County Public Library System

1600 Main Street  
Elwood, IN 46036

Phone: 765-552-5001  
Fax: 765-552-0955

**Elwood Public Library (21,031) - Class B Library (10,001 to 39,999 Population)**

Standard	Service Levels			Service Level Met
	Basic	Enhanced	Exceptional	2010
Collection Development	7.50%	15%	20%	Basic (12%)
Statewide Delivery Service	2 days/wk	3 days/wk	4 days/wk	Basic
Service Levels for Age-based Populations	6-week summer Reading Program for Children Offer programs by a certified employee Reference Services including INSPIRE Collection of materials for each target group Designate of space for each target group All of the above in each fixed location			Basic
Children Young Adults Adults	Basic Requirements Plus a certified part-time employee for each target group in each fixed location	Basic Requirements Plus a certified full-time employee for each target group in each fixed location		
Library Sponsored Programming	5 programs per 1,000 people served (105)	10 per 1,000 (210)	15 per 1,000 (315)	Exceptional (581)
Technology	1 public access computer connected to Internet per 2,000 people served (11) Wireless Internet Access in at least one location	1 per 1,000 (21) Wireless Scanner	1 per 500 (42) Wireless Scanner	Enhanced (36) Wireless and Scanner scanner-each location
Open Hours	40 hours per week	50 hours per week	55 hours per week	Enhanced
Evening Hours (After 6 pm)	4 evening hours	4 evening hours	6 evening hours and 2 weekend days or 8 evening hours and 1 weekend day	
Weekend Days (4 hours/day)	1 weekend day	1 weekend day	weekend day	
Telecommunications	Telephone listed in the library's name, Answering machine with library's hours e-mail address, means to provide copies, fax machine			Standard met
Website	Hours of operation, physical address(es), maps for each fixed location, phone numbers, e-mail address(es), access to free electronic resources (INSPIRE), library policies, Access to library's catalog and calendar of events updated monthly			Standard met
Interlibrary Loan is free of charge and each library must participate in at least one of these programs.	Statewide Reciprocal Borrowing			X
	OCLC Resource Sharing Local Reciprocal Borrowing			X

**Elwood Public Library (21,031) - Class B Library (10,001 to 39,999 Population)**

Standard	Service Level	Service Level Met
3 to 5 year Long Range Plan	Statement of community needs and goals	X
	Measurable objectives and service responses to the community needs and goals	X
	An assessment of facilities, services, technology and operations	X
	An ongoing annual evaluation process	X
	Financial resources and sustainability	X
	Collaboration with other public libraries and community partners	Community Partners
3 year Technology Plan	Goals and realistic strategy for using telecommunications and information technology	X
	A professional development strategy	X
	Assessment of telecommunication services, hardware, software, and other services needed	X
	An equipment replacement schedule	X
	Financial resources and sustainability	X
	An ongoing annual evaluation process	X
	An automation plan that conforms to national cataloging standards	X

**Northern Indiana Computer Consortium of Libraries (NICCL)**

Accounts Payable Library: Middlebury Community Public Library  
101 East Winslow Street  
Middlebury, IN 46540

**COMMITMENT TO JOIN  
NOTHERN INDIANA COMPUTER CONSORTIUM of LIBRARIES (NICCL)**

WHEREAS, the Board of Trustees of the North Madison County Public Library recognizes the advantage of joining together with other libraries to explore new and emerging technologies, seek out best technology practices, obtain training, negotiate pricing of technology hardware and software purchases and technology support services, and otherwise cooperate in the sharing of knowledge, data and information which will be to the mutual benefit of consortium members, and

WHEREAS, the Board of Trustees of the North Madison County Public Library desires the library, to be part of the Northern Indiana Computer Consortium of Libraries (NICCL);

THEREFORE, be it resolved, that the Board of Trustees of the North Madison Co Public Library does hereby pass this resolution at the public library board of trustees meeting and agree to all the terms of the Interlocal Agreement of the NICCL Consortium.

Adopted this 14 day of February, 2011

AYE

NAY

_____	_____
<i>Mike Robertson</i>	_____
_____	_____
<i>Bette DeBell</i>	_____
_____	_____
<i>Kevin [unclear]</i>	_____
_____	_____
<i>Leslie Bittenhouse</i>	_____
_____	_____
<i>Beverly Austin</i>	_____
_____	_____

ATTEST:

*Mike Robertson*  
Secretary, Library Board

**Interlocal Agreement**

**Between All Indiana Library Districts Listed on Exhibit A as Participants at the Onset of this Agreement and All Other Government Entities Subsequently Amended to this Agreement.**

WHEREAS, it is to the advantage of Indiana Library Districts participating in this Interlocal Agreement (hereinafter referred to as "Library Members") to join together to explore new and emerging technologies, seek out best technology practices, obtain training, negotiate pricing of technology hardware and software purchases and technology support services for the benefit of Library Members, and otherwise cooperate in the sharing of knowledge, data and information which will be to the mutual benefit of the Library Members. The foregoing language in this paragraph shall be hereinafter referred to as the "Purpose" of this Interlocal Agreement, and

WHEREAS, the Library Members are desirous of working together in this regard and do,

HEREBY, agree between them, on behalf of their respective library districts, to participate in this Interlocal Agreement pursuant to the following terms and conditions:

1. Each Library Member (Exhibit A) must agree to terms of this Interlocal Agreement by resolution of its governing body and cause this Interlocal Agreement to be executed on its behalf in the form attached hereto. This Interlocal Agreement may be referred to by and between its members and with other third parties as the Northern Indiana Computer Consortium of Libraries. The Northern Indiana Computer Consortium of Libraries shall hereinafter be referred to in this document by the acronym "NICCL".
2. Administration of this Interlocal Agreement shall be provided by a Joint Board comprised of one representative from each Library Member. Each Library Member agrees to designate one individual who shall act as its representative on the Joint Board. Such representative of a Library Member shall hereinafter be referred to as such Library Member's "Designated Representative". Each Library Member shall also designate one individual who shall act as its Information Technology Representative to NICCL and who shall be hereinafter referred to as such Library Member's "IT Representative". Designation of a Designated Representative and IT Representative shall be made by each Library Member providing written notice sent through the United States Postal Service and by e-mail to the Accounts Payable Library Member as that term is defined below. A Library Member may choose to have its Designated Representative and its IT Representative be the same person. Any and all actions taken by the Joint Board may be taken only upon a majority vote of the Designated Representatives present at a meeting of the Joint Board the time and location of which meeting shall have been given to the Designated Representative of each Library member at least fourteen (14) days prior to such meeting. At a meeting of the Joint Board, only Library Members who were Library Members on the date such meeting shall be entitled to have their Designated Representative participate by vote at such meeting. The Joint Board may adopt such rules as it considers necessary for the conduct of its proceedings and the carrying out of its

duties and shall have the power to pursue the Purpose of NICCL as defined herein consistent with the terms of this Interlocal Agreement and with applicable law. The Joint Board shall appoint an Advisory Committee consisting of three (3) Designated Representatives from Library Members other than the Accounts Payable Library Member, three (3) IT Representatives, and the Designated Representative from the Accounts Payable Library Member, who shall have the authority to take, by majority vote of such individuals present at a meeting of the Advisory Committee, such action as specifically provided in this Interlocal Agreement and also, as directed from time to time by action of the Joint Board. The Joint Board may also appoint such other committees or authorize the Advisory Committee as it deems necessary to study and evaluate those specific issues as it shall identify for purposes of advising the Joint Board on same. The Joint Board shall meet not less frequently than quarterly at such times and locations as shall be determined at the first meeting of the Joint Board in a calendar year. The date, location and time of the initial meeting of the Joint Board for a calendar year shall be determined by the Accounts Payable Library Member. The Advisory Committee shall meet not less frequently than quarterly. The date, location and time of the meetings of the Advisory Committee shall be as determined by the Accounts Payable Library Member. Special meetings of the Joint Board and Special Meetings of the Advisory Committee may be called by the Accounts Payable Library Member or by at least ten (10%) per cent of the Designated Representatives.

3. One participating Library Member shall be designated as the Accounts Payable Library Member which will handle administrative responsibilities for NICCL including but not limited to bookkeeping, recordkeeping, investment and safekeeping of all funds paid by Library Members for the benefit of NICCL, communication, and negotiations of pricing for hardware, software and technology support services. The Accounts Payable Library Member shall have authority as granted by the Advisory Committee to hire professional services and to conduct any other business as needed on behalf of NICCL.
4. A separate fund shall be established to facilitate transactions on behalf of NICCL. The Accounts Payable Library Member shall provide reports at least seven (7) days prior to any meeting of the Joint Board listing all NICCL (Group) Fund activities and balances since the date of the last such report.

The Accounts Payable Library Member may resign upon providing 60 days written notice to all Library Members. A successor of the Accounts Payable Library Member shall be selected upon the majority vote of the Designated Representatives present at a meeting of the Joint Board with notice and voting eligibility as provided at Paragraph 2 above.

5. Annual dues of \$50 per Library Member shall be due and payable upon signing the Interlocal Agreement (prorated on a quarterly basis) and by each January 31 thereafter. Dues shall be submitted to the Accounts Payable Library Member for placement in a Group Account.

Any interest accrued on monies held by the Accounts Payable Library Member shall remain the property of NICCL and shall be placed in the Group Account and used for Group expenses.

Invoices for expenses incurred by the Accounts Payable Library Member in conducting Group business including but not limited to bookkeeping, recordkeeping, communication and pricing negotiation shall be submitted as needed to the Advisory Committee who shall have authority to consider and approve or disprove same as they deem necessary and proper.

Modification of compensation rates or terms for the Accounts Payable Library Member may be made at any time by majority vote of the members of the Advisory Committee present at a meeting where the vote is taken.

6. A Library Member may withdraw from NICCL upon 30 days written notice to the Accounts Payable Library Member. The term of this Interlocal Agreement shall be perpetual provided however, that the Interlocal Agreement shall terminate in the event that the Joint Board determines by majority vote to terminate the Interlocal Agreement or, there are less than ten (10) Library Members. Any funds remaining in the Group account at the termination of this agreement shall be divided equally among those Library Members remaining at the time of termination. This Interlocal Agreement may be modified by majority vote of the Designated Representatives present at a meeting of the Joint Board but such modification shall not be effective until sixty (60) days after the date of such vote.
7. Except as may be provided by applicable law, All Library Members agree that the Accounts Payable Library Member shall not be liable in any way to any party hereto except for such obligations as shall be expressly provided herein.

This agreement becomes effective on January 1, 2011, and shall remain in effect until modified or terminated as provided above. The Middlebury Public Library is the Accounts Payable Government Entity effective January 1, 2010.

Each Library Member represents and warrants that execution by Library Member is duly authorized by the Library Member's governing body.

North Madison County Public Library System

Library Member Name

*Dan Scott*  
Duly Authorized representative of  
Library Member identified immediately above

02-16-2010  
Date

*Terry R. Newman*  
Accounts Payable Library Member  
Middlebury Public Library

2-21-11  
Date

**Northern Indiana Computer Consortium of Libraries (NICCL)**

Accounts Payable Library: Middlebury Community Public Library  
101 East Winslow Street  
Middlebury, IN 46540

**COMMITMENT TO JOIN  
NORTHERN INDIANA COMPUTER CONSORTIUM of LIBRARIES (NICCL)**

**WHEREAS, the Board of Trustees of the North Madison County Public Library recognizes the advantage of joining together with other libraries to explore new and emerging technologies, seek out best technology practices, obtain training, negotiate pricing of technology hardware and software purchases and technology support services, and otherwise cooperate in the sharing of knowledge, data and information which will be to the mutual benefit of consortium members, and**

**WHEREAS, the Board of Trustees of the North Madison County Public Library desires the library, to be part of the Northern Indiana Computer Consortium of Libraries (NICCL);**

**THEREFORE, be it resolved, that the Board of Trustees of the North Madison Co Public Library does hereby pass this resolution at the public library board of trustees meeting and agree to all the terms of the Interlocal Agreement of the NICCL Consortium.**

Adopted this 14 day of February, 2011

**AYE**

**NAY**

_____	_____
<i>Mike Robertson</i>	_____
_____	_____
<i>Bette DeBell</i>	_____
_____	_____
<i>Karin [unclear]</i>	_____
_____	_____
<i>Leslie Bitterhouse</i>	_____
_____	_____
<i>Beverly Justice</i>	_____
_____	_____

**ATTEST:**

*Mike Robertson*  
Secretary, Library Board

**Interlocal Agreement**

**Between All Indiana Library Districts Listed on Exhibit A as Participants at the Onset of this Agreement and All Other Government Entities Subsequently Amended to this Agreement.**

WHEREAS, it is to the advantage of Indiana Library Districts participating in this Interlocal Agreement (hereinafter referred to as "Library Members") to join together to explore new and emerging technologies, seek out best technology practices, obtain training, negotiate pricing of technology hardware and software purchases and technology support services for the benefit of Library Members, and otherwise cooperate in the sharing of knowledge, data and information which will be to the mutual benefit of the Library Members. The foregoing language in this paragraph shall be hereinafter referred to as the "Purpose" of this Interlocal Agreement, and

WHEREAS, the Library Members are desirous of working together in this regard and do,

HEREBY, agree between them, on behalf of their respective library districts, to participate in this Interlocal Agreement pursuant to the following terms and conditions:

- Each Library Member (Exhibit A) must agree to terms of this Interlocal Agreement by resolution of its governing body and cause this Interlocal Agreement to be executed on its behalf in the form attached hereto. This Interlocal Agreement may be referred to by and between its members and with other third parties as the Northern Indiana Computer Consortium of Libraries. The Northern Indiana Computer Consortium of Libraries shall hereinafter be referred to in this document by the acronym "NICCL".
- Administration of this Interlocal Agreement shall be provided by a Joint Board comprised of one representative from each Library Member. Each Library Member agrees to designate one individual who shall act as its representative on the Joint Board. Such representative of a Library Member shall hereinafter be referred to as such Library Member's "Designated Representative". Each Library Member shall also designate one individual who shall act as its Information Technology Representative to NICCL and who shall be hereinafter referred to as such Library Member's "IT Representative". Designation of a Designated Representative and IT Representative shall be made by each Library Member providing written notice sent through the United States Postal Service and by e-mail to the Accounts Payable Library Member as that term is defined below. A Library Member may choose to have its Designated Representative and its IT Representative be the same person. Any and all actions taken by the Joint Board may be taken only upon a majority vote of the Designated Representatives present at a meeting of the Joint Board the time and location of which meeting shall have been given to the Designated Representative of each Library member at least fourteen (14) days prior to such meeting. At a meeting of the Joint Board, only Library Members who were Library Members on the date such meeting shall be entitled to have their Designated Representative participate by vote at such meeting. The Joint Board may adopt such rules as it considers necessary for the conduct of its proceedings and the carrying out of its

duties and shall have the power to pursue the Purpose of NICCL as defined herein consistent with the terms of this Interlocal Agreement and with applicable law. The Joint Board shall appoint an Advisory Committee consisting of three (3) Designated Representatives from Library Members other than the Accounts Payable Library Member, three (3) IT Representatives, and the Designated Representative from the Accounts Payable Library Member, who shall have the authority to take, by majority vote of such individuals present at a meeting of the Advisory Committee, such action as specifically provided in this Interlocal Agreement and also, as directed from time to time by action of the Joint Board. The Joint Board may also appoint such other committees or authorize the Advisory Committee as it deems necessary to study and evaluate those specific issues as it shall identify for purposes of advising the Joint Board on same. The Joint Board shall meet not less frequently than quarterly at such times and locations as shall be determined at the first meeting of the Joint Board in a calendar year. The date, location and time of the initial meeting of the Joint Board for a calendar year shall be determined by the Accounts Payable Library Member. The Advisory Committee shall meet not less frequently than quarterly. The date, location and time of the meetings of the Advisory Committee shall be as determined by the Accounts Payable Library Member. Special meetings of the Joint Board and Special Meetings of the Advisory Committee may be called by the Accounts Payable Library Member or by at least ten (10%) per cent of the Designated Representatives.

3. One participating Library Member shall be designated as the Accounts Payable Library Member which will handle administrative responsibilities for NICCL including but not limited to bookkeeping, recordkeeping, investment and safekeeping of all funds paid by Library Members for the benefit of NICCL, communication, and negotiations of pricing for hardware, software and technology support services. The Accounts Payable Library Member shall have authority as granted by the Advisory Committee to hire professional services and to conduct any other business as needed on behalf of NICCL.
4. A separate fund shall be established to facilitate transactions on behalf of NICCL. The Accounts Payable Library Member shall provide reports at least seven (7) days prior to any meeting of the Joint Board listing all NICCL (Group) Fund activities and balances since the date of the last such report.

The Accounts Payable Library Member may resign upon providing 60 days written notice to all Library Members. A successor of the Accounts Payable Library Member shall be selected upon the majority vote of the Designated Representatives present at a meeting of the Joint Board with notice and voting eligibility as provided at Paragraph 2 above.

5. Annual dues of \$50 per Library Member shall be due and payable upon signing the Interlocal Agreement (prorated on a quarterly basis) and by each January 31 thereafter. Dues shall be submitted to the Accounts Payable Library Member for placement in a Group Account.

Any interest accrued on monies held by the Accounts Payable Library Member shall remain the property of NICCL and shall be placed in the Group Account and used for Group expenses.

Invoices for expenses incurred by the Accounts Payable Library Member in conducting Group business including but not limited to bookkeeping, recordkeeping, communication and pricing negotiation shall be submitted as needed to the Advisory Committee who shall have authority to consider and approve or disprove same as they deem necessary and proper.

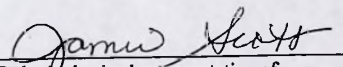
Modification of compensation rates or terms for the Accounts Payable Library Member may be made at any time by majority vote of the members of the Advisory Committee present at a meeting where the vote is taken.

6. A Library Member may withdraw from NICCL upon 30 days written notice to the Accounts Payable Library Member. The term of this Interlocal Agreement shall be perpetual provided however, that the Interlocal Agreement shall terminate in the event that the Joint Board determines by majority vote to terminate the Interlocal Agreement or, there are less than ten (10) Library Members. Any funds remaining in the Group account at the termination of this agreement shall be divided equally among those Library Members remaining at the time of termination. This Interlocal Agreement may be modified by majority vote of the Designated Representatives present at a meeting of the Joint Board but such modification shall not be effective until sixty (60) days after the date of such vote.
7. Except as may be provided by applicable law, All Library Members agree that the Accounts Payable Library Member shall not be liable in any way to any party hereto except for such obligations as shall be expressly provided herein.

This agreement becomes effective on January 1, 2011, and shall remain in effect until modified or terminated as provided above. The Middlebury Public Library is the Accounts Payable Government Entity effective January 1, 2010.

Each Library Member represents and warrants that execution by Library Member is duly authorized by the Library Member's governing body.

North Madison County Public Library System

Library Member Name	
	
Duly Authorized representative of	<u>02-16-2010</u>
Library Member identified immediately above	Date
Accounts Payable Library Member	Date
Middlebury Public Library	



**Library Participation Form  
Indiana Digital Download Library  
(<http://iddc.lib.overdrive.com>)**

- In consideration of participation in the Indiana Digital Download Library, lending digital materials, Participating Library agrees to abide by the terms and conditions of the Agreement.
- Participating Libraries shall pay OverDrive an Annual Participation Fee for joining and ongoing services provided to Consortium. The Participation Fee shall include any and all services relating to use of the Application Services including the Digital Library Reserve (DLR) System License, configuration and customization of website services, third party software licenses, hosting, bandwidth, and maintenance of the application services and staff training. The Annual Fee shall be based upon Participating Library's Legal Service Area Population as reported by the then current information available at the Institute of Museum and Library Services: <http://harvester.census.gov/imls/search/index.asp>.

**Annual Fee for 2011 - 2013\***

			Please check one:
Tier 1	Legal Service Area Population up to 35,000	\$3,000 per year	<input checked="" type="checkbox"/> <u>  x  </u>
Tier 2	Legal Service Area Population of 35,001 – 70,000	\$6,000 per year	<input type="checkbox"/> _____
Tier 3	Legal Service Area Population of 70,001 – 100,000	\$9,000 per year	<input type="checkbox"/> _____

\*The initial term is three (3) years. After the initial term of three (3) years the Annual Fee is subject to change. The Annual Fee shall be due and payable within thirty (30) days of receipt of invoice.

- In addition to the Annual Fee, Participating Libraries that join Consortium after the go-live date of the Consortium website shall also pay OverDrive a one-time Fee of Five Hundred Dollars (\$500). Such Fee shall be due and payable directly to OverDrive within thirty (30) days of presentation of invoice.
- Indiana Public Libraries with Legal Service Area Populations under 100,000 shall be eligible to join Consortium, on a quarterly basis. Any current OverDrive customer (standalone system) shall not be eligible to join Consortium. Notwithstanding the foregoing, OverDrive shall have sole discretion to approve any and all libraries that seek to join Consortium.
- The Annual Fee collected during each year shall be allocated as follows: one-third (1/3) toward configuration, system fees, and maintenance, and two-thirds (2/3) toward selection of Content for the shared collection. At any time during the term of this Agreement, Consortium and/or Participating Libraries may select additional Content subject to standard terms and pricing.
- Participating Library shall include a direct hyperlink and/or logo linked to the DLR service from Participating Library's home page and other appropriate sub-pages. Such link or logo shall be featured no less prominently than other electronic resources or services including but not limited to NetLibrary, Recorded Books, and Ingram.
- Participating Library acknowledges it may incur additional license fees or costs related to MARC records, SIP or similar protocol for patron authentication. All such fees shall be at Participating Library's own expense, and are not included in the Annual Fee.
- Participating Library acknowledges that if Participating Library withdraws from Consortium prior to the expiration of its Agreement with OverDrive, all content, products, and services that have been purchased with the Participating Library's monetary and in-kind contributions to Consortium shall remain with Consortium.

[signature page follows]

Accepted and agreed this 16 day of February 2011 by:

**North Madison County Public Library System**  
("Participating Library")  
1600 Main Street  
Elwood, IN 46036

By (signature): Jamie Scott  
Name (Print): Jamie Scott  
Title: Director

Please fill out the following with the appropriate contacts:

**Billing Contact(s)**

Name(s), email address, and billing address of contacts to receive billing:

Name: <u>Diana Shepard</u>	Name: <u>Jamie Scott</u>
Email: <u>dshepard@elwood.lib.in.us</u>	Email: <u>jscott@elwood.lib.in.us</u>
Address: <u>1600 Main Street</u>	Address: <u>Same</u>
<u>Elwood, IN 46036</u>	_____

**ILS Change Contact(s)**

Names(s) and email address of contacts allowed to request ILS changes for your library:

Name: <u>Clint Trice</u>	Name: _____
Email: <u>ctrice@elwood.lib.in.us</u>	Email: _____

**Collection Contact(s)**

Name(s) and email address of contacts who will work on collection management:

Name: <u>Katie Newby</u>	Name: _____
Email: <u>knewby@elwood.lib.in.us</u>	Email: _____

**Promotional Materials Contact(s)**

Name(s) and email address of contacts to work with our Partner Services Team on promotion:

Name: <u>Jamie Scott</u>	Name: <u>Katie Newby</u>
Email: <u>jscott@elwood.lib.in.us</u>	Email: <u>knewby@elwood.lib.in.us</u>

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	JAN 2010	JAN 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	2,775	<b>3,024</b>	249	9%	2,775	<b>3,024</b>	249	9%
JUVENILE	1,458	<b>1,672</b>	214	15%	1,458	<b>1,672</b>	214	15%
Y. A.	254	<b>281</b>	27	11%	254	<b>281</b>	27	11%
PERIOD.	532	<b>402</b>	-130	-24%	532	<b>402</b>	-130	-24%
AUDIO	155	<b>149</b>	-6	-4%	155	<b>149</b>	-6	-4%
VIDEO	4,659	<b>4,988</b>	329	7%	4,659	<b>4,988</b>	329	7%
<b>TOTAL</b>	<b>9,833</b>	<b>10,516</b>	<b>683</b>	<b>7%</b>	<b>9,833</b>	<b>10,516</b>	<b>683</b>	<b>7%</b>

<b>FRANKTON</b>								
ADULT	953	<b>1,076</b>	123	13%	953	<b>1,076</b>	123	13%
JUVENILE	439	<b>625</b>	186	42%	439	<b>625</b>	186	42%
Y. A.	128	<b>108</b>	-20	-16%	128	<b>108</b>	-20	-16%
PERIOD.	278	<b>322</b>	44	16%	278	<b>322</b>	44	16%
AUDIO	21	<b>35</b>	14	67%	21	<b>35</b>	14	67%
VIDEO	1,388	<b>1,440</b>	52	4%	1,388	<b>1,440</b>	52	4%
<b>TOTAL</b>	<b>3,207</b>	<b>3,606</b>	<b>399</b>	<b>12%</b>	<b>3,207</b>	<b>3,606</b>	<b>399</b>	<b>12%</b>

<b>HAZELBAKER</b>								
ADULT	771	<b>629</b>	-142	-18%	771	<b>629</b>	-142	-18%
JUVENILE	238	<b>302</b>	64	27%	238	<b>302</b>	64	27%
Y. A.	49	<b>76</b>	27	55%	49	<b>76</b>	27	55%
PERIOD.	100	<b>107</b>	7	7%	100	<b>107</b>	7	7%
AUDIO	26	<b>5</b>	-21	-81%	26	<b>5</b>	-21	-81%
VIDEO	818	<b>1237</b>	419	51%	818	<b>1237</b>	419	51%
<b>TOTAL</b>	<b>2,002</b>	<b>2,356</b>	<b>354</b>	<b>18%</b>	<b>2,002</b>	<b>2,356</b>	<b>354</b>	<b>18%</b>

<b>SYSTEM</b>								
ADULT	4,499	<b>4,729</b>	230	5%	4,499	<b>4,729</b>	230	5%
JUVENILE	2,135	<b>2,599</b>	464	22%	2,135	<b>2,599</b>	464	22%
Y. A.	431	<b>465</b>	34	8%	431	<b>465</b>	34	8%
PERIOD.	910	<b>831</b>	-79	-9%	910	<b>831</b>	-79	-9%
AUDIO	202	<b>189</b>	-13	-6%	202	<b>189</b>	-13	-6%
VIDEO	6,865	<b>7,665</b>	800	12%	6,865	<b>7,665</b>	800	12%
<b>TOTAL</b>	<b>15,042</b>	<b>16,478</b>	<b>1436</b>	<b>10%</b>	<b>15,042</b>	<b>16,478</b>	<b>1,436</b>	<b>10%</b>

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	10,545	1857	1549
REF.	37	41	49
ASSIST.	1,255	271	215
COMP./WIRE	1,835/29	358/0	467/0
PROG. A.	0	0	2/48
J.	19/121	5/31	0

Prepared by Trisha Shuler

**TECH SERVICES PROCESSED 1652 ITEMS.**

# Agenda

March 14, 2011

North Madison County Public Library System  
Board of Trustees

## Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
- New Business
  - 1. Removal of Concrete Bumpers - Elwood
  - 2. Parking Lot Issues - Summitville
  - 3. Installation of Fiber-Optic Cable
  - 4. Quotes from LMC (Lehman's)
    - a. VAV Controller in IT Manager's Office
    - b. New Control System
  - 5. Issues with Entrance Way Sidewalk
    - a. Elwood
    - b. Frankton
  - 6. Leave without Pay – Ariel Cunningham
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=MAR-10 15:40 END=MAR-10 15:41

FILE NO.=728

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:23

-ELWOOD LIBRARY -

\*\*\*\*\* -17655525001- \*\*\*\*\*

# Agenda

March 14, 2011

North Madison County Public Library System  
Board of Trustees

## Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
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- Public Comment
- Adjournment

*Please publish on  
Friday or Saturday  
and again on  
Monday  
Thank  
you*

*Please publish on  
Friday or Saturday  
and again on  
Monday  
Thank*

MODE = MEMORY TRANSMISSION START=MAR-10 15:39 END=MAR-10 15:40

FILE NO.=727

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:24

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

### Agenda

March 14, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
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- Director's Report
- Public Comment
- Adjournment

*Please publish on  
Friday or Saturday  
and again on  
Monday  
Thank*

MODE = MEMORY TRANSMISSION START=MAR-10 15:43 END=MAR-10 15:44

FILE NO.=730

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:40

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

### Agenda

March 14, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
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  - 5. Issues with Entrance Way Sidewalk
    - a. Elwood
    - b. Frankton
  - 6. Leave without Pay - Ariel Cunningham
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION

START=MAR-10 15:42

END=MAR-10 15:43

FILE NO.=729

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:38

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\* - 17655525001- \*\*\*\*\*

## Agenda

March 14, 2011

North Madison County Public Library System  
Board of Trustees

### Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
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- Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
March 14, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson calls a regular meeting of the North Madison County Public Library Board of Trustees to order on March 14, 2011 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Dan Prieshoff, Leslie Rittenhouse, Beverly Austin, Bette Dalzell and Mike Robertson. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Minutes from the February 14, 2011 executive and regular meetings were approved, after a motion was made by Beverly Austin and seconded by Bette Dalzell.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget

At the end of February, fourteen percent of the working budget has been spent. With the increase in the director's salary, the salary of director appropriation will be in the negative at the end of the year. Professional Services appropriation will need to be watched very closely. It was asked if this was due in part to the monthly visit for technology. It was explained that Chester will most likely only need to make a monthly visit for the next couple of months.

NEW BUSINESS

Removal of Concrete Bumpers—Elwood

Bette Dalzell made a motion to hire Conrad's Seal Coating to remove the concrete bumpers at Elwood for \$1,475. Leslie Rittenhouse made a second and the motion carried. This will enable easier snow removal.

Parking Lot Issues—Summitville

An estimate has been received from A-V Striping & Seal Coating Co. to mill a 25 foot by 22 foot area in the existing pavement one to two inches deep and replace and compact new asphalt. A motion was made by Beverly Austin to table any decision until the April meeting, more quotes may be sought. A second was made by Mike Robertson and the motion carried.

Installation of Fiber-Optic Cable

Funding through Education Networks of America has been submitted to replace the current cabling with fiber optic cable. It was explained that it would take 120 to 160 days to install the fiber optic cabling. It was decided to wait to receive funding before installation approval is given.

Quotes from LMC (Lehman's)

A motion was made by Beverly Austin approving the replacement of a broken VAV box Control in the IT Manager's office. The installation will cost \$1,418.50. Leslie Rittenhouse made a second and the motion carried. Mike Robertson made a motion to table the installation of a new Johnson Control front end system. Bette Dalzell made a second and the motion carried. A quote was received for this installation July 10, 2008 in the amount of \$10,711. A quote was received for this installation January 10, 2011 in the amount of \$13,872.

The Director stated she would like to get quotes for painting, caulking and cleaning the limestone at Elwood.

Issues with Entrance Way Sidewalk

Elwood--Three vendors have been contacted to submit quotes to take out and replace the cracked concrete at the north entrance. Only one quote has been received at this time. It is from Dan Jones Concrete in the amount of \$1,450. Leslie Rittenhouse made a motion to approve the quote from Jones Concrete. After discussion her motion was rescinded. A motion was made by Bette Dalzell to table any decision until the April meeting. Mike Robertson made a second and the motion carried.

Frankton—The current handicap ramp is not readily accessible off the parking lot in order to enter the Frankton library safely. A quote was received from Dan Jones Concrete in the amount of \$875 to take out and replace a ten foot by two and one half foot section of concrete and pour a new handicap ramp. It was decided to pursue other options before any decision is made.

Leave without Pay—Ariel Cunningham

Mike Robertson made a motion approving a leave without pay for Ariel Cunningham. Leslie Rittenhouse made a second and the motion carried.

DIRECTOR'S REPORT

It was explained that restrictions on holds from our online catalog have to be kept in place. The restrictions are: patrons can only place holds on books from their home library. A possibility would be to E-mail a hold request to the Elwood branch. The carpet behind the circulation desk at Summitville needs replaced. It is coming loose from the cement and is a safety hazard. For a temporary solution, Floors & More Designs is coming to cut and re-glue the area behind the circulation desk for \$75. Mary Hofer is on leave starting March 9 for surgery. Barbara Snipes will go on leave March 28 for surgery. Ariel Cunningham will be on maternity leave starting approximately April 22. When Barbara Snipes returns from leave she has asked to relinquish her custodial duties at Summitville. There will be a replacement for her at Summitville. Word has just been

received from Overdrive; Harper Collins has placed a restriction of twenty six check outs per E-book per purchase. Overdrive has placed Harper Collins titles in a separate area, from the other publishers, so there is still the option to purchase these titles. It is felt, there is a demand for this service and Overdrive is still the best option. The American Library Association is working on a solution that will be optimal for everyone. It is necessary to file for E-rate funding every year. In the past AT&T seemed to be the only option. This year Indiana Telephone would like to bid for the service. They have stated there would only be one phone bill for all three branches. After the bids are in, the library will go with the lowest bid. Wireless printing is now up and running. Laptop locks have been installed; it is now possible to check out the library's laptop computers for in house use. The doors at Frankton are finished and now have new ADA compliant handles.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Mike Robertson, Secretary

George J. Austin

Beth Sabell

Kevin (signed)

Mike Robertson

\_\_\_\_\_

\_\_\_\_\_

## Register Of Claims

### North Madison County Public Library System

Report Date: From 2/15/2011 To 3/14/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	111	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,331.15	2/16/2011	P/R ENDING 2/12/11
				FICA	Payroll Deductions	\$730.84	
				Federal Taxes Withheld	Payroll Deductions	\$2,098.69	
				Medicare	Payroll Deductions	\$252.30	
				<b>Total this claim =</b>	<u>\$4,412.98</u>		
0	112	GREAT-WEST RETIREMENT.S	Annuity	Payroll Deductions	\$105.00	2/16/2011	P/R ENDING 2/12/11
				<b>Total this claim =</b>	<u>\$105.00</u>		
0	116	BETH MEHLING	Operating Fund	Salary of Assistants	(\$887.63)	2/16/2011	REVERSE VOUCHER # 57 PAYROLL CHECK # 12784 - LOST CHECK
				<b>Total this claim =</b>	<u>(\$887.63)</u>		
0	119	PAYROLL	Operating Fund	Salary of Director	\$1,685.61	3/2/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$14,783.94		
			Operating Fund	Wages of Janitor	\$1,511.28		
				<b>Total this claim =</b>	<u>\$17,980.83</u>		
0	120	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,375.53	3/2/2011	P/R ENDING 2/26/11
				FICA	Payroll Deductions	\$755.19	
				Federal Taxes Withheld	Payroll Deductions	\$2,153.15	
				Medicare	Payroll Deductions	\$260.72	
				<b>Total this claim =</b>	<u>\$4,544.59</u>		
0	121	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$225.00	3/2/2011	P/R ENDING 2/26/11
				<b>Total this claim =</b>	<u>\$225.00</u>		
0	108	PAYROLL	Operating Fund	Salary of Director	\$1,685.61	2/16/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$14,430.15		
			Operating Fund	Wages of Janitor	\$1,285.02		
				<b>Total this claim =</b>	<u>\$17,400.78</u>		
26821	118	AT&T	Operating Fund	Telephone & Telegraph	\$97.83	2/16/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$97.83</u>		
26822	110	BETH MEHLING	Operating Fund	Salary of Assistants	\$887.63	2/16/2011	REPLACEMENT PAYROLL CHECK # 12784
				<b>Total this claim =</b>	<u>\$887.63</u>		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26823	114	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$4,799.31 \$598.42	2/16/2011	HEALTH INSURANCE 3/1/11-4/1/11
				<b>Total this claim =</b>	<u>\$5,397.73</u>		
26824	113	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,309.79 \$601.08	2/16/2011	PAYROLL DEDUCTIONS FOR FEBRUARY
				<b>Total this claim =</b>	<u>\$1,910.87</u>		
26825	115	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	2/16/2011	P/R ENDING 2/12/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26826	117	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$879.19	2/16/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$879.19</u>		
26827	123	AT&T LONG DISTANCE	Operating Fund Operating Fund	Telephone & Telegraph Telephone & Telegraph	\$9.59 \$81.02	3/2/2011	SERVICE
				<b>Total this claim =</b>	<u>\$90.61</u>		
26828	124	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	3/2/2011	QUARTERLY BILLING
				<b>Total this claim =</b>	<u>\$303.84</u>		
26829	130	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$224.28	3/2/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$224.28</u>		
26830	129	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$124.20	3/2/2011	QUARTERLY LIFE INSURANCE PREMIUM
				<b>Total this claim =</b>	<u>\$124.20</u>		
26831	125	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$350.14	3/2/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$350.14</u>		
26832	126	INDIANA-AMERICAN WATER C	Operating Fund Operating Fund	Water Waste Disposal Services	\$55.32 \$11.00	3/2/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$66.32</u>		
26833	122	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	3/2/2011	P/R ENDING 2/26/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26834	132	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	3/2/2011	STAMPS - FRANKTON
				<b>Total this claim =</b>	<u>\$88.00</u>		
26835	131	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$411.62 \$14.00 \$0.00	3/2/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$425.62</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26836	127	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$304.91	3/2/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$304.91</u>		
26837	128	VISA	Gift	Furniture & Equipment	\$1,001.82	3/2/2011	REFRIGERATOR & TELEVISION - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$1,001.82</u>		
26838	133	AT&T	Operating Fund	Telephone & Telegraph	\$59.51	3/14/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$59.51</u>		
26839	154	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,262.22	3/14/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$829.65		
			Operating Fund	Elwood YA	\$308.41		
			Operating Fund	Frankton	\$1,246.38		
			Operating Fund	Summitville	\$707.93		
			Gift	Elwood Adult	\$76.54		
				<b>Total this claim =</b>	<u>\$5,431.13</u>		
26840	134	BARBARA SNIPES	Operating Fund	Traveling Expense	\$81.76	3/14/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$81.76</u>		
26841	135	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$270.00	3/14/2011	QUARTERLY BILLING ELWOOD, FRANKTON, SUMMITVILLE
				<b>Total this claim =</b>	<u>\$270.00</u>		
26842	136	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$135.67	3/14/2011	LEGAL SERVICE
				<b>Total this claim =</b>	<u>\$135.67</u>		
26843	137	CENTRAL INDIANA HARDWAR	Operating Fund	Professional Services	\$965.64	3/14/2011	HANDICAP DOORS - ELWOOD
				<b>Total this claim =</b>	<u>\$965.64</u>		
26844	138	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$106.89	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$106.89</u>		
26845	155	CHESTER INFORMATION TEC	Operating Fund	Technology Software	\$128.00	3/14/2011	1 YR CISCO EXTENDED SERVICE
				<b>Total this claim =</b>	<u>\$128.00</u>		
26846	139	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$78.28</u>		
26847	140	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$205.00	3/14/2011	SNOW REMOVAL - FRANKTON
				<b>Total this claim =</b>	<u>\$205.00</u>		
26848	141	CURBS BY DESIGN, LLC	Operating Fund	Professional Services	\$290.00	3/14/2011	SNOW REMOVAL - ELWOOD
				<b>Total this claim =</b>	<u>\$290.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26849	142	DISCOUNT PAPER PRODUCT	Operating Fund	Operating Supplies	\$102.88	3/14/2011	3" ADD ROLLS
				<b>Total this claim =</b>	<u>\$102.88</u>		
26850	144	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$81.05	3/14/2011	PART TIME AD - LAR REPORT PUBLICATION
				<b>Total this claim =</b>	<u>\$81.05</u>		
26851	143	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	3/14/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$915.75</u>		
26852	145	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$76.94	3/14/2011	As per attached invoices.
			Operating Fund	Operating Supplies	\$209.14		
				<b>Total this claim =</b>	<u>\$286.08</u>		
26853	146	FRONTIER	Operating Fund	Telephone & Telegraph	\$150.99	3/14/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$150.99</u>		
26854	147	GLOBAL GOVT/ED	Operating Fund	Techology Software	\$472.99	3/14/2011	As per attached invoices.
			Operating Fund	Technology Equipment	\$684.13		
				<b>Total this claim =</b>	<u>\$1,157.12</u>		
26855	148	HIGHSMITH CO.,INC.	Gift	Furniture & Equipment	\$1,620.39	3/14/2011	HAZELBAKER GIFT PURCHASES
			Gift	Operating Supplies	\$34.20		
				<b>Total this claim =</b>	<u>\$1,654.59</u>		
26856	149	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$211.16	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$211.16</u>		
26857	150	HUMPHRIES AUTOMOTIVE SE	Operating Fund	Professional Services	\$220.00	3/14/2011	SNOW REMOVAL - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$220.00</u>		
26858	151	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$70.97	3/14/2011	PUBLICATION OF LAR REPORT
				<b>Total this claim =</b>	<u>\$70.97</u>		
26859	152	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,032.65	3/14/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$1,032.65</u>		
26860	153	JUNIOR LIBRARY GUILD	Operating Fund	Elwood Childrens	\$334.80	3/14/2011	GRAPHIC NOVELS
			Operating Fund	Elwood YA	\$167.40		
				<b>Total this claim =</b>	<u>\$502.20</u>		
26861	157	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$357.00	3/14/2011	DELL STATION SUPPORT
				<b>Total this claim =</b>	<u>\$357.00</u>		
26862	156	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$424.50	3/14/2011	QUARTERLY SERVICE AGREEMENT
				<b>Total this claim =</b>	<u>\$424.50</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26863	158	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$37.84	3/14/2011	As per attached invoices.
			Operating Fund	Summitville Programing	\$68.30		
				<b>Total this claim =</b>	<u>\$106.14</u>		
26864	159	MID-AMERICAN SPECIALTIES,	Operating Fund	Frankton Programing	\$158.49	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$158.49</u>		
26865	169	MIDWEST TAPE	Operating Fund	Frankton AV	\$738.65	3/14/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,325.40		
			Operating Fund	Summitville AV	\$362.82		
				<b>Total this claim =</b>	<u>\$2,426.87</u>		
26866	160	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$89.88	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$89.88</u>		
26867	161	PERF-TURF LAWN SERVICE	Operating Fund	Professional Services	\$243.00	3/14/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Professional Services	\$116.64		
				<b>Total this claim =</b>	<u>\$359.64</u>		
26868	162	QUILL CORPORATION	Operating Fund	Office Supplies	\$141.38	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$141.38</u>		
26869	163	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$25.58	3/14/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$15.53		
				<b>Total this claim =</b>	<u>\$41.11</u>		
26870	164	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$83.70</u>		
26871	165	TOPS TRUE VALUE	Operating Fund	Operatng Supplies	\$55.05	3/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$55.05</u>		
26872	166	UPSTART	Operating Fund	Elwood Adult Programing	\$48.50	3/14/2011	As per attached invoices.
			Operating Fund	Frankton Programing	\$144.75		
			Operating Fund	Summitville Programing	\$100.20		
				<b>Total this claim =</b>	<u>\$293.45</u>		
26873	167	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$142.78	3/14/2011	MINOLTA COLOR COPIER
				<b>Total this claim =</b>	<u>\$142.78</u>		
26874	168	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$189.50	3/14/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$189.50</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims      \$75,641.35

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, March 11, 2011

Beverly J. Austin  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

<u>Beverly J. Austin</u>	<u>[Signature]</u>	
<u>Lester Whitehouse</u>	<u>Michael Robertson</u>	
<u>Tam Priskoff</u>	<u>Beth DeBell</u>	

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	2,459.59	25%	10,000
Electricity	32,000	30,000	2,520.47	8%	2,000
Water	4,000	4,000	541.44	14%	-
Waste Disposal Services	1,500	1,000	97.85	10%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	-	0%	3,000
Equipment/Rental	3,500	3,000	495.00	17%	500
Dues	2,500	2,000	122.60	6%	500
Taxes	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	-	-	-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>21,059.97</b>	<b>15%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					<b>-</b>
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	314.99	13%	1,500
Technology Equipment	16,000	16,000	229.71	1%	-
Elwood Adult	33,500	33,000	3,623.68	11%	500
Elwood Childrens	13,500	13,000	1,823.41	14%	500
Elwood YA	5,700	5,200	730.96	14%	500
Frankton	19,000	18,500	2,167.43	12%	500
Summitville	16,000	15,500	3,306.41	21%	3,500
Elwood Indiana Room	0	-	-	-	16,000
Elwood Period. & News.	4,500	3,700	305.95	8%	800
Frankton Per. & Newsp.	2,800	1,800	147.00	8%	1,000
Summitville Period. & Newsp.	1,700	1,600	-	0%	100
					-
Elwood AV	19,900	19,900	4,587.75	23%	-
Frankton AV	12,400	12,400	3,372.66	27%	-
Hazelbaker AV	8,000	8,000	1,513.30	19%	-
Technology Software	6,000	6,000	1,334.00	22%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>23,457.25</b>	<b>15%</b>	<b>6,350</b>
					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>135,437</b>	<b>14%</b>	<b>157,272</b>

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	6,742.44	15%	-
Salary of Assistants	508,670	434,660	59,467.91	14%	74,010
Wages of Janitor	36,761	36,761	5,382.68	15%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	5,476.87	14%	7,000
Emp. Cont. PERF	38,000	34,000	-	0%	4,000
Emp. Cont. Group Ins.	81,000	70,000	9,712.50	14%	11,000
Salary of Board Treasurer	300	300	-	0%	-
			-		
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>86,782.40</b>	<b>13%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	1,105.51	14%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	2,023.91	34%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	407.30	14%	500
Fuel, Oil, and Lubricants	150	150	9.98	7%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	4.77	10%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	517.91	12%	-
Automation	15,500	15,000	68.00	0%	500
Official Record	1,000	700	-	0%	300
			-		-
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>4,137.38</b>	<b>11%</b>	<b>7,700</b>
					-
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	9,541.56	32%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	-	0%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	731.36	8%	17,989
Postage & UPS	3,700	3,000	378.56	13%	700
Traveling Expense	3,000	2,000	221.12	11%	1,000
Professional Meetings	1,500	1,500	-	0%	-
Elwood Children's Programming	4,000	4,000	262.50	7%	-
Elwood Adult Programming	1,900	1,900	222.96	12%	-
Frankton Programming	3,000	3,000	166.96	6%	-
Summitville Programming	1,900	1,900	120.00	6%	-
Title Source (Baker & Taylor)	3,100	2,800	-	0%	300
Advertising & Public Notices	4,600	1,427	-	0%	3,173

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	FEB 2010	FEB 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	2,815	<b>2,510</b>	-305	-11%	5,590	<b>5,534</b>	-56	-1%
JUVENILE	1,383	<b>1,550</b>	167	12%	2,841	<b>3,222</b>	381	13%
Y. A.	299	<b>242</b>	-57	-19%	553	<b>523</b>	-30	-5%
PERIOD.	649	<b>475</b>	-174	-27%	1,181	<b>877</b>	-304	-26%
AUDIO	131	<b>107</b>	-24	-18%	286	<b>256</b>	-30	-10%
VIDEO	4,293	<b>3,670</b>	-623	-15%	8,952	<b>8,658</b>	-294	-3%
<b>TOTAL</b>	<b>9,570</b>	<b>8,554</b>	<b>-1016</b>	<b>-11%</b>	<b>19,403</b>	<b>19,070</b>	<b>-333</b>	<b>-2%</b>

<b>FRANKTON</b>								
ADULT	1,017	<b>785</b>	-232	-23%	1,970	<b>1,861</b>	-109	-6%
JUVENILE	574	<b>724</b>	150	26%	1,013	<b>1,349</b>	336	33%
Y. A.	157	<b>101</b>	-56	-36%	285	<b>209</b>	-76	-27%
PERIOD.	289	<b>201</b>	-88	-30%	567	<b>523</b>	-44	-8%
AUDIO	26	<b>30</b>	4	15%	47	<b>65</b>	18	38%
VIDEO	1,354	<b>1,210</b>	-144	-11%	2,742	<b>2,650</b>	-92	-3%
<b>TOTAL</b>	<b>3,417</b>	<b>3,051</b>	<b>-366</b>	<b>-11%</b>	<b>6,624</b>	<b>6,657</b>	<b>33</b>	<b>0%</b>

<b>HAZELBAKER</b>								
ADULT	643	<b>590</b>	-53	-8%	1,414	<b>1,219</b>	-195	-14%
JUVENILE	304	<b>329</b>	25	8%	542	<b>631</b>	89	16%
Y. A.	52	<b>46</b>	-6	-12%	101	<b>122</b>	21	21%
PERIOD.	86	<b>120</b>	34	40%	186	<b>227</b>	41	22%
AUDIO	50	<b>15</b>	-35	-70%	76	<b>20</b>	-56	-74%
VIDEO	727	<b>976</b>	249	34%	1,545	<b>2,213</b>	668	43%
<b>TOTAL</b>	<b>1,862</b>	<b>2,076</b>	<b>214</b>	<b>11%</b>	<b>3,864</b>	<b>4,432</b>	<b>568</b>	<b>15%</b>

<b>SYSTEM</b>								
ADULT	4,475	<b>3,885</b>	-590	-13%	8,974	<b>8,614</b>	-360	-4%
JUVENILE	2,261	<b>2,603</b>	342	15%	4,396	<b>5,202</b>	806	18%
Y. A.	508	<b>389</b>	-119	-23%	939	<b>854</b>	-85	-9%
PERIOD.	1,024	<b>796</b>	-228	-22%	1,934	<b>1,627</b>	-307	-16%
AUDIO	207	<b>152</b>	-55	-27%	409	<b>341</b>	-68	-17%
VIDEO	6,374	<b>5,856</b>	-518	-8%	13,239	<b>13,521</b>	282	2%
<b>TOTAL</b>	<b>14,849</b>	<b>13,681</b>	<b>-1168</b>	<b>-8%</b>	<b>29,891</b>	<b>30,159</b>	<b>268</b>	<b>1%</b>

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8,106	1,765	1,319
REF.	34	43	42
ASSIST.	1,063	225	184
COMP./WIRE	1,319/44	331/5	377/2
PROG. A.	0	2/20	3/47
J.	18/106	4/24	5/38

Prepared by Trisha Shuler

**TECH SERVICES PROCESSED 842 ITEMS.**



**Estimate**



Conrad's Seal Coating  
5553 North 900 North  
Frankton, IN 46044  
Tel.: 765-639-1769

*Feb. 21, 2011*

**Job Description**

Square Foot of Seal Coat  
Linear Foot of Crack Seal  
Striping  
Cleaning

**Itemized Estimate**

Price of Seal Coat  
Price of Crack Seal  
Price of Striping  
Price of Cleaning

**Total Estimated Job Cost** *#1,475.00*

*Remove and dispose of all concrete bumpers, and rebar. Fill all rebar holes with hot rubber.*

*Thanks Conrad*

**LMC** SERVICE SOLUTIONS

**SERVICE REPAIR ESTIMATE**  
800.439.6065 • 765.644.6699 FAX  
1023 WEST 38<sup>TH</sup> STREET  
ANDERSON, IN 46013  
www.lmc-solutions.net

CUSTOMER: Elwood Library

DATE: 1/10/2011

T&M  QUOTE

ADDRESS: 1600 Main  
Elwood, IN

PHONE: \_\_\_\_\_

WE RECOMMEND THE FOLLOWING: Replace VAV Controller & Stat

ESTIMATED MATERIALS AND PARTS			
QUANTITY	PART	PRICE	TOTAL
1	Johnson Controls ASVAV 110 controller	\$495.00	\$ 495.00
1	Johnson Controls TE679NT-2N00 Room Sensor	\$95.00	\$ 95.00
1	Misc Cable	\$25.00	\$ 25.00
1	RIB50TR transformer with circuit breaker	\$48.50	\$ 48.50
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
	Sales Tax		

OTHER CHARGES		LABOR ESTIMATE		
		HOURS	RATE	TOTAL
EPA COMPLIANCE				
RIGGING OR CRANE				
TRAVEL	\$25.00			
	PERMITS & PARKING			
	SECONDARY TECH	8	\$85.00	\$ 680.00
	NON-SKILLED			\$ 0.00

TOTAL ESTIMATED COST OF REPAIRS: \$1,418.50

Submitted By: JAMES D. MAIDLOW, VICE PRESIDENT

This is an **ESTIMATE ONLY**. All repairs are on a time and material basis only. We have prepared this estimate to give you an idea of what we estimate the costs will be for repairs. Your actual charges may vary depending on the actual amount of labor and materials required to complete the repairs. You may also require other repairs that are not identified at this time. Your charges will be based on the actual labor, materials, and other charges that are provided on your behalf.

We accept this estimate and give permission to proceed with service/repairs. We agree to pay all charges under the normal terms and conditions of LMC Service Solutions.  <i>James D. Maidlow</i> Signature _____  Date <u>3/15/11</u>	We decline this estimate. Do not proceed with service/repairs.  Signature _____  Date _____
---	--



January 10, 2011

North Madison County Library  
1600 Main Street  
Elwood, IN 46036

**Proposal for Control System Update**

We are pleased to offer this proposal to furnish, install and commission a new Johnson Controls FX60 "front end" for your building automation system. This is a newly designed and upgraded front end that has greatly expanded capabilities and graphics that will give your system the power to provide better and more manageable control of your building HVAC systems. The system can send email alarms to designated employees or even to our office in the event of system problems. Data can be recorded and trends can be analyzed with the new front end. This will require an IP address and Ethernet port and will then be accessible online with proper security criteria.

Our proposal includes the following:

- Johnson Controls FX60 JACE (front end)
- Software and programming of JACE
- Removal of existing front end
- System enclosure and mounting
- Connection to existing system wiring
- Commissioning of the new system and naming all points and devices
- Color graphics and text
- Training of your staff on the operation of the new system.

Base Price: **\$13,872.00**

**EXCLUSIONS**

Any labor or materials not specified above would be an extra cost. The new system requires an Internet IP address and Ethernet connection which are not included in this price. Price is good for 30 days.

Submitted by:

A handwritten signature in black ink, appearing to read "James D. Maidlow", is written over a horizontal line.

James D. Maidlow  
LMC

**LMC** SERVICE SOLUTIONS

July 10, 2008

North Madison County Library  
 1600 Main Street  
 Elwood, IN 46036

**PROPOSAL**

We are pleased to offer our proposal to furnish and install a new "front end" for your building automation system. The new front end will enable the building to be controlled more easily by the administration from any PC with Internet access. The system is capable of sending alarms via the Internet to alert facility managers of any problems with the building HVAC systems that it monitors. The new front end will greatly increase the options available for operation and monitoring the building mechanical systems. This will replace your current, obsolete front end. Our proposal includes the following:

- Johnson Controls FX-40 JACE front end
- Software and programming of JACE
- Removal of existing front end
- Installation of JACE in secure cabinet
- Connection to existing system wiring
- Commissioning of system and naming all points and devices
- Color graphics and text
- Training the staff on operation of the new system.

*Yes it  
 does include  
 changing  
 constant air (55°)  
 to (60°)*

We can provide the above for the sum of **\$10,711.00**

**EXCLUSIONS AND ADDITIONS**

Any labor or materials not specified above will be extra. This new front end requires an Ethernet connection and a dedicated IP address. These are not included and need to be provided by the owner. Price is good for 30 days.

Submitted by:

James D. Maidlow  
 Vice President



# Dan Jones CONCRETE

Date 3-10-11  
 Name Library  
 Address 1600 main Elwood

Description:	Amount
Take out old Concrete in Front of Door and Replace it. New Concrete will be 6 Bag Mix with wire included. Haul Away all old Concrete  (14' x 8') All Labor & (26' x 6 1/2') Material	          \$1450 <sup>00</sup>

Free Estimates  
 and  
 References Available

1824 N. 775 E.  
 Elwood, IN 46036  
 (765) 552-2656  
 Cell: (765) 860-2164

Garage Floors • Driveways • Sidewalks • Patios • Room Additions



# Dan Jones CONCRETE

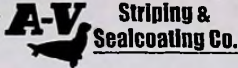
Date 3-10-11  
 Name Library  
 Address Frankton

Description:	Amount
Take out & Replace 10' x 2 1/2' By 6 inch Deep Drill & Pin In Place 6 Bag Concrete Mix Haul Away old Concrete  All Labor & Material	          875 <sup>00</sup>

Free Estimates  
 and  
 References Available

1824 N. 775 E.  
 Elwood, IN 46036  
 (765) 552-2656  
 Cell: (765) 860-2164

Garage Floors • Driveways • Sidewalks • Patios • Room Additions



201 E. WATER ST. • P.O. BOX 7 • PENDLETON, IN 46064  
 RESIDENTIAL • COMMERCIAL • MUNICIPAL

- Striping
- Asphalt Sealing
- Patching
- Crack Filling
- Now Selling  
Bulk Sealer & Supplies

STEPHEN V. WILLS  
 President  
 Free Estimates  
 Office: 765-778-2621  
 Fax: 765-778-2621  
 Mobile: 765-425-2915

# A - V Estimate

Date                      Estimate #  
 2/20/2011                      11022

**Name / Address**

Elwood Community Library  
 1600 Main St.  
 Elwood, IN 46036-2023  
 765-552-5001  
 Attn: Board of Directors

Project                      Summitville Library  
 Terms                      Net 30  
 Job Info                      Patch @ Summitville

Item	Description	Qty	Rate	Total
Please Note	This is for work at Summitville Community Library, located at 1013 West Church St., Summitville, IN 765-536-2335. Note: This work was requested by Contractor Conrad Dautrich, to be bid & billed directly with owners.		0.00	0.00
Milling	One large patch about 25' x 22'. This area will be milled out about 1" to 2" deep, hot mix asphalt placed, and compacted to approximate level of existing pavement.	1	1,500.00	1,500.00

Thank you for the opportunity to bid on this work. We look forward to working with you soon.

**Total**                      \$1,500.00

## Agenda

April 25, 2011

### North Madison County Public Library System Board of Trustees

#### Ralph E. Hazelbaker Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
  - 2. Parking Lot Issues – Summitville
  - 3. Quote from LMC (Lehman's) for New Control System
  - 4. Issues with Entrance Way Sidewalk
    - a. Elwood
    - a. Frankton
- New Business
  - 1. Non-Resident Fee Resolution
  - 2. Student Non-Resident Fee
- Director's Report
- Public Comment
- Adjournment

\*\*\*\*\* -COMM. JOURNAL- \*\*\*\*\* DATE APR-20-2011 \*\*\*\*\* TIME 16:44 \*\*\*\*\*

MODE = MEMORY TRANSMISSION

START=APR-20 16:44

END=APR-20 16:44

FILE NO. =479

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:22

-ELWOOD LIBRARY -

\*\*\*\*\* -1765552055 - \*\*\*\* - 1765552501- \*\*\*\*\*

## Agenda

April 25, 2011

### North Madison County Public Library System Board of Trustees

#### Ralph E. Hazelbaker Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
  - 2. Parking Lot Issues – Summitville
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  - 4. Issues with Entrance Way Sidewalk
    - a. Elwood
    - a. Frankton
- New Business
  - 1. Non-Resident Fee Resolution
  - 2. Student Non-Resident Fee
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=APR-20 16:41 END=APR-20 16:42

FILE NO.=476

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:23

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

**Agenda**

April 25, 2011

North Madison County Public Library System  
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Working Budget 2011
  2. Parking Lot Issues - Summitville
  3. Quote from LMC (Lehman's) for New Cont
  4. Issues with Entrance Way Sidewalk
    - a. Elwood
    - a. Frankton
- New Business
  1. Non-Resident Fee Resolution
  2. Student Non-Resident Fee
- Director's Report
- Public Comment
- Adjournment

*Please publish on  
Friday and again  
on Monday  
Thank you*

*Please publish on  
Friday and again  
on Monday  
Thank you*

MODE = MEMORY TRANSMISSION START=APR-20 16:40 END=APR-20 16:40

FILE NO.=475

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:16

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

**Agenda**

April 25, 2011

North Madison County Public Library System  
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Working Budget 2011
  2. Parking Lot Issues - Summitville
  3. Quote from LMC (Lehman's) for New Control System
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    - a. Elwood
    - a. Frankton
- New Business
  1. Non-Resident Fee Resolution
  2. Student Non-Resident Fee
- Director's Report
- Public Comment
- Adjournment

*Please publish on  
Friday and again  
on Monday  
Thank you*

MODE = MEMORY TRANSMISSION

START=APR-20 16:39

END=APR-20 16:40

FILE NO.=474

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:12

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 1765552001- \*\*\*\*\*

## Agenda

April 25, 2011

North Madison County Public Library System  
Board of Trustees

### Ralph E. Hazelbaker Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget 2011
2. Parking Lot Issues – Summitville
3. Quote from LMC (Lehman's) for New Control System
4. Issues with Entrance Way Sidewalk
  - a. Elwood
  - a. Frankton

New Business

1. Non-Resident Fee Resolution
2. Student Non-Resident Fee

Director's Report

Public Comment

Adjournment

*Please publish on  
Friday and again  
on Monday  
Thank you*



NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES

Regular Meeting  
April 25, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on April 25, 2011 at 5:00pm in the meeting room of the Ralph E. Hazelbaker Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Bette Dalzell, Beverly Austin and Kevin Sipe. Also in attendance were Director Jamie Scott, Administrative Assistant Diana Shepard and Branch Manager Beth Mehling.

MINUTES

Minutes from the March 14, 2011 regular meeting were approved after a motion was made by Beverly Austin and seconded by Bette Dalzell.

CLAIMS REGISTER & CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget 2011

At the end of March, twenty four percent of the working budget has been spent. It is anticipated that professional services will be in the negative at the end of the year; however it appears there should be no problem with the total budget.

Parking Lot Issues—Summitville

A quote has been received from A-V Striping & Sealcoating Co. in the amount of \$1,500 to mill a section of pavement twenty five foot by twenty two foot and one to two inches deep new patching installed and compacted. A motion was made by Kevin Sipe to accept the quote from A-V Striping. Beverly Austin made a second and the motion carried.

The meeting was temporarily suspended to meet with Dean Cole and Mike Rodriguez to receive their recommendations for the settling of the Hazelbaker building. According to their observations, they believe the water coming off the building and with no existing guttering on the porch, it is causing the water to accumulate under the building, this freezes in the winter causing the settling and cracking in the meeting room. They are recommending adding guttering to the porch, extending the overhang, making sure the tile is clear and it runs west along the south side of the building, adding more downspouts and changing the pipe off of the downspout on the south side of the building to a four inch pipe, it is currently a three inch pipe. No decisions were made at this time.

Quote from LMC (Lehman's) for New Control System

Kevin Sipe made a motion to accept a quote from LMC in the amount of \$13,872 to install a new front end on the HVAC system in Elwood. Beverly Austin made a second and the motion carried. An itemized bid was requested.

Issues with Entrance Way Sidewalk

Elwood

Quotes have been received to remove and replace a twenty six foot by six and one half foot and a fourteen by eight foot section of concrete at the entrance off of the parking lot. The quotes are Dan Jones Concrete in the amount of \$1,450; Clearview Concrete in the amount of \$2,385 and Curbs by Design in the amount of \$2,216.50. A motion was made by Kevin Sipe to accept the quote from Dan Jones Concrete. Beverly Austin made a second and the motion carried.

Frankton

Quotes have been received to cut out a section of asphalt fourteen foot by five foot and replace with a four inch concrete handicap ramp, drill and pin in front of the pillars. The quotes are Dan Jones Concrete in the amount of \$925; Clearview Concrete in the amount of \$1,525. A quote was also received from Curbs by Design to cut out a section of asphalt five foot by six foot and pour a cement handicap ramp. The quote was in the amount of \$575.00. A motion was made by Kevin Sipe to accept the quote from Dan Jones Concrete. Beverly Austin made a second and the motion carried.

NEW BUSINESS

Non-Resident Fee Resolution

A resolution to establish non-resident fees for the NMCPLS was read by Vice-President Kevin Sipe. This resolution sets the non-resident fee at \$50.00 per year. Bette Dalzell made a motion to approve the resolution as read. Kevin Sipe made a second and the motion carried.

Student Non-Resident Fee

A motion was made by Beverly Austin to accept changes to the current student non-resident fee. The fee would still be set at \$5.00 per year; however it would be extended to include all students who are enrolled in the Elwood Community School Corporation, the Frankton-Lapel Community Schools or the Madison-Grant United School. Also to include students enrolled in non public schools that are located at least in part in the library district. Bette Dalzell made a second and the motion carried. Students are not required to show ID every time they visit the library.

DIRECTOR'S REPORT

The Director thanked the board for allowing the regular meeting date to be changed. Jordan Arehart had been hired as an adult service clerk at Elwood and to also fill in for Barbara Snipe while she is on sick leave. Jamie Presley has been hired as a temporary part time clerk to fill in at Summitville while Ariel Cunningham is on maternity leave. Shannon Adams has been hired as a part time ten hour per week custodian at Summitville. Barbara Snipes was formerly in this position. On March 20 the library at Elwood was struck by lightning. It came in through the T-1 line and damaged routers, switches and computers. All the equipment is now in working order. Elwood Fire

Equipment has replaced the automated dialer and re-established the link with the Elwood Fire Department. Surge protection was also installed on the automated dialer. The Director and Administrative Assistant attended a drug and alcohol free workplace seminar on April 21.

Beth Mehling stated that the Hazelbaker Library is doing well and that Jamie Presley, the new part time clerk is working out well.

With no objections the meeting was adjourned.

Beverly J. Austin  
Leslie Pattenhouse  
Michael Robertson

Kelvin King  
Dan Priddy  
Bette DeBell

## Register Of Claims

### North Madison County Public Library System

Report Date: From 3/15/2011 To 4/18/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	178	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	3/30/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,472.84		
			Operating Fund	Wages of Janitor	\$1,461.00		
			<b>Total this claim =</b>		\$18,869.45		
0	193	STAR FINANCIAL BANK	Operating Fund	Official Records	\$13.35	4/7/2011	DEPOSIT SLIPS
			<b>Total this claim =</b>		\$13.35		
0	194	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	4/13/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,371.98		
			Operating Fund	Wages of Janitor	\$1,209.60		
			<b>Total this claim =</b>		\$18,517.19		
0	195	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,416.56	4/13/2011	P/R ENDING 4/9/11
			FICA	Payroll Deductions	\$777.74		
			Federal Taxes Withheld	Payroll Deductions	\$2,202.37		
			Medicare	Payroll Deductions	\$268.49		
			<b>Total this claim =</b>		\$4,665.16		
0	181	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$225.00	3/30/2011	P/R ENDING 3/26/11
			<b>Total this claim =</b>		\$225.00		
0	170	PAYROLL	Operating Fund	Salary of Director	\$2,185.61	3/16/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,155.79		
			Operating Fund	Wages of Janitor	\$1,461.00		
			<b>Total this claim =</b>		\$18,802.40		
0	179	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,443.51	3/30/2011	P/R ENDING 3/26/11
			FICA	Payroll Deductions	\$792.52		
			Federal Taxes Withheld	Payroll Deductions	\$2,272.42		
			Medicare	Payroll Deductions	\$273.60		
			<b>Total this claim =</b>		\$4,782.05		
0	196	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$225.00	4/13/2011	P/R ENDING 4/9/11
			<b>Total this claim =</b>		\$225.00		
0	172	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$225.00	3/16/2011	P/R ENDING 3/12/11
			<b>Total this claim =</b>		\$225.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	171	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,438.39	3/16/2011	P/R ENDING 3/12/11
			FICA	Payroll Deductions	\$789.70		
			Federal Taxes Withheld	Payroll Deductions	\$2,305.87		
			Medicare	Payroll Deductions	\$272.64		
				<b>Total this claim =</b>	<u>\$4,806.60</u>		
26875	175	AT&T	Operating Fund	Telephone & Telegraph	\$94.42	3/16/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$94.42</u>		
26876	174	CLINT TRICE	Operating Fund	Travelling Expense	\$128.00	3/16/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$128.00</u>		
26877	176	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$54.36	3/16/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
				<b>Total this claim =</b>	<u>\$65.36</u>		
26878	173	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	3/16/2011	P/R ENDING 3/12/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26879	177	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$699.03	3/16/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$699.03</u>		
26880	185	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$70.28	3/30/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$11.20		
				<b>Total this claim =</b>	<u>\$81.48</u>		
26881	186	CONRAD DAUTRICH	Operating Fund	Professional Services	\$1,425.00	3/30/2011	REMOVAL CONCRETE BUMPERS - ELWOOD
				<b>Total this claim =</b>	<u>\$1,425.00</u>		
26882	182	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$8,201.43	3/30/2011	HEALTH INSURANCE 4/1/11-5/1/11
			Insurance	Payroll Deductions	\$897.63		
				<b>Total this claim =</b>	<u>\$9,099.06</u>		
26883	187	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$25.75	3/30/2011	AD - HAZELBAKER CLERK
				<b>Total this claim =</b>	<u>\$25.75</u>		
26884	180	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$2,039.40	3/30/2011	PAYROLL DEDUCTIONS FOR MARCH
			County Taxes Withheld	Payroll Deductions	\$940.06		
				<b>Total this claim =</b>	<u>\$2,979.46</u>		
26885	188	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$2,238.86	3/30/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$309.11		
				<b>Total this claim =</b>	<u>\$2,547.97</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26886	183	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	<u>\$350.00</u>	3/30/2011	P/R ENDING 3/26/11
				<b>Total this claim =</b>	<b>\$350.00</b>		
26887	189	MODERN MARKETING	Operating Fund	Elwood Children's Programming	<u>\$163.73</u>	3/30/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$163.73</b>		
26888	190	PITNEY BOWES	Operating Fund	Equipment/Rental	<u>\$129.00</u>	3/30/2011	POSTAGE METER LEASE
				<b>Total this claim =</b>	<b>\$129.00</b>		
26889	184	PUBLIC EMP. RETIREMENT FU	PERF	Payroll Deductions	<u>\$4,021.98</u>	3/30/2011	FIRST QUARTER PERF
			Operating Fund	Emp Cont PERF	<u>\$9,567.56</u>		CONTRIBUTIONS
				<b>Total this claim =</b>	<b>\$13,589.54</b>		
26890	191	TOWN OF FRANKTON	Operating Fund	Electricity	<u>\$310.59</u>	3/30/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	<u>\$14.00</u>		
			Operating Fund	Waste Disposal Services	<u>\$0.00</u>		
				<b>Total this claim =</b>	<b>\$324.59</b>		
26891	192	VECTREN ENERGY DELIVERY	Operating Fund	Gas	<u>\$166.51</u>	3/30/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<b>\$166.51</b>		
26892	198	AT&T	Operating Fund	Telephone & Telegraph	<u>\$59.71</u>	4/13/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<b>\$59.71</b>		
26893	199	FRONTIER	Operating Fund	Telephone & Telegraph	<u>\$151.22</u>	4/13/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<b>\$151.22</b>		
26894	197	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	<u>\$350.00</u>	4/13/2011	P/R ENDING 4/9/11
				<b>Total this claim =</b>	<b>\$350.00</b>		
26895	200	MARY HENDRICK	Operating Fund	Postage & UPS	<u>\$59.42</u>	4/13/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	<u>\$10.00</u>		
				<b>Total this claim =</b>	<b>\$69.42</b>		
26896	201	VECTREN ENERGY DELIVERY	Operating Fund	Gas	<u>\$110.64</u>	4/13/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$110.64</b>		
26897	202	AT&T	Operating Fund	Telephone & Telegraph	<u>\$94.45</u>	4/18/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$94.45</b>		
26898	203	AVC TECHNOLOGY	Operating Fund	Professional Services	<u>\$357.00</u>	4/18/2011	SERVICE CONTRACT APRIL-JUNE
				<b>Total this claim =</b>	<b>\$357.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26899	242	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$3,744.76	4/18/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$977.56		
			Operating Fund	Elwood YA	\$374.94		
			Operating Fund	Frankton	\$1,352.46		
			Operating Fund	Summitville	\$126.34		
			Gift	Frankton	\$115.20		
				<b>Total this claim =</b>	<b>\$6,691.26</b>		
26900	204	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$366.00	4/18/2011	Konica Minolta Copier lease
				<b>Total this claim =</b>	<b>\$366.00</b>		
26901	205	BARBARA MCADAMS	Operating Fund	Frankton Programing	\$12.65	4/18/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Cleaning & Sanitation Supplies	\$27.25		
			Operating Fund	Postage & UPS	\$13.71		
				<b>Total this claim =</b>	<b>\$53.61</b>		
26902	206	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$61.67	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$61.67</b>		
26903	245	CATHY FEWELL	Operating Fund	Other	\$24.99	4/18/2011	LOST BOOK FOUND AND RETURNED
				<b>Total this claim =</b>	<b>\$24.99</b>		
26904	207	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$24.60	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$24.60</b>		
26905	208	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,650.00	4/18/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<b>\$1,650.00</b>		
26906	209	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$78.28</b>		
26907	210	COOK ELECTRIC, LLC	Operating Fund	Professional Services	\$805.89	4/18/2011	
				<b>Total this claim =</b>	<b>\$805.89</b>		
26908	211	DEMCO	Operating Fund	Furniture & Equipment	\$457.26	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$457.26</b>		
26909	213	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$49.85	4/18/2011	SUMMITVILLE PT TIME CLERK AD
				<b>Total this claim =</b>	<b>\$49.85</b>		
26910	214	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$605.00	4/18/2011	FIRE ALARM INSPECTION, SPRINKLER INSPECTION, BACKFLOW TEST
				<b>Total this claim =</b>	<b>\$605.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26911	212	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	4/18/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<b>\$915.75</b>		
26912	215	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$158.84	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$158.84</b>		
26913	216	FRANKTON JR/SR HIGH SCHO	Operating Fund	Advertising & Public Notices	\$80.00	4/18/2011	YEARBOOK AD
				<b>Total this claim =</b>	<b>\$80.00</b>		
26914	217	GAYLORD BROS.	Operating Fund	Book Processing	\$296.40	4/18/2011	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$13.76		
				<b>Total this claim =</b>	<b>\$310.16</b>		
26915	218	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$1,033.72	4/18/2011	As per attached invoices.
			Operating Fund	Technology Software	\$57.86		
				<b>Total this claim =</b>	<b>\$1,091.58</b>		
26916	219	GUILDCRAFTARTS & CRAFTS	Operating Fund	Elwood Children's Programing	\$523.13	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$523.13</b>		
26917	220	HIGHSMITH CO.,INC.	Gift	Furniture & Equipment	\$1,247.20	4/18/2011	ROLLING WALL
				<b>Total this claim =</b>	<b>\$1,247.20</b>		
26918	221	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$202.74	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$202.74</b>		
26919	241	INDIANA LIBRARY FEDERATIO	Operating Fund	Professional Meetings	\$100.00	4/18/2011	CONFERENCE KATIE, JAMIE
				<b>Total this claim =</b>	<b>\$100.00</b>		
26920	223	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$89.20	4/18/2011	SUMMITVILLE HELP WANTED AD
				<b>Total this claim =</b>	<b>\$89.20</b>		
26921	224	INDIANA STATE LIBRARY	PLAC	Other	\$300.00	4/18/2011	1ST QUARTER PLAC
				<b>Total this claim =</b>	<b>\$300.00</b>		
26922	222	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$53.89	4/18/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
				<b>Total this claim =</b>	<b>\$64.89</b>		
26923	225	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$225.00	4/18/2011	HVAC REPAIRS
				<b>Total this claim =</b>	<b>\$225.00</b>		
26924	236	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00	4/18/2011	TRASH SERVICE - FRANKTON
				<b>Total this claim =</b>	<b>\$72.00</b>		
26925	226	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$50.39	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$50.39</b>		

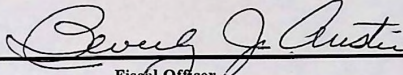
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26926	227	MIDWEST COLLABORATIVE F	Operating Fund	Dues	\$125.00	4/18/2011	MCLS ANNUAL MEMBERSHIP FEE
				<b>Total this claim =</b>	<u>\$125.00</u>		
26927	240	MIDWEST TAPE	Operating Fund	Frankton AV	\$499.77	4/18/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,335.40		
			Operating Fund	Summitville AV	\$657.69		
				<b>Total this claim =</b>	<u>\$2,492.86</u>		
26928	239	NEWS-SUN, THE	Operating Fund	Advertising & Public Notices	\$16.15	4/18/2011	SUMMITVILLE CUSTODIAN AD
				<b>Total this claim =</b>	<u>\$16.15</u>		
26929	243	O'GRADY PUBLISHING COMPA	Operating Fund	Elwood Adult	\$21.00	4/18/2011	LOU'S DIRTY DOZEN
				<b>Total this claim =</b>	<u>\$21.00</u>		
26930	228	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Adult Programing	\$216.85	4/18/2011	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$239.05		
				<b>Total this claim =</b>	<u>\$455.90</u>		
26931	229	PURCHASE POWER	Operating Fund	Postage & UPS	\$419.99	4/18/2011	POSTAGE FOR METER
				<b>Total this claim =</b>	<u>\$419.99</u>		
26932	230	QUILL CORPORATION	Operating Fund	Office Supplies	\$915.59	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$915.59</u>		
26933	231	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$26.11	4/18/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$17.45		
				<b>Total this claim =</b>	<u>\$43.56</u>		
26934	232	ROBY'S PLUMBING & APPLIAN	Operating Fund	Professional Services	\$95.00	4/18/2011	REPAIR AT SUMMITVILLE
				<b>Total this claim =</b>	<u>\$95.00</u>		
26935	233	SPECIALTY STORE SERVICES,	Operating Fund	Book Processing	\$424.18	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$424.18</u>		
26936	234	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$72.31	4/18/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$72.31</u>		
26937	235	UPSTART	Operating Fund	Elwood Children's Programing	\$239.75	4/18/2011	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$4.50		
			Operating Fund	Frankton Programing	\$40.50		
				<b>Total this claim =</b>	<u>\$284.75</u>		
26938	237	USI, INC	Operating Fund	Operating Supplies	\$232.30	4/18/2011	LAMINATION POUCHES
				<b>Total this claim =</b>	<u>\$232.30</u>		



Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26939	238	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$44.94	4/18/2011	KONICA MINOTA COPY COUNT
					<b>Total this claim =</b>		
					\$44.94		
26940	244	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$541.71	4/18/2011	SERVICE FOR ELWOOD
					<b>Total this claim =</b>		
					\$541.71		
					<b>Total Amount of Claims</b>		
					<b>\$127,027.07</b>		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, April 15, 2011

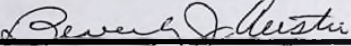
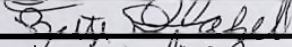
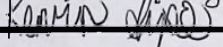
  
Fiscal Officer

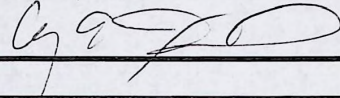
### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 25 day of April, 2011.

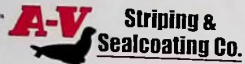


### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	3,819.54	38%	10,000
Electricity	32,000	30,000	7,173.44	24%	2,000
Water	4,000	4,000	903.40	23%	-
Waste Disposal Services	1,500	1,000	119.85	12%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	-	0%	3,000
Equipment/Rental	3,500	3,000	624.00	21%	500
Dues	2,500	2,000	122.60	6%	500
Taxes	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	-		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>33,949.37</b>	<b>24%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	314.99	13%	1,500
Technology Equipment	16,000	16,000	913.84	6%	-
Elwood Adult	33,500	33,000	5,969.60	18%	500
Elwood Childrens	13,500	13,000	2,987.86	23%	500
Elwood YA	5,700	5,200	1,206.77	23%	500
Frankton	19,000	18,500	3,413.81	18%	500
Summitville	16,000	15,500	4,014.34	26%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & News.	4,500	3,700	305.95	8%	800
Frankton Per. & Newsp.	2,800	1,800	147.00	8%	1,000
Summitville Period. & Newsp.	1,700	1,600	-	0%	100
					-
Elwood AV	19,900	19,900	5,913.15	30%	-
Frankton AV	12,400	12,400	4,111.31	33%	-
Hazelbaker AV	8,000	8,000	1,876.12	23%	-
Technology Software	6,000	6,000	1,934.99	32%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>33,109.73</b>	<b>21%</b>	<b>6,350</b>
					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>237,304.79</b>	<b>24%</b>	<b>157,272</b>

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	12,549.27	28%	-
Salary of Assistants	508,670	434,660	104,880.48	24%	74,010
Wages of Janitor	36,761	36,761	9,815.96	27%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	9,734.30	24%	7,000
Emp. Cont. PERF	38,000	34,000	9,567.56	28%	4,000
Emp. Cont. Group Ins.	81,000	70,000	18,038.13	26%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>164,585.70</b>	<b>25%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	1,430.78	18%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	2,709.03	45%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	562.52	19%	500
Fuel, Oil, and Lubricants	150	150	9.98	7%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	4.77	10%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	517.91	12%	-
Automation	15,500	15,000	425.00	3%	500
Official Record	1,000	700	-	0%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>5,659.99</b>	<b>15%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	13,701.34	46%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	135.67	27%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	1,512.21	17%	17,989
Postage & UPS	3,700	3,000	466.56	16%	700
Traveling Expense	3,000	2,000	430.88	22%	1,000
Professional Meetings	1,500	1,500	-	0%	-
Elwood Children's Programming	4,000	4,000	553.95	14%	-
Elwood Adult Programming	1,900	1,900	271.46	14%	-
Frankton Programming	3,000	3,000	470.20	16%	-
Summitville Programming	1,900	1,900	288.50	15%	-
Title Source (Baker & Taylor)	3,100	2,800	-	0%	300
Advertising & Public Notices	4,600	1,427	177.77	12%	3,173



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- Asphalt Sealing
- Patching
- Crack Filling
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STEPHEN V. WILLS  
President  
Free Estimates  
Office: 765-778-2621  
Fax: 765-778-2621  
Mobile: 765-425-2915

# A - V Estimate

Date                      Estimate #  
2/20/2011                      11022

**Name / Address**

Elwood Community Library  
1600 Main St.  
Elwood, IN 46036-2023  
765-552-5001  
Attn: Board of Directors

Project                      Summitville Library  
Terms                              Net 30  
Job Info                      Patch @ Summitville

Item	Description	Qty	Rate	Total
Please Note	This is for work at Summitville Community Library, located at 1013 West Church St., Summitville, IN 765-536-2335. Note: This work was requested by Contractor Conrad Dautrich, to be bid & billed directly with owners.		0.00	0.00
Milling	One large patch about 25' x 22'. This area will be milled out about 1" to 2" deep, hot mix asphalt placed, and compacted to approximate level of existing pavement.	1	1,500.00	1,500.00

**Total**                              \$1,500.00

Thank you for the opportunity to bid on this work. We look forward to working with you soon.

**Diana Shepard**

**From:** Jamie Scott  
**Sent:** Friday, April 01, 2011 6:03 PM  
**To:** Diana Shepard  
**Subject:** FW: concrete estimate  
Diana,

Here is the e-mail that I received from Clearview. I apologize I thought I had already forwarded it to you.

Jamie

Jamie Scott  
**Director**  
**North Madison County Public Library System**  
1600 Main Street  
Elwood, IN 46036  
Phone: (765) 552-5001 ext. 13  
Fax: (765) 552-0955  
[jscott@elwood.lib.in.us](mailto:jscott@elwood.lib.in.us)

**From:** clearview concrete [mailto:clearviewconcrete@msn.com]  
**Sent:** Sunday, March 20, 2011 8:33 PM  
**To:** Jamie Scott  
**Subject:** concrete estimate

Jamie,

Here is the estimate for the concrete work we looked at Friday.

Frankton Library

Installation of a 14' X 5' concrete handicap ramp  
Material and Labor                      \$ 1525.00

Elwood Library  
Removal and installation of approx. 264 sq ft of concrete walkway  
Material and Labor                      \$ 2385.00

If you would like to proceed I will email a more detailed estimate for signature to begin work

Cory Bramel  
Clearview Concrete LLC.  
[www.clearviewconcrete.com](http://www.clearviewconcrete.com)  
[clearviewconcrete@msn.com](mailto:clearviewconcrete@msn.com)  
317-774-1584  
765-661-4549

4/4/2011

732250

INVOICE

SOLD TO <i>Elwood Library</i>		SHIP TO <i>Curbs by Design</i>			
ADDRESS		ADDRESS <i>10862 N 1000 W</i>			
CITY, STATE, ZIP <i>Elwood IN 46036</i>		CITY, STATE, ZIP <i>Elwood IN 46036</i>			
CUSTOMER ORDER NO. <i>(765) 620-1363</i>	SOLD BY <i>Greg Creamer</i>	TERMS	F.O.B.		
			DATE		
ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		<i>Elwood - Remove &amp; Haul away old concrete, repair concrete 25'x7' &amp; 8'x14'</i>		<i>\$</i>	<i>2216.50</i>
		<i>Fran Kton - cut out Black top approx. 5x6 and pour Handicap ramp</i>			<i>\$575.00</i>

*Thanks**Greg*



# Dan Jones CONCRETE

Date 4-6-11  
Name \_\_\_\_\_  
Address Frankton Library

Description:	Amount
<p>Cut out asphalt 14' X 5' and replace with 4" thick concrete drill and pin in front of pillars. and haul away all asphalt</p> <p>all labor &amp; material</p>	
	925 <sup>00</sup>

Free Estimates  
and  
References Available

1824 N. 775 E.  
Elwood, IN 46036  
(765) 552-2656  
Cell: (765) 860-2164

Garage Floors • Driveways • Sidewalks • Patios • Room Additions



# Dan Jones CONCRETE

Date 4-6-11  
Name \_\_\_\_\_  
Address Elwood Library

Description:	Amount
<p>Take out old concrete in front of door to sidewalk 26' X 6 1/2' 14' X 8' wire in all</p> <p>all labor &amp; material</p>	
	1450

Free Estimates  
and  
References Available

1824 N. 775 E.  
Elwood, IN 46036  
(765) 552-2656  
Cell: (765) 860-2164

Garage Floors • Driveways • Sidewalks • Patios • Room Additions

new



# Dan Jones CONCRETE

Date 4-6-11

Name \_\_\_\_\_

Address Elwood Library

Description:

Take out old concrete  
in front of door to  
sidewalk 26' X 6 1/2'  
14' X 8' wire in all  
  
all labor &  
material

Amount

1450

**Free Estimates  
and  
References Available**

1824 N. 775 E.  
Elwood, IN 46036  
(765) 552-2656  
Cell: (765) 860-2164

Garage Floors • Driveways • Sidewalks • Patios • Room Additions

new



# Dan Jones CONCRETE

Date 4-6-11

Name \_\_\_\_\_

Address Frankton Library

Description:

Cut out asphalt 14' X 5'  
and replace with 4" thick  
concrete drill and pin  
in front of pillars.  
and haul away all asphalt  
  
all labor &  
material

Amount

925<sup>00</sup>

**Free Estimates  
and  
References Available**

1824 N. 775 E.  
Elwood, IN 46036  
(765) 552-2656  
Cell: (765) 860-2164

Garage Floors • Driveways • Sidewalks • Patios • Room Additions



# Dan Jones CONCRETE

Date 3-10-11  
 Name Library  
 Address 1600 main Elwood

Description:

Amount

Take out old Concrete in  
 Front of Door and Replace  
 it. New Concrete will be  
 6 Bag mix with wire  
 included. Haul Away  
 all old Concrete

(4' x 8') All Labor &  
 (26' x 6 1/2') Material

\$1450<sup>00</sup>

Free Estimates  
 and  
 References Available

1824 N. 775 E.  
 Elwood, IN 46036  
 (765) 552-2656  
 Cell: (765) 860-2164

Garage Floors • Driveways • Staircases • Patios • Room Additions



# Dan Jones CONCRETE

Date 3-10-11  
 Name Library  
 Address Frankton

Description:

Amount

Take out & Replace  
 10' x 2 1/2' by 6 inch Deep  
 Drill & Pin In Place  
 6 Bag Concrete Mix  
 Haul Away old Concrete

All Labor &  
 Material

\$75<sup>00</sup>

Free Estimates  
 and  
 References Available

1824 N. 775 E.  
 Elwood, IN 46036  
 (765) 552-2656  
 Cell: (765) 860-2164

Garage Floors • Driveways • Staircases • Patios • Room Additions



Resolution to Establish Non-resident Fees  
North Madison County Public Library System

Whereas, IC 36-12-2-25( c) requires that a non-resident fee be established using the current total operating expenditure per capita, the members of the North Madison County Public Library System Board now sets its non-resident fee at \$50.00 per year.

Adopted this 25th day of April 2011.

AYE.

NAY

Kevin Kipe \_\_\_\_\_  
Bette DeBell \_\_\_\_\_  
Oliver Austin \_\_\_\_\_  
Waja E. P. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

Michael Robertson  
Secretary of North Madison County Public Library System Board of Trustees

Resolution to Establish Non-resident Fees  
North Madison County Public Library System

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Adopted this 25th day of April 2011.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Secretary of North Madison County Public Library System Board of Trustees

# LIBRARY ACCESS POLICY

July 2010

Libraries are part of this nation's educational system, and provide an opportunity for community members to enhance their cultural and intellectual development in a variety of media formats beyond what they could get through formal educational programs. The public library has a special responsibility to the community to supplement the cultural, informational and recreational needs of individuals and groups in its community. In this sense, the public library is unique for no other community agency provides that service to citizens.

The North Madison County Public Library System shall endeavor to provide the means through which all eligible persons may have free access to any library materials that it owns, within the constraints of current library policy.

## WHO MAY USE THE LIBRARY

Because the public library is accessible to so many of a community's individuals, patrons are placed in one of the following categories:

### Regular Borrowers

Any resident and/or property owner within the confines of the North Madison County Public Library System's legally defined district may obtain a BORROWER'S CARD if he/she can provide adequate proof of address and has a current driver's license or state identification card. At the present time, the library district consists of the following five Madison County townships: Boone, Van Buren, Pipe Creek, Duck Creek and Lafayette;

### Reciprocal Borrowers

The North Madison County Public Library System will provide reciprocal library service to any Madison County resident who pays library tax or lives in a library taxing district for the Alexandria-Monroe Public Library or the Pendleton Public Library. Individuals applying for reciprocal privileges must have a currently valid BORROWER'S CARD from their home library and be able to provide valid proof of address. For libraries outside of Madison County, in which the library will honor reciprocal borrowing, please refer to the Statewide Reciprocal Borrowing Agreement and reciprocal borrowing agreement with the Fairmount Public Library.

### PLAC Card Borrowers

The North Madison County Public Library System will issue a one year reciprocal BORROWER'S CARD to any individual living outside of Madison County with which NMCPLS has reciprocal borrowing upon presentation of a PLAC Card from their home library or purchase of a PLAC card from a NMCPLS Library and providing adequate proof of address.

### Special Patrons

The library reserves the right to provide full or partial library service any other individual. Such individuals may include long-term, non-resident visitors and non-resident researchers.

### Non-resident, Non-reciprocal Patrons

Individuals who reside in areas where no library service exists may purchase an individual BORROWER'S CARD from the North Madison County Public Library System for an annual charge of \$50.

The library reserves the right to deny full or partial service to any individual who can not provide proof of address, has an outstanding fine/fee balance, or who fails to comply with the general and specific rules of the North Madison County Public Library System as outlined in the Materials Circulation Policy.

## APPLICATION PROCEDURES

### Adult Card

Patrons applying for library borrowing privileges must complete and sign a library APPLICATION CARD, and have two forms of identification as proof of address. A valid driver's license and current utility billing statement will normally be accepted.

### Juvenile Card

Patrons in fifth grade and below will be issued a BORROWER'S CARD. Parents will be required to sign the completed APPLICATION CARD in the presence of the librarian and provide the library with adequate proof of address and have a current driver's license or state identification card. By his/her signature on the child's APPLICATION CARD, a parent also agrees to be financially responsible for any library and attorney debts incurred by that child.

### Young Adult Card

Sixth grade to age 17 patrons, while still considered juvenile patrons, will be registered as students, and issued a BORROWER'S CARD. Parents must sign the completed APPLICATION CARD in the presence of the librarian and provide the library with adequate proof of address. By his/her signature on the child's APPLICATION CARD, a parent agrees to be financially responsible for any library and attorney debts incurred by that child.

### Add:

#### Non-Resident Student Card

In accordance with IC 36-12-2-25 (d), the non-resident student card is to be issued to a student enrolled in Elwood Community School Corporation, Frankton-Lapel Community Schools, or Madison-Grant United School Corporation that is not a resident of the library district. Cost \$5.00 a year. ~~Remove: To be issued to students from Madison-Grant Schools and Frankton-Lapel Jackson Township Schools.~~ Student must be only holder of the card ~~Remove: and also show another form of ID~~ when checking out materials. Normal Juvenile and Student guidelines will also apply to these non-resident student cards. Adult borrowers will need to purchase a non-resident card for \$50.00 as normal. ~~Remove: The two new cards~~ Add: This card will allow students ~~Remove: from the two school districts~~ Add: enrolled in any one of our three school districts to use the North Madison County Public Library for a nominal fee. The new student card will be the current white plastic card with the designation of type in the computer. ~~Remove: Any other identifying mark will be at the discretion of the Branch &/or Department.~~

Add: In accordance with IC 36-12-2-25 (e), the non-resident student card can be issued to a student enrolled in a nonpublic school that is located at least in part in the library district. Currently Indiana Christian Academy and Cross Street Christian School are located in Lafayette Township.

IC 36-12-2-25 (d) A library board may charge a reduced fee or not charge a fee for a local library card under subsection (c) that is issued to an Indiana resident who is:

- (1) a student enrolled in a public school corporation that is located at least in part in the library district; and
- (2) not a resident of the library district.

(e) A library board may charge a reduced fee or not charge a fee for a local library card under subsection (c) that is issued to an Indiana resident who is a student enrolled in a nonpublic school that is located at least in part in the library district.

### Teacher Card

Teachers employed by the Elwood Community Schools, Frankton Schools, the Madison-Grant H.S./Middle School and Summitville Elementary School who are not residents of the North Madison County Public Library District may apply for the Teacher Card.

Teachers applying for the library borrowing privileges must complete and sign a library APPLICATION CARD, and have two forms of identification as proof of address. A valid driver's license and current school identification will be required. In addition to listing the home address, the applicant should list the school address and phone number on the application. Teachers shall assume responsibility for fines accrued on their classroom card and any loss or damage to library materials. The Teacher Card will be issued for twelve months. Application may be made beginning August 1<sup>st</sup> of one school year and expires on July 31<sup>st</sup> of the following year.

### PLAC Card

All library users previously utilizing the Reciprocal Borrowing program must now have a Public Library Access Card (PLAC Card) to qualify for borrowing privileges. (Unless the library user holds a card in good-standing from one of the reciprocal borrowing libraries). These cards are good for one year only, and must be presented to our library in order to qualify for a reciprocal BORROWER'S CARD. The holder of a PLAC Card must complete a library APPLICATION CARD and provide proof of address as outlined above, and have their home library good-standing status verified, before a reciprocal BORROWER'S CARD, good for the term of the PLAC Card, will be issued. The North Madison County Public Library System will not require that juvenile and young adult patrons have a PLAC Card; parents may check out materials for children under the age of 18 using their own adult BORROWER'S CARD.

### Madison County Residents

Three public libraries in Madison County have reached a local agreement in terms of reciprocal service for our patrons. Patrons residing in Fall Creek, Green or Monroe Townships, will be able to use the North Madison County Public Library System in a manner similar to the old reciprocal borrowing program. The patron must complete an APPLICATION CARD, and have two forms of identification as proof of address. A valid driver's license and current utility billing statement will normally be accepted. Qualified patrons will receive a BORROWER'S CARD which will normally be valid for a period of 720 days from date of issue. Residents of Jackson, Richland and Adams Townships do not pay library taxes and are not eligible for reciprocal borrowing.

All library users from the Anderson Public Library System must obtain a PLAC Card in order to qualify for reciprocal privileges. Information about the PLAC Card may be obtained from any public library.

### Purchased Card

Individuals residing in areas not having library service may opt to purchase a family BORROWER'S CARD from the library for a total annual fee of \$50.00. Cards may be purchased in annual increments. Purchased BORROWER'S CARDS are prominently marked as purchased cards and an expiration date is noted.

## PATRON DRESS CODE

For reasons of public health and safety, the library reserves the right to ask patrons to leave who are no

attired appropriately. Final judgment of what is or is not proper attire shall rest with the library director.

## HANDICAPPED ACCESSIBILITY

The Library will make every effort to remove any barriers that tend to deny access to its facilities and services. While the Board of Trustees and the library staff are continually monitoring the library and its services to remove unnecessary barriers, customers are encouraged to notify the Library when they encounter barriers that hinder their use and enjoyment of the facilities and services so that we may work towards removing them.

If you have questions or concerns regarding handicapped access to our facilities, the Board of Trustees has designated the library director as the ADA Contact Person.

## HOURS OF OPERATION

### Elwood

Monday through Thursday

10:00 a.m. to 7:00 p.m.

Friday 10:00 a.m. to 6:00 p.m.

Saturday 10:00 a.m. to 4:00 p.m.

### Summitville

Monday, Tuesday and Thursday

10:00 a.m. to 7:00 p.m.

Wednesday 12:00 p.m. to 7:00 p.m.

Friday 12:00 p.m. to 5:00 p.m.

Saturday 10:00 a.m. to 1:00 p.m.

### Frankton

Monday, Tuesday and Thursday

10:00 a.m. to 7:00 p.m.

Wednesday 12:00 p.m. to 7:00 p.m.

Friday 12:00 p.m. to 5:00 p.m.

Saturday 10:00 a.m. to 1:00 p.m.

# NEW NON-RESIDENT STUDENT CARDS

added to  
binder 6/26/02

Cost \$5.00 a year.

To be issued to students from Madison-Grant Schools and Frankton-Lapel Jackson Township schools.

Student must be only holder of the card and also show another form of ID when checking out of materials

Normal Juvenile and Student guidelines will also apply to these Non-Resident Student cards.

Adult borrowers will need to purchase a Non-Resident card for \$50.00 as normal.

The two new cards will allow students from the two school districts to use the North Madison County Public Library for a nominal fee.

The new student card will be the current white plastic card with the designation of type in the computer. Any other identifying mark will be at the discretion of the Branch &/or Department.

sent to branches 6/26/02Ed...faxed

## MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	March 2010	March 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	3,113	3,288	175	6%	8,703	8,822	119	1%
JUVENILE	1,978	2,015	37	2%	4,819	5,237	418	9%
Y. A.	384	325	-59	-15%	937	848	-89	-9%
PERIOD.	746	519	-227	-30%	1,927	1396	-531	-28%
AUDIO	131	130	-1	-1%	417	386	-31	-7%
VIDEO	4,713	5,515	802	17%	13,665	14,173	508	4%
<b>TOTAL</b>	<b>11,065</b>	<b>11,792</b>	<b>727</b>	<b>7%</b>	<b>30,468</b>	<b>30,862</b>	<b>394</b>	<b>1%</b>

<b>FRANKTON</b>								
ADULT	1,196	1,146	-50	-4%	3,166	3,007	-159	-5%
JUVENILE	781	844	63	8%	1,794	2,193	399	22%
Y. A.	141	183	42	30%	426	392	-34	-8%
PERIOD.	348	266	-82	-24%	915	789	-126	-14%
AUDIO	45	45	0	0%	92	110	18	20%
VIDEO	1,573	1,663	90	6%	4,315	4,313	-2	0%
<b>TOTAL</b>	<b>4,084</b>	<b>4,147</b>	<b>63</b>	<b>2%</b>	<b>10,708</b>	<b>10,804</b>	<b>96</b>	<b>1%</b>

<b>HAZELBAKER</b>								
ADULT	905	789	-116	-13%	2,319	2,008	-311	-13%
JUVENILE	369	451	82	22%	911	1,082	171	19%
Y. A.	71	75	4	6%	172	197	25	15%
PERIOD.	147	176	29	20%	333	403	70	21%
AUDIO	35	23	-12	-34%	111	43	-68	-61%
VIDEO	744	1350	606	81%	2,289	3,563	1274	56%
<b>TOTAL</b>	<b>2,271</b>	<b>2,864</b>	<b>593</b>	<b>26%</b>	<b>6,135</b>	<b>7,296</b>	<b>1,161</b>	<b>19%</b>

<b>SYSTEM</b>								
ADULT	5,214	5,223	9	0%	14,188	13,837	-351	-2%
JUVENILE	3,128	3,310	182	6%	7,524	8,512	988	13%
Y. A.	596	537	-59	-10%	1,535	1,391	-144	-9%
PERIOD.	1241	961	-280	-23%	3,175	2,588	-587	-18%
AUDIO	211	198	-13	-6%	620	539	-81	-13%
VIDEO	7,030	8,528	1498	21%	20,269	22,049	1,780	9%
<b>TOTAL</b>	<b>17,420</b>	<b>18,757</b>	<b>1337</b>	<b>8%</b>	<b>47,311</b>	<b>48,916</b>	<b>1,605</b>	<b>3%</b>

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	9424	2236	2245
REF.	33	42	42
ASSIST.	1339	318	238
COMP./WIRE	1727/44	480/31	547/14
PROG. A.	1/7	4/30	1/10
J.	30/213	6/43	8/58

Prepared by Trisha Shuler

TECH SERVICES PROCESSED 915 ITEMS.

Agenda

May 9, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
- New Business
  - 1. Demonstration of LMC Control System
  - 2. Additional Appropriation from the Rainy Day Fund
  - 3. Yearly review of Internet Policy and Computer Use Policy
  - 4. Library By-Laws
  - 5. Hazelbaker Guttering Issues
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION

START=MAY-05 08:34

END=MAY-05 08:34

FILE NO.=763

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:13

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

Agenda

May 9, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
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  - 4. Library By-Laws
  - 5. Hazelbaker Guttering Issues
- Director's Report
- Public Comment
- Adjournment

*Please publish  
on Friday or  
Saturday and again  
on Monday  
Thank you*

MODE = MEMORY TRANSMISSION START=MAY-05 08:31 END=MAY-05 08:32  
FILE NO.-762

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:14

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 1765552001- \*\*\*\*\*

### Agenda

May 9, 2011

North Madison County Public Library System  
Board of Trustees

#### Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
- New Business
  - 1. Demonstration of LMC Control System
  - 2. Additional Appropriation from the Rainy D
  - 3. Yearly review of Internet Policy and Comp
  - 4. Library By-Laws
  - 5. Hazelbaker Guttering Issues
- Director's Report
- Public Comment
- Adjournment

*Please publish  
on Friday or  
Saturday and again  
on Monday  
Thank you*

*Please  
on  
Monday  
Thank you*

MODE = MEMORY TRANSMISSION START=MAY-05 08:35 END=MAY-05 08:36  
FILE NO.-764

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:22

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 1765552001- \*\*\*\*\*

### Agenda

May 9, 2011

North Madison County Public Library System  
Board of Trustees

#### Frankton Community Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
- New Business
  - 1. Demonstration of LMC Control System
  - 2. Additional Appropriation from the Rainy Day Fund
  - 3. Yearly review of Internet Policy and Computer Use Policy
  - 4. Library By-Laws
  - 5. Hazelbaker Guttering Issues
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION

START=MAY-05 08:36

END=MAY-05 08:37

FILE NO.=765

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:22

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

## Agenda

May 9, 2011

North Madison County Public Library System  
Board of Trustees

Frankton Community Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget 2011

New Business

1. Demonstration of LMC Control System

2. Additional Appropriation from the Rainy Day Fund

3. Yearly review of Internet Policy and Computer Use Policy

4. Library By-Laws

5. Hazelbaker Gutting Issues

Director's Report

Public Comment

Adjournment



NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES

Regular Meeting

May 9, 2011

5:00pm

Frankton Community Library

CALL TO ORDER

Vice President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order on May 9, 2011 at 5:00pm in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Bette Dalzell, Dan Prieshoff, Mike Robertson, Leslie Rittenhouse, Beverly Austin and Wayne Davidson. Also in attendance were Jim Maidlow and Johnny Howard from LMC Service Solutions, Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Dan Prieshoff made a motion to approve the minutes from the April 25, 2011 regular meeting as presented. Beverly Austin made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

Johnny Howard and Jim Maidlow gave a demonstration of the new control system for the HVAC unit at Elwood. A motion was made and approved at the regular April meeting for the installation of the new control system. The new system will be a Web based system which will have the ability to be controlled from any computer. There can be levels of security assigned for different users. It has the capability of sending an alarm if there is a problem with the unit. You can diagnose problems from any computer with internet access. It has trending which gives the ability to set each room for occupancy. It can keep track of data going back three weeks.

OLD BUSINESS

Working Budget 2011

Thirty one percent of the working budget has been spent as of the end of April. We are watching professional services, at the end of April fifty eight percent has been spent. Starting in May Chester Technology will only be contracting for four hours per month instead of eight.

Additional Appropriation from the Rainy Day Fund

There is currently \$86,413.01 in the Rainy Day Fund with \$22,000 earmarked for unemployment. A motion was made by Beverly Austin to start the process for an additional appropriation in the amount of \$50,000 for a new HVAC control system for

Elwood and reconstructive repairs on the outside of the building at Elwood. Leslie Rittenhouse made a second and the motion carried.

Yearly review of Internet Policy and Computer Use Policy

A motion was made by Leslie Rittenhouse approving the revisions to the Public Access Computer Policy and the Computer Use Policy. Mike Robertson made a second and the motion carried.

Library By-Laws

A motion was made by Kevin Sipe to adopt the library by-laws as amended. Bette Dalzell made a second and the motion carried.

Hazelbaker Guttering Issues

Quotes have been received from Elite Construction for 377 feet of guttering, adding two feet of overhang, one bundle of shingles and tie downs for drains in the amount of \$1,522. Also a quote was received from Elite Construction in the amount of \$1,492.50 to add 361 feet of leaf guard. Kevin Sipe made a motion to table discussion until more information and quotes are received. Leslie Rittenhouse made a second and the motion carried. It was suggested to get quotes from Plane Guttering, Wolf Construction and Nichols Construction.

Leave Without Pay was added to the agenda

Ariel Cunningham has asked for a two and one half week extension to her leave without pay, returning to work on June 6, 2011. Kevin Sipe made a motion approving the extension, Leslie Rittenhouse made a second and the motion carried.

DIRECTOR'S REPORT

There will be a Library solution upgrade on Monday May 16; the library will be closed all day. Inspire training is to be held in the morning and training on the new circulation upgrade will be held in the afternoon. Six circulation stations are being replaced; three at Elwood, two at Frankton and one at Summitville. Linda Kemper's last day before retirement is May 26. An open house honoring Linda is to be held on Sunday, May 15 from one to four in the afternoon. Grace Saxton has been hired to take Linda's place. She will be training with Linda on May 10. Grace's part-time position was posted in house. Jamie Presley has shown interest in the position and after talking with her, she will most likely be offered the position. If Jamie is hired, she will start part-time at Elwood on June 6 when Ariel returns from maternity leave.

*Mike Robertson*  
Mike Robertson, Secretary

*Leslie Rittenhouse*

*Kevin Sipe*

*Jim Maidlow*

*Dan Prieshoff*

# Register Of Claims

## North Madison County Public Library System

Report Date: From 4/19/2011 To 5/9/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	255	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,388.71	4/27/2011	P/R ENDING 4/23/11
				FICA	\$762.43		
			Federal Taxes Withheld	Payroll Deductions	\$2,149.67		
			Medicare	Payroll Deductions	\$263.23		
				<b>Total this claim =</b>	<u>\$4,564.04</u>		
0	256	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$225.00	4/27/2011	P/R ENDING 4/23/11
				<b>Total this claim =</b>	<u>\$225.00</u>		
0	254	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	4/27/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,007.68		
			Operating Fund	Wages of Janitor	\$1,209.60		
				<b>Total this claim =</b>	<u>\$18,152.89</u>		
26941	260	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$74.76	4/27/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$14.48		
				<b>Total this claim =</b>	<u>\$89.24</u>		
26942	246	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$203.42	4/27/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$203.42</u>		
26943	259	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$6,033.08	4/27/2011	HEALTH INSURANCE 5/1/11 - 6/1/11
			Insurance	Payroll Deductions	\$598.42		
				<b>Total this claim =</b>	<u>\$6,631.50</u>		
26944	257	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,341.01	4/27/2011	PAYROLL DEDUCTIONS FOR APRIL
			County Taxes Withheld	Payroll Deductions	\$617.14		
				<b>Total this claim =</b>	<u>\$1,958.15</u>		
26945	247	INDIANA LIBRARY FEDERATIO	Operating Fund	Professional Meetings	\$50.00	4/27/2011	CONFERENCE - BARBARA McADAMS
				<b>Total this claim =</b>	<u>\$50.00</u>		
26946	248	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$320.06	4/27/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$307.72		
				<b>Total this claim =</b>	<u>\$627.78</u>		
26947	258	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	4/27/2011	P/R ENDING 4/23/11
				<b>Total this claim =</b>	<u>\$350.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26948	253	POSTMASTER	Operating Fund	Postage & UPS	\$44.00	4/27/2011	STAMPS - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$44.00</u>		
26949	249	TOWN OF FRANKTON	Operating Fund	Electricity	\$348.73	4/27/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$13.45		
				<b>Total this claim =</b>	<u>\$376.18</u>		
26950	250	VAN AUSDALL & FARRAR	Operating Fund	Professional Services	\$35.95	4/27/2011	KONICA MINOLTA COPIER
			Operating Fund	Office Supplies	\$54.99		MAINTENANCE & COPY COUNT
				<b>Total this claim =</b>	<u>\$90.94</u>		
26951	251	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$75.66	4/27/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$75.66</u>		
26952	252	VISA	Operating Fund	Elwood Adult Programing	\$50.00	4/27/2011	GIFT CARDS - FOR PRIZES
				<b>Total this claim =</b>	<u>\$50.00</u>		
26953	261	AT&T	Operating Fund	Telephone & Telegraph	\$59.71	5/9/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$59.71</u>		
26954	267	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,573.06	5/9/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$955.81		
			Operating Fund	Elwood YA	\$315.74		
			Operating Fund	Frankton	\$1,372.85		
			Operating Fund	Summitville	\$2,215.56		
				<b>Total this claim =</b>	<u>\$7,433.02</u>		
26955	262	BETH MEHLING	Operating Fund	Postage & UPS	\$24.01	5/9/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$18.53		
				<b>Total this claim =</b>	<u>\$42.54</u>		
26956	263	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$78.28</u>		
26957	286	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$20.80	5/9/2011	HELP WANTED AD
				<b>Total this claim =</b>	<u>\$20.80</u>		
26958	264	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$743.60	5/9/2011	DIGITAL VOICE DIALER
				<b>Total this claim =</b>	<u>\$743.60</u>		
26959	265	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$248.27	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$248.27</u>		
26960	266	FRONTIER	Operating Fund	Telephone & Telegraph	\$272.65	5/9/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$272.65</u>		

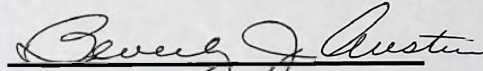
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26961	268	HERALD BULLETIN, THE	Operating Fund	Summitville Period. & Newsp.	\$179.35	5/9/2011	ONE YEAR SUBSCRIPTION - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$179.35</u>		
26962	269	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$136.83	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$136.83</u>		
26963	270	IDLEWINE LAWNMOWER SAL	Operating Fund	Fuel, Oil and Lubricants	\$6.60	5/9/2011	OIL - MOWER
				<b>Total this claim =</b>	<u>\$6.60</u>		
26964	271	LIBRARY CORPORATION, THE	Operating Fund	Technology Equipment	\$6,576.00	5/9/2011	6 COMPUTERS
				<b>Total this claim =</b>	<u>\$6,576.00</u>		
26965	273	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$54.36	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$54.36</u>		
26966	272	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$637.50	5/9/2011	NEUVAV CONTROL & WALL
			Operating Fund	Repair Parts/Maintenance	\$721.00		SENSOR - ELWOOD
				<b>Total this claim =</b>	<u>\$1,358.50</u>		
26967	274	MADISON COUNTY TREASUR	Operating Fund	Taxes	\$140.00	5/9/2011	2010 PAY 2011 PROPERTY TAX - ELWOOD, FRANKTON, SUMMITVILLE
				<b>Total this claim =</b>	<u>\$140.00</u>		
26968	275	MARSH SUPERMARKET	Operating Fund	Elwood Adult Programing	\$40.19	5/9/2011	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$51.46		
				<b>Total this claim =</b>	<u>\$91.65</u>		
26969	276	MIDWEST TAPE	Operating Fund	Frankton AV	\$61.97	5/9/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,073.52		
			Operating Fund	Summitville AV	\$512.75		
				<b>Total this claim =</b>	<u>\$1,648.24</u>		
26970	277	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	5/9/2011	STAMPS FOR FRANKTON
				<b>Total this claim =</b>	<u>\$88.00</u>		
26971	278	PROQUEST LLC	Operating Fund	Elwood Period. & News.	\$167.05	5/9/2011	DAILY RECORD 1898 TO SILVER NEGATIVE
				<b>Total this claim =</b>	<u>\$167.05</u>		
26972	279	QUILL CORPORATION	Operating Fund	Office Supplies	\$98.99	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$98.99</u>		
26973	280	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$26.44	5/9/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$22.96		
				<b>Total this claim =</b>	<u>\$49.40</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26974	281	RDJ SPECIALTIES, INC.	Operating Fund	Frankton Programing	\$165.71	5/9/2011	MAGNET CUSTOM BUSINESS CARD
				<b>Total this claim =</b>	<b>\$165.71</b>		
26975	282	SPECIALTY STORE SERVICES,	Operating Fund	Operating Supplies	\$162.02	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$162.02</b>		
26976	283	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$83.70</b>		
26977	284	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$4.99	5/9/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$4.99</b>		
26978	285	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$59.26	5/9/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<b>\$59.26</b>		

**Total Amount of Claims      \$53,458.32**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, May 06, 2011

  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 9 day of May, 2011.

<u>Herlie Brittonhouse</u>	<u>Kevin [Signature]</u>	
<u>Michael Robinson</u>	<u>Bette Dabell</u>	
<u>Dan [Signature]</u>		

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	16,420.49	36%	-
Salary of Assistants	508,670	434,660	135,260.14	31%	74,010
Wages of Janitor	36,761	36,761	12,235.16	33%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	12,539.57	31%	7,000
Emp. Cont. PERF	38,000	34,000	9,567.56	28%	4,000
Emp. Cont. Group Ins.	81,000	70,000	24,071.21	34%	11,000
Salary of Board Treasurer	300	300	-	0%	-
			-		
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>210,094.13</b>	<b>32%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	2,489.86	31%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	3,240.98	54%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	826.89	28%	500
Fuel, Oil, and Lubricants	150	150	19.98	13%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	4.77	10%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	1,238.49	28%	-
Automation	15,500	15,000	425.00	3%	500
Official Record	1,000	700	13.35	2%	300
			-		-
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>8,259.32</b>	<b>22%</b>	<b>7,700</b>
					-
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	17,475.18	58%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	197.34	39%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	1,906.83	21%	17,989
Postage & UPS	3,700	3,000	1,003.68	33%	700
Traveling Expense	3,000	2,000	430.88	22%	1,000
Professional Meetings	1,500	1,500	150.00	10%	-
Elwood Children's Programming	4,000	4,000	1,606.27	40%	-
Elwood Adult Programming	1,900	1,900	556.57	29%	-
Frankton Programming	3,000	3,000	523.35	17%	-
Summitville Programming	1,900	1,900	288.50	15%	-
Title Source (Baker & Taylor)	3,100	2,800	-	0%	300
Advertising & Public Notices	4,600	1,427	412.97	29%	3,173

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	4,547.55	45%	10,000
Electricity	32,000	30,000	8,149.95	27%	2,000
Water	4,000	4,000	1,174.71	29%	-
Waste Disposal Services	1,500	1,000	216.30	22%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	-	0%	3,000
Equipment/Rental	3,500	3,000	990.00	33%	500
Dues	2,500	2,000	247.60	12%	500
Taxes	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	-	-	-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>43,055.68</b>	<b>30%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	772.25	31%	1,500
Technology Equipment	16,000	16,000	1,947.56	12%	-
Elwood Adult	33,500	33,000	9,735.36	30%	500
Elwood Childrens	13,500	13,000	3,965.42	31%	500
Elwood YA	5,700	5,200	1,581.71	30%	500
Frankton	19,000	18,500	4,766.27	26%	500
Summitville	16,000	15,500	4,140.68	27%	3,500
Elwood Indiana Room	0	-	-	-	16,000
Elwood Period. & News.	4,500	3,700	305.95	8%	800
Frankton Per. & Newsp.	2,800	1,800	147.00	8%	1,000
Summitville Period. & Newsp.	1,700	1,600	-	0%	100
Elwood AV	19,900	19,900	7,248.55	36%	-
Frankton AV	12,400	12,400	4,611.08	37%	-
Hazelbaker AV	8,000	8,000	2,533.81	32%	-
Technology Software	6,000	6,000	1,992.85	33%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>43,748.49</b>	<b>28%</b>	<b>6,350</b>
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>305,157.62</b>	<b>31%</b>	<b>157,272</b>

## **PUBLIC ACCESS COMPUTER POLICY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

Access to electronic information via the World Wide Web is complementary to the mission of the North Madison County Public Library System (hereafter identified as NMCPLS). Electronic information can satisfy the research and informational needs of NMCPLS users, and access to the Internet provides an unlimited resource of knowledge contained in libraries, databases, and other information resources around the world.

No one owns the Internet and therefore it cannot be legally controlled in its content or information. The NMCPLS Board of Trustees and the library staff are not responsible for the information that is accessed/obtained while using library equipment. In offering the Internet to the community, library staff cannot control access points, which often change unpredictably and rapidly. Therefore, library users access and use the Internet at their own risk. Users are hereby notified that they, not NMCPLS, are responsible for the access points they reach on the Internet.

The library strongly recommends that users of the Internet not reveal their personal address, telephone number, credit card number, bank account number, social security number or any other financial or personal information. The library can assume no liability for the performance or quality of any products purchased over the Internet, and cannot guarantee the confidentiality of personal and credit card information transmitted over the Internet.

Failure to abide by the Internet Use policy may result in the loss of Internet and/or NMCPLS library privileges. Continued violation of the situations listed below will result in suspension of all library privileges:

- Violation of computer security system.
  - Violation of another user's privacy.
  - Use of the internet for unlawful, indecent, or malicious activities, including display of sexually explicit graphics
  - Misrepresentation of the library or the identity of oneself.
  - Use of abusive or objectionable language and the display or transmission of profane, abusive, or threatening language.
  - Engaging in harassing behavior, such as sending or posting slanderous, libelous, obscene, or threatening messages, and other activities that could cause congestion and disruption of networks and systems.
  - Violating any local, state, or federal statute.
  - Downloading and/or installing software to the hard drive of any library computer.
- [Anyone accessing pornography sites will be asked to leave the computer area and will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the access of pornography and the punishment



involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges.]

The Board of Trustees of NMCPLS reserves the right to:

- Implement a fee structure in accordance with use of the Internet and to change the fees as necessary. [There is a charge of ten (\$.10) cents per black and white copy and forty (\$.40) cents per color copy if the patron wishes to print his work.]
- Use a software program to filter the use of the Internet according to the mission, collection policies, and community/legal standards with regard to obscenity on any or all computers. (Federal Law requires all public libraries that receive funding from grants, USF, and other sources to filter the Internet by July 2002.)
- Require the use of acceptable identification for anyone using the Internet at the library. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the library's computers. Patrons are responsible for fine balances over \$5.00 and will be required to pay \$1.00 towards their fine balance per each daily computer use until their fine is at or below \$5.00 effective August 1, 2008. The patron's barcode needs to be kept confidential. If a patron's barcode is compromised the patron will have to purchase a new library card. When the barcode has been compromised, the offending patron using the barcode will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges. A courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card must be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers they will be asked to obtain a courtesy card.
- Limit the amount of time workstations may be used in order to make equipment available to other library users. Patrons will begin with a one-hour time limit. If no one is waiting to use the computer, the patron may begin increasing his or her time in fifteen (15) minute increments for a maximum of two (2) hours total. If the computers are full after your one-hour time limit, you must relinquish your computer to the waiting patrons. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time.
- Modify this policy at any time.

As in the use of all other NMCPLSs materials, children's access to the Internet is the sole responsibility of the child's parent or guardian. Parents of children who are under 18 years old must monitor their children's use of the Internet just as they monitor the use of NMCPLS's video collection. Parents and children are encouraged to read/view and discuss the resources that NMCPLS has available regarding safe and appropriate use of the Internet by minors. No child under 18 will be allowed to use the Internet without a signed consent form on file. Children under the age of 18 will not be allowed to use the computers located in the Indiana Room unless accompanied by a parent or guardian.

Presently, it is not possible to use the same selection criteria, which are used for other Library materials. Therefore, NMCPLS assumes no responsibility for the accuracy, quality, or quantity of any information, or the site where that information is obtained. The library does prohibit accessing obscene material and intentionally leaving it for others to view.

The NMCPLS offers laptop computers for checkout. The laptop computer may not leave the building and it must be returned in the condition in which it was loaned. Patrons are liable for any damages incurred during the loan period which may include replacement cost. Patrons ~~Remove: must be~~ Add: over 18 years of age ~~Remove: and~~ Add: must provide a valid state issued I.D. to be left with the library staff for the duration of the laptop loan. Add: The parent or legal guardian of patrons under the age of 18 may checkout a laptop computer to be used by his/her child in the library for homework purposes. During the loan of the laptop computer the parent or legal guardian will remain at the library and assume responsibility for the library's equipment. Staff will keep a record of the patron's name, address, and driver's license number for liability purposes. ~~Remove: Laptops will be provided only when all other computers with a wired connection are full. for a maximum loan period of one hour.~~ Add: Laptop computer loan times will follow the time restraints placed on other workstations as stated in this policy. Staff use of the laptops takes precedence over patron checkout.

The NMCPLS makes no guarantees, either expressed or implied, in respect to any equipment, programs, or other materials, their performance, or fitness for any particular purpose. Materials and equipment are provided for use "as is." The entire risk as to the quality and performance of computer equipment, programs, and documentation is with the user. In no event shall the library be liable for actual, incidental, or consequential damages in connection with or arising from the use of any equipment, programs, or other library materials.

Adopted 4/12/03  
Reviewed & Amended 08/31/2006  
Reviewed 06/11/2007  
Reviewed & Amended 05/12/2008  
Reviewed 06/10/2009  
Amended 07/22/2009  
Amended 10/12/2009  
Reviewed & Amended 05/10/2010

## COMPUTER USE POLICY

You must read and agree to the terms below before  
Continuing to use this service.  
Use of this service is a privilege.  
Failure to comply with these terms will result in the  
Loss of that privilege.

Activating this timer constitutes agreement to the  
Library's Internet and computer use policy!!!!

Computer usage time is from opening until 15 minutes before closing at  
Elwood Public Library, Frankton Community Library and Ralph E.  
Hazelbaker Library.

1. Exit from all programs when you are done. **DO NOT TURN OFF THE COMPUTER!** If you turn off or restart this computer for any reason, your privileges will be revoked for five days.
2. If you wish to save material, download your files to a Remove: preformatted disk or other removable storage device such as a USB drive. Disks may be purchased for \$1 from a library staff member. Virus-checking software will NOT protect your computer if you download programs. If you are concerned about the possibilities of computer viruses, you should install and use virus protection software on your own computer. The library is not responsible for damage to personal disks.
3. Remove: When current inventory of headphones is depleted, headphones will no longer be provided by the library.
4. **DO NOT modify this computer or software in any way.** This includes downloading and installing programs or plug-ins on this computer. [Anyone modifying the computer or software in any way will be asked to leave the computer area and will not be allowed computer access for one week. If there is a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will need to accompany their child after the six-month ban to reinstate privileges.]
5. All applicable laws regarding copyright must be obeyed.

6. Do not display text or graphics that may be legally defined by State and/or Federal law as obscenity or child pornography.
7. Users have the right of confidentiality and the right of privacy. However, security is technically difficult to achieve and the computer is located in a public area. Electronic transactions of information and viewing screens could become public. As a result, the library cannot guarantee privacy or confidentiality. Remember to exercise common courtesy. It is rude to look over another's shoulder to see what he or she is doing on the computer, and it is disturbing to another's concentration to stand around the computer while waiting your turn. Remember that people using the Internet after you may see which sites you have visited. Add: One person to a computer except for a patron that needs assistance.
8. Be aware that the connection may fail or the computer may "freeze" while you are using it. Such occurrences are unfortunate, but do not entitle you to go beyond your allotted time if others are waiting. The computers in the Computer Lab will be unavailable when needed for training.
9. Use of the Internet access computers is on a first-come, first-served basis. Patrons will be given one (1) hour on the computers to start with. If no one else is waiting you may begin extending your time in fifteen (15) minute increments for a maximum time of two (2) hours. If patrons are waiting to use the computers after your one-hour time limit, you must relinquish your computer for those waiting. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time. No reservations for future days will be made and telephone reservations will not be taken. It is your responsibility to give up the computer after one hour. Remove: Any patron playing games on the Youth or Young Adult computers may switch games one time for a total of two games per day. The patron MAY NOT CHANGE computers. The Patron must choose games for the computer on which they are assigned. If all computers are full the patron can reserve a computer by adding Remove: their Add: his/her name to the reservation computer or by asking a staff member.
10. Users under the age of 18 must have an Internet Use Permission slip signed by a parent or legal guardian. We ask that parents and guardians read the North Madison County Public Library System Computer Use Policy before giving permission. Permission slips are available from the Youth and the Adult circulation desks and from circulation desks in the branch libraries. Library cards of young

people with Internet Permission will be coded, and the permission will be recorded in the patron's file. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the computers. Patrons are responsible for fine balances over \$5.00 and will be required to pay \$1.00 towards their fine balance per each daily computer use until their fine is at or below \$5.00 effective August 1, 2008. A courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card can be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers, they will be asked to obtain a courtesy card.

11. E-Mail accounts that do not fall under the domain of World Wide Web are not available. You may not send E-mail from the library's account, nor receive e-mail at that account. The only way you can send e-mail or access your e-mail is if you have already set up an e-mail account with a web-based mail server, through a web site.
12. Printing is 10 cents per black and white copy and 40 cents per color copy. All printing is sent to a central printer at the Adult Circulation Desk. You must pick up your copies and pay at the Circulation Desk. If you need to print in color, please ask a staff member for assistance.
13. You may not always be able to access the sites on the Internet that you are trying to visit. There may be several reasons for this inconvenience. The Library's Internet connection may also be periodically and temporarily inoperable due to technical difficulties.
14. Misuse of the Internet access computers will result in loss of your Internet privileges. The use of the computer should not infringe upon the rights of others.

Adopted 4/12/03  
 Reviewed & Amended 05/08/06  
 Reviewed 06/11/2007  
 Reviewed & Amended 05/12/2008  
 Reviewed & Amended 06/10/2009  
 Amended 07/22/2009  
 Reviewed & Amended 05/10/2010

**By-laws**  
**North Madison County Public Library System**

Article I Identification

Section 1 The Elwood Public Library, Frankton Community Library and the Ralph E. Hazelbaker Library are a system of libraries identified as the North Madison County Public Library System.

Section 2 The library system's boundaries include Pipe Creek, Duck Creek, Boone, Lafayette and Van Buren townships in northern Madison County.

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Section 1 The NMCPLS Board of Trustees is responsible for governance and policy.

Section 2 The purpose of the NMCPLS Board of Trustees, with advice and recommendations of the library director, is to adopt the following:

- Job Descriptions for all Employees
- Wage Scale
- Proposed Library Budget
- Library Policies

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Article IV Membership

Section 1 In accordance with the provisions of IC 36-12, the NMCPLS Board of Trustees shall consist of seven (7) members chosen for their fitness for public library trusteeship.

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County Commissioners- 2 appointments  
County Council- 2 appointments  
Elwood Community School Corp. - 2 appointments  
Frankton-Lapel School Corp. & Madison-Grant School Corp. - 1 joint appointment

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(See IC 36-12)

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Section 4 Order of business may be:  
Call to order  
Approval of minutes  
Approval of claims and checks  
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New business  
Director's report  
Public comment  
Adjourn

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Section 1 Committees may be appointed at the discretion of the President. They serve to investigate, study and report all matters on which the board can act more expeditiously as a whole. In most matters, the board's most effective operation is as a committee of the whole.

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Adopted 09/09/1998  
Revised 03/22/2000  
Revised 04/08/2009  
Revised 07/12/2010  
Revised 05/09/2011

These by-laws have been approved by the following members of the North Madison County Public Library system:

Mike Robertson  
Dan Puckett  
Lyne [Signature]  
Leslie Brittenhouse

[Signature]  
\_\_\_\_\_  
\_\_\_\_\_

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_____	_____
_____	_____
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**By-laws**  
**North Madison County Public Library System**

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	APRIL 2010	APRIL 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	2,802	<b>2,878</b>	76	3%	11,505	<b>11,700</b>	195	2%
JUVENILE	1,833	<b>1,545</b>	-288	-16%	6,652	<b>6,782</b>	130	2%
Y. A.	267	<b>294</b>	27	10%	1,204	<b>1,142</b>	-62	-5%
PERIOD.	631	<b>505</b>	-126	-20%	2,558	<b>1,901</b>	-657	-26%
AUDIO	103	<b>96</b>	-7	-7%	520	<b>482</b>	-38	-7%
VIDEO	3,852	<b>5,366</b>	1514	39%	17,517	<b>19,539</b>	2,022	12%
<b>TOTAL</b>	<b>9,488</b>	<b>10,684</b>	<b>1196</b>	<b>13%</b>	<b>39,956</b>	<b>41,546</b>	<b>1,590</b>	<b>4%</b>

**FRANKTON**

ADULT	919	<b>976</b>	57	6%	4,085	<b>3,983</b>	-102	-2%
JUVENILE	504	<b>664</b>	160	32%	2,298	<b>2,857</b>	559	24%
Y. A.	140	<b>169</b>	29	21%	566	<b>561</b>	-5	-1%
PERIOD.	321	<b>245</b>	-76	-24%	1,236	<b>1,034</b>	-202	-16%
AUDIO	31	<b>40</b>	9	29%	123	<b>150</b>	27	22%
VIDEO	1,291	<b>1,694</b>	403	31%	5,606	<b>6,007</b>	401	7%
<b>TOTAL</b>	<b>3,206</b>	<b>3,788</b>	<b>582</b>	<b>18%</b>	<b>13,914</b>	<b>14,592</b>	<b>678</b>	<b>5%</b>

**HAZELBAKER**

ADULT	833	<b>814</b>	-19	-2%	3,152	<b>2,822</b>	-330	-10%
JUVENILE	301	<b>429</b>	128	43%	1,212	<b>1,511</b>	299	25%
Y. A.	75	<b>44</b>	-31	-41%	247	<b>241</b>	-6	-2%
PERIOD.	134	<b>144</b>	10	7%	467	<b>547</b>	80	17%
AUDIO	38	<b>16</b>	-22	-58%	149	<b>59</b>	-90	-60%
VIDEO	798	<b>1211</b>	413	52%	3,087	<b>4,774</b>	1687	55%
<b>TOTAL</b>	<b>2,179</b>	<b>2,658</b>	<b>479</b>	<b>22%</b>	<b>8,314</b>	<b>9,954</b>	<b>1,640</b>	<b>20%</b>

**SYSTEM**

ADULT	4,554	<b>4,668</b>	114	3%	18,742	<b>18,505</b>	-237	-1%
JUVENILE	2,638	<b>2,638</b>	0	0%	10,162	<b>11,150</b>	988	10%
Y. A.	482	<b>507</b>	25	5%	2,017	<b>1,898</b>	-119	-6%
PERIOD.	1086	<b>894</b>	-192	-18%	4,261	<b>3,482</b>	-779	-18%
AUDIO	172	<b>152</b>	-20	-12%	792	<b>691</b>	-101	-13%
VIDEO	5,941	<b>8,271</b>	2330	39%	26,210	<b>30,320</b>	4,110	16%
<b>TOTAL</b>	<b>14,873</b>	<b>17,130</b>	<b>2257</b>	<b>15%</b>	<b>62,184</b>	<b>66,046</b>	<b>3,862</b>	<b>6%</b>

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8996	1860	1753
REF.	39	26	15
ASSIST.	1618	290	226
COMP./WIRE	1337/48	460/18	489/14
PROG. A.	3/91	4/36	5/64
J.	18/116	3/23	8/56

Prepared by: Trisha Shuler

**TECH SERVICES PROCESSED 2,038 ITEMS.**

## Agenda

June 13, 2011

North Madison County Public Library System  
Board of Trustees

### Elwood Public Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget 2011
2. Hazelbaker Guttering Issues

New Business

1. Additional Appropriation from the Rainy Day Fund
2. Transfer to LIRF
3. Time Line for 2012 Budget Approval
4. Glenna Stewart Retirement

Director's Report

Public Comment

Adjournment

\*\*\*\*\* -COMM. JOURNAL- \*\*\*\*\* DATE JUN-09-2011 \*\*\*\*\* TIME 09:09 \*\*\*\*\*

MODE = MEMORY TRANSMISSION

START=JUN-09 09:09

END=JUN-09 09:09

FILE NO.=349

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201	OK	<01>	FRANKTON	001/001	00:00:15

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

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June 13, 2011

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on Friday or  
Saturday and  
again on Monday  
Thank  
you

Agenda

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MODE = MEMORY TRANSMISSION

START=JUN-09 09:10

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FILE NO.=350

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:22

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NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
June 13, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:00pm on June 13, 2011 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Mike Robertson, Dan Prieshoff, Leslie Rittenhouse and Kevin Sipe. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Mike Robertson made a motion to approve the minutes from the regular meeting held on May 9, 2011. Leslie Rittenhouse made a second and the motion carried.

CLAIMS REGISTER

The members signed the claims register. The checks will be signed at a later date; the treasurer or assistant treasurer was not in attendance.

OLD BUSINESS

Working Budget 2011

At the end of May, sixty three percent of professional services has been spent. At the end of May thirty eight percent of the total working budget has been spent.

Hazelbaker Guttering Issues

A motion was made by Leslie Rittenhouse to wait until it rains, and if everything seems to be in order, to accept the quote from Superb Seamless Gutters option 1, 2 or 3 and option 4. And to install leaf guard only on the areas where needed. Mike Robertson made a second and the motion carried.

NEW BUSINESS

Additional Appropriation from the Rainy Day Fund

A notice to taxpayers of additional appropriations was read by Secretary Mike Robertson asking for an additional appropriation from the Rainy Day Fund in the amount of \$50,000 for a new HVAC control system for Elwood and reconstructive repairs on the building at Elwood. Leslie Rittenhouse made a motion to approve the notice for publication. Dan Prieshoff made a second and the motion carried.

Transfer to LIRF

Mike Robertson made a motion to transfer \$10,000 from the Operating Fund into the LIRF Fund as budgeted. Leslie Rittenhouse made a second and the motion carried.

Time Line for 2012 Budget Approval

A timeline for the 2012 budget was distributed. The director and administrative assistant will meet with the Department of Local Government Finance on July 25. A special meeting to discuss the budget could be held on July 25 or August 1. On August 8 a quorum is required to approve the 2012 budget. A public hearing will be held on September 12, a quorum is required. On October 10 a quorum is required to adopt the 2012 budget. On September 13 the Madison County Council meets to complete, review and issue non-binding reviews.

A motion was made by Leslie Rittenhouse to meet at the Elwood Public Library on August 8 for the regularly scheduled meeting. Dan Prieshoff made a second and the motion carried. It was voted at an earlier date to hold this meeting at Summitville.

Glenna Stewart Retirement

A letter has been received from Glenna Stewart announcing her intent to retire effective April 1, 2012. A motion was made by Mike Robertson giving permission to post for her replacement. The successful candidate would start on October 1, 2011. Leslie Rittenhouse made a second and the motion carried.

DIRECTOR'S REPORT

Effective June 1, 2011 Overdrive was available to the public for downloading of E books. Harper Collins has not changed its position on lending of E books; however Overdrive has placed Harper Collins materials in another section of the cart making it easier in selection of titles. At the end of the year, Kindle will be working with Overdrive. The director and administrative assistant have agreed to conduct a training center for Gateway. Gateway is new software, developed for the Department of Local Government Finance for online submission of the annual budget. There was no one who signed up for the sessions on June 1 and June 8 at Elwood and Frankton. There are currently three people who have signed up for the June 15<sup>th</sup> session to be held at Summitville. The director and administrative assistant will be attending a budget workshop on Thursday, June 16. The director and IT manager attended a workshop on broadband. At the workshop it was explained you cannot have enough broadband for the patrons and it is very difficult to keep up. Jim Corridan explained funding for the State Technology Fund Grant Fund to support T-1 lines will only be at sixty five percent. We are waiting to see if we get funding before steps are taken to install fiber. Currently it is 120 days to 160 days out for installation. If fiber is installed, it will be very easy to increase band width. System wide stats are up eight percent. All branches are up on the circulation of movies. Subway has been very generous in donating coupons to give to our patrons for summer reading programs. Legislation has passed giving the library permission to pay for individual memberships to the Indiana Library Federation.

Public comment was sought, none was forthcoming.

With no objections the meeting was adjourned.

Mike Robertson  
Mike Robertson, Secretary

Ceverly J. Austin

Leslie Pattenhouse

Dan Pieschoff

Kevin Dine

Michael Robertson

Bette Doherty

## Register Of Claims

### North Madison County Public Library System

Report Date: From 5/10/2011 To 6/13/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	287	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	5/11/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,329.80		
			Operating Fund	Wages of Janitor	\$1,209.60		
			<b>Total this claim =</b>		\$18,475.01		
0	288	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,413.34	5/11/2011	P/R ENDING 5/7/11
			FICA	Payroll Deductions	\$775.95		
			Federal Taxes Withheld	Payroll Deductions	\$2,219.95		
			Medicare	Payroll Deductions	\$267.89		
			<b>Total this claim =</b>		\$4,677.13		
0	289	GREAT-WEST RETIREMENT S	Annunity	Payroll Deductions	\$225.00	5/11/2011	P/R ENDING 5/7/11
<b>Total this claim =</b>		\$225.00					
0	303	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	5/25/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,360.26		
			Operating Fund	Wages of Janitor	\$1,209.60		
			<b>Total this claim =</b>		\$18,505.47		
0	313	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,841.09	6/8/2011	P/R ENDING 6/4/11
			FICA	Payroll Deductions	\$1,010.78		
			Federal Taxes Withheld	Payroll Deductions	\$3,627.44		
			Medicare	Payroll Deductions	\$348.97		
			<b>Total this claim =</b>		\$6,828.28		
0	314	GREAT-WEST RETIREMENT S	Annunity	Payroll Deductions	\$225.00	6/8/2011	P/R ENDING 6/4/11
<b>Total this claim =</b>		\$225.00					
0	308	GREAT-WEST RETIREMENT S	Annunity	Payroll Deductions	\$225.00	5/25/2011	P/R ENDING 5/21/11
<b>Total this claim =</b>		\$225.00					
0	307	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,415.66	5/25/2011	P/R ENDING 5/21/11
			FICA	Payroll Deductions	\$777.25		
			Federal Taxes Withheld	Payroll Deductions	\$2,231.44		
			Medicare	Payroll Deductions	\$268.32		
			<b>Total this claim =</b>		\$4,692.67		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	312	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	6/8/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$20,921.29		
			Operating Fund	Wages of Janitor	\$1,209.60		
				<b>Total this claim =</b>	<u>\$24,066.50</u>		
26979	291	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$433.66	5/11/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$433.66</u>		
26980	292	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	5/11/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$915.75</u>		
26981	293	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$54.84	5/11/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
				<b>Total this claim =</b>	<u>\$65.84</u>		
26982	290	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	5/11/2011	P/R ENDING 5/7/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26983	294	MODERN MARKETING	Operating Fund	Elwood Children's Programing	\$75.91	5/11/2011	LEARNING WELL, MARKERS
				<b>Total this claim =</b>	<u>\$75.91</u>		
26984	296	AT&T	Operating Fund	Telephone & Telegraph	\$89.92	5/25/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$89.92</u>		
26985	305	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$44.55	5/25/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$13.33		
				<b>Total this claim =</b>	<u>\$57.88</u>		
26986	295	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	5/25/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$303.84</u>		
26987	310	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$6,033.11	5/25/2011	HEALTH INSURANCE 6/1/11-7/1/11
			Insurance	Payroll Deductions	\$598.42		
				<b>Total this claim =</b>	<u>\$6,631.53</u>		
26988	306	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$124.20	5/25/2011	LIFE INSURANCE 6/1/11 - 8/31/11
				<b>Total this claim =</b>	<u>\$124.20</u>		
26989	297	HERALD BULLETIN, THE	Operating Fund	Frankton Per & Newsp.	\$179.35	5/25/2011	ONE YEAR SUBSCRIPTION - FRANKTON
				<b>Total this claim =</b>	<u>\$179.35</u>		
26990	309	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,371.58	5/25/2011	PAYROLL DEDUCTIONS FOR MAY
			County Taxes Withheld	Payroll Deductions	\$622.57		
				<b>Total this claim =</b>	<u>\$1,994.15</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26991	298	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,761.57	5/25/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$363.90		
				<b>Total this claim =</b>	<u>\$2,125.47</u>		
26992	311	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	5/25/2011	P/R ENDING 5/21/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
26993	299	MARY HENDRICK	Operating Fund	Fuel, Oil and Lubricants	\$23.30	5/25/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Postage & UPS	\$17.30		
				<b>Total this claim =</b>	<u>\$40.60</u>		
26994	300	MID-AMERICAN SPECIALTIES,	Operating Fund	Frankton Programing	\$176.52	5/25/2011	COLORING BOOK-ONE WORLD
				<b>Total this claim =</b>	<u>\$176.52</u>		
26995	304	TOWN OF FRANKTON	Operating Fund	Electricity	\$356.98	5/25/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$20.21		
			Operating Fund	Waste Disposal Services	\$30.11		
				<b>Total this claim =</b>	<u>\$407.30</u>		
26996	301	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$311.66	5/25/2011	SERVICE FOR ELWOOD & FRANKTON
			Operating Fund	Gas	\$33.52		
				<b>Total this claim =</b>	<u>\$345.18</u>		
26997	302	VISA	Operating Fund	Official Records	\$7.14	5/25/2011	As per attached invoices.
			Gift	Frankton Programing	\$166.43		
				<b>Total this claim =</b>	<u>\$173.57</u>		
26998	316	AT&T	Operating Fund	Telephone & Telegraph	\$59.71	6/8/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$59.71</u>		
26999	317	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$32.78	6/8/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$32.78</u>		
27000	318	FRONTIER	Operating Fund	Telephone & Telegraph	\$272.62	6/8/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$272.62</u>		
27001	315	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	6/8/2011	P/R ENDING 6/4/11
				<b>Total this claim =</b>	<u>\$350.00</u>		
27002	319	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$23.49	6/8/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$23.49</u>		
27003	320	A-V STRIPING & SEAL COATIN	Operating Fund	Professional Services	\$1,575.00	6/13/2011	PARKING LOT REPAIR - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$1,575.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27004	345	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,479.26	6/13/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$885.37		
			Operating Fund	Elwood YA	\$383.67		
			Operating Fund	Frankton	\$1,341.96		
			Operating Fund	Summitville	\$936.57		
			Gift	Frankton	\$57.48		
			Operating Fund	Title Source	\$295.00		
				<b>Total this claim =</b>	<b>\$5,379.31</b>		
27005	321	BARBARA MCADAMS	Operating Fund	Postage & UPS	\$5.74	6/13/2011	PETTY CASH REIMBURSEMENT
			Gift	Frankton Programing	\$45.00		
				<b>Total this claim =</b>	<b>\$50.74</b>		
27006	322	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$90.00	6/13/2011	QUARTERLY SERVICE ELWOOD, FRANKTON, SUMMITVILLE
			Operating Fund	Professional Services	\$90.00		
			Operating Fund	Professional Services	\$90.00		
				<b>Total this claim =</b>	<b>\$270.00</b>		
27007	323	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	6/13/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$78.28</b>		
27008	324	CLINT TRICE	Operating Fund	Traveling Expense	\$111.20	6/13/2011	MILEAGE
				<b>Total this claim =</b>	<b>\$111.20</b>		
27009	325	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	6/13/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<b>\$915.75</b>		
27010	350	FRIENDS OF THE INDIANA ST	Operating Fund	Professional Meetings	\$90.00	6/13/2011	INDIANA DIGITAL RESOURCES WORKSHOP - JAMIE SCOTT, KATIE NEWBY, CLINT TRICE
				<b>Total this claim =</b>	<b>\$90.00</b>		
27011	326	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$421.73	6/13/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$421.73</b>		
27012	327	HANCOCK COUNTY PUBLIC LI	Operating Fund	Other	\$7.99	6/13/2011	LOST INTER LIBRARY LOAN BOOK
				<b>Total this claim =</b>	<b>\$7.99</b>		
27013	328	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$195.60	6/13/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$195.60</b>		
27014	331	INDIANA NEWSPAPERS, INC.	Operating Fund	Summitville Period. & Newsp.	\$208.71	6/13/2011	ONE YEAR SUBSCRIPTION - SUMMITVILLE
				<b>Total this claim =</b>	<b>\$208.71</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27015	329	INDIANA WILD	Operating Fund	Elwood Children's Programing	\$175.37	6/13/2011	SUMMER READING PROGRAM ON JULY 9, 2011
			Operating Fund	Frankton Programing	\$175.36		
			Operating Fund	Summitville Programing	\$175.37		
				<b>Total this claim =</b>	<u>\$526.10</u>		
27016	330	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$53.89	6/13/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
				<b>Total this claim =</b>	<u>\$64.89</u>		
27017	332	KARDINAL INDUSTRIAL SUPPL	Operating Fund	Professional Services	\$25.00	6/13/2011	HOT & CHILL LOOP SERVICE CALL
				<b>Total this claim =</b>	<u>\$25.00</u>		
27018	333	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$12,437.00	6/13/2011	SUPPORT -
				<b>Total this claim =</b>	<u>\$12,437.00</u>		
27019	334	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$424.50	6/13/2011	QUARTERLY HVAC MAINTENANCE - ELWOOD
				<b>Total this claim =</b>	<u>\$424.50</u>		
27020	348	LOREN'S SERVICE CENTER	Operating Fund	Fuel, Oil and Lubricants	\$12.00	6/13/2011	LAWN MOWER REPAIR
			Operating Fund	Equipment/Maint.	\$28.00		
				<b>Total this claim =</b>	<u>\$40.00</u>		
27021	335	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$15.78	6/13/2011	As per attached invoices.
			Gift	Frankton Programing	\$40.01		
				<b>Total this claim =</b>	<u>\$55.79</u>		
27022	346	MIDWEST TAPE	Operating Fund	Frankton AV	\$818.40	6/13/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,659.32		
			Operating Fund	Summitville AV	\$507.78		
				<b>Total this claim =</b>	<u>\$2,985.50</u>		
27023	347	ORIENTAL TRADING COMPAN	Operating Fund	Frankton Programing	\$240.95	6/13/2011	FRANKTON PROGRAMMING
				<b>Total this claim =</b>	<u>\$240.95</u>		
27024	336	OVERDRIVE	Operating Fund	Elwood AV	\$960.12	6/13/2011	MEMBERSHIP & PROMOTIONAL MATERIALS
			Operating Fund	Frankton AV	\$960.11		
			Operating Fund	Summitville AV	\$960.11		
				<b>Total this claim =</b>	<u>\$2,880.34</u>		
27025	337	PURCHASE POWER	Operating Fund	Postage & UPS	\$56.49	6/13/2011	METER UPDATE
				<b>Total this claim =</b>	<u>\$56.49</u>		
27026	338	QUILL CORPORATION	Operating Fund	Office Supplies	\$644.73	6/13/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$644.73</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27027	339	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$17.72	6/13/2011	FAX - FRANKTON & COPY COUNT
			Operating Fund	Office Supplies	\$21.15		
			Operating Fund	Furniture & Equipment	\$375.00		
				<b>Total this claim =</b>	<u>\$413.87</u>		
27028	340	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	\$121,000.00	6/13/2011	LEASE RENTAL SEMI-ANNUAL PAYMENT
				<b>Total this claim =</b>	<u>\$121,000.00</u>		
27029	349	ROBYS PLUMBING & APPLIAN	Operating Fund	Professional Services	\$144.00	6/13/2011	TOILET REPAIR - FRANKTON
				<b>Total this claim =</b>	<u>\$144.00</u>		
27030	341	SPECIALTY STORE SERVICES,	Operating Fund	Book Processing	\$48.48	6/13/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$48.48</u>		
27031	342	TOPS HOME CENTER	Operating Fund	Operating Supplies	\$71.31	6/13/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$71.31</u>		
27032	343	UPSTART	Operating Fund	Frankton Programing	\$38.90	6/13/2011	FRANKTON PROGRAMMING
				<b>Total this claim =</b>	<u>\$38.90</u>		
27033	344	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$873.17	6/13/2011	MINOLTA DJ2010 COPIER MAINTENANCE & BIXHUB COPY COUNT
				<b>Total this claim =</b>	<u>\$873.17</u>		

Warrant Claim

Number	Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$245,774.66

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, June 10, 2011

*Beverly J. Austin*  
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 13 day of June, 20 11.

<i>Leslie Bottenhouse</i>	<i>Mia Robinson</i>	
<i>Wayne E. ...</i>	<i>...</i>	
<i>Dan Prieshoff</i>		

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

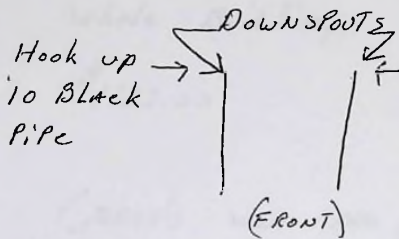
Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	20,291.71	45%	-
Salary of Assistants	508,670	434,660	165,950.20	38%	74,010
Wages of Janitor	36,761	36,761	14,654.36	40%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	15,368.57	38%	7,000
Emp. Cont. PERF	38,000	34,000	9,567.56	28%	4,000
Emp. Cont. Group Ins.	81,000	70,000	30,228.52	43%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>256,060.92</b>	<b>39%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	2,638.25	33%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	3,544.82	59%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	1,153.44	38%	500
Fuel, Oil, and Lubricants	150	150	49.88	33%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	1,292.85	29%	-
Automation	15,500	15,000	425.00	3%	500
Official Record	1,000	700	20.49	3%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>9,850.50</b>	<b>26%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	18,856.28	63%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	197.34	39%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	2,690.83	30%	17,989
Postage & UPS	3,700	3,000	1,132.99	38%	700
Traveling Expense	3,000	2,000	430.88	22%	1,000
Professional Meetings	1,500	1,500	150.00	10%	-
Elwood Children's Programming	4,000	4,000	1,733.64	43%	-
Elwood Adult Programming	1,900	1,900	596.76	31%	-
Frankton Programming	3,000	3,000	865.58	29%	-
Summitville Programming	1,900	1,900	307.03	16%	-
Title Source (Baker & Taylor)	3,100	2,800	-	0%	300
Advertising & Public Notices	4,600	1,427	433.77	30%	3,173

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	4,951.99	50%	10,000
Electricity	32,000	30,000	10,632.40	35%	2,000
Water	4,000	4,000	1,683.42	42%	-
Waste Disposal Services	1,500	1,000	257.41	26%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	-	0%	3,000
Equipment/Rental	3,500	3,000	990.00	33%	500
Dues	2,500	2,000	247.60	12%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	-	-	-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>49,475.92</b>	<b>35%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					<b>-</b>
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	772.25	31%	1,500
Technology Equipment	16,000	16,000	8,523.56	53%	-
Elwood Adult	33,500	33,000	12,392.12	38%	500
Elwood Childrens	13,500	13,000	4,921.23	38%	500
Elwood YA	5,700	5,200	1,897.45	36%	500
Frankton	19,000	18,500	6,139.12	33%	500
Summitville	16,000	15,500	6,356.24	41%	3,500
Elwood Indiana Room	0	-	-	-	16,000
Elwood Period. & News.	4,500	3,700	473.00	13%	800
Frankton Per. & Newsp.	2,800	1,800	326.35	18%	1,000
Summitville Period. & Newsp.	1,700	1,600	179.35	11%	100
					-
Elwood AV	19,900	19,900	8,322.07	42%	-
Frankton AV	12,400	12,400	4,673.05	38%	-
Hazelbaker AV	8,000	8,000	3,046.56	38%	-
Technology Software	6,000	6,000	1,992.85	33%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>60,015.20</b>	<b>38%</b>	<b>6,350</b>
					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>375,402.54</b>	<b>38%</b>	<b>157,272</b>



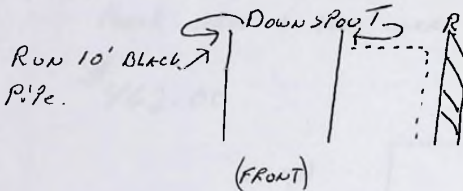


## #1 Porch



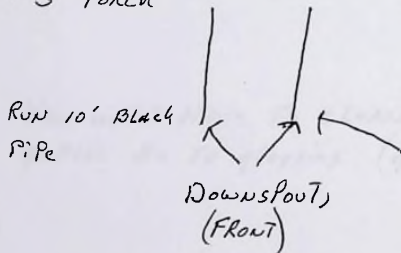
WE ARE GOING TO TRY AND WRAP DOWNSPOUT AROUND CORNER AND TIE INTO EXISTING DOWNSPOUT TO GET WATER OUT OF AREA.

## #2 Porch IF #1, DON'T WORK



RUN AT LEAST 10' MORE LIKE 20' BLACK PIPE ALONG WALL. WE WILL HAVE TO GRAD THE GROUND A LITTLE TO GET PROPER FLOW OF THE PIPE.

## #3 Porch



WE WILL HAVE GRAD GROUND TO GET THE WATER TO FLOW THRU BLACK PIPE RUN 10' BLACK PIPE AROUND BIKE RACK AND DOWN WALL.

## #4 option

NOTE: IT WOULD BE NICE TO DIG A TRENCH TO COVER THE BLACK PIPE AT LEAST ON EAST SIDE WHERE BIKE RACK IS. ~~THE~~ THERE IS A LOT OF CONCRETE IN THE AREA. THIS IS AN OPTION WE CAN TRY IF #1 DON'T WORK OUT.

LEAF GUARD

Whole Building

\$1122.00

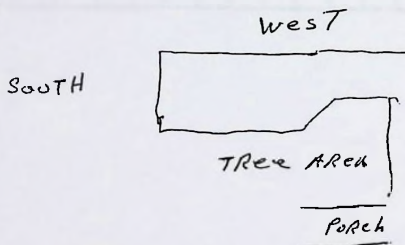
(AREA'S WERE THE GUTTERS ARE DIRTY)

west side

South side

Porch AREA ; AREA WERE ALL THE TREE ARE

\$462.00



You won't HAVE TO CLEAN OUT  
gutters do TO glogging. (guaranteed)





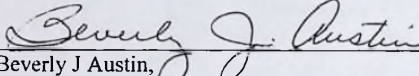
## NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of North Madison County Public Library System, Madison County, Indiana that the proper legal officers, at their regular meeting place at Elwood Public Library, 1600 Main Street, Elwood, IN at 5 o'clock pm on the 11th day of July, 2011, will consider the following additional appropriation in excess of the budget for the current year.

Rainy Day Fund	Amount
Major Budget Classification	
Personnel	\$0.00
Supplies	\$0.00
Other Services and Charges	\$50,000
Capital Outlays	\$0.00
TOTAL for Rainy Day Fund:	\$50,000

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriation as finally made will be referred to the Department of Local Government Finance. The Department of Local Government Finance will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken.

Dated: June 13, 2011

  
\_\_\_\_\_  
Beverly J Austin,  
Treasurer North Madison County Public Library System

## Time Line for 2012 Budget

**July 11, 2011:** Regular monthly meeting at the Elwood Public Library for Initial Budget Review.

**July 25, 2011:** Diana and I will meet with the Department of Local Government Finance at noon.

**July 25, 2011 or August 1, 2011:** Special Meeting to discuss 2012 Budget after meeting with the DLGF.

**August 8, 2011:** Regular monthly meeting at the **Elwood Public Library** (5:00 pm). Approve 2012 Budget for publication. **Quorum is required.** Deliver two copies of the budget to County Auditor for nonbinding recommendation according to IC 6-1.1-17-3.5 if budget does not exceed AVGO. Bring one copy back with date stamp. Last date to turn in budget to county auditor – **August 26<sup>th</sup>, 2011.**

August 22, 2011: 1<sup>st</sup> publication of budget (No later than September 2<sup>nd</sup>)  
[IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17] 10 days after 1<sup>st</sup> publication a public hearing can be held.

August 29, 2011: 2<sup>nd</sup> publication of budget (No later than September 9<sup>th</sup>)  
Must be three days before public hearing. [IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17]

**Sept. 12, 2011:** 5:00 pm Public Hearing required for budget at the **Elwood Public Library.**  
**Quorum is required.**

5:15 pm Regular Board Meeting

(Must be completed at least 10 days before the library board meets to adopt the budget. [IC 6-1.1-17-5 (a)])

Sept. 13, 2011 Madison County Council meets to complete review and issue non-binding reviews

**Oct. 10, 2011:** 5:00 pm regular monthly meeting at the **Elwood Public Library.** Adopt 2012 Budget.  
**Quorum is required.**

Oct. 11, 2011: Deliver budget to county auditor. Library budget must be adopted by library board and submitted to county auditor for submission to County Board of Tax Adjustment two days after library board adopts the budget. [IC 36-12-3-12]

Board signs budget forms 1 & 3 at the approval meeting and forms 4 & 5 at the adoption meeting

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	MAY 2010	MAY 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	2,671	<b>2,696</b>	25	1%	14,176	<b>14,396</b>	220	2%
JUVENILE	1,317	<b>1,247</b>	-70	-5%	7,969	<b>8,029</b>	60	1%
Y. A.	258	<b>336</b>	78	30%	1,462	<b>1,478</b>	16	1%
PERIOD.	458	<b>507</b>	49	11%	3,016	<b>2,408</b>	-608	-20%
AUDIO	129	<b>108</b>	-21	-16%	649	<b>590</b>	-59	-9%
VIDEO	3,415	<b>4,796</b>	1381	40%	20,932	<b>24,335</b>	3,403	16%
<b>TOTAL</b>	<b>8,248</b>	<b>9,690</b>	<b>1442</b>	<b>17%</b>	<b>48,204</b>	<b>51,236</b>	<b>3,032</b>	<b>6%</b>

**FRANKTON**

ADULT	972	<b>863</b>	-109	-11%	5,057	<b>4,846</b>	-211	-4%
JUVENILE	513	<b>516</b>	3	1%	2,811	<b>3,373</b>	562	20%
Y. A.	131	<b>168</b>	37	28%	697	<b>729</b>	32	5%
PERIOD.	212	<b>208</b>	-4	-2%	1,448	<b>1,242</b>	-206	-14%
AUDIO	28	<b>42</b>	14	50%	151	<b>192</b>	41	27%
VIDEO	1,272	<b>1,547</b>	275	22%	6,878	<b>7,554</b>	676	10%
<b>TOTAL</b>	<b>3,128</b>	<b>3,344</b>	<b>216</b>	<b>7%</b>	<b>17,042</b>	<b>17,936</b>	<b>894</b>	<b>5%</b>

**HAZELBAKER**

ADULT	722	<b>771</b>	49	7%	3,874	<b>3,593</b>	-281	-7%
JUVENILE	286	<b>348</b>	62	22%	1,498	<b>1,859</b>	361	24%
Y. A.	58	<b>79</b>	21	36%	305	<b>320</b>	15	5%
PERIOD.	70	<b>101</b>	31	44%	537	<b>648</b>	111	21%
AUDIO	19	<b>10</b>	-9	-47%	168	<b>69</b>	-99	-59%
VIDEO	705	<b>925</b>	220	31%	3,792	<b>5,699</b>	1907	50%
<b>TOTAL</b>	<b>1,860</b>	<b>2,234</b>	<b>374</b>	<b>20%</b>	<b>10,174</b>	<b>12,188</b>	<b>2,014</b>	<b>20%</b>

**SYSTEM**

ADULT	4,365	<b>4,330</b>	-35	-1%	23,107	<b>22,835</b>	-272	-1%
JUVENILE	2,116	<b>2,111</b>	-5	0%	12,278	<b>13,261</b>	983	8%
Y. A.	447	<b>583</b>	136	30%	2,464	<b>2,481</b>	17	1%
PERIOD.	740	<b>816</b>	76	10%	5,001	<b>4,298</b>	-703	-14%
AUDIO	176	<b>160</b>	-16	-9%	968	<b>851</b>	-117	-12%
VIDEO	5,392	<b>7,268</b>	1876	35%	31,602	<b>37,588</b>	5,986	19%
<b>TOTAL</b>	<b>13,236</b>	<b>15,268</b>	<b>2032</b>	<b>15%</b>	<b>75,420</b>	<b>81,314</b>	<b>5,894</b>	<b>8%</b>

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	7,844	1,732	1,508
REF.	29	22	29
ASSIST.	1,217	233	207
COMP./WIRE	1,622/68	484/31	432/3
PROG. A.	3/14	3/28	3/43
J.	3/156	1/50	2/105

Prepared by Trisha Shuler

**TECH SERVICES PROCESSED 1,756 ITEMS.**





# LIBRARY DEVELOPMENT

UPDATES FROM THE LIBRARY DEVELOPMENT OFFICE

SPRING 2011

## GEEK THE LIBRARY COMING SOON TO INDIANA

The Indiana State Library invites libraries across the state to "get your geek on" this summer by joining a statewide library campaign that grabs people's attention and reminds them about the immense value public libraries have for Hoosiers and Indiana communities. This one-of-kind awareness campaign introduces the word 'geek' as a verb and illustrates the fact that everyone is passionate about something—everyone 'geeks' something—and that the public library supports it all.

geek  
indiana libraries

Join the Indiana State Library for a statewide public awareness campaign to promote the many programs, services and opportunities available to Hoosiers at their local public library.

The library can help you get excited about reading.

Be a geek. Get your geek on. Share your passion.

[geekthelibrary.org](http://geekthelibrary.org)



The Indiana State Library and OCLC field representatives plan to work closely to create localized strategies based on a variety of criteria, including local need for increased library support, library funding structure, available resources and commitment to implement an awareness campaign. Most notable will be the production of promotional materials with Indiana-specific themes or that feature prominent and popular Hoosiers. Items may include anything from customized posters and bookmarks to billboards or t-shirts. The State Library will rely on

*Continued on page 2*

## NEW LEGISLATION PAVES WAY FOR STATE LIBRARY FOUNDATION



Governor Mitch Daniels signed Senate Bill 485 into law authorizing the Indiana Library & Historical Board (ILHB) to establish a nonprofit foundation to solicit and accept tax-deductible contributions. The foundation will raise funds to support the Indiana State Library and statewide library services that benefit the Indiana library community.

"Like most publicly funded entities, Indiana libraries and cultural organizations are required to stretch each taxpayer dollar, thus making philanthropic support more important than ever," said State Librarian Roberta L. Brooker. "We look forward to dedicating funds from this new revenue stream toward efforts to promote reading, enhance statewide library services, and preserve Indiana history."

In addition to providing the Foundation with fundraising capabilities, the bill allows current funds to be transferred from state accounts to the foundation. The bill also requires the Foundation to be governed by a board of directors and undergo an annual audit by

*Continued on page 3*

## COMMITTEE CREATED TO STUDY STATEWIDE RESOURCE SHARING EFFORTS



### INDIANA RESOURCE SHARING COMMITTEE

The Indiana Resource Sharing Committee was recently commissioned by the State Librarian to advise and assist the Indiana State Library in the identification, planning and execution of resource discovery, interlibrary loan (ILL)/ borrowing arrangements and library delivery services in Indiana. The fifteen-member committee will also encourage and support lending practices and statewide resource models in Indiana. Currently, the State Library provides subsidies for the INfoExpress delivery service, and full funding for IN-Share (ILL program) and the statewide First Search license for all Indiana libraries.

"In today's economy, libraries across the state are asked to do more with less," said Roberta L. Brooker, Indiana State Librarian. "Addressing and improving resource sharing activities in Indiana is the primary way to identify and recognize cost savings through statewide collaboration."

The Committee's composition represents a cross section of the Indiana library community to provide the broadest perspective possible from all types of libraries. The Committee is charged with making recommendations on improving and streamlining current programs as well as suggestions for future initiatives that improve resource sharing within Indiana's library community.

For a complete listing of Indiana Resource Sharing Committee members or to learn more about Indiana's library resource sharing programs and services, visit [www.in.gov/library/IRSC.htm](http://www.in.gov/library/IRSC.htm).

## GEEK THE LIBRARY, CONTINUED...

partner feedback received at the Geek Summit and from our soon-to-be-commissioned Geek Advisory Board to build a statewide marketing strategy that effectively meets the needs of Indiana communities.

Additionally, the State Library will distribute mini-grants to participating libraries to be used on local programming that captures the Geek the Library concept and promotes an LSTA-funded program or service (e.g. INSPIRE, Talking Books, technology mini-grants, Indiana Memory, etc.). Due to current Federal budget uncertainties, funding for the mini-grant program, like all current LSTA programs, is contingent on the actual amount of LSTA funds available for 2011.

# Getyourgeekon

[geekthelibrary.org](http://geekthelibrary.org)

If you would like to learn more about Geek the Library and how it can work in your local community visit [get.geekthelibrary.org](http://get.geekthelibrary.org).

For more information about the Geek Indiana Libraries campaign, visit [www.in.gov/library/geek.htm](http://www.in.gov/library/geek.htm) and stay tuned to future announcements from the State Library.

## WELCOME NEW LIBRARY DIRECTORS!

**Jean Beamer**, Interim Director, Camden-Jackson Township PL  
**Charles Rude**, Interim Director, Kewanna-Union Township PL  
**Jenn White**, Interim Director, Linton Public Library  
**Courtney Cassler**, Director, Westville-New Durham Township PL

**Virgie Dowell**, Interim director, Jefferson County PL  
**Charles Moore**, Director, East Chicago PL  
**Paris Head**, Interim Director, Hamilton North PL  
**Becky Warmuth**, Interim Director, North Manchester PL

## STATE LIBRARY FOUNDATION, CONTINUED...

the State Board of Accounts. The bill authored by Senator Beverly Gard (R-Greenfield) goes into effect July 1, 2011.

"The State Library has always been one of the Indiana's best kept secrets and this bill will enable more Hoosiers to discover and benefit from the many programs, services and unique collections we offer," said Brooker. "This is a wonderful opportunity for the State Library to improve its services through the use of additional private support."

The Foundation will not only provide a new revenue stream for State Library collections, including some of the largest collections of Indiana history, genealogy, and newspapers in the nation, but also for statewide library services used by all libraries across the state. Each year, millions of library patrons utilize statewide library services like inspire.IN.gov (Indiana's Virtual Library), interlibrary loan, the Evergreen Indiana shared library catalog and the collaborative summer reading program, among others.

"The Foundation will enhance current statewide library services and aid in the development of innovative new programs," Brooker added. "I would like to thank Senator Gard, Governor Daniels and the Indiana General Assembly for passing this important legislation that will embolden the statewide library community's efforts toward being a national leader in the provision of library services."



The ILHB and State Library will soon begin laying the groundwork for the future foundation, developing a board of directors, and identifying new opportunities, including grants and sponsorships, for which it was previously ineligible.

### STATE LIBRARY WELCOMES NEW EVERGREEN INDIANA COORDINATOR

The Indiana State Library recently welcomed Shauna Borger as its new Evergreen Indiana and INSPIRE project coordinator. Shauna grew up in Wisconsin and attended the University of Wisconsin-La Crosse from September 2001 to May 2006 for her undergraduate studies. While at UW-La Crosse she studied abroad at Carl von Ossietzky University in Oldenburg, Germany for two semesters from September 2004 to July 2005. Shauna received her bachelor's degree in Psychology from UW-La Crosse in May 2006 and went on to attend graduate school at the University of Wisconsin-Milwaukee, School of Information Studies. While working on her MLIS in Milwaukee, Wisconsin, she concentrated on digitization, metadata, and content management systems. From April 2009 to March 2011, she worked for Purdue Libraries, Archives and Special Collections and was responsible for describing analog and digital collections, managing the ASC website, software training, scanning projects, reference requests, and managing the permission to publish requests. Shauna can be reached at 317-234-6536 or [sborger@library.in.gov](mailto:sborger@library.in.gov).

### INDIANAPOLIS TO HOST 2012 EVERGREEN INT'L CONFERENCE

Hundreds of Evergreen coders, developers, catalogers, advocates and users from across the globe are set to converge in downtown Indianapolis from April 25-29, 2012 for the fourth-annual Evergreen International Conference. The Conference will be held at the Downtown Hyatt Regency Hotel & Conference Center. Learn more about the conference at [www.in.gov/library/evergreen2012.htm](http://www.in.gov/library/evergreen2012.htm).



## HEADLINE EVENTS IN JUNE

## E-READER WORKSHOP SCHEDULED IN JUNE

### STATE LIBRARY HOSTS INAUGURAL BROADBAND SUMMIT

The Broadband in Indiana Public Libraries Summit is scheduled for June 7 from 10:00 AM - 4:00 PM (EDT) at the Indiana State Library. The event headlined by renowned library broadband experts will cover the current state of library broadband access in Indiana and predictions and benchmarks for the future, current and future funding challenges and opportunities, and an overview of future technologies, partnerships and initiatives poised to improve broadband access in Indiana.

The Broadband Summit is free and open to public library directors, library information technology specialists, and other leaders in the statewide library community. Registration for the Summit is available on the WebJunction Indiana Online Calendar

### LYRISIS BRINGS IDEAS & INSIGHTS SERIES TO INDIANA

Current economic challenges call for exciting initiatives, new technology, collaboration and creativity to get users what they want. LYRISIS is offering an opportunity to interact with some of the most engaging minds in the resource sharing community at the Ideas and Insights Series event on Thursday, June 15, 2011, from 10:00 AM to 4:30 PM (EDT) at the Indiana State Library.

Register today at [www.lyrasis.org](http://www.lyrasis.org) and receive the early-bird discount of \$89, which includes breakfast and a boxed lunch. This unique opportunity is worth four (4) Library Education Units.

In response to numerous LSTA grant applications for eReaders, iPads and digital content, a forum has been scheduled to discuss these resources on Wednesday, June 8 from 9:00AM-11:00AM (EDT) at the State library. The guided discussion will examine best practices for the use of eReaders and iPads in libraries. Ultimately, attendee input will guide current and future LSTA Technology expenditures and shape how digital content is made available statewide. Please RSVP via the WebJunction Indiana Online Calendar.

### CONFERENCE TO CONNECT USERS TO DIGITAL CONTENT

Modern technology has enhanced the ability both of providers to publish online content and the end user to access digital information from a multitude of mediums and locations. *Indiana's Digital Resources: Making them Work for You* is a one-day workshop that highlights Indiana's digital resources, such as Indiana Memory, the Indiana Digital Archives, INSPIRE, and the State Data Center, and trains attendees on how to use them effectively.

The event is scheduled for Tuesday June 21, 2011 from 8:30 AM to 3:45 PM (EDT) at the Indiana Government Center Conference Center in Indianapolis. The deadline to register for the event is June 10, 2011. Registration is \$30 (lunch included) and there are a limited number of scholarships available for K-12 educators on a first-come, first-served basis. For more information about the workshop or to register, please contact Connie Rendfeld at [crendfeld@library.in.gov](mailto:crendfeld@library.in.gov) or 317-232-3694.

# LIBRARY DEVELOPMENTS

## NEWS & NOTES

### LYRISIS OFFERS YEAR-END DEALS FROM LEADING VENDORS

LYRISIS has partnered with leading vendors to offer deep end-of-year savings on a series of one-time purchases. To take advantage of these special year-end discounts LYRISIS, contact your Member Support Specialist at [membersupport@lyrasis.org](mailto:membersupport@lyrasis.org) to place an order or request a quote. These offers are good through June 30, 2011.

### GRANTS AVAILABLE TO ORGANIZATIONS PRESERVING INDIANA HISTORY

The Indiana State Historic Records Advisory Board (SHRAB) is offering a new grant opportunity for organizations that preserve and maintain historic collections of Indiana records. The Hoosier History Digitization Grants will be awarded to six (6) local entities that desire to digitize specific types of records that may currently be in jeopardy. Specifically, the grant program supports the conversation of indenture records, locally held early statehood records, African American-related government documents, and Civil War records into a digital format that can accessed online. Each grantee is eligible for up to \$5,000 and will be expected to provide a cash or in-kind match of at least 25 percent. Applications are due by June 22, 2011 and may be found online at [shrab.in.gov](http://shrab.in.gov).

## SPRING 2011

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Drew Griffin

**WWW.LIBRARY.IN.GOV**

North Madison County Public Library System  
Board of Trustees  
Public Hearing

Elwood Public Library Meeting Room

July 11, 2011

5:00 P.M.

Agenda

Call to Order  
Call Quorum  
Additional Appropriation from the Rainy Day Fund  
Public Comment  
Adjourn

Regular Meeting  
Immediately Following Public Hearing

Call to Order  
Call for Quorum  
Minutes  
Claims Register & Checks  
Old Business  
    1. Working Budget 2011  
    2. Time Line for 2012 Budget Approval  
New Business  
    1. Initial Budget Review  
    2. Installation of Fiber-Optic Cable and Additional T-1 Lines to the  
        Branches  
    3. Position at Summitville – 8 Hours/Week  
Director's Report  
Public Comment  
Adjournment

\*\*\*\*\* -COMM. JOURNAL- \*\*\*\*\* DATE JUL-07-2011 \*\*\*\*\* TIME 15:04 \*\*\*\*\*

MODE = MEMORY TRANSMISSION

START=JUL-07 15:04

END=JUL-07 15:04

FILE NO.=948

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-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

North Madison County Public Library System  
Board of Trustees  
Public Hearing

Elwood Public Library Meeting Room

July 11, 2011

5:00 P.M.

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    3. Position at Summitville – 8 Hours/Wee.  
Director's Report  
Public Comment  
Adjournment

*Please publish on  
Friday or Saturday  
and again on  
Monday  
Thank you*

*and again on  
Monday  
Thank you*

\*\*\*\*\* COPY TO BE DESTROYED DATE 01-01-2011 \*\*\*\*\*

TRAC - NORTH MADISON COUNTY

START-DATE OF 15/03      END-DATE OF 15/04

FILE NO. 447

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-ELWOOD LIBRARY

\*\*\*\*\* - 17855525001 - \*\*\*\*\*

North Madison County Public Library System  
Board of Trustees  
Public Hearing

Elwood Public Library Meeting Room

July 11, 2011

5:00 P.M.

Agenda

- Call to Order
- Call Quorum
- Additional Appropriation from the Rainy Day Fund
- Public Comment
- Adjourn

Regular Meeting  
Immediately Following Public Hearing

- Call to Order
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- Minutes
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  1. Working Budget 2011
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  3. Position at Summitville - 8 Hours/Week
- Director's Report
- Public Comment
- Adjournment

*Please publish on  
Friday or Saturday  
and again on  
Monday  
Thank you.*

\*\*\*\*\* COPY TO BE DESTROYED DATE 01-01-2011 \*\*\*\*\*

TRAC - NORTH MADISON COUNTY

START-DATE OF 15/03      END-DATE OF 15/04

FILE NO. 449

STN NO.	COPY NO.	ONE-TIME CHG. NO.	STATION NAME/TEL. NO.	PAGES	INSTITUTION
001	01	001	CALL LEADER	001/001	00:00:22

-ELWOOD LIBRARY

\*\*\*\*\* - 17855525001 - \*\*\*\*\*

North Madison County Public Library System  
Board of Trustees  
Public Hearing

Elwood Public Library Meeting Room

July 11, 2011

5:00 P.M.

Agenda

- Call to Order
- Call Quorum
- Additional Appropriation from the Rainy Day Fund
- Public Comment
- Adjourn

Regular Meeting  
Immediately Following Public Hearing

- Call to Order
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*Please publish on  
Friday or Saturday  
and again on  
Monday  
Thank you.*

MODE = MEMORY TRANSMISSION START=JUL-07 15:06 END=JUL-07 15:07

FILE NO.=950

STN NO.	COMM.	ONE-TOUCH/ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:15

-ELWOOD LIBRARY -

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NORTH MADISON COUNTY PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 PUBLIC HEARING  
 July 11, 2011  
 5:00pm

North Madison County Public Library System  
 Board of Trustees  
 Public Hearing

Elwood Public Library Meeting Room

July 11, 2011

5:00 P.M.

Agenda

- Call to Order
- Call Quorum
- Additional Appropriation from the Rainy Day Fund
- Public Comment
- Adjourn

Regular Meeting  
 Immediately Following Public Hearing

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  1. Working Budget 2011
  2. Time Line for 2012 Budget Approval
- New Business
  1. Initial Budget Review
  2. Installation of Fiber-Optic Cable and Additional T-1 Lines to the Branches
  3. Position at Summitville - 8 Hours/Week
- Director's Report
- Public Comment
- Adjournment

CALL TO ORDER

Vice President Kevin Sipe called a public hearing of the North Madison County Public Library System Board of Trustees to order at 5:00pm on July 11, 2011, in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Mike Robertson, Beverly Austin, Leslie Rittenhouse and Bette Dalzell. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

ADDITIONAL APPROPRIATION FROM THE RAINY DAY FUND

An additional appropriation resolution/ordinance was read by Secretary Michael Robertson requesting \$50,000 be appropriated from the Rainy Day Fund to be spent for other services and charges. Beverly Austin made a motion to approve the additional appropriation resolution. Bette Dalzell made a second and the motion carried. The resolution was signed by the members.

Public comment was sought, none was forthcoming.

With no objections the meeting was adjourned.

*Mike Robertson*  
 \_\_\_\_\_  
 Secretary, Mike Robertson

*Beverly J. Austin*  
 \_\_\_\_\_  
*Leslie Rittenhouse*  
 \_\_\_\_\_  
*J. E. D.*  
 \_\_\_\_\_

*Kevin Sipe*  
 \_\_\_\_\_  
*Bette Dalzell*  
 \_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES

Regular Meeting

July 11, 2011

Immediately Following Public Hearing

CALL TO ORDER

Vice President Kevin Sipe called a regular meeting of the North Madison County Public Library System Board of Trustees to order at 5:15pm on July 11, 2011 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Mike Robertson, Beverly Austin, Leslie Rittenhouse, Bette Dalzell and Dan Prieshoff. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Mike Robertson made a motion to approve the minutes from the June 13, 2011 regular meeting with the following correction to the Director's Report: Harper Collins has not changed its position on limiting lending of E-books to twenty six checkouts. Bette Dalzell made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget 2011

At the end of June, 48% of the working budget has been spent. Some appropriations are close to the amount budgeted; however, the overall working budget is doing quite well.

Time Line for 2012 Budget Approval

It was stated that the Director and Administrative Assistant will meet with the Department of Local Government Finance on July 25 for the annual budget workshop. A special meeting of the Board of the NMCPLS could meet on August 1 to discuss the 2012 budget.

NEW BUSINESS

Initial Budget Review

The average growth quotient is 2.9; therefore the total budget cannot exceed that amount or the library will face a binding review from the Madison County Council. Looking at the total needed for wages, with a potential of a 3 or 4 percent wage increase, it was determined that the overall salary and wages category does not need to be increased from the 2011 budget. However, there is an excess amount in salary of assistants; there is a need for more funding for the director's salary and the salary of the janitorial staff. Therefore; these categories were increased and the salaries of assistants, which includes the administrative assistant were decreased. Under personal services, PERF and

insurance were also increased. Under supplies, other office supplies was increased to accommodate for the extra expense of laser toner. Automation was increased for the installation of LS PAC2. Under other services & charges; consulting services was decreased, professional services was increased. Telephone was increased to fund the non E-rate portion of the installation of fiber and the addition of T-1 lines to the branches. Electricity and water were increased, and interest on loans was decreased. Under capital outlays; technology equipment was increased. Technology software was increased to support licenses for new servers at the branches and an upgrade to Microsoft Office. The IT manager is investigating the benefits of Web Sense for the library's filtering, if the library stays with Web Sense funding can be encumbered at the end of the year. ENA has free filtering; the possibility of changing to ENA is being investigated. The down side to ENA's filtering is all libraries that use ENA decide, as a group, what will be filtered; therefore, filtering would be predetermined for us. Non-print appropriation was increased to purchase music and audio books through Overdrive. All the billing for Overdrive will come through Elwood; therefore, Elwood's appropriation was increased an additional \$3,000.

Installation of Fiber-Optic Cable and Additional T-1 Lines to the Branches

E-rate funding has been received which will support 63 percent of the cost for broadband. Currently if we have no change, \$10,989 has been set aside in the budget in the telephone and telegraph line item to cover the non E-rate portion. That is 37% of the total of what our broadband costs. The cost to the library would be \$3,846.15. If fiber is added at Elwood, \$13,209 will need to be set aside in the telephone and telegraph line item, the state will pay \$8,585.85; the library's cost will be \$4,623.15, with an increased cost to the library of \$777. If fiber is installed at Elwood and additional T-1 lines to the branches, \$17,649 would need to be set aside in telephone and telegraph line item, the state will pay \$11,471.85, the library's cost would be \$6,177.15 with an increased cost of \$1,554.00. The increased cost has been incorporated in the proposed 2012 budget. ENA says it will take 120 to 160 days to install fiber. A motion was made by Mike Robertson for the installation of fiber-optic at Elwood and additional T-1 lines to the branches. Leslie Rittenhouse made a second and the motion carried.

Position at Summitville—8 Hours/Week

It was asked for permission to give an Elwood part time employee an extra eight hours per week to work at Summitville. Dennis Johnson, who will become the full time adult service manager, has been working eight hours at Summitville; he will not be able to continue to do this when he begins manager training. The director was given permission to use her discretion on this matter.

DIRECTOR'S REPORT

On October 1, Katie Newby will begin training to become the new Technical Services Manager upon Glenna Stewart's retirement. On August 22, Dennis Johnson will begin training to become the new Adult Service Manager. On August 22, Jordan Arehart will become a full time employee in the adult service area. On July 18, Jamie Presley, a part time employee at Elwood will begin working an extra eight hours per week at Summitville. Jordan has just graduated with a degree in history and political science and



will take over duties in the Indiana Room. Dan Jones has completed the installation of a five foot handicap ramp at Frankton. Conrad's has resealed the parking lot and restriped the parking lot. He has repainted the handicap sign and is waiting for the marking of any utility lines before he installs it in the landscaping in front of the new handicap parking spot. New guttering has been installed on the porch at Summitville. Book jackets are now available in the on-line catalog along with reviews, excerpts and summaries of the books. The Library Corporation is still developing a form for patron's to fill out when the item requested via the online catalog is not at the patron's home branch. It was asked if anyone would be available to attend a workshop on the Future of Indiana Libraries at the Flagship Center in Anderson, August 9, 2011. Digital media has been added to the monthly statistics. There were 40 digital media checkouts during the month of June. It is not possible to tell which branch had the checkouts so they are divided 50% for Elwood and 25% for each of the branches. Overall the stats are up 8 percent. The Department of Local Government Finance has launched its Gateway program for all units of government except schools to submit their budgets on line. Workshops were set up to help other units with the Gateway program. One was set up at Elwood and had no one sign up to attend. One was set up at Frankton and had no one signed up to attend. One was set up at Summitville with four attendees. Indiana Wild presented a program at each of the branches as part of the summer reading program. There were forty people who attended at Summitville, seventy five at Frankton and one hundred and ten at Elwood. It was decided to follow the proposed 2012 budget time line and that there would be no need for an extra meeting. The next regular meeting will be held on August 8 to approve the 2012 budget for publication.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Gwendolyn J. Austin  
Leslie Bittenbender  
W E P

Mike Robertson  
Mike Robertson, Secretary  
Kevin Dineen  
Bette Sabell

## Register Of Claims

### North Madison County Public Library System

Report Date: From 6/14/2011 To 7/11/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	361	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,397.26	6/22/2011	P/R ENDING 6/18/11
				FICA	\$767.12		
				Federal Taxes Withheld	\$2,170.44		
				Medicare	\$264.83		
				<b>Total this claim =</b>	<u>\$4,599.65</u>		
0	404	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,399.57	7/6/2011	P/R ENDING 7/2/11
				FICA	\$768.40		
				Federal Taxes Withheld	\$2,120.68		
				Medicare	\$265.27		
				<b>Total this claim =</b>	<u>\$4,553.92</u>		
0	403	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	7/6/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,128.28		
			Operating Fund	Wages of Janitor	\$1,231.26		
				<b>Total this claim =</b>	<u>\$18,295.15</u>		
0	405	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	7/6/2011	P/R ENDING 7/2/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	360	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	6/22/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,140.14		
			Operating Fund	Wages of Janitor	\$1,189.20		
				<b>Total this claim =</b>	<u>\$18,264.95</u>		
0	422	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$1,691.95	7/11/2011	INVOICES & CREDITS
			Operating Fund	Technology Equipment	(\$1,691.95)		
			Operating Fund	Technology Software	\$15.62		
			Operating Fund	Techology Software	(\$15.62)		
				<b>Total this claim =</b>	<u>\$0.00</u>		
0	362	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	6/22/2011	P/R ENDING 6/18/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	372	NORTH MADISON COUNTY PU	Levy Excess Fund	Interfund Transfers	\$8,837.07	6/22/2011	TRANSFER FROM LEVY EXCESS FUND INTO OPERATING AND DEBT SERVICE
				<b>Total this claim =</b>	<u>\$8,837.07</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	371	NORTH MADISON COUNTY PU	Operating Fund	Transfer to LIRF	\$10,000.00	6/22/2011	TRANSFER FROM OPERATING FUND INTO LIRF FUND
				<b>Total this claim =</b>	<u>\$10,000.00</u>		
27034	351	AT&T	Operating Fund	Telephone & Telegraph	\$100.10	6/14/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$100.10</u>		
27035	358	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$150.00	6/14/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<u>\$150.00</u>		
27036	352	DAVE IDLEWINE	Operating Fund	Professional Services	\$499.00	6/14/2011	ROOF REPAIR FROM STORM
				<b>Total this claim =</b>	<u>\$499.00</u>		
27037	359	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$37.19	6/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$37.19</u>		
27038	353	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$328.00	6/14/2011	REPLACED VALUE IN IT OFFICE
			Operating Fund	Equipment/Maint.	\$297.50		
				<b>Total this claim =</b>	<u>\$625.50</u>		
27039	355	NAVIANT	Operating Fund	Professional Services	\$2,488.00	6/14/2011	SERVICE CONTRACTS - READER PRINTER
				<b>Total this claim =</b>	<u>\$2,488.00</u>		
27040	357	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Adult Programing	\$166.99	6/14/2011	ELWOOD ADULT PROGRAMMING
				<b>Total this claim =</b>	<u>\$166.99</u>		
27041	354	QUILL CORPORATION	Operating Fund	Office Supplies	\$335.50	6/14/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$335.50</u>		
27042	356	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$152.62	6/14/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$152.62</u>		
27043	363	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,554.57	6/22/2011	PAYROLL DEDUCTIONS FOR JUNE
			County Taxes Withheld	Payroll Deductions	\$716.77		
				<b>Total this claim =</b>	<u>\$2,271.34</u>		
27044	366	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,790.05	6/22/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$389.77		
				<b>Total this claim =</b>	<u>\$2,179.82</u>		
27045	364	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	6/22/2011	P/R ENDING 6/18/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27046	365	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$598.42	6/22/2011	HEALTH INSURANCE 7/1/11 - 8/1/11
			Operating Fund	Emp Cont Group Ins	\$6,033.08		
				<b>Total this claim =</b>	<u>\$6,631.50</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27047	367	PITNEY BOWES	Operating Fund	Equipment/Rental	\$129.00	6/22/2011	POSTAGE METER RENTAL
				<b>Total this claim =</b>	<u>\$129.00</u>		
27048	370	PUBLIC EMP. RETIREMENT FU	PERF	Payroll Deductions	\$3,615.70	6/22/2011	2nd QUARTER 2011 PERF CONTRIBUTIONS
			Operating Fund	Emp Cont PERF	\$8,761.57		
				<b>Total this claim =</b>	<u>\$12,377.27</u>		
27049	368	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.00	6/22/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$17.00</u>		
27050	369	VISA	Operating Fund	Elwood Adult Programing	\$200.00	6/22/2011	SUMMER READING SUPPLIES
			Operating Fund	Elwood Children's Programing	\$185.03		
			Operating Fund	Frankton Programing	\$75.00		
				<b>Total this claim =</b>	<u>\$460.03</u>		
27051	407	AT&T	Operating Fund	Telephone & Telegraph	\$59.71	7/6/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$59.71</u>		
27052	408	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$54.90	7/6/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$13.40		
				<b>Total this claim =</b>	<u>\$68.30</u>		
27053	409	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$215.34	7/6/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$215.34</u>		
27054	406	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	7/6/2011	P/R ENDING 7/2/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27055	401	PURCHASE POWER	Operating Fund	Postage & UPS	\$419.99	7/6/2011	POSTAGE FOR METER
				<b>Total this claim =</b>	<u>\$419.99</u>		
27056	410	TOWN OF FRANKTON	Operating Fund	Electricity	\$379.90	7/6/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$16.08		
				<b>Total this claim =</b>	<u>\$409.98</u>		
27057	419	AVC TECHNOLOGY	Operating Fund	Professional Services	\$357.00	7/11/2011	SERVICE CONTRACT JULY - SEPTEMBER
				<b>Total this claim =</b>	<u>\$357.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27058	421	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,844.50	7/11/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$858.52		
			Operating Fund	Elwood YA	\$320.60		
			Operating Fund	Frankton	\$1,395.98		
			Operating Fund	Summitville	\$1,307.10		
			Operating Fund	Frankton Programing	\$15.54		
				<b>Total this claim =</b>	<u>\$6,742.24</u>		
27059	412	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$482.10	7/11/2011	KONICA MINOLTA COPIER LEASE
				<b>Total this claim =</b>	<u>\$482.10</u>		
27060	373	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operatng Supplies	\$62.57	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$62.57</u>		
27061	374	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,700.00	7/11/2011	SYSTEMS ENGINEER
				<b>Total this claim =</b>	<u>\$1,700.00</u>		
27062	375	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$84.11	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$84.11</u>		
27063	415	CONRAD DAUTRICH	Operating Fund	Professional Services	\$807.00	7/11/2011	SEALCOAT & STRIPING - FRANKTON
				<b>Total this claim =</b>	<u>\$807.00</u>		
27064	414	DAN JONES CONCRETE	Operating Fund	Professional Services	\$925.00	7/11/2011	HANDICAP RAMP - FRANKTON
				<b>Total this claim =</b>	<u>\$925.00</u>		
27065	416	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$128.25	7/11/2011	WELCOME TO FRANKTON
				<b>Total this claim =</b>	<u>\$128.25</u>		
27066	396	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	7/11/2011	QUARTERLY SPRINKLER INSPECTION - ELWOOD
				<b>Total this claim =</b>	<u>\$250.00</u>		
27067	376	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$915.75	7/11/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$915.75</u>		
27068	377	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$76.94	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$76.94</u>		
27069	417	FRONTIER	Operating Fund	Telephone & Telegraph	\$272.61	7/11/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$272.61</u>		
27070	378	GUILDCRAFTARTS & CRAFTS	Operating Fund	Elwood Children's Programing	\$123.59	7/11/2011	SUMMER READING SUPPLIES
				<b>Total this claim =</b>	<u>\$123.59</u>		
27071	379	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$245.00	7/11/2011	FRANKTON LAWN CARE
				<b>Total this claim =</b>	<u>\$245.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27072	380	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$171.65	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$171.65</u>		
27073	411	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$14.28	7/11/2011	AD ADDITIONAL APPROPRIATION
				<b>Total this claim =</b>	<u>\$14.28</u>		
27074	399	INDIANA STATE LIBRARY	PLAC	Other	\$200.00	7/11/2011	2ND QUARTER PLAC
				<b>Total this claim =</b>	<u>\$200.00</u>		
27075	382	INDIANA STATE LIBRARY	Operating Fund	Dues	\$525.00	7/11/2011	INFO EXPRESS 2010-2011 BILLING
				<b>Total this claim =</b>	<u>\$525.00</u>		
27076	420	LIBRARICA LLC	Operating Fund	Techology Software	\$833.77	7/11/2011	CASSIE LICENSE & SUPPORT
				<b>Total this claim =</b>	<u>\$833.77</u>		
27077	400	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$162.45	7/11/2011	HVAC REPAIRS - ELWOOD - FRANKTON
			Operating Fund	Professional Services	\$91.60		
				<b>Total this claim =</b>	<u>\$254.05</u>		
27078	383	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$135.92	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$135.92</u>		
27079	397	MARY HENDRICK	Operating Fund	Postage & UPS	\$11.18	7/11/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$30.01		
			Operating Fund	Professional Meetings	\$28.00		
			Operating Fund	Elwood Children's Programing	\$59.96		
				<b>Total this claim =</b>	<u>\$129.15</u>		
27080	384	MARY HENDRICK	Operating Fund	Traveling Expense	\$41.40	7/11/2011	MILEAGE
				<b>Total this claim =</b>	<u>\$41.40</u>		
27081	398	MIDWEST TAPE	Operating Fund	Frankton AV	\$143.94	7/11/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,126.47		
			Operating Fund	Summitville AV	\$507.76		
				<b>Total this claim =</b>	<u>\$1,778.17</u>		
27082	385	ORIENTAL TRADING COMPAN	Operating Fund	Frankton Programing	\$65.99	7/11/2011	SUMMER READING SUPPLIES - FRANKTON
				<b>Total this claim =</b>	<u>\$65.99</u>		
27083	386	PROQUEST LLC	Operating Fund	Elwood Period. & News.	\$270.24	7/11/2011	CALL LEADER TO MICROFILM
				<b>Total this claim =</b>	<u>\$270.24</u>		
27084	387	QUILL CORPORATION	Operating Fund	Office Supplies	\$197.98	7/11/2011	LASER TONER 61A
				<b>Total this claim =</b>	<u>\$197.98</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27085	388	RADIO SHACK	Operating Fund	Operating Supplies	\$33.98	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$33.98</u>		
27086	413	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$29.74	7/11/2011	COPIER - ELWOOD FAX - SUMMITVILLE COPY COUNT FRANKTON & SUMMITVILLE
			Operating Fund	Office Supplies	\$25.39		
			Operating Fund	Furniture & Equipment	\$550.00		
			Operating Fund	Furniture & Equipment	\$339.00		
				<b>Total this claim =</b>	<u>\$944.13</u>		
27087	389	RDJ SPECIALTIES, INC.	Operating Fund	Frankton Programing	\$138.95	7/11/2011	SUMMER READING SUPPLIES - FRANKTON
				<b>Total this claim =</b>	<u>\$138.95</u>		
27088	390	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$186.69	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$186.69</u>		
27089	391	SUPERB SEAMLESS GUTTER	Operating Fund	Bldg. & Structure/Maint.	\$702.08	7/11/2011	GUTTERS ON PORCH & LEAFGUARD WHERE NEEDED - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$702.08</u>		
27090	392	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$83.70</u>		
27091	393	TOPS HOME CENTER	Operating Fund	Operating Supplies	\$105.34	7/11/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$105.34</u>		
27092	394	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$411.36	7/11/2011	TONER FOR FAX - ELWOOD & COPY COUNT KONICA MINOLTA
			Operating Fund	Equipment/Rental	\$35.95		
			Operating Fund	Office Supplies	\$68.02		
				<b>Total this claim =</b>	<u>\$515.33</u>		
27093	418	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$13.89	7/11/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$13.89</u>		
27094	395	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$320.00	7/11/2011	LAWN CARE -SUMMITVILLE
				<b>Total this claim =</b>	<u>\$320.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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**Total Amount of Claims      \$116,168.77**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, July 08, 2011

*Beverly J. Austin*  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 11 day of July, 2011.

*Louie Pittman*  
*Kevin High*  
*Dan Frestly*

*Michael Robertson*  
*Beth Dahl*

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.



Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	24,162.93	54%	-
Salary of Assistants	508,670	434,660	202,011.63	46%	74,010
Wages of Janitor	36,761	36,761	17,053.16	46%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	18,606.92	47%	7,000
Emp. Cont. PERF	38,000	34,000	18,329.13	54%	4,000
Emp. Cont. Group Ins.	81,000	70,000	36,261.60	52%	11,000
Salary of Board Treasurer	300	300	-	0%	-
			-		
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>316,425.37</b>	<b>48%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	4,530.52	57%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	3,811.73	64%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	1,231.72	41%	500
Fuel, Oil, and Lubricants	150	150	61.88	41%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	1,341.33	30%	-
Automation	15,500	15,000	12,862.00	86%	500
Official Record	1,000	700	20.49	3%	300
			-		-
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>24,585.44</b>	<b>65%</b>	<b>7,700</b>
					-
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	24,759.78	83%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	197.34	39%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	3,123.26	35%	17,989
Postage & UPS	3,700	3,000	1,195.22	40%	700
Traveling Expense	3,000	2,000	542.08	27%	1,000
Professional Meetings	1,500	1,500	240.00	16%	-
Elwood Children's Programming	4,000	4,000	2,109.82	53%	-
Elwood Adult Programming	1,900	1,900	963.75	51%	-
Frankton Programming	3,000	3,000	1,395.79	47%	-
Summitville Programming	1,900	1,900	482.40	25%	-
Title Source (Baker & Taylor)	3,100	2,800	295.00	11%	300
Advertising & Public Notices	4,600	1,427	433.77	30%	3,173

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	5,145.10	51%	10,000
Electricity	32,000	30,000	12,812.22	43%	2,000
Water	4,000	4,000	1,770.09	44%	-
Waste Disposal Services	1,500	1,000	268.41	27%	500
Bldg. & Structure/Maint.	1,000	500	-	0%	500
Equipment/Maint.	4,000	1,000	325.50	33%	3,000
Equipment/Rental	3,500	3,000	1,119.00	37%	500
Dues	2,500	2,000	247.60	12%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	10,000.00		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>70,744.13</b>	<b>50%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	1,147.25	46%	1,500
Technology Equipment	16,000	16,000	8,982.48	56%	-
Elwood Adult	33,500	33,000	13,871.38	42%	500
Elwood Childrens	13,500	13,000	5,806.60	45%	500
Elwood YA	5,700	5,200	2,281.12	44%	500
Frankton	19,000	18,500	7,481.08	40%	500
Summitville	16,000	15,500	7,292.81	47%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & Newsp.	4,500	3,700	473.00	13%	800
Frankton Per. & Newsp.	2,800	1,800	326.35	18%	1,000
Summitville Period. & Newsp.	1,700	1,600	388.06	24%	100
					-
Elwood AV	19,900	19,900	10,941.51	55%	-
Frankton AV	12,400	12,400	6,451.56	52%	-
Hazelbaker AV	8,000	8,000	4,514.45	56%	-
Technology Software	6,000	6,000	1,992.85	33%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>71,950.50</b>	<b>46%</b>	<b>6,350</b>
					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>483,705.44</b>	<b>48%</b>	<b>157,272</b>

## Expanded Form 1, 2011 - Working Copy

Follows format of prescribed "Form 1", but with greater detail

Operating Fund	2011	2012	+/-	% of 2011 Budget	Justification
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	52,339	7,339	4.399%	
Hourly Employees	474,553	464,383	(10,170)	39.033%	
Administrative Assistant	34,117	35,478	1,361	2.982%	
Treasurer	300	300	-	0.025%	
Janitors	36,761	38,231	1,470	3.213%	
<b>Employee Benefits</b>					
Employer's FICA	47,000	47,000	-	3.950%	
Unemployment Comp.	1,750	1,750	-	0.147%	
PERF	38,000	40,000	2,000	3.362%	
Group Health Ins. Opt.	81,000	85,000	4,000	7.144%	
Sick Pay			-	0.000%	
<b>Other Personal Services</b>					
<b>Total Personal Services</b>	758,481	764,481	6,000	64.257%	
<b>2. Supplies</b>					
<b>Office Supplies</b>					
Official Record	1,000	1,000	-	0.084%	
Stationery/Printing	500	500	-	0.042%	
Other Office Supplies	10,000	12,000	2,000	1.009%	
<b>Operating Supplies</b>					
Cleaning/Sanitation	3,500	3,500	-	0.294%	
Fuel, Oil, Lubricants	150	150	-	0.013%	
Other Operating Supplies	8,500	8,500	-	0.714%	
<b>Repair &amp; Maintenance Supplies</b>					
Building Materials	250	250	-	0.021%	
Painting	250	250	-	0.021%	
Repair Parts	1,000	1,000	-	0.084%	
Other Maintenance	250	250	-	0.021%	
Book Processing	4,500	4,500	-	0.378%	
<b>Other Supplies</b>					
Automation	15,500	19,500	4,000	1.639%	LS PAC 2
<b>Total Supplies</b>	45,400	51,400	6,000	4.320%	
<b>3. Other Services &amp; Charges</b>					
<b>Professional Services</b>					
Consulting Services	4,000	1,000	(3,000)	0.084%	
Engineer/Architect	100	100	-	0.008%	
Legal	2,000	2,000	-	0.168%	
Professional Services	30,000	35,000	5,000	2.942%	
Other Professional Services			-	0.000%	
<b>Communication &amp; Transportation</b>					
Telephone	26,989	33,649	6,660	2.828%	\$17649 instead of \$10989
Postage	3,700	3,700	-	0.311%	
Travel Expenses	3,000	3,000	-	0.252%	

<b>Operating Fund</b>	<b>2011</b>	<b>2012</b>	<b>+/-</b>	<b>% of 2011 Budget</b>	<b>Justification</b>
Professional Meetings	1,500	1,500	-	0.126%	
<b>Programming</b>			-	0.000%	
Elwood Children's	4,000	4,000	-	0.336%	
Elwood Adults	1,900	1,900	-	0.160%	
Frankton	3,000	3,000	-	0.252%	
Summitville	1,900	1,900	-	0.160%	
Title Source (Baker & Taylor)	3,100	3,100	-	0.261%	
<b>Printing &amp; Advertising</b>			-	0.000%	
Advertise/Publication	4,600	4,600	-	0.387%	
Printing			-	0.000%	
<b>Insurance</b>			-	0.000%	
Official Bonds	400	400	-	0.034%	
Other Insurance	18,000	18,000	-	1.513%	
<b>Utility Services</b>			-	0.000%	
Gas (HVAC)	20,000	20,000	-	1.681%	
Elwood			-	0.000%	
Frankton			-	0.000%	
Hazelbaker			-	0.000%	
Electricity	32,000	33,000	1,000	2.774%	
Elwood			-	0.000%	
Frankton			-	0.000%	
Hazelbaker			-	0.000%	
Water	4,000	4,500	500	0.378%	
Waste Disposal	1,500	1,500	-	0.126%	
<b>Repairs &amp; Maintenance</b>			-	0.000%	
Buildings & Structures	1,000	1,000	-	0.084%	
Equipment	4,000	4,000	-	0.336%	
Sprinkler System			-	0.000%	
HVAC Maintenance			-	0.000%	
<b>Rentals</b>			-	0.000%	
Real Estate (Rental)			-	0.000%	
Equipment (Rental)	3,500	3,500	-	0.294%	
<b>Debt Service</b>			-	0.000%	
Payment of Bonds			-	0.000%	
Interest - Bonds			-	0.000%	
<b>Other</b>			-	0.000%	
Dues	2,500	2,500	-	0.210%	
Interest on Loans	2,000	500	(1,500)	0.042%	
Taxes/Assessments	500	500	-	0.042%	
Transfer to LIRF	10,000	10,000	-	0.841%	
<b>Total Other Services</b>	<b>189,189</b>	<b>197,849</b>	<b>8,660</b>	<b>16.630%</b>	
<b>4. Capital Outlays</b>			-	0.000%	
Land	500	500	-	0.042%	
Buildings			-	0.000%	
Improvements other than Buildings			-	0.000%	
Furniture/Equipment	4,000	4,000	-	0.336%	
Technology Equipment	16,000	17,000	1,000	1.429%	

Operating Fund	2011	2012	+/-	% of 2011 Budget	Justification
Technology Software	6,000	8,500	2,500	0.714%	Increase to cover Licenses for New Servers and Upgrade to Office
Books			-	0.000%	
Elwood Adult	33,500	33,500	-	2.816%	
Elwood Children	13,500	13,500	-	1.135%	
Elwood YA	5,700	5,700	-	0.479%	
Elwood Indiana Room	-	-	-	0.000%	
Frankton Total Books	19,000	19,000	-	1.597%	
Hazelbaker Total Books	16,000	16,000	-	1.345%	
Periodicals & Newspapers			-		
Elwood	4,500	4,500	-	0.378%	
Frankton	2,800	2,800	-	0.235%	
Hazelbaker	1,700	1,700	-	0.143%	
<b>Nonprint</b>			-		
Elwood	19,900	24,900	5,000	2.093%	Increase Digital Media -
Adult				0.000%	Audiobooks, eBooks, Music
Children				0.000%	Music CDs
Frankton	12,400	14,400	2,000	1.210%	
Hazelbaker	8,000	10,000	2,000	0.841%	
<b>Total Capital Outlays</b>	163,500	176,000	12,500	14.793%	
<b>Operating Fund</b>	1,156,570	1,189,730	33,160	100.000%	2.87%

Position	Hours Per Yr	Rate of Pay	Current	3%	4%
PT Custodian	520	\$ 9.52	\$ 4,950.40	\$ 5,098.91	\$ 5,148.42
PT Clerk	1040	\$ 9.92	\$ 10,316.80	\$ 10,626.30	\$ 10,729.47
PT Clerk	1040	\$ 12.96	\$ 13,478.40	\$ 13,882.75	\$ 14,017.54
PT Custodian	520	\$ 10.20	\$ 5,304.00	\$ 5,463.12	\$ 5,516.16
PT Clerk	1040	\$ 9.92	\$ 10,316.80	\$ 10,626.30	\$ 10,729.47
FT Manager	2080	\$ 13.39	\$ 27,851.20	\$ 28,686.74	\$ 28,965.25
PT Clerk	1040	\$ 12.96	\$ 13,478.40	\$ 13,882.75	\$ 14,017.54
PT Clerk	1040	\$ 13.24	\$ 13,769.60	\$ 14,182.69	\$ 14,320.38
FT Clerk	2080	\$ 9.92	\$ 20,633.60	\$ 21,252.61	\$ 21,458.94
PT Clerk	1040	\$ 12.96	\$ 13,478.40	\$ 13,882.75	\$ 14,017.54
PT Custodian	1040	\$ 12.57	\$ 13,072.80	\$ 13,464.98	\$ 13,595.71
FT Manager	2080	\$ 15.14	\$ 31,491.20	\$ 32,435.94	\$ 32,750.85
FT Manager	2080	\$ 15.14	\$ 31,491.20	\$ 32,435.94	\$ 32,750.85
FT Clerk	2080	\$ 10.59	\$ 22,027.20	\$ 22,688.02	\$ 22,908.29
FT Manager	2080	\$ 15.14	\$ 31,491.20	\$ 32,435.94	\$ 32,750.85
PT Clerk	1040	\$ 9.92	\$ 10,316.80	\$ 10,626.30	\$ 10,729.47
FT Clerk	2080	\$ 9.92	\$ 20,633.60	\$ 21,252.61	\$ 21,458.94
Director	2080		\$ 50,325.78	\$ 51,835.55	\$ 52,338.81
Adm Asst	2080		\$ 34,113.69	\$ 35,137.10	\$ 35,478.24
FT Clerk	2080	\$ 11.43	\$ 23,774.40	\$ 24,487.63	\$ 24,725.38
PT Custodian	1040	\$ 12.57	\$ 13,072.80	\$ 13,464.98	\$ 13,595.71
FT Manager	2080	\$ 15.14	\$ 31,491.20	\$ 32,435.94	\$ 32,750.85
FT Manager	2080	\$ 13.39	\$ 27,851.20	\$ 28,686.74	\$ 28,965.25
8 Ex hrs at S'ville	416	\$ 9.92	\$ 4,126.72	\$ 4,251.52	\$ 4,291.79
Total			\$ 478,857.39	\$ 493,224.11	\$ 498,011.70
FICA			\$ 36,632.59	\$ 37,731.64	\$ 38,097.90
PERF			\$ 36,730.25		

2011 Funding Year 7/1/2011 to 6/30/2012

State Technology Fund Grant will only support 65% of non-e-rate costs

	Required to add to Telephone and Telegraph Line Item on Yearly Budget	65%	Library Costs	Increased Costs
No Change	\$10,989	\$7,142.85	\$3,846.15	
Add Fiber -Elwood	\$13,209	\$8,585.85	\$4,623.15	\$777.00
Add Fiber -Elwood and additional T-1 Lines -Branches	\$17,649	\$11,471.85	\$6,177.15	\$1,554.00



Estimated Planning Worksheet

Confidential - for Discussion Purposes Only

North Madison County Public Library System  
 Current E-Rate Discount →

63%

(10-11 E-Rate Discount; 11-12 TBD)

Site Name	Current Service					Requested Service				
	Bandwidth	E-Mail	Firewall	Other	Price	Bandwidth	E-Mail	Firewall	Other	Price
North Madison County Main Library	3xT1				1,475	Fiber Head				1,975
Frankton Community Branch Library	T1 Tail				500	2xT1 Tail				1,000
Ralph E Hazelbaker Branch Library	T1 Tail				500	2xT1 Tail				1,000
<b>Total Monthly</b>					<u>2,475</u>					<u>3,975</u>
<b>Total Annual</b>					<u>29,700</u>					<u>47,700</u>

NOTE REGARDING NEW FIBER SERVICE: Fiber price quoted above is an estimate. Actual price may differ based on availability, facility readiness, and startup costs. Fiber may not be available in all areas.

<b>Projected Cost for Requested Service</b>	
Annual Gross Cost	47,700
Estimated E-Rate @ 63%	(30,051)
<b>Net Annual Cost to Library</b>	<u>17,649</u>





**Estimated Planning Worksheet**

Confidential - for Discussion Purposes Only

North Madison County Public Library System  
 Current E-Rate Discount →

63% (10-11 E-Rate Discount; 11-12 TBD)

Site Name	Current Service				Requested Service					
	Bandwidth	E-Mail	Firewall	Other	Price	Bandwidth	E-Mail	Firewall	Other	Price
North Madison County Main Library	3xT1				1,475	3xT1				1,475
Frankton Community Branch Library	T1 Tail				500	T1 Tail				500
Ralph E Hazelbaker Branch Library	T1 Tail				500	T1 Tail				500
<b>Total Monthly</b>					<u>2,475</u>					<u>2,475</u>
<b>Total Annual</b>					<u>29,700</u>					<u>29,700</u>

**Projected Cost for Requested Service**

Annual Gross Cost	29,700
Estimated E-Rate @ 63%	(18,711)
<b>Net Annual Cost to Library</b>	<u>10,989</u>



Estimated Planning Worksheet

Confidential - for Discussion Purposes Only

North Madison County Public Library System  
 Current E-Rate Discount →

63%

(10-11 E-Rate Discount; 11-12 TBD)

Site Name	Current Service					Requested Service				
	Bandwidth	E-Mail	Firewall	Other	Price	Bandwidth	E-Mail	Firewall	Other	Price
North Madison County Main Library	3xT1				1,475	Fiber Head				1,975
Frankton Community Branch Library	T1 Tail				500	T1 Tail				500
Ralph E. Hazelbaker Branch Library	T1 Tail				500	T1 Tail				500
<b>Total Monthly</b>					<u>2,475</u>					<u>2,975</u>
<b>Total Annual</b>					<u>29,700</u>					<u>35,700</u>

NOTE REGARDING NEW FIBER SERVICE: Fiber price quoted above is an estimate. Actual price may differ based on availability, facility readiness, and startup costs. Fiber may not be available in all areas.

<b>Projected Cost for Requested Service</b>	
Annual Gross Cost	35,700
Estimated E-Rate @ 63%	(22,491)
<b>Net Annual Cost to Library</b>	<u>13,209</u>

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	JUNE 2010	JUNE 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	3,078	<b>3,049</b>	-29	-1%	17,254	<b>17,445</b>	191	1%
JUVENILE	1,766	<b>1,898</b>	132	7%	9,735	<b>9,927</b>	192	2%
Y. A.	485	<b>428</b>	-57	-12%	1,947	<b>1,906</b>	-41	-2%
PERIOD.	517	<b>662</b>	145	28%	3,533	<b>3,070</b>	-463	-13%
AUDIO	135	<b>88</b>	-47	-35%	784	<b>678</b>	-106	-14%
VIDEO	4,045	<b>5304</b>	1259	31%	24,977	<b>29,639</b>	4,662	19%
DIGITAL MEDIA	0	<b>20</b>	20	100%	0	<b>20</b>	20	100%
<b>TOTAL</b>	<b>10,026</b>	<b>11,449</b>	<b>1423</b>	<b>14%</b>	<b>58,230</b>	<b>62,685</b>	<b>4,455</b>	<b>8%</b>

<b>FRANKTON</b>								
ADULT	1,116	<b>1,065</b>	-51	-5%	6,173	<b>5,911</b>	-262	-4%
JUVENILE	761	<b>840</b>	79	10%	3,572	<b>4,213</b>	641	18%
Y. A.	239	<b>231</b>	-8	-3%	936	<b>960</b>	24	3%
PERIOD.	265	<b>328</b>	63	24%	1,713	<b>1,570</b>	-143	-8%
AUDIO	49	<b>31</b>	-18	-37%	200	<b>223</b>	23	12%
VIDEO	1,424	<b>1,674</b>	250	18%	8,302	<b>9,228</b>	926	11%
DIGITAL MEDIA	0	<b>10</b>	10	100%	0	<b>10</b>	10	100%
<b>TOTAL</b>	<b>3,854</b>	<b>4,179</b>	<b>325</b>	<b>8%</b>	<b>20,896</b>	<b>22,115</b>	<b>1,219</b>	<b>6%</b>

<b>HAZELBAKER</b>								
ADULT	729	<b>720</b>	-9	-1%	4,603	<b>4,313</b>	-290	-6%
JUVENILE	712	<b>644</b>	-68	-10%	2,210	<b>2,503</b>	293	13%
Y. A.	84	<b>98</b>	14	17%	389	<b>418</b>	29	7%
PERIOD.	122	<b>126</b>	4	3%	659	<b>774</b>	115	17%
AUDIO	30	<b>20</b>	-10	-33%	198	<b>89</b>	-109	-55%
VIDEO	1028	<b>1015</b>	-13	-1%	4,820	<b>6,714</b>	1894	39%
DIGITAL MEDIA	0	<b>10</b>	10	100%	0	<b>10</b>	10	100%
<b>TOTAL</b>	<b>2705</b>	<b>2,633</b>	<b>-72</b>	<b>-3%</b>	<b>12,879</b>	<b>14,821</b>	<b>1,942</b>	<b>15%</b>

<b>SYSTEM</b>								
ADULT	4,923	<b>4,834</b>	-89	-2%	28,030	<b>27,669</b>	-361	-1%
JUVENILE	3,239	<b>3,382</b>	143	4%	15,517	<b>16,643</b>	1,126	7%
Y. A.	808	<b>757</b>	-51	-6%	3,272	<b>3,284</b>	12	0%
PERIOD.	904	<b>1116</b>	212	23%	5,905	<b>5,414</b>	-491	-8%
AUDIO	214	<b>139</b>	-75	-35%	1,182	<b>990</b>	-192	-16%
VIDEO	6,497	<b>7,993</b>	1496	23%	38,099	<b>45,581</b>	7,482	20%
DIGITAL MEDIA	0	<b>40</b>	40	100%	0	<b>40</b>	40	100%
<b>TOTAL</b>	<b>16,585</b>	<b>18,261</b>	<b>1676</b>	<b>10%</b>	<b>92,005</b>	<b>99,621</b>	<b>7,616</b>	<b>8%</b>

	ELWOOD	FRANKTON	HAZELBAKER	
TRAFFIC	9771	2027	1727	
REF.	29	31	36	
ASSIST.	1265	327	235	<b>TECH SERVICES PROCESSED 1,944 ITEMS.</b>
COMP./WIRE	1794/61	509/37	484/1	
PROG. A.	6/12	1/52	1/19	Prepared by Trisha Shuler
J.	13/152	5/97	1/24	

Agenda

August 8, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Regular Meeting  
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
  - 1. Working Budget 2011
- New Business
  - 1. Approve 2012 Budget for Publication
  - 2. Public Library Internet Consortium
  - 3. Administrative Fees – Regions Bank
  - 4. Leave Without Pay – Beth Mehling
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION

START=AUG-04 09:43

END=AUG-04 09:43

FILE NO.=458

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:24

-ELWOOD LIBRARY -

Agenda

August 8, 2011

North Madison County Public Library System  
Board of Trustees

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*Please publish  
on Friday or  
Saturday and  
again on Monday  
Thank you*

*Please publish  
on Friday or  
Saturday and  
again on Monday*

MODE - MEMORY TRANSMISSION

START=AUG-04 09:42

END=AUG-04 09:42

FILE NO.=467

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:15

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

### Agenda

August 8, 2011

North Madison County Public Library System  
Board of Trustees

#### Elwood Public Library

Regular Meeting  
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget 2011

New Business

1. Approve 2012 Budget for Publication
2. Public Library Internet Consortium
3. Administrative Fees - Regions Bank
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Director's Report

Public Comment

Adjournment

*Please publish  
on Friday or  
Saturday and  
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NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
August 8, 2011  
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on August 8, 2011 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Bette Dalzell, Mike Robertson, Beverly Austin, Kevin Sipe and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Mike Robertson made a motion to approve the minutes from the public hearing and regular meetings that were held on July 11, 2011. Bette Dalzell made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget 2011

At the end of July, fifty five percent of the working budget has been spent.

NEW BUSINESS

Approve 2012 budget for publication

The following budget proposal was read by the Director: I am requesting the Board of Trustees of the North Madison County Public Library Board approve for publication the following 2012 Budget:

The Library Operating Fund Budget for \$1,189,730

The maximum estimate funds to be raised are \$706,000 with a tax rate of .1336

The current tax levy is \$676,535

The current tax rate is .1152

The Debt Service budget estimate is \$242,000

The maximum estimated funds to be raised are \$234,297 with a tax rate of .0433

With a current tax levy of \$190,276

The current tax rate is .0324

The Rainy Day Fund estimate is \$15,000. There is no maximum estimate amount to be raised or any current tax levy.

Beverly Austin made a motion to approve the proposed budget for publication. Leslie Rittenhouse made a second and the motion carried. The only budget forms that require signatures will be signed at the adoption meeting.

Public Library Internet Consortium

A public library internet consortium resolution was read by Secretary Mike Robertson. Kevin Sipe made a motion to join the consortium. Beverly Austin made a second and the motion carried.

Administrative Fees – Regions Bank

Beverly Austin made a motion that gives Regions Bank the authority to pay administrative fees of \$1,575 out of the Sinking and Reserve Fund. Leslie Rittenhouse made a second and the motion carried.

Leave Without Pay – Beth Mehling

Mike Robertson made a motion granting a four month leave of absence to Beth Mehling, Hazelbaker manager, to care for a family member. The leave would be leave without pay. Kevin Sipe made a second and the motion carried. One solution presented during the leave would be for the Director to move her office to Summitville and hire a temporary part-time clerk to work at Summitville. It was stated the Director would still spend part of each week at Elwood.

DIRECTOR'S REPORT

On July 23, 2011 it was reported there was water dripping from a light fixture in the Youth Service Area at Elwood. LMC was called to check on the situation. It was determined there was a drain clogged in the HVAC area. Roby's Plumbing was called; they cleared the drain and reported there should be a snake ran through the drain every two years. The Geek Squad from Best Buy will be at the Elwood Library on September 27 from 5 to 7pm to demonstrate E-readers and tablets. It will be open to the public. After a power outage at Elwood, the domain controller did not come back up and everything had to be reprogrammed. The WIKI was not backed up, so all information that was stored on the WIKI is lost. HP came to diagnose the situation and confirmed it was caused by a power outage. Danny Jones will pour the new cement at Elwood's north entrance on Wednesday, August 10, 2011. It was recommended to pour the new concrete straight out from each pillar to help prevent future cracking. The director and administrative assistant will attend a conference entitled "The Future of Indiana Public Libraries" on Tuesday, August 9. An additional appropriation for the Rainy Day Fund has been approved by the Department of Local Government Finance. LMC will be contacted soon to install a new front end on the HVAC system at Elwood. Quotes for the reconstructive issues on the outside of the building at Elwood will be presented at the September meeting.

Public comment was sought, none was forthcoming.

With no objections the meeting was adjourned.

Michael Robertson  
Secretary, Mike Robertson

Beverly J. Austin  
Lydia Greenhouse  
Kevin Hipki

Wayne E. P.

## Register Of Claims

### North Madison County Public Library System

Report Date: From 7/12/2011 To 8/8/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	426	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	7/20/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,158.65		
			Operating Fund	Wages of Janitor	\$1,209.60		
			<b>Total this claim =</b>		\$18,303.86		
0	427	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,400.26	7/20/2011	P/R ENDING 7/16/11
			FICA	Payroll Deductions	\$768.77		
			Federal Taxes Withheld	Payroll Deductions	\$2,122.69		
			Medicare	Payroll Deductions	\$265.42		
			<b>Total this claim =</b>		\$4,557.14		
0	428	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	7/20/2011	P/R ENDING 7/16/11
<b>Total this claim =</b>		\$195.00					
0	442	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	8/3/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$14,814.53		
			Operating Fund	Wages of Janitor	\$1,461.00		
			<b>Total this claim =</b>		\$18,211.14		
0	443	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,393.18	8/3/2011	P/R ENDING 7/30/11
			FICA	Payroll Deductions	\$764.87		
			Federal Taxes Withheld	Payroll Deductions	\$2,115.68		
			Medicare	Payroll Deductions	\$264.09		
			<b>Total this claim =</b>		\$4,537.82		
0	444	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	8/3/2011	P/R ENDING 7/30/11
<b>Total this claim =</b>		\$195.00					
27095	425	AT&T	Operating Fund	Telephone & Telegraph	\$136.65	7/12/2011	SERVICE FOR SUMMITVILLE
<b>Total this claim =</b>		\$136.65					
27096	423	BOOK PAGE	Operating Fund	Elwood Adult Programming	\$228.00	7/12/2011	FOR ELWOOD & FRANKTON
			Operating Fund	Frankton Programming	\$228.00		
			<b>Total this claim =</b>		\$456.00		
27097	424	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$53.40	7/12/2011	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$11.00		
			<b>Total this claim =</b>		\$64.40		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27098	429	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,360.66	7/20/2011	PAYROLL DEDUCTIONS FOR JULY
			County Taxes Withheld	Payroll Deductions	\$616.96		
				<b>Total this claim =</b>	<u>\$1,977.62</u>		
27099	432	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$482.52	7/20/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$482.52</u>		
27100	431	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	7/20/2011	P/R ENDING 7/16/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27101	430	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$598.42	7/20/2011	HEALTH INSURANCE 8/1/11-9/1/11
			Operating Fund	Emp Cont Group Ins	\$6,551.91		
				<b>Total this claim =</b>	<u>\$7,150.33</u>		
27102	433	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.00	7/20/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$17.00</u>		
27103	440	AT&T	Operating Fund	Telephone & Telegraph	\$108.22	8/3/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$108.22</u>		
27104	434	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$50.04	8/3/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$10.66		
				<b>Total this claim =</b>	<u>\$60.70</u>		
27105	435	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$224.28	8/3/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$224.28</u>		
27106	436	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,977.30	8/3/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$1,977.30</u>		
27107	445	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	8/3/2011	P/R ENDING 7/30/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27108	437	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00	8/3/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$72.00</u>		
27109	438	TOWN OF FRANKTON	Operating Fund	Electricity	\$475.14	8/3/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$17.44		
				<b>Total this claim =</b>	<u>\$506.58</u>		
27110	439	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.78	8/3/2011	SERVICE FOR FRANKTON
			Operating Fund	Gas	\$13.91		
				<b>Total this claim =</b>	<u>\$31.69</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27111	441	VISA	Operating Fund	Frankton Programing	\$270.06	8/8/2011	As per attached invoices.
			Operating Fund	Technology Software	\$81.91		
			Operating Fund	Technology Equipment	\$390.55		
				<b>Total this claim =</b>	<b>\$742.52</b>		
27112	446	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,094.82	8/8/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$841.25		
			Operating Fund	Elwood YA	\$367.24		
			Operating Fund	Frankton	\$1,199.63		
			Operating Fund	Summitville	\$980.64		
			Operating Fund	Frankton Programing	\$87.13		
				<b>Total this claim =</b>	<b>\$4,570.71</b>		
27113	449	BARBARA MCADAMS	Operating Fund	Frankton Programing	\$48.44	8/8/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<b>\$48.44</b>		
27114	447	BETH MEHLING	Operating Fund	Summitville Programing	\$37.21	8/8/2011	PETTY CASH REIMBURSEMENT
				<b>Total this claim =</b>	<b>\$37.21</b>		
27115	448	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$33.39	8/8/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$33.39</b>		
27116	450	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$613.75	8/8/2011	SYSTEM ENGINEER
				<b>Total this claim =</b>	<b>\$613.75</b>		
27117	451	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$84.11	8/8/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$84.11</b>		
27118	452	DISCOUNT PAPER PRODUCT	Operating Fund	Operating Supplies	\$102.88	8/8/2011	3" ADD ROLLS
				<b>Total this claim =</b>	<b>\$102.88</b>		
27119	453	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$816.75	8/8/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<b>\$816.75</b>		
27120	454	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$83.76	8/8/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$83.76</b>		
27121	473	FRONTIER	Operating Fund	Telephone & Telegraph	\$106.56	8/8/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<b>\$106.56</b>		
27122	455	GAYLORD BROS.	Operating Fund	Book Processing	\$404.96	8/8/2011	As per attached invoices.
				<b>Total this claim =</b>	<b>\$404.96</b>		
27123	456	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$160.00	8/8/2011	LAWN CARE -FRANKTON
				<b>Total this claim =</b>	<b>\$160.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27124	457	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$261.27	8/8/2011	As per attached invoices.
				<b>Total this claim =</b>	\$261.27		
27125	470	INDIANA LIBRARY FEDERATIO	Operating Fund	Professional Meetings	\$250.00	8/8/2011	FUTURE OF INDIANA PUBLIC LIBRARIES CONFERENCE - JAMIE & DIANA
				<b>Total this claim =</b>	\$250.00		
27126	472	KATIE NEWBY	Operating Fund	Traveling Expense	\$36.48	8/8/2011	MILEAGE - WORKSHOP
				<b>Total this claim =</b>	\$36.48		
27127	458	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$355.77	8/8/2011	PROCESSING SUPPLIES
				<b>Total this claim =</b>	\$355.77		
27128	459	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$170.00	8/8/2011	HVAC REPAIRS - ELWOOD
				<b>Total this claim =</b>	\$170.00		
27129	460	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$129.76	8/8/2011	As per attached invoices.
			Operating Fund	Summitville Programing	\$91.96		
				<b>Total this claim =</b>	\$221.72		
27130	461	MIDWEST TAPE	Operating Fund	Frankton AV	\$487.79	8/8/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,138.52		
			Operating Fund	Summitville AV	\$29.99		
				<b>Total this claim =</b>	\$1,656.30		
27131	471	MZD ADVERTISING	Gift	Frankton Programing	\$111.46	8/8/2011	PAPA JOHN'S PIZZA - FRANKTON
				<b>Total this claim =</b>	\$111.46		
27132	462	OFFICE OF THE BURSAR	Operating Fund	Other	\$12.99	8/8/2011	COST OF DAMAGED ILL VIDEORECORDING
				<b>Total this claim =</b>	\$12.99		
27133	463	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	8/8/2011	STAMPS - FRANKTON
				<b>Total this claim =</b>	\$88.00		
27134	464	QUILL CORPORATION	Operating Fund	Office Supplies	\$293.77	8/8/2011	As per attached invoices.
				<b>Total this claim =</b>	\$293.77		
27135	465	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$24.34	8/8/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$30.16		
			Operating Fund	Office Supplies	\$10.00		
				<b>Total this claim =</b>	\$64.50		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
27136	469	SUPERB SEAMLESS GUTTER	Operating Fund	Professional Services	\$60.00	8/8/2011	INSTALL T-ELBOW AND CONNECT TO UNDERGROUND PIPE - SUMMITVILLE
<b>Total this claim =</b>					<u>\$60.00</u>		
27137	466	TOPS HOME CENTER	Operating Fund	Operating Supplies	\$150.42	8/8/2011	As per attached invoices.
<b>Total this claim =</b>					<u>\$150.42</u>		
27138	467	VAN AUSDALL & FARRAR	Operating Fund	Equipment/Rental	\$418.48	8/8/2011	MAINTENANCE ELWOOD FAX, KONICA MINOLTA - COPY COUNT
			Operating Fund	Office Supplies	\$67.10		
<b>Total this claim =</b>					<u>\$485.58</u>		
27139	468	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$360.00	8/8/2011	LAWN CARE - SUMMITVILLE
<b>Total this claim =</b>					<u>\$360.00</u>		
<b>Total Amount of Claims</b>					<b>\$72,248.55</b>		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, August 04, 2011

*Beverly J. Austin*  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 5 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$72,248.55

Date this 8 day of August, 2011

<i>Leslie Pittman</i>	<i>Karin Dixon</i>	
<i>[Signature]</i>	<i>Butte Selig</i>	
<i>Mike Robertson</i>		

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	2,978.00	19%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	5,193.77	52%	10,000
Electricity	32,000	30,000	14,149.78	47%	2,000
Water	4,000	4,000	2,066.83	52%	-
Waste Disposal Services	1,500	1,000	312.93	31%	500
Bldg. & Structure/Maint.	1,000	500	702.08	140%	500
Equipment/Maint.	4,000	1,000	325.50	33%	3,000
Equipment/Rental	3,500	3,000	1,637.05	55%	500
Dues	2,500	2,000	772.60	39%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	10,000.00		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>81,251.12</b>	<b>57%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	2,036.25	81%	1,500
Technology Equipment	16,000	16,000	8,982.48	56%	-
Elwood Adult	33,500	33,000	16,799.58	51%	500
Elwood Childrens	13,500	13,000	6,665.12	51%	500
Elwood YA	5,700	5,200	2,601.72	50%	500
Frankton	19,000	18,500	8,877.06	48%	500
Summitville	16,000	15,500	8,599.91	55%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & Newsp.	4,500	3,700	743.24	20%	800
Frankton Per. & Newsp.	2,800	1,800	326.35	18%	1,000
Summitville Period. & Newsp.	1,700	1,600	388.06	24%	100
					-
Elwood AV	19,900	19,900	12,067.98	61%	-
Frankton AV	12,400	12,400	6,595.50	53%	-
Hazelbaker AV	8,000	8,000	5,022.21	63%	-
Technology Software	6,000	6,000	2,826.62	47%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>82,532.08</b>	<b>53%</b>	<b>6,350</b>
					-
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>552,228.54</b>	<b>55%</b>	<b>157,272</b>

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	28,034.15	62%	-
Salary of Assistants	508,670	434,660	232,298.56	53%	74,010
Wages of Janitor	36,761	36,761	19,494.02	53%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	21,406.75	54%	7,000
Emp. Cont. PERF	38,000	34,000	18,329.13	54%	4,000
Emp. Cont. Group Ins.	81,000	70,000	42,813.51	61%	11,000
Salary of Board Treasurer	300	300	-	0%	-
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>362,376.12</b>	<b>55%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	5,263.01	66%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	4,185.27	70%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	1,579.46	53%	500
Fuel, Oil, and Lubricants	150	150	91.89	61%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	1,341.33	30%	-
Automation	15,500	15,000	12,862.00	86%	500
Official Record	1,000	700	20.49	3%	300
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>26,069.22</b>	<b>69%</b>	<b>7,700</b>
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	29,617.83	99%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	197.34	39%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	3,660.53	41%	17,989
Postage & UPS	3,700	3,000	1,626.39	54%	700
Traveling Expense	3,000	2,000	583.48	29%	1,000
Professional Meetings	1,500	1,500	268.00	18%	-
Elwood Children's Programming	4,000	4,000	2,429.29	61%	-
Elwood Adult Programming	1,900	1,900	1,191.75	63%	-
Frankton Programming	3,000	3,000	1,844.27	61%	-
Summitville Programming	1,900	1,900	482.40	25%	-
Title Source (Baker & Taylor)	3,100	2,800	295.00	11%	300
Advertising & Public Notices	4,600	1,427	576.30	40%	3,173

Budget Approval for publication:

I am requesting the Board of Trustees of the North Madison County Public Library Board approve for publication the following 2012 Budget:

The Library Operating Fund Budget for \$1, 189,730

The maximum estimate funds to be raised are \$706,000 with a tax rate of .1336

The current tax levy is \$676, 535

The current tax rate is .1152

The Debt Service budget estimate is \$242,000

The maximum estimated funds to be raised are \$234,297 with a tax rate of .0433

With a current tax levy of \$190,276

The current tax rate is .0324

The Rainy Day Fund estimate is **\$15,000**. There is no maximum estimated amount to be raised or any current tax levy.

August 8, 2011

**COMMITMENT TO JOIN INDIANA STATE LIBRARY CONSORTIUM FOR  
PUBLIC LIBRARY INTERNET ACCESS for  
FUNDING YEAR 2012 - JULY 1, 2012 THROUGH JUNE 30, 2013**

WHEREAS, the board of the North Madison County Public Library has determined that it is beneficial to its operations to join the Indiana State Library Consortium for Public Library Internet Access; and

WHEREAS, the board recognizes that being part of the Indiana State Library Consortium for Public Library Internet Access requires following certain rules, including:

1. Filtering all computers in order to receive the e-Rate discount on vendor invoices (If the library chooses not to filter, they can be in the consortium and not receive e-rate discount, but may be eligible for reimbursement from State Technology Grant Fund.);
2. ensuring that the total cost of non e-rate services is included in at least one fund budget;
3. assuming financial responsibility for non-eRate portion that may not be covered by the State Technology Grant Fund;
4. working with AdTec in the filing of all forms, except Form 470, with the Universal Service Administrative Company Schools & Libraries Division; and

WHEREAS, the board acknowledges that by joining the Indiana State Library Consortium for Public Library Internet Access it receives certain benefits and that by opting out of the consortium, or by failing to abide by the Consortium rules, the library will lose the benefits.

NOW THEREFORE BE IT RESOLVED that the library shall be a member of the Indiana State Library Consortium for Public Library Internet Access and, as a member, the library shall abide by the rules of the Indiana State Library Consortium for Public Library Internet Access.

DULY ADOPTED by the Board of Trustees of the North Madison County Public Library at its regular meeting held on the 8th day of August, 2011, at which meeting a quorum was present.

NAY

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Bette Dabell  
Adrian Miller  
Lisa  
Reggie Bitterhouse  
Cecily J. Austin  
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ATTEST:

Mike Robertson

Secretary

Original had to  
be sent to  
ISL.



**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	JULY 2010	JULY 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	3,296	<b>3,151</b>	-145	-4%	20,550	20,596	46	0%
JUVENILE	2,264	<b>1,987</b>	-277	-12%	11,999	11,914	-85	-1%
Y. A.	384	<b>519</b>	135	35%	2,331	2,425	94	4%
PERIOD.	718	<b>513</b>	-205	-29%	4,251	3,583	-668	-16%
AUDIO	144	<b>93</b>	-51	-35%	928	771	-157	-17%
VIDEO	4,627	<b>5093</b>	466	10%	29,604	34,732	5,128	17%
DIGITAL MEDIA	0	<b>16</b>	16	100%	0	36	36	100%
<b>TOTAL</b>	<b>11,433</b>	<b>11,372</b>	-61	-1%	69,663	74,057	4,394	6%

<b>FRANKTON</b>								
ADULT	1,080	<b>1,039</b>	-41	-4%	7,253	6,950	-303	-4%
JUVENILE	732	<b>1082</b>	350	48%	4,304	5,295	991	23%
Y. A.	189	<b>276</b>	87	46%	1,125	1,236	111	10%
PERIOD.	263	<b>239</b>	-24	-9%	1,976	1,809	-167	-8%
AUDIO	32	<b>31</b>	-1	-3%	232	254	22	9%
VIDEO	1,525	<b>1,854</b>	329	22%	9,827	11,082	1255	13%
DIGITAL MEDIA	0	<b>8</b>	8	100%	0	18	18	100%
<b>TOTAL</b>	<b>3,821</b>	<b>4,529</b>	708	19%	24,717	26,644	1,927	8%

<b>HAZELBAKER</b>								
ADULT	826	<b>582</b>	-244	-30%	5,429	4,895	-534	-10%
JUVENILE	536	<b>589</b>	53	10%	2,746	3,092	346	13%
Y. A.	102	<b>120</b>	18	18%	491	538	47	10%
PERIOD.	104	<b>116</b>	12	12%	763	890	127	17%
AUDIO	7	<b>19</b>	12	171%	205	108	-97	-47%
VIDEO	1,098	<b>1031</b>	-67	-6%	5,918	7,745	1827	31%
DIGITAL MEDIA	0	<b>8</b>	8	100%	0	18	18	100%
<b>TOTAL</b>	<b>2,673</b>	<b>2,465</b>	-208	-8%	15,552	17,286	1,734	11%

<b>SYSTEM</b>								
ADULT	5,202	<b>4,772</b>	-430	-8%	33,232	32,441	-791	-2%
JUVENILE	3,532	<b>3,658</b>	126	4%	19,049	20,301	1,252	7%
Y. A.	675	<b>915</b>	240	36%	3,947	4,199	252	6%
PERIOD.	1,085	<b>868</b>	-217	-20%	6,990	6,282	-708	-10%
AUDIO	183	<b>143</b>	-40	-22%	1,365	1,133	-232	-17%
VIDEO	7,250	<b>7,978</b>	728	10%	45,349	53,559	8,210	18%
DIGITAL MEDIA	0	<b>32</b>	32	100%	0	72	72	100%
<b>TOTAL</b>	<b>17,927</b>	<b>18,366</b>	439	2%	109,932	117,987	8,055	7%

	ELWOOD	FRANKTON	HAZELBAKER	Prepared by Trisha Shuler
TRAFFIC	10,184	2,278	2,026	
REF.	21	25	35	
ASSIST.	1,291	243	218	<b>TECH SERVICES PROCESSED 1,338 ITEMS.</b>
COMP./WIRE	2,077/60	357/30	580/5	
PROG. A.	2/248	1/65	6/141	
J.	29/292	14/246	7/33	

Agenda

September 12<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

2012 Budget Hearing

5:00 P.M.  
Agenda

Call to Order  
Call for Quorum  
Presentation of Budget Estimates and Tax Levies for the 2012 Budget  
Public Comment  
Adjourn

Regular Meeting  
Immediately Following Public Hearing

Call to Order  
Call for Quorum  
Minutes  
Claims Register & Checks  
Old Business  
1. Working Budget for 2010  
New Business  
1. Elwood Public Library  
a. Masonry Restoration  
b. Sealants  
c. Painting – Soffits and Porches  
d. Guttering and Downspouts  
Director's Report  
Public Comment  
Adjourn

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
2012 BUDGET HEARING  
September 12, 2011  
5:00pm  
Elwood Public Library

CALL TO ORDER

Secretary Mike Robertson called the 2012 budget hearing of the North Madison County Public Library Board of Trustees to order at 5:00pm on September 12, 2011 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

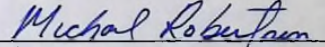
Present were members Beverly Austin, Mike Robertson, Bette Dalzell, Dan Prieshoff and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

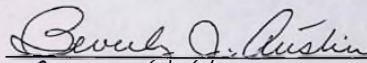
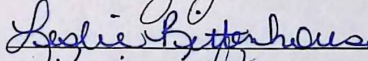
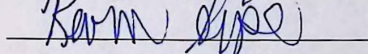
PRESENTATION OF BUDGET ESTIMATES AND TAX LEVIES FOR THE 2012 BUDGET

2012 budget estimates and tax levies were presented by the Director. They include: General Fund with a budget estimate of \$1,189,730, maximum estimated funds to be raised of \$706,000 and a current tax levy of \$676,535; Lease Rental Fund with a budget estimate of \$242,000, maximum estimated funds to be raised of \$234,297 and a current tax levy of \$190,276; Rainy Day Fund with a budget estimate of \$15,000 with no maximum estimated funds to be raised and no current tax levy. The total budget estimate is \$1,446,730 with total maximum estimated funds to be raise of \$940,297 and a current tax levy of \$866,811. The estimated maximum for the unit is \$704,719. The Board of Trustees of the North Madison County Public Library will meet on Monday, October 10, 2011 at 5:00pm at the Elwood Public Library to adopt the 2012 budget.

Public comment was sought. None was forthcoming.

Beverly Austin made a motion to adjourn the meeting, Bette Dalzell made a second and the meeting was adjourned.

  
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Michael Robertson, Secretary

  
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NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Meeting  
September 12, 2011  
5:15pm

CALL TO ORDER

Secretary Mike Robertson called a regular meeting of the North Madison County Public Library System Board of Trustees to order on September 12, 2011 at 5:15pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Beverly Austin, Mike Robertson, Bette Dalzell, Dan Prieshoff, and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

A motion was made by Beverly Austin to approve the minutes from the August 8, 2011 regular meeting. Leslie Rittenhouse made a second and the motion carried.

CLAIMS REGISTER & CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget for 2010

At the end of August sixty five percent of the working operating fund budget has been spent. Calculations as of September 7, 2011 for the operating fund are as follows: fund balance of \$749,889.41. Estimated expenditures September through December are \$324,318.54, this leaves an estimated fund balance of \$425,570.88. Estimated expenditures for 2011 are \$972,955.61.

NEW BUSINESS

Elwood Public Library

- Masonry Restoration
- Sealants
- Painting—Soffits and Porches
- Guttering and Downspouts

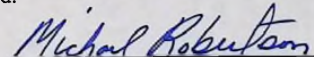
A motion was made by Bette Dalzell to table discussion for these topics until final quotes are received and to hold a special meeting on September 26, 2011 at 5:00pm for discussion. Leslie Rittenhouse made a second and the motion carried.

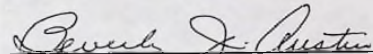
DIRECTOR'S REPORT

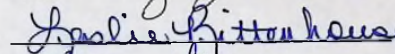
Shannon Adams, part time custodian at Summitville has resigned her position. Barbara Snipes has resumed duties at Summitville. She works ten hours per week at Summitville and twenty hours per week at Elwood. There are teal ribbons in the parking lot for ovarian cancer awareness. The staff WIKI is back up, employees' schedules can be

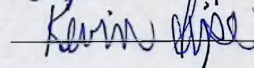
found on the WIKI. A demonstration was given on how to use the WIKI. LMC has installed the new front end on the HVAC at Elwood. A demonstration was given on what the new front end can do. There still needs to be some work done by Chester before access via Internet is available outside of the library. LMC also needs to do some more work to get the system up to its potential. Debbie Fox has been hired as a part time clerk at Elwood. The Geek Squad from Best Buy will be at the Elwood Library on September 27 from 5 to 7pm for an E-Reader show and tell. A science program presented at the Summitville Library by Keith Scott was very successful. Keith will be presenting a science program at Elwood on September 24 at 1:00pm. A demonstration was given on Overdrive. A new electronic resource for the youth service department at Elwood is being considered. It would involve downloading juvenile books straight from our online catalog. The books would only be downloadable to a computer as a checkout. Consideration is being given to purchase twenty five to thirty juvenile books.

With no objections the meeting was adjourned.

  
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Michael Robertson, Secretary

  
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## Register Of Claims

### North Madison County Public Library System

Report Date: From 8/9/2011 To 9/12/2011

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	477	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,399.66	8/17/2011	P/R ENDING 8/13/11
			FICA	Payroll Deductions	\$768.43		
			Federal Taxes Withheld	Payroll Deductions	\$2,124.66		
			Medicare	Payroll Deductions	\$265.30		
				<b>Total this claim =</b>	<u>\$4,558.05</u>		
0	532	VISA	Operating Fund	Elwood Children's Programing	\$199.06	9/12/2011	RETURN OF IT EQUIPMENT -
			Operating Fund	Frankton Programing	\$80.01		PROGRAMMING PURCHASES
			Operating Fund	Technology Equipment	(\$279.07)		
				<b>Total this claim =</b>	<u>\$0.00</u>		
0	478	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	8/17/2011	P/R ENDING 8/13/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	484	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	8/31/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$15,213.14		
			Operating Fund	Wages of Janitor	\$1,461.00		
				<b>Total this claim =</b>	<u>\$18,609.75</u>		
0	485	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,423.64	8/31/2011	P/R ENDING 8/27/11
			FICA	Payroll Deductions	\$781.63		
			Federal Taxes Withheld	Payroll Deductions	\$2,170.99		
			Medicare	Payroll Deductions	\$269.84		
				<b>Total this claim =</b>	<u>\$4,646.10</u>		
0	487	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$195.00	8/31/2011	P/R ENDING 8/27/11
				<b>Total this claim =</b>	<u>\$195.00</u>		
0	476	PAYROLL	Operating Fund	Salary of Director	\$1,935.61	8/17/2011	PAYROLL
			Operating Fund	Salary of Assistants	\$14,932.52		
			Operating Fund	Wages of Janitor	\$1,428.03		
				<b>Total this claim =</b>	<u>\$18,296.16</u>		
27142	480	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	8/17/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$303.84</u>		
27143	482	DAN JONES CONCRETE	Operating Fund	Professional Services	\$1,522.76	8/17/2011	CONCRETE ENTRANCE - ELWOOD
				<b>Total this claim =</b>	<u>\$1,522.76</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27144	479	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	8/17/2011	P/R ENDING 8/13/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27145	481	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	8/17/2011	STAMPS - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$88.00</u>		
27146	483	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.00	8/17/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$17.00</u>		
27147	490	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$54.81	8/31/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$54.81</u>		
27148	496	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$10,927.00	8/31/2011	PACKAGE POLICY RENEWAL
				<b>Total this claim =</b>	<u>\$10,927.00</u>		
27149	491	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$218.32	8/31/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	<u>\$218.32</u>		
27150	492	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$141.45	8/31/2011	LIFE INSURANCE 9/1/11 - 11/30/11
				<b>Total this claim =</b>	<u>\$141.45</u>		
27151	486	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$2,048.45	8/31/2011	PAYROLL DEDUCTIONS FOR AUGUST
			County Taxes Withheld	Payroll Deductions	\$929.78		
				<b>Total this claim =</b>	<u>\$2,978.23</u>		
27152	493	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,981.59	8/31/2011	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$518.70		
				<b>Total this claim =</b>	<u>\$2,500.29</u>		
27153	489	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$300.00	8/31/2011	P/R ENDING 8/27/11
				<b>Total this claim =</b>	<u>\$300.00</u>		
27154	488	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$987.30	8/31/2011	HEALTH INSURANCE 9/1/11 - 10/1/11
			Operating Fund	Emp Cont Group Ins	\$6,171.99		
				<b>Total this claim =</b>	<u>\$7,159.29</u>		
27155	494	TOWN OF FRANKTON	Operating Fund	Electricity	\$615.35	8/31/2011	SERVICE FOR FRANKTON
			Operating Fund	Water	\$55.17		
			Operating Fund	Waste Disposal Services	\$94.62		
				<b>Total this claim =</b>	<u>\$765.14</u>		
27156	495	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.00	8/31/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$17.00</u>		
27157	497	ARPHAX PUBLISHING COMPA	Operating Fund	Elwood Adult	\$40.01	9/12/2011	FAMILY MAPS OF MADISON COUNTY, IN
				<b>Total this claim =</b>	<u>\$40.01</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27158	498	AT&T	Operating Fund	Telephone & Telegraph	<u>\$106.90</u>	9/12/2011	SERVICE FOR ELWOOD
				<b>Total this claim =</b>	\$106.90		
27159	499	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,646.17	9/12/2011	As per attached invoices.
			Operating Fund	Elwood Childrens	\$581.15		
			Operating Fund	Elwood YA	\$512.71		
			Operating Fund	Frankton	\$1,475.39		
			Operating Fund	Summitville	\$1,312.92		
			Operating Fund	Frankton Programing	\$23.76		
			Gift	Frankton Programing	\$215.88		
				<b>Total this claim =</b>	\$6,767.98		
27160	500	BALDWIN CONSTRUCTION CO	Operating Fund	Professional Services	<u>\$180.00</u>	9/12/2011	SUMMITVILLE
				<b>Total this claim =</b>	\$180.00		
27161	501	BARBARA SNIPES	Operating Fund	Traveling Expense	<u>\$70.08</u>	9/12/2011	MILEAGE
				<b>Total this claim =</b>	\$70.08		
27162	502	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$90.00	9/12/2011	QUARTERLY BILLING
			Operating Fund	Professional Services	\$90.00		
			Operating Fund	Professional Services	<u>\$90.00</u>		
				<b>Total this claim =</b>	\$270.00		
27163	503	BETH MEHLING	Operating Fund	Postage & UPS	\$13.74	9/12/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	<u>\$25.86</u>		
				<b>Total this claim =</b>	\$39.60		
27164	504	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	<u>\$246.67</u>	9/12/2011	LEGAL SERVICES
				<b>Total this claim =</b>	\$246.67		
27165	505	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	<u>\$338.86</u>	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	\$338.86		
27166	506	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	<u>\$84.11</u>	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	\$84.11		
27167	507	CLINT TRICE	Operating Fund	Traveling Expense	<u>\$124.00</u>	9/12/2011	MILEAGE
				<b>Total this claim =</b>	\$124.00		
27168	508	CONRAD DAUTRICH	Operating Fund	Professional Services	<u>\$497.00</u>	9/12/2011	RE-STRIPE PARKING LOT - ELWOOD
				<b>Total this claim =</b>	\$497.00		
27169	509	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	<u>\$77.68</u>	9/12/2011	PT AD AND BUDGET LEGAL NOTICE
				<b>Total this claim =</b>	\$77.68		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27170	510	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$1,098.30	9/12/2011	INTERNET ACCESS
				<b>Total this claim =</b>	<u>\$1,098.30</u>		
27171	511	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$202.18	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$202.18</u>		
27172	512	FRANKTON HERITAGE DAYS	Operating Fund	Frankton Programing	\$160.00	9/12/2011	RIDE COUPONS FOR PRIZES
				<b>Total this claim =</b>	<u>\$160.00</u>		
27173	513	FRONTIER	Operating Fund	Telephone & Telegraph	\$273.52	9/12/2011	SERVICE FOR FRANKTON
				<b>Total this claim =</b>	<u>\$273.52</u>		
27174	533	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$3,761.44	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$3,761.44</u>		
27175	514	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$40.00	9/12/2011	LAWN CARE - FRANKTON
				<b>Total this claim =</b>	<u>\$40.00</u>		
27176	515	HENSLEY'S TREE SERVICE	Operating Fund	Professional Services	\$125.00	9/12/2011	TREE REMOVAL - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$125.00</u>		
27177	516	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$153.34	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$153.34</u>		
27178	517	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$46.04	9/12/2011	BUDGET LEGAL NOTICE
				<b>Total this claim =</b>	<u>\$46.04</u>		
27179	518	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$657.00	9/12/2011	QUARTERLY BILLING AND REPAIRS - ELWOOD
				<b>Total this claim =</b>	<u>\$657.00</u>		
27180	520	MARSH SUPERMARKET	Operating Fund	Summitville Programing	\$71.98	9/12/2011	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$25.98		
				<b>Total this claim =</b>	<u>\$97.96</u>		
27181	519	MARY HENDRICK	Operating Fund	Postage & UPS	\$10.70	9/12/2011	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$15.01		
			Operating Fund	Elwood Children's Programing	\$16.57		
				<b>Total this claim =</b>	<u>\$42.28</u>		
27182	534	MIDWEST TAPE	Operating Fund	Frankton AV	\$393.82	9/12/2011	As per attached invoices.
			Operating Fund	Elwood AV	\$1,656.31		
			Operating Fund	Summitville AV	\$461.78		
				<b>Total this claim =</b>	<u>\$2,511.91</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
27183	521	NEWS-SUN, THE	Operating Fund	Advertising & Public Notices	\$16.25	9/12/2011	AD P/T TEMPORARY CLERK - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$16.25</u>		
27184	522	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$474.36	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$474.36</u>		
27185	523	POSTMASTER - SUMMITVILL	Operating Fund	Equipment/Rental	\$100.00	9/12/2011	POSTAGE BOX FEE - SUMMITVILLE
				<b>Total this claim =</b>	<u>\$100.00</u>		
27186	524	QUILL CORPORATION	Operating Fund	Office Supplies	\$333.31	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$333.31</u>		
27187	525	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$25.97	9/12/2011	As per attached invoices.
			Operating Fund	Office Supplies	\$22.90		
			Operating Fund	Office Supplies	\$10.00		
				<b>Total this claim =</b>	<u>\$58.87</u>		
27188	526	ROBY'S PLUMBING & APPLIAN	Operating Fund	Professional Services	\$448.00	9/12/2011	FLOOR DRAIN MECHANICAL ROOM - ELWOOD
				<b>Total this claim =</b>	<u>\$448.00</u>		
27189	527	SPECIALTY STORE SERVICES,	Operating Fund	Book Processing	\$696.52	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$696.52</u>		
27190	528	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	9/12/2011	As per attached invoices.
				<b>Total this claim =</b>	<u>\$83.70</u>		
27191	529	TOPS HOME CENTER	Operating Fund	Equipment/Rental	\$49.50	9/12/2011	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$22.99		
			Operating Fund	Operating Supplies	\$91.93		
				<b>Total this claim =</b>	<u>\$164.42</u>		
27192	530	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$35.95	9/12/2011	KONICA MINOLTA COPIER COUNT
				<b>Total this claim =</b>	<u>\$35.95</u>		
27193	531	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$14.88	9/12/2011	SERVICE FOR SUMMITVILLE
				<b>Total this claim =</b>	<u>\$14.88</u>		

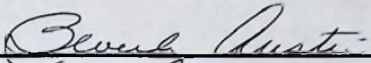


Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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**Total Amount of Claims      \$94,231.31**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, September 09, 2011


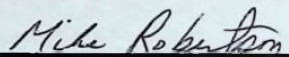
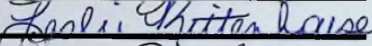
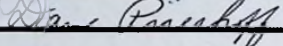
  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Published and Working)
<b>1. Personal Services</b>					
<b>Salaries and Wages</b>					
Librarian/Director	45,000	45,000	33,840.98	75%	-
Salary of Assistants	508,670	434,660	277,258.75	64%	74,010
Wages of Janitor	36,761	36,761	23,844.05	65%	-
<b>Employee Benefits</b>					
Employee Benefits -Unemployment Comp.	1,750	1,750	-	0%	-
Employer's FICA & Medicare	47,000	40,000	25,623.23	64%	7,000
Emp. Cont. PERF	38,000	34,000	18,329.13	54%	4,000
Emp. Cont. Group Ins.	81,000	70,000	49,126.95	70%	11,000
Salary of Board Treasurer	300	300	-	0%	-
			-		
<b>Total Personal Services</b>	<b>758,481</b>	<b>662,471</b>	<b>428,023.09</b>	<b>65%</b>	<b>96,010</b>
<b>2. Supplies</b>					
Office Supplies	10,000	8,000	5,688.38	71%	2,000
Stationary & Supplies	500	100	-	0%	400
Operating Supplies	8,500	6,000	4,733.23	79%	2,500
Cleaning & Sanitation Supplies	3,500	3,000	1,747.33	58%	500
Fuel, Oil, and Lubricants	150	150	91.89	61%	-
Bldg. Matl. And Supplies	250	50	-	0%	200
Paint and Painting Supplies	250	50	-	0%	200
Repair Parts/Maintenance	1,000	50	725.77	1452%	950
Other Repair & Maintenance Supplies	250	100	-	0%	150
Book Processing	4,500	4,500	2,102.06	47%	-
Automation	15,500	15,000	12,862.00	86%	500
Official Record	1,000	700	20.49	3%	300
			-		-
<b>Total Supplies</b>	<b>45,400</b>	<b>37,700</b>	<b>27,971.15</b>	<b>74%</b>	<b>7,700</b>
					-
<b>3. Other Services &amp; Charges</b>					
Professional Services	30,000	30,000	32,504.34	108%	-
Consulting Services	4,000	500	-	0%	3,500
Legal Services	2,000	500	197.34	39%	1,500
Engineering & Architects	100	50	-	0%	50
Telephone & Telegraph	26,989	9,000	4,294.66	48%	17,989
Postage & UPS	3,700	3,000	1,802.39	60%	700
Traveling Expense	3,000	2,000	619.96	31%	1,000
Professional Meetings	1,500	1,500	518.00	35%	-
Elwood Children's Programming	4,000	4,000	2,559.05	64%	-
Elwood Adult Programming	1,900	1,900	1,191.75	63%	-
Frankton Programming	3,000	3,000	2,249.90	75%	-
Summitville Programming	1,900	1,900	611.57	32%	-
Title Source (Baker & Taylor)	3,100	2,800	295.00	11%	300
Advertising & Public Notices	4,600	1,427	576.30	40%	3,173

Operating Fund	2011 (Pub)	2011 (Working)	Year-to-Date Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	16,000	13,905.00	87%	2,000
Official Bonds	400	400	200.00	50%	-
Gas (HVAC)	20,000	10,000	5,241.68	52%	10,000
Electricity	32,000	30,000	19,242.72	64%	2,000
Water	4,000	4,000	2,618.49	65%	-
Waste Disposal Services	1,500	1,000	490.55	49%	500
Bldg. & Structure/Maint.	1,000	500	702.08	140%	500
Equipment/Maint.	4,000	1,000	325.50	33%	3,000
Equipment/Rental	3,500	3,000	2,055.53	69%	500
Dues	2,500	2,000	772.60	39%	500
Taxes	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	-	0%	-
Transfer to LIRF	10,000	10,000	10,000.00		-
<b>Total Other Services</b>	<b>189,189</b>	<b>141,977</b>	<b>103,114.41</b>	<b>73%</b>	<b>47,212</b>
<b>4. Capital Outlays</b>					-
Land Buildings Improvements	500	50	-	0%	450
Furniture & Equipment	4,000	2,500	2,036.25	81%	1,500
Technology Equipment	16,000	16,000	9,373.03	59%	-
Elwood Adult	33,500	33,000	17,894.40	54%	500
Elwood Childrens	13,500	13,000	7,506.37	58%	500
Elwood YA	5,700	5,200	2,968.96	57%	500
Frankton	19,000	18,500	10,076.69	54%	500
Summitville	16,000	15,500	9,580.55	62%	3,500
Elwood Indiana Room	0	-	-		16,000
Elwood Period. & News.	4,500	3,700	743.24	20%	800
Frankton Per. & Newsp.	2,800	1,800	326.35	18%	1,000
Summitville Period. & Newsp.	1,700	1,600	388.06	24%	100
Elwood AV	19,900	19,900	13,206.50	66%	-
Frankton AV	12,400	12,400	7,083.29	57%	-
Hazelbaker AV	8,000	8,000	5,436.20	68%	-
Technology Software	6,000	6,000	2,908.53	48%	-
<b>Total Capital Outlays</b>	<b>163,500</b>	<b>157,150</b>	<b>89,528.42</b>	<b>57%</b>	<b>6,350</b>
<b>Operating Fund</b>	<b>1,156,570</b>	<b>999,298</b>	<b>648,637.07</b>	<b>65%</b>	<b>157,272</b>
<b>Calculations as of September 7, 2011</b>					
Operating Fund Balance	749,889.41				
Estimated Expenditures Sept. -Dec	324,318.54				
Balance - Estimated Expenditures	425,570.88				
Average Expenditures per Month	81,079.63				
Estimate Expenditures for 2011	972,955.61				
Pub. Budget - Est. Expenditures 2011	183,614.40				
# of Months Balance into 2012	5.25				

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	AUG 2010	AUG 2011	Amount of Change	% OF Change	YTD 2010	YTD 2011	Amount of Change	YTD % OF Change
<b>ELWOOD</b>								
ADULT	3,331	<b>3,177</b>	-154	-5%	23,881	<b>23,773</b>	-108	0%
JUVENILE	1,607	<b>1,660</b>	53	3%	13,606	<b>13,574</b>	-32	0%
Y. A.	383	<b>432</b>	49	13%	2,714	<b>2,857</b>	143	5%
PERIOD.	700	<b>558</b>	-142	-20%	4,951	<b>4,141</b>	-810	-16%
AUDIO	175	<b>149</b>	-26	-15%	1,103	<b>920</b>	-183	-17%
VIDEO	5180	<b>5,399</b>	219	4%	34,784	<b>40,131</b>	5,347	15%
DIGITAL MEDIA	0	<b>9</b>	9	100%	0	<b>45</b>	45	100%
<b>TOTAL</b>	<b>11,376</b>	<b>11,384</b>	<b>8</b>	<b>0%</b>	<b>81,039</b>	<b>85,441</b>	<b>4,402</b>	<b>5%</b>

<b>FRANKTON</b>								
ADULT	1,054	<b>1,164</b>	110	10%	8,307	<b>8,114</b>	-193	-2%
JUVENILE	509	<b>820</b>	311	61%	4,813	<b>6,115</b>	1302	27%
Y. A.	147	<b>279</b>	132	90%	1,272	<b>1,515</b>	243	19%
PERIOD.	267	<b>293</b>	26	10%	2,243	<b>2,102</b>	-141	-6%
AUDIO	37	<b>30</b>	-7	-19%	269	<b>284</b>	15	6%
VIDEO	1,573	<b>1,763</b>	190	12%	11,400	<b>12,845</b>	1445	13%
DIGITAL MEDIA	0	<b>4</b>	4	100%	0	<b>22</b>	22	100%
<b>TOTAL</b>	<b>3,587</b>	<b>4,353</b>	<b>766</b>	<b>21%</b>	<b>28,304</b>	<b>30,997</b>	<b>2,693</b>	<b>10%</b>

<b>HAZELBAKER</b>								
ADULT	768	<b>714</b>	-54	-7%	6,197	<b>5,609</b>	-588	-9%
JUVENILE	300	<b>467</b>	167	56%	3,046	<b>3,559</b>	513	17%
Y. A.	96	<b>86</b>	-10	-10%	587	<b>624</b>	37	6%
PERIOD.	71	<b>79</b>	8	11%	834	<b>969</b>	135	16%
AUDIO	3	<b>17</b>	14	467%	208	<b>125</b>	-83	-40%
VIDEO	1070	<b>990</b>	-80	-7%	6,988	<b>8,735</b>	1747	25%
DIGITAL MEDIA	0	<b>4</b>	4	100%	0	<b>22</b>	22	100%
<b>TOTAL</b>	<b>2,308</b>	<b>2,357</b>	<b>49</b>	<b>2%</b>	<b>17,860</b>	<b>19,643</b>	<b>1,783</b>	<b>10%</b>

<b>SYSTEM</b>								
ADULT	5,153	<b>5,055</b>	-98	-2%	38,385	<b>37,496</b>	-889	-2%
JUVENILE	2,416	<b>2,947</b>	531	22%	21,465	<b>23,248</b>	1,783	8%
Y. A.	626	<b>797</b>	171	27%	4,573	<b>4,996</b>	423	9%
PERIOD.	1,038	<b>930</b>	-108	-10%	8,028	<b>7,212</b>	-816	-10%
AUDIO	215	<b>196</b>	-19	-9%	1,580	<b>1,329</b>	-251	-16%
VIDEO	7,823	<b>8,152</b>	329	4%	53,172	<b>61,711</b>	8,539	16%
DIGITAL MEDIA	0	<b>17</b>	17	100%	0	<b>89</b>	89	100%
<b>TOTAL</b>	<b>17,271</b>	<b>18,094</b>	<b>823</b>	<b>5%</b>	<b>127,203</b>	<b>136,081</b>	<b>8,878</b>	<b>7%</b>

	ELWOOD	FRANKTON	HAZELBAKER	
TRAFFIC	9,748	2,337	1,880	
REF.	14	61	27	
ASSIST.	1,329	323	224	<b>TECH SERVICES PROCESSED 2,091 ITEMS.</b>
COMP./WIRE	1900/35	508/32	666/6	
PROG. A.	0	0	6/49	Prepared by Trisha Shuler
J.	0	1/4	3/37	

Due to Illness the  
Executive and Special Meetings  
Of the  
Board of Trustees of the  
North Madison County Public Library  
Are  
Cancelled for this evening  
September 26, 2011

# Agenda

September 26<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

## Elwood Public Library

### Special Meeting Immediately Following Executive Session

#### Call to Order

#### Call for Quorum

#### Old Business

1. Elwood Public Library – Atlas Building Services, Inc (Wabash), Complete Masonry Services (Yorktown) and Ziolkowski Construction (South Bend)
  - a. Masonry Restoration
  - b. Sealants
  - c. Painting – Soffits and Porches
  - d. Guttering and Downspouts

#### New Business

1. Letter to Youth Programming Parents

#### Public Comment

#### Adjournment



North Madison County Public Library System  
1600 Main Street  
Elwood, IN 46036

Phone: (765) 552-5001 Fax: (765) 552-0955

Executive Session Agenda  
September 26<sup>th</sup>, 2011  
Elwood Public Library Meeting Room  
1600 Main Street  
Elwood, IN 46036  
5:00 p.m.  
IC 5-14-1.5-6.1 (b)

Executive sessions may be held only in the following instances:

- (1) Where authorized by federal or state statute.
- (2) For discussion of strategy with respect to any of the following:
  - (A) Collective bargaining.
  - (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing.
  - (C) The implementation of security systems.
  - (D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties. However, all such strategy discussions must be necessary for competitive or bargaining reasons and may not include competitive or bargaining adversaries.
- (3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems.
- (4) Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision.
- (5) To receive information about and interview prospective employees.
- (6) With respect to any individual over whom the governing body has jurisdiction:
  - (A) To receive information concerning the individual's alleged misconduct; and
  - (B) To discuss, before a determination, the individual's status as an employee, a student, or an independent contractor who is:
    - (i) a physician; or
    - (ii) a school bus driver.
- (7) For discussion of records classified as confidential by state or federal statute.
- (8) To discuss before a placement decision an individual student's abilities, past performance, behavior, and needs.
- (9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
- (10) When considering the appointment of a public official, to do the following:
  - (A) Develop a list of prospective appointees.
  - (B) Consider applications.
  - (C) Make one (1) initial exclusion of prospective appointees from further consideration.  
Notwithstanding IC 5-14-3-4(b)(12), a governing body may release and shall make available for inspection and copying in accordance with IC 5-14-3-3 identifying information concerning prospective appointees not initially excluded from further consideration. An initial exclusion of prospective appointees from further consideration may not reduce the number of prospective appointees to fewer than three (3) unless there are fewer than three (3) prospective appointees. Interviews of prospective appointees must be conducted at a meeting that is open to the public.
- (11) To train school board members with an outside consultant about the performance of the role of the members as public officials.
- (12) To prepare or score examinations used in issuing licenses, certificates, permits, or registrations under IC 25.

MODE = MEMORY TRANSMISSION

START=SEP-21 17:38 END=SEP-21 17:39

FILE NO.=355

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	002/002	00:00:24

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

### Agenda

September 26<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Special Meeting  
Immediately Following Executive Session

Call to Order  
Call for Quorum  
Old Business

1. Elwood Public Library – Atlas Building Services, Inc (Wabash), Complete Masonry Services (Yorktown) and Ziolkowski Construction (South Bend)
  - a. Masonry Restoration
  - b. Sealants
  - c. Painting – Soffits and Porches
  - d. Guttering and Downspouts

New Business

1. Letter to Youth Programming Parents

Public Comment  
Adjournment

*Please publish on  
Friday or Saturday*

*Pl and again on Monday*

*In Two agendas*

*and  
Ti*

*Thank  
you*

*if*

MODE = MEMORY TRANSMISSION

START=SEP-21 17:36 END=SEP-21 17:37

FILE NO.=354

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	002/002	00:00:24

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* 17655525001- \*\*\*\*\*

### Agenda

September 26<sup>th</sup>, 2011

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Board of Trustees

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New Business

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Adjournment

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Two agendas*

*Thank  
you*

MODE - MEMORY TRANSMISSION START=SEP-21 17:39 END=SEP-21 17:40

FILE NO.=356

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	002/002	00:00:30

-ELWOOD LIBRARY -

\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

Agenda

September 26<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Special Meeting  
Immediately Following Executive Session

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New Business

1. Letter to Youth Programming Parents

Public Comment  
Adjournment

MODE - MEMORY TRANSMISSION START=SEP-21 17:40 END=SEP-21 17:40

FILE NO.=357

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	002/002	00:00:26

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\*\*\*\*\* -17655520955 - \*\*\*\*\* - 17655525001- \*\*\*\*\*

Agenda

September 26<sup>th</sup>, 2011

North Madison County Public Library System  
Board of Trustees

Elwood Public Library

Special Meeting  
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