

Regular Meeting of the Board Of Directors (Trustees)
was held Wednesday evening Wednesday January 6, 1971

Those members present were; Walter Allen, Patricia
Fitzpatrick, Frank Welnitz, Mrs. Hunt, *Weldon Shickley*

The minutes of the previous meeting were read and also
approved.

The nomination committee reported and made the following
report. Frank Welnitz moved that the following persons
be nominated as reported by Mrs. Fitzpatrick.

Walter Allen - Pres.
Patrica Fitzpatrick - V. Pres.
Weldon Shickley - Secy.
Emmilee Powell - Treas.

Frank Welnitz moved that the above persons be ellected.
Patricia Fitzpatrick seconded the motion. The motion passed.
The above mentioned persons were elected for another year.

The following days were voted to be included as closing
days for the Library. Those days in which the Library will
be closed be as follows:

Washingtons Birthday
Memorial Day
Discovery Day
Veterans Day

The matter of a new metal book stand was discussed for
purchase. The stand is an "A" Frame type with sloping
shelves on each side. The delivered prise was \$233.00.
The Board instructed Mrs. Hunt to purchase the new Rack.

It was menrioned that new storm windows should be made
to fit the ⁸⁷¹² ~~three~~ windows in the Librarians Office. It was
suggested that we discuss the matter with Mr. Stout and
see if he could build ⁸⁷²² ~~three~~ new wood storm window. It
was agreed that Mr. Allen would take the matter up with
Mr. Stout.

It was agreed that the Board would permit the 4-H Club
would be permitted to meet in our meeting room on the
3rd Monday of the month January through June.

It was suggested that Mr. Allen discuss the West wall of
the new West wall in the childrens room.

The Board approved that the entire staff would be permitted
to wear any of the new and accepted dress in vogue today.

Meeting Adjoined - Weldon D. Shickley, Secy

W. Shickley

Regular meeting of the Board of trustees - March 3, 1971

The members present were Walter Allen, Frank Wellnitz, Ellenor Powell and Weldon Shickley. *Mrs. Esther Hunt, librarian

The minutes of the previous meeting was read and approved

The Librarians report was read. The total books circulated for the month were 4,626 .

We have a total of 99 non resident barrowers
40 records were circulated during February
Balance after all bills were paid was \$8,902.02

Mr. Stout completed the work on the new bulletin board.

Miss Farnsworth has been ill and has been confined to the Mercy Hospital. She is expected to be there for at least a week.

Frances Robinson has agreed to work 20 hours per week as she is needed to help with the assistance needed by the staff. We are fortunate in having experienced help such as Frances to help us on a part time basis.

The Meeting was adjourned.

W. Shickley
Weldon Shickley, Secretary

MINUTES OF APRIL 1971 MEETING - BOARD OF TRUSTEES

The regular monthly meeting of the Library Board of Trustees was held on Wednesday, April 7th at 7:00 p.m. in the library.

Those present were: Walter Allen, Pat Fitzpatrick, Weldon Shickley, Frank Wellnitz and Esther Hunt, Librarian.

The meeting was opened by Mr. Allen. Miss Farnworth read the Minutes of the March meeting and they were approved as read.

LIBRARIAN'S REPORT:

There were 226 books cataloged during March. Our book stock has now reached a total of 29728. There are 88 Non-Resident borrowers at the Elwood library. During March we answered a total of 173 information questions - 40 of these by telephone.

Our receipts for March were \$91.85 - disbursements \$4,896.66. Our bank balance as of March 31st was \$4,097.21.

Mrs. Hunt gave the Board members literature pertaining to the District Meeting to be held Tuesday, April 27th at Ball State University. She said she would get in touch with them later to see who would be able to attend.

Mr. Allen suggested that the library close Saturday before Memorial Day to give the staff the opportunity for a three day holiday. The staff would work their regular day off and take Saturday as their day off. Frank Wellnitz motioned that we close Saturday, May 29th - Pat Fitzpatrick seconded the motion. It carried unanimously.

Mr. Allen opened for discussion the subject of summer hours at the library. Since so few patrons came in during the evening hours in 1970, he suggested that we stay open from 9 to 6 and close evenings during the summer. After discussion, this suggestion was taken by consent.

Mr. Allen suggested that the ceiling in Miss Farnworth's office be lowered to improve the air conditioning. He offered to investigate the cost of this work and report back to the Board. Mr. Shickley made a motion that Mr. Allen look into this matter and Frank Wellnitz seconded the motion. It carried unanimously.

Mrs. Hunt gave George Stout's estimate for hand railings in basement - \$75.00 plus \$4.00 an hour for extra carpenter work. A motion to accept this bid was made by Frank Wellnitz and seconded by Pat Fitzpatrick. The motion carried unanimously.

Mrs. Hunt advised the Board that the maximum tax rate for our budget has been raised to 45¢. This news was well received by the Board members.

The bookmarks from the First National Bank were shown to the Board. A thank you letter is to be sent to the bank for this service.

Mrs. Hunt advised that the new bookrack had been received, but one of the shelves was damaged. We are now in the process of having it replaced.

Mrs. Hunt advised that she and Mrs. Stout attended the Children's and Young People's Institute at Ball State on April 5th and found it worthwhile.

The meeting was adjourned at 8:00 p.m.

W. Shickley

MINUTES OF MAY 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, May 5th at 7:00 p.m. in the library.

Those present were: Walter Allen, Pat Fitzpatrick, Emalee Powell, ^{Frank Wellnitz,} Weldon Shickley and Esther Hunt, Librarian.

The meeting was opened by Mr. Allen. Mrs. Hunt read the Minutes of the April meeting and they were approved as read.

Mr. Allen reported that he was having difficulty in getting someone to lower the ceiling in Miss Farnworth's office. He also mentioned that there might be some question about doing this work at this time because of lack of funds in the budget for this purpose.

A Salary Committee was appointed to check into salaries for 1972. This committee is composed of Mr. Allen, Chairman, Mr. Hadley and Mr. Shickley.

Mrs. Hunt reported to the Board that quite recently in the past someone has poured pepsi cola into our Book Box, destroying some of our books. The Board discussed this and decided to continue with the Book Box for a while, but if it happened again to remove the box and give it publicity in the paper telling our patrons that we are removing the box and the reason for it.

LIBRARIAN'S REPORT

Mrs. Hunt gave a brief report. There were 190 books cataloged in April. We now have a book stock of 29916 books. There are 80 non-resident patrons borrowing books. Our receipts for April were \$2,593.10 including a \$2,500.00 tax draw - disbursements were \$3,668.38. The cash balance was \$3,021.93.

Noblesville Library is to have Open House Sunday, May 16th from 2 to 4.

Mrs. Hunt told the Board of two gifts which we have received. A book "The Golden Years of Delta Theta Tau" given us by Delta Theta Tau Sorority. And a \$50.00 check was received from Sigma Phi Gamma Sorority. A thank you letter for this check is to be sent to Mrs. Tom Adams. Pat Fitzpatrick suggested that we use the check to purchase the new book of Norman Rockwell's paintings.

Mrs. Hunt said that Mr. Hadley had advised her that the Library should realize about \$200.00 from the law suit between the schools, libraries and wholesale book houses.

Mrs. Hunt told the Board that about 4 or 5 light ballasts in the main library needed to be replaced. It was taken by consent to replace them.

Mrs. Hunt read Mr. Wellnitz's resignation from the Board. He will serve through the June meeting. All present expressed regrets about his resignation.

There being no further business Mr. Allen adjourned the meeting at 7:45 p.m.

W. Shickley

MINUTES OF JUNE 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, June 2nd at 7:00 p.m. in the library.

Those present were: Walter Allen, Emalee Powell, Pat Fitzpatrick, Florence Sharp, Frank Wellnitz and Esther Hunt, Librarian.

The meeting was opened by Mr. Allen. Miss Farnworth read the Minutes of the May meeting and they were approved as read.

LIBRARIAN'S REPORT:

Mrs. Hunt gave a brief report. We now have a total of over 30,000 book stock. During May 106 books were cataloged. We received a \$6,000 tax draw during May. Total Receipts in May were \$6,157.75, total Disbursements \$2,660.79. Our cash balance at the end of the month was \$6,518.89.

Mr. Allen advised that Mr. Shickley will try to get a map of the new Elwood Community School System area and then we will see if we can expand our services to include these new people.

There is approximately \$3,000. in the budget for repairs and the Board felt that something should be done about painting the upper floor of the library. Mrs. Hunt will contact Atlas Industries at Wabash and obtain an estimate from them on the cost of painting the upper floor.

Mrs. Hunt reported that George Stout is working on the hand railing for downstairs and it will soon be ready and installed.

Mrs. Hunt advised that a number of library books had been left in lockers at the High School and returned to us by the school. Some of these books had not been checked out of the library and we should try to do something to correct this abuse of library privileges. The suggestion was made that when classes come over to study at the library, we make a request to the teacher that the students do not bring any books with them - perhaps just a writing tablet. Then when the class leaves, the teacher and one of the staff members can check the students to be sure that no books are being taken out. Also the staff members will try to watch more carefully as students leave the library.

The Board agreed by consent to close the Library on Saturday July 3rd and Monday, July 5th - thus giving a 3-day weekend. Staff members will work on their regular day off in that week to make up for Saturday, July 3rd.

1972 salary recommendations were distributed and discussed by Mr. Allen. A question was raised by Mrs. Hunt concerning Mr. Clegg's salary, but after discussion it was decided to leave it as the Committee had recommended rather than raise him to a staff level. Mrs. Sharp moved to accept the recommendations of the Salary Committee - Mrs. Fitzpatrick seconded the motion and it passed unanimously.

Mr. Allen suggested that we begin to get in touch with a library consultant to advise us concerning remodeling the library for new book stacks, replacing the charging desk, etc. Mrs. Hunt also said she would like the cost of a new card catalog and a new typewriter to be put in the 1972 Budget. This was taken by consent by the Board and Mrs. Hunt will inquire concerning the service fee for a library consultant.

There being no further business the meeting was adjourned at 8:00 p.m.

W. Shickley

MINUTES OF JULY 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, July 7th at 7:00 p.m. in the library.

Those present were: Walter Allen, Pat Fitzpatrick, Emalee Powell, Weldon Shickley, Florence Sharp, Joanna Winings and Esther Hunt, Librarian.

The meeting was opened by Mr. Allen who welcomed Joanna Winings as a new member of the Board. Miss Farnworth read the Minutes of the June meeting and they were approved as read.

LIBRARIAN'S REPORT

The total circulation for the month of June was down from 1970. During June we received 14 new non-resident patrons and withdrew 30. The total book stock is now 30157. During June we added 30 new records to our collection and circulated 69 records. We received the June tax draw of \$25,396.21. Our total receipts for June were \$25,675.14 - disbursements \$4,751.67 - Balance at the end of the month \$27,442.36.

Mr. Clegg's hours were discussed and a tentative time schedule submitted by Mrs. Hunt for him to follow. The Board approved this time schedule.

Atlas Industries of Wabash, Ind. submitted a bid for painting and plastering our main floor. The bid was \$1750 for painting and \$500 for plastering. A discussion followed as to whether or not it would be necessary for the library to advertise this work before proceeding. Mr. Allen suggested getting the Boyer Bros. to bid on the plastering and Mr. Parker was also suggested. It was finally decided that specifications would be drawn up by Mr. Allen and Mr. Shickley for the job and then we would obtain bids on the work.

Mrs. Hunt advised the Board that the Library's share of the retirement fund is down to 6.33% of gross payroll for the year 1972, which is a substantial reduction from 1971.

A motion was made by Mr. Shickley to transfer \$3000 from the Operating Fund to the Library Improvement Reserve Fund. The motion was seconded by Mrs. Sharp and carried unanimously.

Mrs. Hunt said that Mr. Clegg had asked if it was alright to trim the shrubbery at this time of year. Mr. Allen and Mr. Shickley said that it was.

The hiring of a page to replace Barbara Sanders was discussed. After talking it over, the Board decided to take Mrs. Hunt's recommendation to hire Jackie Cyphers for the job and she will start work about the first week in August.

Mrs. Hunt read a letter from the State Library concerning consultants for expansion work in the library. A discussion followed and Mr. Allen suggested that Mrs. Hunt telephone Mr. Thompson from Wabash College and inquire about his fee for consultation work. This suggestion was taken by consent. Mrs. Hunt explained that it would be necessary to put the Consultant's Fee in the 1972 Budget.

Mrs. Hunt briefly discussed the 1972 Budget, giving the items which had been increased. She said the Budget would be ready for the Board at the August meeting.

Mrs. Hunt suggested that perhaps the Board members would prefer late afternoon Board meetings to evening meetings. They agreed to think about it and discuss it later.

There being no further business the meeting adjourned at 8:15.

W. Shickley

MINUTES OF AUGUST 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, August 4th at 7:00 p.m. in the library.

Those present were: Walter Allen, Pat Fitzpatrick, Emalee Powell, Weldon Shickley, Florence Sharp, Joeanna Winings and Esther Hunt, Librarian.

The meeting was opened by Mr. Allen. Mr. Shickley read the Minutes of the July meeting and they were approved as read. Mr. Shickley also read the Minutes of the special meeting called July 30th for Budget approval. The minutes were approved as read.

Mrs. Hunt presented the typed copies of the Budget. Our total budget for 1972 is \$66,903.00 - \$51,431.25 of this to be raised by tax levy and our tax rate for 1972 is .364. The Board members signed the copies of the Budget.

Mr. Allen read a thank you note from Mrs. Earl Watson, Leader of the Jolly Maids - a 4-H Group - for the use of the library facilities as a meeting place.

Mrs. Hunt discussed the area library meeting on September 8th at Ball State University Student Center. The members of the Board and all staff members had received a notice of this meeting. It will be held from 4:00 to 8:00 p.m. with dinner furnished free of charge. Mrs. Hunt urged all Board members to attend and asked that reservations be given to her as soon as possible.

The Board agreed that winter hours for the library would start on Tuesday, Sept. 7th and also that the Library would be closed on Saturday, Sept. 4th for a three day holiday over Labor Day. Staff members will work their regular days off during that week.

Mrs. Hunt advised the Board that Mr. Thompson of Wabash College had stated that his fees for consultation are \$100 per day or pro-rated for part of a day. He gave several tentative dates in August when he could come to Elwood on a consulting basis. He suggested that after working with Mrs. Hunt through the day he meet with our Board and present to them his recommendations for ~~library~~ more efficient utilization of library space. Pat Fitzpatrick moved to hire Mr. Thompson as consultant - Becky Sharp seconded the motion and it passed unanimously. The Board agreed to meet with Mr. Thompson at 3 p.m. on Tuesday, Aug. 17.

Mrs. Hunt told the Board of the District Meeting for Library Assistants and Technologists to be held at the Elwood Library on Tuesday, August 10th from 9 a.m. to 3 p.m.

Mrs. Hunt advised the Board that the Library had received a check of \$228.24 from the Children's Book Antitrust Case. We may receive another small check later on.

Due to illness, Mr. Clegg will not be able to continue his work as our janitor. He has told Mrs. Hunt he will stay until we find a replacement. The Board members will try to come up with suggestions for a replacement until August 17th. If by that date no replacement has been found the Board will take action at their August 17th meeting to advertise in the Call-Leader for a janitor.

Mrs. Hunt advised the Board that a number of Joe DeHority's books had been given to the Library and will be a valuable addition to our Indiana collection.

W. Shickley

Mrs. Hunt reported to the Board the negligence of the contractor building the telephone company addition next door. She feels that damage has been done to our air conditioner and the exterior of our building. She advised that Mr. Hadler had written a letter to the General Contractor protesting the negligence of the crew working on the building.

MONTHLY REPORT

The total circulation for the month of July was down from 1970. During July we received 3 new non-resident patrons and withdrew 3. The total book stock is now 29,966. This decrease is due to the withdrawal of 294 adult books during the month of July. Our total receipts for July were 326.05 - disbursements 6,198.61 - Balance at the end of the month \$21,569.80. The LIRF account now has a \$3,000. balance. This amount was transferred to LIRF during July.

There being no further business the meeting adjourned at 8:25 p.m.

MINUTES OF SEPTEMBER 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, September 1st at 7:00 p.m. in the library.

Those present were: Walter Allen, Emalee Powell, Florence Sharp, Weldon Shickley, Joeanna Winings and Esther Hunt, Librarian.

The Minutes of the August meeting were read by Miss Farnworth and approved as read.

LIBRARIAN'S REPORT:

The circulation for 1971 was down about 1100 from 1970. Mrs. Hunt felt that the swim tickets had helped the circulation last year. 235 books were cataloged during August. We now have a total book stock of 29450 books. During August our receipts were \$120.92 and disbursements \$3,508.28. The cash balance at the end of the month was \$18, 182.44

Mr. Allen asked for two motions to transfer Budget funds from Account 12 to 14 and from Account 71 to 72.

Mr. Shickley motioned to transfer \$75.00 from Account 12, Assistants' Salaries to Account 14 Other Compensation. This is to pay Mr. Thompson, the library consultant. Mrs. Winings seconded the motion and it passed unanimously.

Mr. Shickley motioned to transfer \$100.00 from Account 71, Building to Account 72 Equipment. This is to partially pay for the shelf card catalog in the librarian's office. Mrs. Winings seconded the motion and it passed unanimously.

A discussion followed concerning expansion of library facilities. The possibility of adding wood shelves to present stacks on the main floor was discussed. The overall problem of library expansion will be thoroughly investigated and thought-through at a future date.

Mrs. Hunt asked how many board members could attend the September 8th meeting at Ball State. Mrs. Powell, Mrs. Sharp and Mr. Allen indicated they would be able to attend and Mrs. Winings and Mr. Shickley will let Mrs. Hunt know by Friday, Sept. 3rd.

Mrs. Hunt advised of the State Library Meeting of the ILA, ILTA Thursday to Saturday, Sept. 30th to Oct. 2nd. The board members will advise her later in the month if they will be able to attend any of the sessions or the banquet to be held Friday evening.

The Small Libraries Association conference is to be held from September 12 to 14. Mrs. Hunt and Mrs. Stout are planning to attend.

Mr. Allen announced that we had hired a new janitor, Wilbur Pearson who will start work on September 13th.

Mrs. Hunt advised the Board that we had received the microfilms back on the Willkie material. She said that one book had not been microfilmed and this will have to be done at a later date.

There being no further business the meeting adjourned at 8 p.m.

W. Shickley

MINUTES OF OCTOBER 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, October 6th at 7:00 p.m. in the library.

Those present were: Walter Allen, Emalee Powell, Patricia Fitzpatrick, Joeanna Winings and Esther Hunt, Librarian.

Reading of the September Minutes were dispensed with due to lack of time, but each board member present was given a photo-copy of the September Minutes to take home and read.

The Librarian's report was dispensed with due to lack of time.

Mr. Michael Dwyer, sales representative of the Pitney Bowes Co. attended the meeting to demonstrate to the members a photo-copying machine. This copier will reproduce pages from books and magazines as well as single sheets. This copier was available to the library on a lease basis at \$39.74 a month on a 4-year contract. After a lengthy discussion Mrs. Winings suggested we lease the copier to update the library. The board members went along with her suggestion. A motion was made by Mrs. Winings that we lease Pitney-Bowes copier on a 4-year contract at \$39.74 a month. Mr. Allen seconded the motion and it passed unanimously. The board, however, agreed that the lease should not be signed until Mr. Hadley had a chance to read over and approve the contents of the contract. Mrs. Hunt will get in touch with Mr. Hadley in the morning.

The cost of advertising our 1972 Budget in the Call-Leader was discussed and Mrs. Powell suggested that one of the board members personally call on Jack Barnes and discuss the matter with him. Mrs. Hunt will ask Mr. Shickley if he will try to get the charge straightened out and if necessary she will go over to the Call-Leader office with him.

Mr. Allen suggested to the board that a bush be removed from the side of the building and two dogwood trees be planted to replace it. This will probably be done later in the year.

Mrs. Hunt advised the Board that the Budget meeting with the State Board of Tax Commissioners is set for Oct. 29th at 10:30 a.m. She requested as many board members as could to attend this hearing.

Mrs. Hunt advised the Board that the Library Budget had been cut 1¢ and 1 mil and \$1900. deducted from what we will have to spend for the balance of this year.

Mrs. Hunt received the Board's approval to have the Library remain open on Oct. 11th but close on Oct. 25th, Veterans Day.

The Board approved Mrs. Hunt's suggestion to sell the old Thomas' Register to Mr. Long for \$5.00.

Mrs. Powell made a motion to transfer \$50. from A/c 33, Misc. Supplies to A/c 3 Office Supplies. Mr. Allen seconded the motion and it passed unanimously.

Mrs. Hunt read a letter from Miss Lucille Snow who enclosed a gift to the library for the purchase of a book in memory of Mrs. John Brubaker, daughter of the former Julia Willkie Sturbois.

There being no further business the meeting adjourned at 8:50 p.m.

W. Shickley

MINUTES OF NOVEMBER 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, November 3rd at 7:00 p.m. in the library.

Those present were: Walter Allen, Florence Sharp, Joeanna Winings, Pat Fitzpatrick and Esther Hunt, Librarian.

The October Minutes were read by Miss Farnworth and approved as read.

LIBRARIAN'S REPORT:

There was a decrease of 624 in 1971 October circulation compared with 1970. We have a total of 65 Non-Resident patrons. Total Book Stock is 29596. A total of 80 Records were circulated during October. There were 146 Information Questions during the month and 79 children attended the Story Hour. Total Receipts for October \$116.30 - \$12.50 of this was for photo copies. Total Disbursements \$3,820.90. Balance at the end of Oct. \$9,436.12.

Mr. Allen appointed a Nominating Committee for 1972 Board Officers: Pat Fitzpatrick, Chairman, Florence Sharp and Joeanna Winings.

Mrs. Hunt gave the Board a report on the construction work going on at the Telephone Company building. She said that they were sandblasting the building without covering our air conditioners and that she felt damage had been done to the surface of our air conditioner units during this construction job. The Board suggested writing a letter to Don Lee Company asking them to come and check our outside equipment. Mrs. Hunt will write the letter.

Mrs. Hunt reported that Mr. Allen, Mr. Shickley and Miss Farnworth had attended the Budget Hearing with the State Board of Tax Commissioners on Friday, October 29th. Our rate was not decreased but was left at 35¢. However, the net assessed valuations for 1971 payable in 1972 have been revised to 13,447,620 - a decrease of 665,945. This will reduce the actual amount the Library will receive in 1972.

Mrs. Hunt asked the Board's permission to buy the New Catholic Encyclopedia, 15-volumes at \$450.00. After some discussion the Board approved the purchase of this set of books for the library.

The Board approved the following closing dates for the Holiday Season: Thursday, November 25th, Thanksgiving Day - Friday, Saturday and Sunday, December 24th, 25th and 26th, Christmas holiday - Friday, December 31st at 12 Noon and all day Saturday, January 1st.

There being no further business the meeting adjourned at 7:50 p.m.

W. Shickley

MINUTES OF DECEMBER 1971 MEETING - BOARD OF TRUSTEES

Regular monthly meeting of the Library Board of Trustees was held on Wednesday, December 1st at 7:00 p.m. in the library.

Those present were: Walter Allen, Weldon Shickley, Emalee Powell, Pat Fitzpatrick, Florence Sharp, Joeanna Winings and Esther Hunt, Librarian.

The November Minutes were read by Miss Farnworth and approved as read.

LIBRARIAN'S REPORT:

There was an increase of 326 in circulation during November 1971 over last year. We now have 69 Non-resident patrons. There were 97 books cataloged during Nov. Our total book stock is 29693. 79 Records were circulated during November. 111 children attended the Tuesday morning story hour. Total Income for Nov. was \$163.95, total expenses \$3,657.15. Balance at the end of the month \$5,942.92

Mr. Allen requested approval from the Board for a storm window for Mrs. Hunt's office and a heater for Miss Farnworth's office. The Board authorized Mrs. Hunt to secure estimates and proceed at her discretion on these two items.

Mrs. Hunt reported to the Board a leak in the boiler. The boiler had been put in in 1957. Mr. Pace was called in to check the leak and he feels that the boiler will last at least through the winter season and possibly for several years.

Mrs. Hunt also reported that she had requested the Don Lee Heating Co. to inspect our air conditioning units because of possible damage sustained during the construction by the Telephone Co. Further inspection of the roof and exterior of the building were authorized by the Board and any bills for repair work is to be sent to the Telephone Company.

The State Auditor has completed his audit of the 1968, 1969 and 1970 bookkeeping records and reported all records to be in good order.

The Board authorized the Staff raises as specified in the 1972 Budget to go into effect on January 1, 1972. Mr. Pearson is to be raised to the maximum as shown for Mr. Clegg.

Mr. Allen suggested that during the first half of 1972 we transfer only \$2000.00 to the LIRF account and then wait to see how much we can transfer budget-wise in the second half of the year.

Mrs. Hunt said that our gutters needed cleaning out and Mr. Shickley agreed to arrange to have this done.

Pat Fitzpatrick reported for the Nominating Committee for the 1972 officers: Florence Sharp, President, Joeanna Winings, Vice-president, Patricia Fitzpatrick, Secretary and Emalee Powell, treasurer. Weldon Shickley moved that the Board accept the recommendations of the Nominating Committee, Pat Fitzpatrick seconded the motion and it passed unanimously.

There being no further business the meeting adjourned at 8:00 p.m.

W. Shickley