

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-6001

FAX (317) 552-0955

## REGULAR MEETING FOR BUSINESS

January 09, 1995

7:00PM

### CALL TO ORDER

President Linda Sizelove called the regular meeting for business to order of the North Madison County Public Library System Monday, January 9, 1995 at 7:00pm.

### CALL FOR QUORUM

Other board members present were: Beverly Austin, Brenda Carey, Pam Bohlander and Robin Hartley. Also present were Director John Castleman, Secretary Jan Helpling, Anderson Herald reporter Jim Carroll, Elwood Call-Leader reporter Mark Winings and approximately twenty-five residents.

### MINUTES

Motion was made by Pam Bohlander to accept the previous minutes. Second was by Brenda Carey.

### CLAIMS REGISTER

Claims Register was signed by board members and checks signed by Treasurer Brenda Carey.

### OLD BUSINESS - NONE

### NEW BUSINESS

Motion was made by Beverly Austin and seconded by Robin Hartley to renew the Indiana Deferred Compensation agreement. Motion passed and agreement was signed.

Director John Castleman asked the board for approval to encumber funds from the 1994 budget (\$22,400) to put with the donation made by Ralph Hazelbaker to purchase the Summitville building. Robin Hartley made the motion to encumber the funds. Brenda Carey seconded and it passed.

President Sizelove asked the board to consider a name for the Summitville branch library. Beverly Austin made a motion to name the Summitville branch library the Ralph E. Hazelbaker Library. Robin Hartley seconded the motion and it passed.

Beverly Austin made a motion to move the meeting night to the second Tuesday of every month - executive sessions to meet at 6:30pm and regular meetings at 7:00pm. Brenda Carey seconded the motion and it passed.

### DIRECTOR'S REPORT

Mr. Castleman gave board members listing of holidays for 1995 and asked if they would like to consider Monday and Tuesday - Dec. 25 and 26 as holidays since Christmas eve is normally a holiday and this year comes on Sunday. Linda asked if the staff might like to have the 23rd instead. John said he would discuss it with staff and bring up again later.

### PUBLIC COMMENT

Garland Antrim stated that he agrees and commends the board on their work for the Summitville Library. He wants the two branch libraries to stay open. He feels there could be alternative financing, thinks corporations would donate to the project, feels the Madison County Foundation can help and feels it is too expensive.

Robin Hartley stated that she had talked to John Shettle of the Madison County Foundation who told her they were working toward a \$1,000,000 base and would not be ready to hand out any funds until June 1995.

Kevin Antrim read a statement of views of his family and asked that it be attached to the minutes of this meeting.

Robert Linegar said he felt that in the past we had to pay to have a library card. Now it is free and it is only fair that we contribute.

Michael Williams asked Garland Antrim if he were going to support the project at the hearing - since there is now a petition around town to kill it. Mr. Antrim said it depended on the library board.

Mary Linegar spoke in support of the library and how it is a lifeline in the community and even though the building is inadequate now she is impressed that it continues to grow.

Hal Waymire spoke about the attitudes of the town and how in the past when there has been a building project they have always been negative. He asked that residents work in a positive manner to get this project finished.

Robin Hartley complimented the audience on their behavior and good manners. Linda Sizelove said she hoped the board could get the project through the Tax Commission and then work on funds to reduce the cost.

MEETING WAS ADJOURNED AT 8:00PM.

*Robin Hartley, Sec*  
Robin Hartley, Secretary

(signatures cont'd. next pg.)

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001  
FAX (317) 552-0955

Pamela L. Bollender )  
 Beverly J. Austin  
 Jerry Kaiser

Linda Taylor  
 Brenda Carey

The following is the list of encumbered funds for January 1995.

441...Land, Building, Improvements Other Than Buildings.....\$22,400.00

Approved by North Madison County Public Library System Board of Trustees  
January 9, 1995.

Brenda Carey  
 Robin R. Hartley  
 Pamela L. Bollender  
 Beverly J. Austin

Jerry Kaiser  
 Linda Taylor

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1898

(317) 562-6001

FAX (317) 562-0065

## BOARD OF TRUSTEES EXECUTIVE MEETING January 24, 1995

### CALL TO ORDER

President Linda Sizelove called an executive meeting to order at 6:30pm January 24, 1995 in the meeting room of the Elwood Public Library.

### CALL FOR QUORUM

Other board members present were: Brenda Carey, Pam Bohlander, Robin Hartley and Jerry Kaiser. Absent were Beverly Austin and Sharan Pace. Also present were Director John Castleman, Secretary Jan Helping,

### ORDER OF BUSINESS

#### A. Purchase or Lease of Real Property

1. Jerry Jordon, Real Estate Broker was present representing Jane Beckley - Frankton downtown bldg. property owner. He explained the terms of sale Mrs. Beckley required. Board members will study the offer and make a counter-offer.

MEETING WAS ADJOURNED AT 7:15PM.

*Brenda Carey*  
*Pamela L. Bohlander*  
*Beverly J. Austin*

*Robin Hartley, Sec*  
Robin Hartley, Secretary  
*Jerry Kaiser*  
*Linda Sizelove*

CHECK REGISTER

NORTH MADISON COUNTY PUBLIC LIBRARY

124 NORTH 16TH STREET

ELWOOD, IN 46036-1898

01 JAN 95

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE PAID | EXPLANATION                   |
|----------------|--------------|------------------------------|-----------------|-----------|-------------------------------|
|                | 00001        | BOOKS & SUPPLIES             | 312.00          | 09-JAN-95 | CHILDREN'S BOOKS              |
|                | 00002        | AMERICAN                     | 158.00          | 09-JAN-95 | TELEPHONE - ELWOOD            |
|                | 00003        | APAC TERMITE & PEST CONTROL  | 18.00           | 09-JAN-95 | PEST CONTROL - DECEMBER       |
|                | 00004        | ALCHEMY COMPUTER SYSTEMS     | 900.37          | 09-JAN-95 | INSTALLED SAT LINK            |
|                | 00005        | AT&T                         | 88.40           | 09-JAN-95 | TELE. - SUMMITVILLE           |
|                | 00006        | ANDERSON NEWSPAPERS INC.     | 23.00           | 09-JAN-95 | PUBLIC NOTICE                 |
|                | 00007        | AUDIO VISUAL COMMUNICATIONS  | 186.00          | 09-JAN-95 | AGREEMENT - FEB. 1995         |
|                | 00008        | BAKER & TAYLOR BOOKS         | 2422.00         | 09-JAN-95 | BOOKS - ELWOOD, FRANKTON      |
|                | 00009        | BARBARA MCADAMS              | 25.00           | 09-JAN-95 | PETTY CASH REIMBURSEMENT      |
|                | 00010        | A E BOYCE CO INC             | 10.00           | 09-JAN-95 | FORMS                         |
|                | 00011        | ENCYCLOPAEDIA BRITANNICA EDU | 9.87            | 09-JAN-95 | CHILDREN'S BOOKS              |
|                | 00012        | BAKER & TAYLOR               | 55.85           | 09-JAN-95 | CONTIN. ACCT. - BOOKS, ELWOOD |
|                | 00013        | DIANA L. SHEPARD             | 48.00           | 09-JAN-95 | PETTY CASH REIMBURSEMENT      |
|                | 00014        | CHRONICLE TRIBUNE            | 117.00          | 09-JAN-95 | 1 YR. SUBSCRIP.               |
|                | 00015        | CITY WATER & SEWAGE DEPT.    | 28.00           | 09-JAN-95 | WATER RENT - ELWOOD           |
|                | 00016        | GROLIER EDUCATIONAL CORP.    | 470.40          | 09-JAN-95 | BOOKS - ELWOOD                |
|                | 00017        | GALE RESEARCH INC            | 287.59          | 11-JAN-95 | BOOKS - ELWOOD                |
|                | 00018        | HENRY HOLT AND COMPANY, INC. | 108.20          | 11-JAN-95 | BOOKS - CHILDREN              |
|                | 00019        | HISTORIC RESOURCES, INC.     | 30.00           | 09-JAN-95 | BOOKS - ELWOOD                |
|                | 00020        | INDIANA-AMERICAN WATER CO.,  | 16.66           | 09-JAN-95 | WATER - SUMMITVILLE           |
|                | 00021        | INDIANA GAS COMPANY          | 143.56          | 09-JAN-95 | GAS - SUMMITVILLE             |
|                | 00022        | IDEALS PUBLISHING CORP       | 22.94           | 09-JAN-95 | BOOK - FRANKTON               |
|                | 00023        | INDIANA MICHIGAN POWER COMPA | 558.78          | 09-JAN-95 | ELECTRIC - ELWOOD             |
|                | 00024        | ITP DISTRIBUTION CENTER      | 143.59          | 09-JAN-95 | BOOKS - ELWOOD                |
|                | 00025        | INGRAM DISTRIBUTION GROUP IN | 85.26           | 09-JAN-95 | VIDEOS - ELWOOD               |
|                | 00026        | JOHN J. CASTLEMAN            | 86.97           | 09-JAN-95 | MILEAGE & PROF. MEETINGS      |
|                | 00027        | JULIE CLEVENGER              | 250.00          | 11-JAN-95 | RENT - SUMMITVILLE LIBRARY    |
|                | 00028        | LEISURE ARTS                 | 19.90           | 11-JAN-95 | BOOK - FRANKTON               |
|                | 00029        | JUNE ALEXANDER               | 42.00           | 09-JAN-95 | SUPPLIES - CHILDREN'S         |
|                | 00030        | MAIN LINE BOOK COMPANY       | 18.45           | 09-JAN-95 | BOOK - ELWOOD                 |
|                | 00031        | HR. FAX                      | 71.83           | 09-JAN-95 | FAX PAPER                     |
|                | 00032        | MIDWEST EXCHANGE             | 244.55          | 09-JAN-95 | VIDEOS - ELWOOD, FRANKTON     |
|                | 00033        | PDR                          | 65.90           | 09-JAN-95 | BOOK - ELWOOD                 |
|                | 00034        | PITNEY BOWES INC             | 59.25           | 09-JAN-95 | POSTAGE METER RENTAL          |
|                | 00035        | PITNEY BOWES                 | 8.00            | 09-JAN-95 | POSTAGE CHART                 |
|                | 00036        | POSTMASTER - FRANKTON        | 7.25            | 09-JAN-95 | POST OFFICE BOX RENT          |
|                | 00037        | RADIO SHACK                  | 13.98           | 09-JAN-95 | EQUIP.-COMPUTER               |
|                | 00038        | RANSAY BUSINESS PRODUCTS     | 301.07          | 09-JAN-95 | OFFICE SUPPLIES               |
|                | 00039        | REGENT BOOK COMPANY          | 27.76           | 09-JAN-95 | BOOKS - ELWOOD                |
|                | 00040        | SUMMITVILLE CITY SEWAGE SYST | 15.60           | 09-JAN-95 | SEWAGE - SUMMITVILLE          |
|                | 00041        | SUPERIOR BOOKS, INC.         | 14.44           | 09-JAN-95 | BOOKS - ELWOOD                |
|                | 00042        | TRUE VALUE                   | 23.84           | 09-JAN-95 | OPERATING SUPPLIES            |
|                | 00043        | EASTERN INDIANA ALSA         | 791.17          | 09-JAN-95 | CONTRIBUTION FOR 1995         |
|                | 00044        | UNIVERSITY MICROFILMS INTERN | 74.84           | 09-JAN-95 | MICROFILM NEWSPAPERS          |
|                | 00045        | UNITOG RENTAL SERVICES       | 45.30           | 09-JAN-95 | CUSTODIAL SUPPLIES            |
|                | 00046        | WEST CIRCLE BOOKS            | 344.57          | 09-JAN-95 | BOOKS - ELWOOD                |
|                | 00047        | POSTMASTER                   | 271.00          | 03-JAN-95 | POSTAGE METER, STAMPS - 3 BR  |
|                | 00048        | GAYLORD BROS.                | 137.25          | 09-JAN-95 | LIBRARY SUPPLIES              |

014376

| WARRANT NUMBER             | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------------------|--------------|------------------------------|-----------------|------------|------------------------------|
| 00049                      |              | GEORGE & MARY SPRAGUE        | 425.00          | 09-JAN-95  | RENT - FRANKTON              |
| 00050                      |              | AT & T                       | 39.30           | 09-JAN-95  | MAINT.-ELWOOD                |
| 00051                      |              | UNIVERSITY BOOK SERVICE      | 288.26          | 09-JAN-95  | CHILDREN'S BOOKS - ELWOOD    |
| 00052                      |              | GTE NORTH INDIANA OPERATIONS | 64.73           | 09-JAN-95  | TELEPHONE-FRANKTON           |
| 00053                      |              | EIALSA                       | 9.00            | 09-JAN-95  | REGISTRATION - PROGRAM 1-30- |
| 00054                      |              | LILA TORP                    | 21.50           | 09-JAN-95  | MILEAGE EXPENSE              |
| --TOTAL AMOUNT OF CLAIMS-- |              |                              | 9853.00         |            |                              |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 9853.00. DATED 09-JAN-95.

Robin Hartley \_\_\_\_\_

Pamela Bolland \_\_\_\_\_

Beverly Austin \_\_\_\_\_

Brooks J. Cooney \_\_\_\_\_

FINANCIAL REPORT BY FUND  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 JAN 95

| FUND #                     | DESCRIPTION               | BEGINNING BALANCE | RECEIPTS THIS MONTH | RECEIPTS YEAR-TO-DATE | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR-TO-DATE | BALANCE   |
|----------------------------|---------------------------|-------------------|---------------------|-----------------------|-------------------------|---------------------------|-----------|
| 100                        | OPERATING                 | 250152.62         | 7237.56             | 7237.56               | 39408.71                | 39408.71                  | 217981.47 |
| 103                        | LEVY EXCESS FUND          | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 105                        | OPERATING FUND INVESTMENT | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 107                        | PLAC                      | 48.00             | 64.00               | 64.00                 | .00                     | .00                       | 112.00    |
| 110                        | LIRF INVESTMENT           | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 115                        | LIRF                      | 363.05            | .00                 | .00                   | .00                     | .00                       | 363.05    |
| 120                        | GIFT                      | 24080.89          | 150.00              | 150.00                | .00                     | .00                       | 24230.89  |
| 121                        | SUMMITVILLE LIBRARY FUND  | 139.04            | .00                 | .00                   | .00                     | .00                       | 139.04    |
| 125                        | MEMORIAL                  | 696.66            | .00                 | .00                   | .00                     | .00                       | 696.66    |
| WITHHOLDINGS FROM PAYROLLS |                           |                   |                     |                       |                         |                           |           |
| 200.01                     | FEDERAL TAX               | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.02                     | FICA                      | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.03                     | STATE TAX                 | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.04                     | COUNTY TAX                | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.05                     | PERF                      | .00               | .00                 | .00                   | -473.69                 | -473.69                   | 473.69    |
| 200.06                     | CREDIT UNION              | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.07                     | ANNUNITY                  | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.08                     | INSURANCE                 | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| -TOTAL ALL FUNDS-          |                           | 275489.26         | 7451.56             | 7451.56               | 38935.02                | 38935.02                  | 243996.80 |

APPROPRIATION REPORT  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 31 JAN 95

| ACNT # | DESCRIPTION                      | ANNUAL APPROPRIATION | CHANGE TO APPROPRIATION | CURRENT APPROPRIATION | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR-TO-DATE | APPROPRIATION BALANCE |
|--------|----------------------------------|----------------------|-------------------------|-----------------------|-------------------------|---------------------------|-----------------------|
| 411.1  | SALARY OF DIRECTOR               | 27000.00             | .00                     | 27000.00              | 2139.22                 | 2139.22                   | 24860.78              |
| 411.2  | SALARY OF ASSISTANTS             | 221330.00            | .00                     | 221330.00             | 23018.17                | 23018.17                  | 198311.83             |
| 411.3  | SALARY OF JANITOR                | 6500.00              | .00                     | 6500.00               | 520.32                  | 520.32                    | 5979.68               |
| 413.1  | EMPLOYERS SHARE - F.I.C.A.       | 19287.00             | .00                     | 19287.00              | 1964.37                 | 1964.37                   | 17322.63              |
| 413.3  | EMPLOYER'S CONTRIB.-P.E.R.F.     | 23320.00             | .00                     | 23320.00              | .00                     | .00                       | 23320.00              |
| 413.5  | EMPLOYER'S CONTRIB.-GROUP INS.   | 2613.00              | .00                     | 2613.00               | 239.18                  | 239.18                    | 2373.82               |
| 413.7  | OTHER EMPLOYEE BENEFITS          | 1400.00              | .00                     | 1400.00               | 791.17                  | 791.17                    | 608.83                |
| 421.1  | OFFICIAL RECORDS                 | 1000.00              | .00                     | 1000.00               | 18.08                   | 18.08                     | 981.92                |
| 421.3  | STATIONERY AND PRINTING          | 500.00               | .00                     | 500.00                | .00                     | .00                       | 500.00                |
| 421.9  | OTHER OFFICE SUPPLIES            | 5000.00              | .00                     | 5000.00               | 380.90                  | 380.90                    | 4619.10               |
| 422.1  | CLEANING & SANITATION SUPPLIES   | 1600.00              | .00                     | 1600.00               | 45.30                   | 45.30                     | 1554.70               |
| 422.3  | FUEL, OIL & LUBRICANTS           | 50.00                | .00                     | 50.00                 | 2.00                    | 2.00                      | 48.00                 |
| 422.9  | OTHER OPERATING SUPPLIES         | 1000.00              | .00                     | 1000.00               | 41.84                   | 41.84                     | 958.16                |
| 423.1  | BUILDING MATERIALS & SUPPLIES    | 250.00               | .00                     | 250.00                | .00                     | .00                       | 250.00                |
| 423.5  | REPAIR PARTS                     | 500.00               | .00                     | 500.00                | .00                     | .00                       | 500.00                |
| 423.9  | OTHER REPAIR & MAINT. SUPPLIES   | .00                  | .00                     | .00                   | .00                     | .00                       | .00                   |
| 429.1  | BOOK PROCESSING                  | 9000.00              | .00                     | 9000.00               | 216.74                  | 216.74                    | 8783.26               |
| 430    | OTHER SERVICES AND CHARGES       | .00                  | .00                     | .00                   | 20.00                   | 20.00                     | -20.00                |
| 431.3  | ENGINEER. & ARCHITECT. SERV.     | 7500.00              | .00                     | 7500.00               | .00                     | .00                       | 7500.00               |
| 431.5  | LEGAL SERVICES                   | 25000.00             | .00                     | 25000.00              | 1500.00                 | 1500.00                   | 23500.00              |
| 431.9  | OTHER PROFESSIONAL SERVICES      | 5000.00              | .00                     | 5000.00               | 296.00                  | 296.00                    | 4704.00               |
| 432.1  | TELEPHONE & TELEGRAPH            | 4500.00              | .00                     | 4500.00               | 351.39                  | 351.39                    | 4148.61               |
| 432.3  | POSTAGE                          | 1800.00              | .00                     | 1800.00               | 348.59                  | 348.59                    | 1451.41               |
| 432.5  | TRAVELING EXPENSE                | 1500.00              | .00                     | 1500.00               | 105.00                  | 105.00                    | 1395.00               |
| 432.7  | PROFESSIONAL MEETINGS            | 1500.00              | .00                     | 1500.00               | 18.31                   | 18.31                     | 1481.69               |
| 433.1  | ADVERT. & PUBLICAT. OF NOTICES   | 500.00               | .00                     | 500.00                | 22.08                   | 22.08                     | 477.92                |
| 434.1  | OFFICIAL BONDS                   | 300.00               | .00                     | 300.00                | .00                     | .00                       | 300.00                |
| 434.3  | OTHER INSURANCE                  | 5500.00              | .00                     | 5500.00               | .00                     | .00                       | 5500.00               |
| 435.1  | GAS                              | 2000.00              | .00                     | 2000.00               | 143.68                  | 143.68                    | 1856.32               |
| 435.3  | ELECTRICITY                      | 9000.00              | .00                     | 9000.00               | 555.75                  | 555.75                    | 8444.25               |
| 435.5  | WATER                            | 500.00               | .00                     | 500.00                | 44.98                   | 44.98                     | 455.02                |
| 435.7  | WASTE DISPOSAL SERVICES          | 200.00               | .00                     | 200.00                | 15.60                   | 15.60                     | 184.40                |
| 436.1  | BUILDINGS & STRUCTURES           | 2500.00              | .00                     | 2500.00               | .00                     | .00                       | 2500.00               |
| 436.3  | EQUIPMENT                        | 2500.00              | .00                     | 2500.00               | .00                     | .00                       | 2500.00               |
| 437.1  | REAL ESTATE                      | 10800.00             | .00                     | 10800.00              | 675.00                  | 675.00                    | 10125.00              |
| 437.3  | EQUIPMENT                        | 1750.00              | .00                     | 1750.00               | 66.50                   | 66.50                     | 1683.50               |
| 439.1  | DUES                             | 150.00               | .00                     | 150.00                | .00                     | .00                       | 150.00                |
| 441    | LAND, BLDG., IMPROVE. OTHER THAN | 22500.00             | 22400.00                | 44900.00              | .00                     | .00                       | 44900.00              |
| 442    | FURNITURE AND EQUIPMENT          | 1000.00              | .00                     | 1000.00               | 793.87                  | 793.87                    | 206.13                |
| 443.1  | ELWOOD ADULT                     | 31250.00             | .00                     | 31250.00              | 3347.13                 | 3347.13                   | 27902.87              |
| 443.3  | ELWOOD CHILDRENS                 | 10500.00             | .00                     | 10500.00              | 818.96                  | 818.96                    | 9681.04               |
| 443.5  | FRANKTON                         | 10500.00             | .00                     | 10500.00              | 387.33                  | 387.33                    | 10112.67              |
| 443.7  | SUMMITVILLE                      | 10500.00             | .00                     | 10500.00              | .00                     | .00                       | 10500.00              |
| 443.8  | YOUNG ADULT                      | 650.00               | .00                     | 650.00                | .00                     | .00                       | 650.00                |
| 443.9  | OTHER                            | 1750.00              | .00                     | 1750.00               | .00                     | .00                       | 1750.00               |
| 444    | PERIODICALS & NEWSPAPER          | 6500.00              | .00                     | 6500.00               | 191.34                  | 191.34                    | 6308.66               |
| 445.1  | ELWOOD                           | 7000.00              | .00                     | 7000.00               | 287.36                  | 287.36                    | 6712.64               |
| 445.3  | FRANKTON                         | 1500.00              | .00                     | 1500.00               | 42.45                   | 42.45                     | 1457.55               |

APPROPRIATION REPORT  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

31 JAN 95

| OPERATING<br>ACCT # | DESCRIPTION | ANNUAL<br>APPROPRIATION | CHANGE TO<br>APPROPRIATION | CURRENT<br>APPROPRIATION | DISBURSMENTS<br>THIS MONTH | DISBURSMENTS<br>YEAR-TO-DATE | APPROPRIATION<br>BALANCE |
|---------------------|-------------|-------------------------|----------------------------|--------------------------|----------------------------|------------------------------|--------------------------|
| 445.5               | SUMMITVILLE | 1500.00                 | .00                        | 1500.00                  | .00                        | .00                          | 1500.00                  |
|                     | -TOTAL-     | 508000.00               | 22400.00                   | 530400.00                | 39408.71                   | 39408.71                     | 490991.29                |

REGISTER OF RECEIPTS  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 JAN 95

PAGE 1

| DATE<br>RECEIVED | RECEIPT<br>NUMBER | NAME                        | OFFICE/DEPARTMENT/FUND      | AMOUNT OF<br>RECEIPT | EXPLANATION               |
|------------------|-------------------|-----------------------------|-----------------------------|----------------------|---------------------------|
| 12 JAN 95        | 0014              | TREASURER OF MADISON COUNTY | 312.3 OPERATING/COIT        | 5317.00              | CO-OPTION TAX             |
| 02 DEC 94        | 0185              | SHAWN HEATON RECT.#4639     | 341.1 OPERATING/FINES       | 12.50                | FINES & FEES - FRONT DESK |
| 02 DEC 94        | 0186              | EMILY DAVIDSON RECT#4640    | 341.1 OPERATING/FINES       | 8.20                 | FINES & FEES - FRONT DESK |
| 02 DEC 94        | 0187              | SUMMITVILLE COMM. LIBRARY   | 341.1 OPERATING/FINES       | 104.20               | FINES & FEES - RECT.#4641 |
| 02 DEC 94        | 0188              | FRANKTON COMM. LIBRARY      | 341.1 OPERATING/FINES       | 54.50                | FINES & FEES - RECT.#4642 |
| 02 DEC 94        | 0189              | EMILY DAVIDSON RECT.#4343   | 341.1 OPERATING/FINES       | 2.10                 | FINES & FEES              |
| 05 DEC 94        | 0190              | EMILY DAVIDSON RECT#4645    | 341.1 OPERATING/FINES       | .30                  | FINES & FEES - FRONT DESK |
| 05 DEC 94        | 0191              | SHAWN HEATON RECT.#4644     | 341.1 OPERATING/FINES       | 16.20                | FINES & FEES - FRONT DESK |
| 05 DEC 94        | 0192              | SHARON FOUTS RECT.#4646     | 341.1 OPERATING/FINES       | 17.00                | FINES & FEES              |
| 06 DEC 94        | 0193              | SHAWN HEATON - RECT.#4647   | 341.1 OPERATING/FINES       | 8.10                 | FINES & FEES              |
| 07 DEC 94        | 0194              | SHAWN HEATON RECT#4648      | 341.1 OPERATING/FINES       | 17.10                | FINES & FEES              |
| 08 DEC 94        | 0198              | EMILY DAVIDSON RECT.#4649   | 341.1 OPERATING/FINES       | 3.40                 | FINES & FEES - FRONT DESK |
| 03 JAN 95        | 0001              | GLENNA STEWART RECT.#029    | 341.1 OPERATING/FINES       | 2.20                 | FINES & FEES              |
| 03 JAN 95        | 0002              | EMILY DAVIDSON RECT.#030    | 341.1 OPERATING/FINES       | .20                  | FINES & FEES              |
| 04 JAN 95        | 0004              | SHAWN HEATON RECT.#032      | 341.1 OPERATING/FINES       | 6.20                 | FINES & FEES              |
| 05 JAN 95        | 0005              | SHARON FOUTS RECT.#033      | 341.1 OPERATING/FINES       | 23.30                | FINES & FEES - CHILDREN'S |
| 05 JAN 95        | 0007              | EMILY DAVIDSON RECT.#036    | 341.1 OPERATING/FINES       | 16.40                | FINES & FEES - FRONT DESK |
| 06 JAN 95        | 0008              | EMILY DAVIDSON RECT.#036    | 341.1 OPERATING/FINES       | 6.50                 | FINES & FEES              |
| 09 JAN 95        | 0009              | EMILY DAVIDSON RECT.#037    | 341.1 OPERATING/FINES       | 14.50                | FINES & FEES              |
| 09 JAN 95        | 0010              | SHAWN HEATON RECT.#038      | 341.1 OPERATING/FINES       | .20                  | FINES & FEES              |
| 10 JAN 95        | 0011              | SHAWN HEATON RECT.#039      | 341.1 OPERATING/FINES       | 9.20                 | FINES & FEES              |
| 11 JAN 95        | 0012              | SHAWN HEATON RECT.#040      | 341.1 OPERATING/FINES       | 18.20                | FINES & FEES              |
| 12 JAN 95        | 0013              | SHARON FOUTS RECT.#041      | 341.1 OPERATING/FINES       | 19.20                | FINES & FEES              |
| 12 JAN 95        | 0015              | SHAWN HEATON RECT.#042      | 341.1 OPERATING/FINES       | .20                  | FINES & FEES              |
| 13 JAN 95        | 0016              | EMILY DAVIDSON RECT.#044    | 341.1 OPERATING/FINES       | .20                  | FINES & FEES              |
| 16 JAN 95        | 0017              | EMILY DAVIDSON RECT.#046    | 341.1 OPERATING/FINES       | 4.20                 | FINES & FEES              |
| 16 JAN 95        | 0018              | SHAWN HEATON RECT.#045      | 341.1 OPERATING/FINES       | 4.20                 | FINES & FEES              |
| 17 JAN 95        | 0019              | SHAWN HEATON RECT.#047      | 341.1 OPERATING/FINES       | 3.80                 | FINES & FEES              |
| 18 JAN 95        | 0020              | SHAWN HEATON RECT.#048      | 341.1 OPERATING/FINES       | 3.90                 | FINES & FEES              |
| 19 JAN 95        | 0022              | EMILY DAVIDSON RECT.#049    | 341.1 OPERATING/FINES       | 3.20                 | FINES & FEES              |
| 23 JAN 95        | 0024              | EMILY DAVIDSON RECT.#052    | 341.1 OPERATING/FINES       | 2.20                 | FINES & FEES              |
| 23 JAN 95        | 0025              | SHAWN HEATON RECT.#053      | 341.1 OPERATING/FINES       | 18.30                | FINES & FEES              |
| 24 JAN 95        | 0026              | SHARON FOUTS RECT.#054      | 341.1 OPERATING/FINES       | 7.90                 | FINES & FEES              |
| 24 JAN 95        | 0028              | EMILY DAVIDSON RECT.#051    | 341.1 OPERATING/FINES       | 8.90                 | FINES & FEES              |
| 26 JAN 95        | 0030              | SHAWN HEATON RECT.#056      | 341.1 OPERATING/FINES       | 17.80                | FINES & FEES              |
| 26 JAN 95        | 0032              | EMILY DAVIDSON RECT.#058    | 341.1 OPERATING/FINES       | 10.50                | FINES & FEES              |
| 26 JAN 95        | 0033              | LINDA KEMPER RECT.#059      | 341.1 OPERATING/FINES       | 54.60                | FINES & FEES              |
| 26 JAN 95        | 0034              | CAROLYN LAMBERTSON RECT#060 | 341.1 OPERATING/FINES       | 46.60                | FINES & FEES              |
| 27 JAN 95        | 0035              | EMILY DAVIDSON RECT.#061    | 341.1 OPERATING/FINES       | 4.70                 | FINES & FEES              |
| 30 JAN 95        | 0036              | EMILY DAVIDSON RECT.#063    | 341.1 OPERATING/FINES       | 5.70                 | FINES & FEES              |
| 30 JAN 95        | 0037              | SHAWN HEATON RECT.#064      | 341.1 OPERATING/FINES       | 6.00                 | FINES & FEES - FRONT DESK |
| 31 JAN 95        | 0040              | SHAWN HEATON RECT.#065      | 341.1 OPERATING/FINES       | 10.50                | FINES & FEES              |
| 06 JAN 95        | 0008              | EMILY DAVIDSON RECT.#036    | 341.2 OPERATING/MATERIAL    | 4.00                 | FINES & FEES              |
| 02 DEC 94        | 0185              | SHAWN HEATON RECT.#4639     | 341.3 OPERATING/FAX MACHINE | 18.50                | FINES & FEES - FRONT DESK |
| 02 DEC 94        | 0186              | EMILY DAVIDSON RECT#4640    | 341.3 OPERATING/FAX MACHINE | 5.60                 | FINES & FEES - FRONT DESK |
| 02 DEC 94        | 0187              | SUMMITVILLE COMM. LIBRARY   | 341.3 OPERATING/FAX MACHINE | 40.80                | FINES & FEES - RECT.#4641 |
| 02 DEC 94        | 0188              | FRANKTON COMM. LIBRARY      | 341.3 OPERATING/FAX MACHINE | 10.60                | FINES & FEES - RECT.#4642 |

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| DATE RECEIVED | RECEIPT NUMBER | NAME                      | OFFICE/DEPARTMENT/FUND | AMOUNT OF RECEIPT | EXPLANATION                  |
|---------------|----------------|---------------------------|------------------------|-------------------|------------------------------|
| 02 DEC 94     | 0189           | EMILY DAVIDSON            | RECT.#4343 341.3       | 1.20              | FINES & FEES                 |
| 05 DEC 94     | 0190           | EMILY DAVIDSON            | RECT#4645 341.3        | 2.40              | FINES & FEES - FRONT DESK    |
| 05 DEC 94     | 0191           | SHAWN HEATON              | RECT.#4644 341.3       | .20               | FINES & FEES - FRONT DESK    |
| 06 DEC 94     | 0193           | SHAWN HEATON              | RECT.#4647 341.3       | 3.80              | FINES & FEES                 |
| 07 DEC 94     | 0194           | SHAWN HEATON              | RECT#4648 341.3        | 6.30              | FINES & FEES                 |
| 03 JAN 95     | 0002           | EMILY DAVIDSON            | RECT.#030 341.3        | 3.00              | FINES & FEES                 |
| 04 JAN 95     | 0004           | SHAWN HEATON              | RECT.#032 341.3        | 6.80              | FINES & FEES                 |
| 05 JAN 95     | 0007           | EMILY DAVIDSON            | RECT.#036 341.3        | 3.60              | FINES & FEES - FRONT DESK    |
| 06 JAN 95     | 0008           | EMILY DAVIDSON            | RECT.#036 341.3        | 5.40              | FINES & FEES                 |
| 09 JAN 95     | 0009           | EMILY DAVIDSON            | RECT.#037 341.3        | 1.00              | FINES & FEES                 |
| 10 JAN 95     | 0011           | SHAWN HEATON              | RECT.#039 341.3        | 3.80              | FINES & FEES                 |
| 12 JAN 95     | 0015           | SHAWN HEATON              | RECT.#042 341.3        | 2.00              | FINES & FEES                 |
| 13 JAN 95     | 0016           | EMILY DAVIDSON            | RECT.#044 341.3        | 2.20              | FINES & FEES                 |
| 16 JAN 95     | 0018           | SHAWN HEATON              | RECT.#045 341.3        | 1.00              | FINES & FEES                 |
| 17 JAN 95     | 0019           | SHAWN HEATON              | RECT.#047 341.3        | 13.80             | FINES & FEES                 |
| 18 JAN 95     | 0020           | SHAWN HEATON              | RECT.#048 341.3        | 3.60              | FINES & FEES                 |
| 19 JAN 95     | 0022           | EMILY DAVIDSON            | RECT.#049 341.3        | 2.40              | FINES & FEES                 |
| 23 JAN 95     | 0024           | EMILY DAVIDSON            | RECT.#052 341.3        | 6.00              | FINES & FEES                 |
| 24 JAN 95     | 0028           | EMILY DAVIDSON            | RECT.#051 341.3        | 4.40              | FINES & FEES                 |
| 26 JAN 95     | 0030           | SHAWN HEATON              | RECT.#056 341.3        | 6.00              | FINES & FEES                 |
| 26 JAN 95     | 0031           | SHAWN HEATON              | RECT.#057 341.3        | 3.20              | FINES & FEES                 |
| 26 JAN 95     | 0032           | EMILY DAVIDSON            | RECT.#058 341.3        | .40               | FINES & FEES                 |
| 26 JAN 95     | 0033           | LINDA KEMPER              | RECT.#059 341.3        | 18.20             | FINES & FEES                 |
| 26 JAN 95     | 0034           | CAROLYN LAMBERTSON        | RECT#060 341.3         | 21.30             | FINES & FEES                 |
| 27 JAN 95     | 0035           | EMILY DAVIDSON            | RECT.#061 341.3        | 4.60              | FINES & FEES                 |
| 30 JAN 95     | 0036           | EMILY DAVIDSON            | RECT.#063 341.3        | 2.20              | FINES & FEES                 |
| 30 JAN 95     | 0037           | SHAWN HEATON              | RECT.#064 341.3        | 1.00              | FINES & FEES - FRONT DESK    |
| 31 JAN 95     | 0040           | SHAWN HEATON              | RECT.#065 341.3        | 3.10              | FINES & FEES                 |
| 11 JAN 95     | 0012           | SHAWN HEATON              | RECT.#040 341.4        | 2.00              | FINES & FEES                 |
| 07 DEC 94     | 0197           | SHARON FOUTS              | RECT.#4624 341.6       | 6.45              | BOOK SALE (NOT POSTED 11-17- |
| 05 JAN 95     | 0006           | SHARON FOUTS              | RECT.#034 341.6        | 3.60              | FINES & FEES                 |
| 24 JAN 95     | 0027           | SHARON FOUTS              | RECT.#055 341.6        | 9.71              | BOOK SALES                   |
| 26 JAN 95     | 0030           | SHAWN HEATON              | RECT.#056 341.6        | 18.95             | FINES & FEES                 |
| 26 JAN 95     | 0034           | CAROLYN LAMBERTSON        | RECT#060 341.6         | 13.70             | FINES & FEES                 |
| 02 DEC 94     | 0185           | SHAWN HEATON              | RECT.#4639 341.7       | .50               | FINES & FEES - FRONT DESK    |
| 03 JAN 95     | 0002           | EMILY DAVIDSON            | RECT.#030 341.7        | 3.25              | FINES & FEES                 |
| 04 JAN 95     | 0004           | SHAWN HEATON              | RECT.#032 341.7        | 2.50              | FINES & FEES                 |
| 17 JAN 95     | 0019           | SHAWN HEATON              | RECT.#047 341.7        | 1.50              | FINES & FEES                 |
| 18 JAN 95     | 0020           | SHAWN HEATON              | RECT.#048 341.7        | .50               | FINES & FEES                 |
| 23 JAN 95     | 0025           | SHAWN HEATON              | RECT.#053 341.7        | .25               | FINES & FEES                 |
| 26 JAN 95     | 0030           | SHAWN HEATON              | RECT.#056 341.7        | 3.00              | FINES & FEES                 |
| 02 DEC 94     | 0187           | SUMMITVILLE COMM. LIBRARY | 341.8                  | 6.90              | FINES & FEES - RECT.#4641    |
| 02 DEC 94     | 0188           | FRANKTON COMM. LIBRARY    | 341.8                  | 2.00              | FINES & FEES - RECT.#4642    |
| 02 DEC 94     | 0189           | EMILY DAVIDSON            | RECT.#4343 341.8       | 1.00              | FINES & FEES                 |
| 03 JAN 95     | 0002           | EMILY DAVIDSON            | RECT.#030 341.8        | 1.00              | FINES & FEES                 |
| 04 JAN 95     | 0004           | SHAWN HEATON              | RECT.#032 341.8        | 1.00              | FINES & FEES                 |
| 13 JAN 95     | 0016           | EMILY DAVIDSON            | RECT.#044 341.8        | 1.00              | FINES & FEES                 |

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| DATE RECEIVED | RECEIPT NUMBER | NAME                      | OFFICE/DEPARTMENT/FUND | AMOUNT OF RECEIPT | EXPLANATION                  |
|---------------|----------------|---------------------------|------------------------|-------------------|------------------------------|
| 09 JAN 95     | 0009           | EMILY DAVIDSON            | RECT.#037 342.2        | .20               | FINES & FEES                 |
| 13 JAN 95     | 0016           | EMILY DAVIDSON            | RECT.#044 342.2        | 1.20              | FINES & FEES                 |
| 16 JAN 95     | 0017           | EMILY DAVIDSON            | RECT.#046 342.2        | .20               | FINES & FEES                 |
| 16 JAN 95     | 0018           | SHAWN HEATON              | RECT.#045 342.2        | 3.20              | FINES & FEES                 |
| 23 JAN 95     | 0025           | SHAWN HEATON              | RECT.#053 342.2        | .60               | FINES & FEES                 |
| 24 JAN 95     | 0028           | EMILY DAVIDSON            | RECT.#051 342.2        | 14.10             | FINES & FEES                 |
| 26 JAN 95     | 0032           | EMILY DAVIDSON            | RECT.#058 342.2        | 1.40              | FINES & FEES                 |
| 27 JAN 95     | 0035           | EMILY DAVIDSON            | RECT.#061 342.2        | 2.80              | FINES & FEES                 |
| 02 DEC 94     | 0187           | SUMMITVILLE COMM. LIBRARY | 360.1                  | 2.67              | FINES & FEES - RECT.#4641    |
| 02 DEC 94     | 0188           | FRANKTON COMM. LIBRARY    | 360.1                  | .90               | FINES & FEES - RECT.#4642    |
| 16 JAN 95     | 0017           | EMILY DAVIDSON            | RECT.#046 360.1        | 1.12              | FINES & FEES                 |
| 16 JAN 95     | 0018           | SHAWN HEATON              | RECT.#045 360.1        | .35               | FINES & FEES                 |
| 26 JAN 95     | 0033           | LINDA KEMPER              | RECT.#059 360.1        | 2.50              | FINES & FEES                 |
| 26 JAN 95     | 0034           | CAROLYN LAMBERTSON        | RECT#060 360.1         | 5.48              | FINES & FEES                 |
| 07 DEC 94     | 0195           | STAR FINANCIAL BANK       | 361                    | 209.91            | INTEREST REC'D. FOR NOV. 94  |
| 18 JAN 95     | 0021           | STAR FINANCIAL BANK       | 361                    | 201.81            | INTEREST REC'D. IN DEC.94    |
| 24 JAN 95     | 0029           | SUMMITVILLE BANK          | 361                    | 4.23              | INTEREST - 1994              |
| 30 JAN 95     | 0038           | HUNTINGTON BANK           | 361                    | 3.20              | INTEREST - 9/30 & INTEREST 1 |
| 30 JAN 95     | 0038           | HUNTINGTON BANK           | 361                    | 3.44              | INTEREST - 9/30 & INTEREST 1 |
| 30 JAN 95     | 0039           | HUNTINGTON BANK           | 361                    | -.56              | CORR.-INTEREST/2/94 ENTERED  |
| 19 JAN 95     | 0023           | SANDI STERCKS             | RECT.#050 399          | 16.00             | PMT.FOR INSUFF.CK. & BANK FE |
| 19 JAN 95     | 0023           | SANDI STERCKS             | RECT.#050 399          | 4.00              | PMT.FOR INSUFF.CK. & BANK FE |
| 08 JAN 95     | 0198           | EMILY DAVIDSON            | RECT.#4649 341.5       | 16.00             | FINES & FEES - FRONT DESK    |
| 03 JAN 95     | 0002           | EMILY DAVIDSON            | RECT.#030 341.5        | 16.00             | FINES & FEES                 |
| 10 JAN 95     | 0011           | SHAWN HEATON              | RECT.#039 341.5        | 16.00             | FINES & FEES                 |
| 31 JAN 95     | 0040           | SHAWN HEATON              | RECT.#065 341.5        | 16.00             | FINES & FEES                 |
| 07 DEC 94     | 0196           | SUMMITVILLE LIONESS CLUB  | 364.1                  | 50.00             | RECT.NOT POSTED#4619-11-11-9 |
| 04 JAN 95     | 0003           | TOM & REBECCA MOSER       | RECT#031 364.1         | 100.00            | DONATION - CHILDREN'S DEPT.  |

--TOTAL AMOUNT OF RECEIPTS--

7451.56

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                   |
|----------------|--------------|------------------------------|-----------------|------------|-------------------------------|
| 014376         | 00047        | POSTMASTER                   | 271.00          | 09-JAN-95  | POSTAGE METER, STAMPS - 3 BR  |
| 014377         | 00001        | ASCO & DAUGHTERS             | 112.05          | 09-JAN-95  | CHILDREN'S BOOKS              |
| 014378         | 00002        | AMERITECH                    | 158.96          | 09-JAN-95  | TELEPHONE - ELWOOD            |
| 014379         | 00003        | ASAS TERMITE & PEST CONTROL  | 18.00           | 09-JAN-95  | PEST CONTROL - DECEMBER       |
| 014380         | 00004        | ALCHEMY COMPUTER SYSTEMS     | 933.37          | 09-JAN-95  | INSTALLED B&T LINK            |
| 014381         | 00005        | AT&T                         | 88.40           | 09-JAN-95  | TELE. - SUMMITVILLE           |
| 014382         | 00006        | ANDERSON NEWSPAPERS INC.     | 22.08           | 09-JAN-95  | PUBLIC NOTICE                 |
| 014383         | 00007        | AUDIO VISUAL COMMUNICATIONS  | 158.00          | 09-JAN-95  | AGREEMENT - FEB. 1995         |
| 014384         | 00008        | BAKER & TAYLOR BOOKS         | 2422.03         | 09-JAN-95  | BOOKS - ELWOOD, FRANKTON      |
| 014385         | 00009        | BARBARA MADAMS               | 25.55           | 09-JAN-95  | PETTY CASH REIMBURSEMENT      |
| 014386         | 00010        | A E BOYCE CO INC             | 10.58           | 09-JAN-95  | FORMS                         |
| 014387         | 00011        | ENCYCLOPAEDIA BRITANNICA EDU | 9.67            | 09-JAN-95  | CHILDREN'S BOOKS              |
| 014388         | 00012        | BAKER & TAYLOR               | 55.83           | 09-JAN-95  | CONTIN. ACCT. - BOOKS, ELWOOD |
| 014389         | 00013        | DIANA L. SHEPARD             | 48.08           | 09-JAN-95  | PETTY CASH REIMBURSEMENT      |
| 014390         | 00014        | CHRONICLE TRIBUNE            | 117.00          | 09-JAN-95  | 1 YR. SUBSCRIP.               |
| 014391         | 00015        | CITY WATER & SEWAGE DEPT.    | 28.32           | 09-JAN-95  | WATER BILL - ELWOOD           |
| 014392         | 00016        | GROLLIER EDUCATIONAL CORP.   | 470.40          | 09-JAN-95  | BOOKS - ELWOOD                |
| 014393         | 00017        | GALE RESEARCH INC            | 287.59          | 09-JAN-95  | BOOKS - ELWOOD                |
| 014394         | 00018        | HENRY HOLT AND COMPANY, INC. | 109.29          | 09-JAN-95  | BOOKS - CHILDREN              |
| 014395         | 00019        | HISTORIC RESOURCES, INC.     | 30.00           | 09-JAN-95  | BOOKS - ELWOOD                |
| 014396         | 00020        | INDIANA-AMERICAN WATER CO.,  | 16.66           | 09-JAN-95  | WATER - SUMMITVILLE           |
| 014397         | 00021        | INDIANA GAS COMPANY          | 143.68          | 09-JAN-95  | GAS - SUMMITVILLE             |
| 014398         | 00022        | IDEALS PUBLISHING CORP       | 22.94           | 09-JAN-95  | BOOK - FRANKTON               |
| 014399         | 00073        | INDIANA MICHIGAN POWER COMPA | .00             | 25-JAN-95  | CORRECT ACCT. NOS.            |
| 014399         | 00023        | INDIANA MICHIGAN POWER COMPA | 555.75          | 09-JAN-95  | ELECTRIC - ELWOOD             |
| 014400         | 00024        | ITP DISTRIBUTION CENTER      | 143.89          | 09-JAN-95  | BOOKS - ELWOOD                |
| 014401         | 00025        | INGRAM DISTRIBUTION GROUP IN | 85.26           | 09-JAN-95  | VIDEOS - ELWOOD               |
| 014402         | 00026        | JOHN J. CASTLEMAN            | 86.97           | 09-JAN-95  | MILEAGE & PROF. MEETINGS      |
| 014403         | 00027        | JULIE CLEVINGER              | 250.00          | 09-JAN-95  | RENT - SUMMITVILLE LIBRARY    |
| 014404         | 00028        | LEISURE ARTS                 | 19.90           | 09-JAN-95  | BOOK - FRANKTON               |
| 014405         | 00029        | JUNE ALEXANDER               | 42.00           | 09-JAN-95  | SUPPLIES - CHILDREN'S         |
| 014406         | 00030        | MAIN LINE BOOK COMPANY       | 18.45           | 09-JAN-95  | BOOK - ELWOOD                 |
| 014407         | 00031        | MR. FAX                      | 71.83           | 09-JAN-95  | FAX PAPER                     |
| 014408         | 00032        | MIDWEST EXCHANGE             | 244.55          | 09-JAN-95  | VIDEOS - ELWOOD, FRANKTON     |
| 014409         | 00033        | PDR                          | 65.90           | 09-JAN-95  | BOOK - ELWOOD                 |
| 014410         | 00034        | PITNEY BOWES INC             | 59.25           | 09-JAN-95  | POSTAGE METER RENTAL          |
| 014411         | 00035        | PITNEY BOWES                 | 8.00            | 09-JAN-95  | POSTAGE CHART                 |
| 014412         | 00036        | POSTMASTER - FRANKTON        | 7.25            | 09-JAN-95  | POST OFFICE BOX RENT          |
| 014413         | 00037        | RADIO SHACK                  | 13.98           | 09-JAN-95  | EQUIP.-COMPUTER               |
| 014414         | 00038        | RAMSAY BUSINESS PRODUCTS     | 301.07          | 09-JAN-95  | OFFICE SUPPLIES               |
| 014415         | 00039        | REGENT BOOK COMPANY          | 27.76           | 09-JAN-95  | BOOKS - ELWOOD                |
| 014416         | 00040        | SUMMITVILLE CITY SEWAGE SYST | 15.60           | 09-JAN-95  | SEWAGE - SUMMITVILLE          |
| 014417         | 00041        | SUPERIOR BOOKS, INC.         | 14.44           | 09-JAN-95  | BOOKS - ELWOOD                |
| 014418         | 00072        | TRUE VALUE                   | .00             | 25-JAN-95  | CORRECT ACCT.NO.              |
| 014418         | 00042        | TRUE VALUE                   | 23.84           | 09-JAN-95  | OPERATING SUPPLIES            |
| 014419         | 00043        | EASTERN INDIANA ALSA         | 791.17          | 09-JAN-95  | CONTRIBUTION FOR 1995         |
| 014420         | 00044        | UNIVERSITY MICROFILMS INTERN | 74.84           | 09-JAN-95  | MICROFILM NEWSPAPERS          |
| 014421         | 00045        | UNITOG RENTAL SERVICES       | 45.30           | 09-JAN-95  | CUSTODIAL SUPPLIES            |

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT              | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                   |
|----------------|--------------|-------------------------------|-----------------|------------|-------------------------------|
| 014422         | 00046        | WEST CIRCLE BOOKS             | 344.57          | 09-JAN-95  | BOOKS - ELWOOD                |
| 014423         | 00048        | GAYLORD BROS.                 | 137.25          | 09-JAN-95  | LIBRARY SUPPLIES              |
| 014424         | 00049        | GEORGE & MARY SPRAGUE         | 425.00          | 09-JAN-95  | RENT - FRANKTON               |
| 014425         | 00050        | AT & T                        | 39.36           | 09-JAN-95  | MAINT.-ELWOOD                 |
| 014426         | 00051        | UNIVERSITY BOOK SERVICE       | 288.26          | 09-JAN-95  | CHILDREN'S BOOKS - ELWOOD     |
| 014427         | 00052        | GTE NORTH INDIANA OPERATIONS  | 64.73           | 09-JAN-95  | TELEPHONE-FRANKTON            |
| 014428         | 00053        | EIALSA                        | 9.00            | 09-JAN-95  | REGISTRATION - PROGRAM 1-00-  |
| 014429         | 00054        | LILA TORP                     | 21.50           | 09-JAN-95  | MILEAGE EXPENSE               |
| 014430         | 00057        | STAR FINANCIAL BANK           | 2625.46         | 11-JAN-95  | FED. & FICA - P/R 1-11-95     |
| 014431         | 00058        | INDIANA DEFERRED COMPENSATIO  | 130.00          | 11-JAN-95  | DEDUCTIONS - P.R. 1-11-95     |
| 014432         | 00059        | MADISON COUNTY SCHOOL EMPLOY  | 972.52          | 11-JAN-95  | GR. UNION DEDUCTIONS - P/R 1  |
| 014433         | 00064        | STAR FINANCIAL BANK           | 4193.42         | 25-JAN-95  | FED. & FICA TAXES - P/R 1-25  |
| 014434         | 00065        | INDIANA DEPARTMENT OF REVENUE | 1016.09         | 25-JAN-95  | STATE & COUNTY TAXES - JANU   |
| 014435         | 00066        | CITY OF ELWOOD NON-REVERTING  | 440.60          | 25-JAN-95  | HEALTH INSURANCE FOR FEB.-2 E |
| 014436         | 00067        | MADISON COUNTY SCHOOL EMPLOY  | 1564.70         | 25-JAN-95  | PAYROLL DEDUCTIONS - P/R 1-2  |
| 014437         | 00068        | INDIANA DEFERRED COMPENSATIO  | 180.00          | 25-JAN-95  | DEDUCTIONS - P/R 1-25-95      |
| 014438         | 00069        | MICHAEL C. LACEY              | 1500.00         | 25-JAN-95  | LEGAL FEE - PEARL M. GARDNER  |
| 014439         | 00070        | HARRIS PUBLISHING COMPANY     | 94.70           | 25-JAN-95  | BOOKS - ELWOOD                |
| 014440         | 00071        | POSTMASTER                    | 52.25           | 25-JAN-95  | STAMPS - FRANK. SUMM.         |
| PAYROLL        | 00063        | PAYROLL DEDUCTIONS            | -5694.93        | 25-JAN-95  | CHECKS 003165-003205          |
| PAYROLL        | 00056        | PAYROLL DEDUCTIONS            | -3748.00        | 11-JAN-95  | CHECKS 003164-003183          |
| PAYROLL        | 00062        | PAYROLL                       | 15751.92        | 25-JAN-95  | CHECKS 003185-003205          |
| PAYROLL        | 00055        | PAYROLL                       | 9925.79         | 11-JAN-95  | CHECKS 003164-003183          |
| XXX            | 00060        | STAR FINANCIAL BANK           | 7.50            | 11-JAN-95  | SERVICE CHARGE                |
| XXXX           | 00061        | STAR FINANCIAL BANK           | 20.00           | 11-JAN-95  | INSUFF. CK (S. STERCKS)+ BANK |

--TOTAL AMOUNT OF CLAIMS-- 38935.02



MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 JAN 95

| OPERATING<br>DESCRIPTION         | THIS MONTH | YTD     |
|----------------------------------|------------|---------|
| 312.3 COIT                       | 5317.00    | 5317.00 |
| 341.1 FINES                      | 572.30     | 572.30  |
| 341.2 MATERIAL                   | 4.00       | 4.00    |
| 341.3 FAX MACHINE                | 208.90     | 208.90  |
| 341.4 EQUIPMENT RENTAL           | 2.00       | 2.00    |
| 341.6 LOST,DAMAGED OR SALE OF BO | 52.41      | 52.41   |
| 341.7 LAMINATION                 | 11.50      | 11.50   |
| 341.8 LOST CARD FEE              | 17.90      | 17.90   |
| 341.9 NON-RESIDENT               | 50.00      | 50.00   |
| 342.1 COPY MACHINE               | 517.40     | 517.40  |
| 342.2 READER PRINTER COPIES      | 29.10      | 29.10   |
| 360.1 INTER-LIBRARY LOAN         | 13.02      | 13.02   |
| 361 INTEREST ON INVESTMENT       | 422.03     | 422.03  |
| 399 OTHER                        | 20.00      | 20.00   |
| -TOTAL-                          | 7237.56    | 7237.56 |

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 JAN 95

| PLAC<br>DESCRIPTION | THIS MONTH | YTD   |
|---------------------|------------|-------|
| 341.5 PLAC          | 64.00      | 64.00 |
| -TOTAL-             | 64.00      | 64.00 |

MONTHLY RECEIPT SUMMARY BY INDIVIDUAL RECEIPT CATEGORIES  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 JAN 95

| GIFT DESCRIPTION | THIS MONTH | YTD    |
|------------------|------------|--------|
| 364.1 DONATIONS  | 150.00     | 150.00 |
| -TOTAL-          | 150.00     | 150.00 |

(-----CASH BALANCES-----)

| DATE {31 JAN 95}             |        |            |
|------------------------------|--------|------------|
| A1 {STAR FINANCIAL BANK      | } B1 { | 242461.23} |
| A2 {SUMMITVILLE BANK & TRUST | } B2 { | 143.27}    |
| A3 {LIRF - INVESTMENT        | } B3 { | .00}       |
| A4 {OPERATING - INVESTMENT   | } B4 { | .00}       |
| A5 {HUNTINGTON BANK          | } B5 { | 1392.30}   |
| A6 {                         | } B6 { | .00}       |
| A7 {                         | } B7 { | .00}       |
| A8 {                         | } B8 { | .00}       |
| A9 {                         | } B9 { | .00}       |
| TOTAL                        | B10{   | 243996.80} |

LIBRARY BOARD OF TRUSTEES  
Executive Meeting  
February 14, 1995  
6:30PM

AGENDA

CALL TO ORDER

ORDER OF BUSINESS

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B)(2)(d))
- B. To Discuss Personnel Matters  
(IC 5-14-1.5-6-(b)(6))

Regular Business Meeting  
February 14, 1995  
7:00PM

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER & CHECKS

BUILDING REPORT

- A. Summitville Building

OLD BUSINESS

- A. Christmas Eve Holiday

NEW BUSINESS

- A. Tax Board Hearing
- B. Personnel Announcement

DIRECTOR'S REPORT

PUBLIC COMMENT

ADJOURNMENT

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

EXECUTIVE MEETING  
February 14, 1995  
6:30pm

FAX (317) 552-0955

CALL TO ORDER

President Linda Sizelove called an executive meeting to order at 6:30pm Tuesday, February 14, 1995.

CALL FOR QUORUM

Present with President Sizelove were: Beverly Austin, Robin Hartley, Jerry Kaiser and Pam Bohlander.

PURCHASE OF PROPERTY

Jerry Jordan, Realtor for Jane Beckley who owns the Frankton property being considered, brought a list of terms to be considered by the Library Board. Board members asked what it meant to hold the deed in Escrow. Mr. Jordan answered that once Mrs. Beckley has paid the mortgage off, the deed would be put in escrow so that if something happened to her before the library had paid off, the library would be protected. Mortgage amounts to \$9000.00. He said that a stipulation could be put in the lease that would require it to be paid off by Dec. 31, 1995. When all agreements have been made then the Purchase Agreement can be made up. Jerry Kaiser will talk to Jim Wilson about the terms and get back to the board. The board also would like Mr. Wilson to get a 5-year lease signed by the bank.

DISCUSSION OF PERSONNEL MATTERS

Discussion held about Mr. Castleman's resignation and possible replacement.

MEETING ADJOURNED AT 7:05PM

Sharon Pace  
Amela Bohlander  
Jerry Kaiser

Robin Hartley, Sec  
Robin Hartley, Secretary

L. Sizemore

# North Madison County Public Library System

124 North 18th Street

Elwood, Indiana 46036-1598

(317) 552-6001

FAX (317) 552-0955

Regular Meeting  
February 14, 1995

## CALL TO ORDER

President Linda Siselove called the regular meeting for business of the North Madison County Public Library System Board of Trustees to order at 7:10pm, February 14, 1995 in the meeting room of the Elwood Public Library.

## CALL FOR QUORUM

Other members present were: Beverly Austin, Pam Bohlander, Robin Hartley and Jerry Kaiser. Sharan Pace was absent. Also present were: Director John Castleman, Secretary Jan Helping, and reporters from the Anderson Herald Bulletin and Elwood Call-Leader.

## MINUTES

Motion was made by Robin Hartley to approve the minutes of the January meetings. Motion was seconded by Pam Bohlander.

## CLAIMS REGISTER AND CHECKS SIGNED.

## BUILDING REPORT

Mr. Baldwin, Summitville, who is making the Summitville shelving has been contacted to start building. Mr. Castleman informed the electric co. of the change of ownership. There are two excavating bids for demolishing the church on the property and disposing of the material. Board members questioned the bids as to some things that they thought should have been included. Jerry Kaiser will call both companies and get details. Jerry also made a motion for Summitville to contract with Mr. Baldwin to build a circulation desk. Carpeting and landscaping decisions are being made also.

The staff voted on whether they would prefer December 23rd or 26th as a Holiday to replace Sunday, December 24th. The vote was 10 for Saturday and 7 for Tuesday, therefore, board members said that Sat. will be the Holiday.

## OLD BUSINESS - NONE

## NEW BUSINESS

The State Tax Board Hearing will be held February 17, 1995 at the School auditorium at 10:00am.

Robin Hartley read a letter from Mr. Castleman resigning his position as Director of the Library. Effective date is February 22, 1995. Bev Austin made a motion to accept his resignation. Pam Bohlander seconded the motion. Bev also stated that the board wanted him to know that they had enjoyed working with him this past year. When there is a new director, the board will let the public

know.

MEETING WAS ADJOURNED WITH A MOTION BY JERRY KAISER, 2ND BY BEV AUSTIN AT 8:00PM.

*Robin Hartley*  
Robin Hartley, Secretary

*Sharan Pace*  
*Pamela Bohlander*  
*Jerry Kaiser*

*J. Helping*

EXPENDITURES TO BE ALLOED  
 WOOD HADSON COUNTY PUBLIC LIBRARY  
 124 NORTH 14TH STREET  
 ELWOOD, IN 46020-1000  
 14 FEB 95

| ACCOUNT NUMBER                 | CLASS NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                   |
|--------------------------------|--------------|------------------------------|-----------------|------------|-------------------------------|
| ---PAID AFTER BOARD MEETING--- |              |                              |                 |            |                               |
| 014401                         | 00058        | PAYROLL                      | 9928.79         | 21-JAN-95  | CHECKS 003164-003183          |
| 014401                         | 00058        | PAYROLL DEDUCTIONS           | -2748.00        | 21-JAN-95  | CHECKS 003184-003193          |
| 014401                         | 00057        | STAR FINANCIAL BANK          | 2625.46         | 21-JAN-95  | FED. & FICA - P/R 1-11-95     |
| 014401                         | 00058        | INDIANA DEFERRED COMPE       | 180.00          | 21-JAN-95  | DEDUCTIONS - P.R. 1-11-95     |
| 014402                         | 00059        | HADSON COUNTY SCHOOL         | 972.82          | 21-JAN-95  | CS. UNION DEDUCTIONS - P.R. 1 |
| 0001                           | 00060        | STAR FINANCIAL BANK          | 7.80            | 21-JAN-95  | SERVICE CHARGE                |
| 0001                           | 00061        | STAR FINANCIAL BANK          | 20.00           | 21-JAN-95  | INSURE CK. (S. STERCKNS) BANK |
| 014401                         | 00062        | PAYROLL                      | 18781.92        | 25-JAN-95  | CHECKS 003185-003205          |
| 014401                         | 00062        | PAYROLL DEDUCTIONS           | -6664.93        | 25-JAN-95  | CHECKS 003185-003205          |
| 014402                         | 00064        | STAR FINANCIAL BANK          | 4193.42         | 25-JAN-95  | FED. & FICA TAXES - P/R 1-25  |
| 014404                         | 00065        | INDIANA DEPARTMENT OF        | 1015.09         | 25-JAN-95  | STATE & COUNTY TAXES - JANUA  |
| 014405                         | 00066        | CITY OF ELWOOD NON-REV       | 440.50          | 25-JAN-95  | HEALTH INS.PREM.FOR FEB.-2 E  |
| 014406                         | 00067        | HADSON COUNTY SCHOOL         | 1564.70         | 25-JAN-95  | PAYROLL DEDUCTIONS - P/R 1-2  |
| 014407                         | 00068        | INDIANA DEFERRED COMPE       | 180.00          | 25-JAN-95  | DEDUCTIONS - P/R 1-25-95      |
| 014408                         | 00069        | MICHAEL C. LACEY             | 1800.00         | 25-JAN-95  | LEGAL FEE - PEARL M. GARDNER  |
| 014409                         | 00070        | HARDS PUBLISHING CORP        | 94.70           | 25-JAN-95  | BOOKS - ELWOOD                |
| 014440                         | 00071        | POSTMASTER                   | 52.25           | 25-JAN-95  | STAMPS - FRANK.&SUMM.         |
| 014409                         | 00072        | TRUE VALUE                   | .00             | 25-JAN-95  | CORRECT ACCT.NO.              |
| 014409                         | 00073        | INDIANA MICHIGAN POWER       | .00             | 25-JAN-95  | CORRECT ACCT. NOS.            |
| ---TOTAL---                    |              |                              | 29082.02        |            |                               |
| ---CURRENT EXPENDITURES---     |              |                              |                 |            |                               |
| 014401                         | 00122        | PAYROLL DEDUCTIONS           | -4331.91        | 08-FEB-95  | CHECKS 003206-003225          |
| 014401                         | 00121        | PAYROLL                      | 9954.21         | 08-FEB-95  | CHECKS 003206-003225          |
| 014444                         | 00078        | AMERICAN GENEALOGICAL LEADIN | 15.00           | 14-FEB-95  | BOOKS - ELWOOD                |
| 014441                         | 00074        | STAR FINANCIAL BANK          | 45017.00        | 01-FEB-95  | CASHIER'S CK.-TO ROWLAND TIT  |
| 014442                         | 00075        | STAR FINANCIAL BANK          | 3.00            | 01-FEB-95  | SERVICE CHG. FOR CASHIER'S C  |
| 014443                         | 00076        | ACCENT SIGNS                 | 16.96           | 14-FEB-95  | LABELS - FRANKTON             |
| 014446                         | 00123        | STAR FINANCIAL BANK          | 2630.30         | 08-FEB-95  | FED & FICA TAXES - P/R 2-8-9  |
| 014446                         | 00124        | HADSON COUNTY SCHOOL EMPLOY  | 1569.71         | 08-FEB-95  | CREDIT UNION DEDU.P/R 2-8-95  |
| 014447                         | 00125        | INDIANA DEFERRED COMPENSATIO | 165.00          | 08-FEB-95  | P/R DEDUCTIONS - 2-8-95       |
| 014448                         | 00079        | AMERITECH                    | 264.37          | 14-FEB-95  | TELE. - ELWOOD, SUMMITVILLE   |
| 014449                         | 00077        | ALCHEMY COMPUTER SYSTEMS     | 94.95           | 14-FEB-95  | COMPUTER PART - SUMMITVILLE   |
| 014450                         | 00080        | BAKER & TAYLOR               | 2196.00         | 14-FEB-95  | BOOKS - ELWOOD, FRANKTON, SU  |
| 014451                         | 00081        | SINGHAM, FARRER & WILSON     | 4521.25         | 14-FEB-95  | LEGAL FEES - 1ST PROJECT      |
| 014452                         | 00082        | BARBARA MCADAMS              | 13.50           | 14-FEB-95  | MILEAGE                       |
| 014453                         | 00083        | A E BOYCE CO INC             | 7.15            | 14-FEB-95  | M-2 FORMS                     |
| 014454                         | 00084        | CAROLYN LAMBERTSON           | 22.00           | 14-FEB-95  | PETTY CASH                    |
| 014455                         | 00085        | CITY WATER & SEWAGE DEPT.    | 19.23           | 14-FEB-95  | WATER BILL                    |
| 014456                         | 00086        | AUDIO VISUAL COMMUNICATIONS  | 156.00          | 14-FEB-95  | SERV.AGREE.-MARCH '95         |
| 014459                         | 00089        | ELWOOD FIRE EQUIPMENT COMPAN | 22.50           | 14-FEB-95  | SERVICE - ELWOOD, SUMMITVILL  |
| 014459                         | 00090        | RAYLORD BROS.                | 117.45          | 14-FEB-95  | SHIP.CHG. ON CHARGING MACHIN  |
| 014464                         | 00094        | BARLAND PUBLISHING, INC.     | 19.71           | 14-FEB-95  | BOOK - ELWOOD                 |
| 014465                         | 00095        | HISTORIC RESOURCES, INC.     | 15.00           | 14-FEB-95  | BOOK - 1-3-95                 |
| 014466                         | 00096        | INDIANA-AMERICAN WATER CO.,  | 19.73           | 14-FEB-95  | WATER - SUMMITVILLE           |
| 014466                         | 00099        | INGRAM DISTRIBUTION GROUP IN | 179.14          | 14-FEB-95  | BOOKS - SUMM., VIDEO - ELWOO  |

EXPENDITURES TO BE ALLOED  
 WOOD HADSON COUNTY PUBLIC LIBRARY  
 124 NORTH 14TH STREET  
 ELWOOD, IN 46020-1000  
 14 FEB 95

| ACCOUNT NUMBER       | CLASS NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                   |
|----------------------|--------------|------------------------------|-----------------|------------|-------------------------------|
| 014467               | 00097        | INDIANA SAC COMPANY          | 993.00          | 14-FEB-95  | SGC - ELWOOD, SUMMITVILLE     |
| 014467               | 00106        | JULY/77/INSTRUMENTS          | 35.35           | 14-FEB-95  | BOOKS - ELWOOD CHILDREN'S     |
| 014468               | 00098        | INDIANA MICHIGAN POWER CORPO | 463.99          | 14-FEB-95  | DISC. - ELWOOD                |
| 014468               | 00101        | JULIE CLEVENGER              | 250.00          | 14-FEB-95  | RENT - SUMMITVILLE            |
| 014469               | 00102        | ZMART                        | 610.28          | 14-FEB-95  | MAINT. SUPP. & VIDEO - SUMMIT |
| 014470               | 00103        | LEPNER PUBLICATIONS COMPANY] | 312.70          | 14-FEB-95  | BOOKS - CHILDREN'S            |
| 014471               | 00104        | LIBRARY STORE INC., THE      | 312.50          | 14-FEB-95  | LIBRARY BOOK SUPPLIES         |
| 014472               | 00105        | LIBRARY VIDEO COMPANY        | 124.58          | 14-FEB-95  | VIDEOS - FRANKTON             |
| 014473               | 00106        | MCCORMACK PRINTING IMPRESSIO | 158.11          | 14-FEB-95  | OFFICE SUPPLIES               |
| 014474               | 00107        | MIDWEST EXCHANGE             | 512.60          | 14-FEB-95  | VIDEOS - ELWOOD, FRANKTON     |
| 014475               | 00108        | MICHIE COMPANY, THE          | 25.55           | 14-FEB-95  | BOOKS - ELWOOD                |
| 014476               | 00109        | POLY                         | 78.00           | 14-FEB-95  | BOOK - ELWOOD                 |
| 014478               | 00111        | REGENT BOOK COMPANY          | 17.82           | 14-FEB-95  | BOOK - ELWOOD                 |
| 014479               | 00112        | STATE CHEMICAL MANUFACTURING | 203.95          | 14-FEB-95  | CUSTODIAL SUPPLIES            |
| 014480               | 00113        | STECK-VAUGHN                 | 215.60          | 14-FEB-95  | BOOKS - CHILDREN'S            |
| 014481               | 00114        | SUMMITVILLE CITY SEWAGE SYST | 25.50           | 14-FEB-95  | SEWAGE - SUMMITVILLE          |
| 014482               | 00115        | THOMAS BOUESBY & COMPANY     | 112.00          | 14-FEB-95  | BOOKS - SUMMITVILLE           |
| 014483               | 00116        | TRUE VALUE                   | 130.59          | 14-FEB-95  | CUSTODIAL SUPPLIES            |
| 014484               | 00117        | UNITOG RENTAL SERVICES       | 111.08          | 14-FEB-95  | CUSTODIAL SUPPLIES            |
| 014485               | 00118        | VAN AUDSALL & FARRAR, INC.   | 122.15          | 14-FEB-95  | REPAIR FAX MACHINE            |
| 014486               | 00119        | VIDEO STORE SERVICES         | 107.60          | 14-FEB-95  | VIDEO SUPPLIES                |
| 014487               | 00120        | SUNSET PRODUCTIONS, INC.     | 182.78          | 14-FEB-95  | VIDEOS - ELWOOD               |
| 014488               | 00126        | AT & T                       | 39.30           | 08-FEB-95  | TELE.MAINT. - ELWOOD          |
| 014489               | 00127        | AT&T                         | 26.43           | 08-FEB-95  | TELE. - ELWOOD, FRANKTON      |
| 014490               | 00128        | GE NORTH INDIANA OPERATIONS  | 55.11           | 08-FEB-95  | TELE. - FRANKTON              |
| 014491               | 00129        | RAMSAY BUSINESS PRODUCTS     | 196.25          | 14-FEB-95  | OFFICE PRODUCTS, SERVICE      |
| 014492               | 00130        | ANDERSON NEWSPAPERS INC.     | 156.00          | 14-FEB-95  | 1 YR. SUBSCRIP.-ELWOOD        |
| 014493               | 00086        | CONGRESSIONAL QUARTERLY INC. | 20.10           | 14-FEB-95  | BOOKS - ELWOOD                |
| 014494               | 00087        | SUSAN OVERS, PUBLICATIONS CO | 28.00           | 14-FEB-95  | GRANT & SCHOL BOOK - ELWOOD   |
| 014495               | 00090        | ELWOOD PUBLISHING COMPANY IN | 64.60           | 14-FEB-95  | SUBSCRIP.-ELWOOD CHL-LEADER   |
| 014496               | 00091        | FOREST HOUSE PUBLISHING CO I | 248.51          | 14-FEB-95  | BOOKS - CHILDREN'S            |
| 014497               | 00092        | GEORGE & MARY SPRAGUE        | 425.00          | 14-FEB-95  | RENT - FRANKTON               |
| 014498               | 00131        | CAROLYN LAMBERTSON           | 32.50           | 14-FEB-95  | MILEAGE                       |
| 014499               | 00132        | RUFUS JESSIE                 | 60.00           | 14-FEB-95  | LAWN CARE - SUMMITVILLE       |
| 144770144            | 00110        | QUILL CORPORATION            | 168.12          | 14-FEB-95  | OFFICE SUPPLIES               |
| ---TOTAL---          |              |                              | 69032.81        |            |                               |
| PRIOR MONTH TOTALS   |              |                              | 29082.02        |            |                               |
| CURRENT MONTH TOTALS |              |                              | 69032.81        |            |                               |
| GRAND TOTALS         |              |                              | 98114.83        |            |                               |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 98114.63. DATED 14-FEB-95.

Linda Sizelove  
Jerry Kaiser  
Robin D. Hartley  
Pamela S. Boller

Beverly J. Austin  
Brenda J. Carey

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46020-1590

(317) 552-5001

FAX (317) 552-0855

BOARD OF TRUSTEES  
SPECIAL MEETING FOR BUSINESS  
February 23, 1995  
4:30pm

CALL TO ORDER

President Linda Sizelove called a special meeting for business to order Thursday, February 23, 1995 in the meeting room of the Elwood Public Library at 4:30pm.

CALL FOR QUORUM

Other board members present were: Pam Boller, Brenda Carey, Jerry Kaiser and Robin Hartley. Absent were: Bev Austin and Sharan Pace. Also present were Elwood Call-Leader reporter Ron Browning and Anderson Herald reporter Jim Carroll, secretary Jan Helping and Kathi Wittkamper.

BUSINESS

President Sizelove announced that the board would like to appoint a new director at this time. Brenda Carey made the motion to hire Kathleen A. Wittkamper as Director, officially taking effect Monday, February 27, 1995. Pam Boller seconded the motion and the vote was unanimous.

At the March 14 meeting the board will discuss a possible new position of Administrative Assistant. An executive meeting will be held ahead of the regular March 14 meeting.

Two bids were considered to demolish the church on the Summitville property. The lower bid from Cannell was accepted at \$7500.00 with a motion from Robin Hartley. Brenda Carey seconded. Elwood Excavating's bid was \$8500.00. Cannell will break up the basement walls and haul away. Jerry Kaiser will telephone him tomorrow.

Jerry Kaiser presented new plans for the arrangement of the Summitville Library interior. Jerry, along with Carolyn Lambertson and Steve and Linda Sizelove planned the shelving and other areas to make the most use of the space while still complying with ADA. Jerry Kaiser has volunteered to work on some of the existing shelving to adjust heights and has also talked to other volunteers who will work on some of the existing furniture and shelving.

Meeting was adjourned at 5:00pm

Sharan Pace  
Pamela Boller  
Jerry Kaiser

Robin Hartley, Sec  
Robin Hartley, Secretary  
L. Sizelove

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 662-6001  
FAX (317) 662-0066

LIBRARY BOARD EXECUTIVE MEETING  
March 14, 1995  
6:30pm

## CALL TO ORDER

President Linda Sizelove called an executive session to order in the meeting room of the Elwood Public Library, March 14, 1995 at 6:30pm.

## CALL FOR QUORUM

Attending with President Sizelove were: Jerry Kaiser, Robin Hartley, Sharan Pace and Pam Bohlander.

## BUSINESS

- A. Purchase or Lease of Real Property (IC5-14-1.5-6-(B)(2)(d)
  1. Frankton Property
  2. Update on Summitville Building Progress
- B. To Discuss Personnel Matters (IC 5-14-1.5-16-(b)(6)
  1. Upgraded positions
  2. Additional hours at Summitville

## ADJOURNMENT

Robin Hartley made a motion to adjourn the meeting. Sharan Pace seconded and meeting adjourned at 7:00pm.

Jerry Kaiser  
Brenda Carey  
Pam Bohlander

Robin Hartley, Sec  
Robin Hartley, Secretary  
Sharan Pace  
Linda Sizelove

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 662-6001  
FAX (317) 662-0066

LIBRARY BOARD REGULAR MEETING FOR BUSINESS  
March 14, 1995  
7:00pm

## CALL TO ORDER

President Linda Sizelove called the regular business meeting to order in the meeting room of the Elwood Public Library at 7:00pm.

## CALL FOR QUORUM

Present were: President Sizelove, Jerry Kaiser, Pam Bohlander, Sharan Pace and Robin Hartley. Beverly Austin and Brenda Carey were absent.

## MINUTES

A motion to approve February minutes was made by Pam Bohlander, seconded by Robin Hartley.

CLAIMS REGISTER WAS SIGNED AND CHECK SIGNED BY BACK-UP TREASURER JERRY KAISER.

## BUILDING REPORT

### Summitville Building Update

Linda Sizelove reported that to date painting has begun, the church on the property has been removed by Cannell Excavating, repair to sidewalks and parking lot will be done soon and there are plans for landscaping. Hopefully, moving will be the end of April.

## OLD BUSINESS - NONE

## NEW BUSINESS

### Tax Board Meeting

Director Wittkamper informed board members that Ice-Miller-Denadio & Ryan has notified us that we will be on the agenda for the meeting of the Local Government Tax Control Board for March 22, 1995 at 1:30pm.

Although we have not been notified officially, the indication given is that the vote from the Tax Officers at the Hearing Feb. 17 was yes.

## Resolution

Motion was made to adopt a resolution from the Summitville Bank by Robin Hartley. Pam Bohlander seconded. A bank account has been opened for donations for the Ralph E. Hazelbaker Library and bills will be paid from this account for the expenses of moving into the new building.

Personnel

Director Wittkamper reported the following upgrades to positions:

Sharon Fouts upgraded to Youth Services Co-Ordinator.  
Peg Eddy upgraded to Youth Services Assistant.  
Jan Helping upgraded to Administrative Assistant.

DIRECTOR'S REPORT

Kathi informed the board she will be out of the building April 12 and 13.

MOTION WAS MADE TO ADJOURN THE MEETING BY ROBIN HARTLEY AT 8:00PM.

Jerry Kaiser  
Annika Bollerander  
Sharon Pace

Robin Hartley  
Robin Hartley, Secretary  
Linda Taylor

EXPENDITURES TO BE ALLOWED  
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
124 NORTH 16TH STREET  
ELWOOD, IN 46036-1598  
14 MAR 95

PAGE 1

| WARRANT NUMBER             | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------------------|--------------|------------------------------|-----------------|------------|------------------------------|
| -----                      |              |                              |                 |            |                              |
| -PAID AFTER BOARD MEETING- |              |                              |                 |            |                              |
| PAYROLL                    | 00133        | PAYROLL                      | 11134.04        | 22-FEB-95  | CHECKS 003227-003246         |
| PAYROLL                    | 00134        | PAYROLL DEDUCTIONS           | -4601.54        | 22-FEB-95  | CHECKS 003227-003246         |
| 014510                     | 00135        | STAR FINANCIAL BANK          | 2935.01         | 22-FEB-95  | WITH & FICA - P/R 2-22-95    |
| 014501                     | 00136        | INDIANA DEPARTMENT OF        | 827.58          | 22-FEB-95  | STATE & COUNTY TAXES - FEBRU |
| 014502                     | 00137        | CITY OF ELWOOD NON-REV       | 220.30          | 22-FEB-95  | HEALTH PREM. - MARCH -3. STE |
| 014503                     | 00138        | MADISON COUNTY SCHOOL        | 1567.91         | 22-FEB-95  | CRED. UNION DEDUCTIONS - 2-2 |
| 014504                     | 00139        | INDIANA DEFERRED COMPE       | 190.00          | 22-FEB-95  | DEDUCTIONS - P/R 2-22-95     |
| 014505                     | 00140        | DIANA L. SHEPARD             | 50.46           | 22-FEB-95  | PETTY CASH REIMBURSEMENT     |
| 014506                     | 00141        | PARENT POWER                 | 20.00           | 22-FEB-95  | PARENT ADVOCACY COURSE VIDEO |
| 014507                     | 00142        | ALEXANDRIA TIMES-TRIBU       | 18.00           | 22-FEB-95  | SUBSCRIPTION - NEWSPAPER     |
| 014508                     | 00143        | JOHN J. CASTLEMAN            | 63.00           | 22-FEB-95  | MILEAGE                      |
| 014509                     | 00144        | JOHN J. CASTLEMAN            | 49.87           | 22-FEB-95  | REFUND - HEALTH PREMIUM      |
| 014511                     | 00145        | PARENT POWER                 | 20.00           | 22-FEB-95  | PARENT ADVOCACY VIDEO        |
| 014512                     | 00146        | POSTMASTER                   | 220.00          | 23-FEB-95  | POSTAGE METER                |
| 014509                     | 00147        | JOHN J. CASTLEMAN            | .00             | 23-FEB-95  | HEALTH PREM.REFUND-ACCTS.COR |
| 014510                     | 00148        | STAR FINANCIAL BANK          | .00             | 23-FEB-95  | ACCT.CORRECTION              |
| 014510                     | 00149        | STAR FINANCIAL BANK          | .00             | 28-FEB-95  | CORRECTION                   |
| --TOTAL--                  |              |                              | 12714.63        |            |                              |
| -----                      |              |                              |                 |            |                              |
| -CURRENT EXPENDITURES-     |              |                              |                 |            |                              |
| 014514                     | 00153        | MADISON COUNTY SCHOOL EMPLOY | 1630.84         | 08-MAR-95  | CREDIT UNION DEDUCTIONS - 3- |
| 014515                     | 00154        | INDIANA DEFERRED COMPENSATIO | 190.00          | 08-MAR-95  | DEDUCTIONS - P/R 3-8-95      |
| 014516                     | 00152        | STAR FINANCIAL BANK          | 2404.04         | 08-MAR-95  | FED. & FICA TAX - P/R 3-8-95 |
| 014516                     | 00155        | COMMUNITY BANK OF SUNHITVILL | 24592.00        | 07-MAR-95  | OPEN NOW ACCOUNT FOR SUMM.BL |
| 014517                     | 00159        | ARAB TERHITE & PEST CONTROL  | 36.00           | 14-MAR-95  | PEST CONTROL - JAN. & FEB.   |
| 014518                     | 00160        | AT & T                       | 39.30           | 14-MAR-95  | TELE. - ELWOOD MAINT.        |
| 014519                     | 00161        | AUDIO VISUAL COMMUNICATIONS  | 197.35          | 14-MAR-95  | SERV.AGREE. & RIBBONS        |
| 014520                     | 00162        | ATRCO GAS & GEAR             | 6.50            | 14-MAR-95  | RENTAL                       |
| 014521                     | 00163        | BAKER & TAYLOR               | 2274.76         | 14-MAR-95  | BOOKS, ELWOOD, FRANKTON & SU |
| 014522                     | 00164        | A E BOYCE CO INC             | 517.03          | 14-MAR-95  | RECT.BN.-SUMM., CKS.P.O.ELWO |
| 014523                     | 00165        | CAROLYN LAMBERTSON           | 20.00           | 14-MAR-95  | MILEAGE                      |
| 014524                     | 00166        | CHELSEA HOUSE PUBLISHERS     | 348.12          | 14-MAR-95  | ELWOOD CHILDREN'S BOOKS      |
| 014525                     | 00167        | CINDA HORINE                 | 7.50            | 14-MAR-95  | MILEAGE                      |
| 014526                     | 00168        | CHICAGO TRIBUNE              | 143.52          | 14-MAR-95  | SUBSCRIP.-3-24-95, 3-21-95   |
| 014527                     | 00169        | CHRONICLE TRIBUNE            | 117.00          | 14-MAR-95  | SUBSCRIP. - 3-20-95, 3-19-95 |
| 014528                     | 00170        | CITY WATER & SEWAGE DEPT.    | 22.26           | 14-MAR-95  | WATER - ELWOOD               |
| 014529                     | 00171        | GTE NORTH INDIANA OPERATIONS | 54.62           | 14-MAR-95  | TELE. - FRANKTON             |
| 014530                     | 00172        | GARETH STEVENS               | 473.53          | 14-MAR-95  | ELWOOD CHILDREN'S BOOKS      |
| 014531                     | 00173        | GEORGE & MARY SPRAGUE        | 428.00          | 14-MAR-95  | FRANKTON RENT                |
| 014532                     | 00174        | INDIANA-AMERICAN WATER CO.,  | 16.86           | 14-MAR-95  | WATER - SUMMITVILLE          |
| 014533                     | 00175        | INDIANA LIBRARY FEDERATION   | 100.00          | 14-MAR-95  | 1995 MEMBERSHIP              |
| 014534                     | 00176        | INCOLSA                      | 50.00           | 14-MAR-95  | 1995 MEMBERSHIP FEE          |
| 014535                     | 00177        | INTERDESIGN GROUP            | 1052.14         | 14-MAR-95  | COMPENSATION - WORK 10-94    |
| 014536                     | 00178        | INGRAM DISTRIBUTION GROUP IN | 220.79          | 14-MAR-95  | BOOKS - SUMMITVILLE          |
| 014537                     | 00179        | INDIANA MICHIGAN POWER COMPA | 600.43          | 14-MAR-95  | ELEC. - ELWOOD, SUMMIT.      |
| 014538                     | 00180        | JULIE CLEVELAND              | 250.00          | 14-MAR-95  | RENT - SUMMITVILLE           |



EXPENDITURES TO BE ALLOWED

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

14 MAR 95

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| HARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
| 014539         | 00181        | KEYSTAR SYSTEMS              | 88.65           | 14-MAR-95  | PAPER - READER PRINTER       |
| 014540         | 00182        | LINDA KEMPER                 | 10.50           | 14-MAR-95  | MILEAGE                      |
| 014541         | 00183        | LEWIS JONES PLUMBING, HEATIN | 72.35           | 14-MAR-95  | PLUMBING - 1-3-95            |
| 014542         | 00184        | MANIFOLD REFUSE, INC.        | 38.00           | 14-MAR-95  | TRASH SERVICE - SUMMITVILLE  |
| 014543         | 00185        | HICHIE COMPANY, THE          | 76.16           | 14-MAR-95  | BOOKS - ELWOOD               |
| 014544         | 00186        | HILLBROOK PRESS, INC.        | 181.81          | 14-MAR-95  | ELWOOD CHILDREN'S BOOKS      |
| 014545         | 00187        | MIDWEST EXCHANGE             | 603.85          | 14-MAR-95  | VIDEOS - ELWOOD, FRANKTON    |
| 014546         | 00188        | QUILL CORPORATION            | 44.59           | 14-MAR-95  | OFFICE SUPPLIES              |
| 014547         | 00189        | POLITICAL RESEARCH INC.      | 72.45           | 14-MAR-95  | BOOK - ELWOOD                |
| 014548         | 00190        | QUALITY BOOKS INC            | 1184.79         | 14-MAR-95  | BOOKS - ELWOOD               |
| 014549         | 00191        | RAHSAY BUSINESS PRODUCTS     | 246.49          | 14-MAR-95  | OFFICE PRODUCTS              |
| 014550         | 00192        | SUNSET PRODUCTIONS, INC.     | 70.11           | 14-MAR-95  | VIDEOS - ELWOOD              |
| 014551         | 00193        | SIMON & SCHUSTER             | 92.00           | 14-MAR-95  | BOOKS - ELWOOD               |
| 014552         | 00194        | T. EDWIN SMITH, INC.         | 150.64          | 14-MAR-95  | ELEC.WORK - FUSE BOX         |
| 014553         | 00195        | SUMMITVILLE CITY SEWAGE SYST | 15.60           | 14-MAR-95  | SEWAGE - SUMMITVILLE         |
| 014554         | 00196        | THOMSON LEARNING             | 360.91          | 14-MAR-95  | BOOKS - CHILDREN'S           |
| 014555         | 00197        | TRUE VALUE                   | 23.96           | 14-MAR-95  | SUPPLIES                     |
| 014556         | 00198        | UNITOG RENTAL SERVICES       | 49.60           | 14-MAR-95  | CLEANING SUPPLIES            |
| 014557         | 00199        | UNIVERSITY MICROFILMS INTERN | 70.03           | 14-MAR-95  | MICROFILM ELWOOD CALL-LEADER |
| 014558         | 00200        | AMERITECH                    | 161.52          | 14-MAR-95  | TELE. - ELWOOD               |
| 014559         | 00201        | INDIANA GAS COMPANY          | 475.70          | 14-MAR-95  | GAS - SUMMITVILLE            |
| 014560         | 00202        | AT&T                         | 41.26           | 14-MAR-95  | TELE.-ELWOOD,SUMH., FRANKTON |
| 014561         | 00203        | CRAIG ROOFING COMPANY        | 185.00          | 14-MAR-95  | REPAIR ROOF - ELWOOD         |
| 014562         | 00204        | HUNTINGTON NATIONAL BANK OF  | 5000.00         | 14-MAR-95  | TRANSFER FUNDS               |
| 014563         | 00206        | ILF CONFERENCE               | 131.00          | 10-MAR-95  | 2 REGIS./CONF.-HEATON, WITTK |
| PAYROLL        | 00151        | PAYROLL DEDUCTIONS           | -4151.86        | 08-MAR-95  | CHECKS 003248-003266         |
| PAYROLL        | 00150        | PAYROLL                      | 9077.85         | 08-MAR-95  | CHECKS 003248-003266         |
| XXXX           | 00158        | CANNELL EXCAVATING           | 2500.00         | 07-MAR-95  | 1/3 PNT./DEMOLISH.CHURCH - S |
| XXXX           | 00157        | BALDWIN CONSTRUCTION COMPANY | 3000.00         | 07-MAR-95  | 1/3 PNT.FOR BUILDING SHELVES |
| XXXX           | 00205        | FRANK LAMBERTSON             | 200.00          | 14-MAR-95  | PAINT & SUPPLIES - SUMMIT.BU |
| XXXX           | 00156        | BALDWIN CONSTRUCTION COMPANY | 350.00          | 07-MAR-95  | PARTIAL PNT. - DRY WALL, SUM |

--TOTAL-- 56212.35

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PRIOR MONTH TOTALS 12714.63

CURRENT MONTH TOTALS 56212.35

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GRAND TOTALS 68926.98

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 68926.98. DATED 14-MAR-95.

Jerry Kaiser \_\_\_\_\_  
Sharon Pace \_\_\_\_\_  
Annula Bollander \_\_\_\_\_  
Robin Hartley \_\_\_\_\_

Linda Sizelove \_\_\_\_\_

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

## EXECUTIVE SESSION April 11, 1995 6:30pm

An executive meeting of the North Madison County Public Library System was held April 11, 1995 at 6:30pm in the meeting room of the Elwood Public Library.

Present were: President Linda Sizelove, Bev Austin, Robin Hartley, Brenda Carey, Jerry Kaiser, Pam Bohlander and Sharan Pace. Also present, Jan Helping and Kathi Wittkamper, Director.

### Business

Kathi discussed the Frankton Lease Purchase and would like to have the building examined by an architect to make sure the roof is good, structure is solid, etc. She spoke with Joel Blum, Inter-Design who can send someone from Gene Miller & Assoc. to inspect and also check for ADA requirements. It is estimated to cost \$700. Linda Sizelove thinks we should use Gerald Guy Architect of Marion since he checked the Summitville building. Steve Sizelove has told us he feels it will take \$8000. to make improvements to the building to use. Board members decided to have someone look at the building and the cost should not exceed \$300.

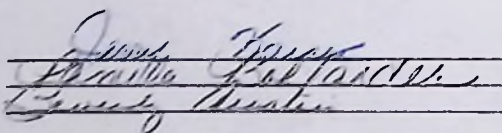
### Personnel

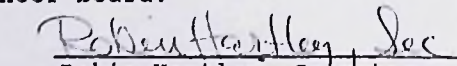
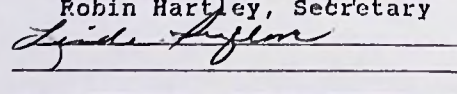
Discussion was held on the Impact Program through JobSource and Green Thumb program. We could gain two people working in the library if they work out, Kathi explained.

Kathi discussed the Page situation and reported that Cory may leave at the end of June and she would rather not hire another page. Board members disagreed. Linda said she felt we should hire a page and also a part-time person. Jerry felt we should also give the volunteer programs a chance.

Kathi asked for an increase for Diana Shepard who will be given additional responsibilities - tape cleaning as well as automation help for Glenna Stewart. After discussion board members asked that it be put on hold, that they do not want to start a precedent.

Robin Hartley announced she will leave the board in May and read a letter that she will send to the school board.

  
Linda Sizelove, President

  
Robin Hartley, Secretary  
  
Linda Sizelove, President

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

## REGULAR MEETING FOR BUSINESS April 11, 1995 7:00 pm

A regular meeting for business was held April 11, 1995 in the meeting room of the Elwood Public Library of the North Madison County Public Library System. President Linda Sizelove called the meeting to order.

### CALL FOR QUORUM

All board members were present.

### MINUTES

Minutes were approved for the March meetings.

CLAIMS REGISTER WAS SIGNED AND CHECKS SIGNED BY THE TREASURER.

### BUILDING REPORT

Summitville President Sizelove reported that regarding the Ralph E. Hazelbaker Library in Summitville, the carpet is down, shelves are going in, painting is done and landscaping close to the building. It is looking very good. Fill dirt is needed to finish the grounds and seed. Bids have been received from Gaars Nursery (\$2200) and Branch Sand & Gravel (\$2125) with an additional bid of \$400.00 to supply gravel for parking lot from Branch. Matching funds will be used for this. Linda is concerned about the expenses and feels we should distinguish between needs and wants. Kathi felt the entire lot should be done now because she felt it will become a constant problem of maintenance otherwise. Beverly Austin made a motion to accept Gaar's bid, Pam Bohlander seconded. Brenda Carey objected to the motion and asked for discussion. After receiving one vote, the motion was denied. Brenda Carey made a motion that the job be given to Mr. Roberts of Branch Sand & Gravel to do the land fill and also gravel for the parking lot. Sharan Pace seconded. Vote was five to one and carried.

The Ralph E. Hazelbaker Library dedication will be held June 14 at 12:00 noon. There will be a parade at 2:00pm. We will need invitations, book marks and thank-you notes printed. Brenda Carey said the Boy Scouts want to be a part of the program. Board members discussed having a reception for invited guests only and then after the parade opening the library to the general public. Books are being packed to move. Moving day is scheduled for Sat. April 29. after which the library will be closed for a week.

Tax Board Kathi announced that the Tax Board was to have met today but was cancelled because of illness. We will be notified when a decision has been made.

Frankton Beverly Austin made a motion to allow the director to hire someone to inspect the building, not to exceed \$300.00. Brenda

Carey seconded and the motion passed.

OLD BUSINESS - NONE

NEW BUSINESS

Audits An insurance audit was recently done of our payroll figures for Workmen's Compensation Ins.

Also we received our formal audit booklet from State Board of Accounts. Any changes they suggested have been or will be made.

POSTINGS Kathi told board members she would like to change the policy for the general public posting in the library. She feels there is no appropriate spot in the present building. Beverly Austin made a motion to allow the Director to rewrite the policy about posting notices in the library. Pam Bohlander seconded and it passed. Brenda Carey suggested allowing in the new library.

PERSONNEL

Beverly Austin made a motion to hire a part-time clerk to work no more than 20 hours a week. Robin Hartley seconded. Motion passed.

Beverly Austin made a motion to allow additional hours for part-time clerk Misty Beal at Summitville. Robin Hartley seconded. Motion passed.

Beverly Austin made a motion to allow part-time clerk Amber Hood to work full-time hours this summer at Elwood. Robin Hartley seconded and it passed.

Kathi discussed the Impact Program with JobSource. The people need to work 20 hours a week and the library can stipulate job skills and scheduling. Green Thumb is similar. Don Hill suggested to the board that they try it out for a short period. He was also concerned about who would pay the people. Kathi explained the people are government-paid and have to do work for a Not-For-Profit Agency. Pam Bohlander made a motion that we participate in the programs with the understanding that we can stop the programs if they do not work out. Sharan Pace seconded the motion and it passed.

A Quit Claim Deed has been made by Attorney Jim Wilson for the purpose of clearing out library's name for the donated lot in Summitville that was not used because the project was denied.

Elwood Project Joel Blum, InterDesign met with Linda and Kathi last week and presented a calendar pending approval. He asked for authority to proceed with RFP'S for soil reports and site survey. Also authorization to begin Design Development Drawings and initiate tax anticipation notes. If we do not, it will put us a month behind. Brenda Carey made the motion to accept the agenda and further authorization pending and only if we get approval from

the State. Sharan Pace seconded and the motion passed.

Summer Hours

Director Wittkamper recommended hours be kept the same year-round at the branches. She suggested several options for hours to board members. Brenda Carey made a motion to keep branch hours the same year-round; they will be Mon.thru Thurs. 9-7, Friday 9-5 and Sat. 9-1. Jerry Kaiser seconded and the motion passed.

Kathi told board members about a person donating money in honor of their father and because of this we will need the Memorial Fund unfrozen. Robin Hartley made a motion to unfreeze the Memorial Fund but will need Board Approval for expenditures. Brenda Carey seconded and it was passed.

Officer's Slate Robin Hartley volunteered to work on the Officer's Slate to be presented in May.

Internet Kathi announced the library will have dial-up access for Internet soon. The cost will be \$15.00 monthly for 120 hours of access.

JERRY KAISER MADE A MOTION TO ADJOURN. PAM BOHLANDER SECONDED.

Jerry Kaiser  
Pamela Bohlander  
Beverly Austin  
Linda Austin

Robin Hartley, Sec  
Robin Hartley, Secretary  
Brenda Carey

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 11 APR 95

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| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
|                |              | -PAID AFTER BOARD MEETING-   |                 |            |                              |
| PAYROLL        | 00207        | PAYROLL                      | 9307.36         | 22-MAR-95  | CHECKS 003267-003291         |
| PAYROLL        | 00208        | PAYROLL DEDUCTIONS           | -4289.38        | 22-MAR-95  | CHECKS 003267-003291         |
| 014564         | 00209        | STAR FINANCIAL BANK          | 2474.42         | 22-MAR-95  | FED. & FICA TAX. - P/R 3-22- |
| 014565         | 00210        | INDIANA DEPARTMENT OF        | 724.96          | 22-MAR-95  | COUNTY & STATE TAX - P/R 3-2 |
| 014566         | 00211        | MADISON COUNTY SCHOOL        | 1708.04         | 22-MAR-95  | CREDIT UNION DEDUCTIONS -P/R |
| 014567         | 00212        | INDIANA DEFERRED COMPE       | 190.00          | 22-MAR-95  | P/R DEDUCTIONS - P/R 3-22-95 |
| 014568         | 00213        | CITY OF ELWOOD NON-REV       | 224.50          | 22-MAR-95  | PREMIUM OF MONTH OF APRIL 19 |
| 014570         | 00214        | POSTMASTER                   | 82.00           | 28-MAR-95  | STAMPS - ELWOOD, FRANK., SUM |
| 1001           | 00215        | CANNELL EXCAVATING           | 5000.00         | 28-MAR-95  | FINAL PHT.-DEMOLISH CHURCH,S |
| XXXX           | 00216        | CANNELL EXCAVATING           | .00             | 28-MAR-95  | ACCT.CORRECTION              |
| XXXX           | 00217        | BALDWIN CONSTRUCTION C       | .00             | 28-MAR-95  | ACCT.CORR.-VOUCHER 00156     |
| XXXX           | 00218        | FRANK LAMBERTSON             | .00             | 28-MAR-95  | ACCT.CORR.-VOUCHER 00205     |
| XXXX           | 00219        | INTERDESIGN GROUP            | .00             | 28-MAR-95  | ACCOUNT CORRECTION - VOUCHER |
| XXXX           | 00220        | BALDWIN CONSTRUCTION C       | .00             | 28-MAR-95  | ACCT. CORR.                  |
| 014515         | 00221        | COMMUNITY BANK OF SUMM       | -24592.00       | 28-MAR-95  | BANK NO. WRONG-CORRECTION    |
| 014515         | 00222        | COMMUNITY BANK OF SUMM       | 24592.00        | 30-MAR-95  | CORRECT BANK NO.             |
| 014515         | 00223        | COMMUNITY BANK OF SUMM       | -24592.00       | 30-MAR-95  | TO CANCEL VOUCHER 00222      |
| 014515         | 00224        | COMMUNITY BANK OF SUMM       | 24592.00        | 30-MAR-95  | CORRECTION                   |
| 014515         | 00225        | COMMUNITY BANK OF SUMM       | -24592.00       | 30-MAR-95  | CORRECTION                   |
| 014515         | 00226        | COMMUNITY BANK OF SUMM       | 24592.00        | 30-MAR-95  | CANCELLED VOUCHER TWICE-CORR |
| 014571         | 00227        | STAR FINANCIAL BANK          | 2495.87         | 05-APR-95  | FICA & FED. TAX - P/R 4-5-95 |
| 014572         | 00228        | MADISON COUNTY SCHOOL        | 1793.25         | 05-APR-95  | DEDUCTIONS - P/R 4-5-95      |
| 014573         | 00229        | INDIANA DEFERRED COMPE       | 190.00          | 05-APR-95  | P/R DEDUCTIONS - 4-5-95      |
| 014571         | 00230        | STAR FINANCIAL BANK          | -2495.87        | 05-APR-95  | FICA & FED.TAX - P/R 4-5-95  |
| 014572         | 00231        | MADISON COUNTY SCHOOL        | -1793.25        | 05-APR-95  | DEDUCTIONS                   |
| 014573         | 00232        | INDIANA DEFERRED COMPE       | -190.00         | 05-APR-95  | P/R DEDUCTIONS - 4-5-95      |
|                |              | --TOTAL--                    | 15421.90        |            |                              |
|                |              | -CURRENT EXPENDITURES-       |                 |            |                              |
| 1002           | 00233        | GAARS                        | 1228.39         | 06-APR-95  | LANDSCAPING - R.E.H.LIBRARY  |
| 1003           | 00234        | BALDWIN CONSTRUCTION COMPANY | 230.00          | 06-APR-95  | SIDEWALK INSTALLED/REH LIBRA |
| 1004           | 00293        | BOURFF'S FURNITURE           | 5300.00         | 11-APR-95  | CARPET - R.E.HAZELBAKER LIBR |
| 014574         | 00235        | ALCHEMY COMPUTER SYSTEMS     | 59.90           | 06-APR-95  | COMPUTER RIBBON              |
| 014575         | 00236        | AMERITECH                    | 218.58          | 11-APR-95  | TELE.BILL - SUMMITVILLE/ELWO |
| 014576         | 00237        | APAB TERMITE & PEST CONTROL  | 18.00           | 11-APR-95  | PEST CONTROL                 |
| 014577         | 00238        | AT&T                         | 80.29           | 11-APR-95  | TELE. - SUMMITVILLE, ELWOOD  |
| 4578           | 00252        | CRAIG ROOFING COMPANY        | 193.00          | 11-APR-95  | REPAIR GUTTERS & VENTS       |
| 4579           | 00253        | CREATIVE IMAGES              | 32.95           | 11-APR-95  | VIDEO                        |
| 4580           | 00254        | DUO SUPPLY COMPANY           | 37.48           | 11-APR-95  | TOWELS                       |
| 4581           | 00255        | ELWOOD FIRE EQUIPMENT COMPAN | 4.50            | 11-APR-95  | SERVICES                     |
| 14582          | 00256        | STE NORTH INDIANA OPERATIONS | 54.96           | 11-APR-95  | TELE. - FRANKTON             |
| 14583          | 00257        | SALE RESEARCH INC            | 139.68          | 11-APR-95  | BOOKS - ELWOOD               |
| 14584          | 00258        | SARLAND PUBLISHING, INC.     | 19.71           | 11-APR-95  | BOOK - ELWOOD                |
| 14585          | 00259        | BAYLARD BROS.                | 240.73          | 11-APR-95  | BOOK PROCESSING SUPPLIES     |
| 14586          | 00260        | GEORGE & MARY SPRAGUE        | 425.00          | 11-APR-95  | RENT - FRANKTON              |
| 14587          | 00261        | GRILLER EDUCATIONAL CORP.    | 145.95          | 11-APR-95  | BOOKS - ELWOOD               |

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 11 APR 95

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| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
| 14588          | 00262        | INCOLSA                      | 50.00           | 11-APR-95  | REGISTRATION -4 PEOPLE       |
| 14589          | 00263        | INCOLSA                      | 30.00           | 11-APR-95  | REGISTR. - 2 PEOPLE          |
| 14590          | 00264        | INDIANA-AMERICAN WATER CO.,  | 13.34           | 11-APR-95  | WATER - SUMMITVILLE          |
| 14591          | 00265        | INDIANA MICHIGAN POWER COMPA | 561.28          | 11-APR-95  | ELEC. - ELWOOD, SUMMITVILLE  |
| 14592          | 00266        | INGRAM DISTRIBUTION GROUP IN | 257.21          | 11-APR-95  | BOOKS - ELWOOD, FRANK., SUMM |
| 14593          | 00267        | JULIE CLEVENGER              | 250.00          | 11-APR-95  | RENT - SUMMITVILLE           |
| 14594          | 00268        | KMART                        | 307.60          | 11-APR-95  | FRANKTON, SUMMITVILLE SUPPLI |
| 14595          | 00269        | KATHY SHARP                  | 3.50            | 11-APR-95  | MILEAGE                      |
| 14596          | 00270        | KLUMPP WALLPAPER & PAINT CO. | 31.23           | 11-APR-95  | PAINT - CHILDREN'S ROOM      |
| 14597          | 00271        | LIBRARY STORE INC., THE      | 340.61          | 11-APR-95  | LIBRARY SUPPLIES             |
| 14598          | 00272        | LINDA KEMPER                 | 3.50            | 11-APR-95  | MILEAGE                      |
| 14599          | 00273        | HY COUNTRY STORE             | 26.25           | 11-APR-95  | FLOWERS - B. CAREY           |
| 14600          | 00274        | NICHIE COMPANY, THE          | 69.35           | 11-APR-95  | BOOKS - ELWOOD               |
| 14601          | 00275        | MARSH SUPERMARKET            | 22.97           | 11-APR-95  | SUPPLIES - CHILDREN'S DEPT.  |
| 14602          | 00276        | OXHOOR HOUSE                 | 35.47           | 11-APR-95  | BOOKS                        |
| 14603          | 00277        | PUBLIC EMP. RETIREMENT FUND  | 5734.24         | 11-APR-95  | QUARTERLY PHT. TO PERF       |
| 14604          | 00278        | MIDWEST EXCHANGE             | 416.10          | 11-APR-95  | VIDEOS - ELWOOD, FRANKTON    |
| 14605          | 00279        | THE MAILBOX                  | 22.95           | 11-APR-95  | SUBSCRIPTION                 |
| 14606          | 00280        | QUILL CORPORATION            | 345.09          | 11-APR-95  | SUPPLIES - ELWOOD, SUMMITVIL |
| OK             | 00239        | AT & T                       | 39.30           | 11-APR-95  | TELE. - ELWOOD               |
| 14607          | 00281        | QUALITY BOOKS INC            | 836.02          | 11-APR-95  | BOOKS - SUMMITVILLE          |
| 014620         | 00240        | AUDIO VISUAL COMMUNICATIONS  | 156.00          | 11-APR-95  | MAINT. AGREE - MAY           |
| 14608          | 00282        | PITNEY BOWES INC             | 61.77           | 11-APR-95  | POSTAGE METER RENTAL         |
| 014621         | 00241        | BARBARA MCADAMS              | 24.67           | 11-APR-95  | PETTY CASH REIMBURSEMENT     |
| 14609          | 00283        | INDIANA STATE LIBRARY        | 129.00          | 11-APR-95  | P.L.A.C. - 1ST QUARTER       |
| 14610          | 00284        | REVCO D.S., INC.             | 223.27          | 11-APR-95  | SUPPLIES                     |
| 014622         | 00242        | BARBARA MCADAMS              | 7.00            | 11-APR-95  | MILEAGE                      |
| 014623         | 00243        | BURNETTE - DELLINGER INC.    | 1098.00         | 11-APR-95  | WORK.COMP.INS. +ADD REH LIBR |
| 14611          | 00285        | RAMSAY BUSINESS PRODUCTS     | 118.81          | 11-APR-95  | SUPPLIES                     |
| 014624         | 00244        | BAKER & TAYLOR               | 2672.27         | 11-APR-95  | BOOKS, ELWOOD, FRANK., SUMMI |
| 14612          | 00286        | SOUTHEASTERN BOOK COMPANY    | 419.01          | 11-APR-95  | BOOKS - CHILDREN'S           |
| 014625         | 00245        | CIALSA                       | 6.00            | 11-APR-95  | BUDSET CLINIC 5-23-95        |
| 14613          | 00287        | STEARNES QUALITY PRINTING    | 17.50           | 11-APR-95  | BUSINESS CARDS               |
| 014626         | 00246        | CARE CONCEPTS, INC.          | 34.90           | 11-APR-95  | VIDEO                        |
| 14614          | 00288        | THE TROPHY BARN              | 30.00           | 11-APR-95  | PLAQUE - MEMORIAL            |
| 14615          | 00289        | THOMAS BOUREGY & COMPANY     | 112.00          | 11-APR-95  | BOOK - ELWOOD                |
| 014627         | 00247        | CAROLYN LAMBERTSON           | 18.59           | 11-APR-95  | SUPPLIES - SUMMITVILLE       |
| 014628         | 00248        | CAROLYN LAMBERTSON           | 42.50           | 11-APR-95  | MILEAGE                      |
| 14616          | 00290        | THONSON LEARNING             | 32.89           | 11-APR-95  | BOOKS - CHILDREN'S           |
| 014629         | 00250        | CITY WATER & SEWAGE DEPT.    | 22.26           | 11-APR-95  | WATER - ELWOOD               |
| 14617          | 00291        | UNITOG RENTAL SERVICES       | 49.60           | 11-APR-95  | CLEANING SUPPLIES            |
| 14618          | 00292        | INDIANA GAS COMPANY          | 263.04          | 11-APR-95  | GAS - ELWOOD & SUMMITVILLE   |
| 014630         | 00251        | CONSOLIDATED                 | 43.25           | 11-APR-95  | BOOKS - SUMMITVILLE          |

| WARRANT<br>NUMBER    | CLAIM<br>NUMBER | NAME OF CLAIMANT | AMOUNT OF<br>CLAIM | DATE<br>FILED | EXPLANATION |
|----------------------|-----------------|------------------|--------------------|---------------|-------------|
| --TOTAL--            |                 |                  | 23407.46           |               |             |
| -----                |                 |                  |                    |               |             |
| PRIOR MONTH TOTALS   |                 |                  | 15421.90           |               |             |
| CURRENT MONTH TOTALS |                 |                  | 23407.46           |               |             |
| -----                |                 |                  |                    |               |             |
| GRAND TOTALS         |                 |                  | 38829.36           |               |             |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 3 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 38829.36. DATED 11-APR-95.

|                        |                       |
|------------------------|-----------------------|
| <u>Jerry Kaiser</u>    | <u>Sharon Pace</u>    |
| <u>Robin Hartley</u>   | <u>Linda Sizemore</u> |
| <u>Beverly Austin</u>  | <u>Brenda Flacey</u>  |
| <u>Amela Bollander</u> | _____                 |

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036 1598

PHONE (317) 662-6000  
FAX (317) 662-0066

EXECUTIVE SESSION  
April 21, 1995  
5:30pm

## Agenda

CALL TO ORDER

CALL FOR QUORUM

ORDER OF BUSINESS

- A. Purchase or Lease of Real Property  
(1C 5-14-1.5-6-(B) (2) (d))
1. Frankton Property
  2. YMCA

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036 1598

PHONE (317) 662-6000  
FAX (317) 662-0066

EXECUTIVE MEETING MINUTES  
April 21, 1995  
5:30pm

CALL TO ORDER

President Linda Sizelove called an executive meeting to order at 5:30pm in the Elwood Library meeting room April 21, 1995.

CALL FOR QUORUM

Present with President Sizelove were: Beverly Austin, Brenda Carey, Robin Hartley, Jerry Kaiser, Pam Schlander and Sheran Pace. There were no board members absent.

ORDER OF BUSINESS

- A. Purchase or Lease of Real Property  
(1C 5-14-1.5-16-(B) (2) (d))
1. Discussion of Frankton property for sale including report from Gerald Guy, Architect.

*Jerry Kaiser*  
*Pam Schlander*  
*Beverly Austin*

*Robin Hartley Sec*  
Robin Hartley, Secretary  
*Brenda Carey*  
*Sheran Pace*

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

EXECUTIVE MEETING MINUTES  
April 26, 1995  
6:30pm

## CALL TO ORDER

President Linda Sizelove called the executive meeting to order at 6:30pm in the Technical Services Area of the Elwood Library.

## CALL FOR QUORUM

Present with President Sizelove were: Beverly Austin, Brenda Carey, Jerry Kaiser, Pam Bohlander and Sharan Pace. Robin Hartley was absent.

## BUSINESS

Two properties were discussed in Frankton. Board members believed the Lennon building that they inspected April 17 would be too costly.

The Beckley building was discussed at length - the Frankton staff has reservations in regard to the building, but the board is concerned about the safety of the building they are in now and feels it would be a much better environment. Improvements were discussed and financial arrangements.

*Jerry Kaiser*  
*Pam Bohlander*  
*Beverly Austin*

*Robin Hartley, Sec.*  
Robin Hartley, Secretary  
*Linda Sizelove*  
*Brenda Carey*

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

SPECIAL MEETING FOR BUSINESS  
April 26, 1995  
7:30pm

## CALL TO ORDER

President Linda Sizelove called the special meeting for business to order at 7:30pm in the meeting room of the Elwood Public Library.

## CALL FOR QUORUM

Board members present with President Sizelove were: Beverly Austin, Jerry Kaiser, Brenda Carey, Pam Bohlander and Sharan Pace. Absent was Robin Hartley.

## APPROVAL OF MINUTES

Beverly Austin made a motion to approve minutes of the last board meeting. Pam Bohlander seconded and it passed.

## BUSINESS

Brenda Carey made a motion that the library exercise the option for lease to purchase the Jane Beckley building in Frankton, subject to approval by our attorney. President Sizelove asked for discussion.

Linda asked Jerry Jordan, realtor for Mrs. Beckley, if he has talked to bank managers about signing a lease. He said he has spoken to Mr. Archer and Mr. Wakeman, who have indicated they would sign a 3 to 5 year lease. In their past lease agreements they have taken care of the maintenance of the building but any major repairs would be the library responsibility if it were purchased by them. Linda asked Mr. Jordan if to his knowledge, he knew if anything major was wrong with the building. He said that he felt there was nothing that you could see - that after it was checked out by Ray Green, Steve Sizelove and Architect Guy - they would have discovered major flaws.

Linda asked board members for a vote - All members voted yes and the motion passed. THE FRANKTON LIBRARY WILL BE MOVING INTO THE JANE BECKLEY BUILDING. Jerry Jordan thought there was only one item on the contract to work out with the lawyer. He also said that Mrs. Beckley really wanted the library to have the building and went the extra mile to work it out so that it could be purchased.

## OTHER BUSINESS

The Ralph E. Hazelbaker Library needs a few more shelves. An invoice was presented from Mr. Baldwin for new locks, and the balance of the payment for the first shelf order. Brenda made a motion to accept the bills presented to be paid. Sharan Pace seconded and the motion passed.

Summitville Community Library • Elwood Public Library • Frankton Community Library

Summitville Community Library • Elwood Public Library • Frankton Community Library



Brenda also reported that Midwest Tank has picked up the bookdrop to repair, her husband is going to do wiring for the library copier and possibly other jobs, and the Lions Club members have been helping with the move.

DIRECTOR'S REPORT

Kathi said that she would like the next board meeting to be at the Ralph E. Hazelbaker Library at Summitville.

She and Shawn Heaton attended the INCOLSA MEETING yesterday. She explained the combining of ALSAs and INCOLSA and the fact that Indiana will be the first state to have network and shared resources. Since we are members of both organizations, she felt we should be present as voting members.

Kathi & Jan will be working at Summitville on Friday and several staff members will be volunteering their time on Saturday to help with their move. Kathi will be attending a Youth Services workshop May 8 with Sharon. Also she will be doing some programing in the schools during May. Kathi feels she should stay visable as Director to enhance community relations.

There will be a staff meeting May 10 in Summitville after the regular board meeting.

MOTION WAS MADE BY JERRY KAISER FOR THE MEETING TO BE ADJOURNED AT 8:00PM. PAM BOHLANDER SECONDED AND IT PASSED.

Jerry Kaiser  
Pam Bohlander  
Beverly Austin

Robin Hartley, Sec  
Robin Hartley, Secretary  
Linda Linton  
Brenda Casey

REPORT TO ELWOOD LIBRARY BOARD  
Elwood, Indiana  
April 6, 1987

*Sprague Bldg.*

Frankton Library

This is a one story building with the north section being about 70 years old, and the south one-half being added later and the wood roof truss installed at that time. The exterior is a beveled siding made from a particle board that needs painting. The windows are wood with wood storm sash. The floor structure was 2 X 8's at 16" o.c. spanning 10' - 0" o.c. with a spiked wood beam at 10' - 0" o.c. on concrete block piers at 8' - 0" o.c. This beam was three 2 X 8's nailed together. (This information on the floor structure was given to me by George Sprague as the crawl space was sealed, and I could not get in there for a visual inspection. I would suggest if you do decide to buy this building, I would have an access cut to this crawl space and an inspection made of this area, not only for George's accuracy but also to check the condition of these members.)

The heating system was an old Williamsson forced air furnace with insulation ducts that appeared to have been taken care of. The plumbing was adequate, but two new handicap toilets should be added to meet today's codes. The electrical service was 100 amp, 3-phase with a 16 pole panel that would probably be big enough; however, you may want to add a larger panel.

The floor system, as described to me by George Sprague, will carry a loading of 92 lbs. per square foot. The building code for libraries require 125 lbs. per square foot. To accomplish this, there would need to have additional joist added next to the existing every third joist. The spiked wood beam will carry a load of 565 lbs. per linear foot. The required loading for that beam is 1,250 lbs. per linear foot. To accomplish this, I would add a pier under each beam or reinforce the beam with a steel plate.

In general, this building should serve your needs for some time. Being an old building, it will need some maintenance as soon as you take occupancy as well as some updating.

Summitville Library

This building is probably the same age as the Frankton building; however, it has not seen the maintenance over the years that shows in the Frankton building. This building is typical 1910-1920's with brick walls, wood roof and floor structure that was built in the small cities and towns during that period. Unfortunately, this type of building, while being the state-of-the-art at that time, had a high maintenance factor.



# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
Executive Meeting Minutes  
May 9, 1995  
6:30pm

## CALL TO ORDER

President Linda Sizelove called an executive meeting to order at 6:30pm in the Elwood Library meeting room on May 9, 1995.

## CALL FOR QUORUM

Present with President Sizelove were: Beverly Austin, Brenda Carey, Jerry Kaiser, Robin Hartley and Pam Bohlander. Sharan Pace was absent. Also Director Kathi Wittkamper and Jan Helpling.

## BUSINESS

### Purchase or Lease of Real Property (IC 5-14-1.5-6-(B)(2)(d))

1. Discussion items were: Clerk of the Works, Soil & Survey engineering studies, YMCA request - Elwood
2. Frankton Property - Beckley building
3. Summitville Opening

### To Discuss Personnel Matters (IC 5-14-1.5-6-(b)(6))

1. Employee evaluations discussed

Brenda Carey  
Beverly Austin  
Jerry Kaiser

Pam Bohlander  
Pam Bohlander, Secretary  
Sharan Pace

## BOARD MEETING MEMORANDUM

May 9, 1995

6:30pm

An executive board meeting was held in the meeting room of the Elwood Public Library. Present were: Linda Sizelove, Beverly Austin, Brenda Carey, Jerry Kaiser, Robin Hartley, Pam Bohlander. Sharan Pace was absent. Also Kathi Wittkamper and Jan Helpling.

## BUSINESS

Robin Hartley discussed ideas for the Guild. She feels there should be a purpose statement. She asked members to read copies of the by-laws and change if they like on their copies and bring back to her. Also think about membership fees - should corporation members pay higher fees than regular - what about student members, honorary members. Also, please think about naming the guild. She feels we could offer bricks for sale as a fund-raiser. She is contacting other organizations to see how this was handled.

Linda Sizelove asked board members about a Clerk-of-the-Works. She will ask Joel about this position. We had formerly asked Harold Etchison but she does not think he is interested any longer. Names suggested were Earl Watson, Bob Nance.

We do have control of the lot deeded us by the City and the School Corporation. Mr. Jones of the YMCA has asked for more land again. Jerry Kaiser said he feels we should simply wait to see if they will be able to increase the Y size anyway - he feels they have financial problems now.

Joel will ask in the Public Meeting for the board to make a motion to allow action from companies to do a soil survey and borings.

Linda feels that personnel evaluations should be done, even if they are brief. She also feels the Director should be evaluated by the end of August. Robin felt that since there had been one bad experience that it has to be done. Kathi explained that because she will have only been Director six months, it will not be enough time to do an evaluation of employees. Robin, Jerry & Brenda felt that there should be an evaluation on file, that it will protect the library administration and also the employee and give the Director and the employee a chance to tell each other how they feel. They felt the evaluations should be finished in September but the Director should be evaluated in August.

## Frankton Beckley Building

Jerry Kaiser said he, Linda and Barbara were measuring and trying to place shelves this week in the Frankton building. They discovered there is less room than the building in Summitville. He proposes to build and extension for restrooms out the back of the building to free up more library space. He said he will speak to the planning commission in Frankton, make some drawings with Steve Sizelove's help and present to the board in June. Linda felt the

building should be painted grey and green awnings added. It would protect the building and window and also look good.

#### Summitville

Discussion was held about the Summitville move, how the library was now and how the staff felt.

Board members discussed changing the meetings back to Monday again because of Sharan Pace. Brenda asked that they be changed to 7:30pm. in the fall.

## North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001  
FAX (317) 552-0955

### REGULAR BOARD MEETING MINUTES

May 9, 1995

7:30pm

#### CALL TO ORDER

A regular business meeting was held in the meeting room of the Elwood Public Library on May 9, 1995 at 7:30pm.

#### CALL FOR QUORUM

Present with President Sizelove were board members Beverly Austin, Brenda Carey, Jerry Kaiser, Robin Hartley, Pam Bohlander, Director Kathi Wittkamper, Adm. Ass't. Jan Helpling, reporters Jim Carroll of the Anderson Herald Bulletin and Ron Browning of the Elwood Call-Leader.

#### MINUTES

Minutes of the last meetings were approved by a motion from Beverly Austin. Jerry Kaiser seconded and the motion passed.

#### BUILDING PROGRAM

Linda reported the Summitville Library has moved and is open again. The staff and patrons have been very happy with the library's look and volunteers both on staff and off cooperated to accomplish the move.

Joel Blum, InterDesign Group, congratulated the board on their successful achieving the project through the State Tax Board. His calendar shows building beginning in October. He will keep the board members informed at each board meeting. He has met with staff members once and now needs to place furniture and make a few changes. Next meeting will be May 24 at 1:30pm. Board members were invited to attend and Brenda Carey said she would try to be there. Plans now will be construction-size documents except that Joel will have smaller copies for board members next board meeting.

Joel asked for a selection of site survey and soils investigation firms by a motion from the board. He asked for cement markers and Jerry Kaiser asked if they could be ground level - to help with mowing and not hitting them. He felt it could be done. He also said he wants to propose the plan to the City in June so that any problems can be worked out with them and zoning. Jerry Kaiser made a motion to select Weihe Engineering and Alt & Witzig Firms and authorized Joel to contact them. Brenda Carey seconded and motion passed.

#### NEW BUSINESS

After short discussion board members agreed to change the regular meeting from the second Tuesday of the month to the second Monday of the month. Robin Hartley made the motion and it was seconded by Jerry Kaiser and passed. The next meeting will be in Summitville at 7:00pm on June 12.

Summitville Community Library

Elwood Public Library

Frankton Community Library

Robin Hartley presented a slate of officers for the coming year. They are Linda Sizelove, President; Beverly Austin, Vice-President; Jerry Kaiser, Treasurer and Pam Bohlander, Secretary.

Brenda Carey will remain on the books as back-up treasurer. Jerry Kaiser made a motion the slate be accepted. Brenda Carey seconded and the motion passed.

**Policies:**

Kathi introduced the policy in regard to posting notices. Jerry Kaiser suggested the posted material be dated so the staff will know how long it has been there.

The Meeting Room policy - Kathi suggested some rules, to let people know what is expected. She also stated that the meeting room would not be loaned to a for-profit group. Jerry asked about private individuals, would the same rule apply? Since there were questions about some of the policies, they were tabled until next month.

Storage - At present the meeting room is not available for use by outside groups. Jerry Kaiser will see if he can get skids to place stored items on. Kathi is to look into storage sheds and the board may have the auction soon.

A lawn-care proposal from Marvin Saubert of Summitville was presented to the board for the R.E.H. Library. Board members will check on an alternate bid before accepting. They also asked Kathi to call Carolyn to check with Mr. Saubert regarding a possible lower bid.

Linda Sizelove said she has talked to Phil Brown regarding the new Elwood building. She also said they were welcome to come to the present library, to walk through and make plans for future residence.

Linda also discussed lawn-care of the Elwood lot now that we own it. It was suggested we call the person who mows the Y grounds, also Phil Caldwell or Don Tucker. It was suggested we buy a riding mower now but Linda said she thought we should wait until Fall for prices to be better.

JERRY KAISER MADE A MOTION TO ADJOURN. BRANDA CAREY SECONDED. Meeting was adjourned at 8:00pm.

*Beverly Austin*  
*Brenda Carey*  
*Sharon Pace*  
*Jerry Kaiser*

*Pam Bohlander*  
 Pam Bohlander, Secretary

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 09 MAY 95

PAGE 1

| WARRANT NUMBER             | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------------------|--------------|------------------------------|-----------------|------------|------------------------------|
| -PAID AFTER BOARD MEETING- |              |                              |                 |            |                              |
| 014630                     | 00292        | INDIANA GAS COMPANY          | 263.04          | 11-APR-95  | GAS - ELWOOD & SUMMITVILLE   |
| 1004                       | 00293        | BOURFF'S FURNITURE           | 5300.00         | 11-APR-95  | CARPET - R.E.HAZELBAKER LIBR |
| PAYROLL                    | 00294        | PAYROLL                      | 9281.82         | 05-APR-95  | CHECKS 003292-003310         |
| PAYROLL                    | 00295        | PAYROLL DEDUCTIONS           | -4406.32        | 05-APR-95  | CHECKS 003292-003310         |
| 014571                     | 00296        | STAR FINANCIAL BANK          | 2495.87         | 11-APR-95  | FICA & FED. TAX - P/R 4-5-95 |
| 014572                     | 00297        | MADISON COUNTY SCHOOL        | 1793.25         | 11-APR-95  | DEDUCTIONS - P/R4-5-95       |
| 014573                     | 00298        | INDIANA DEFERRED COMPE       | 190.00          | 11-APR-95  | P/R DEDUCTIONS - 4-5-95      |
| PAYROLL                    | 00299        | PAYROLL                      | 9271.36         | 19-APR-95  | CHECKS 003311-003328         |
| PAYROLL                    | 00300        | PAYROLL DEDUCTIONS           | -4414.80        | 19-APR-95  | CHECKS 003311-003328         |
| 014631                     | 00301        | STAR FINANCIAL BANK          | 2485.56         | 19-APR-95  | FICA & FED. - P/R 4-19-95    |
| 014636                     | 00302        | INDIANA DEPARTMENT OF        | 736.62          | 19-APR-95  | TAXES - APRIL PAYROLLS       |
| 014637                     | 00303        | CITY OF ELWOOD NON-REV       | 220.30          | 19-APR-95  | HEALTH PREMIUM - STEWART     |
| 014635                     | 00304        | MADISON COUNTY SCHOOL        | 1796.18         | 19-APR-95  | DEDUCTIONS - P/R 4-19-95     |
| 014635                     | 00305        | INDIANA DEFERRED COMPE       | 190.00          | 19-APR-95  | DEDUCTIONS - P/R 4-19-95     |
| 014636                     | 00306        | DIANA L. SHEPARD             | 44.75           | 19-APR-95  | PETTY CASH REIMBUR           |
| 014637                     | 00307        | PEABODY PUBLIC LIBRARY       | 7.50            | 19-APR-95  | ADMINISTRATOR'S ROUNDTABLE M |
| --TOTAL--                  |              |                              | 25255.13        |            |                              |
| -CURRENT EXPENDITURES-     |              |                              |                 |            |                              |
| PAYROLL                    | 00356        | PAYROLL                      | 9412.95         | 03-MAY-95  | CHECKS 003330-003347         |
| PAYROLL                    | 00357        | PAYROLL DEDUCTIONS           | -4447.51        | 03-MAY-95  | CHECKS 003330-003347         |
| 1005                       | 00312        | BALDWIN CONSTRUCTION COMPANY | 5542.35         | 09-MAY-95  | SHELVES, LOCK                |
| 1007                       | 00358        | BALDWIN CONSTRUCTION COMPANY | 475.00          | 09-MAY-95  | COUNTERTOP & CABINET/RECONST |
| 1008                       | 00359        | BRANCH SAND & GRAVEL CO.     | 2526.10         | 09-MAY-95  | TOP SOIL, STONE, LEVELING,DI |
| 1009                       | 00360        | BRANCH SAND & GRAVEL CO.     | 25.00           | 09-MAY-95  | MOVING PILLINGS              |
| 014638                     | 00371        | STAR FINANCIAL BANK          | 2528.48         | 03-MAY-95  | FICA & FED. TAX - P/R 5-3/95 |
| 014639                     | 00372        | MADISON COUNTY SCHOOL EMPLOY | 1791.39         | 03-MAY-95  | CR.UN. DEDUCTIONS - P/R 5-3- |
| 014640                     | 00373        | INDIANA DEFERRED COMPENSATIO | 190.00          | 03-MAY-95  | ANNUITY DEDUCTIONS - P/R 5-3 |
| 014641                     | 00374        | CAROLYN LAMBERTSON           | 33.23           | 03-MAY-95  | PETTY CASH REIMBURSEMENT     |
| 014642                     | 00375        | POSTMASTER                   | 251.00          | 03-MAY-95  | POSTAGE METER & STAMPS       |
| 014643                     | 00308        | ARAB TERMITE & PEST CONTROL  | 18.00           | 09-MAY-95  | PEST CONTROL                 |
| 014644                     | 00309        | AT&T                         | 43.33           | 09-MAY-95  | TELE. - SUMMITVILLE, FRANKTO |
| 014645                     | 00310        | AMERITECH                    | 244.99          | 09-MAY-95  | ELWOOD, SUMMITVILLE          |
| 014646                     | 00311        | BAUERS                       | 13.44           | 09-MAY-95  | STORYTIME SUPPLIES           |
| 014647                     | 00313        | BINGHAM, FARRER & WILSON     | 25.00           | 09-MAY-95  | QUITCLAIM DEED FEE           |
| 014648                     | 00314        | BOILER & PRESSURE VESSEL DIV | 12.00           | 09-MAY-95  | INSPECTION SERVICES          |
| 014649                     | 00315        | A E BOYCE CO INC             | 44.11           | 09-MAY-95  | OFFICE SUPPLIES              |
| 014650                     | 00317        | BRODART COMPANY              | 39.42           | 09-MAY-95  | SUPPLIES                     |
| 014651                     | 00318        | BURNETTE - DELLINGER INC.    | 167.00          | 09-MAY-95  | AUDIT FOR WMK.COMP INS/BOND, |
| 014652                     | 00319        | BAKER & TAYLOR BOOKS         | 2863.75         | 09-MAY-95  | BOOKS - ELWOOD, FRANK., SUMM |
| 014653                     | 00320        | CHELSEA HOUSE PUBLISHERS     | 14.95           | 09-MAY-95  | BOOKS - ELWOOD               |
| 014654                     | 00321        | CITY WATER & SEWAGE DEPT.    | 19.23           | 09-MAY-95  | WATER                        |
| 014655                     | 00322        | CREATIVE IMAGES              | 32.95           | 09-MAY-95  | VIDEO - ELWOOD               |
| 014656                     | 00323        | COUNTRY STORE                | 28.43           | 09-MAY-95  | BOOKS - FRANKTON             |
| 014657                     | 00324        | CARECONCEPTS, INC.           | 29.95           | 09-MAY-95  | MEDICARE VIDEO - SUMMITVILLE |
| 014658                     | 00325        | CONSOLIDATED                 | 43.25           | 09-MAY-95  | BOXES - SUMMITVILLE          |

EXPENDITURES TO BE ALLOWED

----- NORTH MADISON COUNTY PUBLIC LIBRARY -----

124 NORTH 16TH STREET

ELWOOD, IN 46036-1598

09 MAY 95

PAGE 2

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                   |
|----------------|--------------|------------------------------|-----------------|------------|-------------------------------|
| 014659         | 00326        | DEMCO                        | 524.15          | 09-MAY-95  | SUPP./SUMM.-SUMM.READ./ELWOOD |
| 014660         | 00327        | DUO SUPPLY COMPANY           | 59.88           | 09-MAY-95  | MAINT.SUPPLIES                |
| 014661         | 00328        | GALE RESEARCH INC            | 298.17          | 09-MAY-95  | BOOKS - ELWOOD                |
| 014662         | 00329        | GAYLORD BROS.                | 165.30          | 09-MAY-95  | SUPPLIES - SUMMITVILLE        |
| 014663         | 00330        | GEORGE & HARY SPRAGUE        | 425.00          | 09-MAY-95  | FRANKTON RENT                 |
| 014664         | 00331        | GERALD E. GUY & ASSOCIATES   | 203.50          | 09-MAY-95  | EXAMINATION - BECKLEY BUILDI  |
| 014665         | 00332        | CINDA HORINE                 | 15.00           | 09-MAY-95  | MILEAGE                       |
| 014666         | 00333        | INDIANA MICHIGAN POWER COMPA | 481.23          | 09-MAY-95  | ELEC. - ELWOOD                |
| 014667         | 00334        | INDIANA GAS COMPANY          | 104.09          | 09-MAY-95  | GAS - SUMMITVILLE (103 S.MAI  |
| 014668         | 00335        | INGRAM DISTRIBUTION GROUP IN | 442.19          | 09-MAY-95  | BOOKS - ELWOOD, FRANK.,SUMH.  |
| 014669         | 00336        | JULIE CLEVENGER              | 250.00          | 09-MAY-95  | RENT - SUMMITVILLE            |
| 014670         | 00337        | KMART                        | 107.36          | 09-MAY-95  | VIDEOS, SUPPLIES              |
| 014671         | 00338        | CAROLYN LAMBERTSON           | 35.00           | 09-MAY-95  | MILEAGE                       |
| 014672         | 00339        | MARSH SUPERMARKET            | 44.71           | 09-MAY-95  | SUPPLIES                      |
| 014673         | 00340        | MIDWEST EXCHANGE             | 456.65          | 09-MAY-95  | VIDEOS - ELWOOD, FRANKTON     |
| 014674         | 00341        | HISTY BEAL                   | 10.00           | 09-MAY-95  | MILEAGE                       |
| 014675         | 00342        | PERMA-BOUND                  | 565.04          | 09-MAY-95  | BOOKS - ELWOOD CHILDRENS      |
| 014676         | 00343        | QUALITY BOOKS INC            | 92.76           | 09-MAY-95  | BOOKS - ELWOOD                |
| 014677         | 00344        | QUILL CORPORATION            | 295.25          | 09-MAY-95  | OFFICE SUPPLIES               |
| 014678         | 00345        | RAMSAY BUSINESS PRODUCTS     | 64.79           | 09-MAY-95  | COPIER SERVICE                |
| 014679         | 00346        | REGENT BOOK COMPANY          | 10.82           | 09-MAY-95  | BOOK - ELWOOD                 |
| 014680         | 00347        | REVCO D.S., INC.             | 39.25           | 09-MAY-95  | SUPPLIES                      |
| 014681         | 00348        | SOUTHEASTERN BOOK COMPANY    | 26.46           | 09-MAY-95  | BOOKS - CHILDRENS             |
| 014682         | 00349        | THOMAS BOUREGY & COMPANY     | 112.00          | 09-MAY-95  | BOOKS - ELWOOD                |
| 014683         | 00350        | TRUE VALUE                   | 157.96          | 09-MAY-95  | MAINT. SUPPLIES               |
| 014684         | 00351        | UPSTART                      | 121.39          | 09-MAY-95  | SUPPLIES - FRANK., SUMMIT.    |
| 014685         | 00352        | UNITOG RENTAL SERVICES       | 49.60           | 09-MAY-95  | CLEAN. SUPPLIES               |
| 014686         | 00354        | BORDERS BOOK SHOP            | 61.62           | 09-MAY-95  | BOOKS - CHILDRENS             |
| 014687         | 00355        | GTE NORTH INDIANA OPERATIONS | 60.68           | 09-MAY-95  | TELE. - FRANKTON              |
| 014688         | 00361        | AT & T                       | 39.30           | 09-MAY-95  | TELE. MAINT.                  |
| 014689         | 00362        | AUDIO VISUAL COMMUNICATIONS  | 156.00          | 09-MAY-95  | SERV.AGREEMENT - JUNE         |
| 014690         | 00363        | ALCHEMY COMPUTER SYSTEMS     | 209.95          | 09-MAY-95  | COMPUTER SERVICING            |
| 014691         | 00364        | ELWOOD PUBLISHING COMPANY IN | 65.80           | 09-MAY-95  | PAYMENT FOR AD/PART-TIME CLE  |
| 014692         | 00365        | MARVIN SAUBERT               | 60.00           | 09-MAY-95  | LAWN CARE - SUMMIT./APRIL     |
| 014693         | 00366        | INDIANA-AMERICAN WATER CO.,  | 17.18           | 09-MAY-95  | WATER -SUMMITVILLE            |
| 014694         | 00367        | MUNCIE OFFICE SUPPLY         | 144.00          | 09-MAY-95  | SERVICE - TYPEWRITER - SUMMI  |
| 014695         | 00368        | LAKESHORE LEARNING MATERIALS | 44.33           | 09-MAY-95  | SUPPLIES - SUMM.RDG.CLUB      |
| 014696         | 00369        | STATE CHEMICAL MANUFACTURING | 188.02          | 09-MAY-95  | CLEANING SUPPLIES             |
| 014697         | 00370        | COMMUNITY BANK OF SUMMITVILL | 3000.00         | 09-MAY-95  | TRANSFER FUNDS                |
| 014698         | 00376        | INDIANA-AMERICAN WATER CO.,  | 21.84           | 09-MAY-95  | WATER - REH LIBRARY           |
| 014699         | 00377        | KATHLEEN WITTKAMPER          | 225.25          | 09-MAY-95  | MILEAGE 12-8-94 THRU 5-8-95   |
| 014700         | 00378        | SHARON FOUTS                 | 9.44            | 09-MAY-95  | YOUTH SERV.CONF./LUNCH        |

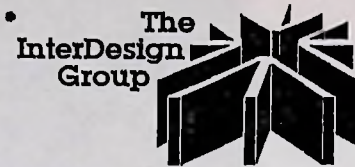
--TOTAL-- 31428.75

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 PRIOR MONTH TOTALS 25255.13  
 CURRENT MONTH TOTALS 31428.75  
 -----

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 56683.88. DATED 05-09-95.

Jerry Kaiser                      Linda Sigler  
Amelia Boklander                Meredith Gray  
Georgy Austin                      \_\_\_\_\_  
Robin Hartley                      \_\_\_\_\_



Total Architectural Development

## MINUTES

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
TUESDAY, 9 MAY 1995  
IDG PROJECT NO. 911034

**Present**

Kathi Wittkamper, Director (North Madison Library)  
Peg Eddy, Children's (North Madison Library)  
Ralph Maley, Clean-Up (North Madison Library)  
Sharon Fouts, Youth Services (North Madison Library)  
Glenna Stewart, Technical Services (North Madison Library)  
Emily Davidson, Adult Services (North Madison Library)  
Jan Helping, Administrative Assistant (North Madison Library)  
Joel Blum, AIA (The InterDesign Group, Inc.) (Writer)

**Date of Issue** 15 May 1995

### Discussion:

The previously revised floor plan reviewed by Linda Sizelove and Kathi Wittkamper was presented and discussed. Items to consider include the following:

### Custodial:

- Administrative custodial storage provides for toilet paper, light bulbs, cleaners and shampoo machine and carpet sweeper.
- A work bench with plug-in strip, peg board, tool storage and table lighting be provided in upper level storage room.
- Custodial, outdoor storage, mechanical rooms are sealed concrete.
- Exterior planting beds have mulch, not stone of any kind.
- Relocate outdoor storage doors to end of room for riding mower access.
- Provide transom glass above double steel doors to outdoor storage.
- Provide work base in outdoor storage area.

### Toilet Facilities:

- Provide changing stations in each toilet (except staff).
- Floors to be ceramic tile.
- Toilets to be flush valve type, not tank type.

### Youth Services:

- Provide two (2) rectangular existing tables for 16 children in story room.
- Provide coat pegs for story room.
- Provide cabinet storage for story room.
- Provide sidelight at door to room.
- Provide shelving recess at office and info desk for professional and personal collections.
- Locate three (3) computers adjacent to info desk area.
- Provide shelving, drop curtain and vertical screens at puppet house.
- Indicate additional seating, computers, access terminals, and card catalogue.

### Tech Service:

- Provide work stations for three (3) people including a work table for book repair.
- Provide a cabinet for computer server and material storage.
- Provide nine (9) sections of shelving.
- Provide outside window in Adult Services office.

### Adult Services:

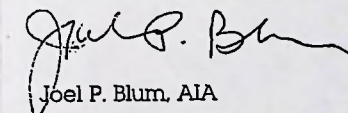
- Provide three (3) sections of existing card catalogue at Reference until patrons are accustomed to computer access catalogues.
- Provide for 5,000 reference volumes.
- Provide for 3,000 videos and 2,000 audios.
- Viewing for videos to be in Seminar Room.
- Provide for eight (8) tables and 32 chairs for study; six (6) casual seating and three (3) end tables.
- Indicate patron access computers at end of stacks near seating, two (2) each side.
- Periodical shelving to be four (4) sections (full height) on exterior wall, each side of casual seating, with three (3) sections, 36 inch, under windows for newspapers.

### General:

- Provide wall space for four (4) valuable paintings.
- Provide room for tax forms, etc.
- Provide walkoff mats with floor drains at entries.
- Provide one (1) copier in lieu of two (2) shown.
- Provide two (2) reader printers in History/Genealogy.
- Young Adult area to be casual seating with one wall option for their color material input with furnishings and lighting.
- Periodical storage will house CD ROM retrieval system.

Respectfully submitted,

The InterDesign Group, Inc.

  
Joel P. Blum, AIA

JPB/nm

cc: Attendees  
Project File No. 911034

Any additions or corrections to these minutes should be provided to The InterDesign Group, Inc. in writing with ten (10) days of the receipt of these minutes. Otherwise, these minutes stand as correct.

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
Executive Session  
June 6, 1995  
6:30pm

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- A. Purchase or Lease of Real Property  
(1C 5-14.1.5-6-(b) (2) (D))

BOARD OF TRUSTEES PUBLIC HEARING  
June 6, 1995  
7:00PM

CALL TO ORDER

CALL FOR QUORUM

PURPOSE OF MEETING

- A. Purchase or Lease of Real Property  
(1C 5-14-1.5-6-(b) (2) (D))
  - 1. Frankton Property Lease

OTHER BUSINESS

- A. Board approval to close Summitville Lib.  
during Open House.
- B. Employee Compensation - Open House

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
Executive Session  
June 6, 1995  
6:30pm

CALL TO ORDER

President Linda Sizelove called an executive session to order June 6, 1995 at 6:30pm in the Elwood Library Meeting Room.

CALL FOR QUORUM

Attending also were: Brenda Carey, Jerry Kaiser, Pam Bohlander, Sharan Pace, Director Kathi Wittkamper and Attorney Jim Wilson.

BUSINESS

- A. Purchase or Lease of Real Property  
(1C 5-14.1-5-6-(b) (2) (d))
  - 1. Frankton Lease Purchase

*Brenda Carey*  
*Sharan Pace*  
*Barbara Abernathy*

*Pam Bohlander*  
Pam Bohlander, Secretary  
*Linda Sizelove*  
*Jerry Kaiser*

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES PUBLIC HEARING  
June 6, 1995  
7:00pm

## CALL TO ORDER

A hearing was called to order by President Linda Sizelove at 7:00pm, June 6, 1995 in the meeting room of the Elwood Library

## PURCHASE OF FRANKTON BUILDING

President Sizelove informed the group that the building in Frankton that the board wants to purchase to use as the Frankton library is at 111-113 Sigler St. It will be shared by the National City Bank as our tenants. Price of the building is \$72,000.00. We have looked at other property in Frankton. The building that is being rented now is going to be sold by owners and the board is not interested in buying the building. Sharan Pace said she feels that the new location is good and with decorating it will be a nice facility for a library there. She feels the board has spent time trying to find a location and it will serve the Frankton patrons well.

Mr. Wilson wanted to remind the public that the purchase will come from the Operating Funds of the Library - not additional taxes.

Brenda Carey stated that the bank will be paying rent to the library so that it will be easier to purchase the building.

Jerry Kaiser feels that the cost is adequate and proper and that it is necessary to buy the building, therefore, he made a motion to execute the lease. Pam Bohlander seconded. A resident asked what the bank would pay. Answer was \$420.00 a month. Linda Sizelove asked for a vote on the motion and it passed.

Summitville Open House Motion was made to close the library the day of the Open House to patrons and also compensate any employees working that day by Jerry Kaiser, seconded by Brenda Carey.

Frankton bids Sharan Pace made a motion to receive bids for Frankton shelving, painting, any other work that needs done. Jerry seconded the motion and it passed.

JERRY KAISER MADE A MOTION TO ADJOURN. BRENDA CAREY SECONDED.

Brenda Carey

Sharan Pace

Barbara Abernathy

Pamela Bohlander  
Pamela Bohlander, Secretary

Jerry J. Kaiser  
Linda Sizelove

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
Executive Meeting  
Summitville Community Library  
June 12, 1995  
6:30PM

## AGENDA

### CALL TO ORDER

### ORDER OF BUSINESS

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B)(2)(d))
- B. To Discuss Personnel Matters  
(IC 5-14-1.5-6-(b)(6))

Regular Meeting  
7:00pm

### CALL TO ORDER

### CALL FOR QUORUM

### APPROVAL OF MINUTES

### CLAIMS REGISTER

### BUILDING REPORT

1. Update on Frankton building
2. Update on Elwood building

### OLD BUSINESS

1. Policies - tabled from last month

### NEW BUSINESS

1. Policy for Foreign Fax Charge
3. Branch Custodians

### DIRECTOR'S REPORT

### ADJOURNMENT

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
Regular Meeting for Business  
Summitville Community Library  
June 12, 1995  
7:00pm

## CALL TO ORDER

Vice-President Beverly Austin called the meeting of the North Madison County Public Library System Board of Trustees to order at the Summitville Community Library June 12, 1995 at 7:15pm.

## CALL FOR QUORUM

Other board members present were: Brenda Carey, Sharan Pace, Jerry Kaiser, Pam Bohlander and Barbara Abernathy. Absent was Linda Sizelove. Others present were: Director Kathi Wittkamper, Jan Helping, Elwood Call-Leader reporter Ron Browning and Anderson Herald reporter Jim Carroll. Also resident Marvin Saubert of Summitville.

MINUTES OF THE LAST MEETING WERE APPROVED WITH A MOTION FROM BRENDA CAREY, SECONDED BY SHARAN PACE,

CLAIMS REGISTER WAS SIGNED BY BOARD MEMBERS AND CHECKS BY JERRY KAISER, TREAS.

## BUILDING REPORT

Kathi reported that the Lease Purchase Agreement has been signed for the Frankton Property at 111-113 Sigler St. and is now waiting for final closing.

Architect Joel Blum met with Elwood staff members and brought drawings showing elevations. He would like the next board meeting to be dedicated to the building project. He would like to meet with board members either Monday, June 19 at 4:30pm or Friday, June 23 at 3:00pm. This meeting will be an information meeting and at the July meeting a motion will be expected to accept plans. Kathi asked board members to channel questions to her and she will fax to Joel.

Soil survey reports have been received from Alt & Witzig. There is nothing unusual that will cause more expense with the building. The survey will tell the contractors what kind of footings to have, etc. The actual survey will be received by the last of the week.

## OLD BUSINESS

Posting Public Notices Policy - Kathi presented the policy (attached) and stated that as a matter of housekeeping, the staff will date the notices.

Public Access Computer Policy - The public may use the computer for one hour, however, if there is no one else that wants to use it may continue. They may not use any part of the programs that require a password. (attached)

Reader-Printer Policy - Basically, people may use the Reader-Printer unlimited time, unless someone is waiting to use it also - then they will be asked to stop after an hour. (attached)

Meeting Room Policy - Kathi explained the policy now would carry on into the new building. The policy eliminates private parties which is a split issue with other libraries. Board members feel there are too many points that they want to study about the rules in this policy.

Unattended Child Policy - Kathi told members she is concerned about children's safety and staff liability. She cited examples: Children have been left at the library and have left the building. The staff is expected to baby-sit small children for unlimited amounts of time. Parents leave small children in the Youth Services Area without supervision. She feels the policy will protect the library and staff.

Jerry Kaiser feels we should encourage children to come to the library, not discourage them. Brenda Carey felt we should have a warning system in the policy, the staff needs a policy but not as specific as the one presented is. She feels the staff should not be baby-sitters or be responsible for safety. Pam Bohlander asked if flyers could be sent home with children asking for cooperation. Barbara Abernathy suggested a posting about unattended children.

Overdue Fines Policy - Kathi feels it is important to put a policy in effect that we can implement for the automation system. The loss rate is extremely high. Research and recommendations will be presented at future board meetings.

Brenda Carey made a motion to accept the Policy for Posting Notices, Policy for Reader-Printer, and the Public Access Policy to Computers including the addition regarding patron's using their own disks. Sharan Pace seconded the motion and it carried.

The other policies were tabled until board members can study them further.

## NEW BUSINESS

There is a problem at present about the charge for foreign fax's. The charge is only covering in some cases one-third cost. Beverly Austin suggested calling other libraries to see what they charge.

Branch Custodians - Jerry Kaiser made a motion that the main library custodian be allowed to go to the branches should they need help with heavy-duty items. Brenda Carey seconded and it passed.



## North Madison County Public Library System

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### POLICY FOR POSTING PUBLIC NOTICES

"The general public may post notices only in areas provided for that express purpose. The library reserves the right to remove any materials deemed inappropriate."

## North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
Public Access Computer Policy. FAX (317) 552-0955

1. The public may use any program which is listed on the main menu of the public access computer if the program does not require a password for access.
2. The computer is available on a first come, first served basis.
3. A patron may use the computer for a period of one hour. He may continue to use the computer if no one else is waiting to use it.
4. If another patron wishes to use the computer, the patron currently on it may continue his work until his hour is up. He will be given a ten minute notice when his hour is nearly over, and he must complete/save what he is working on in that ten minute period.
5. If the patron currently using the computer has been on the computer for more than one hour and another patron wishes to use it, the patron on the computer will be given a ten minute notice in which he must complete/save his work before the next patron's turn.
6. The staff on duty will monitor the time in which a patron is on the computer. Their decision is final.
7. Patrons wishing to save or retrieve their work from their own disks may do so, providing that the programs may be used in conjunction with the Word Perfect program. The DOS prompt is not accessible to the public.
8. There is a charge of ten cents per page if the patron wishes to print his work.
9. Fifteen minutes prior to the closing of the library, the patron will be given a warning to complete/save his work. Five minutes prior to the library's closing, the patron will be given another warning.
10. THE COMPUTER WILL BE TURNED OFF WHEN THE LIBRARY CLOSSES. REGARDLESS OF WHETHER THE PATRON HAS COMPLETED/SAVED HIS WORK.

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

## Public Microfilm Reader-Printer Policy.

1. The public microfilm reader-printer is available on a first come, first served basis.
2. A patron may use the reader-printer for a period of one hour. He may continue to use the reader printer past the one hour limit if no one else is waiting to use it.
3. If another patron wishes to use the reader-printer, the patron currently using it may continue his work until his hour is up. He will be given a ten minute notice when his hour is nearly over in which he must complete what he is working on.
4. If the patron currently using the reader-printer has been on the machine for more than one hour and another patron wishes to use it, the patron on the machine will be given a ten minute notice in which he must complete his work before the next patron's turn.
5. When the patron has finished his work, the microfilm is to be rewound onto the left spindle on the machine. Library staff can help if the patron needs help.
6. The staff on duty will monitor the time a patron is on the machine. Their decision is final.
7. There is a charge of twenty cents per copy of anything printed on the reader-printer.
8. Fifteen minutes prior to the closing of the library, the patron will be given a warning to complete his work. Five minutes prior to the library's closing the patron will be given another warning.
9. A patron is not permitted to begin work on the reader-printer in the fifteen minutes prior to the library's closing.
10. THE READER-PRINTER WILL BE TURNED OFF WHEN THE LIBRARY CLOSSES, REGARDLESS OF WHETHER THE PATRON HAS COMPLETED HIS WORK.
11. THERE WILL BE NO EXCEPTIONS TO THESE RULES.

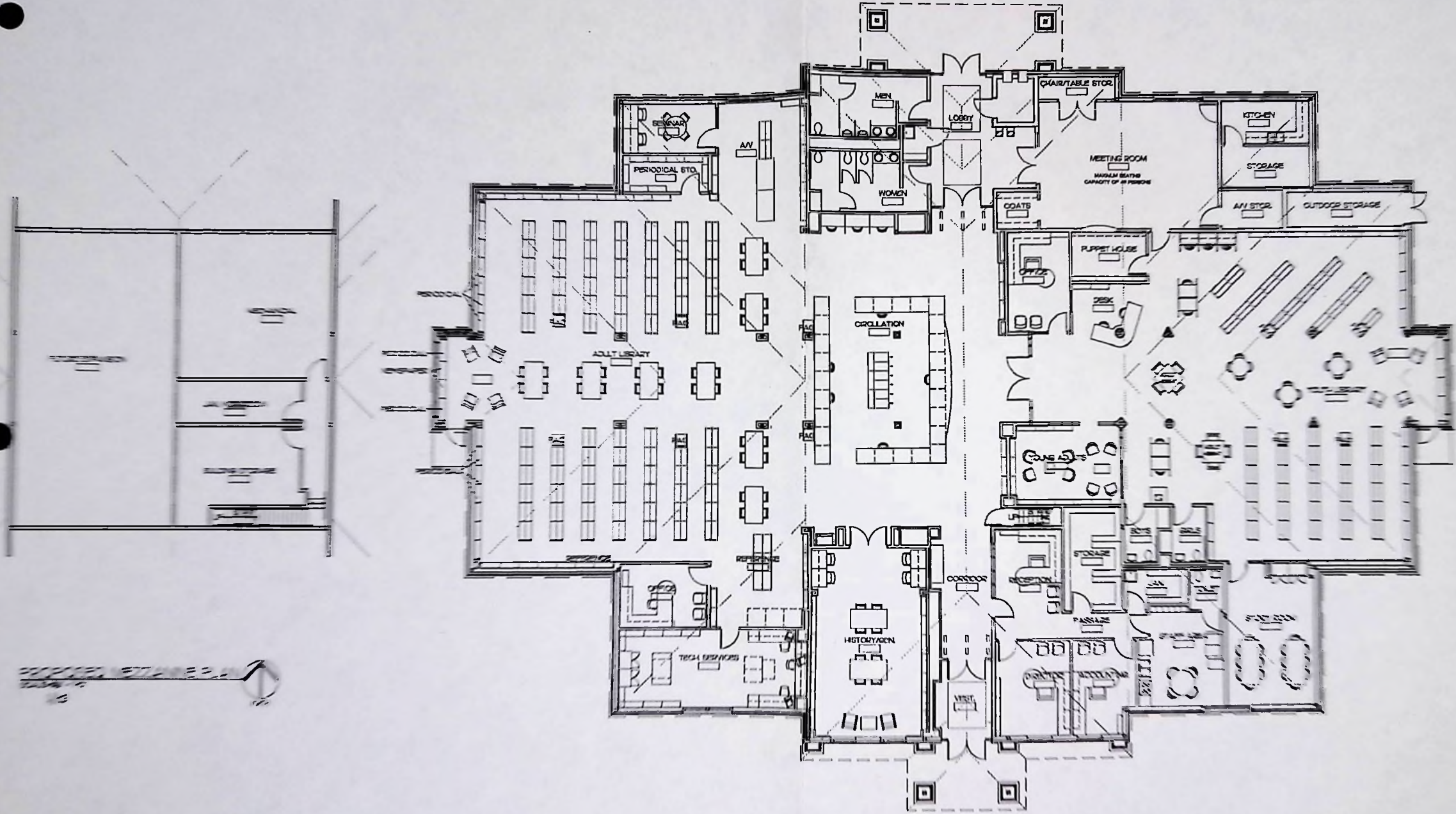
## Business Hours.

|           |             |
|-----------|-------------|
| Monday    | 9:00 - 8:00 |
| Tuesday   | 9:00 - 8:00 |
| Wednesday | 9:00 - 8:00 |
| Thursday  | 9:00 - 8:00 |
| Friday    | 9:00 - 6:00 |
| Saturday  | 9:00 - 4:00 |
| Sunday    | Closed      |

Summitville Community Library

Elwood Public Library

Frankton Community Library



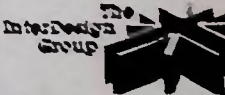
PROPOSED FIRST FLOOR PLAN  
 SCALE: 1/8" = 1'-0"  
 1/6" NORTH

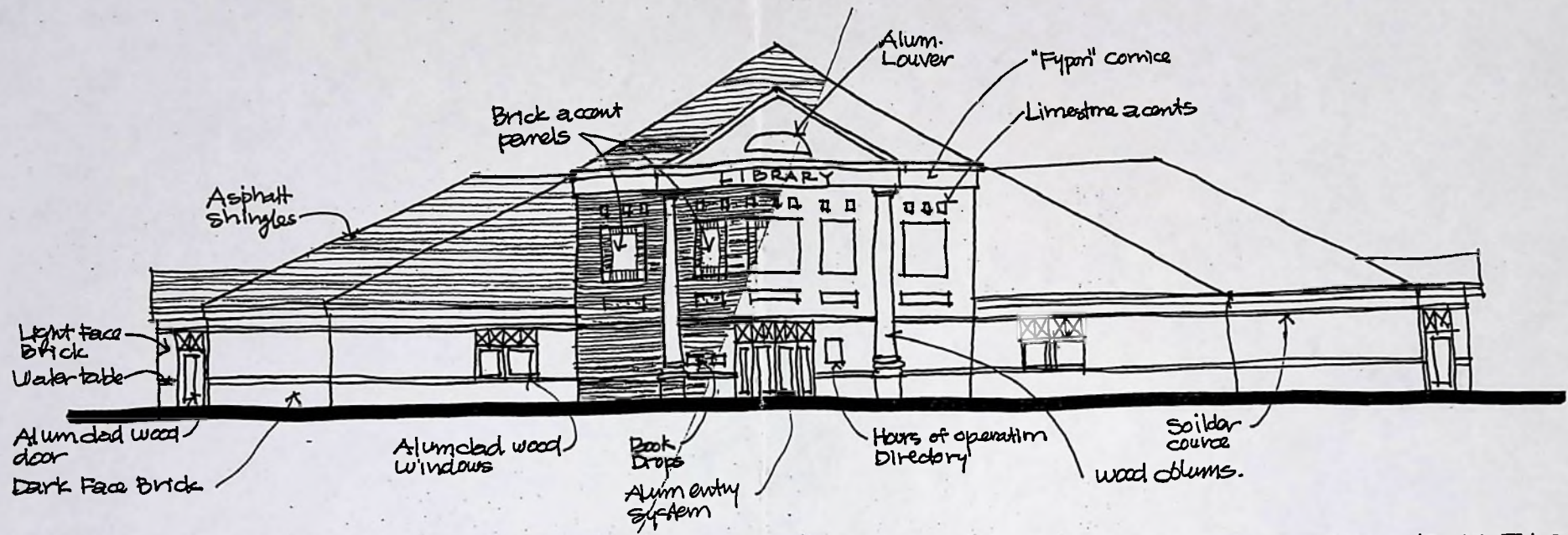
The InterDesign Group, Inc.  
 141 East Ohio Street  
 Indianapolis, Indiana 46204  
 317/263-9655 Fax 317/263-9664

**ELWOOD  
 PUBLIC  
 LIBRARY**

NORTH MADISON  
 COUNTY  
 PUBLIC LIBRARY  
 SYSTEM

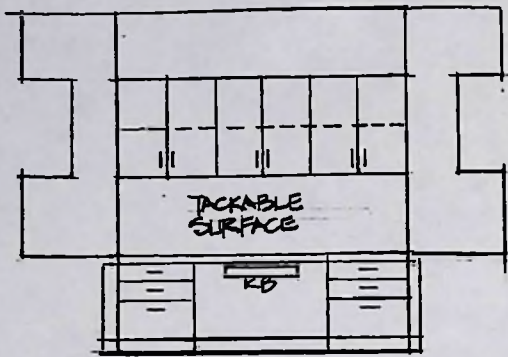
**A  
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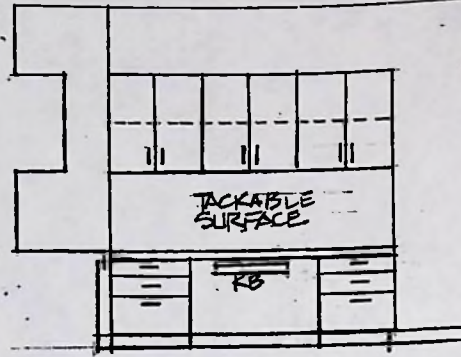


NORTH ELEVATION  
1" = 10'-0"

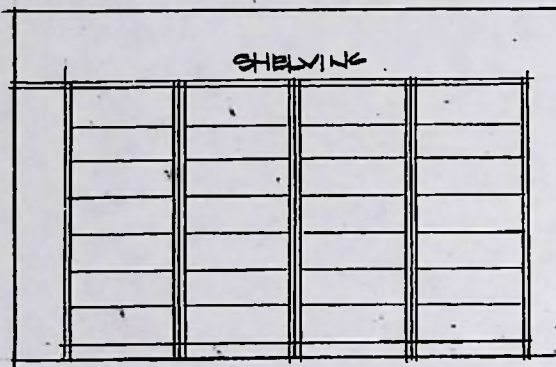
0/23/95



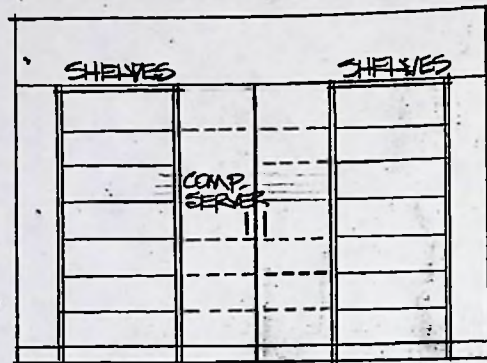
CENTER



RIGHT (LEFT SIM.)



RIGHT (LEFT SIM.)

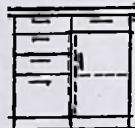


CENTER

ISLAND  
WORK  
TABLE



FRONTS

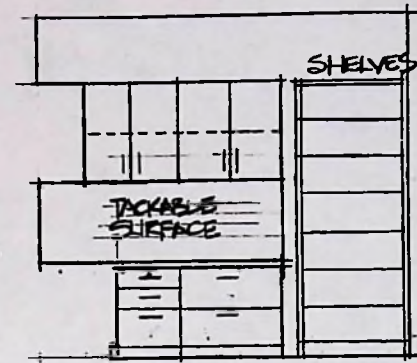


ENDS

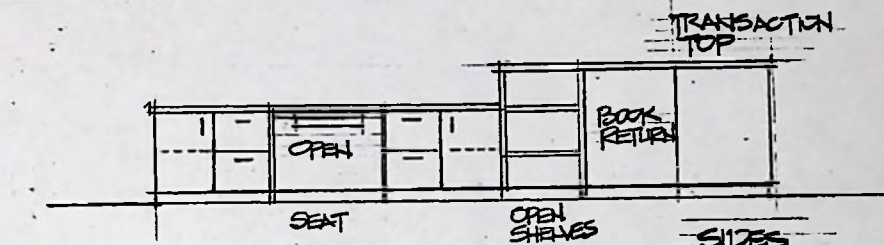
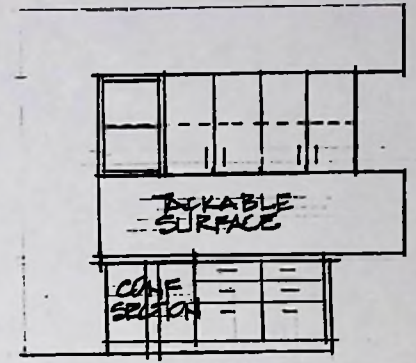
TECH SERVICES

NOTES

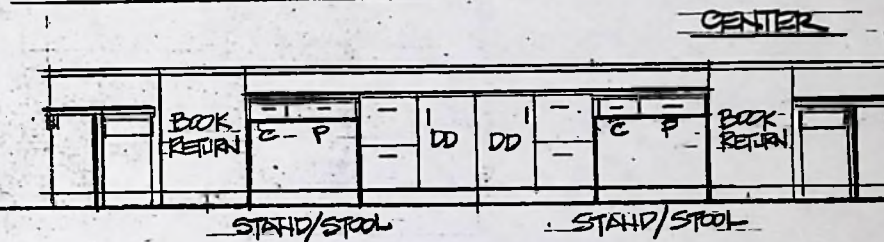
1. WORK STATIONS TO HAVE ELEC, COMPUTER AND TELEPHONE.
2. UPPER CABINETS CAN BE LOCKED UPON REQUEST.
3. TACKABLE SURFACE TO BE LIGHTED.



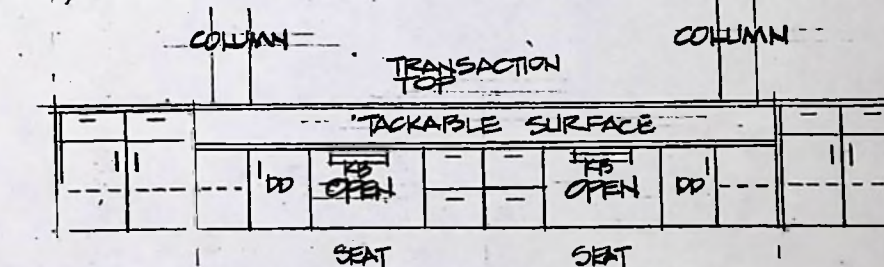
ADULT/YOUTH SERVICES



CIRCULATION DESK



STAND/STOOL



REFERENCE DESK

PARTIAL CABINETRY ELEVATIONS  
ELYWOOD PUBLIC LIBRARY 6-8-95

|                                 | product number | description  | ctn. shpg. wgt. | ctn. cu. ft. |
|---------------------------------|----------------|--|-----------------|--------------|
| desk module                     | CRI/3036/DE    | Desk module has an adjustable top which can be positioned at either 39-5/16", 33", 29-1/4" or 26-7/8" high. This module is supplied with a fixed shelf 11-1/2" wide at bottom rear of module.  |                 |              |
|                                 | CRI/3036/DE-I  | Desk Module with adjustable work surface, 40"H.  |                 |              |
|                                 | CRI/3036/DE-R  | Desk Module with adjustable work surface, juvenile height, 32"H.   |                 |              |
| extended desk module            | CRI/3070/DE    | Desk module has an adjustable top which can be positioned at either 39-5/16", 33", 29-1/4" or 26-7/8" high. This module is supplied with a fixed shelf 11-1/2" wide at bottom rear of cabinet. Center of top is supported by a knife bracket which also adjusts to the desired top height. |                 |              |
|                                 | CRI/3070/DE-I  | Desk Module with adjustable work surface, 39"H.  |                 |              |
|                                 | CRI/3070/DE-R  | Desk Module with adjustable work surface, juvenile height, 32"H.   |                 |              |
| book return module              | CRI/3036/BRU   | Book return module is designed for use with the depressable book truck. The front panel is slotted to receive books and a chute is mounted behind it to assure gentle dropping of the books. The book chute opening is 18" wide x 4" high.   |                 |              |
|                                 | CRI/3036/BRU-I | Book return module, 39"H.  |                 |              |
|                                 | CRI/3036/BRU-J | Book return module, juvenile, 32"H. On 32" high units, book chute is located thru the top.   |                 |              |
| open storage module             | CRI/3036/O     | Open Storage Module has two adjustable shelves and a bottom shelf, 39"H.   |                 |              |
|                                 | CRI/3036/O-I   | Open Storage Module, juvenile height, 32"H. note: 32" high unit has only (1) adjustable shelf.   |                 |              |
| open storage module with drawer | CRI/3036/O-D   | Open Storage Module has a one width drawer mounted with ball bearing slides with stops. Pulls are aluminum with black anodized finish. Below the drawer there is one adjustable shelf and a bottom shelf, 39"H.  |                 |              |
|                                 | CRI/3036/O-D-I | Open Storage Module with one drawer, juvenile height, 32"H.  |                 |              |

|   | product number  | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|---|-----------------|---|-----------------|--------------|
| cupboard storage module                         | CRI/3036/HD     | Cupboard Storage Module has a pair of doors with concealed 95° door hinges and aluminum pulls with a black anodized finish. This module has two adjustable shelves and bottom shelf, 39"H.  |                 |              |
|   | CRI/3036/HD-I   | Cupboard Storage Module, juvenile height, 32"H.   |                 |              |
| cupboard storage module with drawer             | CRI/3036/HD-1   | Cupboard Storage Module has one full width drawer mounted with ball bearing slides with stops. Below the drawer there is one adjustable shelf and a bottom shelf with a pair of doors. Doors are mounted with concealed 95° door hinges. Pulls are aluminum with a black anodized finish, 39"H.<br>note: This unit is not available in juvenile or reference heights.   |                 |              |
|   | CRI/3036/HD-3   | Cupboard Storage Module has one box drawer and two file drawers. File drawers are mounted with full extension ball bearing slides to allow full access of file drawer. On the left side there is one door mounted with concealed 95° door hinges. Behind the door there is two adjustable shelves and a bottom shelf. Pulls are aluminum with a black anodized finish, 39"H.  |                 |              |
| cupboard storage module with 3 drawers          | CRI/3036/HD-3-I | Cupboard Storage Module, juvenile height module has two file drawers but no box drawer, 32"H.   |                 |              |
|   | CRI/3036/O-DD   | Open Storage Module with disc drive compartment has three pull-out shelves which operate on 3/4" extension ball bearing slides with stops to prevent removal. The drawer on top is equipped with a 12" track to accept 24 5-1/4" floppy disks. The drawer is also equipped with ball bearing slides with stops, a lock, and aluminum pulls with black anodized finish. The door under the drawer is mounted with concealed 95° door hinges and has an opening of 10-1/3" x 24-1/4" to accommodate most disk drives, 39"H. |                 |              |
| open storage module with disc drive compartment | CRI/3036/O-DD-I | Open Storage Module, juvenile height module has two pull-out shelves but no compact disk drawer, 32"H.  |                 |              |

|                       | product number | description  | ctn. shpg. wgt. | ctn. cu. ft. |
|-----------------------|----------------|--|-----------------|--------------|
| station charge module | CRI/3036/SC    | Station Charge Module has a well type tray compartment in the top with five (5) trays for 5"H x 3"W cards. The top of the well is fitted with a removable cover which may be stored on glides below the well. To the right of the well is a drawer divided into four (4) removable compartments. Pulls are aluminum with black anodized finish. This module is supplied with a fixed shelf 11-1/2" wide at bottom rear of cabinet, 39"H. |                 |              |
|                       | CRI/3036/SC-J  | Station Charge Module, juvenile height, 32"H.  |                 |              |
| kneespace module      | CRI/3036/K     | Kneespace Module is equipped with two drawers. The large drawer contains a pencil storage tray. The smaller drawer has a removable coin and bill tray; It is lockable, 39"H.   |                 |              |
|                       | CRI/3036/K-J   | Kneespace Module, juvenile height, 32"H.   |                 |              |
| 90° rounded corner    | CRI/90/RC      | Round Corner Unit has a finished front panel. It provides a fully closed corner, 39"H.   |                 |              |
|                       | CRI/90/RC-J    | Round Corner Unit, juvenile height, 32"H.  |                 |              |
|                       | CRI/90/RC-R    | Round Corner Unit, reference height, 30"H.<br>note: Corner units are shipped assembled.  |                 |              |
| 90° extended corner   | CRI/90/EC      | Extended Corner Unit has an adjustable top which can be positioned at either 39-5/16", 33", 29-1/4", or 26-7/8" high. This module is supplied with a fixed shelf 11-1/2" wide at bottom rear of module. Center of top is supported by a knife bracket which adjusts to the desired top height, 39"H.   |                 |              |
|                       | CRI/90/EC-J    | 90° Extended Corner Unit, juvenile height, 32"H.   |                 |              |
|                       | CRI/90/EC-R    | 90° Extended Corner Unit, reference height, 30"H.<br>note: Corner units are shipped assembled.   |                 |              |
| 45° rounded corner    | CRI/45/RC      | Rounded Corner Unit has a finished front panel and provides a fully closed corner.   |                 |              |
|                       | CRI/45/RC-J    | Rounded Corner Unit, juvenile height, 32"H.  |                 |              |
|                       | CRI/45/RC-R    | Rounded Corner Unit, reference height, 30"H.<br>note: Corner units are shipped assembled.  |                 |              |

Summitville Lawn-Care - Marvin Saubert from Summitville explained that on his bid he listed \$40.00 each time mowed. His charge includes trimming the lawn, bushes and spraying three times. He said that up until now he has been spraying free of charge. He will now charge only for material used. He will mow from April to the middle of November. Board members asked him if he would be interested in snow removal. He said only with the sidewalks. Carolyn Lambertson said she will speak to city officials about doing the driveway. The other bid was from Randy Sizelove - \$30.00 each mowing including trim of grass. Brenda Carey made a motion to hire Marvin Saubert for lawn care as discussed. Jerry Kaiser seconded.

DIRECTOR'S REPORT

Director Wittkamper reported Dawn Moore hired in Elwood as part-time clerk, Michael Cogill and Christopher Hoose as pages splitting 20 hours of work.

Three other staff members have attended a follow-up of the Automation Workshops attended by Glenna and John Castleman and will be doing a trial run after the electrician comes.

There will be a Reciprocal Borrowing agreement to read next month.

Beverly asked Carolyn Lambertson how the Summitville building was working out. She explained that at first, patronage was slower and only frequent users were coming in, but now there are more people who are coming in just to look. She expects it to gain use as time goes on. Open House plans are progressing. It will be held June 24, 1995 at 12:00 Noon.

JERRY KAISER MADE A MOTION TO ADJOURN AT 8:30. BRENDA CAREY SECONDED AND IT PASSED.

*Pam Bohlander*  
Pam Bohlander, Secretary

*Brenda Carey*  
*Sharon Pace*  
*Barbara Abernathy*

*Jerry J Kaiser*  
*Linda Taylor*

North Madison County Public  
Library System

Summitville Branch

This is a proposal for Lawn Care service at the Ralph E. Hazelbaker Library in Summitville.

For now I would trim what grass you have for \$20.00 a week. Once the whole area is ready I would like \$40.00 a week, or each time I cut the grass. I will also trim the bushes and do other landscaping work as needed as the board sees fit.

A price can be set later once we know what will be placed within the library yard.

I worked on the other property last year until it was given back to the bank, I hope you saw the fine work I did and will let me continue on the new library grounds.

$$\begin{array}{r} 20,00 \\ \times 4 \\ \hline \$ 80,00 \end{array}$$

$$\begin{array}{r} 40,00 \\ \times 4 \\ \hline \$ 160,00 \end{array}$$

$$\begin{array}{l} \frac{1}{2} \\ \text{April to Nov.} \\ \frac{1}{2} \\ 7 \text{ months} = \$ 1120,00 \end{array}$$

I would also like to charge a fee to remove rocks from the grounds. This would be until the grass is up and growing.

We can discuss this in more detail at a later date, it is hard to put a time or price on this, it is just in the start of a long working period in getting the grounds in a good working order.

I am not sure what other landscaping you plan at this time. I am willing to work with the board and discuss more in detail if given the chance.

Thank-you!

Marvin Saubert



# SIZELOVE LAWN CARE

Randy Sizelove

Free Estimates / Custom Spraying

Ph/Fax (317) 536-2438

Pager 641-0908

Cellular 697-3028

700 E. John

Summitville, IN 46070

## JOB PROPOSAL

*Job Location:* Corner of Church & Howard St.

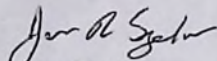
Summitville Library

Sizelove Lawn Care will mow the property for \$30.00 each time that the library request it be done. The \$30.00 includes all trimming.

The company is fully insured with Citizens Insurance of Anderson. If you need a copy of this insurance we will provide you with one.

If you have any questions, please feel free to call me.

Respectfully,



James R. Sizelove  
Owner

enclosure;  
cc:file

January, 1993

PERSONNEL POLICY

### 10. DISCHARGE FROM POSITIONS

Normally, discharge from library positions will be made by the director utilizing those steps outlined under DISCIPLINARY ACTIONS and subject to approval of the Board of Trustees. Pending approval of the Board, the employee to be discharged may be reassigned to other duties within the library system by the director.

### 11. SUSPENSION

In some circumstances the director may find it necessary to remove an employee from the work place immediately pending further disciplinary action. The director may send an employee home on an on-call status until Board members can be consulted and further definitive action can be taken. The employee will continue to receive normal pay and benefits during this period.

The director will immediately notify the Board president of this action. The Board president will confer with the other Board members and within two normal library business days give the director further instructions concerning the action to be taken with respect to the suspended employee. Such action may include immediate dismissal.

A summary of any discussion and action directed by the Board will be recorded in the minutes of the next regularly scheduled Board meeting.

### 12. IMMEDIATE DISMISSAL

With the approval of the Board, the director may immediately dismiss an employee.

### 13. ORIENTATION

All new employees will be given an orientation to the normal operations of the Library System within one week of their hire. This will include the Library's objectives and their specific responsibilities in terms of those objectives. Copies of policies and other documents necessary for effective work performance (including, but not limited to, a job description) will be given to new employees.

All new employees are expected to familiarize themselves with the rules and practices of the Library System.

### 14. TRAINING PERIOD

The first four months of service for hourly employees, or longer if extended in writing, of all new, re-appointed or promoted employees will be a training period during which time employees will be trained for the job for effective performance. During the training period, the Director or the supervisor will frequently discuss with the employee their strengths and weaknesses and make recommendations for improvement.

If promoted staff members fail to meet the standards of the new position within the training period, they may be demoted to their former hourly position.

### 15. DISCIPLINARY ACTIONS - TRAINING PERIOD

If an employee still in training status exhibits any possible cause for termination, the employee may be advised of such cause by the Director or the supervisor who shall complete a written evaluation and discuss it with the employee.

A Letter of Warning will be prepared by the Director or supervisor stating the problem(s) and the solution(s) and will state that if, at the end of 30 days, there is no satisfactory improvement in or resolution of the problem(s), the employee will be dismissed. If need be, the training period will be extended to cover this notification period.

The Director or supervisor will conduct an interview with the employee. The evaluation will be discussed with the employee, and the employee will sign both the evaluation and the Letter of Warning to indicate that he/she has seen them, that they have been discussed and that the employee understands the nature of the infraction and the implication of the Letter of Warning.

A training status employee is entitled to only one Letter of Warning during the training period. An employee who has received such a notice and who has satisfactorily corrected the deficiencies before the expiration of the Letter of Warning is subject to discharge on 10 days notice in the event of further similar deficiencies.

### 16. TERMINATION - TRAINING PERIOD

If, after a Letter of Warning has been given, a training period employee does not perform satisfactorily, he/she may be terminated with written notice from the Director. Such termination shall be final and conclusive. Any training period employee so terminated shall not be entitled to a Board hearing.

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Summit

More About...  
**Town**  
Continued from Page 1

to be updated and a connector box (the black box) would be needed. With changing of technology in the near future, TVs will be required by law to be equipped with digital compression to be able to pick up all stations delivered. This will eliminate the need to buy new TVs. Louise Lennons wanted to know about the "cost of living" on her cable bill. McCrystal answered that FCC rules state that there will be no hidden costs. Cable bills are broken down so customers will know what they are paying for. He stated that a bill is up before legislature in Washington that would keep the government out of the cable business and let the cable companies run their own businesses. He concluded by telling people to write to their congressman. Guido Borgnini of HNTB tried to explain why Fairmount did not get the \$500,000 water tower project grant. He explained that there were 58 grants submitted and 36 were accepted. Fairmount was number 48. Fine-tuning the application was suggested by DOC David Cody. He said Fairmount lost points in the distress area and project need. Fairmount does not have enough unemployed and water rates are low; therefore, the town

lost points in the "distress area." In the area of project need, Fairmount has an adequately staffed fire department and water pressure is acceptable to maintain fire protection. Cody suggested a letter be written from IDM detailing classification and improvement statements outlining what areas need improvement; such as water pressure, hydrants, flow and other generalities. Borgnini will submit the proposal by July 7. Mrs. Stair (across from wire factory) addressed the Council about the possibility of creating and enforcing an ordinance designating a semi truck route in town. She said she has talked with the people at the wire factory about her problems to no avail. She said she is tired of semis backing into her yard and tearing up her corner when they turn. The Council said they would take the matter under advisement. The waste removal contract for one year was awarded to Waste Management of Kokomo. Thier fee was \$4.97 per unit. An ordinance was passed to change the water and sewage bill due date. The date will be on the 4th of each month. Failure to pay will result in discontinued service on the 9th. This new billing will begin in August. There will be mosquito spraying Wednesday and Thursday, June 28 and 29. Fourth of July fireworks will be held July 3 at dusk. **FINALLY READY TO SELL? TRY THE CLASSIFIED ADS.**

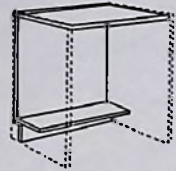
**MORE ABOUT...**  
**Dedication**

Continued From Page 1  
The large crowd was then invited to inspect the library and refreshments were served. A parade was held leading from the school through the town. Many old cars were in the parade and about four floats filled with old friends. The Fire Department was there with all their shiny equipment. Summitville was lucky that they did not have the rain that pelted Alexandria (portions of Broadway were closed because of high water). After the parade, classmates that were basketball players on the Summitville 1945 team, went to the gym and played for the crowd. Later, the alumni of the 1945 class, who were present, enjoyed their reunion. Pictures of the 1945 basketball team and those who played June 24, 1995 will be published at a future date.

**Alex.** 407 North Harrison  
ALEXANDRIA IN  
724-2292  
All Seats - All Shows \$2.00  
**CASPER**  
Rated PG  
Friday & Saturday, 7 & 9:15;  
Sunday, 4 & 7  
\$1.00 Recycle Specials On Popcorn & Pop  
**FREE**  
**Business Opportunities**  
**SEMINAR**  
Most to join this  
money-making team!  
People helping people

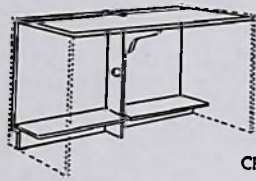
**Summitville**

desk module



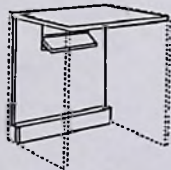
| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3036/DE    | Desk Module with adjustable work surface, 40"H.                   |                 |              |
| CRI/3036/DE-I  | Desk Module with adjustable work surface, juvenile height, 32"H.  |                 |              |
| CRI/3036/DE-R  | Desk Module with adjustable work surface, reference height, 30"H. |                 |              |

extended desk module



| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3070/DE    | Desk Module with adjustable work surface, 39"H.                   |                 |              |
| CRI/3070/DE-I  | Desk Module with adjustable work surface, juvenile height, 32"H.  |                 |              |
| CRI/3070/DE-R  | Desk Module with adjustable work surface, reference height, 30"H. |                 |              |

book return module



| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3036/BRU   | Book return module, 39"H.   |                 |              |
| CRI/3036/BRU-I | Book return module, juvenile, 32"H.<br>On 32" high units, book chute is located thru the top. |                 |              |

open storage module



| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3036/O     | Open Storage Module has two adjustable shelves and a bottom shelf, 39"H.                          |                 |              |
| CRI/3036/O-I   | Open Storage Module, juvenile height, 32"H.<br>note: 32" high unit has only (1) adjustable shelf. |                 |              |

open storage module with drawer



| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3036/O-I   | Open Storage Module has a one width drawer mounted with ball bearing slides with stops. Pulls are aluminum with black anodized finish. Below the drawer there is one adjustable shelf and a bottom shelf, 39"H. |                 |              |
| CRI/3036/O-I-I | Open Storage Module with one drawer, juvenile height, 32"H.   |                 |              |

cupboard storage module



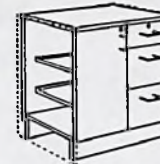
| product number | description  | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|--|-----------------|--------------|
| CRI/3036/HD    | Cupboard Storage Module has a pair of doors with concealed 95° door hinges and aluminum pulls with a black anodized finish. This module has two adjustable shelves and bottom shelf, 39"H. |                 |              |
| CRI/3036/HD-I  | Cupboard Storage Module, juvenile height, 32"H.  |                 |              |

cupboard storage module with drawer



| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3036/HD-I  | Cupboard Storage Module has one full width drawer mounted with ball bearing slides with stops. Below the drawer there is one adjustable shelf and a bottom shelf with a pair of doors. Doors are mounted with concealed 95° door hinges. Pulls are aluminum with a black anodized finish, 39"H.<br>note: This unit is not available in juvenile or reference heights. |                 |              |

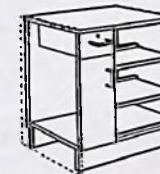
cupboard storage module with 3 drawers



| product number | description  | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|--|-----------------|--------------|
| CRI/3036/HD-3  | Cupboard Storage Module has one box drawer and two file drawers. File drawers are mounted with full extension ball bearing slides to allow full access of file drawer. On the left side there is one door mounted with concealed 95° door hinges. Behind the door there is two adjustable shelves and a bottom shelf. Pulls are aluminum with a black anodized finish, 39"H. |                 |              |

| product number  | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|-----------------|---|-----------------|--------------|
| CRI/3036/HD-3-I | Cupboard Storage Module, juvenile height module has two file drawers but no box drawer, 32"H. |                 |              |

open storage module with disk drive compartment



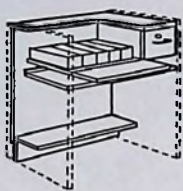
| product number | description   | ctn. shpg. wgt. | ctn. cu. ft. |
|----------------|---|-----------------|--------------|
| CRI/3036/O-DD  | Open Storage Module with disk drive compartment has three pull-out shelves which operate on 3/4" extension ball bearing slides with stops to prevent removal. The drawer on top is equipped with a 12" track to accept 24 5-1/4" floppy disks. The drawer is also equipped with ball bearing slides with stops, a lock, and aluminum pulls with black anodized finish. The door under the drawer is mounted with concealed 95° door hinges and has an opening of 10-1/3" x 24-1/4" to accommodate most disk drives, 39"H. |                 |              |

| product number  | description  | ctn. shpg. wgt. | ctn. cu. ft. |
|-----------------|--|-----------------|--------------|
| CRI/3036/O-DD-I | Open Storage Module, juvenile height module has two pull-out shelves but no compact disk drawer, 32"H. |                 |              |

**CRI DESK SYSTEM**  
LIBRARY FURNITURE

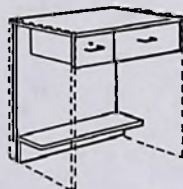
CRI Desk System

Station charge module



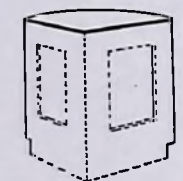
| product number | description  | ctn. shpg. wgt. | cu. ft. |
|----------------|--|-----------------|---------|
| CRI/3036/SC    | Station Charge Module has a well type tray compartment in the top with five (5) trays for 5"H x 3"W cards. The top of the well is fitted with a removable cover which may be stored on glides below the well. To the right of the well is a drawer divided into four (4) removable compartments. Pulls are aluminum with black anodized finish. This module is supplied with a fixed shelf 11-1/2" wide at bottom rear of cabinet, 39"H. |                 |         |
| CRI/3036/SC-I  | Station Charge Module, juvenile height, 32"H.  |                 |         |

kneespace module



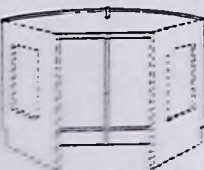
|              |  |  |  |
|--------------|--|--|--|
| CRI/3036/K   | Kneespace Module is equipped with two drawers. The large drawer contains a pencil storage tray. The smaller drawer has a removable coin and bill tray; it is lockable, 39"H. |  |  |
| CRI/3036/K-I | Kneespace Module, juvenile height, 32"H.   |  |  |

90° rounded corner



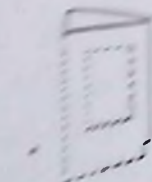
|             |   |  |  |
|-------------|---|--|--|
| CRI/90/RC   | Round Corner Unit has a finished front panel. It provides a fully closed corner, 39"H.  |  |  |
| CRI/90/RC-I | Round Corner Unit, juvenile height, 32"H.   |  |  |
| CRI/90/RC-R | Round Corner Unit, reference height, 30"H.<br>note: Corner units are shipped assembled. |  |  |

90° extended corner



|             |  |  |  |
|-------------|--|--|--|
| CRI/90/EC   | Extended Corner Unit has an adjustable top which can be positioned at either 39-5/16", 33", 29-1/4", or 26-7/8" high. This module is supplied with a fixed shelf 11-1/2" wide at bottom rear of module. Center of top is supported by a knife bracket which adjusts to the desired top height, 39"H. |  |  |
| CRI/90/EC-I | 90° Extended Corner Unit, juvenile height, 32"H.   |  |  |
| CRI/90/EC-R | 90° Extended Corner Unit, reference height, 30"H.<br>note: Corner units are shipped assembled.   |  |  |

90° rounded corner



|             |   |  |  |
|-------------|---|--|--|
| CRI/90/RC   | 90° Rounded Corner Unit has a finished front panel and operates a fully closed corner.        |  |  |
| CRI/90/RC-I | 90° Rounded Corner Unit, juvenile height, 32"H.   |  |  |
| CRI/90/RC-R | 90° Rounded Corner Unit, reference height, 30"H.<br>note: Corner units are shipped assembled. |  |  |

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
MONTHLY CIRCULATION REPORT

|                     | MAY 1995     | MAY 1994     | PERCENT CHANGE | YTD TOTALS             |
|---------------------|--------------|--------------|----------------|------------------------|
| <b>ELWOOD</b>       |              |              |                |                        |
| ADULT               | 2945         | 2882         | 2%             | 15403                  |
| JUVENILE            | 1876         | 1750         | 7%             | 11452                  |
| PERIODICAL          | 446          | 532          | 16%            | 2323                   |
| AUDIO               | 239          | 141          | 70%            | 1159                   |
| VIDEO               | 1781         | 1455         | 22%            | 10424                  |
| <b>TOTAL</b>        | <b>7287</b>  | <b>6760</b>  | <b>8%</b>      | <b>40761</b>           |
| <b>FRANKTON</b>     |              |              |                |                        |
| ADULT               | 1202         | 955          | 26%            | 5039                   |
| JUVENILE            | 701          | 595          | 18%            | 3143                   |
| PERIODICAL          | 149          | 252          | -41%           | 952                    |
| AUDIO               | 0            | 0            | 0              | 0                      |
| VIDEO               | 450          | 476          | -5%            | 2821                   |
| <b>TOTAL</b>        | <b>2502</b>  | <b>2278</b>  | <b>10%</b>     | <b>11955</b>           |
| <b>SUMMITVILLE</b>  |              |              |                |                        |
| ADULT               | 527          | 557          | -5%            | 2746                   |
| JUVENILE            | 402          | 387          | 4%             | 1836                   |
| PERIODICAL          | 68           | 180          | -62%           | 528                    |
| AUDIO               | 0            | 14           | -140%          | 0                      |
| VIDEO               | 274          | 358          | -23%           | 1736                   |
| <b>TOTAL</b>        | <b>*1271</b> | <b>1496</b>  | <b>-15%</b>    | <b>6846</b>            |
|                     |              |              |                | <i>* closed 5 days</i> |
| <b>SYSTEM TOTAL</b> |              |              |                |                        |
| ADULT               | 4674         | 4394         | 6%             | 23188                  |
| JUVENILE            | 2979         | 2732         | 9%             | 16431                  |
| PERIODICAL          | 663          | 964          | -31%           | 3803                   |
| AUDIO               | 239          | 155          | 54%            | 1159                   |
| VIDEO               | 2505         | 2289         | 9%             | 14981                  |
| <b>TOTAL</b>        | <b>11060</b> | <b>10534</b> | <b>5%</b>      | <b>59562</b>           |

IN-HOUSE REFERENCE [ELWOOD ADULT ONLY] 843  
 TELEPHONE REFERENCE [ELWOOD ADULT ONLY] 710  
 DATABASE SEARCHES [ELWOOD ADULT ONLY] 82  
 PATRON ASSISTANCE [ELWOOD ADULT ONLY] 190

DURING THIS MONTH THE LIBRARY SYSTEM PRESENTED 0 PROGRAMS ATTENDED BY 0 PERSONS

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 13 JUN 95

PAGE 1

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT           | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|----------------------------|-----------------|------------|------------------------------|
|                |              | -PAID AFTER BOARD MEETING- |                 |            |                              |
| 04469          | 00076        | JULIE OLIVER               | 280.00          | 12-MAY-95  | VOID CK. - DO NOT QUE.       |
| 04470          | 00077        | FRANKLIN                   | 9482.06         | 17-MAY-95  | CHECKS 003347-003364         |
| 04471          | 00078        | FRANKLIN                   | 4000.00         | 17-MAY-95  | CHECKS 003347-003364         |
| 04472          | 00079        | FRANKLIN                   | 2000.00         | 17-MAY-95  | FED. & FICA TAXES - P/R 5-17 |
| 04473          | 00080        | FRANKLIN                   | 1000.00         | 17-MAY-95  | C.U. DEDUCTIONS - P/R 5-17-9 |
| 04474          | 00081        | FRANKLIN                   | 200.00          | 17-MAY-95  | ANNUITY DEDUCTIONS - P/R 5-1 |
| 04475          | 00082        | FRANKLIN                   | 27.00           | 17-MAY-95  | PETTY CASH REIMBURSEMENT     |
| 04476          | 00083        | FRANKLIN                   | 40.22           | 24-MAY-95  | POSTCARDS - ELWOOD, STAMPS-S |
| 04477          | 00084        | FRANKLIN                   | 900.00          | 31-MAY-95  | CHECKS 003365-003380         |
| 04478          | 00085        | FRANKLIN                   | 400.00          | 31-MAY-95  | CHECKS 003365-003380         |
| 04479          | 00086        | FRANKLIN                   | 240.00          | 31-MAY-95  | FICA & FED. TAX -P/R 5-31-9  |
| 04480          | 00087        | FRANKLIN                   | 1000.00         | 31-MAY-95  | MAY DEDUCTIONS -STATE & CTY. |
| 04481          | 00088        | FRANKLIN                   | 170.00          | 31-MAY-95  | CR.UNION DEDUCTIONS - P/R 5- |
| 04482          | 00089        | FRANKLIN                   | 500.00          | 31-MAY-95  | CHECKS 003383-003383         |
| 04483          | 00090        | FRANKLIN                   | 100.00          | 31-MAY-95  | CHECKS 003383-003383         |
| 04484          | 00091        | FRANKLIN                   | 240.00          | 31-MAY-95  | PAYROLL DEDUCTIONS - 5-31-95 |
| 04485          | 00092        | FRANKLIN                   | 20.00           | 31-MAY-95  | STAMPS - OPEN HOUSE, SUMMITV |
| 04486          | 00093        | FRANKLIN                   | 27.16           | 31-MAY-95  | PETTY CASH REIMBURSEMENT     |
| 04487          | 00094        | FRANKLIN                   | 20.00           | 31-MAY-95  | PARTS NEEDED FOR LIBRARY     |
| 04488          | 00095        | FRANKLIN                   | 207.00          | 31-MAY-95  | HEALTH INS. - JUNE PREMIUM & |
|                |              | -TOTAL-                    | 2797.66         |            |                              |
|                |              | -CURRENT EXPENDITURES-     |                 |            |                              |
| 04489          | 00096        | FRANKLIN                   | 1090.00         | 14-JUN-95  | CHECKS 003383-003402         |
| 04490          | 00097        | FRANKLIN                   | 1540.00         | 14-JUN-95  | CHECKS 003383-003402         |
| 04491          | 00098        | FRANKLIN                   | 400.00          | 12-JUN-95  | SUMMITVILLE, ELWOOD          |
| 04492          | 00099        | FRANKLIN                   | 20.00           | 12-JUN-95  | ELWOOD TELE. MAINTENANCE     |
| 04493          | 00100        | FRANKLIN                   | 44.92           | 12-JUN-95  | ELWOOD, FRANKTON TELE.BILLS  |
| 04494          | 00101        | FRANKLIN                   | 50.00           | 12-JUN-95  | COMPUTER PARTS - SUMMITVILLE |
| 04495          | 00102        | FRANKLIN                   | 10.00           | 12-JUN-95  | PEST CONTROL                 |
| 04496          | 00103        | FRANKLIN                   | 150.00          | 12-JUN-95  | SERV.AGREE.-JULY 95          |
| 04497          | 00104        | FRANKLIN                   | 2200.00         | 12-JUN-95  | BOOKS - ELWOOD, FRANKTON, SU |
| 04498          | 00105        | FRANKLIN                   | 44.00           | 12-JUN-95  | MILEAGE                      |
| 04499          | 00106        | FRANKLIN                   | 100.00          | 12-JUN-95  | BLANKET BOND - STAFF         |
| 04500          | 00107        | FRANKLIN                   | 50.00           | 12-JUN-95  | MILEAGE                      |
| 04501          | 00108        | FRANKLIN                   | 20.00           | 12-JUN-95  | WATER - ELWOOD               |
| 04502          | 00109        | FRANKLIN                   | 200.00          | 12-JUN-95  | INVITATIONS, NOTES - SUMM.OP |
| 04503          | 00110        | FRANKLIN                   | 1000.00         | 12-JUN-95  | MISC. SUPPLIES               |
| 04504          | 00111        | FRANKLIN                   | 200.00          | 12-JUN-95  | CLEANING SUPPLIES            |
| 04505          | 00112        | FRANKLIN                   | 50.00           | 12-JUN-95  | AD FOR PAGE                  |
| 04506          | 00113        | FRANKLIN                   | 50.00           | 12-JUN-95  | TELE. - FRANKTON             |
| 04507          | 00114        | FRANKLIN                   | 40.00           | 12-JUN-95  | BOOKS - SUMMITVILLE          |
| 04508          | 00115        | FRANKLIN                   | 100.00          | 12-JUN-95  | SUPPLIES                     |
| 04509          | 00116        | FRANKLIN                   | 240.00          | 12-JUN-95  | ENCYCLOPEDIAS - ELWOOD       |
| 04510          | 00117        | FRANKLIN                   | 400.00          | 12-JUN-95  | RENT - FRANKTON              |
| 04511          | 00118        | FRANKLIN                   | 40.00           | 12-JUN-95  | REPAIR UTILITY               |

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 13 JUN 95

PAGE 2

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT                | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|---------------------------------|-----------------|------------|------------------------------|
| 014736         | 00420        | ANDERSON NEWSPAPERS INC.        | 187.95          | 12-JUN-95  | AD FOR PAGE POSITION         |
| 014737         | 00421        | INDIANA-AMERICAN WATER CO.      | 40.00           | 12-JUN-95  | WATER-SUMMITVILLE            |
| 014738         | 00422        | INDIANA MICHIGAN POWER CORP.    | 101.00          | 12-JUN-95  | ELWOOD, SUMMIT. ELEC.        |
| 014739         | 00423        | INDIANA GAS COMPANY             | 100.00          | 12-JUN-95  | GAS - ELWOOD                 |
| 014740         | 00424        | INDIANA STATE BOARD OF ACCOUNTS | 800.00          | 12-JUN-95  | PRINT COSTS - 10-M           |
| 014741         | 00425        | JIM'S MASTER LOCKSMITH          | 20.00           | 12-JUN-95  | REPAIR LOCK - SUMMITVILLE    |
| 014742         | 00426        | INDIAN DISTRIBUTION GROUP INC   | 200.00          | 12-JUN-95  | BOOKS - ELWOOD, FRANK., SUMM |
| 014743         | 00427        | REPAIR SHOP                     | 100.00          | 12-JUN-95  | REPAIR - FRANKTON            |
| 014744         | 00428        | LEISURE ARTS                    | 10.00           | 12-JUN-95  | BOOK - FRANKTON              |
| 014745         | 00429        | LIBRARY STORE INC., THE         | 200.00          | 12-JUN-95  | LIBRARY BOOK SUPPLIES        |
| 014746         | 00430        | ART                             | 50.00           | 12-JUN-95  | SUPPLIES, VIDEO - SUMMITVIL  |
| 014747         | 00431        | LIBRARY VIDEO COMPANY           | 90.00           | 12-JUN-95  | VIDEO - FRANKTON             |
| 014748         | 00432        | LINDA KEMPER                    | 10.00           | 12-JUN-95  | MILEAGE                      |
| 014749         | 00433        | MURPHY NEWSPAPERS, INC.         | 100.00          | 12-JUN-95  | SUBSCRIPTION - MURPHY STAR - |
| 014750         | 00434        | HANFORD REPUDE, INC.            | 50.00           | 12-JUN-95  | REPUDE REMOVAL               |
| 014751         | 00435        | M.C. MEANS ENGINEERING, INC.    | 100.00          | 12-JUN-95  | AD-CONDITIONING REPAIR       |
| 014752         | 00436        | MARKETING ASSOCIATES            | 240.00          | 12-JUN-95  | VIDEO - ELWOOD               |
| 014753         | 00437        | MIDWEST ENGRAVER                | 500.00          | 12-JUN-95  | TAPE - FRANKTON, ELWOOD      |
| 014754         | 00438        | GRAND HOUSE                     | 40.00           | 12-JUN-95  | BOOK - ELWOOD                |
| 014755         | 00439        | GRV                             | 50.00           | 12-JUN-95  | BOOK - ELWOOD                |
| 014756         | 00440        | PAGE-TIME BOOKS (BETH HUFF)     | 240.00          | 12-JUN-95  | BOOK, ELWOOD, SUMMITVILLE    |
| 014757         | 00441        | PERMA-BOND                      | 50.00           | 12-JUN-95  | BOOK - FRANKTON              |
| 014758         | 00442        | POLITICAL RESEARCH INC.         | 50.00           | 12-JUN-95  | BOOK - FRANKTON              |
| 014759         | 00443        | QUILL CORPORATION               | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014760         | 00444        | RANDY BUSINESS PRODUCTS         | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014761         | 00445        | REEDS O.S., INC.                | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014762         | 00446        | STATE CHEMICAL RECONSTRUCTION   | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014763         | 00447        | S & S ARTS AND CRAFTS           | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014764         | 00448        | SUMMITVILLE CITY STORES INC     | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014765         | 00449        | UNIVERSITY BOOK SERVICE         | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014766         | 00450        | UNITED RENTAL SERVICES          | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014767         | 00451        | VIDEO INITIATIVES               | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014768         | 00452        | WEEKS LUMBER                    | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014769         | 00453        | DEANE L. SHEPARD                | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014770         | 00454        | ANN AND MOBILITY                | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014771         | 00455        | STAR FINANCIAL BANK             | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014772         | 00456        | MADISON COUNTY BOARD OF COM     | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
| 014773         | 00457        | INDIAN DEFERRED COMPENSATION    | 50.00           | 12-JUN-95  | OFFICE SUPPLIES              |
|                |              | -TOTAL-                         | 2000.00         |            |                              |
|                |              | PREVIOUS MONTH TOTALS           | 1000.00         |            |                              |
|                |              | CURRENT MONTH TOTALS            | 2000.00         |            |                              |
|                |              | GRAND TOTALS                    | 4000.00         |            |                              |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF ~~11772.27~~ DATED 12-JUN-95.  
\$41057.55

|                             |                          |
|-----------------------------|--------------------------|
| <u>Jerry Kaiser</u>         | <u>Brenda Carey</u>      |
| <u>Pamela Bohlander</u>     | <u>Beverly J. Austin</u> |
| <u>Barbara J. Abernathy</u> | _____                    |
| <u>Sharon Pace</u>          | _____                    |

BOARD OF TRUSTEES MEETING  
Executive Session  
6:00pm

CALL TO ORDER

President Linda Sizelove called an executive session to order in the meeting room of the Elwood Library at 6:00pm July 10, 1995.

CALL FOR QUORUM

Other board members present were: Jerry Kaiser, Pam Bohlander, Brenda Carey and Sharon Pace.

BUSINESS

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B) (2) (d)
  - 1. Plans shown and discussed by architect Joel Blum of InterDesign.
  
- B. To Discuss Personnel Matters  
(IC 5-14-1. 5-6-(b) (6)
  - 1. Clerk of the Works discussed
  - 2. Personnel Evaluations

MEETING ADJOURNED AT 7:30PM.

\_\_\_\_\_  
Pamela Bohlander, Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

BOARD OF TRUSTEES  
SPECIAL MEETING FOR BUSINESS  
June 21, 1995  
7:00pm

### CALL TO ORDER

President Linda Sizelove called a special meeting to order at 7:00pm in the meeting room of the Elwood Public Library June 21, 1995.

### CALL FOR QUORUM

Present with President Sizelove were: Beverly Austin, Pam Bohlander, Jerry Kaiser, Sharan Pace, and Brenda Carey. Also present were: Kathi Wittkamper, Director and Jan Helpling, Administrative Assistant.

### BUSINESS

Motion was made by Pam Bohlander, seconded by Brenda Carey reading:

Be it resolved by the Board of Trustees of North Madison County Public Library System that the issuance, sale and delivery by North Madison County Public Library System Leasing Corporation of bond anticipation notes in an amount not to exceed \$200,000 is hereby approved; the notes are hereby designated as qualified tax-exempt obligations for purposes of Section 265(b) of the Internal Revenue Code; and \$200,000 of the Library's annual \$5,000,000 small governmental issuer limitation is irrevocably allocated to the notes. (Complete Resolution attached)

The motion was unanimously passed.

Pamela Bohlander  
Pamela Bohlander, Secretary

Brenda Carey  
Sharan Pace  
Barbara Obermatt

Jerry J. Kaiser  
Linda Sizelove

## RESOLUTION OF THE BOARD OF TRUSTEES NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

WHEREAS, the Board of Trustees of North Madison County Public Library System has previously approved the incorporation and existence of North Madison County Public Library System Leasing Corporation, a not-for-profit corporation organized for the purpose of financing, constructing and equipping library facilities and leasing the same to North Madison County Public Library System in accordance with I.C. 20-14-10; and

WHEREAS, certain preliminary expenses have been and will be incurred in connection with the library project, including architectural fees; and

WHEREAS, it is anticipated that the Leasing Corporation will issue bonds to finance the cost of the library project and bond anticipation notes to pay for preliminary expenses of the project and architect fees;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of North Madison County Public Library System that the issuance, sale and delivery by North Madison County Public Library System Leasing Corporation of bond anticipation notes in an amount not to exceed \$200,000 is hereby approved; the notes are hereby designated as qualified tax-exempt obligations for purposes of Section 265(b) of the Internal Revenue Code; and \$200,000 of the Library's annual \$5,000,000 small governmental issuer limitation is irrevocably allocated to the notes.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF JUNE, 1995.

Linda Sizelove  
PRESIDENT

ATTEST:

Pamela Bohlander  
SECRETARY

CERTIFICATE OF SECRETARY  
OF Board OF TRUSTEES OF  
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

I, Annella Bollander the duly elected, qualified and acting Secretary of the Board of Trustees of the North Madison County Public Library System, a library in Madison County, Indiana, hereby certify that the foregoing transcript to which this certificate is attached contains full, true and correct copies of all proceedings had and actions taken by said Board of Trustees relative to the approval of the creation of North Madison County Public Library System Leasing Corporation; that all of said proceedings have been duly signed by the proper officers of said North Madison County Public Library System and recorded in the permanent minute book of said Board.

I further certify that the transcript contains a full, true and correct copy of minutes of meetings of the Board of Trustees of the North Madison County Public Library System containing certain resolutions duly adopted none of which have been amended, modified or rescinded, at a meeting duly called at which there was present a full, legal quorum of the Board of Trustees.

I further certify that the Leasing Corporation and North Madison County Public Library System have designated this Bond Anticipation Note a qualified tax-exempt obligation for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986.

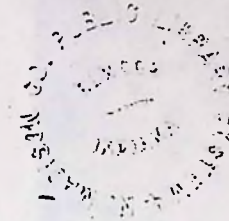
I further certify that North Madison County Public Library System reasonably expects that tax-exempt obligations issued by or on behalf of it, including the bond anticipation note of North Madison County Public Library System Leasing Corporation will not exceed \$5,000,000 in the calendar year 1995. Pursuant to the Internal Revenue Code of 1986, as amended, Section 148(f)(4)(D), North Madison County Public Library System has irrevocably allocated to North Madison County Public Library System Leasing Corporation \$200,000 of its \$5,000,000 limit for purposes of qualifying for the small governmental exception to the rebate requirement.

I further certify that all actions taken by the North Madison County Public Library System concerning the issuance of North Madison County Public Library System Leasing Corporation's bond anticipation note were taken at meetings open to the public which complied in all respects with I.C. 5-14-1.5. No such actions were taken by secret ballot or by reference to agenda number or item only. If an agenda was used it was posted at the entrance to the meeting room. Notice of each regular or special meeting was given by regular mail to each member of the Board of Trustees at least forty-eight (48) hours prior to such meetings and by posting not less than 48 hours prior to the meeting at the office of the North Madison County Public Library System Administration Office.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the North Madison County Public Library System on the \_\_\_\_ day of June, 1995.

Annella Bollander  
\_\_\_\_\_, Secretary, Board of  
Trustees

(Seal)





# Classifieds pay!

## Memorabilia

The 1995-96 school year will be the 40th anniversary year of Edgewood Elementary School. Edgewood opened its doors for the first time in September of 1955 at its present location. Prior to that, Edgewood was located at the corner of 16th and N.J. streets. A reunion of all past and present students, teachers and staff is being planned for the Spring of 1996 in conjunction with the Edgewood Art Show. A tentative date of May 1 has been set aside for this special occasion.

The committee is requesting pictures and memorabilia including memories to display at the reunion. Anyone having Edgewood memories to share from 1955 to the present, is asked to call 552-7381 or take them to the school. Items will be returned upon request. Label each item with your name, the date the item refers to and the identification of any people in the picture. Additional information on the reunion will be published.

## Banquet

The Elwood Community High School alumni banquet has been changed from Sept. 30 to Sept. 16.

## LEGAL NOTICE

NOTICE OF ADMINISTRATION  
IN THE MADISON CIRCUIT COURT  
ESTATE NO. 48D01-9505-ES-73  
IN THE MATTER OF THE ESTATE OF  
BONNE M. HOPPENRATH, DECEASED  
Notice is hereby given that FRANK OTIS HOPPENRATH, was, on the 30th day of May, 1995, appointed Personal Representative of the Estate of BONNE M. HOPPENRATH, deceased, who died on the 22nd day of May, 1995.

All persons who have claims against this estate, whether or not now due, must file the claim in the Office of the Clerk of this Court within five (5) months from the date of the first publication of this notice, or within one (1) year after the decedent's death, whichever is earlier, or the claims will be forever barred.

Dated at Anderson, Indiana, this 30th day of May, 1995.

Robert Stoops, Clerk  
EDWARD B. ALLEY, #2374-48  
Attorney for Estate  
213 North 18th Street  
Elwood, Indiana 46038  
317/552-3311  
PUBLISH: June 8, 15, 1995  
E340

## LEGAL NOTICE

STATE OF INDIANA  
COUNTY OF MADISON  
SS:  
IN THE MADISON COUNTY SUPERIOR COURT  
DIVISION I  
IN THE MATTER OF THE ESTATE OF:  
Betty Jean Carmer, Deceased  
ESTATE NO. 48D01-9505-EU-114

NOTICE OF ADMINISTRATION  
Notice is hereby given that Gary L. Jones was appointed on the 31st day of May, 1995, personal representative of the estate of Betty Jean Carmer, who died on April 1, 1995.

All persons having claims against this estate, whether or not due, must file the claim in this court within five (5) months from the date of the first publication of this notice or within one (1) year after the decedent's death, whichever is earlier, or the claims will be forever barred.

Dated at Anderson, Indiana, this 31st day of May, 1995.

Robert Stoops, Clerk  
Madison County Superior Court  
Division I

Bethann Howe  
Attorney for Estate  
HAWGM Legal Services Plan  
1100 Markham Plaza, Suite 300  
Anderson, IN 46016  
(317) 243-3300

## LEGAL NOTICE

NOTICE OF EXECUTION OF LEASE  
NORTH MADISON COUNTY  
PUBLIC LIBRARY SYSTEM  
You are hereby notified that on June 8, 1995, the Board of Trustees of the North Madison County Public Library System met, and after a hearing, executed a Lease between Jane Beckley as Lessor, and North Madison County Public Library System as Lessee, for the existing structures, commonly known as: 111 and 113 East Sigler Street, Frankton, Indiana.

The Lease is to be for a term of thirty-six (36) months commencing upon signing of said Lease. The lease provides for a monthly rental of Two Thousand Dollars (\$2,000.00) payable each month as agreed during the term of the Lease. As additional rental the lessee shall maintain insurance on the building as required in the Lease, shall pay all taxes and assessments against said property and the cost of alterations and repairs.

The lease gives the option to the lessee to purchase the property at any time during the Lease. The proposed lease will be available for inspection by the public on all business days, during business hours, at the office of the Director of North Madison County Public Library System, 124 North 16th Street, Elwood, Indiana.

Dated this 14th day of June, 1995.  
NORTH MADISON COUNTY  
PUBLIC LIBRARY SYSTEM  
By: Pamela Behlander  
ITS: Secretary

PUBLISH: June 15, 22, 1995  
E364

## LEGAL NOTICE

STATE OF INDIANA  
COUNTY OF MADISON  
SS:  
IN THE MADISON COUNTY SUPERIOR COURT  
DIVISION I  
IN THE MATTER OF THE ESTATE OF:  
Betty Marie Endicott, Deceased  
ESTATE NO. 48D01-9515-EU-119

NOTICE OF ADMINISTRATION  
Notice is hereby given that Donald G. Endicott was appointed on the 31st day of May, 1995, personal representative of the estate of Betty Marie Endicott, who died on April 8, 1995.

All persons having claims against this estate, whether or not due, must file the claim in this court within five (5) months from the date of the first publication of this notice or within one (1) year after the decedent's death, whichever is earlier, or the claims will be forever barred.

Dated at Anderson, Indiana, this 2nd day of June, 1995.

Robert Stoops, Clerk  
Madison County Superior Court  
Division I

Debra M. McLaughlin  
Attorney for Estate  
HAWGM Legal Services Plan  
1100 Markham Plaza, Suite 300  
Anderson, IN 46016  
(317) 243-3300

## LEGAL NOT

STATE OF INDIANA  
COUNTY OF MADISON  
SS:  
IN THE MADISON SUPERIOR CO  
DIVISION I  
IN THE MATTER OF THE ESTATE  
GARALDA J. BOONE, Deceased  
CAUSE NO. 48D01-9505-EU-120  
NOTICE OF HEARING ON PET  
DETERMINATION OF HERSHIP IN  
OF GENERAL ADMINSTR

TO:  
Chester M. Boone  
209 E. 15th Street, Anderson, I

Richard Lee Boone  
213 E. 15th Street, Anderson, I

Daniel Boone  
209 E. 15th Street, Anderson, I  
and ALL KNOWN HEIRS OF  
BOONE, deceased.

Notice is hereby given that on Fri. of June, 1995, at 10:00 a.m., at the Courthouse in Anderson, Indiana, there will be heard and considered CHESTER M. BOONE, widower c BOONE, deceased, for a determination with respect to the following decedent situated in the County of Madison, Indiana, to-wit:

An undivided one-half interest I described real estate, Common Northwest corner of Lot numbered Addition to the Southwest Square Anderson, running thence East side of said Lot 52 feet thence South 52 1/2 feet to the East line of Brown Str. 52 feet to the place of beginning. All persons claiming an interest left by the decedent named herein or through an heir of said decedent or through an heir of the said decedent appear in said Court on or before: make proof of their heirship or claim of said decedent.

Said Court will, pursuant to such decree determining the heirs of BOONE, deceased, and their respective heirs in the real estate described.

This notice is given pursuant to Madison Superior Court, and is a: Indiana, this 1st day of June, 15

Clerk of the Madison  
Prepared by: Stephen W. Schuyt  
200 E. 11th Street, Suite 200  
Anderson, IN 46016  
PUBLISH: June 8, 15, 22, 1995  
E344

## LEGAL NOT

NOTICE TO BIDDE  
Notice is hereby given that Community Schools, Anderson receive sealed bids for furnish materials, tools, equipment and necessary for four different bid.

Bid package number one is for coating at Highland High School

Bid package number two Construction related to maintenance of sites including some

Bid package number three is for a variety of school building site

Bid package number four is for vehicle storage building at the Vocational School

Bids will be received until 3:00 local time on July 5, 1995.

Bids shall be delivered to Community Schools Business Office, West 11th Street, Anderson, Attention Mr. Larry Amerett.

All work shall be in accordance specifications prepared by N.R. Associates, Inc., Architects, 33 Suite 400, Anderson, Indiana 46016.

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0956

BOARD OF TRUSTEES  
Executive Session  
6:00pm

## AGENDA

CALL TO ORDER

CALL FOR QUORUM

### BUSINESS:

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B)(2)(d))
- B. To Discuss Personnel Matters  
(IC 5-14-1.5-6-(B)(6))

### ADJOURNMENT

BOARD OF TRUSTEES  
REGULAR MEETING FOR BUSINESS  
July 10, 1995  
7:30pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER & BILLS

### BUILDING REPORT

- A. Architect Joel Blum of Inter-Design

### OLD BUSINESS

- A. Frankton Property
- B. Summitville Open House
- C. Foreign Fax Charges

### NEW BUSINESS

- A. Unemployment Compensation Pool
- B. Reciprocal Borrowing

DIRECTOR'S REPORT

PUBLIC COMMENTS

ADJOURNMENT

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0956

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
Executive Meeting  
July 10, 1995  
6:00pm

CALL TO ORDER

President Linda Sizelove called an executive meeting to order in the Elwood Library Meeting Room at 6:00pm on July 10, 1995.

CALL FOR QUORUM

Other board members present were: Jerry Kaiser, Pam Schlander, Brenda Carey and Sharan Pace. Also present were Director Nathi Wittkamper and Adm. Assistant Jan Helpling.

### BUSINESS

- A. Purchase or lease of real property  
(IC 5-14-1.5-6-(B)(2)(d))
  1. Discussed Clerk-of-the-Works
- B. To Discuss Personnel Matters  
(5-14-1.5-6-(B)(6))
  1. Personnel Evaluations

Meeting was adjourned at 7:00pm.

Sharan Pace  
Barbara Alexander  
L. Angelone

Famela Schlander  
Famela Schlander, Secretary

Jerry Kaiser  
Becky Austin

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING OF BUSINESS  
July 10, 1995  
7:30pm

## CALL TO ORDER

President Linda Sizelove called the regular meeting to order of the North Madison County Public Library Board of Trustees in the Elwood Library Meeting Room at 7:30pm on July 10, 1995.

## CALL FOR QUORUM

Also present were board members: Jerry Kaiser, Barbara Abernathy, Pam Bohlander, Brenda Carey and Sharan Pace. Beverly Austin was absent. Director Kathi Wittkamper, Administrative Assistant Jan Helping, reporters from the Elwood Call-Leader and Anderson Herald and two residents.

## MINUTES

Pam Bohlander made a motion to accept the previous minutes. Brenda Carey seconded.

CLAIMS REGISTER WAS SIGNED BY MEMBERS AND CHECKS BY TREASURER JERRY KAISER.

## BUILDING REPORT

Architect Joel Blum, Chris McKomas and Gary Kwalik of InterDesign were present to present updated plans for the new building and a color palate for choices.

Joel said he will meet with Mr. Delph, Elwood Planning Commission, to make him aware of progress. He would like Kathi and at least one member of the board to be present. He will also have with him landscaper John Thomas. He stated we are on target and thinks by the end of August he will be going out for bids with construction beginning in October. Tonight he asked the board to freeze the plan for design development.

Chris McKomas and Gary Kwalik presented choices for color palate and ideas for furnishings:

1. They will use the green shelving from the existing non-fiction area in the new Indiana Room which will be decorated in shades of green. After discussion regarding a wood or carpeted floor, Jerry Kaiser made a motion that they put down carpet, Sharan Pace seconded and the motion passed. Upholtery material in a book design will be used on upholstered chairs.
2. Taupe porcelain tile will be used in the lobby area and restrooms with wall covering the same color. Restrooms will have plastic laminate counter tops and a design with smaller tiles in blue, navy and beige will be used in a

3. design around the walls .
3. Cherry will be the wood tone used.
4. Carpet is a multi-color.
5. Childrens area will use same carpet possibly with cut-out designs in bright colors. Tackable wall-covering will be used, doors will be painted wood tones. Designs may be used on the end of the shelving.
6. Circulation desk will have a green marbelized surface top, cherry bottom.
7. Linoleum will be used in the meeting room and storytime room.
8. Carpet will be used in the staff room and tech services.
9. Exterior - dark brick water table height, light color above with a strip of limestone above windows all around the building. Shingles with 40 yr. life will be used. Board members questioned the color of brick therefore it was decided that they should go in groups to look at other buildings and get back to Joel.

Brenda Carey made a motion to freeze the basic floor plans and colors. Sharan Pace seconded the motion and it passed.

There will be a meeting on July 24 to further discuss the exterior of the building. Joel asked board members to look at brick to discuss then.

## NEW BUSINESS

Lawyer Jim Wilson notified us the the closing on the Frankton property at 111 E. Sigler Street was finalized today.

Linda stated now the board needs to look at the cost of shelving, paint, carpet, cost of new bathroom fixtures and an outdoor storage barn. Kathi showed members carpet samples. Bids are still coming in for shelving. The cost will be more than Summitville shelving because there were cabinets that were used at Summitville and will need to be built at Frankton, also cabinets in the restroom for storage, an enclosure for the furnace and partitions, etc. in the charge area. Sharan Pace asked about the circulation desk and felt there needed to be a reception area. Since Linda felt Boruffs Furniture may not have understood the dollar limit for carpeting, we should contact them again before making a decision.

Summitville Open House Linda announced that the Open House Dedication went very well. Kathi said she has received nothing but positive feedback from people regarding it.

Foreign Fax Charge After short discussion regarding the difficulty of getting an exact charge instantly when a person sends a foreign fax, a motion was made by Sharan Pace and seconded by Jerry Kaiser to bill people when the charge is known.

Unemployment Compensation Pool The library has belonged to the pool under the auspices of EIALSA in the past. Now that INCOLSA is

administering the pool, we needed to sign a new contract with them. Motion was made by Barbara Abernathy to continue with the Unemployment Compensation Pool with INCOLSA, seconded by Sharan Face.

Reciprocal Borrowing New state contract was signed with a motion from Barbara Abernathy, seconded by Brenda Carey.

Permission to Invest Permission was given to invest in a CD at the bank with the best interest rate with a motion from Pam Bohlander and seconded by Sharan Face.

DIRECTORS REPORT

Kathi reported that art appraisers have been to the library recently to appraise our paintings for the purpose of insuring them at a more current and correct rate. We also will be getting the T.C. Steele painting that is damaged repaired this fall to take advantage of the price quoted to us.

PUBLIC COMMENT

Don Hill suggested at the meeting next week with Joel Blum, the board ask Fire Department personnel to be there. When our Junior High was built he remembers that additional work had to be done to comply to fire standards.

NEXT MEETING WILL BE JULY 24 AT 7:30PM after which a budget work session will be held.

Reminder: Leasing Corporation meeting is July 11, 1995 at 7:00pm.

Meeting was adjourned at 8:20pm.

Sharan Face  
Barbara Abernathy  
L. Sigler

Pam Bohlander  
Pam Bohlander, Secretary  
Jerry Hansen  
Beverly Austin

EXPENDITURES TO BE ALLOWED  
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
124 NORTH 14TH STREET  
ELWOOD, IN 46936-1530  
19 JUL 95

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| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
|                |              | -PAID AFTER BOARD MEETING-   |                 |            |                              |
| 014773         | 00459        | INDIANA DEFERRED COMPE       | 190.00          | 12-JUN-95  | DEDUCTIONS - P/R 6-14-95     |
| 014740         | 00460        | INDIANA STATE BD.OF AC       | -690.00         | 22-JUN-95  | VOID CL. -PO. OUT OF TAX DIS |
| PAYROLL        | 00461        | PAYROLL                      | 9779.84         | 28-JUN-95  | CHECKS 003406-003424         |
| PAYROLL        | 00462        | PAYROLL DEDUCTIONS           | -4619.64        | 28-JUN-95  | CHECKS 003406-003424         |
| 014774         | 00463        | STAR FINANCIAL BANK          | 2583.81         | 28-JUN-95  | PAYROLL TAXES - 6-28-95      |
| 014775         | 00464        | INDIANA DEFERRED COMPE       | 290.00          | 28-JUN-95  | PAYROLL DEDUCTIONS - P/R 6-2 |
| 014776         | 00465        | INDIANA DEPARTMENT OF        | 817.95          | 28-JUN-95  | STATE & COUNTY TAX - MD. OF  |
| 014777         | 00466        | MADISON COUNTY SCHOOL        | 1871.78         | 28-JUN-95  | P/R DEDUCTIONS - 6-28-95     |
| 014778         | 00467        | CITY OF ELWOOD NON-REV       | 222.40          | 28-JUN-95  | HEALTH PREMIUM - GLENNA STEW |
| 014779         | 00468        | MARVIN SAUBERT               | 80.00           | 28-JUN-95  | LAWN CARE - SUMMITVILLE (MAY |
| 014780         | 00469        | SHILES UNLIMITED             | 100.00          | 28-JUN-95  | SUMMER READING CLUB OPENING  |
|                |              | --TOTAL--                    | 10626.14        |            |                              |
|                |              | -CURRENT EXPENDITURES-       |                 |            |                              |
| -1010          | 00476        | BALDWIN CONSTRUCTION COMPANY | 230.00          | 10-JUL-95  | CONCRETE SIDEWALK - SUMMITVI |
| -1011          | 00486        | FAIRGROUND PICTURE SHOP      | 40.06           | 10-JUL-95  | FRAME - HAZELBAKER PICTURE   |
| -1012          | 00498        | MARSH SUPERMARKET            | 29.74           | 10-JUL-95  | SUPPLIES - REH OPEN HOUSE    |
| • 014781       | 00470        | AT & T                       | 52.69           | 10-JUL-95  | TELE. MAINT. - ELWOOD        |
| • 014782       | 00471        | AT&T                         | 50.88           | 10-JUL-95  | TELE.-ELWOOD, FRANKTON, SUMM |
| • 014783       | 00472        | AMERICAN BUSINESS DIRECTORIE | 304.00          | 10-JUL-95  | INDIANA BUS.DIRECTORY - ELWO |
| • 014784       | 00473        | AMERITECH                    | 252.89          | 10-JUL-95  | TELE. - ELWOOD               |
| • 014785       | 00474        | ARAB TERHITE & PEST CONTROL  | 18.00           | 10-JUL-95  | PEST CONTROL                 |
| • 014786       | 00475        | AUSTIN BOOK SALES            | 320.02          | 10-JUL-95  | BOOKS - SUMMITVILLE          |
| • 014787       | 00477        | BAKER & TAYLOR BOOKS         | 2714.26         | 10-JUL-95  | BOOKS - ELWOOD, FRANKTON, SU |
| • 014788       | 00478        | A E BOYCE CO INC             | 44.11           | 10-JUL-95  | RECEIPT BOOK - ELWOOD        |
| • 014789       | 00479        | BAUERS                       | 3.19            | 10-JUL-95  | SUPPLIES                     |
| • 014790       | 00480        | AIRCO GAS & GEAR             | 6.29            | 10-JUL-95  | CYLINDER RENTAL              |
| • 014791       | 00481        | BORDERS BOOK SHOP            | 871.64          | 10-JUL-95  | BOOKS - ELWOOD               |
| • 014792       | 00482        | CAROLYN LAMBERTSON           | 17.50           | 10-JUL-95  | MILEAGE                      |
| • 014793       | 00483        | CITY WATER & SEWAGE DEPT.    | 19.23           | 10-JUL-95  | WATER - ELWOOD               |
| • 014794       | 00484        | CITY PRODUCTIONS, INC.       | 33.95           | 10-JUL-95  | VIDEO - ELWOOD               |
| • 014795       | 00485        | ELWOOD PUBLISHING COMPANY IN | 22.94           | 10-JUL-95  | LEGAL NOTICES                |
| • 014796       | 00487        | GTE NORTH INDIANA OPERATIONS | 57.36           | 10-JUL-95  | TELE. - FRANKTON             |
| • 014797       | 00488        | GALE RESEARCH INC            | 113.46          | 10-JUL-95  | BOOKS - ELWOOD               |
| • 014798       | 00489        | GARETH STEVENS               | 904.71          | 10-JUL-95  | BOOKS - SUMMITVILLE          |
| • 014799       | 00490        | GEORGE & MARY SPRAGUE        | 425.00          | 10-JUL-95  | RENT - FRANKTON              |
| • 014800       | 00491        | INDIANA-AMERICAN WATER CO.,  | 11.24           | 10-JUL-95  | WATER - SUMMITVILLE          |
| • 014801       | 00492        | INDIANA MICHIGAN POWER COMPA | 748.06          | 10-JUL-95  | ELEC. - ELWOOD, SUMMITVILLE  |
| • 014802       | 00493        | INGRAM DISTRIBUTION GROUP IN | 379.70          | 10-JUL-95  | BOOKS, VIDEOS - ELWOOD, FRAN |
| • 014803       | 00494        | KHART                        | 189.65          | 10-JUL-95  | SUPPLIES, VIDEOS - ELWOOD, F |
| • 014804       | 00495        | LIBRARY VIDEO COMPANY        | 4.98            | 10-JUL-95  | SHIPPING CHG.                |
| • 014805       | 00496        | LIBRARY STORE INC., THE      | 173.63          | 10-JUL-95  | LIBRARY SUPPLIES             |
| • 014806       | 00497        | MNR CRAFT SHOP               | 3.00            | 10-JUL-95  | MAGNETS - CHILDREN'S SRCLUB  |
| • 014807       | 00499        | MARVIN SAUBERT               | 200.00          | 10-JUL-95  | MAINTENANCE - LAWN - SUMMITV |
| • 014808       | 00500        | MCCORHACK PRINTING IMPRESSIO | 191.70          | 10-JUL-95  | AUTHOR SLIPS - ELWOOD        |
| • 014809       | 00501        | MICHELLE COMPANY, THE        | 46.10           | 10-JUL-95  | BOOK - ELWOOD                |

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 10 JUL 95

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| WARRANT NUMBER       | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------------|--------------|------------------------------|-----------------|------------|------------------------------|
| 014810               | 00502        | HIDWEST EXCHANGE             | 442.15          | 10-JUL-95  | VIDEOS - ELWOOD, FRANKTON    |
| 014811               | 00503        | NOWAK'S HALLMARK STORE       | 13.98           | 10-JUL-95  | GUEST BOOK - SUMMITVILLE     |
| 014812               | 00504        | OXHOOR HOUSE                 | 47.82           | 10-JUL-95  | BOOK - ELWOOD, FRANKTON      |
| 014813               | 00505        | PAPER CHASE, INC.            | 33.75           | 10-JUL-95  | SUPPLIES - OPEN HOUSE        |
| 014814               | 00506        | QUALITY BOOKS INC            | 10.29           | 10-JUL-95  | BOOKS - ELWOOD               |
| 014815               | 00507        | PAS-TIME BOOKS (BETTY HUFF)  | 1097.76         | 10-JUL-95  | BOOKS, VIDEOS - ELWOOD, FRAN |
| 014816               | 00508        | PITNEY BOWES                 | 62.25           | 10-JUL-95  | POSTAGE METER MAINT.         |
| 014817               | 00509        | PUBLIC EMP. RETIREMENT FUND  | 6653.79         | 10-JUL-95  | QUARTERLY PHT. - RETIREMENT  |
| 014818               | 00510        | QUILL CORPORATION            | 246.03          | 10-JUL-95  | OFFICE SUPPLIES              |
| 014819               | 00511        | RALPH MALEY                  | 44.00           | 10-JUL-95  | MILEAGE                      |
| 014820               | 00512        | REGENT BOOK COMPANY          | 73.76           | 10-JUL-95  | BOOKS - CHILDRENS            |
| 014821               | 00513        | SWEET SHOPPE                 | 56.00           | 10-JUL-95  | REFRESHMENTS - OPEN HOUSE    |
| 014822               | 00514        | S & S ARTS AND CRAFTS        | 54.38           | 10-JUL-95  | SUPPLIES - SUMM. RDG. CLUB   |
| 014823               | 00515        | SUMMITVILLE CITY SEWAGE SYST | 18.70           | 10-JUL-95  | CITY SEWAGE                  |
| 014824               | 00516        | STATE CHEMICAL MANUFACTURING | 295.70          | 10-JUL-95  | CLEANING SUPPLIES            |
| 014825               | 00517        | TROPHY BARN                  | 12.00           | 10-JUL-95  | PLAQUE                       |
| 014826               | 00518        | TRUE VALUE                   | 4.66            | 10-JUL-95  | SUPPLIES                     |
| 014827               | 00519        | UNITOG RENTAL SERVICES       | 49.60           | 10-JUL-95  | CLEANING SUPPLIES            |
| 014828               | 00520        | UPSTART                      | 76.95           | 10-JUL-95  | SUPPLIES - SUMM.RDG.         |
| 014829               | 00521        | WEST PUBLISHING COMPANY      | 124.95          | 10-JUL-95  | BOOK - ELWOOD                |
| 014830               | 00522        | SUNNY KRUGH/SHOESTRING PLAYE | 141.24          | 10-JUL-95  | PUPPET PERFORMANCE - SUMM.RD |
| 014831               | 00523        | RAMSAY BUSINESS PRODUCTS     | 201.29          | 10-JUL-95  | SUPPLIES                     |
| 014832               | 00524        | KIPP BROTHERS, INC.          | 23.07           | 10-JUL-95  | SUPPLIES - SUMM.RD.CLUB/FRAN |
| 014833               | 00525        | STAR FINANCIAL BANK          | 2610.64         | 12-JUL-95  | FICA & FED. TAX - P/R 7-12-9 |
| 014834               | 00526        | MADISON COUNTY SCHOOL EMPLOY | 1874.98         | 12-JUL-95  | P.R. DEDUCTIONS - 7-12-95    |
| 014836               | 00528        | POSTMASTER                   | 252.00          | 12-JUL-95  | POSTAGE - STAMPS, ELWOOD, FR |
| 014837               | 00529        | ANDERSON OBEDIENCE TRAINING  | 50.00           | 12-JUL-95  | PROGRAM - SUMM. RDG. CLUB    |
| 014838               | 00530        | LINDA KEMPER                 | 3.50            | 12-JUL-95  | MILEAGE                      |
| 014839               | 00531        | BARBARA HCADANS              | 17.50           | 12-JUL-95  | MILEAGE                      |
| 014840               | 00527        | INDIANA DEFERRED COMPENSATIO | 240.00          | 12-JUL-95  | P.R DEDUCTIONS - P/R 7-12-95 |
| 014841               | 00532        | TOWN OF FRANKTON             | 30.00           | 12-JUL-95  | DEPOSIT-WATER & ELEC.-FRANKT |
| 014842               | 00533        | NATIONAL CITY BANK           | 150000.00       | 12-JUL-95  | PURCHASE CD                  |
| --TOTAL--            |              |                              | 173342.72       |            |                              |
| PRIOR MONTH TOTALS   |              |                              | 10626.14        |            |                              |
| CURRENT MONTH TOTALS |              |                              | 173342.72       |            |                              |
| GRAND TOTALS         |              |                              | 183968.86       |            |                              |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 183968.86. DATED 10-JUL-95.

Jerry Kasser  
Linda Taylor  
Barbara Abernathy  
Linda Bolland

Monday Carey  
Sharon Pace

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

BOARD OF TRUSTEES  
July 24, 1995  
Executive Session  
6:30pm

## AGENDA

CALL TO ORDER

CALL FOR QUORUM

ORDER OF BUSINESS

- A. Purchase or Lease of Real Property  
(1C 5-14-1.5-6-(B) (2) (d))

ADJOURNMENT

BOARD OF TRUSTEES  
SPECIAL MEETING FOR BUSINESS  
July 24, 1995  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER & BILLS

BUILDING REPORT

- 1. Architect Joel Blum of Inter-Design to present plans.
- 2. Update on Frankton Property

OLD BUSINESS

NEW BUSINESS

DIRECTOR'S REPORT

PUBLIC COMMENTS

ADJOURNMENT

Board of Finance will meet after adjournment to work on 1996 budget.

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
Executive Meeting  
July 24, 1995  
6:30pm

CALL TO ORDER

President Linda Sizelove called an executive meeting of the North Madison County Public Library System Board of Trustees to order at 6:30pm in the Elwood Library Meeting Room.

CALL FOR QUORUM

Board members also present were: Sharan Pace, Barbara Abernathy, Pam Bohlander. Director Kathi Wittkamper and Ass't. Administrator Jan Helpling were present.

BUSINESS

- A. Purchase or Lease of Real Property  
(1C 5-14-1.5-6-(B) (2) (D))
  - 1. Joel Blum - discussion and update for new building

MEETING WAS ADJOURNED AT 7:15PM

*Linda Sizelove*  
Linda Sizelove, Secretary

*Sharan Pace*  
Sharan Pace

*Barbara Abernathy*  
Barbara Abernathy

*J. Sizelove*  
J. Sizelove

*Jan Helpling*  
Jan Helpling

*Kathi Wittkamper*  
Kathi Wittkamper

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
July 24, 1995  
Special Meeting for Business  
7:30pm

## CALL TO ORDER

President Linda Sizelove called a special meeting for business to order July 24, 1995 at 7:30pm.

## CALL FOR QUORUM

Attending also were board members Sharan Pace, Barbara Abernathy, Pam Bohlander, Director Kathi Wittkamper and Admin. Assistant Jan Helping.

## BUSINESS

Joel Blum, InterDesign architect asked the board for approval of the design development report and authority to move ahead with construction documents. He passed out Design Development Reports with information on past decisions made and questions for various decisions that now are needed. He asked that board members answer the questions and bring the booklets back to him. He is sending to Kathi a three-ring binder with detailed specification sheets, room finish schedules and what materials are (manufacturers and colors) and door schedules. He wants to cover design development and they are following the breakdown of the budget of \$1,900,000 from the State Board of Tax Commissioners.

He stated that he has been to a City Planning Commission meeting and is working with them and the library attorney.

Barbara Abernathy made a motion to accept the design development report and give Joel Blum authority to proceed with construction documents. Pam Bohlander seconded the motion and it passed.

Plans were made for an August 7 meeting to decide the exterior; elevation, brick and shingles. Board will meet at 1:00pm and two InterDesign people will arrive at 2:00pm. The meeting is to last until final decisions are made for the building exterior.

Joel asked if the library has heard from general contractors who want to be included in the bid process and if we will send the names, he will include them with a letter when it is time for construction bids.

## FRANKTON PROPERTY

Kathi reported that she has met with and spoken to contractors for giving us an estimate for the Frankton building. She has heard from Filbrun Construction and Knotts Brothers. Also Jerry Boruff, Boruff's Furniture Store, is on vacation but will report back to

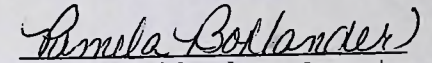
her when he has returned. She has found out we do not have to have a building permit unless we are changing the exterior. The Town of Frankton has asked that the alley between the building and the Pizza Parlor be made one-way traffic. She also reported that there may be some room in the back of the building for parking.

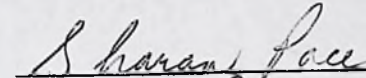
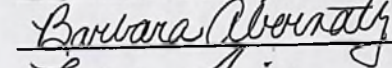
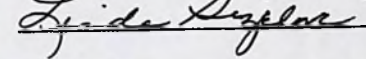
Linda Sizelove suggested a committee of board members and Kathi to work on the Frankton project. She also would like to encourage donations from members of the Frankton community. She asked board members to think about these suggestions to discuss at the next meeting.

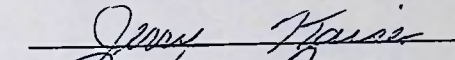
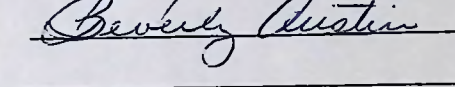
## PUBLIC COMMENT

Mr. Ray Striker commented that he felt the building project was going well.

PAM BOHLANDER MADE A MOTION TO ADJOURN THE MEETING. BARBARA ABERNATHY SECONDED AND IT PASSED. MEETING ADJOURNED AT 7:55PM.

  
Pamela Bohlander, Secretary



# STATE OF INDIANA

INDIANA STATE LIBRARY  
140 North Senate Avenue  
Indianapolis, IN 46204-2296  
Tel. (317) 232-3675  
Fax (317) 232-3728

Charles Ray Ewick, Director

Public Library

June 6, 1995

TO: Public Library Directors  
FROM: Faye Terry  
Public Library Services Consultant  
RE: Reciprocal Borrowing

As of June 30, 1995, the provision in the law for reimbursement of reciprocal borrowing loans at \$.40 per net loan from state or federal funds will no longer be in effect. That particular section of the law expires June 30, 1995. Under IC 20-14-3-6, public libraries are still allowed the opportunity to contract service from other public libraries. Please note that even though public libraries can still contract for reciprocal borrowing with other public libraries, there is no longer any reimbursement from Indiana State Library for any items loaned.

Enclosed you will find a new Reciprocal Borrowing Covenant. This covenant is very similar in language to the original covenant from 1979. If your library wants to continue participating in reciprocal borrowing you must have the enclosed covenant signed and return it to the State Library. This covenant will allow your patrons to borrow items from any other library who also signs the covenant. If you would rather develop your own local agreements with individual libraries you may do that on your own. Yearly, the Indiana State Library will continue to facilitate compiling a statewide list of public libraries who want to continue to participate in reciprocal borrowing and list updates in the quarterly mailing. The State Library will only be facilitating the collection of these covenants and restrictions lists. The State Library will not be collecting statistics for reciprocal borrowing. If you want or need statistics you can contact the public libraries your patrons use and ask them to keep statistics for you. Please remember, there is no longer any reimbursement from the State Library for reciprocal borrowing. The covenant will be in effect until your library decides to withdraw. To withdraw, a letter from your library to Indiana State Library will be necessary.

If your library wishes to continue to participate in reciprocal borrowing or wants to begin participating in reciprocal borrowing with any other public library who signs the "Reciprocal Borrowing Covenant", please complete the enclosed covenant and return it to Indiana State Library, Library Development Office, 140 North Senate Avenue, Indianapolis, Indiana 46204, by August 1, 1995. The first yearly list will be compiled from the covenants that are dated anytime in July, 1995. Any covenants that are dated later than July 31, 1995 will be added as an update in the October 1995 quarterly mailing. You will be responsible for adding any updates to the original listing. A new listing will only be reprinted, with all updates included, yearly.

Enclosed you will also find the report for statistics for reciprocal borrowing for January 1, 1995-June 30, 1995. This report will be used for the last reimbursement for net loans made from January through June 1995. Please note that the deadline for completing this report is short. Reimbursement for these loans will come from the 1996 Public Library Distribution. Please remember that after June 30, 1995, there will no longer be any reimbursement from State Library for reciprocal borrowing.

Please remember that the "PLAC", statewide library card law, is still in effect. That law was not changed during the 1995 legislative session. Your library shall continue to provide PLAC cards in the same manner that they have been in the past two years. Quarterly reports and money collected for the sale of PLAC cards is still required to be submitted to Indiana State Library. At the end of each year the statistics of loans made to PLAC patrons will be required to be submitted to Indiana State Library. Reimbursement for the PLAC loans will continue to be disbursed in the same manner as the past two years. If you have any questions about PLAC, please call Library Development Office, 1-800-451-6028 or fax 1-317-232-0002.

## RECIPROCAL BORROWING COVENANT

Whereas, it is to the advantage of the people of Indiana that intellectual materials be accessible to them; and  
Whereas, public libraries have been developed to promote access to intellectual materials available in organized collections of such materials in locally supported public libraries; and  
Whereas, the parties to this agreement are desirous of fulfilling their obligations and purposes in this regard do  
Hereby, covenant between them on behalf of the people in their library district to permit any person holding a valid resident borrower's card from any library which is a party to the Covenant access to circulating materials, such an arrangement being generally referred to as reciprocal borrowing, subject only to the conditions set forth here following:

1. Users of this arrangement are expected to
  - a. conform to the rules and regulations of the institution from which they borrow,
  - b. present a valid resident borrower's card issued by their local library as evidence of their eligibility for this service; and
  - c. pay promptly all delinquency charges which may accrue against them.
2. Participating libraries agree to assist each other, if necessary (on request) in recovering materials.
3. Participating libraries may limit this activity to specific classes of materials at their discretion, but are encouraged to provide unlimited access.
4. Participating libraries are not required to take reserves or initiate interlibrary loan requests of reciprocal borrowers.

This covenant becomes effective on the latest date shown below and shall remain in force until either party wishes it modified or canceled. A copy of this agreement shall be filed with the Indiana State Library upon signing, whereas to facilitate the compilation of a statewide listing of participating libraries.

\_\_\_\_\_ Public Library

\_\_\_\_\_ Date \_\_\_\_\_ Librarian

\_\_\_\_\_ Date \_\_\_\_\_ President,  
Board of Trustees



**January 1-June 30, 1995**  
Local Reciprocal Borrowing Agreement  
Activity Report

All program participants complete this section.

Total number of reciprocal loans made to program participants: \_\_\_\_\_

The undersigned hereby certifies the accuracy of the statistics submitted below and on the reverse side of this January 1-June 30, 1995 Local Reciprocal Borrowing Agreement Report.

|      |                              |
|------|------------------------------|
| Date | Librarian                    |
| Date | President, Board of Trustees |

Please return the January-June 30, 1995 Local Reciprocal Borrowing Agreement Statistics Report to:

Library Development Office  
Indiana State Library  
140 North Senate Avenue  
Indianapolis, Indiana 46204

**DUE DATE: July 15, 1995 - Failure to report reciprocal borrowing statistics by this deadline will put your library in non-compliance with state standards; thus, RB distribution cannot be made to your library.**

Please complete the following section for reciprocal loans made through the statewide local reciprocal borrowing agreement, group participant agreements, and individual agreements. List the individual main home libraries (not branches) and the total number of loans made to borrowers from that home library. The number of loans must be an accurate count of reciprocal borrowing activity from January 1-June 30, 1995. Estimates **MAY NOT** be used. Listing of the number of borrowers (patrons) from each home library is also needed for an accurate study of the complete statistics for Indiana Public Libraries.

**DO NOT** include any statistics from any libraries other than public libraries. Any statistics from public or private school, special, academic, or any other non-public library in Indiana will not be counted in your final total.

**Please** list all branches of a public library in the total for the main public library.

| Home Library of Reciprocal Borrower | Number of Borrowers | Number of Loans(Items) |
|-------------------------------------|---------------------|------------------------|
|                                     |                     |                        |

Home Library of Reciprocal Borrower

Number of Borrowers

Number of Loans (Items)

---

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
BOARD OF TRUSTEES • FAX (317) 552-0955  
Executive Session  
August 14, 1995  
6:00pm

## AGENDA

CALL TO ORDER

CALL FOR QUORUM

### BUSINESS:

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B) (2) (d))
- B. To Discuss Personnel Matters  
(IC 5-14-1.5-6-(b) (6))

ADJOURNMENT

BOARD OF TRUSTEES  
REGULAR MEETING FOR BUSINESS  
August 14, 1995  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER & BILLS

BUILDING REPORT

- A. Final Approval of design.

### NEW BUSINESS

- A. Approve transfer of property .
- B. Summitville Part-time Clerk

OLD BUSINESS

DIRECTOR'S REPORT

PUBLIC COMMENTS

ADJOURNMENT

PUBLIC HEARING  
1996 BUDGET  
7:30pm

CALL TO ORDER

PRESENTATION OF BUDGET

PUBLIC COMMENT

ADJOURNMENT

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
LIBRARY BOARD OF TRUSTEES • FAX (317) 552-0955  
REGULAR MEETING  
August 14, 1995

LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING  
August 14, 1995

CALL TO ORDER

Vice-President Beverly Austin called a regular meeting for business to order August 14, 1995 in the Elwood Library Meeting Room.

CALL FOR QUORUM

Attending with Vice-President Austin were: Pam Bohlander and Sharan Pace. Also present for the meeting were: Director Kathi Wittkamper, Adm. Ass't. Jan Helping, InterDesign Group - Joel Blum and several residents.

SINCE THERE WAS NO QUORUM, THE MEETING WAS RESCHEDULED FOR AUGUST 28, 1995.

### Budget Hearing

Since there was no quorum for the Budget Hearing, it will also be rescheduled for August 28, 1995.

Pam Bohlander  
Pam Bohlander, Secretary

Sharan Pace  
Barb Abernathy  
Beverly Austin

L. Ayler  
Joel Blum

# North Madison County Public Library System

124 North Main Street

Summitville, Indiana 46086-1998

TEL (317) 682-0001  
FAX (317) 682-0000

BOARD OF TRUSTEES  
Executive Session  
August 28, 1995  
6:00pm

## AGENDA

CALL TO ORDER

CALL FOR QUORUM

### BUSINESS:

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B) (2) (d))
- B. To Discuss Personnel Matters  
(IC 5-14-1.5-6-(b) (6))
- C. Real or Personal Property (IC20-14-3-4-(b))

ADJOURNMENT

PUBLIC HEARING  
1996 BUDGET  
7:00pm

CALL TO ORDER  
PRESENTATION OF BUDGET  
PUBLIC COMMENT  
ADJOURNMENT

BOARD OF TRUSTEES  
REGULAR MEETING FOR BUSINESS  
August 28, 1995  
7:15pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER & BILLS - checks dated 8-14-95

BUILDING REPORT

- A. Final Approval of design.

NEW BUSINESS

- A. Approve transfer of property .
- B. Summitville Part-time Clerk

OLD BUSINESS

DIRECTOR'S REPORT

PUBLIC COMMENTS

ADJOURNMENT

Ralph E. Hazelbaker Library

Elwood Public Library

Frankton Community Library

# North Madison County Public Library System

124 North Main Street

Summitville, Indiana 46086-1998

TEL (317) 682-0001  
FAX (317) 682-0000

BOARD OF TRUSTEES  
Executive Meeting  
August 28, 1995  
6:00pm

CALL TO ORDER

President Linda Sizelove called an executive meeting of the North Madison County Public Library System to order at 6:00pm on August 28, 1995.

CALL FOR QUORUM

Present with President Sizelove were: Sharon Pace, Pam Bohlander, Barbara Abernathy, Beverly Austin and Jerry Yeiser. Also present were Director Kathi Wittkamper and Adm. Ass't. Jan Helpling.

BUSINESS

Purchase or Lease of Real Property  
(IC 5-24-1.5-6-(B) (2) (d))

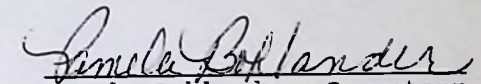
1. Attorney Wilson recommended an ADHOC Committee - discussed.
2. Clerk-of-the-Works position discussed

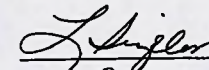
To Discuss Personnel Matters

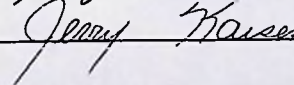
1. Evaluations
2. Revising of Job Descriptions
3. Resignation of Misty Beal and Amber Blood

Real or Personal Property  
(IC 20-14-3-4-(b))

ADJOURNMENT

  
Pamela Bohlander, Secretary





Summitville Community Library

Elwood Public Library

Frankton Community Library

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

BOARD OF TRUSTEES  
BUDGET HEARING - 1996 BUDGET  
August 28, 1995  
7:00pm

## CALL TO ORDER

President Sizelove called the hearing to order at 7:00pm in the Elwood Library Meeting Room.

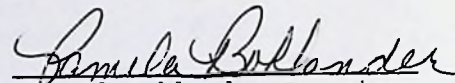
## CALL FOR QUORUM

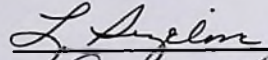
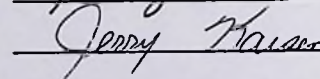
Present also were: Sharan Pace, Pam Bohlander, Barbara Abernathy, Beverly Austin and Jerry Kaiser. Also present were: Director Kathi Wittkamper, Adm. Ass't. Jan Helpling, Elwood Call-Leader reporter Ron Browning, residents Ray Striker and Don Hill (also Leasing Corp.)

## BUSINESS

Budget figures were read for 1996. Don Hill asked what the difference was from 1995 to 1996 and he was answered. No other questions or objections were raised.

JERRY KAISER MADE A MOTION TO ADJOURN THE HEARING. BARBARA ABERNATHY SECONDED AND THE MOTION PASSED.

  
Pamela Bohlander, Secretary

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

BOARD OF TRUSTEES  
Special Meeting for Business  
August 22, 1995  
7:15pm

## CALL TO ORDER

President Linda Sizelove called a special meeting for business to order in the Elwood Public Library meeting room at 7:15pm August 18, 1995.

## CALL FOR QUORUM

Present with Mrs. Sizelove were: Sharan Pace, Pam Bohlander, Barbara Abernathy, Linda Sizelove, Beverly Austin and Jerry Kaiser.

## APPROVAL OF MINUTES

Pam Bohlander made a motion to accept the minutes from July and August. Barbara Abernathy seconded and it passed.

## CLAIMS REGISTER

Claims register was signed and approved for August 14th checks with a motion from Sharan Pace, seconded by Pam Bohlander. It passed.

## BUILDING REPORT

Joel Blum, InterDesign was present to give the board a report on the building. He presented them with 60 drawings and specifications. He asked board members to look at the drawings for the next three days to see if they have any questions. Board members are to get questions to Kathi by Thursday. He will want approval of drawings tonight and authorization to put out to bid. His goal is Friday and Saturday so contractors will pick up from September 5th and on (in Joel's office). He may send some out if asked to. Board members and Don Hill of the Leasing Corporation signed a cover sheet for the drawings. Linda Sizelove signed a document called Compliance Application or Lease Design Construction that Joel will submit to the state by Sept. 5, 1995.

Letters have been sent to contractors last week. He stated that there is not alot of bid activity now which could be good competition for our project. There will be a pre-bid at the library on September 14 at 2:00pm. At that time Joel will respond to any questions from bidders. This information will be put into an addendum for other bidders' information. On Thursday, September 28 at 2:00pm the bids will be read aloud and they will take the lowest three and review the following week, ask to go through bid package and further talk, will check references and will recommend the lowest and the best bid. At the regular board meeting on October 9 he will recommend contractor and the next day will send the letter out for the contractor to be prepared to start Oct. 23, 1995.

Summitville Community Library • Elwood Public Library • Frankton Community Library

Summitville Community Library • Elwood Public Library • Frankton Community Library

Linda asked if there was a penalty to the contractor for being late. Joel answered no because there is no reward for being early. He said he would recommend not paying them until the project was complete.

Joel had with him copy of duties of the Architect's Project Representative who will visit the site. He suggested the board look it over for using as guidelines for the position of a Clerk-of-the-Works. InterDesign's representative will be Al Cox. He said that if the board hired a Clerk-of-the-Works, he would be kept informed, attend meetings, etc. Linda Sizelove told Joel that the board would need to discuss this at an executive session.

Beverly Austin made a motion to accept the drawings and permit Joel to complete documents and get to the printer. Jerry Kaiser seconded.

Barbara Abernathy made a motion to authorize InterDesign to accept bids. Sharan Pace seconded.

Joel complimented the board of trustees for their diligence and realized that this project has taken a lot of hard work on their part.

He asked if a person had been selected for the Clerk-of-the-Works position and stated that he did not feel the person would need to work 40 hours a week, probably 20.

Linda explained the Leasing Corporation's purpose to Barbara Abernathy - newest board member. After this she asked for a motion to transfer property to the Leasing Corporation: Bev Austin made a motion to transfer the following property to the Leasing Corporation for the Bond Transaction:

37 feet off the entire East side of Lot Numbered 2, in Block Numbered 5 in the Original Plat of Quincy, now the City of Elwood, Madison County, Indiana, the plat of which is recorded in Plat Book 1, Page 27K in the office of the Recorder of Madison County, Indiana. Pam Bohlander seconded the motion and it passed.

#### OLD BUSINESS

Linda said she would like for Pam, Jerry and Sharan to go ahead with plans for Frankton. She feels the board should give them a budget of so many dollars and they should move ahead.

Kathi told board members that Lonnie Therber informed us today that we can recoup our money spent prior on the Elwood Library Project, which means the amount of money spent to purchase the Sorrell property. She wanted members to know because it could influence the budget for Frankton. Barbara Abernathy made a motion that Jerry Kaiser, Sharan Pace and Pam Bohlander be the Frankton Remodeling Committee and have a budget of \$20,000 with board approval to move forward. Bev Austin seconded and it passed.

Linda Sizelove asked Kathi about the plaque for Summitville - Kathi said it was being looked at.

#### DIRECTOR'S REPORT

Kathi reported that we have acquired the equipment to begin the automation project. Training took place last Thursday and Glenna, Diana and Amber have begun retro-conversion of materials records.

There will be a public forum regarding unserved areas in the state. Kathi believes this is an important issue for us since there are two townships bordering our district that are unserved. It will be a question of whether we will have the opportunity to choose or whether we will be mandated. She invited board members to go with her - to read the literature and let her know.

There is also an ILF Legislative Forum to be held September 19. One day will be intellectual freedom and the second day legislative forum. Included in the folder is a survey and she asked members to get back to her so she can compile answers and send back.

Four staff members will attend the CYPD Conference. Beverly Austin made a motion for the staff members to attend. Sharan seconded and it passed.

Technology and Future Libraries - Glenna Stewart and Shawn Heaton will attend. Beverly Austin made a motion to allow, Sharan Pace seconded and it passed. (Cost is \$30.00 each)

Linda asked that a memo be sent to each board member so that they may vote whether to sell the painting by J. Otis Adams that is valued at \$60,000.00. This vote should be sent to Linda and if there is any question, it should be directed to Linda Sizelove and Beverly Austin by Sept. 5.

#### PUBLIC COMMENT

Don Hill said he wanted to say that he felt it was very important to have a Clerk-of-the-Works and to have him "on the team" as soon as possible. Linda said she felt he should come to a board meeting so the board members could meet him.

JERRY KAISER MADE THE MOTION TO ADJOURN. PAM BOHLANDER SECONDED AND IT PASSED - 8:20PM.

*Linda Sizelove*  
*Jerry Kaiser*

*Pam Bohlander*  
Pam Bohlander, Secretary

To: BOARD MEMBERS

From: Linda Sizelove

Please return to me with your vote to sell or not to sell the J.Otis Adams painting - "The Old Millyard". In the material given to you 8-28 is a letter from the gallery interested in selling the painting for us and they think they can sell it for \$60,000.00.

I do want to sell the painting ✓

I do not want to sell the painting \_\_\_\_\_

*✓ Jerry - No*

To: BOARD MEMBERS

From: Linda Sizelove

Please return to me with your vote to sell or not to sell the J.Otis Adams painting - "The Old Millyard". In the material given to you 8-28 is a letter from the gallery interested in selling the painting for us and they think they can sell it for \$60,000.00.

I do want to sell the painting \_\_\_\_\_

I do not want to sell the painting X

*4 No*

To: BOARD MEMBERS

From: Linda Sizelove

Please return to me with your vote to sell or not to sell the J.Otis Adams painting - "The Old Millyard". In the material given to you 8-28 is a letter from the gallery interested in selling the painting for us and they think they can sell it for \$60,000.00.

I do want to sell the painting\_\_\_\_\_

I do not want to sell the painting ~~\_\_\_\_\_~~

To: BOARD MEMBERS

From: Linda Sizelove

Please return to me with your vote to sell or not to sell the J.Otis Adams painting - "The Old Millyard". In the material given to you 8-28 is a letter from the gallery interested in selling the painting for us and they think they can sell it for \$60,000.00.

I do want to sell the painting\_\_\_\_\_

I do not want to sell the painting\_\_\_\_\_



# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
SPECIAL BUSINESS MEETING  
September 5, 1995  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

1. To adopt the 1996 budget
2. Building Plan Finalization

ADJOURNED

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

BOARD OF TRUSTEES  
Special Meeting For Business  
September 5, 1995

CALL TO ORDER

President Linda Sizelove called to order a special meeting for business of the North Madison County Public Library System at the Elwood Public Library, September 5, 1995.

CALL FOR QUORUM

Also present were board members: Pam Bohlander, Jerry Kaiser and Beverly Austin, Director Kathi Wittkamper and Admin. Assistant Jan Helpling. Elwood Call-Leader reporter Ron Browning was present also.

BUSINESS

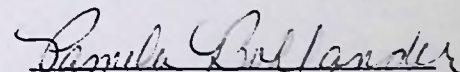
A motion was made by Jerry Kaiser to accept the 1996 budget. Pam Bohlander seconded the motion and it passed. Members signed budget forms to be sent to the county and the state.

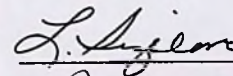
President Sizelove introduced Harold Etchison who is being considered for the position of Clerk-of-the-Works for the building project. Members will hold an interview after the meeting.

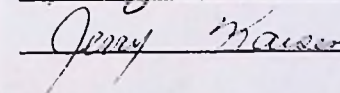
A motion was made to have the new building set back 35 feet on the lot when it is built instead of 20 feet by Jerry Kaiser. Beverly Austin seconded the motion. The vote was three for and one against therefore the motion carried.

Linda asked members if they will discuss the painting situation at the executive meeting on September 11. Members have been asked to vote by sealed ballot to sell or not to sell. Although all members have not returned their ballots, the vote is at present four to one not to sell the painting.

Motion was made to adjourn the meeting by Jerry Kaiser, seconded by Beverly Austin.

  
Pamela Bohlander, Secretary

  
\_\_\_\_\_

  
\_\_\_\_\_

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1028

(317) 662-0001  
FAX (317) 662-0066

LIBRARY BOARD OF TRUSTEES  
Regular Meeting for Business  
September 11, 1995  
6:00pm  
Executive Session

CALL TO ORDER

CALL FOR QUORUM

## BUSINESS

- A. Purchase or Lease of Real Property  
(IC5-14-1.5-6-(B) (2) &)
- B. To discuss Personnel Matters  
(IC5-14-1.5-6-(B) (6))

ADJOURN

PUBLIC MEETING  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER

BUILDING REPORT

OLD BUSINESS

- A. Personal Property
- B. Personnel

NEW BUSINESS

- A. Building Projects

DIRECTOR'S REPORT

PUBLIC COMMENT

ADJOURN

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1028

(317) 662-0001

NORTH MADISON COUNTY PUBLIC LIBRARY DISTRICT OFFICES

Regular Meeting for Business

September 11, 1995

7:00pm

CALL TO ORDER

President Linda Sizelove called a regular meeting for business to order at 7:00pm.

CALL FOR QUORUM

Other board members present were: Pam Bohlander, Jerry Kaiser, Brenda Carey. Director Kathi Wittkamper and Adm. Ass't. Jan Halpling were present.

MOTION WAS MADE BY PAM BOHLANDER TO ACCEPT THE PREVIOUS MINUTES. JERRY KAISER SECONDED AND IT PASSED.

CLAIMS REGISTER WAS SIGNED BY THE BOARD AND CHECKS WERE SIGNED BY JERRY KAISER, TREASURER.

BUILDING REPORT

Linda announced the plans with InterDesign to move the building back an additional fifteen feet. A new site drawing has been made.

## Personal Property

On September 15 and 16 and September 22 and 23, the library will publicize a book sale to the public. The public is asked to make a donation for the books they choose.

Linda stated she would meet with Robin Hartley to begin some fund-raising activities. She also has forms to be filled out to apply for a grant from the Madison County Foundation.

## Personnel

Mr. Harold Etchison has been interviewed for the position of Clerk-of-the-Works for the building project. He has agreed to a salary. Linda will ask Attorney Wilson to draw up a contract for him to sign if hired. A motion was made to hire Harold Etchison as Clerk-of-the-Works by Jerry Kaiser, seconded by Brenda Carey and passed.

## Director's Report

Director Kathi Wittkamper reported that the public computer is out of order. She will get some bids for a new computer and report at the October meeting.

Kathi was asked to be a member of the Madison County Literacy Coalition and asked the board's permission to participate. She

Summitville Community Library

Elwood Public Library

Frankton Community Library

Summitville Community Library

Elwood Public Library

Frankton Community Library

thinks it is very important that the library is a part of the program.

She would like to cooperate with the local coalition, providing information for families.

She also would like to begin cooperative programs with the schools and feels that there should be communication between the library and the schools to improve our services to the students and teachers.

Kathi Wittkamper and Barbara McAdams would like to attend a public forum September 19 on Unserviced Areas - Library Service.

Shawn Heaton, Emily Davidson, Barbara McAdams and Carolyn Lambertson would like to attend the District 8 meeting September 27. The cost is \$22.00 each. Pam Bohlander stated that she thinks it is important for our staff to fraternize with other library staff members, so she encourages this participation.

Kathi would like to attend the Legislative Forum on Intellectual Freedom October 4 and 5, 1995 at Nashville, Indiana. The cost is \$127.00 including an overnight stay. Any board member is invited to attend also. She feels it is important that we are prepared for the changes this forum may present.

There is an "Artist's Showcase" in Indianapolis that Kathi would like to attend. At this event, we would be able to observe people who might be appropriate for our libraries as speakers, etc. and also how to fund them.

She asked for permission to hold the 2nd annual "Spookarama" at the park.

Pam Bohlander made a motion to allow all of the above projects. Brenda Carey seconded and the motion passed.

Kathi told board members Bob Ray has asked the library for permission to remove his miniature room displays from the library. Our new library will no longer have space for these displays. He will refurbish the displays and find a new home for them. The board wished to publicly thank Mr. Ray for the loan of the displays over the past years.

Kathi reported the forced entry to the library over the Labor Day week-end. It was reported to the police and measures are being taken to strengthen security.

PRESIDENT SIZELOVE ASKED FOR PUBLIC COMMENT. THERE WAS NONE.

Brenda Carey made a motion to adjourn the meeting at 7:25pm. Pam Bohlander seconded and it passed.

*Pam Bohlander*  
Secretary

*Jam.*  
Walt Crawford conference in Indianapolis on Friday, 8 September, 1995.

1. Discussed strategies for deciding how much of the library budget should go into permanent materials and how much for on-demand access to information.

Most of the libraries present at the meeting reported that they are trying to maintain their current print materials budget in addition to their on-demand access budgets.

Reasons:

- A. There is still a lack of computers in the libraries.
- B. The print material is still faster.
- C. The general public is still basically computer illiterate and there is inadequate library staff and staff time for training. Also raised the question of how much computer training should the library be required to give.
- D. Technology budgets are still inadequate.
- E. The so-called "virtual library" will not happen in our lifetimes because the average person will not want to do any recreational reading on a computer, nor can everyone afford their own home computer or the INTERNET access fees, etc. There continues to be a need for magazines and books in their present format.

2. Indiana's libraries compare very favorable to libraries all over the country.

Libraries should have a 200% minimum turnover collection usage level at a \$36.50 per capita level.

Elwood has a 198% turnover at only \$22.50 per capita. In other words, we achieve this turnover with much less money.

3. Discussed what would happen if libraries closed their doors tomorrow.

Talked about the cultural, economic, and educational impact on community.

- A. The average person can not afford to purchase every book he wishes to read. (Also books-on-cassette and video tapes.)
- B. Where would the people in school find the reference sources needed for their school work?
- C. Unemployed people who use the library to assist in their job search would be adversely affected. (Eg. newspaper want ads, resume books, FAX machine, photocopier, etc.)
- D. The public depends on the library to provide it with the services that the average person can not afford to have at home. (Eg. computers, newspapers from other cities.)

- magazines, photocopiers, reader-printers, etc.)
- E. Children would not have the advantage of learning to enjoy reading as recreation; no summer reading club or story time.

*Attended by Shawn Heaton and Glenma Stewart.*

# Indiana Public Libraries

(1994 approx.)

| City                   | Population     | Volumes          | \$ per Capita  | Volumes per Capita | Turnover    | Transactions per Capita | Cost per Transaction |
|------------------------|----------------|------------------|----------------|--------------------|-------------|-------------------------|----------------------|
| Portland               | 17,689         | 91,721           | \$23.26        | 5.19               | 313%        | 17.10                   | \$1.36               |
| Cambridge City         | 5,537          | 39,772           | \$22.34        | 7.18               | 192%        | 14.89                   | \$1.50               |
| Winchester             | 9,042          | 51,372           | \$24.97        | 5.68               | 236%        | 13.66                   | \$1.83               |
| Columbus               | 63,657         | 215,316          | \$25.11        | 3.38               | 367%        | 13.57                   | \$1.85               |
| Akron                  | 2,615          | 27,311           | \$24.32        | 10.44              | 110%        | 12.48                   | \$1.95               |
| Hartford City          | 8,825          | 38,860           | \$24.65        | 4.40               | 167%        | 12.85                   | \$1.93               |
| Roanoke                | 1,287          | 13,761           | \$25.05        | 10.69              | 104%        | 12.58                   | \$1.99               |
| Coatesville            | 1,992          | 15,203           | \$23.79        | 7.67               | 142%        | 11.66                   | \$2.04               |
| Osgood                 | 2,579          | 18,951           | \$22.91        | 7.35               | 158%        | 11.73                   | \$1.95               |
| Centerville            | 7,345          | 28,070           | \$23.81        | 3.55               | 185%        | 12.11                   | \$1.97               |
| Knox                   | 18,094         | 123,651          | \$25.06        | 6.83               | 145%        | 12.06                   | \$2.08               |
| Moore'sville           | 10,049         | 42,653           | \$23.20        | 4.24               | 232%        | 11.97                   | \$1.94               |
| Brazil                 | 8,317          | 28,423           | \$24.29        | 3.42               | 341%        | 11.78                   | \$2.06               |
| Otterbein              | 2,029          | 15,920           | \$22.04        | 7.85               | 130%        | 11.35                   | \$1.94               |
| Boonville              | 19,500         | 91,679           | \$22.41        | 4.70               | 219%        | 11.61                   | \$1.93               |
| Markle                 | 1,208          | 13,600           | \$24.00        | 11.26              | 81%         | 10.50                   | \$2.28               |
| Milford                | 4,260          | 23,987           | \$25.44        | 5.63               | 161%        | 9.78                    | \$2.60               |
| Lafayette              | 104,310        | 255,982          | \$22.43        | 2.45               | 335%        | 9.37                    | \$2.39               |
| Warren                 | 2,404          | 18,983           | \$24.33        | 7.90               | 107%        | 9.13                    | \$2.67               |
| Elwood                 | 21,407         | 73,724           | \$22.50        | 3.44               | 198%        | 8.31                    | \$2.71               |
| Atlanta                | 8,446          | 32,543           | \$22.86        | 3.85               | 191%        | 7.45                    | \$3.07               |
| Crown Point            | 29,356         | 99,411           | \$25.05        | 3.39               | 200%        | 7.05                    | \$3.55               |
| North Vernon           | 23,661         | 64,076           | \$22.58        | 2.71               | 117%        | 5.05                    | \$4.47               |
| Hammond                | 84,236         | 313,898          | \$22.33        | 3.73               | 114%        | 4.23                    | \$5.28               |
| <b>\$21.90-\$25.54</b> | <b>457,845</b> | <b>1,736,947</b> | <b>\$23.34</b> | <b>3.79</b>        | <b>221%</b> | <b>9.48</b>             | <b>\$2.46</b>        |
| Decatur                | 18,321         | 68,468           | \$21.39        | 3.74               | 527%        | 19.91                   | \$1.07               |
| Berne                  | 7,730          | 47,491           | \$19.91        | 6.14               | 248%        | 17.78                   | \$1.12               |
| Middletown             | 4,613          | 27,903           | \$18.31        | 6.05               | 242%        | 16.81                   | \$1.09               |
| Roachdale              | 1,465          | 14,151           | \$21.71        | 9.66               | 140%        | 15.42                   | \$1.41               |
| Albion                 | 18,656         | 76,739           | \$20.40        | 4.11               | 288%        | 13.73                   | \$1.49               |
| Corydon                | 8,239          | 33,778           | \$20.12        | 4.10               | 272%        | 12.72                   | \$1.58               |
| Argos                  | 3,630          | 24,701           | \$18.77        | 6.80               | 169%        | 12.01                   | \$1.56               |
| Jeffersonville         | 53,499         | 178,692          | \$18.83        | 3.34               | 266%        | 11.10                   | \$1.70               |
| North Judson           | 4,653          | 22,691           | \$19.08        | 4.88               | 201%        | 10.52                   | \$1.81               |
| Princeton              | 11,582         | 55,977           | \$19.49        | 4.83               | 171%        | 9.81                    | \$1.99               |
| Jasper                 | 29,869         | 103,791          | \$20.04        | 3.47               | 236%        | 9.76                    | \$2.05               |
| Charlestown            | 34,317         | 84,501           | \$20.53        | 2.46               | 334%        | 9.78                    | \$2.10               |
| New Albany             | 64,404         | 181,731          | \$20.05        | 2.82               | 245%        | 9.64                    | \$2.08               |

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
|                |              | -PAID AFTER BOARD MEETING-   |                 |            |                              |
| 1013           | 00597        | DANNIE AUSTIN                | 250.00          | 14-AUG-95  | RALPH E.HAZELBAKER SIGN      |
| 014902         | 00598        | MARVIN SAUBERT               | 120.00          | 14-AUG-95  | LAWN MAINTENANCE             |
| 014901         | 00599        | JIM'S MASTER LOCKSMITH       | 39.73           | 14-AUG-95  | LOCK REPAIR                  |
| 014902         | 00600        | ALCHEMY COMPUTER SYSTE       | 60.00           | 14-AUG-95  | COMPUTER REPAIR              |
| XXX            | 00601        | STAR FINANCIAL BANK          | 4453.00         | 14-AUG-95  | TRANSFER TO LEVY EXCESS FUND |
| PAYROLL        | 00602        | PAYROLL                      | 19252.94        | 23-AUG-95  | CHECKS 003472-003511         |
| PAYROLL        | 00603        | PAYROLL DEDUCTIONS           | -9158.13        | 23-AUG-95  | CHECKS 003472-003511         |
| 014903         | 00604        | STAR FINANCIAL BANK          | 2477.82         | 23-AUG-95  | FICA & FED. TAX - P/R 8-23-9 |
| 014904         | 00605        | INDIANA DEPARTMENT OF        | 700.02          | 23-AUG-95  | P/R 8-23-95, ADJUST.6-95 OVE |
| 014905         | 00606        | PUBLIC EMP. RETIREMENT       | 16.34           | 23-AUG-95  | TO CORRECT 2ND QTR.PMT.      |
| 014906         | 00607        | CITY OF ELWOOD NON-REV       | 222.40          | 23-AUG-95  | HEALTH INS. PREM. - SEPT.    |
| 014907         | 00608        | MADISON COUNTY SCHOOL        | 1879.20         | 23-AUG-95  | DEDUCTIONS - P/R 8-23-95     |
| 014908         | 00609        | INDIANA DEFERRED COMPE       | 240.00          | 23-AUG-95  | DEDUCTIONS - P/R 8-23-95     |
| 014909         | 00610        | INDIANA STATE LIBRARY        | 119.00          | 23-AUG-95  | QTRLY. PLAC PMT. - 2ND QTR.  |
| XXX            | 00611        | KAREN CHASE                  | 5.00            | 23-AUG-95  | TRANSFER TO GIFT FUND        |
| PAYROLL        | 00612        | PAYROLL                      | 125.00          | 24-AUG-95  | CHECKS 003511-003511         |
| PAYROLL        | 00613        | PAYROLL DEDUCTIONS           | -14.56          | 24-AUG-95  | CHECKS 003511-003511         |
| 014843         | 00614        | UNITED WAY OF DELAWARE       | -30.00          | 25-AUG-95  | VOID CK. - DUPLICATE         |
| 014911         | 00615        | POSTMASTER                   | 213.00          | 28-AUG-95  | POSTAGE METER, SUMMITVILLE S |
| 014911         | 00616        | INCOLSA                      | 60.00           | 28-AUG-95  | 2 REGISTRATIONS - WORKSHOP   |
|                |              | --TOTAL--                    | 21030.76        |            |                              |
|                |              | -CURRENT EXPENDITURES-       |                 |            |                              |
| PAYROLL        | 00677        | PAYROLL                      | 9761.95         | 06-SEP-95  | CHECKS 003512-003531         |
| PAYROLL        | 00678        | PAYROLL DEDUCTIONS           | -4577.18        | 06-SEP-95  | CHECKS 003512-003531         |
| 014913         | 00618        | MADISON COUNTY SCHOOL EMPLOY | 1848.77         | 06-SEP-95  | CREDIT UNION DED.P/R 9-6-95  |
| 014914         | 00619        | INDIANA DEFERRED COMPENSATIO | 273.00          | 06-SEP-95  | DEDUCTIONS - P/R 9-6-95      |
| 014914         | 00617        | STAR FINANCIAL BANK          | 2546.98         | 06-SEP-95  | FED. & FICA TAX - P/R 9-6-95 |
| 014915         | 00620        | JANE A. BECKLEY              | 2000.00         | 07-SEP-95  | FRANKTON PROPERTY PAYMENT -  |
| 014916         | 00621        | AMERITECH                    | 416.66          | 11-SEP-95  | TELEPHONE - ELWOOD           |
| 014917         | 00622        | ANDERSON NEWSPAPERS INC.     | 42.66           | 11-SEP-95  | BUDGET ADVERTISEMENT         |
| 014918         | 00623        | ARAB TERMITE & PEST CONTROL  | 18.00           | 11-SEP-95  | PEST CONTROL                 |
| 014919         | 00624        | AT & T                       | 49.25           | 11-SEP-95  | TELE. MAINT. - ELWOOD        |
| 014920         | 00625        | AT&T                         | 54.57           | 11-SEP-95  | TELE. - ELWOOD,FRANK., SUMMI |
| 014921         | 00626        | AUDIO EDITIONS               | 331.61          | 11-SEP-95  | BOOKS-ON-CASSETTE - SUMMITVI |
| 014922         | 00627        | BARBARA MCADAMS              | 19.38           | 11-SEP-95  | PETTY CASH REIMBURSEMENT     |
| 014923         | 00628        | BARBARA MCADAMS              | 27.50           | 11-SEP-95  | MILEAGE                      |
| 014924         | 00629        | BOC GASES                    | 6.60            | 11-SEP-95  | RENTAL OF EQUIP.             |
| 014925         | 00630        | BAUERS                       | 4.50            | 11-SEP-95  | SUPPLIES - FRANKTON SRC      |
| 014926         | 00631        | BURNETTE - DELLINGER INC.    | 5115.00         | 11-SEP-95  | RENEWAL POLICY, BOND         |
| 014927         | 00632        | BAKER & TAYLOR BOOKS         | 1523.75         | 11-SEP-95  | BOOKS, ELWOOD, FRANKTON,SUMM |
| 014928         | 00633        | CAROLYN LAMBERTSON           | 25.11           | 11-SEP-95  | PETTY CASH REIMBURSEMENT     |
| 014929         | 00634        | CAROLYN LAMBERTSON           | 15.00           | 11-SEP-95  | MILEAGE                      |
| 014930         | 00635        | CITY WATER & SEWAGE DEPT.    | 20.56           | 11-SEP-95  | WATER - ELWOOD               |
| 014931         | 00636        | ELWOOD PUBLISHING COMPANY IN | 86.14           | 11-SEP-95  | BUDGET ADVERTISING           |
| 014932         | 00637        | ETCHISON'S FARM FLOWERS      | 26.25           | 11-SEP-95  | FLOWERS - BD.MEMBER SHARAN P |

| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
| 014933         | 00638        | GIE NORTH INDIANA OPERATIONS | 56.63           | 11-SEP-95  | TELEPHONE - FRANKTON         |
| 014934         | 00639        | GAYLORD BROS.                | 440.38          | 11-SEP-95  | VIDEO CASES, BOOK CARDS      |
| 014935         | 00640        | GALE RESEARCH INC            | 119.51          | 11-SEP-95  | BOOKS                        |
| 014936         | 00641        | GEORGE & MARY SPRAGUE        | 425.60          | 11-SEP-95  | FRANKTON RENT                |
| 014937         | 00642        | GLENNA STEWART               | 18.25           | 11-SEP-95  | MILEAGE                      |
| 014938         | 00643        | GNF ENTERPRISES, INC.        | 34.45           | 11-SEP-95  | VIDEO                        |
| 014939         | 00644        | GRUNKO FILMS, INC.           | 126.70          | 11-SEP-95  | BOOKS - FRANKTON             |
| 014940         | 00645        | INDIANA MICHIGAN POWER COMPA | 1001.95         | 11-SEP-95  | ELWOOD, SUMMIT. ELECT.       |
| 014941         | 00646        | INDIANAPOLIS NEWSPAPERS INC. | 93.60           | 11-SEP-95  | DAILY STAR - 1 YR. SUBSCRIP. |
| 014942         | 00647        | INGRAM DISTRIBUTION GROUP IN | 345.16          | 11-SEP-95  | BOOKS, VIDEOS -ELWOOD, FRAN. |
| 014943         | 00648        | KHART                        | 80.00           | 11-SEP-95  | MAINT.SUPPLIES, VIDEOS - TOM |
| 014944         | 00649        | LESLIE MOORE                 | 13.00           | 11-SEP-95  | OVER-PAYMENT OF FINE         |
| 014945         | 00650        | LEISURE ARTS                 | 23.90           | 11-SEP-95  | BOOKS                        |
| 014946         | 00651        | LIBRARY STORE INC., THE      | 84.70           | 11-SEP-95  | BOOK PROCESSING              |
| 014947         | 00652        | LINDA KEMPER                 | 10.50           | 11-SEP-95  | MILEAGE                      |
| 014948         | 00653        | LINDA SIZELOVE               | 101.50          | 11-SEP-95  | MILEAGE                      |
| 014949         | 00654        | LINDA SIZELOVE               | 100.99          | 11-SEP-95  | FLOWERS/LANDSCAPE/SUMMITVILL |
| 014950         | 00655        | MHR CRAFT SHOP               | 17.82           | 11-SEP-95  | SUPPLIES - CHILDREN'S DEPT.  |
| 014951         | 00656        | MANIFOLD REFUSE, INC.        | 38.00           | 11-SEP-95  | WASTE DISPOSAL               |
| 014952         | 00657        | MARVIN SAUBERT               | 160.00          | 11-SEP-95  | LAWN CARE - SUMMITVILLE      |
| 014953         | 00658        | NICHIE COMPANY, THE          | 16.99           | 11-SEP-95  | BOOKS - ELWOOD               |
| 014954         | 00659        | MIDWEST EXCHANGE             | 110.70          | 11-SEP-95  | TAPES, ELWOOD & FRANKTON     |
| 014955         | 00660        | OXHOOR HOUSE                 | 71.73           | 11-SEP-95  | BOOKS                        |
| 014956         | 00661        | PAS-TIME BOOKS (BETTY HUFF)  | 68.30           | 11-SEP-95  | BOOKS - ELWOOD               |
| 014957         | 00662        | POLITICAL RESEARCH INC.      | 1200.00         | 11-SEP-95  | BOOKS - SUMMITVILLE          |
| 014958         | 00663        | QUALITY BOOKS INC            | 79.63           | 11-SEP-95  | BOOKS - ELWOOD               |
| 014959         | 00664        | QUILL CORPORATION            | 93.80           | 11-SEP-95  | OFFICE SUPPLIES              |
| 014960         | 00665        | REVCO D.S., INC.             | 22.78           | 11-SEP-95  | MAINT. SUPPLIES              |
| 014961         | 00666        | SUMMITVILLE CITY SEWAGE SYST | 15.60           | 11-SEP-95  | SEWAGE - SUMMITVILLE         |
| 014962         | 00667        | TOWN OF FRANKTON             | 39.79           | 11-SEP-95  | WATER - FRANKTON             |
| 014963         | 00668        | TRUE VALUE                   | 5.22            | 11-SEP-95  | SUPPLIES                     |
| 014964         | 00669        | UNITOG RENTAL SERVICES       | 49.60           | 11-SEP-95  | MAINT. SUPPLIES              |
| 014965         | 00670        | VIDEO TAPE REPAIR            | 67.50           | 11-SEP-95  | VIDEO TAPE REPAIR            |
| 014966         | 00671        | WICKES LUMBER                | 135.24          | 11-SEP-95  | GRILLE - DOOR/SUMMITVILLE    |
| 014967         | 00672        | LIBRARY CORPORATION, THE     | 23554.00        | 11-SEP-95  | BIBLIOFILE EQUIP., SOFTWARE  |
| 014968         | 00673        | DIANA L. SHEPARD             | 28.98           | 11-SEP-95  | PETTY CASH REIMBURSEMENT     |
| 014969         | 00674        | AUDIO VISUAL COMMUNICATIONS  | 156.00          | 11-SEP-95  | SERV. AGREE. - OCT. 95       |
| 014970         | 00675        | INDIANA GAS COMPANY          | 33.77           | 11-SEP-95  | GAS - ELWOOD                 |
| 014971         | 00676        | INDIANA-AMERICAN WATER CO.,  | 19.48           | 11-SEP-95  | WATER - SUMMITVILLE          |
|                |              | --TOTAL--                    | 48695.71        |            |                              |
|                |              | PRIOR MONTH TOTALS           | 21030.76        |            |                              |
|                |              | CURRENT MONTH TOTALS         | 48695.71        |            |                              |
|                |              | GRAND TOTALS                 | 69726.47        |            |                              |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 69726.47, DATED 11-SEP-95.

Jerry Kaiser  
Janella Ballander  
Dwenda Carey  
L. Anglin

North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 47120-1000

(317) 952-4000  
(317) 952-2000

FAX TRANSMITTAL PAGE

DATE: 7-25-95  
TO: Shelley FROM: Jo Helwig  
Jim Wilson Office  
FAX: \_\_\_\_\_ FAX: \_\_\_\_\_

TOTAL NUMBER OF PAGES (including this cover page). \_\_\_\_\_

RE: This is a copy of what I sent last week to Jim. Architect Joel Blum sent as an example to use.

Please let us know if we can help further.

John - This is an example  
of what we could make up  
for Harold Etchison (from  
Juel) for responsibilities.

Also - Linda wants you to  
make a contract for him as  
Clerk-of-the-Works -

Include - \$20000. say  
what happens if he quits, etc.

How will we pay? - Part now,  
part next year? quarterly?  
What do you suggest.



# DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF THE ARCHITECT'S PROJECT REPRESENTATIVE

AIA DOCUMENT B352 *N/MCPLS*

*Recommended as an Exhibit When an Architect's Project Representative Is Employed*

## 1. GENERAL

*Change etc.*  
1.1 The Architect's Project Representative shall be stationed at the site and shall be responsible for assisting the Architect in the administration of the Contract. Through the observations of the Project Representative, the Architect shall endeavor to provide further protection for the Owner against defects and deficiencies in the Work. Apart from such further protection, the rights, responsibilities and obligations of the Architect as described in the Agreement Between the Owner and Architect shall not be modified by the furnishing of such Project Representative.

1.2 Communications by the Architect's Project Representative relating to administration of the Contract shall in general be restricted to the Architect and Contractor. The Project Representative shall communicate with the Owner and Contractor under the direction of the Architect and with the Architect's full knowledge. The Project Representative shall not communicate with Subcontractors or material suppliers except with the full knowledge and approval of the Contractor and Architect.

## 2. DUTIES AND RESPONSIBILITIES

The Project Representative shall:

2.1 Perform on-site observations of the progress and quality of the Work as may be reasonably necessary to determine in general if the Work is being performed in a manner indicating that the Work when completed will be in conformance with the Contract Documents. Notify the Architect immediately if, in the Project Representative's opinion, Work does not conform to the Contract Documents or requires special inspection or testing.

2.2 Monitor the Contractor's construction schedules on an ongoing basis and alert the Architect to conditions that may lead to delays in completion of the Work.

2.3 Receive and respond to requests from the Contractor for information and, when authorized by the Architect, provide interpretations of Contract Documents.

2.4 Receive and review requests for changes by the Contractor, and submit them, together with recommendations, to the Architect. If they are accepted, prepare Architect's Supplemental Instructions, incorporating the Architect's Modifications to the Contract Documents.

2.5 Attend meetings as directed by the Architect and report to the Architect on the proceedings.

2.6 Observe tests required by the Contract Documents. Record and report to the Architect on test procedures and test results; verify testing invoices to be paid by the Owner.

2.7 Maintain records at the construction site in an orderly manner. Include correspondence, Contract Documents, Change Orders, Construction Change Directives, reports of site meetings, Shop Drawings, Product Data, and similar submittals; supplementary drawings, color schedules, requests for payment; and names, addresses and telephone numbers of the Contractor, Subcontractors and principal material suppliers.

2.8 Maintain a log book of activities at the site, including weather conditions, nature and location of Work being performed, verbal instructions and interpretations given to the Contractor, and specific observations. Record any occurrence of Work that might result in a claim for a change in Contract Sum or Contract Time. Maintain a list of visitors, their titles, and time and purpose of their visit.

2.9 Assist the Architect in reviewing Shop Drawings, Product Data and Samples. Notify the Architect if any portion of the Work requiring Shop Drawings, Product Data or Samples is commenced before such submittals have been approved by the Architect. Receive and log Samples required at the site, notify the Architect when they are ready for examination, and record the Architect's approval or other action; maintain custody of approved Samples.

2.10 Observe the Contractor's record copy of the Drawings, Specifications, addenda, Change Orders and other Modifications at intervals appropriate to the stage of construction and notify the Architect of any apparent failure by the Contractor to maintain up-to-date records.

2.11 Review Applications for Payment and forward to the Architect with recommendations for disposition.

2.12 Review the list of items to be completed or corrected which is submitted by the Contractor with a request for issuance of a Certificate of Substantial Completion. Review the Work. If the list is accurate, forward it to the Architect for final disposition; if not, so advise the Architect and return the list to the Contractor for correction.

2.13 Assist the Architect in conducting inspections to determine the date or dates of Substantial Completion and the date of final completion.

2.14 Assist the Architect in receipt and transmittal to the Owner of documentation required of the Contractor at completion of the Work.

## 3. LIMITATIONS OF AUTHORITY

The Architect's Project Representative, in acting on behalf of the Owner, shall not exceed the authority of the Architect under the Agreement Between the Owner and Architect. The Project Representative shall NOT:

3.1 Authorize deviations from the Contract Documents.

3.2 Approve substitute materials or equipment except as authorized in writing by the Architect.

3.3 Personally conduct or participate in tests or third party inspections except as authorized in writing by the Architect.

3.4 Assume any of the responsibilities of the Contractor's superintendent or of Subcontractors.

3.5 Expedite the Work for the Contractor.

3.6 Have control over or charge of or be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work.

3.7 Authorize or suggest that the Owner occupy the Project in whole or in part.

3.8 Issue a Certificate for Payment or Certificate of Substantial Completion.

3.9 Prepare or certify to the preparation of a record copy of the Drawings, Specifications, addenda, Change Orders and other Modifications.

3.10 Reject Work or require special inspection or testing except as authorized in writing by the Architect.

3.11 Accept, distribute, or transmit submittals made by the Contractor that are not required by the Contract Documents.

3.12 Order the Contractor to stop the Work or any portion thereof.

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# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
Regular Meeting for Business  
October 09, 1995  
6:00pm  
Executive Session

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- A. Real or Personal Property  
(IC20-14-3-4-(b))
- B. Purchase or Lease of Real Property  
(IC5-14-1.5-6-(B) (2) d)
- C. To discuss Personnel Matters  
(IC5-14-1.5-6-(B) (6))
- D. IC5-13-9-1 Investment authorized
- E. Closing/Hours of Operation

ADJOURN

PUBLIC MEETING  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER

BUILDING REPORT

OLD BUSINESS

- A. Personal Property
- B. Personnel

NEW BUSINESS

- A. Building Projects
- B. Financial Discussion

DIRECTOR'S REPORT

PUBLIC COMMENT

ADJOURN

Summitville Community Library

Elwood Public Library

Frankton Community Library



## Winthrop Art Gallery

(317) 255-1127

August 24, 1995

Kathi Wittkamper and  
Board of Directors  
North Madison Public Library System  
124 North 16th Street  
Elwood, Indiana 46036-1598

RE: Painting by J.O. Adams

Dear Mrs. Wittkamper and Board Members;

Winthrop Art Gallery has been in business 33 years and is the oldest art gallery in Indianapolis. We are the foremost dealer in the country of paintings by J. O. Adams. We are currently doing the research necessary to publish a Catalogue Raisonné of the works of art by John Ottis Adams.

We were recommended to your organization by Scott Keller. He consulted with us on your painting as a part of his market research in order to prepare an accurate appraisal for your organization.

We understand that you are considering de-accessioning the J.O. Adams painting. We would like the opportunity to meet with you at either of the already scheduled meetings in September and discuss our recommendations for this process that would not only comply with the laws governing this, but would also net the Library the most possible money.

At that time we can also give you the details of why this would be the most advantageous time to de-accession this particular painting.

We are sure that each of you have questions and want to be sure that this is the correct thing to do. We feel that we can provide you with the answers that you need to make an informed decision. We look forward to meeting with you.

Sincerely,

John DeCosta  
Winthrop Art Gallery

John DeCosta, Director  
6224 Winthrop Avenue • Indianapolis, Indiana 46220

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 09 OCT 95

PAGE 1

| WARRANT NUMBER             | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------------------|--------------|------------------------------|-----------------|------------|------------------------------|
| -PAID AFTER BOARD MEETING- |              |                              |                 |            |                              |
| 014971                     | 00676        | INDIANA-AMERICAN WATER       | 19.48           | 11-SEP-95  | WATER - SUMMITVILLE          |
| PAYROLL                    | 00677        | PAYROLL                      | 9761.95         | 06-SEP-95  | CHECKS 003512-003531         |
| PAYROLL                    | 00678        | PAYROLL DEDUCTIONS           | -4577.18        | 06-SEP-95  | CHECKS 003512-003531         |
| 014972                     | 00679        | INDIANA LIBRARY FEDERA       | 88.00           | 12-SEP-95  | 4 REGISTRATIONS/DISTRICT 8   |
| XXXX                       | 00680        | STAR FINANCIAL BANK          | 150000.00       | 12-SEP-95  | TRANSFER FROM OPER.FUND INVE |
| PAYROLL                    | 00681        | PAYROLL                      | 9332.52         | 20-SEP-95  | CHECKS 003533-003552         |
| PAYROLL                    | 00682        | PAYROLL DEDUCTIONS           | -4487.81        | 20-SEP-95  | CHECKS 003533-003552         |
| 014982                     | 00683        | STAR FINANCIAL BANK          | 2426.90         | 20-SEP-95  | FED. & FICA TAXES - P/R 09-2 |
| 014974                     | 00684        | INDIANA DEPARTMENT OF        | 756.07          | 20-SEP-95  | STATE & CTY. TAX - MO. OF SE |
| 014975                     | 00685        | MADISON COUNTY SCHOOL        | 1845.06         | 20-SEP-95  | CREDIT UNION DEO. - 09-20-95 |
| 014976                     | 00686        | INDIANA DEFERRED COMPE       | 273.00          | 20-SEP-95  | ANNUITY DEDUCTIONS - 09-20-9 |
| 014977                     | 00687        | CITY OF ELWOOD NON-REV       | 222.40          | 20-SEP-95  | HEALTH PREMIUM - OCTOBER 199 |
| 014978                     | 00688        | RANSAY BUSINESS PRODUC       | 175.35          | 20-SEP-95  | MISC. OFFICE SUPPLIES        |
| 014979                     | 00689        | SHAWN HEATON                 | 36.00           | 20-SEP-95  | MILEAGE                      |
| 014980                     | 00690        | SHARON FOUTS                 | 53.00           | 20-SEP-95  | MILEAGE                      |
| 014981                     | 00691        | JANE A. BECKLEY              | 2000.00         | 20-SEP-95  | LEASE - PURCHASE PAYMENT OCT |
| 014983                     | 00692        | DIANA L. SHEPARD             | 35.96           | 20-SEP-95  | PETTY CASH REIMBURSEMENT     |
| XXXXX                      | 00693        | OXHOOR HOUSE                 | .00             | 20-SEP-95  | ACCT. CORRECTION VOUCHER #4  |
| XXX                        | 00694        | UNIVERSITY BOOK SERVIC       | .00             | 20-SEP-95  | CORRECTION VOUCHER #449      |
| XX                         | 00695        | QUALITY BOOKS INC            | .00             | 20-SEP-95  | CORRECTION VOUCHER#506       |
| 014984                     | 00696        | ABE MARTIN LODGE             | 44.00           | 21-SEP-95  | ROOM RESERVATION - INTEL.FRE |
| 014985                     | 00697        | INDIANA LIBRARY FEDERA       | 54.50           | 21-SEP-95  | REGISTR. FEE - K.WITKAMPER   |
| XXX                        | 00698        | STAR FINANCIAL BANK          | -75000.00       | 30-SEP-95  | FOR CORRECTION - WRONG BANK  |
| XXX                        | 00699        | STAR FINANCIAL BANK          | -75000.00       | 30-SEP-95  | WRONG BANK USED              |
| XXX                        | 00700        | NATIONAL CITY BANK           | 150000.00       | 30-SEP-95  | CORR.WRG.BK.#-TRANS.FROM INV |
| --TOTAL--                  |              |                              | 168059.20       |            |                              |
| -CURRENT EXPENDITURES-     |              |                              |                 |            |                              |
| PAYROLL                    | 00756        | PAYROLL                      | 8959.06         | 04-OCT-95  | CHECKS 003554-003571         |
| PAYROLL                    | 00757        | PAYROLL DEDUCTIONS           | -4381.81        | 04-OCT-95  | CHECKS 003554-003571         |
| 014987                     | 00702        | MADISON COUNTY SCHOOL EMPLOY | 1845.06         | 04-OCT-95  | CREDIT UNION DEDUCTIONS - P/ |
| 014988                     | 00703        | INDIANA DEFERRED COMPENSATIO | 273.00          | 04-OCT-95  | ANNUITY DEDUCTIONS - P/R 10- |
| 014989                     | 00704        | JERRY FULLER                 | 924.00          | 04-OCT-95  | OUTSIDE SHED - FRANKTON      |
| 014989                     | 00701        | STAR FINANCIAL BANK          | 2322.15         | 04-SEP-95  | FICA & FED TAX - P/R 10-4-95 |
| 014990                     | 00705        | ARAB TERMIT & PEST CONTROL   | 18.00           | 09-OCT-95  | PEST CONTROL - SEPT. 1995    |
| 014991                     | 00706        | AT&T                         | 73.70           | 09-OCT-95  | TELEPHONE, ELWOOD, FRANKTON, |
| 014992                     | 00707        | AMERITECH                    | 92.90           | 09-OCT-95  | TELEPHONE, ELWOOD, SUMMITVIL |
| 014993                     | 00708        | BARBARA HCADAMS              | 25.62           | 09-OCT-95  | PETTY CASH REIMBURSEMENT     |
| 014994                     | 00709        | BARBARA HCADAMS              | 49.50           | 09-OCT-95  | MILEAGE                      |
| 014995                     | 00710        | CAROLYN LAMBERTSON           | 34.50           | 09-OCT-95  | MILEAGE                      |
| 014996                     | 00711        | CARROLL PUBLISHING COMPANY   | 210.00          | 09-OCT-95  | ELWOOD - BOOKS               |
| 014997                     | 00712        | CITY WATER & SEWAGE DEPT.    | 20.56           | 09-OCT-95  | ELWOOD - WATER               |
| 014998                     | 00713        | CONGRESSIONAL QUARTERLY INC. | 22.43           | 09-OCT-95  | ELWOOD - BOOKS               |
| 014999                     | 00714        | DEMCO                        | 84.26           | 09-OCT-95  | SUPPLIES - ELWOOD            |
| 015000                     | 00715        | DIANA L. SHEPARD             | 9.50            | 09-OCT-95  | MILEAGE                      |
| 015001                     | 00716        | ELWOOD BUILDING SUPPLY       | 34.65           | 09-OCT-95  | SUMMITVILLE - LUMBER         |

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 09 OCT 95

PAGE 2

| WARRANT NUMBER       | CLAIM NUMBER | NAME OF CLAIMANT              | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                   |
|----------------------|--------------|-------------------------------|-----------------|------------|-------------------------------|
| 015002               | 00717        | GAYLORD BROS.                 | 60.55           | 09-OCT-95  | OFFICE SUPPLIES               |
| 015003               | 00718        | GEORGE & MARY SPRAGUE         | 425.00          | 09-OCT-95  | FRANKTON RENT                 |
| 015004               | 00719        | GTE NORTH INDIANA OPERATIONS  | 55.37           | 09-OCT-95  | FRANKTON - TELEPHONE          |
| 015005               | 00720        | GRUNKO FILMS, INC.            | 19.95           | 09-OCT-95  | FRANKTON - BOOKS              |
| 015006               | 00721        | INDIANA MICHIGAN POWER COMPA  | 731.72          | 09-OCT-95  | ELECTRIC - ELWOOD             |
| 015007               | 00722        | INDIANA GAS COMPANY           | 10.50           | 09-OCT-95  | GAS - FRANKTON                |
| 015008               | 00723        | INGRAM DISTRIBUTION GROUP III | 134.76          | 09-OCT-95  | BOOKS, VIDEOS, ELWOOD, FRANK. |
| 015009               | 00724        | JANE A. BECKLEY               | 2000.00         | 09-OCT-95  | PAYMENT - FRANKTON BUILDING   |
| 015010               | 00725        | LEISURE ARTS                  | 44.80           | 09-OCT-95  | BOOKS - FRANKTON              |
| 015011               | 00726        | LIBRARY STORE INC., THE       | 62.25           | 09-OCT-95  | BOOK PROC. SUPPLIES           |
| 015012               | 00727        | LINDA KEMPER                  | 7.00            | 09-OCT-95  | MILEAGE                       |
| 015013               | 00728        | MNR CRAFT SHOP                | 10.32           | 09-OCT-95  | SUPPLIES - ELWOOD CHILDREN'S  |
| 015014               | 00729        | MADISON-GRANT HIGH SCHOOL     | 144.00          | 09-OCT-95  | REGISTR. FOR 3 - COMPUTER CL  |
| 015015               | 00730        | MAIN LINE BOOK COMPANY        | 18.45           | 09-OCT-95  | BOOK - ELWOOD                 |
| 015016               | 00731        | MARVIN SAUBERT                | 140.00          | 09-OCT-95  | LAWN MAINTENANCE - SUMMITVIL  |
| 015017               | 00732        | NICHIE COMPANY, THE           | 314.14          | 09-OCT-95  | BOOK - ELWOOD                 |
| 015018               | 00733        | HIDHEX EXCHANGE               | 664.15          | 09-OCT-95  | VIDEOS, BOOKS, ELWOOD, FRANK  |
| 015019               | 00734        | OXHOOR HOUSE                  | 95.64           | 09-OCT-95  | BOOKS, FRANK. & ELWOOD        |
| 015020               | 00735        | PAS-TIME BOOKS (BETTY HUFF)   | 164.53          | 09-OCT-95  | BOOKS - FRANKTON              |
| 015021               | 00736        | PITNEY BOWES                  | 97.50           | 09-OCT-95  | RENTAL - POSTAGE METER        |
| 015022               | 00737        | QUILL CORPORATION             | 128.38          | 09-OCT-95  | OFFICE SUPPLIES               |
| 015023               | 00738        | PUBLIC EMP. RETIREMENT FUND   | 5731.64         | 09-OCT-95  | 3RD QUARTER PAYMENT - PERF    |
| 015024               | 00739        | JAMES C. RAMEY & SONS         | 40.00           | 09-OCT-95  | TRASH PICK-UP - FRANKTON      |
| 015025               | 00740        | REVCO D.S., INC.              | 20.54           | 09-OCT-95  | MAINT. SUPPLIES               |
| 015026               | 00741        | SELECTFORM, INC.              | 43.09           | 09-OCT-95  | APPLICATION FORMS             |
| 015027               | 00742        | STATE CHEMICAL MANUFACTURING  | 78.65           | 09-OCT-95  | CLEANING SUPPLIES             |
| 015028               | 00743        | SUMMITVILLE CITY SEWAGE SYST  | 15.60           | 09-OCT-95  | SEWAGE - SUMMITVILLE          |
| 015029               | 00744        | THOMAS BOUREGY & COMPANY      | 112.00          | 09-OCT-95  | BOOKS - ELWOOD                |
| 015030               | 00745        | TOWN OF FRANKTON              | 42.93           | 09-OCT-95  | GAS - FRANKTON                |
| 015031               | 00746        | UNITOG RENTAL SERVICES        | 49.60           | 09-OCT-95  | CLEANING SUPPLIES             |
| 015032               | 00747        | UNIVERSITY BOOK SERVICE       | 571.21          | 09-OCT-95  | CHILDREN'S BOOKS - ELWOOD, 5  |
| 015033               | 00748        | UNIVERSITY MICROFILMS INTERN  | 146.64          | 09-OCT-95  | MICROFILM NEWSPAPER           |
| 015034               | 00749        | REGENT BOOK COMPANY           | 9.82            | 09-OCT-95  | BOOK - ELWOOD                 |
| 015035               | 00750        | YOUNG SCHOLAR                 | 14.97           | 09-OCT-95  | MAG. SUBSCRIP. - ELWOOD       |
| 015036               | 00751        | AT & T                        | 49.25           | 09-OCT-95  | MAINTENANCE FEE - TELE. ELWO  |
| 015037               | 00752        | AUDIO VISUAL COMMUNICATIONS   | 156.00          | 09-OCT-95  | SERV. AGREE. - NOV. 95        |
| 015038               | 00753        | BOC GASES                     | 6.29            | 09-OCT-95  | RENTAL - HELIUM CYLINDER      |
| 015039               | 00754        | ELWOOD PUBLISHING COMPANY IN  | 38.12           | 09-OCT-95  | PUBLICATION - INVIT. TO BID   |
| 015040               | 00755        | BAKER & TAYLOR BOOKS          | 2592.24         | 09-OCT-95  | BOOKS, ELWOOD, FRANKTON, SUM  |
| --TOTAL--            |              |                               | 25664.68        |            |                               |
| -----                |              |                               | -----           |            |                               |
| PRIOR MONTH TOTALS   |              |                               | 168059.20       |            |                               |
| CURRENT MONTH TOTALS |              |                               | 25664.68        |            |                               |
| -----                |              |                               | -----           |            |                               |
| GRAND TOTALS         |              |                               | 193723.88       |            |                               |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 2 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 193723.88. DATED 09-OCT-95.

Jerry Kaiser  
Barbara Bernatty  
Sharon Pace  
Beverly Austin

Patricia L. Ballard  
Linda L. Lyle  
\_\_\_\_\_  
\_\_\_\_\_

**North Madison County Public Library System**

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
Special Meeting for Business  
October 23, 1995  
6:00pm  
Executive Session

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- A. Real or Personal Property  
(IC20-14-3-4-(b))

ADJOURN

PUBLIC MEETING  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- A. Building Projects
  1. Report from Architect Joel Blum re: Contractor
  2. Frankton

PUBLIC COMMENT

ADJOURN

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1598

(317) 552-5001

FAX (317) 552-0955

## SPECIAL MEETING FOR BUSINESS

October 23, 1995

7:00pm

### CALL TO ORDER

A special meeting for business was called to order October 23, 1995 at 7:00pm in the Elwood Public Library meeting room by Vice-President Beverly Austin.

### CALL FOR QUORUM

Other board members present were: Sharan Pace, Barbara Abernathy, Jerry Kaiser and Pam Bohlander. Absent were: Brenda Carey and Linda Sizelove. Also present were: Director Kathi Wittkamper, Admin. Ass't. Jan Helpling, architect Joel Blum of Inter-Design, financial advisor, Dan Kramer of Therber, Brock & Kramer, John Andres, M. D. Rowe Construction, reporters Ron Browning of the Elwood Call-Leader and Jim Carroll of the Anderson Herald, and resident Ray Striker.

### BUSINESS

Frankton Project Jerry Kaiser reported on the Frankton project. All bids have been let and carpenters and contractors have cleaned up the front of the building to begin painting. Target date for Frankton to occupy the building is the first of the year.

Elwood Project Joel Blum - InterDesign, Inc. introduced Dan Kramer - Therber, Brock & Kramer who would explain the bond sale and John Andres - M. D. Rowe Construction.

Joel explained that when the bids were received, the low bid was \$2,118,000 to a high bid of \$2,483,617. Inter-Design interviewed four bidders and went through documents to see if there were any questions on bids. He explained that sometimes there are mistakes in calculation. The M. D. Rowe group checked through everything and had no changes - the bid that stands at \$2,118,000 is good. Joel stated that there was a good group of contractors, interest was good and after checking references on the M. D. Rowe group, he would recommend the contractor to the board.

Pam Bohlander made a motion that we accept the bid of \$2,118,000 by the M. D. Rowe Construction, Inc. company to be the contractor of the project. Sharan Pace seconded the motion. Motion unanimously passed.

Joel asked that he be given permission to send a letter of intent to M. D. Rowe Construction allowing them to begin the project. A contract will be given to Attorney Jim Wilson to approve.

He said a pre-construction meeting will be held at 2:00pm Nov. 1, to go through how meetings will be held, payment of invoices, etc.

Barbara Abernathy made a motion for Joel Blum to send a letter of intent to M. D. Rowe to become the project contractor. Jerry Kaiser seconded the motion and it passed unanimously.

Dan Kramer (financial consultant) told board members that authorization was given to them by the State Board of Tax Commissioners to enter into a lease for 18 years not to exceed \$260,000 a year. A \$2,500,000 bond will be required and will be amortized below for 16 years or less. A competitive bond sale will take place and in approximately 2-3 weeks the board will receive funds and it will become a liability.

Motion was made by Barbara Abernathy to sell bonds for \$2,500,000 for \$260,000 a year at a tax rate of \$.20 to \$.22 per \$100 of assessed valuation. Jerry Kaiser seconded and the motion passed unanimously.

Joel stated he would make a calendar and send to the board now. He congratulated them for their long and hard work in making this project happen.

Director's Report Director Wittkamper announced the groundbreaking ceremony that will take place November 1 at 3:30 pm.

Vice-President Austin thanked the rest of the board for all their diligence and cooperation throughout the years working toward this end.

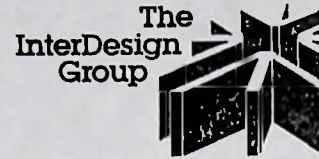
Jerry Kaiser made a motion to adjourn the meeting. Sharan Pace seconded.

Linda Austin  
Jerry Kaiser  
Sharan Pace

Pam Bohlander  
Pam Bohlander, Secretary

Barbara Abernathy

23 October, 1995



Board of Trustees  
North Madison County Public Library System  
124 North 16th Street  
Elwood, Indiana 46036-1598

Total Architectural Developm

RE: **BIDS FOR THE ELWOOD PUBLIC LIBRARY  
IDG PROJECT 950017**

Dear Trustees:

Bids were received for the new Elwood Public Library Building at 2:00 P.M., October 12, 1995. The results of this bid opening are listed below and on the attached Bid Tabulation sheet.

The cost estimate range, as of September 25, 1995 was: \$2,100,000.00

Suggested alternatives were:

1. Provide limestone base as indicated in lieu of brick masonry.

The bids received, in order of low to high were:

| <u>CONTRACTOR</u>             | <u>BASE BID</u> | <u>ALTERNATIVE</u> |
|-------------------------------|-----------------|--------------------|
| M. D. Rowe Construction       | \$2,118,000     | \$20,000           |
| Artco Contracting             | \$2,243,000     | \$15,500           |
| JUD Construction              | \$2,292,389     | \$15,398           |
| Gilliatte Gen. Construction   | \$2,299,000     | \$16,400           |
| Gale Tschuor Co.              | \$2,340,000     | \$15,500           |
| Pepper Construction, Inc.     | \$2,344,900     | \$18,100           |
| Hasser Construction, Inc.     | \$2,376,700     | \$19,000           |
| Janglas Campbell Construction | \$2,417,700     | \$18,900           |
| Wilhelm Construction, Inc.    | \$2,424,000     | \$29,000           |
| Flouter Construction          | \$2,443,000     | \$15,600           |
| Aegeah Construction           | \$2,469,000     | \$17,300           |
| Fredericks Construction       | \$2,483,617     | \$14,180           |

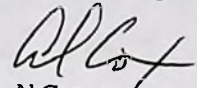
We have reviewed the project and the bid with the apparent low bidder, M. D. Rowe Construction, Inc. and find no reason to reject this bid. We therefore recommend your acceptance of the bid in the amount of \$2,118,000.00.

It is to the Library's benefit to promptly proceed with the work taking advantage of the remaining favorable weather.

We are prepared to Issue the Contractor a Letter of Intent, Notice to Proceed and Contract upon your approval.

If you have any questions or comments, please direct them to my attention.

Sincerely,  
The InterDesign Group, Inc.

  
Al Cox,  
Construction Administration

AC:jh

cc: **Kathi Wittkamper**, NMCPLS Director  
Francis Hoffman, NMCPLS Leasing Corp.  
Clerk of Works, NMCPLS  
Joel Blum, IDG  
Arlen Packard, IDG  
Les Koelling, IDG.  
Chris McComas, IDG  
File 950017

# BID TABULATION

PROJECT: NMCPLS  
ELWOOD PUBLIC LIBRARY

DATE: 12 October 1995

TIME: 2:00 P.M. Local

OWNER: NORTH LAWRENCE COMMUNITY SCHOOLS

Architects Project No. 950017

| Bidder                  | B<br>O<br>N<br>D | 9<br>6 | A<br>3<br>0<br>5 | Base Bid    | Alternate<br>1<br>Limestone<br>Veneer |  |  |  |
|-------------------------|------------------|--------|------------------|-------------|---------------------------------------|--|--|--|
| Aegean Construction     | X                | X      | X                | \$2,469,000 | \$17,300                              |  |  |  |
| Bowman Construction     |                  |        |                  |             |                                       |  |  |  |
| Fredericks Construction | X                | X      | X                | \$2,483,617 | \$14,180                              |  |  |  |
| Gilliatte Gen Con       | X                | X      | X                | \$2,299,000 | \$16,400                              |  |  |  |
| Hasser Construction     | X                | X      | X                | \$2,376,700 | \$19,000                              |  |  |  |
| JUD Construction        | X                | X      | X                | \$2,292,389 | \$15,398                              |  |  |  |
| Leo Brown               |                  |        |                  |             |                                       |  |  |  |
| Pepper Contruction      | X                | X      | X                | \$2,344,900 | \$18,100                              |  |  |  |
| R. L. Turner Corp.      |                  |        |                  |             |                                       |  |  |  |
| Steelcore               |                  |        |                  |             |                                       |  |  |  |
| Gale Tschuor Co.        | X                | X      | X                | \$2,340,000 | \$15,500                              |  |  |  |
| Pangere Corp.           |                  |        |                  |             |                                       |  |  |  |
| Wilhelm Construction    | X                | X      | X                | \$2,424,000 | \$29,000                              |  |  |  |
| Arico Contracting       | X                | X      | X                | \$2,243,000 | \$15,500                              |  |  |  |
| Flouter                 | X                | X      | X                | \$2,443,000 | \$15,600                              |  |  |  |
| Janglas Campbell        |                  |        |                  | \$2,417,700 | \$18,900                              |  |  |  |
| M. D. Rowe              | X                | X      | X                | \$2,118,000 | \$20,000                              |  |  |  |



NORTH MADISON COUNTY PUBLIC LIBRARY

General Information About Lease

23 October, 1995

Mr. Mark D. Rowe  
M. D. Rowe Construction, Inc.  
P.O. Box 502738  
7465 E. 82nd Street  
Indianapolis, IN 46250

Total Architectural Development

RE: **New Elwood Public Library**  
**Letter of Intent**  
**IDG #950017**

Dear Mr. Rowe:

The Board of Trustees, North Madison County Public Library System has reviewed the bids for the new library building. Your bid has been accepted in the amount of:

|               |                       |
|---------------|-----------------------|
| Base Bid      | \$2,118,000.00        |
| Alternate #1  | Not Accepted          |
| <b>Total:</b> | <b>\$2,118,000.00</b> |

It is the intent of the Owner to enter into a contract with you in the amount noted above.

You may begin preparing your firm to perform the work, but not beyond the extent of actual building or property demolition, excavation or construction.

Please note the Owner's funding will consist of a bond issue. The bond funding is not yet in place and all costs incurred by or to you, should you elect to proceed, are yours and payment can not be guaranteed by the Owner until bond funds are available. The bond sale is anticipated to take place in three to four weeks. You will be notified upon completion of the bond sale.

If you have any questions, please direct them to my attention.

Sincerely,

The InterDesign Group, Inc.

*Al Cox*  
Al Cox  
Construction Administration

A.C.M.

cc: **Kathi Witzamper**, NIMCPLS Director  
Francis Hoffman, NIMCPLS Leasing Corp.  
Clerk of Works, NIMCPLS  
Joel Blum, IDG  
Arlen Packard, IDG  
Les Koelling, IDG  
Chris McComas, IDG  
File 950017

1. Appearance before Property Tax Control Board - November 30, 1994

|  |              |
|--|--------------|
| Bond Issue Amount                          | \$ 2,345,000 |
| Lease Term                                 | 22 Years     |
| Annual Rental                              | \$ 260,000   |
| Tax Rate in 1996 on<br>\$ 106,500,000 A.V. | \$ .22       |
| Years of Payment                           | 15 Years     |
| Assumed Interest Rate                      | 6.5%         |

2. Objection to Lease filed

3. Return to Property Tax Control Board - March 15, 1995

|  |              |
|--|--------------|
| Bond Issue Amount                          | \$ 2,345,000 |
| Lease Term                                 | 22 Years     |
| Annual Rental                              | \$ 260,000   |
| Tax Rate in 1996 on<br>\$ 106,500,000 A.V. | \$ .22       |

Upon Therber representation that 18 years is adequate for Lease term, Tax Board approves Lease for 18 years at \$ 260,000 rental annually.

4. Currently, a \$ 2,500,000 bond issue can be issued and repaid with sixteen years of payments; however, the first year (1996) and last year (2012) may have rent payments of \$ 150,000.

5. The maximum bond issue which could be repaid over the maximum term of Lease at \$ 260,000 per year is \$ 2,700,000. There would be 17 1/2 years of payments.

The InterDesign Group  
141 East C  
Indianapolis, Ind 46204  
317  
Fax 317



**NORTH MADISON COUNTY PUBLIC LIBRARY**

**Comparison of Bond Issue Budgets**

|                                     | <u>3/15/95</u>            | <u>10/23/95</u>           |
|-------------------------------------|---------------------------|---------------------------|
| <b>Construction</b>                 | <b>\$ 1,900,000</b>       | <b>\$ 2,000,000</b>       |
| Land                                | 5,000                     | 5,000                     |
| Tests & Surveys                     | 8,000                     | 8,000                     |
| Loose Equipment                     | 150,000                   | 150,000                   |
| Architect                           | 155,000                   | 155,000                   |
| Legal                               | 15,000                    | 15,000                    |
| Bond Counsel                        | 12,000                    | 12,000                    |
| Financial Advisor                   | 12,000                    | 12,000                    |
| <b>Underwriters Discount</b>        | <b>23,000</b>             | <b>25,000</b>             |
| Rating & Trustee                    | 9,000                     | 9,000                     |
| Bond Printing                       | 2,000                     | 2,000                     |
| Legal Advertising                   | 1,000                     | 1,000                     |
| <b>Builders Risk Insurance</b>      | <b>6,000</b>              | <b>7,000</b>              |
| <b>Interest During Construction</b> | <b>50,800<sup>1</sup></b> | <b>94,000<sup>2</sup></b> |
| <b>Contingencies</b>                | <b>36,200</b>             | <b>50,000</b>             |
| <b>BAN Interest</b>                 |                           | <b>5,000</b>              |
|                                     | <b>\$ 2,385,000</b>       | <b>\$ 2,550,000</b>       |
| Less: Anticipated Earnings          | <u>40,000</u>             | <u>50,000</u>             |
| <b>Bond Issue</b>                   | <b>\$ 2,345,000</b>       | <b>\$ 2,500,000</b>       |

1%  
3.25%  
0.9525

↑ 6 1/2 %

increase bond issue  
 $5155,000 = 1.4\% \text{ tax rate}$

above costs less w/o - capi  
 $= 2,431,000$   
 $- 50,000$   
 $= 2,381,000$

4 mos  
 capi 7/1/95 - 12/30/95  
 ave 5/15/96  
 L/R 6/30/96  
 8/1/96 completion

<sup>1</sup> 4 Months at 6.5%  
<sup>2</sup> 7 1/2 Months at 6.0% 11/15/95 - 7/1/96

**NORTH MADISON COUNTY PUBLIC LIBRARY**

**Comparison of Tax Dollars and Rates**

| Year | <u>\$ 2,345,000 Bond Issue</u> |                 | <u>\$ 2,500,000 Bond Issue</u> |                 |
|------|--------------------------------|-----------------|--------------------------------|-----------------|
|      | <u>3/15/95</u>                 | <u>10/23/95</u> | <u>3/15/95</u>                 | <u>10/23/95</u> |
|      | Rental                         | Tax Rate        | Rental                         | Tax Rate        |
| 1996 | \$ 260,000                     | \$ .22          | \$ 130,000                     | \$ .11          |
| 1997 | 260,000                        | .22             | 260,000                        | .22             |
| 1998 | 260,000                        | .22             | 260,000                        | .22             |
| 1999 | 260,000                        | .22             | 260,000                        | .22             |
| 2000 | 260,000                        | .22             | 260,000                        | .22             |
| 2001 | 260,000                        | .22             | 260,000                        | .22             |
| 2002 | 260,000                        | .22             | 260,000                        | .22             |
| 2003 | 260,000                        | .22             | 260,000                        | .22             |
| 2004 | 260,000                        | .22             | 260,000                        | .22             |
| 2005 | 260,000                        | .22             | 260,000                        | .22             |
| 2006 | 260,000                        | .22             | 260,000                        | .22             |
| 2007 | 260,000                        | .22             | 260,000                        | .22             |
| 2008 | 260,000                        | .22             | 260,000                        | .22             |
| 2009 | 260,000                        | .22             | 260,000                        | .22             |
| 2010 | 260,000                        | .22             | 260,000                        | .22             |
| 2011 |                                |                 | 260,000                        | .22             |
| 2012 |                                |                 | 260,000                        | .22             |
|      |                                |                 | <u>130,000</u>                 | <u>.11</u>      |
|      | <b>\$ 3,900,000</b>            |                 | <b>\$ 4,160,000</b>            |                 |

15 Years

16 Years

All Tax Rates Based on \$ 106,500,000 Assessed Valuation

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
MONTHLY CIRCULATION REPORT

|   | SEP<br>1995  | SEP<br>1994  | PERCENT<br>CHANGE | YTD<br>TOTALS |
|---|--------------|--------------|-------------------|---------------|
| <b>ELWOOD</b>                           |              |              |                   |               |
| ADULT                                   | 2695         | 3135         | -14%              | 27115         |
| JUVENILE                                | 1999         | 2335         | -14%              | 19108         |
| PERIODICAL                              | 398          | 412          | -3%               | 4008          |
| AUDIO                                   | 257          | 162          | 59%               | 1948          |
| VIDEO                                   | 1801         | 1970         | -9%               | 18428         |
| <b>TOTAL</b>                            | <b>7150</b>  | <b>8014</b>  | <b>-11%</b>       | <b>70607</b>  |
| <b>FRANKTON</b>                         |              |              |                   |               |
| ADULT                                   | 1191         | 1021         | 17%               | 9743          |
| JUVENILE                                | 813          | 860          | -5%               | 6296          |
| PERIODICAL                              | 168          | 288          | -42%              | 1785          |
| AUDIO                                   | 0            | 0            | 0%                | 0             |
| VIDEO                                   | 620          | 620          | 0%                | 5590          |
| <b>TOTAL</b>                            | <b>2792</b>  | <b>2789</b>  | <b>0%</b>         | <b>23414</b>  |
| <b>SUMMITVILLE</b>                      |              |              |                   |               |
| ADULT                                   | 678          | 668          | 1%                | 5530          |
| JUVENILE                                | 549          | 447          | 23%               | 4033          |
| PERIODICAL                              | 114          | 92           | 24%               | 941           |
| AUDIO                                   | 13           | 2            | 550%              | 16            |
| VIDEO                                   | 463          | 531          | -13%              | 3623          |
| <b>TOTAL</b>                            | <b>1817</b>  | <b>1740</b>  | <b>4%</b>         | <b>14146</b>  |
| <b>SYSTEM TOTAL</b>                     |              |              |                   |               |
| ADULT                                   | 4564         | 4824         | -5%               | 42388         |
| JUVENILE                                | 3361         | 3642         | -8%               | 29437         |
| PERIODICAL                              | 680          | 792          | -14%              | 6734          |
| AUDIO                                   | 270          | 164          | 65%               | 1964          |
| VIDEO                                   | 2884         | 3121         | -8%               | 27644         |
| <b>TOTAL</b>                            | <b>11759</b> | <b>12543</b> | <b>-6%</b>        | <b>108167</b> |
| IN-HOUSE REFERENCE [ELWOOD ADULT ONLY]  |              |              | 349               |               |
| TELEPHONE REFERENCE [ELWOOD ADULT ONLY] |              |              | 627               |               |
| DATABASE SEARCHES [ELWOOD ADULT ONLY]   |              |              | 8                 |               |
| PATRON ASSISTANCE [ELWOOD ADULT ONLY]   |              |              | 183               |               |

DURING THIS MONTH THE LIBRARY SYSTEM PRESENTED 3  
PROGRAMS ATTENDED BY 57 PERSONS

# North Madison County Public Library System

100 North 10th Street

Elwood, Indiana 46020-1000

TEL (317) 402-0001  
FAX (317) 402-0000

LIBRARY BOARD OF TRUSTEES  
November 13, 1996  
6:00pm  
Executive Session

CALL TO ORDER

CALL FOR QUORUM

## BUSINESS

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-5-(8) (2) (8))
  1. Elwood
  2. Frankton
  3. Summitville
- B. Personnel  
(IC 5-14-1.5-6-(c) (8))
- C. Real or Personal Property  
(IC 20-14-3-4-(b))

ADJOURN

PUBLIC MEETING  
7:00pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER AND CHECKS

OLD BUSINESS

## NEW BUSINESS

- A. Building Projects
  1. Report from Architect Joel Blum
  2. Attorney Wilson - Elwood project
  3. Frankton Update
- B. Board approval for notice of hearing - appropriation
- C. Patron Request
- D. ILF Membership

DIRECTOR'S REPORT  
PUBLIC COMMENT

ADJOURN

Summitville Community Library

Elwood Public Library

Frankton Community Library

# North Madison County Public Library System

100 North 10th Street

Elwood, Indiana 46020-1000

TEL (317) 402-0001  
FAX (317) 402-0000

11-13-96  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
6:00pm

CALL TO ORDER

President Linda Sizelove called the executive meeting of the North Madison County Public Library System to order November 13, 1996 in the Elwood Library Meeting Room at 6:00pm.

CALL FOR QUORUM

Attending also were board members: Sharon Pace, Barbara Abernathy, Pam Bohlander, Brenda Carey and Jerry Kaiser. Director Kathi Wittkamper and Admin. Ass't. Jan Helpling.

ORDER TO BUSINESS

- A. Purchase or Lease of Real Property
  1. Elwood - Jim Wilson told the board the lease would be modified from 22 years to 18 years and explained paperwork.
  2. Frankton project is at a standstill because of the weather to paint the outside. Inside work will begin soon.
  3. Mr. Hazelbaker wants to add onto the summitville building. Kathi explained we do not have money to match funds now. He asked her to investigate grants and call him if there is any news.

## PERSONNEL

Kathi recommended a reorganization of Elwood staff, hiring of additional personnel, and accompanying wages.

Kathi and Jan were excused to allow board members to discuss wages. They also discussed Kathi's recommendation and the Cost-of-Living increase for 1996.

Meeting was adjourned at 7:00pm

Dwanda Gray  
Barbara Abernathy  
Jerry Kaiser  
Linda Syler

Pamela Bohlander  
Pamela Bohlander, Secretary  
Sharon Pace

Summitville Community Library

Elwood Public Library

Frankton Community Library

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5007  
BOARD OF TRUSTEES FAX (317) 552-0954  
REGULAR MEETING FOR BUSINESS  
November 13, 1995  
7:00pm

## CALL TO ORDER

A regular meeting for business was called to order by President Linda Sizelove in the Elwood Library Meeting Room at 7:00pm, Monday, November 13, 1995.

## CALL FOR QUORUM

Board members also attending were: Pam Bohlander, Jerry Kaiser, Sharan Pace, Barbara Abernathy and Brenda Carey. Beverly Austin was absent. Also present were Director Kathi Wittkamper, Admin. Ass't. Jan Helpling, reporters Jim Carroll and Ron Browning, Joel Blum - InterDesign Group, Attorney Jim Wilson, Leasing Corp. member Don Hill and resident Ray Striker.

## MINUTES

Motion was made by Sharan Pace and seconded by Barbara Abernathy to accept the previous minutes. Motion passed.

## CHECKS AND CLAIMS REGISTER

Claims register was signed by members and checks signed by Treasurer Jerry Kaiser.

## BUILDING REPORT

Elwood Joel Blum, InterDesign Group explained to board members that he had brought a contract with him between the Leasing Corporation and M. D. Rowe Construction, Inc. and will give it to Attorney Wilson to review. It is a standard form of agreement including specs, drawing index, etc. and Joel would like move forward with the contractor, therefore after the sale would like to fax to M. D. Rowe a letter to proceed with hard copy to follow. Jerry Kaiser made the motion to approve the letter for Rowe to proceed after the bond sale. Brenda Carey seconded and it carried. Joel will have a list of items for the board to look at and make decisions in December. He will send the list ahead of the meeting. He will also have furniture and equipment prices next meeting that he will send with recommendations.

Attorney Jim Wilson stated that he has Addendum to the Lease that provides for a change of terms from 22 years to 18 years. Barbara Abernathy made a motion to allow the modification with the Addendum to the Lease, Jerry Kaiser seconded and the Addendum was signed.

Frankton - Jerry Kaiser reported that the person contracted to paint the outside of the Frankton building will not be able to do it now because of the weather. The inside work will begin and the

library should be able to move the first of the year anyway.

## NEW BUSINESS

Appropriation A motion was made by Jerry Kaiser and seconded by Sharan Pace to put a notice in the paper for advertising the hearing for appropriation of \$30,000.00 to be spent on the Clerk-Of-The-Works salary and Frankton expenses.

Personnel Kathi asked for and received approval of the following personnel moves as of November 27, 1995:

Motion was made by Barbara Abernathy that we hire a part-time clerk, a temporary full-time employee, that we move Shawn Heaton to Reference Service Co-ordinator and Systems Administrator, that we promote Emily Davidson to Adult Services Co-Ordinator, that Dawn Moore be moved to a full-time clerk position and that the employees will be given a 3% increase in salary, including the Director. Jerry Kaiser seconded the motion and it passed. Changes are to be effective November 27; COL INCREASE is effective January 1, 1996.

The board further specified the temporary full-time employee should work fifteen hours of their time in Tech.Services each week to help with retro-conversion. At the completion of the term, further employment will be discussed. This employee will not receive benefits.

The board will form a committee to look at the wage schedule and anticipate changes. It will be put on the agenda next month. Also, the Director's evaluation will be discussed next month.

## Quilt Discussion

A letter has been received from Ms. Barbara Lewis asking if the library has any interest in quilts which were made by Wendell Willkie's mother. After discussion by the board of the specialized care they would need and placement, members decided to consider and make a recommendation next month.

ILF MEMBERSHIP was discussed. Members present wanted to wait to talk to board member Beverly Austin regarding the membership.

Christmas Party Kathi announced the Christmas Party will be held at the Country Cook Inn December 1 at 7:00pm. There will be a white elephant exchange. Members should let Jan know by November 27 for reservations.

Director's Report Kathi told board members that the library is normally closed on Christmas Eve Day each year but because it is on Sunday this year we should either be closed on Saturday or Tuesday. She stated that the staff prefers Saturday. Motion was made by Sharan Pace that the library close on Saturday, December 23.

## PRE-CONSTRUCTION MEETING

**PROJECT:** Elwood Public Library  
IDG Project 950017

**DATE:** 6 November, 1995

**THOSE PRESENT:** See attached list

**SUBMITTED BY:** Al Cox, The InterDesign Group

Motion was seconded by Brenda Carey and passed. Kathi said she will be taking her vacation around Thanksgiving and more days around Christmas.

Kathi said she would like to replace the public access computer. Board members discussed the equipment and decided to allow Kathi \$3500.00 to replace computer and buy a tower-changer also.

Kathi reported that Tech. Services has been working very hard on the automation project and it will help a great deal to have more help.

Jerry Kaiser made a motion to adjourn the meeting at 8:00pm. Sharan Pace seconded.

Brenda Carey  
Jerry Kaiser  
Barbara Obermatt

Pamela Bohlander  
Pamela Bohlander, Secretary

Sharan Pace  
Linda Taylor

Copies of the Agenda were given to those in attendance. Joel Blum, Architect/Project Manager with The InterDesign Group, Inc. handled introductions and then turned the meeting over to Al Cox, Construction Administrator, The InterDesign Group, Inc. We then reviewed the Agenda items (copy attached) and the following was noted:

1. The Contractor was asked to submit names and phone numbers of project field and office personnel to the Architect/Engineer (A/E). The Contractor and Owner were advised to funnel all communications through Al Cox, The InterDesign Group, Inc. John Andres is the interim contact for M.D.Rowe Construction. Kathi Wittkamper, Director NMCPLS, is the contact person for the Elwood Library.
2. M. D. Rowe requested 25 copies of drawings, project manuals and addendum. They are to pick up these items at The InterDesign Group's office.
3. Contractor is to submit required bonds and insurance certificate with signed contract to the A/E. There is to be no work on project site until insurance certificate is approved by the Owner.
- 4a. Various AIA forms were noted.
- b. Follow specification section 01300. Contractor is to review, approve and sign shop drawings, project data, etc. prior to submitting to the A/E.
- c. There will be no substitutions with the only exception being an approved submitted item no longer being available. All other substitutions will only be by Owner approved change order.
- d. Use AIA forms G702 and G703, Form G703 to list breakdown for labor and material. List items for bond, mobilization, clean-up, and for various divisions of work by the Contractor and his Subcontractors. This schedule of values to be submitted for approval prior to making application for payment. The cut-off for pay application is to be the end of the third week of the month. Application is to be to the A/E by the first of the month. Contractor to submit four copies.
- e, f & g Refer to specifications and AIA forms. These are issued by the A/E.
- h. Refer to Specification Section 01700 and AIA forms.
5. General Contractor is responsible for scheduling, co-ordination and sequencing. Contractors schedule is to include time frame for shop drawings, product data, samples, etc.
6. General Contractor is to file a set of State signed documents with authority issuing permits. M. D. Rowe to pick up two sets of State signed documents at A/E office.
- 7a. General Contractor is to submit a drawing for mobilization - staging area, including areas for field offices, storage, parking, etc.

- b. Owner has first right to refusal of salvageable items. Trees not scheduled to be transplanted on site are to be carefully removed, balled and turned over to the Owner.
- 8. Responsibility of Contractor.
- 9. By General Contractor.
- 10. General Contractor and Subcontractor's responsibility.
- 11. Referenced to Specification Section 01410 - GC's responsibility.
- 12. Refer to specifications. Contractor should keep complete set of drawings and specifications posted with addendum in field office at all times. Contractor is to keep a set of drawings and specifications for as-builts only and they are to be kept current at all times.
- 13. Referred Contractor to Specification Section 01650 and 10700 for compliance.
- 14. Referred to specifications.
- 15. General Contractor to schedule, preside and record. Reference Specification Section 01039. M. D. Rowe Construction set Tuesdays at 10:00 a.m. for meetings.

Other items:

- 1. Bond sale to take place on or about 11-16-95.
- 2. Owner suggested that there may be other alternatives for routing of on site sewers. A/E to review.

Any additions or corrections to these minutes should be provided to The InterDesign Group, Inc. in writing within 10 days of the receipt of these minutes. Otherwise, these minutes stand as correct.

cc: Kathi Wittkemper, Director NMCPLS  
 Don Hill, NMCPLS Leasing Corp.  
 Harold Etchison, Clerk of the Works NMCPLS  
 Mark Rowe, M. D. Rowe Construction  
 John Andres, M. D. Rowe Construction  
 Joel Blum, IDG  
 Chris McComas, IDG  
 IDG Department Heads  
 File 950017

Elwood Library

PRE-CONSTRUCTION MEETING  
 November 1, 1995

Total Architectural Development

| Name                  | Company                                    |
|-----------------------|--|
| 1. Al Cox             | The InterDesign Group, Inc.                |
| 2. John Andres        | M. D. Rowe Construction                    |
| 3. Mark Rowe          | M. D. Rowe Const., Inc.                    |
| 4. Jay Helpling       | North Madison County Pub. Util. Exp.       |
| 5. James W. Wilson    | Bingham Farm & Wilson                      |
| 6. Linda Anglen       | Board of Directors                         |
| 7. Harold H. Etchison |  |
| 8. Joel Blum          | IDG  |
| 9. Kathi Wittkemper   | North Madison County Public Utility System |
| 10. Beverly Austin    | Board of Directors NMCPLS                  |
| 11. Chris Harris      | Board of Dir                               |
| 12. Don Hill          | Leasing Corp.                              |
| 13. Sharon Parr       | Board of Dir                               |
| 14.                   |  |
| 15.                   |  |
| 16.                   |  |
| 17.                   |  |
| 18.                   |  |
| 19.                   |  |
| 20.                   |  |

**PRE-CONSTRUCTION  
MEETING**

Project Name: Elwood Public Library

Date of Meeting: 6 November 1995

**AGENDA**

1. Designation of Responsible Personnel:
2. Distribution of Contract Documents:
3. Submission of executed Bonds and Insurance Certificates:
4. Procedures and Processing of:
  - a. Field Decisions
  - b. Submittals
  - c. Substitutions
  - d. Applications for Payment
  - e. Proposal Requests
  - f. Construction Change Directives
  - g. Change Orders
  - h. Contract Close-out Procedures
5. Scheduling and critical work sequencing. Major equipment deliveries, priorities and storage.
6. Building permit activity:
7. Use of Premises:
  - a. Office and storage areas
8. Temporary utilities provided by Contractors.
9. Survey and building layout:
10. Security, Safety, First-Aid and Housekeeping procedures:
11. Procedures for Testing:
12. Procedures for maintaining Record Documents:
13. Requirements for Start-Up of Equipment:
14. Inspection and acceptance of equipment put into service during construction period.
15. Coordination and progress meetings:

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 13 NOV 95

PAGE 1

| WARRANT NUMBER             | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------------------|--------------|------------------------------|-----------------|------------|------------------------------|
| -PAID AFTER BOARD MEETING- |              |                              |                 |            |                              |
| PAYROLL                    | 00756        | PAYROLL                      | 8959.06         | 04-OCT-95  | CHECKS 003554-003571         |
| PAYROLL                    | 00757        | PAYROLL DEDUCTIONS           | -4381.81        | 04-OCT-95  | CHECKS 003554-003571         |
| 015041                     | 00758        | NATIONAL CITY BANK           | 30000.00        | 12-OCT-95  | INVEST IN CD                 |
| 015042                     | 00759        | POSTMASTER                   | 236.00          | 17-OCT-95  | POSTAGE METER                |
| 015043                     | 00760        | NEWS-SUN, THE                | 7.95            | 17-OCT-95  | FAIRMOUNT NEWSPAPER SUBSCRIP |
| 015044                     | 00761        | INDIANA GAS COMPANY          | 36.83           | 17-OCT-95  | GAS - ELWOOD                 |
| 015045                     | 00762        | INDIANA-AMERICAN WATER       | 52.11           | 17-OCT-95  | WATER - SUMMITVILLE          |
| 015046                     | 00763        | AMERITECH                    | 94.55           | 17-OCT-95  | TELE. - SUMMITVILLE          |
| 015047                     | 00764        | CITY OF ELWOOD NON-REV       | 224.95          | 17-OCT-95  | HEALTH INS. - STEWART        |
| PAYROLL                    | 00765        | PAYROLL                      | 9207.57         | 18-OCT-95  | CHECKS 003572-003593         |
| PAYROLL                    | 00766        | PAYROLL DEDUCTIONS           | -4467.26        | 18-OCT-95  | CHECKS 003572-003593         |
| 015048                     | 00767        | STAR FINANCIAL BANK          | 2406.10         | 17-OCT-95  | FICA & FED. TAX - P/R 10-18- |
| 015049                     | 00768        | INDIANA DEPARTMENT OF        | 713.90          | 17-OCT-95  | STATE & COUNTY TAX - OCT. 95 |
| 015050                     | 00769        | MADISON COUNTY SCHOOL        | 1845.06         | 17-OCT-95  | CR. UNION DEDUCTIONS - 10-18 |
| 015051                     | 00770        | INDIANA DEFERRED COMPE       | 273.00          | 17-OCT-95  | DEDUCTIONS - P/R 10-18-95    |
| 015052                     | 00771        | CITY OF ELWOOD NON-REV       | 224.95          | 17-OCT-95  | NOV. PREM. - HEALTH INS.     |
| 015052                     | 00772        | CITY OF ELWOOD NON-REV       | -224.95         | 17-OCT-95  | VOID CHECK - DUPLICATION     |
| 014653                     | 00773        | CHELSEA HOUSE PUBLISHE       | .00             | 25-OCT-95  | ACCT. CORRECTION -VOUCHER #3 |
| 014668                     | 00774        | INGRAM DISTRIBUTION GR       | .00             | 25-OCT-95  | ACCT.CORRECTION - VOUCHER #3 |
| PAYROLL                    | 00775        | PAYROLL                      | 9409.26         | 01-NOV-95  | CHECKS 003595-003613         |
| PAYROLL                    | 00776        | PAYROLL DEDUCTIONS           | -4501.52        | 01-NOV-95  | CHECKS 003595-003613         |
| 015053                     | 00777        | STAR FINANCIAL BANK          | 2443.14         | 01-NOV-95  | FICA & FED. TAX - P/R 11-01- |
| 015054                     | 00778        | MADISON COUNTY SCHOOL        | 1852.48         | 01-NOV-95  | DEDUCTIONS - P/R 11-01-95    |
| 015055                     | 00779        | INDIANA DEFERRED COMPE       | 273.00          | 01-NOV-95  | DEDUCTIONS - P/R 11-1-95     |
| 015056                     | 00780        | CITY WATER & SEWAGE DE       | 22.26           | 01-NOV-95  | WATER - ELWOOD               |
| 015057                     | 00781        | INDIANA GAS COMPANY          | 14.58           | 01-NOV-95  | GAS - FRANKTON/SIGLER ST.    |
| --TOTAL--                  |              |                              | 54721.21        |            |                              |
| -CURRENT EXPENDITURES-     |              |                              |                 |            |                              |
| PAYROLL                    | 00844        | PAYROLL DEDUCTIONS           | -4518.33        | 15-NOV-95  | CHECKS 003614-003631         |
| PAYROLL                    | 00843        | PAYROLL                      | 9246.14         | 15-NOV-95  | CHECKS 003614-003631         |
| 1014                       | 00836        | MICROAGE - MUNCIE            | 305.00          | 13-NOV-95  | REFORMAT MAC PC/REINSTALL    |
| 015058                     | 00782        | AMERITECH                    | 176.79          | 13-NOV-95  | TELE. - ELWOOD               |
| 015059                     | 00783        | ANDERSON NEWSPAPERS INC.     | 35.28           | 13-NOV-95  | PUBLICATION - NOTICE TO BID  |
| 015060                     | 00784        | APAC TERMITE & PEST CONTROL  | 18.00           | 13-NOV-95  | PEST CONTROL                 |
| 015061                     | 00785        | AT & T                       | 49.25           | 13-NOV-95  | MAINTENANCE - ELWOOD         |
| 015062                     | 00832        | AT&T                         | 43.73           | 13-NOV-95  | TELE. - E.DIST. ELWOOD       |
| 015063                     | 00787        | AT&T                         | 7.18            | 13-NOV-95  | TELE. - SUMMIT. & FRANK.     |
| 015064                     | 00788        | BARER & TAYLOR BOOKS         | 1674.67         | 13-NOV-95  | BOOKS, ELWOOD, FRANK., SUMM. |
| 015065                     | 00789        | BARBARA MCADAMS              | 18.67           | 13-NOV-95  | PETTY CASH REIMBURSEMENT     |
| 015066                     | 00790        | BARBARA MCADAMS              | 12.50           | 13-NOV-95  | MILEAGE                      |
| 015067                     | 00791        | BBC GASES                    | 6.68            | 13-NOV-95  | RENT - CYLINDER              |
| 015068                     | 00792        | BOOKS BOOK SHOP              | 688.99          | 13-NOV-95  | BOOKS - SUMMITVILLE          |
| 015069                     | 00793        | A 2 SOURCE CO INC            | 302.42          | 13-NOV-95  | ACCOUNTS PAYABLE CHECKS      |
| 015070                     | 00794        | CHILDREN'S DISTRIBUTION SERV | 60.00           | 13-NOV-95  | MAR. FORMS FOR BIBLIOTHE     |
| 015071                     | 00795        | DATED BOOKS                  | 12.65           | 13-NOV-95  | NEW CALANDR                  |

EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 13 NOV 95

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| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT             | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|------------------------------|-----------------|------------|------------------------------|
| 015072         | 00796        | DEMCO                        | 359.37          | 13-NOV-95  | SUPPLIES                     |
| 015073         | 00797        | DIANA L. SHEPARD             | 9.50            | 13-NOV-95  | HILEAGE                      |
| 015074         | 00798        | DUO SUPPLY COMPANY           | 47.23           | 13-NOV-95  | MAINT. SUPPLIES              |
| 015075         | 00799        | ELEK-TEK, INC.               | 5428.24         | 13-NOV-95  | COMPUTER EQUIP. - ELWOOD, SU |
| 015076         | 00800        | GTE NORTH INDIANA OPERATIONS | 59.90           | 13-NOV-95  | TELE. - FRANKTON             |
| 015077         | 00801        | GARETH STEVENS               | 111.89          | 13-NOV-95  | BOOKS - ELWOOD CHILDREN'S DE |
| 015078         | 00802        | GAYLORD BROS.                | 164.75          | 13-NOV-95  | LIBRARY CARDS                |
| 015079         | 00803        | GEORGE & HARY SPRAGUE        | 425.00          | 13-NOV-95  | RENT - FRANKTON              |
| 015080         | 00804        | H.W.WILSON COMPANY           | 137.00          | 13-NOV-95  | BOOKS - ELWOOD               |
| 015081         | 00805        | INDIANA BUSINESS MAGAZINE    | 19.95           | 13-NOV-95  | SUBSCRIPTION - IND. BUSINESS |
| 015082         | 00806        | INDIANA ECONOMIC DEVELOPMENT | 14.99           | 13-NOV-95  | REFERENCE GUIDE - ELWOOD     |
| 015083         | 00807        | INDIANA LIBRARY FEDERATION   | 26.00           | 13-NOV-95  | 2 SUMMER RDG.PROGR.KIT/ELWOO |
| 015084         | 00808        | INGRAM DISTRIBUTION GROUP IN | 116.97          | 13-NOV-95  | BOOKS - FRANK. & SUMM.       |
| 015085         | 00809        | INFORMATION/REFERENCE GROUP  | 269.43          | 13-NOV-95  | BOOKS - ELWOOD ADULT & CHILD |
| 015086         | 00810        | JANE A. BECKLEY              | 2000.00         | 13-NOV-95  | PAYMENT ON FRANKTON BUILDING |
| 015087         | 00811        | LEISURE ARTS                 | 20.90           | 13-NOV-95  | BOOK - FRANKTON              |
| 015088         | 00812        | LIBRARY STORE INC., THE      | 280.93          | 03-NOV-95  | LIBRARY SUPPLIES             |
| 015089         | 00813        | MANIFOLD REFUSE, INC.        | 38.00           | 03-NOV-95  | REFUSE HAULING               |
| 015090         | 00814        | MIDWEST EXCHANGE             | 354.20          | 03-NOV-95  | VIDEOS - ELWOOD, FRANKTON    |
| 015091         | 00815        | NEWS-SUN, THE                | 15.90           | 03-NOV-95  | SUBSCRIPTION - FAIRMOUNT PAP |
| 015092         | 00816        | INDIANA STATE LIBRARY        | 51.00           | 03-NOV-95  | QTRLY. PHT. OF PLAC CARD PUR |
| 015093         | 00817        | QUILL CORPORATION            | 210.71          | 03-NOV-95  | OFFICE SUPPLIES              |
| 015094         | 00818        | RICK MCADAMS                 | 20.00           | 03-NOV-95  | MOWING & TRIMMING SERV.      |
| 015095         | 00819        | HARRIS PUBLISHING COMPANY    | 106.10          | 03-NOV-95  | BOOK - ELWOOD                |
| 015096         | 00820        | MADISON COUNTY TREASURER     | 10.00           | 13-NOV-95  | TAX - DITCH ASSESSMENT       |
| 015097         | 00821        | RALPH HALEY                  | 18.00           | 13-NOV-95  | MILEAGE                      |
| 015098         | 00822        | RAMSAY BUSINESS PRODUCTS     | 283.46          | 13-NOV-95  | SUPPLIES - SERVICE           |
| 015099         | 00823        | REHARKABLE PRODUCTS          | 17.95           | 13-NOV-95  | LAW POSTERS                  |
| 015100         | 00824        | REVCO D.S., INC.             | 57.56           | 13-NOV-95  | SUPPLIES                     |
| 015101         | 00825        | SUMMITVILLE CITY SEWAGE SYST | 15.60           | 13-NOV-95  | SEWAGE - SUMMITVILLE         |
| 015102         | 00826        | RUFUS JESSIE                 | 60.00           | 13-NOV-95  | TRASH PICK-UP                |
| 015103         | 00827        | TOWN OF FRANKTON             | 42.97           | 13-NOV-95  | WATER - FRANKTON             |
| 015104         | 00828        | UNITOS RENTAL SERVICES       | 49.60           | 13-NOV-95  | CLEANING SUPPLIES            |
| 015105         | 00829        | WORLD CHAMBER OF COMMERCE 01 | 29.00           | 13-NOV-95  | CHAMBER DIRECTORY            |
| 015106         | 00830        | HORION'S & SONS OF ELWOOD    | 56.26           | 13-NOV-95  | CUSTODIAL ITEMS              |
| 015107         | 00831        | H.W.WILSON COMPANY           | 108.00          | 13-NOV-95  | BOOK - SUMMITVILLE           |
| 015108         | 00833        | INDIANA-AMERICAN WATER CO.,  | 24.88           | 13-NOV-95  | WATER - SUMMITVILLE          |
| 015109         | 00834        | INDIANA GAS COMPANY          | 79.21           | 13-NOV-95  | GAS - ELWOOD                 |
| 015110         | 00835        | MARVIN SAUSERI               | 160.00          | 13-NOV-95  | LAWN MAINTENANCE             |
| 015112         | 00838        | MADISON COUNTY SCHOOL EMPLOY | 1885.92         | 13-NOV-95  | CREDIT UNION DEDUCTIONS - 11 |
| 015113         | 00839        | INDIANA DEFERRED COMPENSATIO | 273.00          | 13-NOV-95  | ANNUITY DEDUCTIONS - P/R 11- |
| 015114         | 00837        | STAR FINANCIAL BANK          | 2417.43         | 13-NOV-95  | FICA & FED. TAX. - P/R 11-18 |
| 015114         | 00840        | ELWOOD HISTORY BOOK          | 49.90           | 13-NOV-95  | BOOKS - ELWOOD               |
| 015116         | 00841        | AMERITECH                    | 108.68          | 13-NOV-95  | TELEPHONE - SUMMITVILLE      |
| 015118         | 00842        | AUDIO VISUAL COMMUNICATIONS  | 186.00          | 13-NOV-95  | SERVICE AGREEMENT - DECEMBER |



EXPENDITURES TO BE ALLOWED  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 13 NOV 95

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| HARRANT NUMBER       | CLAIM NUMBER | NAME OF CLAIMANT | AMOUNT OF CLAIM | DATE FILED | EXPLANATION |
|----------------------|--------------|------------------|-----------------|------------|-------------|
| --TOTAL--            |              |                  | 24180.52        |            |             |
| -----                |              |                  |                 |            |             |
| PRIOR MONTH TOTALS   |              |                  | 54721.21        |            |             |
| CURRENT MONTH TOTALS |              |                  | 24180.52        |            |             |
| -----                |              |                  |                 |            |             |
| GRAND TOTALS         |              |                  | 78901.73        |            |             |

ALLOWANCE OF CLAIMS

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF 3 PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER, SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF 78901.73. DATED 13-NOV-95.

Jerry Kaiser      Linda Ayler  
Sharon Pace      \_\_\_\_\_  
Barbara Abernathy      \_\_\_\_\_  
Carole Boklander      \_\_\_\_\_

FINANCIAL REPORT BY FUND

NORTH MADISON COUNTY PUBLIC LIBRARY

124 NORTH 16TH STREET  
ELWOOD, IN 46036-1598

31 OCT 95

| FUND #                     | DESCRIPTION               | BEGINNING BALANCE | RECEIPTS THIS MONTH | RECEIPTS YEAR-TO-DATE | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR-TO-DATE | BALANCE   |
|----------------------------|---------------------------|-------------------|---------------------|-----------------------|-------------------------|---------------------------|-----------|
| 100                        | OPERATING                 | 162020.24         | 6650.28             | 470180.77             | 75358.10                | 627020.97                 | 93312.42  |
| 103                        | LEVY EXCESS FUND          | 4453.00           | .00                 | 4453.00               | .00                     | .00                       | 4453.00   |
| 105                        | OPERATING FUND INVESTMENT | .00               | 30000.00            | 180000.00             | .00                     | 150000.00                 | 30000.00  |
| 107                        | PLAC                      | 51.00             | .00                 | 249.50                | .00                     | 246.50                    | 51.00     |
| 110                        | LIRF INVESTMENT           | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 115                        | LIRF                      | 363.05            | .00                 | .00                   | .00                     | .00                       | 363.05    |
| 120                        | GIFT                      | 12066.95          | .00                 | 46112.00              | 144.00                  | 58269.94                  | 11922.95  |
| 121                        | SUMMITVILLE LIBRARY FUND  | 143.27            | .00                 | 4.23                  | .00                     | .00                       | 143.27    |
| 125                        | MEMORIAL                  | 821.66            | .00                 | 155.00                | .00                     | 30.00                     | 821.66    |
| WITHHOLDINGS FROM PAYROLLS |                           |                   |                     |                       |                         |                           |           |
| 200.01                     | FEDERAL TAX               | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.02                     | FICA                      | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.03                     | STATE TAX                 | .00               | .00                 | .00                   | -304.09                 | -304.09                   | 304.09    |
| 200.04                     | COUNTY TAX                | .00               | .00                 | .00                   | -64.58                  | -64.58                    | 64.58     |
| 200.05                     | PERF                      | 1399.72           | .00                 | .00                   | 726.53                  | -673.19                   | 673.19    |
| 200.06                     | CREDIT UNION              | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.07                     | ANNUITY                   | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.08                     | INSURANCE                 | .00               | .00                 | .00                   | -51.32                  | -51.32                    | 51.32     |
| -TOTAL ALL FUNDS-          |                           | 181318.89         | 36650.28            | 701154.50             | 75808.64                | 834474.23                 | 142160.53 |

APPROPRIATION REPORT

NORTH MADISON COUNTY PUBLIC LIBRARY

31 OCT 95

| OPERATING ACNT # | DESCRIPTION                    | ANNUAL APPROPRIATION | CHANGE TO APPROPRIATION | CURRENT APPROPRIATION | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR-TO-DATE | APPROPRIATION BALANCE |
|------------------|--------------------------------|----------------------|-------------------------|-----------------------|-------------------------|---------------------------|-----------------------|
| 411.1            | SALARY OF DIRECTOR             | 27000.00             | .00                     | 27000.00              | .00                     | 5454.99                   | 21545.01              |
| 411.2            | SALARY OF ASSISTANTS           | 221330.00            | .00                     | 221330.00             | 26685.26                | 205160.12                 | 16169.88              |
| 411.3            | SALARY OF JANITOR              | 6500.00              | .00                     | 6500.00               | 890.63                  | 5753.15                   | 746.85                |
| 413.1            | EMPLOYERS SHARE - F.I.C.A.     | 19287.00             | .00                     | 19287.00              | 2109.60                 | 16552.06                  | 2734.94               |
| 413.3            | EMPLOYER'S CONTRIBUT.-P.E.R.F. | 23320.00             | .00                     | 23320.00              | 4315.58                 | 13679.57                  | 9640.43               |
| 413.5            | EMPLOYER'S CONTRIB.-GROUP INS. | 2613.00              | .00                     | 2613.00               | 121.17                  | 1279.23                   | 1333.77               |
| 413.7            | OTHER EMPLOYEE BENEFITS        | 1400.00              | .00                     | 1400.00               | .00                     | 791.17                    | 608.83                |
| 421.1            | OFFICIAL RECORDS               | 1000.00              | .00                     | 1000.00               | .00                     | 630.48                    | 369.52                |
| 421.3            | STATIONERY AND PRINTING        | 500.00               | .00                     | 500.00                | .00                     | 363.19                    | 136.81                |
| 421.9            | OTHER OFFICE SUPPLIES          | 5000.00              | .00                     | 5000.00               | 246.92                  | 3408.76                   | 1591.24               |
| 422.1            | CLEANING & SANITATION SUPPLIES | 1600.00              | .00                     | 1600.00               | 49.60                   | 1851.47                   | -251.47               |
| 422.3            | FUEL, OIL & LUBRICANTS         | 50.00                | .00                     | 50.00                 | .00                     | 13.58                     | 36.42                 |
| 422.9            | OTHER OPERATING SUPPLIES       | 1000.00              | .00                     | 1000.00               | 170.20                  | 2964.56                   | -1964.56              |
| 423.1            | BUILDING MATERIALS & SUPPLIES  | 250.00               | .00                     | 250.00                | .00                     | 1520.31                   | -1270.31              |
| 423.5            | REPAIR PARTS                   | 500.00               | .00                     | 500.00                | .00                     | 413.71                    | 86.29                 |
| 423.9            | OTHER REPAIR & MAINT.SUPPLIES  | .00                  | .00                     | .00                   | 20.54                   | 560.40                    | -560.40               |
| 429.1            | BOOK PROCESSING                | 9000.00              | .00                     | 9000.00               | 72.57                   | 26219.16                  | -17219.16             |
| 430              | OTHER SERVICES AND CHARGES     | .00                  | .00                     | .00                   | .00                     | 20.00                     | -20.00                |
| 431.3            | ENGINEER. & ARCHITECT. SERV.   | 7500.00              | .00                     | 7500.00               | .00                     | 1255.64                   | 6244.36               |
| 431.5            | LEGAL SERVICES                 | 25000.00             | .00                     | 25000.00              | .00                     | 6163.25                   | 18836.75              |
| 431.9            | OTHER PROFESSIONAL SERVICES    | 5000.00              | 690.00                  | 5690.00               | 346.00                  | 3716.79                   | 1973.21               |
| 432.1            | TELEPHONE & TELEGRAPH          | 4500.00              | .00                     | 4500.00               | 365.77                  | 4369.93                   | 130.07                |
| 432.3            | POSTAGE                        | 1800.00              | .00                     | 1800.00               | 247.43                  | 1838.66                   | -38.66                |
| 432.5            | TRAVELING EXPENSE              | 1500.00              | .00                     | 1500.00               | 100.50                  | 1207.00                   | 293.00                |
| 432.7            | PROFESSIONAL MEETINGS          | 1500.00              | .00                     | 1500.00               | .00                     | 1003.04                   | 496.96                |
| 433.1            | ADVERT. & PUBLICAT. OF NOTICES | 500.00               | .00                     | 500.00                | 38.12                   | 651.11                    | -151.11               |
| 434.1            | OFFICIAL BONDS                 | 300.00               | .00                     | 300.00                | .00                     | 408.00                    | -108.00               |
| 434.3            | OTHER INSURANCE                | 5500.00              | .00                     | 5500.00               | .00                     | 6180.00                   | -680.00               |
| 435.1            | GAS                            | 2000.00              | .00                     | 2000.00               | 61.91                   | 2064.57                   | -64.57                |
| 435.3            | ELECTRICITY                    | 9000.00              | .00                     | 9000.00               | 731.72                  | 6531.30                   | 2468.70               |
| 435.5            | WATER                          | 500.00               | .00                     | 500.00                | 137.86                  | 605.16                    | -105.16               |
| 435.7            | WASTE DISPOSAL SERVICES        | 200.00               | .00                     | 200.00                | 15.60                   | 282.40                    | -82.40                |
| 436.1            | BUILDINGS & STRUCTURES         | 2500.00              | .00                     | 2500.00               | .00                     | 423.00                    | 2077.00               |
| 436.3            | EQUIPMENT                      | 2500.00              | .00                     | 2500.00               | .00                     | 798.47                    | 1701.53               |
| 437.1            | REAL ESTATE                    | 10800.00             | .00                     | 10800.00              | 425.00                  | 5250.00                   | 5550.00               |
| 437.3            | EQUIPMENT                      | 1750.00              | .00                     | 1750.00               | 103.79                  | 1639.34                   | 110.66                |
| 439.1            | DUES                           | 150.00               | .00                     | 150.00                | .00                     | .00                       | 150.00                |
| 441              | LAND, BLDG.,IMPROVE.OTHER THAN | 22500.00             | 22400.00                | 44900.00              | 2958.65                 | 36584.20                  | 8315.80               |
| 442              | FURNITURE AND EQUIPMENT        | 1000.00              | .00                     | 1000.00               | .00                     | 4157.27                   | -3157.27              |
| 443.1            | ELWOOD ADULT                   | 31250.00             | .00                     | 31250.00              | 1556.68                 | 20857.56                  | 10392.44              |
| 443.3            | ELWOOD CHILDRENS               | 10500.00             | .00                     | 10500.00              | 702.85                  | 8893.66                   | 1606.34               |
| 443.5            | FRANKTON                       | 10500.00             | .00                     | 10500.00              | 955.37                  | 6414.64                   | 4085.36               |
| 443.7            | SUMMITVILLE                    | 10500.00             | .00                     | 10500.00              | 1036.85                 | 8273.70                   | 2226.30               |
| 443.8            | YOUNG ADULT                    | 650.00               | .00                     | 650.00                | 7.05                    | 153.45                    | 496.55                |
| 443.9            | OTHER                          | 1750.00              | .00                     | 1750.00               | .00                     | .00                       | 1750.00               |
| 444              | PERIODICALS & NEWSPAPER        | 6500.00              | .00                     | 6500.00               | 169.56                  | 2733.55                   | 3766.45               |
| 445.1            | ELWOOD                         | 7000.00              | .00                     | 7000.00               | 462.87                  | 5068.55                   | 1931.45               |
| 445.3            | FRANKTON                       | 1500.00              | .00                     | 1500.00               | .00                     | 1592.14                   | -92.14                |

APPROPRIATION REPORT  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 31 OCT 95

| OPERATING<br>ACNT # | DESCRIPTION | ANNUAL<br>APPROPRIATION | CHANGE TO<br>APPROPRIATION | CURRENT<br>APPROPRIATION | DISBURSMENTS<br>THIS MONTH | DISBURSMENTS<br>YEAR-TO-DATE | APPROPRIATIO<br>BALANCE |
|---------------------|-------------|-------------------------|----------------------------|--------------------------|----------------------------|------------------------------|-------------------------|
| 445.5               | SUMMITVILLE | 1500.00                 | .00                        | 1500.00                  | 252.45                     | 1683.78                      | -183.78                 |
|                     | -TOTAL-     | 508000.00               | 23090.00                   | 531090.00                | 45358.10                   | 427436.47                    | 103653.53               |

REGISTER OF RECEIPTS  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 OCT 95

| DATE<br>RECEIVED | RECEIPT<br>NUMBER | NAME                         | OFFICE/DEPARTMENT/FUND      | AMOUNT OF<br>RECEIPT | EXPLANATION             |
|------------------|-------------------|------------------------------|-----------------------------|----------------------|-------------------------|
| 05 OCT 95        | 0014              | TREASURER MADISON CTY. #405  | 312.3 OPERATING/COIT        | 4997.63              | COIT                    |
| 04 OCT 95        | 0406              | CAROLYN LAMBERTSON RECT.#402 | 341.1 OPERATING/FINES       | 75.38                | FINES & FEES            |
| 06 OCT 95        | 0407              | EMILY DAVIDSON RECT.#407     | 341.1 OPERATING/FINES       | 6.00                 | FINES & FEES            |
| 02 OCT 95        | 0408              | EMILY DAVIDSON RECT.#399     | 341.1 OPERATING/FINES       | 3.70                 | FINES & FEES 9-29, 9-30 |
| 03 OCT 95        | 009               | EMILY DAVIDSON RECT.#398     | 341.1 OPERATING/FINES       | 5.60                 | FINES & FEES            |
| 03 OCT 95        | 0010              | SHAWN HEATON RECT.#400       | 341.1 OPERATING/FINES       | .30                  | FINES & FEES            |
| 05 OCT 95        | 0012              | SHAWN HEATON RECT.#403       | 341.1 OPERATING/FINES       | 12.30                | FINES & FEES            |
| 05 OCT 95        | 0013              | SHARON FOUTS RECT.#404       | 341.1 OPERATING/FINES       | 6.70                 | FINES & FEES            |
| 06 OCT 95        | 0015              | SHAWN HEATON RECT.#406       | 341.1 OPERATING/FINES       | .90                  | FINES & FEES            |
| 09 OCT 95        | 0016              | EMILY DAVIDSON RECT.#408     | 341.1 OPERATING/FINES       | 9.40                 | FINES & FEES            |
| 09 OCT 95        | 0017              | CHILDREN'S MUSEUM RECT.#410  | 341.1 OPERATING/FINES       | 19.70                | FINES & FEES            |
| 10 OCT 95        | 0018              | EMILY DAVIDSON RECT.#411     | 341.1 OPERATING/FINES       | 14.80                | FINES & FEES            |
| 12 OCT 95        | 0019              | SHAWN HEATON RECT.#412       | 341.1 OPERATING/FINES       | 4.00                 | FINES & FEES            |
| 13 OCT 95        | 0020              | EMILY DAVIDSON RECT.#413     | 341.1 OPERATING/FINES       | .70                  | FINES & FEES            |
| 13 OCT 95        | 0021              | SHARON FOUTS RECT.#414       | 341.1 OPERATING/FINES       | 26.04                | FINES & FEES            |
| 16 OCT 95        | 0022              | SHAWN HEATON RECT.#415       | 341.1 OPERATING/FINES       | 7.30                 | FINES & FEES            |
| 16 OCT 95        | 0023              | SHAWN HEATON RECT.#416       | 341.1 OPERATING/FINES       | 6.70                 | FINES & FEES            |
| 17 OCT 95        | 0024              | SHAWN HEATON RECT.#417       | 341.1 OPERATING/FINES       | 5.40                 | FINES & FEES            |
| 01 OCT 95        | 0025              | EMILY DAVIDSON RECT.#399     | 341.1 OPERATING/FINES       | 1.90                 | FINES & FEES            |
| 20 OCT 95        | 0027              | EMILY DAVIDSON RECT.#418     | 341.1 OPERATING/FINES       | 6.20                 | FINES & FEES            |
| 20 OCT 95        | 0028              | SHAWN HEATON RECT.#419       | 341.1 OPERATING/FINES       | 8.80                 | FINES & FEES            |
| 20 OCT 95        | 0028              | SHAWN HEATON RECT.#419       | 341.1 OPERATING/FINES       | 8.80                 | FINES & FEES            |
| 20 OCT 95        | 0029              | SHARON FOUTS RECT.#420       | 341.1 OPERATING/FINES       | 5.70                 | FINES & FEES            |
| 20 OCT 95        | 0030              | EMILY DAVIDSON RECT.#421     | 341.1 OPERATING/FINES       | .30                  | FINES & FEES            |
| 23 OCT 95        | 0031              | JANET BLANKENSHIP RECT.#423  | 341.1 OPERATING/FINES       | 2.40                 | FINES & FEES            |
| 23 OCT 95        | 0032              | SHAWN HEATON RECT.#422       | 341.1 OPERATING/FINES       | 1.20                 | FINES & FEES            |
| 24 OCT 95        | 0033              | SHAWN HEATON RECT.#424       | 341.1 OPERATING/FINES       | 9.90                 | FINES & FEES            |
| 25 OCT 95        | 0035              | SHAWN HEATON RECT.#427       | 341.1 OPERATING/FINES       | 2.60                 | FINES & FEES            |
| 21 OCT 95        | 0041              | SHARON FOUTS RECT.#428       | 341.1 OPERATING/FINES       | 1.40                 | FINES & FEES            |
| 25 OCT 95        | 0042              | SHAWN HEATON RECT.#429       | 341.1 OPERATING/FINES       | 13.00                | FINES & FEES            |
| 27 OCT 95        | 0043              | EMILY DAVIDSON RECT.#430     | 341.1 OPERATING/FINES       | 10.00                | FINES & FEES            |
| 28 OCT 95        | 0044              | SHAWN HEATON RECT.#431       | 341.1 OPERATING/FINES       | 16.10                | FINES & FEES            |
| 28 OCT 95        | 0045              | BARBARA MCADAMS RECT.#432    | 341.1 OPERATING/FINES       | 47.70                | FINES & FEES            |
| 04 OCT 95        | 0406              | CAROLYN LAMBERTSON RECT.#402 | 341.3 OPERATING/FAX MACHINE | 18.80                | FINES & FEES            |
| 06 OCT 95        | 0407              | EMILY DAVIDSON RECT.#407     | 341.3 OPERATING/FAX MACHINE | 1.00                 | FINES & FEES            |
| 02 OCT 95        | 0408              | EMILY DAVIDSON RECT.#399     | 341.3 OPERATING/FAX MACHINE | 5.60                 | FINES & FEES 9-29, 9-30 |
| 03 OCT 95        | 009               | EMILY DAVIDSON RECT.#398     | 341.3 OPERATING/FAX MACHINE | 7.60                 | FINES & FEES            |
| 03 OCT 95        | 0010              | SHAWN HEATON RECT.#400       | 341.3 OPERATING/FAX MACHINE | 5.80                 | FINES & FEES            |
| 05 OCT 95        | 0012              | SHAWN HEATON RECT.#403       | 341.3 OPERATING/FAX MACHINE | 7.40                 | FINES & FEES            |
| 06 OCT 95        | 0015              | SHAWN HEATON RECT.#406       | 341.3 OPERATING/FAX MACHINE | 3.00                 | FINES & FEES            |
| 09 OCT 95        | 0016              | EMILY DAVIDSON RECT.#408     | 341.3 OPERATING/FAX MACHINE | 1.20                 | FINES & FEES            |
| 09 OCT 95        | 0017              | CHILDREN'S MUSEUM RECT.#410  | 341.3 OPERATING/FAX MACHINE | 7.00                 | FINES & FEES            |
| 10 OCT 95        | 0018              | EMILY DAVIDSON RECT.#411     | 341.3 OPERATING/FAX MACHINE | 7.00                 | FINES & FEES            |
| 12 OCT 95        | 0019              | SHAWN HEATON RECT.#412       | 341.3 OPERATING/FAX MACHINE | 4.60                 | FINES & FEES            |
| 13 OCT 95        | 0020              | EMILY DAVIDSON RECT.#413     | 341.3 OPERATING/FAX MACHINE | 7.20                 | FINES & FEES            |
| 16 OCT 95        | 0022              | SHAWN HEATON RECT.#415       | 341.3 OPERATING/FAX MACHINE | .40                  | FINES & FEES            |
| 16 OCT 95        | 0023              | SHAWN HEATON RECT.#416       | 341.3 OPERATING/FAX MACHINE | 2.60                 | FINES & FEES            |

REGISTER OF RECEIPTS  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 OCT 95

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| DATE RECEIVED | RECEIPT NUMBER | NAME                         | OFFICE/DEPARTMENT/FUND               | AMOUNT OF RECEIPT | EXPLANATION               |
|---------------|----------------|------------------------------|--------------------------------------|-------------------|---------------------------|
| 17 OCT 95     | 0024           | SHAWN HEATON RECT.#417       | 341.3 OPERATING/FAX MACHINE          | 37.20             | FINES & FEES              |
| 20 OCT 95     | 0027           | EMILY DAVIDSON RECT.#418     | 341.3 OPERATING/FAX MACHINE          | 8.20              | FINES & FEES              |
| 20 OCT 95     | 0028           | SHAWN HEATON RECT.#419       | 341.3 OPERATING/FAX MACHINE          | 7.00              | FINES & FEES              |
| 20 OCT 95     | 0028           | SHAWN HEATON RECT.#419       | 341.3 OPERATING/FAX MACHINE          | 7.00              | FINES & FEES              |
| 20 OCT 95     | 0030           | EMILY DAVIDSON RECT.#421     | 341.3 OPERATING/FAX MACHINE          | 7.40              | FINES & FEES              |
| 23 OCT 95     | 0031           | JANET BLANKENSHIP RECT.#423  | 341.3 OPERATING/FAX MACHINE          | 1.20              | FINES & FEES              |
| 24 OCT 95     | 0033           | SHAWN HEATON RECT.#424       | 341.3 OPERATING/FAX MACHINE          | 4.00              | FINES & FEES              |
| 25 OCT 95     | 0035           | SHAWN HEATON RECT.#427       | 341.3 OPERATING/FAX MACHINE          | 1.40              | FINES & FEES              |
| 25 OCT 95     | 0042           | SHAWN HEATON RECT.#429       | 341.3 OPERATING/FAX MACHINE          | 3.00              | FINES & FEES              |
| 27 OCT 95     | 0043           | EMILY DAVIDSON RECT.#430     | 341.3 OPERATING/FAX MACHINE          | 1.20              | FINES & FEES              |
| 12 OCT 95     | 0019           | SHAWN HEATON RECT.#412       | 341.4 OPERATING/EQUIPMENT RENTAL     | 2.00              | FINES & FEES              |
| 27 OCT 95     | 0037           | SHARON FOUTS RECT.#365       | 341.6 OPERATING/LOST,DAMAGED OR SALE | 29.66             | BOOK SALE                 |
| 27 OCT 95     | 0038           | PEG EDDY RECT.#385           | 341.6 OPERATING/LOST,DAMAGED OR SALE | 26.25             | BOOK SALE                 |
| 27 OCT 95     | 0039           | SHARON FOUTS RECT.#386       | 341.6 OPERATING/LOST,DAMAGED OR SALE | 47.20             | BOOK SALE                 |
| 27 OCT 95     | 0040           | JANET BLANKENSHIP #392       | 341.6 OPERATING/LOST,DAMAGED OR SALE | 13.50             | REVERSED RECTS. - BOOK SA |
| 28 OCT 95     | 0045           | BARBARA MCADAMS RECT.#432    | 341.6 OPERATING/LOST,DAMAGED OR SALE | 3.50              | FINES & FEES              |
| 04 OCT 95     | 0406           | CAROLYN LAMBERTSON RECT.#402 | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 06 OCT 95     | 0407           | EMILY DAVIDSON RECT.#407     | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 02 OCT 95     | 0408           | EMILY DAVIDSON RECT.#399     | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES 9-29, 9-30   |
| 03 OCT 95     | 009            | EMILY DAVIDSON RECT.#398     | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 06 OCT 95     | 0015           | SHAWN HEATON RECT.#406       | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 09 OCT 95     | 0016           | EMILY DAVIDSON RECT.#408     | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 09 OCT 95     | 0017           | CHILDREN'S MUSEUM RECT.#410  | 341.8 OPERATING/LOST CARD FEE        | 3.00              | FINES & FEES              |
| 10 OCT 95     | 0018           | EMILY DAVIDSON RECT.#411     | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 16 OCT 95     | 0022           | SHAWN HEATON RECT.#415       | 341.8 OPERATING/LOST CARD FEE        | 2.00              | FINES & FEES              |
| 28 OCT 95     | 0045           | BARBARA MCADAMS RECT.#432    | 341.8 OPERATING/LOST CARD FEE        | 1.00              | FINES & FEES              |
| 04 OCT 95     | 0406           | CAROLYN LAMBERTSON RECT.#402 | 342.1 OPERATING/COPY MACHINE         | 45.10             | FINES & FEES              |
| 06 OCT 95     | 0407           | EMILY DAVIDSON RECT.#407     | 342.1 OPERATING/COPY MACHINE         | 5.80              | FINES & FEES              |
| 02 OCT 95     | 0408           | EMILY DAVIDSON RECT.#399     | 342.1 OPERATING/COPY MACHINE         | 20.90             | FINES & FEES 9-29, 9-30   |
| 03 OCT 95     | 009            | EMILY DAVIDSON RECT.#398     | 342.1 OPERATING/COPY MACHINE         | 14.45             | FINES & FEES              |
| 03 OCT 95     | 0010           | SHAWN HEATON RECT.#400       | 342.1 OPERATING/COPY MACHINE         | 7.50              | FINES & FEES              |
| 05 OCT 95     | 0012           | SHAWN HEATON RECT.#403       | 342.1 OPERATING/COPY MACHINE         | 10.50             | FINES & FEES              |
| 06 OCT 95     | 0015           | SHAWN HEATON RECT.#406       | 342.1 OPERATING/COPY MACHINE         | 11.80             | FINES & FEES              |
| 09 OCT 95     | 0016           | EMILY DAVIDSON RECT.#408     | 342.1 OPERATING/COPY MACHINE         | 9.50              | FINES & FEES              |
| 09 OCT 95     | 0017           | CHILDREN'S MUSEUM RECT.#410  | 342.1 OPERATING/COPY MACHINE         | 13.80             | FINES & FEES              |
| 10 OCT 95     | 0018           | EMILY DAVIDSON RECT.#411     | 342.1 OPERATING/COPY MACHINE         | 9.90              | FINES & FEES              |
| 12 OCT 95     | 0019           | SHAWN HEATON RECT.#412       | 342.1 OPERATING/COPY MACHINE         | 16.50             | FINES & FEES              |
| 13 OCT 95     | 0020           | EMILY DAVIDSON RECT.#413     | 342.1 OPERATING/COPY MACHINE         | 8.50              | FINES & FEES              |
| 16 OCT 95     | 0022           | SHAWN HEATON RECT.#415       | 342.1 OPERATING/COPY MACHINE         | .70               | FINES & FEES              |
| 16 OCT 95     | 0023           | SHAWN HEATON RECT.#416       | 342.1 OPERATING/COPY MACHINE         | 23.30             | FINES & FEES              |
| 17 OCT 95     | 0024           | SHAWN HEATON RECT.#417       | 342.1 OPERATING/COPY MACHINE         | 9.10              | FINES & FEES              |
| 01 OCT 95     | 0025           | EMILY DAVIDSON RECT.#399     | 342.1 OPERATING/COPY MACHINE         | 7.00              | FINES & FEES              |
| 20 OCT 95     | 0027           | EMILY DAVIDSON RECT.#418     | 342.1 OPERATING/COPY MACHINE         | 6.50              | FINES & FEES              |
| 20 OCT 95     | 0028           | SHAWN HEATON RECT.#419       | 342.1 OPERATING/COPY MACHINE         | 5.60              | FINES & FEES              |
| 20 OCT 95     | 0028           | SHAWN HEATON RECT.#419       | 342.1 OPERATING/COPY MACHINE         | 5.60              | FINES & FEES              |
| 20 OCT 95     | 0030           | EMILY DAVIDSON RECT.#421     | 342.1 OPERATING/COPY MACHINE         | 13.70             | FINES & FEES              |
| 23 OCT 95     | 0031           | JANET BLANKENSHIP RECT.#423  | 342.1 OPERATING/COPY MACHINE         | 10.40             | FINES & FEES              |

REGISTER OF RECEIPTS  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31 OCT 95

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| DATE RECEIVED | RECEIPT NUMBER | NAME                         | OFFICE/DEPARTMENT/FUND                | AMOUNT OF RECEIPT | EXPLANATION                  |
|---------------|----------------|------------------------------|---------------------------------------|-------------------|------------------------------|
| 23 OCT 95     | 0032           | SHAWN HEATON RECT.#422       | 342.1 OPERATING/COPY MACHINE          | 5.90              | FINES & FEES                 |
| 24 OCT 95     | 0033           | SHAWN HEATON RECT.#424       | 342.1 OPERATING/COPY MACHINE          | 6.10              | FINES & FEES                 |
| 25 OCT 95     | 0035           | SHAWN HEATON RECT.#427       | 342.1 OPERATING/COPY MACHINE          | 4.30              | FINES & FEES                 |
| 25 OCT 95     | 0042           | SHAWN HEATON RECT.#429       | 342.1 OPERATING/COPY MACHINE          | 5.40              | FINES & FEES                 |
| 25 OCT 95     | 0042           | SHAWN HEATON RECT.#429       | 342.1 OPERATING/COPY MACHINE          | .35               | FINES & FEES                 |
| 25 OCT 95     | 0042           | SHAWN HEATON RECT.#429       | 342.1 OPERATING/COPY MACHINE          | 29.40             | FINES & FEES                 |
| 27 OCT 95     | 0043           | EMILY DAVIDSON RECT.#430     | 342.1 OPERATING/COPY MACHINE          | 6.30              | FINES & FEES                 |
| 28 OCT 95     | 0044           | SHAWN HEATON RECT.#431       | 342.1 OPERATING/COPY MACHINE          | 31.20             | FINES & FEES                 |
| 28 OCT 95     | 0045           | BARBARA MCADAMS RECT.#432    | 342.1 OPERATING/COPY MACHINE          | .20               | FINES & FEES                 |
| 03 OCT 95     | 009            | EMILY DAVIDSON RECT.#398     | 342.2 OPERATING/READER PRINTER COPIES | .20               | FINES & FEES                 |
| 09 OCT 95     | 0017           | CHILDREN'S MUSEUM RECT.#410  | 342.2 OPERATING/READER PRINTER COPIES | .40               | FINES & FEES                 |
| 12 OCT 95     | 0019           | SHAWN HEATON RECT.#412       | 342.2 OPERATING/READER PRINTER COPIES | .40               | FINES & FEES                 |
| 13 OCT 95     | 0020           | EMILY DAVIDSON RECT.#413     | 342.2 OPERATING/READER PRINTER COPIES | .80               | FINES & FEES                 |
| 20 OCT 95     | 0027           | EMILY DAVIDSON RECT.#418     | 342.2 OPERATING/READER PRINTER COPIES | 1.20              | FINES & FEES                 |
| 28 OCT 95     | 0044           | SHAWN HEATON RECT.#431       | 342.2 OPERATING/READER PRINTER COPIES | 7.80              | FINES & FEES                 |
| 28 OCT 95     | 0045           | BARBARA MCADAMS RECT.#432    | 342.2 OPERATING/READER PRINTER COPIES | 1.12              | FINES & FEES                 |
| 01 OCT 95     | 0025           | EMILY DAVIDSON RECT.#399     | 360.1 OPERATING/INTER-LIBRARY LOAN    | 1.53              | FINES & FEES                 |
| 27 OCT 95     | 0043           | EMILY DAVIDSON RECT.#430     | 360.1 OPERATING/INTER-LIBRARY LOAN    | 221.00            | INTEREST - SEPT.             |
| 27 OCT 95     | 0036           | STAR FINANCIAL BANK          | 361 OPERATING/INTEREST ON INVESTMEN   | 9.74              | REFUND - LONG DISTANCE CALLS |
| 25 OCT 95     | 0034           | AT & T RECT.#426             | 396 OPERATING/REFUNDS                 | 410.00            | REFUND - FRANKTON BLDG.      |
| 04 OCT 95     | 0011           | NATIONAL CITY BANK RECT.#401 | 399 OPERATING/OTHER                   | 20.11             | POSTAGE                      |
| 09 OCT 95     | 0026           | CHILDREN'S MUSEUM REC#409    | 399 OPERATING/OTHER                   | 3000.00           | PURCHASE CD                  |
| 12 OCT 95     | 0405           | NATIONAL CITY BANK           | 392.1 OPERATING FUND INVESTMENT/TRANS |                   |                              |

--TOTAL AMOUNT OF RECEIPTS--

36650.25

{-----CASH BALANCES-----}

DATE {31 OCT 95}

|                                   |   |       |            |
|-----------------------------------|---|-------|------------|
| A1 {STAR FINANCIAL BANK           | } | B1 {  | 94794.11}  |
| A2 {SUMMITVILLE BANK & TRUST      | } | B2 {  | 147.50}    |
| A3 {LIRF - INVESTMENT             | } | B3 {  | .00}       |
| A4 {OPERATING - INVESTMENT        | } | B4 {  | .00}       |
| A5 {HUNTINGTON BANK               | } | B5 {  | 6487.77}   |
| A6 {COMMUNITY BANK - SUMMITVILLE  | } | B6 {  | 10731.15}  |
| A7 {NATIONAL CITY BANK - FRANKTON | } | B7 {  | 30000.00}  |
| A8 {                              | } | B8 {  | .00}       |
| A9 {                              | } | B9 {  | .00}       |
| -----                             |   | ----- |            |
| TOTAL                             |   | B10{  | 142160.53} |

**NMCPLS ORGANIZATIONAL CHART**

Board of Trustees

Director

Kathi Wittkamper

|   |  |   |  |   |   |  |  |
|---|--|---|--|---|---|--|--|
| <u>Hazlebaker</u><br><u>Branch Mgr</u><br>Carolyn(FT)<br>Lambertson | <u>Frankton</u><br><u>Branch Mgr</u><br>Barb McAdams<br>(FT) | <u>Admin Asst</u><br>Jan Helpling<br>(FT) | <u>Ref Srv Coord</u><br><u>Systems Admin</u><br>Shawn Heaton<br>(FT) | <u>Adult Svcs</u><br><u>Coordinator</u><br>Emily Davidson<br>(FT) | <u>Youth Svcs</u><br><u>Coordinator</u><br>Sharon Fouts<br>(FT) | <u>Tech Svcs</u><br><u>Coordinator</u><br>Glenna Stewart<br>(FT) | <u>Custodian</u><br>Ralph(PT)<br>Maley |
|---|--|---|--|---|---|--|--|

|                                 |                                |                                 |                                   |
|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| <u>FT Clerk</u><br>Cinda Horine | <u>PT Clerk</u><br>Jamie Scott | <u>FT Clerk</u><br>Linda Kemper | <u>PT Clerk</u><br>Mary Kiplinger |
|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|

|                                      |
|--------------------------------------|
| <u>FT Clerk</u><br>Dawn Moore        |
| <u>PT Clerk</u><br>Janet Blankenship |
| <u>PT Clerk</u><br>(New)             |
| <u>PT Clerk</u><br>(New)             |

Youth Svcs  
Assistant  
Peg Eddy.  
(FT)

Tech Svcs  
Assistant  
Diana Shepherd  
(FT)

Total: 13 Full time  
7 Part time

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
MONTHLY CIRCULATION REPORT

|                     | OCTOBER<br>1995 | OCTOBER<br>1994 | PERCENT<br>CHANGE | YTD           |
|---------------------|-----------------|-----------------|-------------------|---------------|
| <b>ELWOOD</b>       |                 |                 |                   |               |
| ADULT               | 2861            | 3051            | -6%               | 29976         |
| JUVENILE            | 3029            | 2443            | 24%               | 22137         |
| PERIODICAL          | 342             | 450             | -24%              | 4350          |
| AUDIO               | 149             | 178             | -16%              | 2097          |
| VIDEO               | 1836            | 1817            | 1%                | 20264         |
| <b>TOTAL</b>        | <b>8217</b>     | <b>7939</b>     | <b>4%</b>         | <b>78824</b>  |
| <b>FRANKTON</b>     |                 |                 |                   |               |
| ADULT               | 968             | 1007            | -4%               | 10711         |
| JUVENILE            | 729             | 825             | -12%              | 7025          |
| PERIODICAL          | 194             | 309             | -37%              | 1979          |
| AUDIO               | 0               | 0               | 0                 | 0             |
| VIDEO               | 461             | 559             | -18%              | 6051          |
| <b>TOTAL</b>        | <b>2352</b>     | <b>2700</b>     | <b>-13%</b>       | <b>25766</b>  |
| <b>HAZELBAKER</b>   |                 |                 |                   |               |
| ADULT               | 658             | 501             | 31%               | 6188          |
| JUVENILE            | 684             | 399             | 71%               | 4717          |
| PERIODICAL          | 143             | 135             | 6%                | 1084          |
| AUDIO               | 28              | 0               | 280%              | 44            |
| VIDEO               | 488             | 390             | 25%               | 4114          |
| <b>TOTAL</b>        | <b>2001</b>     | <b>1425</b>     | <b>40%</b>        | <b>16147</b>  |
| <b>SYSTEM TOTAL</b> |                 |                 |                   |               |
| ADULT               | 4487            | 4559            | -2%               | 46875         |
| JUVENILE            | 4442            | 3667            | 21%               | 33879         |
| PERIODICAL          | 679             | 894             | -24%              | 7413          |
| AUDIO               | 177             | 178             | 0                 | 2141          |
| VIDEO               | 2785            | 2766            | 1%                | 30429         |
| <b>TOTAL</b>        | <b>12570</b>    | <b>12064</b>    | <b>4%</b>         | <b>120737</b> |

IN-HOUSE REFERENCE (ELWOOD ADULT ONLY) 420  
TELEPHONE REFERENCE (ELWOOD ADULT ONLY) 651  
DATABASE SEARCHES (ELWOOD ADULT ONLY) 36  
PATRON ASSISTANCE (ELWOOD ADULT ONLY) 203

DURING THIS MONTH THE LIBRARY SYSTEM PRESENTED 39 PROGRAMS  
ATTENDED BY 365 PERSONS

BOND SALE BID MEETING  
November 16, 1995

On November 16, 1995, a meeting to accept and examine Bond Sale Bids was held in the Elwood Library Meeting Room at 1:00pm. Attorney Jim Wilson brought the meeting to order. Other committee members delegated to receive and accept bids were Don Hill, Leasing Corporation, Kathi Wittkamper, Director and Steve Brock, Therber, Brock & Kramer. Bids were as follows:

Dan Bosworth - Gross Interest - \$1,304,663.08 Disc. \$37,406.65  
Net Interest \$1,342,069.73 Eff.Int.Rate 5.2253

NatCity Investments, Inc.  
Gross Interest - \$1,282,681.67 Disc. \$37,500.00  
Net Interest 1,320,181.63 Eff.Int.Rate 5.1401

Smith Barney, Inc.  
Gross Interest - \$1,315,373.05 Disc. \$37,500.00  
Net Interest 1,352,873.05 Eff.Int.Rate 5.2674

NBD Bank - Gross Interest - \$1,322,770.28 Disc. \$37,500.00  
Net Interest 1,360,220.28 Eff.Int.Rate 5.296006

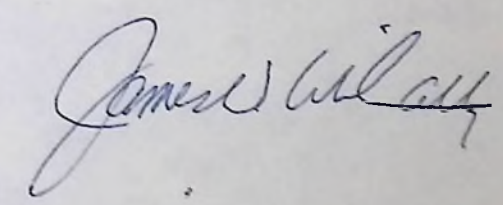
Bernardi Securities - Chicago  
Gross Interest - \$1,285,532.86 Disc. \$37,464.60  
Net Interest 1,322,997.46 Eff.Int.Rate 5.151

Griffin, Kubik Gross Interest - \$1,295,972.22 Disc. \$37,500.00  
Net Interest 1,333,472.22 Eff.Int.Rate 5.1918

City Securities Corp.  
Gross Interest - \$1,280,525.69 Disc. \$37,500.00  
Net Interest 1,318,025.69 Eff.Int.Rate 5.1317

Mr. Brock announced that City Securities Corp. is the lowest interest. Therber, Brock & Kramer is familiar with this corporation, they have the lowest interest dollars and they would recommend that the committee accept their bid. He felt there was much interest in the project and was pleased. Mr. Brock telephoned his office in Indianapolis to confirm City Securities bid and also the next lowest bid NatCity Investments. He also confirmed with City Securities by telephone.

Don Hill made a motion to accept the low bid from City Securities Corp. Kathi Wittkamper seconded the motion.



# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
November 29, 1995  
6:30 p.m.  
Executive Session

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

A. Personnel  
(IC 5-14-1.5-6-(b) (8))

ADJOURN

# North Madison County Public Library System

124 North 16th Street • Elwood, Indiana 46036-1598 • (317) 552-5001  
FAX (317) 552-0955

LIBRARY BOARD OF TRUSTEES  
Special Executive Meeting  
November 29, 1995

CALL TO ORDER

An executive meeting was called to order by President Linda Sizelove in the Elwood Library Meeting Room at 6:30pm on November 29, 1995.

CALL FOR QUORUM

Other board members present were Beverly Austin, Pamela Bohlander, Jerry Kaiser, Sharan Pace, Brenda Carey and Barbara Abernathy. Also present were full-time staff members of the library.

BUSINESS

PERSONNEL (IC 5-14-1.5-6-(b) (8))  
General personnel questions and discussion held.

ADJOURN

Brenda Carey  
Barbara Abernathy  
Jerry Kaiser

Pamela Bohlander  
Pamela Bohlander, Secretary  
Linda Sizelove  
Sharan Pace



# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1998

(317) 652-6001  
FAX (317) 652-0066

LIBRARY BOARD OF TRUSTEES  
December 11, 1995  
6:00pm  
Executive Session

CALL TO ORDER

CALL FOR QUORUM

## BUSINESS

- A. Purchase or Lease of Real Property  
(IC 5-14-1.5-6-(B) (2) (d)
  1. Elwood
  2. Frankton
  3. Summitville
- B. Personnel  
(IC 5-14-1.5-6-(b) (6)
- C. Sale of Bonds  
(IC 5-1-11-1)

## REGULAR BUSINESS MEETING 7:00pm

CALL TO ORDER

CALL FOR QUORUM

APPROVAL OF MINUTES

CLAIMS REGISTER AND CHECKS

## BUILDING REPORT

1. Report from Joel Blum
2. Meeting 12-13-95 at 4:00pm
3. Frankton Update

## OLD BUSINESS

1. Quilt
2. ILF Membership

## NEW BUSINESS

1. Bond Closing
2. Change in Appropriations
3. Encumbrance

DIRECTOR'S REPORT  
PUBLIC COMMENT  
ADJOURN

Hearing - Appropriation  
8:00pm

Summitville Community Library

Elwood Public Library

Frankton Community Library

# North Madison County Public Library System

124 North 16th Street

Elwood, Indiana 46036-1998

(317) 652-6001  
FAX (317) 652-0066

BOARD OF TRUSTEES  
REGULAR MEETING FOR BUSINESS  
December 11, 1995  
7:00pm

CALL TO ORDER

President Linda Sizelove called a regular business meeting to order at 7:00pm in the meeting room of the Elwood Library.

CALL FOR QUORUM

Board members also attending were: Sharan Face, Barbara Abernathy, Pam Bohlander, Jerry Kaiser and Brenda Carey. Beverly Austin was absent. Also present were Ron Browning, Elwood Call-Leader reporter, Pat Parker, Anderson Herald reporter, Architect Joel Blum and Attorney Jim Wilson, Director Kathi Wittkamper and Admin. Ass't. Jan Helpling.

APPROVAL OF MINUTES

Previous minutes were approved by a motion from Brenda Carey, seconded by Sharan Face.

## BUILDING REPORT

Linda reported on the Elwood project, with an update from Architect Joel Blum. Joel said they will continue working on cost savings for the project and asked the board for a motion to approve the cost savings found so far in the project. A motion was made by Sharan Face, seconded by Brenda Carey to accept the following cost savings:

|                            |             |
|----------------------------|-------------|
| Retainage reduction        | \$ 3,164.00 |
| Cast Stone                 | 2,973.00    |
| Soft Maple Columns         | 2,912.00    |
| Site Signage Vinyl Letters | 1,775.00    |
| Sketch Face End Panels     | 18,000.00   |
| Standard Entrance Matts    | 1,820.00    |

For a total of \$30,664.00

Joel will be here for the board meeting on January 8, 1995 for another update.

Harold Etchison, Clerk-of-the-Works reported on the progress made in the construction. He mentioned the excavating was more than the contractors thought because they had to tear out the foundation for the old traction station. He passed out copies of a report and said he had a list of subcontractors if board members were interested.

Frankton Update Jerry Kaiser reported that the Frankton library should be able to move by the first of the year. We will need to

Summitville Community Library

Elwood Public Library

Frankton Community Library

notify the present landlords, George and Mary Sprague that we will be out by January 15. Jerry Kaiser made a motion to notify Spragues of the January 15 date, Barbara Abernathy seconded and it passed.

#### OLD BUSINESS

Willkie quilt The library was asked in a letter from Barbara Lewis if we would be interested in a quilt that she feels belonged to a member of the Willkie family. Board members discussed: that she must be or have contact with a consultant and want to sell rather than donate the quilt, we do not have an appropriate place to display it, and it would take special care that we may not be able to give it. They then instructed Kathi to contact the school by letter to see if they would be interested.

ILF Membership After discussion, board members decided the membership would be worthwhile, Brenda Carey mentioned that she felt the board needed to be better informed at what was happening regarding state issues, etc. Brenda Carey made a motion that we pay our membership for a year, Sharan Pace seconded and it carried.

#### NEW BUSINESS

Bond Closing Attorney Jim Wilson reported that the pre-closing was last Wednesday, December 6 and actual funding passes over on Thursday. Everything is clear on the individual agenda. Bond amount is \$2,500,000.00 by Cities Securities. There are bonds on sale at this time in the amount of \$135,000.00. The remaining 95% of the issue has been sold. They will be sold in \$5,000. increments. Locally, Joe Baglan, Cities Securities, Anderson (telephone 646-6060) will be selling the bonds to individuals who may be interested.

Jim presented the following bills to be paid now from the Bonds:

|                                 |                     |
|---------------------------------|---------------------|
| The Bond Anticipation Note      | Balance from Bank ? |
| Madison County Abstract & Title | \$3,800.00          |
| Therber, Brock & Kramer         | 13,700.52           |
| Secretary of State              |                     |
| (Cert. of exist.)`              | 15.00               |
| Bingham, Farrer, Wilson         | 15,247.00           |
| (recording fees - \$247.00)     |                     |
| Annual Trustee Fee              | 1,000.00            |
| Bond Counsel fee (Ice-Miller)   | 16,500.49           |

Sharan Pace made a motion to accept the bills, Brenda Carey seconded and the motion passed.

ENCUMBRANCE Kathi explained that we would like to encumber money from the 1995 budget for the purpose of buying and repairing three computers. There will be one new computer and two public computers for public use. Also there is a cost of \$400.00 to repair the T.C. Steele painting from the Museum of Art. Insurance has already paid \$3,000.00 of the \$3,400.00 total cost. Brenda Carey made a motion

to encumber \$3,900.00 for these two purposes. Sharan Pace seconded and the motion passed.

Linda reported that during the staff meeting, the one-minute late rule was discussed. Members discussed the rule and decided to forgive the first six minutes. Jerry Kaiser made the motion - After six minutes, one-tenth of an hour will be docked. When an employee works past their regular clock-out time at least six minutes the same rule would apply and one-tenth of an hour's wages would be paid. Pam Bohlander seconded the motion and it passed.

Kathi asked the board to consider an amnesty period for material overdue today to be brought back in good condition - that fines be forgiven on these items until January 8. Brenda Carey said she thought it was a good idea and a gift to the community. Then on January 8, a new policy for fines & fees will be established. Brenda Carey made the motion to forgive fines on materials due on or before Dec. 12 which are returned between now and January 8. Sharan Pace seconded and it passed.

MEETING WAS ADJOURNED AT 7:50PM.

A Change of Appropriations was submitted to the board. A motion to accept the changes was made by Brenda Carey, seconded by Barbara Abernathy.

#### Director's Report

Director Wittkamper reported the following staff changes: Herschell Stunkard was hired as part-time clerk for Adult Services, Emily Davidson assumed responsibility as Adult Services Co-Ordinator and Dawn Moore was moved from part-time to full-time Adult Services Clerk.

She said staff volunteers to work on the Personnel Committee are Barbara McAdams, Emily Davidson and Carolyn Lambertson. Linda Sizelove and Brenda Carey agreed to represent the board.

Beverly Austin  
Jerry Kaiser

Pamela Bohlander  
Pamela Bohlander, Secretary

Sharan Pace

STATE OF INDIANA )  
 )SS:  
COUNTY OF MADISON )

-2-

**AFFIDAVIT OF PAYMENT**

\_\_\_\_\_ and \_\_\_\_\_, being first duly sworn upon their oaths, depose and say that they are the duly elected and acting President/Vice President and Secretary, respectively, of North Madison County Public Library System Leasing Corporation (the "Leasing Corporation"), an Indiana corporation, with its principal place of business in Elwood, Indiana, and that this Affidavit is submitted for the purpose of authorizing certain payments by National City Bank, Indiana (the "Trustee") from the Leasing Corporation Construction Fund established by Section 3.01 of a Trust Indenture (the "Trust Indenture") entered into between the Building Corporation and the Trustee, dated as of December 4, 1995.

Deponents further say that the following are legal and binding obligations properly incurred by the Leasing Corporation in connection with the cost of constructing and financing the building to be constructed by the Leasing Corporation on the real estate described in Exhibit A to the Trust Indenture. The following expenditures, amounts thereof and to whom due are referred to in statements of the creditors attached hereto:

| <u>To Whom Due</u>                   | <u>Amount</u>       | <u>Character of Expenditure</u>           |
|--------------------------------------|---------------------|---|
| <u>NatCity Investments Inc.</u>      | <u>Balance Due</u>  | <u>Payoff of BAN</u>                      |
| <u>James W. Wilson</u>               | <u>\$ 15,247.00</u> | <u>Project Attorney fees</u>              |
| <u>Mad Cty Abstract &amp; Title</u>  | <u>\$ 3,800.00</u>  | <u>Abstract fees</u>                      |
| <u>Therber, Brock &amp; Kramer</u>   | <u>\$ 13,700.52</u> | <u>Financial Consulting</u>               |
| <u>Secretary of State</u>            | <u>\$ 15.00</u>     | <u>Incorporation papers</u>               |
| <u>Ice Miller Donadio &amp; Ryan</u> | <u>\$ 16,549.96</u> | <u>Bond Counsel</u>                       |
| <u>National City Bank</u>            | <u>\$ 1,000.00</u>  | <u>Trustees Annual Fee</u>                |
| <u>InterDesign Group, Inc.</u>       | <u>\$ 4,001.80</u>  | <u>Prof. Fee &amp; reimburse.expenses</u> |
| <u>Bingham, Farrer &amp; Wilson</u>  | <u>\$ 100.00</u>    | <u>Filing fees/Appraiser</u>              |

—This Affidavit is used to authorize the Trustee to make payments from the Construction Fund pursuant to Section 3.01 of the Trust Indenture. Note that at the time of closing the Trustee will need to reimburse the Leasing Corporation for any fees to be reimbursed as indicated in the budget.

Deponents further say that attached to this Affidavit are the statements of the above creditors as received by the Leasing Corporation.

Further Deponents saith not.

\_\_\_\_\_  
\_\_\_\_\_  
Subscribed and sworn to before me, a Notary Public in and for said county and state, this \_\_\_\_ day of \_\_\_\_\_, 19\_\_.

MY COMMISSION EXPIRES:

\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
County of Residence: \_\_\_\_\_

This instrument prepared by:

JAMES W. WILSON/1286-48  
BINGHAM, FARRER & WILSON, P.C.  
Attorneys at Law  
P. O. Box 494  
Elwood, Indiana 46036-0494  
Telephone: (317) 552-9878  
library\affidavi\sb

**BINGHAM, FARRER & WILSON**

A PROFESSIONAL CORPORATION  
ATTORNEYS AT LAW  
P.O. Box 494  
ELWOOD, INDIANA 46036

(317) 552-9878

DAN M. BINGHAM  
1950-1981

MICHAEL E. FARRER  
JAMES W. WILSON

December 7, 1995

North Madison County Public Library  
System Leasing Corporation  
124 N. 16th Street  
Elwood, IN 46036

RE: North Madison County Public Library System  
Leasing Corporation First Mortgage Bonds, Series 1995

|   |                     |
|---|---------------------|
| Project Attorney Fees (.70822% of Construction Costs) | \$ 15,000.00        |
| Recording Fees Construction Contract .....            | \$ 51.00            |
| Recording Fees Trust Indenture and                    | \$ 196.00           |
| <b>TOTAL AMOUNT DUE.....</b>                          | <b>\$ 15,247.00</b> |

**MADISON COUNTY ABSTRACT & TITLE CORP.**

1106 Meridian Plaza Suite 100  
Anderson, Indiana 46016  
(317) 643-7417 & FAX (317) 641-1378

ABSTRACTS OF TITLE  
TITLE INSURANCE  
ESCROW CLOSINGS

Date: 9/22/95

In Account With NORTH MADISON COUNTY PUBLIC LIBRARY

Ordered by JAMES W. WILSON--BINGHAM, FARRER & WILSON

| CASE NO.                                       | REVISED BILLING            | CHARGES:   |
|--|----------------------------|------------|
| 950975   | 12/7/95                    |            |
| ABSTRACT SERVICE:-----                         |                            |            |
| PROSPECTIVE PURCHASER EXAMINATION:-----        |                            |            |
| TITLE INSURANCE PERMIUM:                       |                            |            |
|  | OWNERS POLICY:---( )-----  | \$3,800.00 |
|  | MORTGAGE POLICY:--( )----- |            |
| RECORDING FEES:-----                           |                            |            |
| DEED PREPARATION:-----                         |                            |            |
| RECORD SEARCH:-----                            |                            |            |
| MISCELLANEOUS FEES:-----                       |                            |            |
| LEGAL DESCRIPTION: 1-8 Blk 5 OP Elwood MADISON |                            |            |
| ADDRESS:                                       |                            |            |

THEBBER, BROCK & KRAMER, INC.

MUNICIPAL FINANCE CONSULTANTS

ONE AMERICAN SQUARE  
SUITE 2730 BOX 82026  
INDIANAPOLIS, INDIANA 46282  
(317) 637-9572  
FAX: (317) 686-9102

North Madison County Public Library Leasing Corporation  
Elwood, Indiana

December 7, 1995

FOR PROFESSIONAL SERVICES:

Services in connection with the sale of \$2,500,000 First Mortgage Bonds, Series 1995, dated November 1, 1995.

|                              |               |                     |
|------------------------------|---------------|---------------------|
| Professional Services        |               | \$ 12,000.00        |
| Printing Official Statements |               |                     |
| Preliminary                  | \$ 793.86     |                     |
| Final                        | 709.97        |                     |
| Distribution Expense         | <u>196.69</u> |                     |
|                              |               | <u>1,700.52</u>     |
| Total                        |               | <u>\$ 13,700.52</u> |

Indiana Secretary of State - Corporations Division

Page: 1

INVOICE

Invoice Date: 11/20/95      Invoice Number: 0064423  
Attention of: BONNIE JEWELL  
Ordered by: SAME

PLEASE PAY THIS AMOUNT:      \$15.00

ICE MILLER  
ONE AMERICAN SQUARE BOX 82001  
INDIANAPOLIS, IN 46282

Return one copy of this invoice with your payment.      (SV1)

Indiana Secretary of State - Corporations Division  
302 W. Washington Street Room E018, Indianapolis, IN 46204  
INVOICE DETAIL - Invoice Number: 0064423

Page:

Order Number: 0069961      Date Ordered: 11/20/95

Existence NFP Domestic      15.00      NORTH MADISON COUNTY

TOTAL      15.00

-END-

ICE  
MILLER  
DONADIO  
& RYAN

REMITTANCE PAGE

**SUBMIT REMITTANCE TO:**

ICE MILLER DONADIO & RYAN  
P.O. Box 7700  
Indianapolis, Indiana 46277-2633  
(317) 236-2412

CLIENT NAME: North Madison Public Library  
MATTER TITLE: Lease Financing  
MATTER #: 11138.0001

PLEASE REMIT TOTAL INVOICE BALANCE DUE ..... \$16,549.96

North Madison County Public  
Library System Leasing Corporation  
c/o Mr. James W. Wilson  
Bingham, Farmer & Wilson  
1801 South Anderson Street  
P.O. Box 424  
Ellettsville, Indiana 46036

FEE FOR SERVICES RENDERED THROUGH DECEMBER 6, 1995

OUR FILE NUMBER 11138.0001

Re: North Madison County Public Library System Leasing Corporation  
First Mortgage Bonds, Series 1995  
Original Date: November 1, 1995; Total Issue: \$2,500,000

Fee for legal services rendered in connection with delivering an opinion approving the issuance of the above-referenced bonds, including attendance at various meetings; preparation of Lease Agreement, Trust Indenture, and closing papers; attendance at preclosing and closing; preparation and review of transcript of proceedings; and preparation and filing of IRS Form 8038-G.

TOTAL Legal Fees for this File ..... \$13,000.00

TOTAL Legal Fees for Bond Anticipation Note ..... \$2,500.00

**CHARGES:**

|   |          |
|---|----------|
| Facsimile Transmission Expense                | \$178.00 |
| Photocopy Expense                             | 327.84   |
| Delivery Expense                              | 107.43   |
| Long Distance Telephone Expense               | 211.17   |
| Mileage to/from Meetings                      | 25.52    |
| Compilation and Distribution<br>of Transcript | 200.00   |

TOTAL Charges ..... \$1,049.96

TOTAL CURRENT BILLING FOR THIS INVOICE ..... \$16,549.96

*With offices in Indianapolis and South Bend*

One American Square • Box 82001 • Indianapolis, Indiana 46282-0002 • (317) 236-2100 • FAX (317) 236-2219  
211 West Washington • Suite 2420 • South Bend, Indiana 46601-1785 • (219) 234-7933 • FAX (219) 234-7965

NATIONAL CITY BANK, INDIANA  
 101 W. WASHINGTON ST., STE 655S  
 INDIANAPOLIS, IN 46255

INVOICE

DATE: 12/4/1995



Total Architectural Development

TO: Mr. James W. Wilson  
 Bingham, Farrar & Wilson  
 1601 South Anderson Street  
 P. O. Box 494  
 Elwood, IN 46036

11 December 1995

North Madison County Public Library System Leasing Corporation  
 124 North 16th Street  
 Elwood, Indiana 46036-1598  
 Attention: Ms. Jan Helping

INVOICE

North Madison County Public Library  
 DG No. 950017

Return to Attention of: Ann Forey

| Description  | Amount Due |
|--|------------|
| North Madison County Public Library System<br>Leasing Corporation First Mortgage Bond<br>Series 1995 |            |
| Acceptance Fee   | \$1,000.00 |

For Professional Services Rendered in Accordance  
 With Owner/Architect Agreement dated 31 March 1992

For Period 31 October 1995 to 30 November 1995

BASIC COMPENSATION

Per Article 10.3 and 11.2.1

|                             |                |               |
|-----------------------------|----------------|---------------|
| Professional Fee            |                | \$ 155,000.00 |
| Schematic Design Phase      | 100% Complete  | 23,000.00     |
| Design Development          | 100% Complete  | 31,000.00     |
| Construction Document       | 100% Complete  | 56,000.00     |
| Bidding/Negotiations Phase  | 100% Complete  | 14,000.00     |
| Construction Administration | 11.5% Complete | 61,000.00     |

Total Earned to Date \$127,875.00  
 Less Previous Invoices 124,000.00

**SUBTOTAL \$3,875.00**

REIMBURSABLE EXPENSES

Per Article 10.2

|                   |         |                 |
|-------------------|---------|-----------------|
| Photocopies       | \$44.70 |                 |
| Telephone & Fax   | 4.20    |                 |
| Postage & Freight | 4.26    |                 |
| Mileage           | 73.64   |                 |
| <b>SUBTOTAL</b>   |         | <b>\$126.80</b> |

(1) Customer copy

(2) Return with payment

(3) File copy





LIBRARY APPROPRIATION RESOLUTION

December 11, 1995

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the North Madison County Public Library, Now Therefore:

Be it resolved by the Library Board of the North Madison County Public Library Madison County Indiana, that for the expenses of the public library, the following additional sums of money are hereby appropriated and ordered set apart of the several funds herein named and for the purposes herein specified subject to the laws governing the same:

LIBRARY OPERATING FUND

|       |                             |              |
|-------|-----------------------------|--------------|
| 411.2 | Salary of Assistants        | \$ 21,000.00 |
| 411.3 | Salary of Janitor           | 300.00       |
| 413.1 | Employers Share - FICA      | 300.00       |
| 413.7 | Other Employee Benefits     | 300.00       |
| 421.1 | Official Records            | 100.00       |
| 422.1 | Cleaning & Sanitation Sup.  | 720.00       |
| 422.9 | Other Operating Supplies    | 2,300.00     |
| 423.1 | Bldg. Materials & Supplies  | 1,300.00     |
| 423.9 | Other Repair & Maint. Supp. | 650.00       |
| 429.1 | Book Processing             | 18,000.00    |
| 430   | Other Serv. & Chg.          | 20.00        |
| 432.1 | Tele. & Tele.               | 750.00       |
| 432.3 | Postage                     | 300.00       |
| 432.5 | Traveling Expense           | 150.00       |
| 433.1 | Adv. & Pub. Notices         | 400.00       |
| 434.1 | Official Bonds              | 110.00       |
| 434.3 | Other Insurance             | 700.00       |
| 435.1 | Gas                         | 450.00       |
| 435.5 | Water                       | 250.00       |
| 435.7 | Wast Disposal Serv.         | 175.00       |
| 441   | Land, Bldg., Improve        | 1,100.00     |
| 442   | Furniture & Equip.          | 26,500.00    |
| 444   | Periodicals & Newspapers    | 250.00       |
| 445.3 | Frankton Videos             | 100.00       |
| 445.5 | Summitville Videos          | 300.00       |

Total \$ 76,425.00

**FILED**  
DEC 13 1995

OTIS E. COX  
AUDITOR, MADISON COUNTY

LIBRARY APPROPRIATION RESOLUTION

Pg. 2  
12-11-95

Whereas it has been shown that certain existing appropriations now unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following exist appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND

|          |                         |              |
|----------|-------------------------|--------------|
| 1. 411.1 | Salary of Director      | \$ 21,000.00 |
| 413.3    | Employer's Contri.-PERF | 4,500.00     |
| 413.5    | Employer's Contri.Ins.  | 1,000.00     |
| 431.3    | Eng. & Archic. Serv.    | 6,000.00     |
| 431.5    | Legal Services          | 18,800.00    |
| 432.7    | Professional Meetings   | 400.00       |
| 435.3    | Electricity             | 1,500.00     |
| 436.1    | Buildings & Structures  | 2,000.00     |
| 436.3    | Equipment               | 575.00       |
| 437.1    | Real Estate             | 4,700.00     |
| 443.1    | Elwood Adult Books      | 8,000.00     |
| 443.3    | Elwood Children's Books | 1,000.00     |
| 443.5    | Frankton Books          | 2,800.00     |
| 443.7    | Summitville Books       | 1,000.00     |
| 443.8    | Young Adult             | 400.00       |
| 443.9    | Other                   | 1,750.00     |
| 445.1    | Elwood AV               | 1,000.00     |

Total \$ 76,425.00

Presented to the NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM BOARD OF TRUSTEES, read in full and adopted this 11th day of December, 1995 by the following aye and nay vote.

|     |                           |     |       |
|-----|---------------------------|-----|-------|
| Aye | _____                     | Nay | _____ |
|     | <i>Gregory J. Haines</i>  |     |       |
|     | <i>Burkhard Obermayer</i> |     |       |
|     | <i>Theresa C. ...</i>     |     |       |
|     | <i>Angela ...</i>         |     |       |
|     | <i>Sharon ...</i>         |     |       |
|     | <i>Lynda ...</i>          |     |       |

Attest:  
*Thomas ...*  
Secretary, Library Board



AVC CORPORATION  
 222 W. HILL VALLEY DR.  
 INDIANAPOLIS, IN 46217-4919  
 (317) 885-1622

Quotation for North Madison County Public Library System  
 December 8, 1995

Repair of old Computer

|                               |           |
|-------------------------------|-----------|
| New Hard Drive Interface Card | \$ 75.00  |
| Labor                         | \$ 85.00  |
| New VGA Color Monitor         | \$ 342.00 |
|                               | -----     |
|                               | \$ 502.00 |

New Computer for Technical Services (Old computer to be used as patron workstation)

|                                       |             |
|---------------------------------------|-------------|
| 486-DX2-66 Computer                   |             |
| 5 1/4" Floppy Drive                   |             |
| 854 MEG Hard Drive                    |             |
| SVGA Video Card                       |             |
| 8 MEG Memory                          |             |
| 14" Color Monitor                     | SVGA        |
| Windows & DOS                         | Windows 95  |
| Logitech Mouse                        |             |
| Sound Card                            |             |
| CD-ROM Drive                          |             |
| Bussone KXP 3124 Printer - dot matrix |             |
| 288 Modem \$275                       |             |
| → add to Total Cost                   | \$ 2,672.00 |

Price includes transferring software from old computer onto new computer.

No additional fee for warranty/service agreement

|                         |
|-------------------------|
| \$2,672.00              |
| 275.00                  |
| 502.00                  |
| -----                   |
| \$3,449.00              |
| 51.00 misc. attachments |
| -----                   |
| \$3,500.00              |

\* Potential installation over the holidays.



Conservation Laboratory  
 Indianapolis Museum of Art, Inc.  
 1200 W. 38th Street, Indianapolis, IN 46208  
 (317) 923-1331, extensions 60 and 83

Reg. No. \_\_\_\_\_

**PROPOSAL FOR TREATMENT**

Owner \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone \_\_\_\_\_

Date \_\_\_\_\_  
 Agent/Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone \_\_\_\_\_

**Identification of Object**

Type (painting, sculpture, etc.) \_\_\_\_\_  
 Artist, School and/or Period \_\_\_\_\_  
 (This attribution is that of the Owner and is unverified by the Museum.)  
 Subject \_\_\_\_\_  
 Approximate dimensions (H) \_\_\_\_\_ (W) \_\_\_\_\_ ( ) \_\_\_\_\_  
 Accompanying accessories (frame, base, etc.) \_\_\_\_\_  
 Owner's registration number \_\_\_\_\_  
 Other identifying marks, labels, etc. \_\_\_\_\_  
 Owner's declared value \_\_\_\_\_

**Description of Proposed Treatment:**

1. CAREFULLY EXAMINATION AND PHOTODOCUMENTATION.  
 2. CONDUCT LABORATORY TESTS OF FLAKE LOSS ON THIS PRINCIPLE - HOLDING -  
 TREATMENT.  
 3. REMOVE BURSTING IN THE UNFINISH LAYER BY REMOVING THE SURF AND  
 RECOVER UNFINISH.  
 4. REMOVE ALL REMAINING PAINTING FROM STRETCHER AND ATTACH IT INTO A WOOD  
 STRETCHER. BRUSH AWAY OF TANGLED CURTAINS INTO PLATE AND STABILIZE  
 WITH THE APPROPRIATE ADHESIVE. ATTACH ADDITIONAL STRIPS OF  
 WAX ALONG INNER DRAWING EDGE. TREATMENT PAINTING TO STRETCHER.  
 5. REMOVE AND HOLD IN PLACE SOLID SUPPORT AND INSERT IT INTO THE  
 BACK OF THE PANEL.  
 6. APPLY TREATING FINISH LAYER.  
 7. ALL EDGES AND CORNERS TO BE NECESSARY.  
 8. APPLY SEAL FINISH LAYER.  
 9. CLEAN UP AND PHOTOGRAPHY.  
 10. RETURN PANEL INTO FRAME. CLEAN WATER MARKS  
 11. LABEL AND STORE PROPERLY. TEST OBJECT IN FRAME. RECORD  
 TREATMENT TO FRAME. TEST FOR FINAL CLEANING.

Estimated Cost of Treatment: Minimum \$ \_\_\_\_\_ Maximum \$ \_\_\_\_\_

This estimate includes the cost of previously requested laboratory services plus labor (based on the current hourly rates) and materials to perform the proposed treatment.

The time required to complete the above treatment may be subject to other Museum priorities and responsibilities.

The Owner hereby acknowledges receipt and reading of the examination report dated \_\_\_\_\_ which describes the extent of deterioration of the object described above. The Owner understands that due to the inherent nature of works of art, the Museum cannot guarantee that the treatment described above will restore the object to the appearance and condition it had at the time of its creation or that such treatment will retard further deterioration of the object. The Museum will perform the treatment in a good and workmanlike manner but makes no other representations or warranties as to the treatment or its effect on the object.

The above proposal is accepted and the Museum is hereby authorized to carry out the proposed treatment described above, subject to the note and conditions appearing on the reverse side hereof.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Please return the WHITE copy of this Proposal to the Museum. No treatment can begin without receipt of this signed document. Thank you.

OWNER'S COPY



**FACSIMILE TRANSMITTAL**

DATE: 7 December 1995  
 PROJECT: North Madison County Public Library System - Elwood Branch  
 IDG #950017

Total Architectural Development

TO: Kathi Wilkomper, Director  
 COMPANY: NMCPLS  
 FAX #: (317) 552-0955  
 FROM: Christopher S. McComas, NCARB  
 #PAGES: 4 (Including Cover)  
 MAILED ORIGINALS: Yes  No

Kathi,  
 Please review the attached and give me a call.

Thanks,  
 Chris

cc: Joel Sum, IDG  
 950017

standard product. The map stands and carrels are specified with sketch face side panels. This item would result in a dramatic cost savings of \$18,000.00

- Standard entrance maties without a slab depression but still with floor drains. The new maties would be the thickness of the entry floor tile. The slab area would not slope to the drain or have a reservoir for water to pond with this change. This would result in a savings of \$1,820.00
- Additional savings could arise from deleting some minor library furniture and the use of a less costly face brick.

You can see that the project is presently \$7,366.00 from balancing at this time. We will continue to look for additional wise cost savings throughout the project. However at present we can not find both the additional technology and the stone cladding Alternate in bill.

We recommend going forward with the stone cladding as this is not an item that can be funded at a later date. The remaining moneys would be directed to Technology with the hope of other future savings.

The next issue to resolve is the brick selection process that will effect the project budget. We propose the following schedule for selection:

- On December 11, 1995 brick color samples will be presented for Board direction on color only.
- On January 8, 1996 brick from 3-4 suppliers will be presented. These will represent the suppliers closest match the color selected on 12/11/95. Additionally the cost for each one will be calculated for the Board to make the selection of the building brick.
- On February 12, 1996 a brick mock-up will be constructed on site for final field approval of the brick selection.

We look forward to reviewing these funding issues with you as well as preliminary brick selection on December 11, 1995.

If you have any questions prior to our meeting please feel free to call Joel or myself.

Respectfully,  
THE INTERDESIGN GROUP, INC.

Joseph E. McDermott, NCARB  
Project Architect

cc: Carol Williams, NMACPLS Director  
NMACPLS Chair of Works  
Don Evans, AIA, CEM

North Madison County Public Library System  
Elwood Public Library  
Building Budget Summary 7 December 1995

| Construction Costs               | Budget Amount         | Expense to date          | Difference           |
|----------------------------------|-----------------------|--------------------------|----------------------|
| Construction                     | \$2,118,000.00        | \$2,113,000.00           | \$5,000.00           |
| Land                             | \$30,137.00           | <i>from BAN 30137.00</i> | \$0.00               |
| Test & Surveys                   | \$8,000.00            | \$8,000.00               | \$0.00               |
| Technology                       | \$25,000.00           | \$0.00                   | \$25,000.00          |
| Loose Equipment                  | \$10,000.00           | \$0.00                   | \$10,000.00          |
| Architect                        | \$150,000.00          | <del>150,000.00</del>    | \$0.00               |
| Builders Risk Insurance          | \$7,000.00            | \$7,000.00               | \$0.00               |
| Design Contingency               | \$1,000.00            | \$1,642.00               | -\$1,350.00          |
| General Contingency              | \$1,000.00            | \$0.00                   | \$1,000.00           |
| <b>Sub Total</b>                 | <b>\$2,365,044.00</b> | <b>\$2,294,642.00</b>    | <b>\$70,402.00</b>   |
| <b>Non-Construction Costs:</b>   |                       |                          |                      |
| Legal                            | \$15,000.00           | \$0.00                   | \$15,000.00          |
| Board Counsel                    | \$12,000.00           | \$0.00                   | \$12,000.00          |
| Financial Advisor                | \$12,000.00           | \$0.00                   | \$12,000.00          |
| Underwrite Discount              | \$37,500.00           | \$0.00                   | \$37,500.00          |
| Printing & Transp                | \$2,000.00            | \$0.00                   | \$2,000.00           |
| Board Printing                   | \$2,000.00            | \$0.00                   | \$2,000.00           |
| Official Statement Printing      | \$2,000.00            | \$0.00                   | \$2,000.00           |
| Legal Advertising                | \$1,000.00            | \$0.00                   | \$1,000.00           |
| <b>Sub Total</b>                 | <b>\$83,500.00</b>    | <b>\$0.00</b>            | <b>\$83,500.00</b>   |
| <b>Interest</b>                  |                       |                          |                      |
| Interest During Construction     | \$75,014.00           | \$0.00                   | \$75,014.00          |
| BAN Discount                     | \$1,000.00            | \$0.00                   | \$1,000.00           |
| BAN Interest                     | \$4,142.00            | \$0.00                   | \$4,142.00           |
| <b>Sub Total</b>                 | <b>\$80,156.00</b>    | <b>\$0.00</b>            | <b>\$80,156.00</b>   |
| <b>Total Costs</b>               | <b>\$2,550,000.00</b> | <b>\$2,294,642.00</b>    | <b>\$255,358.00</b>  |
| <b>Funding</b>                   |                       |                          |                      |
| Bond Issue                       | \$2,500,000.00        | \$2,500,000.00           | \$0.00               |
| Anticipated Earnings             | \$50,000.00           | \$0.00                   | \$50,000.00          |
| <b>Total Project Funding</b>     | <b>\$2,550,000.00</b> | <b>\$2,500,000.00</b>    | <b>\$50,000.00</b>   |
| <b>Funding less Costs</b>        | <b>\$0.00</b>         | <b>\$205,358.00</b>      | <b>-\$205,358.00</b> |
| <b>Additional Costs</b>          |                       |                          |                      |
| Technology                       | \$25,000.00           | \$0.00                   | \$25,000.00          |
| Stone Cladding Alternate         | \$20,000.00           | <i>\$17,000.00</i>       | \$3,000.00           |
| <b>Sub Total</b>                 | <b>\$45,000.00</b>    | <b>\$0.00</b>            | <b>\$45,000.00</b>   |
| <b>Proposed Cost Savings</b>     |                       |                          |                      |
| Relaxing Pedestrian              | (\$1,184.00)          | \$0.00                   | (\$1,184.00)         |
| Cost Drive                       | (\$2,973.00)          | \$0.00                   | (\$2,973.00)         |
| Soft Maple Column                | (\$2,912.00)          | \$0.00                   | (\$2,912.00)         |
| Site Signage Vinyl Letter        | (\$1,775.00)          | \$0.00                   | (\$1,775.00)         |
| Sketch Face End Panel            | (\$18,000.00)         | \$0.00                   | (\$18,000.00)        |
| Standard Entrance Mats           | (\$1,820.00)          | \$0.00                   | (\$1,820.00)         |
| <b>Sub Total</b>                 | <b>(\$23,664.00)</b>  | <b>\$0.00</b>            | <b>(\$23,664.00)</b> |
| <b>Possible Cost Savings</b>     |                       |                          |                      |
| Eliminate Entry Sign             | (\$1,000.00)          | \$0.00                   | (\$1,000.00)         |
| Book Shelves                     | (\$4,000.00)          | \$0.00                   | (\$4,000.00)         |
| <b>Sub Total</b>                 | <b>(\$5,000.00)</b>   | <b>\$0.00</b>            | <b>(\$5,000.00)</b>  |
| <b>Total Costs &amp; Savings</b> | <b>\$2,550,000.00</b> | <b>\$2,500,000.00</b>    | <b>\$50,000.00</b>   |
| <b>Project Budget Totals</b>     | <b>\$2,550,000.00</b> | <b>\$2,500,000.00</b>    | <b>\$50,000.00</b>   |

*Handwritten notes:*  
\$12,350.50 Bonus  
- \$562.32 in-usable exp.

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
MONTHLY CIRCULATION REPORT

|                     | NOV.<br>1995 | Nov.<br>1994 | PERCENT<br>CHANGE | YTD           |
|---------------------|--------------|--------------|-------------------|---------------|
| <b>ELWOOD</b>       |              |              |                   |               |
| ADULT               | 2825         | 3145         | -10%              | 32801         |
| JUVENILE            | 2447         | 2584         | - 5%              | 24584         |
| PERIODICAL          | 373          | 406          | - 8%              | 4723          |
| AUDIO               | 137          | 155          | -12%              | 2234          |
| VIDEO               | 1604         | 1855         | -14%              | 21868         |
| <b>TOTAL</b>        | <b>7386</b>  | <b>8145</b>  | <b>- 9%</b>       | <b>86210</b>  |
| <b>FRANKTON</b>     |              |              |                   |               |
| ADULT               | 909          | 901          | 1%                | 11620         |
| JUVENILE            | 618          | 757          | -18%              | 7643          |
| PERIODICAL          | 153          | 216          | -29%              | 2132          |
| AUDIO               | 0            | 1            | 0%                | 0             |
| VIDEO               | 807          | 536          | 51%               | 6858          |
| <b>TOTAL</b>        | <b>2487</b>  | <b>2456</b>  | <b>1%</b>         | <b>28253</b>  |
| <b>HAZELBAKER</b>   |              |              |                   |               |
| ADULT               | 631          | 490          | 29%               | 6819          |
| JUVENILE            | 530          | 641          | -17%              | 5247          |
| PERIODICAL          | 122          | 130          | - 6%              | 1206          |
| AUDIO               | 11           | 0            | 100%              | 55            |
| VIDEO               | 510          | 467          | 9%                | 4624          |
| <b>TOTAL</b>        | <b>1804</b>  | <b>1728</b>  | <b>4%</b>         | <b>17951</b>  |
| <b>SYSTEM TOTAL</b> |              |              |                   |               |
| ADULT               | 4365         | 4536         | - 4%              | 51240         |
| JUVENILE            | 3595         | 3982         | -10%              | 37474         |
| PERIODICAL          | 643          | 797          | -19%              | 8061          |
| AUDIO               | 142          | 156          | -11%              | 2289          |
| VIDEO               | 2921         | 2858         | 2%                | 33350         |
| <b>TOTAL</b>        | <b>11677</b> | <b>12329</b> | <b>-5%</b>        | <b>132414</b> |

IN-HOUSE REFERENCE (ELWOOD ADULT ONLY) 438  
TELEPHONE REFERENCE (ELWOOD ADULT ONLY) 684  
DATABASE SEARCHES (ELWOOD ADULT ONLY) 26  
PATRON ASSISTANCE (ELWOOD ADULT ONLY) 207

DURING THIS MONTH THE LIBRARY SYSTEM PRESENTED 35 PROGRAMS  
ATTENDED BY 332 PERSONS

EXPENDITURES TO BE ALLOWED  
----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
124 NORTH 16TH STREET  
ELWOOD, IN 46036-1598  
11 DEC 95

PAGE 1

| WARRANT<br>NUMBER          | CLAIM<br>NUMBER | NAME OF CLAIMANT             | AMOUNT OF<br>CLAIM | DATE<br>FILED | EXPLANATION                   |
|----------------------------|-----------------|------------------------------|--------------------|---------------|-------------------------------|
| -PAID AFTER BOARD MEETING- |                 |                              |                    |               |                               |
| PAYROLL                    | 00843           | PAYROLL                      | 9246.14            | 15-NOV-95     | CHECKS 003614-003631          |
| PAYROLL                    | 00844           | PAYROLL DEDUCTIONS           | -4518.33           | 15-NOV-95     | CHECKS 003614-003631          |
| 015091                     | 00845           | NEWS-SUN, THE                | .00                | 13-NOV-95     | ACCOUNT CORRECTION            |
| 015120                     | 00846           | BALDWIN CONSTRUCTION C       | 7500.00            | 21-NOV-95     | CONSTRUCTION OF SHELVES/FRAN  |
| PAYROLL                    | 00847           | PAYROLL                      | 9178.02            | 29-NOV-95     | CHECKS 003633-003652          |
| PAYROLL                    | 00848           | PAYROLL DEDUCTIONS           | -4528.79           | 29-NOV-95     | CHECKS 003633-003652          |
| 015121                     | 00849           | STAR FINANCIAL BANK          | 2406.62            | 29-NOV-95     | FICA & FED. TAX - P/R 11-29-  |
| 015122                     | 00850           | INDIANA DEPARTMENT OF        | 1092.59            | 29-NOV-95     | STATE & COUNTY TAXES          |
| 015123                     | 00851           | MADISON COUNTY SCHOOL        | 1904.98            | 29-NOV-95     | DEDUCTIONS - P/R 11-29-95     |
| 015124                     | 00852           | INDIANA DEFERRED COMPE       | 273.00             | 29-NOV-95     | P/R DEDUCTIONS - 11-29-95     |
| 015125                     | 00853           | CITY OF ELWOOD NON-REV       | 223.25             | 29-NOV-95     | HEALTH INSURANCE PREMIUM - 0  |
| 015126                     | 00854           | CITY WATER & SEWAGE DE       | 19.23              | 29-NOV-95     | DEC. WATER BILL               |
| 015127                     | 00855           | INDIANA MICHIGAN POWER       | 839.76             | 29-NOV-95     | ELEC. - ELWOOD, SUMMIT.       |
| 015128                     | 00856           | CINDA HORINE                 | 15.00              | 29-NOV-95     | MILEAGE                       |
| 015129                     | 00857           | DIANA L. SHEPARD             | 23.75              | 29-NOV-95     | MILEAGE                       |
| 015130                     | 00858           | GLENNA STEWART               | 9.50               | 29-NOV-95     | MILEAGE                       |
| 015131                     | 00859           | LINDA KEMPER                 | 10.50              | 29-NOV-95     | MILEAGE                       |
| 015132                     | 00860           | SHAWN HEATON                 | 20.00              | 29-NOV-95     | MILEAGE                       |
| 015133                     | 00861           | COVELL CONSTRUCTION          | 4975.00            | 29-NOV-95     | CONSTRUCTION ON FRANKTON LIB  |
| 015134                     | 00862           | DAVID H. HEATH               | 350.00             | 29-NOV-95     | PAINT - NEW FRANKTON LIBRARY  |
| --TOTAL--                  |                 |                              | 29040.22           |               |                               |
| -CURRENT EXPENDITURES-     |                 |                              |                    |               |                               |
| 015135                     | 00863           | AMERITECH                    | 202.76             | 11-DEC-95     | TELEPHONE - ELWOOD            |
| 015136                     | 00864           | ARAB TERMITE & PEST CONTROL  | 18.00              | 11-DEC-95     | PEST CONTROL                  |
| 015137                     | 00865           | AT&T                         | 26.28              | 11-DEC-95     | TELE. - ELWOOD, SUMMITVILLE   |
| 015138                     | 00866           | AT & T                       | 49.25              | 11-DEC-95     | TELE. MAINT. - ELWOOD         |
| 015139                     | 00867           | AT&T                         | 2.85               | 11-DEC-95     | TELE. - FRANKTON              |
| 015140                     | 00868           | AUDIO VISUAL COMMUNICATIONS  | 156.00             | 11-DEC-95     | SERV. ASREE.-JANUARY          |
| 015141                     | 00869           | BAKER & TAYLOR BOOKS         | 1202.56            | 11-DEC-95     | BOOKS, ELWOOD, FRANKTON, SUM  |
| 015142                     | 00870           | BAUERS                       | 4.23               | 11-DEC-95     | SUPPLIES                      |
| 015143                     | 00871           | BOC GASES                    | 6.71               | 11-DEC-95     | CYLINDER RENTAL               |
| 015144                     | 00872           | A E BOYCE CO INC             | 53.77              | 11-DEC-95     | OFFICE FORMS -                |
| 015145                     | 00873           | CHELSEA HOUSE PUBLISHERS     | 40.47              | 11-DEC-95     | CHILDREN'S BOOKS -            |
| 015146                     | 00874           | DEHCO                        | 73.10              | 11-DEC-95     | SUPPLIES - SUMMITVILLE        |
| 015147                     | 00875           | DUO SUPPLY COMPANY           | 39.95              | 11-DEC-95     | MAINT. SUPPLIES               |
| 015148                     | 00876           | ELWOOD PUBLISHING COMPANY IN | 199.31             | 11-DEC-95     | SUBSCR. FRANK. SUMMIT. AD. EL |
| 015149                     | 00877           | GAYLORD BROS.                | 181.70             | 11-DEC-95     | BOOK SUPPLIES                 |
| 015150                     | 00878           | 616 NORTH INDIANA OPERATIONS | 66.80              | 11-DEC-95     | TELE. - FRANKTON              |
| 015151                     | 00879           | GEORGE & MARY SPRAGUE        | 425.00             | 11-DEC-95     | RENT - FRANKTON               |
| 015152                     | 00880           | ANDERSON NEWSPAPERS INC.     | 139.83             | 11-DEC-95     | AD FOR BOOK SALE              |
| 015153                     | 00881           | INDIANA GAS COMPANY          | 20.17              | 11-DEC-95     | GAS - FRANKTON                |
| 015154                     | 00882           | INDIANAPOLIS NEWSPAPERS INC. | 268.20             | 11-DEC-95     | SUBSCRIP. - ELWOOD, FRANKTON  |
| 015155                     | 00883           | INCOLSA                      | 828.02             | 11-DEC-95     | UNEMPLOY. POOL                |
| 015156                     | 00884           | JANE A. BECKLEY              | 2000.00            | 11-DEC-95     | LEASE PAYMENT - FRANKTON      |
| 015157                     | 00885           | INGRAM DISTRIBUTION GROUP IN | 145.38             | 11-DEC-95     | BOOKS - FRANKTON, SUMMIT.     |



FINANCIAL REPORT BY FUND  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46036-1598  
 31-DEC-95

| FUND #                     | DESCRIPTION               | BEGINNING BALANCE | RECEIPTS THIS MONTH | RECEIPTS YEAR-TO-DATE | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR-TO-DATE | BALANCE   |
|----------------------------|---------------------------|-------------------|---------------------|-----------------------|-------------------------|---------------------------|-----------|
| 100                        | OPERATING                 | 57786.64          | 229393.77           | 706417.56             | 57640.95                | 727030.72                 | 229539.46 |
| 103                        | LEVY EXCESS FUND          | 4453.00           | .00                 | 4453.00               | .00                     | .00                       | 4453.00   |
| 105                        | OPERATING FUND INVESTMENT | 30000.00          | .00                 | 180000.00             | .00                     | 150000.00                 | 30000.00  |
| 107                        | PLAC                      | .00               | .00                 | 249.50                | .00                     | 297.50                    | .00       |
| 110                        | LIRF INVESTMENT           | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 115                        | LIRF                      | 363.05            | .00                 | .00                   | .00                     | .00                       | 363.05    |
| 120                        | GIFT                      | 5802.13           | 197.92              | 46309.92              | 97.52                   | 64488.28                  | 5902.53   |
| 121                        | SUMMITVILLE LIBRARY FUND  | 143.27            | 54.65               | 58.88                 | 197.92                  | 197.92                    | .00       |
| 125                        | MEMORIAL                  | 821.66            | .00                 | 155.00                | .00                     | 30.00                     | 821.66    |
| WITHHOLDINGS FROM PAYROLLS |                           |                   |                     |                       |                         |                           |           |
| 200.01                     | FEDERAL TAX               | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.02                     | FICA                      | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.03                     | STATE TAX                 | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.04                     | COUNTY TAX                | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.05                     | PERF                      | 1140.87           | .00                 | .00                   | 1140.87                 | .00                       | .00       |
| 200.06                     | CREDIT UNION              | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.07                     | ANNUNITY                  | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.08                     | INSURANCE                 | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| -TOTAL ALL FUNDS-          |                           | 100510.62         | 229646.34           | 937643.86             | 59077.26                | 942044.42                 | 271079.70 |

APPROPRIATION REPORT  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 31-DEC-95

| OPERATING ACCT # | DESCRIPTION                    | ANNUAL APPROPRIATION | CHANGE TO APPROPRIATION | CURRENT APPROPRIATION | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR-TO-DATE | APPROPRIATION BALANCE |
|------------------|--------------------------------|----------------------|-------------------------|-----------------------|-------------------------|---------------------------|-----------------------|
| 411.1            | SALARY OF DIRECTOR             | 27000.00             | -21000.00               | 6000.00               | .00                     | 5454.99                   | 545.01                |
| 411.2            | SALARY OF ASSISTANTS           | 221330.00            | 21000.00                | 242330.00             | 18900.30                | 241986.14                 | 343.86                |
| 411.3            | SALARY OF JANITOR              | 6500.00              | 300.00                  | 6800.00               | 514.06                  | 6765.65                   | 34.35                 |
| 413.1            | EMPLOYERS SHARE - F.I.C.A.     | 19287.00             | 300.00                  | 19587.00              | 1485.20                 | 19446.71                  | 140.29                |
| 413.3            | EMPLOYER'S CONTRIB.-P.E.R.F.   | 23320.00             | -4500.00                | 18820.00              | 5014.09                 | 18693.66                  | 126.34                |
| 413.5            | EMPLOYER'S CONTRIB.-GROUP INS. | 2613.00              | -1000.00                | 1613.00               | 120.23                  | 1468.37                   | 144.63                |
| 413.7            | OTHER EMPLOYEE BENEFITS        | 1400.00              | 300.00                  | 1700.00               | 828.02                  | 1619.19                   | 80.81                 |
| 421.1            | OFFICIAL RECORDS               | 1000.00              | 100.00                  | 1100.00               | 53.77                   | 1036.67                   | 63.33                 |
| 421.3            | STATIONERY AND PRINTING        | 500.00               | .00                     | 500.00                | 106.00                  | 469.19                    | 30.81                 |
| 421.9            | OTHER OFFICE SUPPLIES          | 5000.00              | .00                     | 5000.00               | 545.93                  | 4801.81                   | 198.19                |
| 422.1            | CLEANING & SANITATION SUPPLIES | 1600.00              | 720.00                  | 2320.00               | 301.21                  | 2316.10                   | 3.90                  |
| 422.3            | FUEL, OIL & LUBRICANTS         | 50.00                | .00                     | 50.00                 | 1.00                    | 14.58                     | 35.42                 |
| 422.9            | OTHER OPERATING SUPPLIES       | 1000.00              | 2300.00                 | 3300.00               | 184.09                  | 3214.28                   | 85.72                 |
| 423.1            | BUILDING MATERIALS & SUPPLIES  | 250.00               | 1300.00                 | 1550.00               | .00                     | 1520.31                   | 29.69                 |
| 423.5            | REPAIR PARTS                   | 500.00               | .00                     | 500.00                | .00                     | 413.71                    | 86.29                 |
| 423.9            | OTHER REPAIR & MAINT.SUPPLIES  | .00                  | 650.00                  | 650.00                | 39.95                   | 600.35                    | 49.65                 |
| 429.1            | BOOK PROCESSING                | 9000.00              | 18000.00                | 27000.00              | 88.26                   | 26753.10                  | 246.94                |
| 430              | OTHER SERVICES AND CHARGES     | .00                  | 20.00                   | 20.00                 | .00                     | 20.00                     | .00                   |
| 431.3            | ENGINEER. & ARCHITECT. SERV.   | 7500.00              | -6000.00                | 1500.00               | .00                     | 1255.64                   | 244.36                |
| 431.5            | LEGAL SERVICES                 | 25000.00             | -18800.00               | 6200.00               | .00                     | 6163.25                   | 36.75                 |
| 431.9            | OTHER PROFESSIONAL SERVICES    | 5000.00              | 690.00                  | 5690.00               | 1481.55                 | 5659.34                   | 30.66                 |
| 432.1            | TELEPHONE & TELEGRAPH          | 4500.00              | 750.00                  | 5250.00               | 431.49                  | 5246.95                   | 3.05                  |
| 432.3            | POSTAGE                        | 1800.00              | 300.00                  | 2100.00               | 200.00                  | 2055.35                   | 44.65                 |
| 432.5            | TRAVELING EXPENSE              | 1500.00              | 150.00                  | 1650.00               | 319.75                  | 1645.00                   | 5.00                  |
| 432.7            | PROFESSIONAL MEETINGS          | 1500.00              | -400.00                 | 1100.00               | 10.49                   | 1013.53                   | 86.47                 |
| 433.1            | ADVERT. & PUBLICAT. OF NOTICES | 500.00               | 400.00                  | 900.00                | 189.14                  | 891.43                    | 8.57                  |
| 434.1            | OFFICIAL BONDS                 | 300.00               | 110.00                  | 410.00                | .00                     | 408.00                    | 2.00                  |
| 434.3            | OTHER INSURANCE                | 5500.00              | 700.00                  | 6200.00               | .00                     | 6180.00                   | 2.00                  |
| 435.1            | GAS                            | 2000.00              | 450.00                  | 2450.00               | 277.24                  | 2421.02                   | 28.98                 |
| 435.3            | ELECTRICITY                    | 9000.00              | -1500.00                | 7500.00               | 4.73                    | 7375.79                   | 124.21                |
| 435.5            | WATER                          | 500.00               | 250.00                  | 750.00                | 57.28                   | 749.52                    | .48                   |
| 435.7            | WASTE DISPOSAL SERVICES        | 200.00               | 175.00                  | 375.00                | 40.94                   | 376.94                    | -1.00                 |
| 436.1            | BUILDINGS & STRUCTURES         | 2500.00              | -2000.00                | 500.00                | .00                     | 423.00                    | 77.00                 |
| 436.3            | EQUIPMENT                      | 2500.00              | -575.00                 | 1925.00               | 1076.88                 | 1875.35                   | 4.65                  |
| 437.1            | REAL ESTATE                    | 10800.00             | -4700.00                | 6100.00               | 425.00                  | 6100.00                   | .00                   |
| 437.3            | EQUIPMENT                      | 1750.00              | .00                     | 1750.00               | 54.71                   | 1700.65                   | 4.35                  |
| 439.1            | DUES                           | 150.00               | .00                     | 150.00                | .00                     | 10.00                     | 14.00                 |
| 441              | LAND, BLDG.,IMPROVE.OTHER THAN | 22500.00             | 23500.00                | 46000.00              | 2500.00                 | 46409.20                  | -409.20               |
| 442              | FURNITURE AND EQUIPMENT        | 1000.00              | 26500.00                | 27500.00              | 15455.41                | 27292.67                  | 207.33                |
| 443.1            | ELWOOD ADULT                   | 31250.00             | -7700.00                | 23550.00              | 778.46                  | 23465.60                  | 84.40                 |
| 443.3            | ELWOOD CHILDRENS               | 10500.00             | -1000.00                | 9500.00               | 363.28                  | 9389.42                   | 110.58                |
| 443.5            | FRANKTON                       | 10500.00             | -2800.00                | 7700.00               | 880.11                  | 7575.37                   | 124.63                |
| 443.7            | SUMMITVILLE                    | 10500.00             | -1000.00                | 9500.00               | 538.97                  | 9233.56                   | 266.44                |
| 443.8            | YOUNG ADULT                    | 650.00               | -400.00                 | 250.00                | .00                     | 153.45                    | 106.55                |
| 443.9            | OTHER                          | 1750.00              | -1750.00                | .00                   | .00                     | .00                       | .00                   |
| 444              | PERIODICALS & NEWSPAPER        | 6500.00              | 250.00                  | 6750.00               | 3817.41                 | 6570.91                   | 179.09                |
| 445.1            | ELWOOD                         | 7000.00              | -1000.00                | 6000.00               | 546.00                  | 5924.55                   | 75.45                 |
| 445.3            | FRANKTON                       | 1500.00              | 100.00                  | 1600.00               | .00                     | 1592.14                   | 7.86                  |

FINANCIAL REPORT BY FUND  
 NORTH MUSKOGEE COUNTY PUBLIC LIBRARY  
 124 NORTH LAMAR STREET  
 CUMMINGS, GA 30629-1995  
 31-001-95

| FUND #                     | DESCRIPTION               | BEGINNING BALANCE | RECEIPTS THIS MONTH | RECEIPTS YEAR TO DATE | DISBURSMENTS THIS MONTH | DISBURSMENTS YEAR TO DATE | BALANCE   |
|----------------------------|---------------------------|-------------------|---------------------|-----------------------|-------------------------|---------------------------|-----------|
| 100                        | OPERATING                 | 5765.69           | 22929.77            | 70217.58              | 5760.95                 | 72700.72                  | 22959.46  |
| 100                        | LEAF EXCESS FUND          | 4453.00           | .00                 | 4453.00               | .00                     | .00                       | 4453.00   |
| 105                        | OPERATING FUND INVESTMENT | 30000.00          | .00                 | 18000.00              | .00                     | 150000.00                 | 30000.00  |
| 107                        | PLAC                      | .00               | .00                 | 249.50                | .00                     | 297.50                    | .00       |
| 110                        | LIRF INVESTMENT           | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 115                        | LIRF                      | 363.05            | .00                 | .00                   | .00                     | .00                       | 363.05    |
| 120                        | GIFT                      | 5582.13           | 197.92              | 46309.92              | 97.52                   | 64488.28                  | 5902.53   |
| 121                        | SUMMITVILLE LIBRARY FUND  | 143.27            | 54.65               | 58.88                 | 197.92                  | 197.92                    | .00       |
| 126                        | MEMORIAL                  | 821.66            | .00                 | 155.00                | .00                     | 30.00                     | 821.66    |
| WITHHOLDINGS FROM PAYROLLS |                           |                   |                     |                       |                         |                           |           |
| 200.01                     | FEDERAL TAX               | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.02                     | FICA                      | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.03                     | STATE TAX                 | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.04                     | COUNTY TAX                | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.05                     | PERF                      | 1140.87           | .00                 | .00                   | 1140.87                 | .00                       | .00       |
| 200.06                     | CREDIT UNION              | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.07                     | ANNUNITY                  | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| 200.08                     | INSURANCE                 | .00               | .00                 | .00                   | .00                     | .00                       | .00       |
| -TOTAL ALL FUNDS-          |                           | 100510.62         | 22964.34            | 937643.86             | 59077.26                | 942044.42                 | 271079.70 |

OPERATING EXPENSES  
 NORTH MUSKOGEE COUNTY PUBLIC LIBRARY  
 31-001-95

| OPERATING EXP # | DESCRIPTION                    | 1995-1996 | 1996-1997 | 1997-1998 | 1998-1999 | 1999-2000 | 2000-2001 |
|-----------------|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 411.1           | SALARY OF DIRECTOR             | 21000.00  | 21000.00  | 21000.00  | .00       | 21000.00  | 21000.00  |
| 411.2           | SALARY OF ASSISTANTS           | 21000.00  | 21000.00  | 21000.00  | 21000.00  | 21000.00  | 21000.00  |
| 411.3           | SALARY OF JANITOR              | 6000.00   | 6000.00   | 6000.00   | 6000.00   | 6000.00   | 6000.00   |
| 413.1           | EMPLOYERS SHARE - F.I.C.A.     | 19781.00  | 19781.00  | 19781.00  | 19781.00  | 19781.00  | 19781.00  |
| 413.3           | EMPLOYER'S CONTRIBUT.-P.E.R.F. | 23320.00  | 23320.00  | 23320.00  | 23320.00  | 23320.00  | 23320.00  |
| 413.5           | EMPLOYER'S CONTRIB.-GROUP INS. | 2613.00   | 2613.00   | 2613.00   | 2613.00   | 2613.00   | 2613.00   |
| 413.7           | OTHER EMPLOYEE BENEFITS        | 1400.00   | 1400.00   | 1400.00   | 1400.00   | 1400.00   | 1400.00   |
| 421.1           | OFFICIAL RECORDS               | 1000.00   | 1000.00   | 1000.00   | 1000.00   | 1000.00   | 1000.00   |
| 421.3           | STATIONERY AND PRINTING        | 500.00    | 500.00    | 500.00    | 500.00    | 500.00    | 500.00    |
| 421.9           | OTHER OFFICE SUPPLIES          | 5000.00   | 5000.00   | 5000.00   | 5000.00   | 5000.00   | 5000.00   |
| 422.1           | CLEANING & SANITATION SUPPLIES | 1600.00   | 1600.00   | 1600.00   | 1600.00   | 1600.00   | 1600.00   |
| 422.3           | FUEL, OIL & LUBRICANTS         | 50.00     | 50.00     | 50.00     | 50.00     | 50.00     | 50.00     |
| 422.9           | OTHER OPERATING SUPPLIES       | 1000.00   | 1000.00   | 1000.00   | 1000.00   | 1000.00   | 1000.00   |
| 423.1           | BUILDING MATERIALS & SUPPLIES  | 250.00    | 250.00    | 250.00    | 250.00    | 250.00    | 250.00    |
| 423.5           | REPAIR PARTS                   | 500.00    | 500.00    | 500.00    | 500.00    | 500.00    | 500.00    |
| 423.9           | OTHER REPAIR & MAINT.SUPPLIES  | .00       | 650.00    | 650.00    | 650.00    | 650.00    | 650.00    |
| 429.1           | BOOK PROCESSING                | 9000.00   | 18000.00  | 27000.00  | 27000.00  | 27000.00  | 27000.00  |
| 430             | OTHER SERVICES AND CHARGES     | .00       | 20.00     | 20.00     | 20.00     | 20.00     | 20.00     |
| 431.3           | ENGINEER. & ARCHITECT. SERV.   | 7500.00   | -6000.00  | 1500.00   | 1500.00   | 1500.00   | 1500.00   |
| 431.5           | LEGAL SERVICES                 | 25000.00  | -18800.00 | 6200.00   | 6200.00   | 6200.00   | 6200.00   |
| 431.9           | OTHER PROFESSIONAL SERVICES    | 5000.00   | 690.00    | 5690.00   | 5690.00   | 5690.00   | 5690.00   |
| 432.1           | TELEPHONE & TELEGRAPH          | 4500.00   | 750.00    | 5250.00   | 5250.00   | 5250.00   | 5250.00   |
| 432.3           | POSTAGE                        | 1800.00   | 300.00    | 2100.00   | 2100.00   | 2100.00   | 2100.00   |
| 432.5           | TRAVELING EXPENSE              | 1500.00   | 150.00    | 1650.00   | 1650.00   | 1650.00   | 1650.00   |
| 432.7           | PROFESSIONAL MEETINGS          | 1500.00   | -400.00   | 1100.00   | 1100.00   | 1100.00   | 1100.00   |
| 433.1           | ADVERT. & PUBLICAT. OF NOTICES | 500.00    | 400.00    | 900.00    | 900.00    | 900.00    | 900.00    |
| 434.1           | OFFICIAL BONOS                 | 300.00    | 110.00    | 410.00    | 410.00    | 410.00    | 410.00    |
| 434.3           | OTHER INSURANCE                | 5500.00   | 700.00    | 6200.00   | 6200.00   | 6200.00   | 6200.00   |
| 435.1           | GAS                            | 2000.00   | 450.00    | 2450.00   | 2450.00   | 2450.00   | 2450.00   |
| 435.3           | ELECTRICITY                    | 9000.00   | -1500.00  | 7500.00   | 7500.00   | 7500.00   | 7500.00   |
| 435.5           | WATER                          | 500.00    | 250.00    | 750.00    | 750.00    | 750.00    | 750.00    |
| 435.7           | WASTE DISPOSAL SERVICES        | 200.00    | 175.00    | 375.00    | 375.00    | 375.00    | 375.00    |
| 436.1           | BUILDINGS & STRUCTURES         | 2500.00   | -2000.00  | 500.00    | 500.00    | 500.00    | 500.00    |
| 436.3           | EQUIPMENT                      | 2500.00   | -575.00   | 1925.00   | 1925.00   | 1925.00   | 1925.00   |
| 437.1           | REAL ESTATE                    | 10800.00  | -4700.00  | 6100.00   | 6100.00   | 6100.00   | 6100.00   |
| 437.3           | EQUIPMENT                      | 1750.00   | .00       | 1750.00   | 1750.00   | 1750.00   | 1750.00   |
| 439.1           | DUES                           | 150.00    | .00       | 150.00    | 150.00    | 150.00    | 150.00    |
| 441             | LAND, BLDG.,IMPROVE.OTHER THAN | 22500.00  | 23500.00  | 46000.00  | 2500.00   | 46409.20  | -409.20   |
| 442             | FURNITURE AND EQUIPMENT        | 1000.00   | 26500.00  | 27500.00  | 15455.41  | 27292.67  | 207.33    |
| 443.1           | ELWOOD ADULT                   | 31250.00  | -7700.00  | 23550.00  | 778.46    | 23465.60  | 84.40     |
| 443.3           | ELWOOD CHILDRENS               | 10500.00  | -1000.00  | 9500.00   | 363.28    | 9389.42   | 110.58    |
| 443.5           | FRANKTON                       | 10500.00  | -2800.00  | 7700.00   | 880.11    | 7575.37   | 124.63    |
| 443.7           | SUMMITVILLE                    | 10500.00  | -1000.00  | 9500.00   | 538.97    | 9233.56   | 266.44    |
| 443.8           | YOUNG ADULT                    | 650.00    | -400.00   | 250.00    | .00       | 153.45    | 96.55     |
| 443.9           | OTHER                          | 1750.00   | -1750.00  | .00       | .00       | .00       | .00       |
| 444             | PERIODICALS & NEWSPAPER        | 6500.00   | 250.00    | 6750.00   | 3817.41   | 6570.91   | 179.09    |
| 445.1           | ELWOOD                         | 7000.00   | -1000.00  | 6000.00   | 546.00    | 5924.55   | 75.45     |
| 445.3           | FRANKTON                       | 1500.00   | 100.00    | 1600.00   | .00       | 1592.14   | 7.86      |



APPROPRIATION REPORT  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 21-DEC-95

| OPERATING<br>ACCT # DESCRIPTION | ANNUAL<br>APPROPRIATION | CHANGE TO<br>APPROPRIATION | CURRENT<br>APPROPRIATION | DISBURSMENTS<br>THIS MONTH | DISBURSMENTS<br>YEAR-TO-DATE | APPROPRIATION<br>BALANCE |
|---------------------------------|-------------------------|----------------------------|--------------------------|----------------------------|------------------------------|--------------------------|
| 045.5 SUMMITVILLE               | 1900.00                 | 200.00                     | 1700.00                  | .00                        | 1683.78                      | 16.22                    |
| -TOTAL-                         | 806000.00               | 23890.00                   | 831390.00                | 57630.95                   | 527436.22                    | 3953.78                  |

CHECK REGISTER  
 ----- NORTH MADISON COUNTY PUBLIC LIBRARY -----  
 124 NORTH 16TH STREET  
 ELWOOD, IN 46026-1008  
 31-DEC-95

| WARRANT<br>NUMBER | CLAIM<br>NUMBER | NAME OF CLAIMANT             | AMOUNT OF<br>CLAIM | DATE<br>FILED | EXPLANATION                   |
|-------------------|-----------------|------------------------------|--------------------|---------------|-------------------------------|
| PAYROLL           | 00910           | PAYROLL DEDUCTIONS           | -4627.89           | 12-DEC-95     | CHECKS 000855-000870          |
| XXXX              | 00948           | SUMMITVILLE BANK AND TRUST C | 197.92             | 27-DEC-95     | TRANSFER FROM SAVINGS TO CURR |
| PAYROLL           | 00932           | PAYROLL DEDUCTIONS           | -4600.19           | 27-DEC-95     | CHECKS 000871-000880          |
| PAYROLL           | 00931           | PAYROLL                      | 3629.14            | 27-DEC-95     | CHECKS 000881-000890          |
| PAYROLL           | 00909           | PAYROLL                      | 9775.22            | 12-DEC-95     | CHECKS 000891-000900          |
| 015135            | 00863           | AMERITECH                    | 202.75             | 11-DEC-95     | TELEPHONE - ELWOOD            |
| 015136            | 00864           | ARAB TERMITE & PEST CONTROL  | 28.00              | 11-DEC-95     | PEST CONTROL                  |
| 015137            | 00865           | AT&T                         | 24.28              | 11-DEC-95     | TELE. - ELWOOD, SUMMITVILLE   |
| 015138            | 00866           | AT & T                       | 49.25              | 11-DEC-95     | TELE. MAINT. - ELWOOD         |
| 015139            | 00867           | AT&T                         | 2.95               | 11-DEC-95     | TELE. - FRANKTON              |
| 015140            | 00868           | AUDIO VISUAL COMMUNICATIONS  | 158.00             | 11-DEC-95     | SERV. AGREES.-JANUARY         |
| 015141            | 00869           | BAKER & TAYLOR BOOKS         | 1262.58            | 11-DEC-95     | BOOKS, ELWOOD, FRANKTON, SUM  |
| 015142            | 00870           | BAUERS                       | 4.23               | 11-DEC-95     | SUPPLIES                      |
| 015143            | 00871           | BOC GASES                    | 6.71               | 11-DEC-95     | CYLINDER RENTAL               |
| 015144            | 00872           | A E BOYCE CO INC             | 53.77              | 11-DEC-95     | OFFICE FORMS                  |
| 015145            | 00873           | CHELSEA HOUSE PUBLISHERS     | 40.47              | 11-DEC-95     | CHILDREN'S BOOKS              |
| 015146            | 00874           | DEMCO                        | 73.10              | 11-DEC-95     | SUPPLIES - SUMMITVILLE        |
| 015147            | 00875           | DUO SUPPLY COMPANY           | 39.95              | 11-DEC-95     | MAINT. SUPPLIES               |
| 015148            | 00876           | ELWOOD PUBLISHING COMPANY IN | 199.31             | 11-DEC-95     | SUBSCR.FRANK.,SUMMIT.-AD, EL  |
| 015149            | 00877           | GAYLORD BROS.                | 181.70             | 11-DEC-95     | BOOK SUPPLIES                 |
| 015150            | 00878           | GTE NORTH INDIANA OPERATIONS | 55.60              | 11-DEC-95     | TELE. - FRANKTON              |
| 015151            | 00879           | GEORGE & MARY SPRAGUE        | 425.00             | 11-DEC-95     | RENT - FRANKTON               |
| 015152            | 00880           | ANDERSON NEWSPAPERS INC.     | 139.63             | 11-DEC-95     | AD FOR BOOK SALE              |
| 015153            | 00881           | INDIANA GAS COMPANY          | 20.17              | 11-DEC-95     | GAS - FRANKTON                |
| 015154            | 00882           | INDIANAPOLIS NEWSPAPERS INC. | 265.20             | 11-DEC-95     | SUBSCRIP. - ELWOOD, FRANKTON  |
| 015155            | 00883           | INCOLSA                      | 828.02             | 11-DEC-95     | UNEMPLOY. POOL                |
| 015156            | 00884           | JANE A. BECKLEY              | 2000.00            | 11-DEC-95     | LEASE PAYMENT - FRANKTON      |
| 015157            | 00885           | INGRAM DISTRIBUTION GROUP IN | 145.89             | 11-DEC-95     | BOOKS - FRANKTON, SUMMIT.     |
| 015158            | 00886           | KNART                        | 127.61             | 11-DEC-95     | CLEAN.SUPP., VIDEOS, SUMMITV  |
| 015159            | 00887           | LEISURE ARTS                 | 41.80              | 11-DEC-95     | BOOKS - FRANKTON              |
| 015160            | 00888           | MHR CRAFT SHOP               | 15.16              | 11-DEC-95     | SUPPLIES - CHILDRENS          |
| 015161            | 00889           | MARSHALL CAVENDISH CORPORATI | 317.95             | 11-DEC-95     | BOOKS - SUMMITVILLE           |
| 015162            | 00890           | MCCORMACK PRINTING IMPRESSIO | 76.00              | 11-DEC-95     | OVERDUE NOTICES               |
| 015163            | 00891           | NICHIE BUTTERWORTH           | 69.47              | 11-DEC-95     | BOOKS - ELWOOD                |
| 015164            | 00892           | MIDWEST EXCHANGE             | 674.60             | 11-DEC-95     | VIDEOS - ELWOOD, FRANKTON     |
| 015165            | 00893           | MUNCIE OFFICE SUPPLY         | 181.50             | 11-DEC-95     | SERVICE ON TYPENRITER         |
| 015166            | 00894           | POSTMASTER - SUMMITVILLE     | 24.00              | 11-DEC-95     | POST OFFICE BOX FEE           |
| 015167            | 00895           | DIANA L. SHEPARD             | 41.97              | 11-DEC-95     | PEITY CASH REIMBURSEMENT      |
| 015168            | 00896           | POPULAR SUBSCRIPTION SERVICE | 3402.41            | 11-DEC-95     | PERIODICAL ORDER FOR 1996     |
| 015169            | 00897           | POLITICAL RESEARCH INC.      | 86.50              | 11-DEC-95     | ENCYCLOPEDIA - FRANKTON       |
| 015170            | 00898           | QUILL CORPORATION            | 73.68              | 11-DEC-95     | OFFICE SUPPLIES               |
| 015171            | 00899           | RAMSAY BUSINESS PRODUCTS     | 123.40             | 11-DEC-95     | OFFICE SUPPLIES & SERV.       |
| 015172            | 00900           | REGENT BOOK COMPANY          | 18.87              | 11-DEC-95     | BOOK - ELWOOD                 |
| 015173            | 00901           | REVCO D.S., INC.             | 61.81              | 11-DEC-95     | SUPPLIES                      |
| 015174            | 00902           | SUMMITVILLE CITY SEWAGE SYST | 15.60              | 11-DEC-95     | SEWAGE - SUMMITVILLE          |
| 015175            | 00903           | THOMAS BOUREGY & COMPANY     | 112.00             | 11-DEC-95     | BOOKS - ELWOOD                |
| 015176            | 00904           | TOWN OF FRANKTON             | 43.01              | 11-DEC-95     | WATER - FRANKTON              |
| 015177            | 00905           | UNITOG RENTAL SERVICES       | 49.60              | 11-DEC-95     | CLEANING SUPPLIES             |

CHECK REGISTER  
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| WARRANT NUMBER | CLAIM NUMBER | NAME OF CLAIMANT              | AMOUNT OF CLAIM | DATE FILED | EXPLANATION                  |
|----------------|--------------|-------------------------------|-----------------|------------|------------------------------|
| 015178         | 00906        | UNIVERSITY BOOK SERVICE       | 265.09          | 11-DEC-95  | BOOKS - CHILDREN             |
| 015180         | 00908        | UNIVERSITY BOOK SERVICE       | 40.96           | 11-DEC-95  | BOOKS - CHILDRENS            |
| 015181         | 00911        | STAR FINANCIAL BANK           | 2546.79         | 13-DEC-95  | FICA & FED. TAX. - P/R 12-13 |
| 015182         | 00912        | MADISON COUNTY SCHOOL EMPLOY  | 1885.06         | 13-DEC-95  | CREDIT UNION DEDUCTIONS - P/ |
| 015183         | 00913        | INDIANA DEFERRED COMPENSATIO  | 273.00          | 13-DEC-95  | P/R DEDUCTIONS - 12-13-95    |
| 015184         | 00914        | KATHLEEN WITTKAMPER           | 310.25          | 13-DEC-95  | MILEAGE                      |
| 015185         | 00915        | AMERITECH                     | 94.75           | 13-DEC-95  | TELE. - SUMMITVILLE          |
| 015186         | 00907        | INDIANA GAS COMPANY           | 257.07          | 11-DEC-95  | GAS - ELWOOD                 |
| 015187         | 00916        | POSTMASTER                    | 200.00          | 18-DEC-95  | POSTAGE METER                |
| 015188         | 00917        | DAVID H. HEATH                | 500.00          | 18-DEC-95  | PAINTING - FRANKTON BUILDING |
| 015189         | 00945        | AUDIO VISUAL COMMUNICATIONS   | .00             | 27-DEC-95  | CORRECTION                   |
| 015189         | 00918        | AUDIO VISUAL COMMUNICATIONS   | 3247.00         | 27-DEC-95  | COMPUTER, MODEM, SOFTWARE-FR |
| 015190         | 00919        | BAUERS                        | 7.51            | 27-DEC-95  | SUPPLIES                     |
| 015191         | 00920        | DIANA L. SHEPARD              | 9.50            | 27-DEC-95  | MILEAGE                      |
| 015192         | 00921        | INGRAM DISTRIBUTION GROUP IN  | 58.21           | 27-DEC-95  | BOOKS - FRANKTON             |
| 015193         | 00922        | KHART                         | 67.87           | 27-DEC-95  | SUPPLIES                     |
| 015194         | 00923        | MCCORMACK PRINTING IMPRESSIO  | 106.00          | 27-DEC-95  | STATIONERY                   |
| 015195         | 00924        | MIDWEST EXCHANGE              | 32.45           | 27-DEC-95  | VIDEO - ELWOOD               |
| 015196         | 00925        | MUNCIE TYPEWRITER EXCHANGE    | 1995.00         | 27-DEC-95  | DESKTOP COPIER               |
| 015197         | 00926        | QUILL CORPORATION             | 1111.78         | 27-DEC-95  | LAMINATOR & PAPER            |
| 015197         | 00941        | QUILL CORPORATION             | .00             | 27-DEC-95  | CORR.ACCT.NO.                |
| 015198         | 00927        | POSTMASTER - SUMMITVILLE      | 24.00           | 27-DEC-95  | REPLACEMENT CHECK - LOST     |
| 015199         | 00928        | TOWN OF FRANKTON              | 44.34           | 27-DEC-95  | WATER - FRANKTON             |
| 015200         | 00929        | U.S. TOY CO., INC.            | 44.01           | 27-DEC-95  | SUPPLIES - S.R.CLUB          |
| 015201         | 00930        | WARD'S AWNING COMPANY         | 1206.00         | 27-DEC-95  | AWNING - FRANKTON            |
| 015201         | 00942        | WARD'S AWNING COMPANY         | .00             | 27-DEC-95  | CORRECT ACCT.NO.             |
| 015202         | 00933        | STAR FINANCIAL BANK           | 2515.66         | 27-DEC-95  | FED. & FICA TAX - P/R 12-27- |
| 015203         | 00934        | INDIANA DEPARTMENT OF REVENUE | 763.13          | 27-DEC-95  | STATE & COUNTY TAXES         |
| 015204         | 00935        | CITY OF ELWOOD NON-REVERTING  | 223.25          | 27-DEC-95  | PREMIUM - JAN. - G. STEWART  |
| 015208         | 00936        | MADISON COUNTY SCHOOL EMPLOY  | 1885.06         | 27-DEC-95  | P/R DEDUCTIONS - 12-27-95    |
| 015209         | 00937        | INDIANA DEFERRED COMPENSATIO  | 273.00          | 27-DEC-95  | P/R DEDUCTIONS - 12-27-95    |
| 015210         | 00938        | HARPER'S WINDOW TREATMENT &   | 2612.80         | 27-DEC-95  | CARPET - FRANKTON LIBRARY    |
| 015210         | 00943        | HARPER'S WINDOW TREATMENT &   | .00             | 27-DEC-95  | CORRECTION                   |
| 015211         | 00944        | BALDWIN CONSTRUCTION COMPANY  | .00             | 27-DEC-95  | CORRECTION                   |
| 015211         | 00939        | BALDWIN CONSTRUCTION COMPANY  | 7776.61         | 27-DEC-95  | SHELVES - FRANKTON           |
| 015212         | 00945        | PUBLIC EMP. RETIREMENT FUND   | .00             | 27-DEC-95  | CORRECTION                   |
| 015212         | 00947        | PUBLIC EMP. RETIREMENT FUND   | .00             | 27-DEC-95  | CORRECTION                   |
| 015212         | 00946        | PUBLIC EMP. RETIREMENT FUND   | 6624.05         | 27-DEC-95  | 4TH QUARTER PERF REPORT      |

--TOTAL AMOUNT OF CLAIMS-- 59077.26

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| DATE RECEIVED | RECEIPT NUMBER | NAME                         | OFFICE/DEPARTMENT/FUND                | AMOUNT OF RECEIPT | EXPLANATION               |
|---------------|----------------|------------------------------|---------------------------------------|-------------------|---------------------------|
| 29 DEC 95     | 0118           | TREAS.OF MAD.CTY. RECT#501   | 311 OPERATING/PROPERTY TAX            | 186009.44         | PROP.& EXCISE TAX         |
| 06DEC 95      | 0091           | TREAS.OF MAD.CTY. RECT.#476  | 312.1 OPERATING/FINANCIAL INSTITUTION | 586.00            | FINANCIAL INSTITUTION TAX |
| 29 DEC 95     | 0118           | TREAS.OF MAD.CTY. RECT#501   | 312.2 OPERATING/LICENSE EXCISE TAXES  | 36593.48          | PROP.& EXCISE TAX         |
| 29 DEC 95     | 0119           | TREAS.OF MAD.CTY. RECT.#502  | 312.3 OPERATING/COIT                  | 4984.35           | CO-OPTION TAX             |
| 01 DEC 95     | 0086           | DAWN MOORE RECT.#471         | 341.1 OPERATING/FINES                 | 3.80              | FINES & FEES              |
| 04DEC 95      | 0087           | DAWN MOORE RECT.#472         | 341.1 OPERATING/FINES                 | 3.40              | FINES & FEES              |
| 05DEC 95      | 0088           | EMILY DAVIDSON RECT.#473     | 341.1 OPERATING/FINES                 | 1.90              | FINES & FEES              |
| 06DEC 95      | 0090           | JANET BLANKENSHIP RECT.#475  | 341.1 OPERATING/FINES                 | 1.70              | FINES & FEES              |
| 06DEC 95      | 0093           | DAWN MOORE RECT.#478         | 341.1 OPERATING/FINES                 | 14.30             | FINES & FEES              |
| 07 DEC 95     | 0094           | SHARON FOUTS RECT.#479       | 341.1 OPERATING/FINES                 | 2.60              | FINES & FEES              |
| 08 DEC 95     | 0096           | EMILY DAVIDSON RECT.#481     | 341.1 OPERATING/FINES                 | 6.30              | FINES & FEES              |
| 08 DEC 95     | 0097           | DAWN MOORE RECT.#482         | 341.1 OPERATING/FINES                 | 9.70              | FINES & FEES              |
| 08 DEC 95     | 0098           | EMILY DAVIDSON RECT.#483     | 341.1 OPERATING/FINES                 | 6.90              | FINES & FEES              |
| 08 DEC 95     | 0099           | DAWN MOORE RECT.#484         | 341.1 OPERATING/FINES                 | 1.00              | FINES & FEES              |
| 12 DEC 95     | 0100           | EMILY DAVIDSON RECT.#485     | 341.1 OPERATING/FINES                 | 17.30             | FINES & FEES              |
| 13 DEC 95     | 0101           | EMILY DAVIDSON RECT.#487     | 341.1 OPERATING/FINES                 | 9.20              | FINES & FEES              |
| 13 DEC 95     | 0103           | DAWN MOORE RECT.#489         | 341.1 OPERATING/FINES                 | 1.50              | FINES & FEES              |
| 19 DEC 95     | 0104           | DAWN MOORE RECT.#490         | 341.1 OPERATING/FINES                 | .50               | FINES & FEES              |
| 19 DEC 95     | 0105           | DAWN MOORE RECT.#491         | 341.1 OPERATING/FINES                 | .40               | FINES & FEES              |
| 20 DEC 95     | 0106           | SHARON FOUTS RECT#492        | 341.1 OPERATING/FINES                 | 15.20             | FINES & FEES              |
| 20 DEC 95     | 0107           | JANET BLANKENSHIP RECT#493   | 341.1 OPERATING/FINES                 | 12.30             | FINES & FEES              |
| 20 DEC 95     | 0109           | DAWN MOORE RECT.#495         | 341.1 OPERATING/FINES                 | 4.10              | FINES & FEES              |
| 22 DEC 95     | 0110           | DAWN MOORE RECT.#496         | 341.1 OPERATING/FINES                 | .20               | FINES & FEES              |
| 31 DEC 95     | 0114           | EMILY DAVIDSON RECT.#497     | 341.1 OPERATING/FINES                 | 18.18             | FINES & FEES              |
| 31 DEC 95     | 0115           | EMILY DAVIDSON RECT.#498     | 341.1 OPERATING/FINES                 | 8.20              | FINES & FEES              |
| 26 DEC 95     | 0116           | CAROLYN LAMBERTSON RECT.#499 | 341.1 OPERATING/FINES                 | 70.90             | FINES & FEES              |
| 29 DEC 95     | 0117           | DAWN MOORE RECT.#500         | 341.1 OPERATING/FINES                 | 1.00              | FINES & FEES              |
| 29 DEC 95     | 0120           | EMILY DAVIDSON RECT.#503     | 341.1 OPERATING/FINES                 | 16.60             | FINES & FEES              |
| 29 DEC 95     | 0121           | BARBARA MCADAMS RECT.#504    | 341.1 OPERATING/FINES                 | 33.60             | FINES & FEES              |
| 01 DEC 95     | 0086           | DAWN MOORE RECT.#471         | 341.3 OPERATING/FAX MACHINE           | 1.40              | FINES & FEES              |
| 04DEC 95      | 0087           | DAWN MOORE RECT.#472         | 341.3 OPERATING/FAX MACHINE           | 1.40              | FINES & FEES              |
| 05DEC 95      | 0088           | EMILY DAVIDSON RECT.#473     | 341.3 OPERATING/FAX MACHINE           | 3.00              | FINES & FEES              |
| 06DEC 95      | 0090           | JANET BLANKENSHIP RECT.#475  | 341.3 OPERATING/FAX MACHINE           | 8.60              | FINES & FEES              |
| 06DEC 95      | 0093           | DAWN MOORE RECT.#478         | 341.3 OPERATING/FAX MACHINE           | 1.40              | FINES & FEES              |
| 08 DEC 95     | 0096           | EMILY DAVIDSON RECT.#481     | 341.3 OPERATING/FAX MACHINE           | 2.20              | FINES & FEES              |
| 08 DEC 95     | 0097           | DAWN MOORE RECT.#482         | 341.3 OPERATING/FAX MACHINE           | 11.80             | FINES & FEES              |
| 08 DEC 95     | 0098           | EMILY DAVIDSON RECT.#483     | 341.3 OPERATING/FAX MACHINE           | 1.00              | FINES & FEES              |
| 12 DEC 95     | 0100           | EMILY DAVIDSON RECT.#485     | 341.3 OPERATING/FAX MACHINE           | 11.50             | FINES & FEES              |
| 13 DEC 95     | 0101           | EMILY DAVIDSON RECT.#487     | 341.3 OPERATING/FAX MACHINE           | 3.80              | FINES & FEES              |
| 13 DEC 95     | 0102           | EMILY DAVIDSON RECT.#488     | 341.3 OPERATING/FAX MACHINE           | 4.50              | FINES & FEES              |
| 18 DEC 95     | 0103           | DAWN MOORE RECT.#489         | 341.3 OPERATING/FAX MACHINE           | 1.20              | FINES & FEES              |
| 19 DEC 95     | 0104           | DAWN MOORE RECT.#490         | 341.3 OPERATING/FAX MACHINE           | 1.00              | FINES & FEES              |
| 19 DEC 95     | 0105           | DAWN MOORE RECT.#491         | 341.3 OPERATING/FAX MACHINE           | .40               | FINES & FEES              |
| 20 DEC 95     | 0107           | JANET BLANKENSHIP RECT#493   | 341.3 OPERATING/FAX MACHINE           | 8.20              | FINES & FEES              |
| 20 DEC 95     | 0108           | DAWN MOORE RECT.#494         | 341.3 OPERATING/FAX MACHINE           | 8.70              | FINES & FEES              |
| 20 DEC 95     | 0109           | DAWN MOORE RECT.#495         | 341.3 OPERATING/FAX MACHINE           | 8.00              | FINES & FEES              |
| 22 DEC 95     | 0110           | DAWN MOORE RECT.#496         | 341.3 OPERATING/FAX MACHINE           | 1.88              | FINES & FEES              |

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| DATE RECEIVED | RECEIPT NUMBER | NAME               | OFFICE/DEPARTMENT/FUND                          | AMOUNT OF RECEIPT | EXPLANATION        |
|---------------|----------------|--------------------|---|-------------------|--------------------|
| 31 DEC 95     | 0114           | EMILY DAVIDSON     | RECT.#497 341.3 OPERATING/FAX MACHINE           | .60               | FINES & FEES       |
| 31 DEC 95     | 0115           | EMILY DAVIDSON     | RECT.#498 341.3 OPERATING/FAX MACHINE           | 1.40              | FINES & FEES       |
| 26 DEC 95     | 0116           | CAROLYN LAMBERTSON | RECT.#499 341.3 OPERATING/FAX MACHINE           | 4.60              | FINES & FEES       |
| 29 DEC 95     | 0117           | DAWN MOORE         | RECT.#500 341.3 OPERATING/FAX MACHINE           | 4.00              | FINES & FEES       |
| 29 DEC 95     | 0120           | EMILY DAVIDSON     | RECT.#503 341.3 OPERATING/FAX MACHINE           | 3.00              | FINES & FEES       |
| 29 DEC 95     | 0121           | BARBARA MCADAMS    | RECT.#504 341.3 OPERATING/FAX MACHINE           | 19.20             | FINES & FEES       |
| 07 DEC 95     | 0095           | SHARON FOUTS       | RECT.#480 341.6 OPERATING/LOST,DAMAGED OR SALE  | 9.40              | BOOK SALE          |
| 08 DEC 95     | 0097           | DAWN MOORE         | RECT.#482 341.6 OPERATING/LOST,DAMAGED OR SALE  | 1.00              | FINES & FEES       |
| 20 DEC 95     | 0106           | SHARON FOUTS       | RECT.#492 341.6 OPERATING/LOST,DAMAGED OR SALE  | 3.95              | FINES & FEES       |
| 29 DEC 95     | 0121           | BARBARA MCADAMS    | RECT.#504 341.6 OPERATING/LOST,DAMAGED OR SALE  | 10.95             | FINES & FEES       |
| 05DEC 95      | 0088           | EMILY DAVIDSON     | RECT.#473 341.8 OPERATING/LOST CARD FEE         | 1.00              | FINES & FEES       |
| 29 DEC 95     | 0117           | DAWN MOORE         | RECT.#500 341.8 OPERATING/LOST CARD FEE         | 1.00              | FINES & FEES       |
| 29 DEC 95     | 0121           | BARBARA MCADAMS    | RECT.#504 341.8 OPERATING/LOST CARD FEE         | 1.00              | FINES & FEES       |
| 29 DEC 95     | 0117           | DAWN MOORE         | RECT.#500 341.9 OPERATING/NON-RESIDENT          | 50.00             | FINES & FEES       |
| 01 DEC 95     | 0086           | DAWN MOORE         | RECT.#471 342.1 OPERATING/COPY MACHINE          | 9.30              | FINES & FEES       |
| 04DEC 95      | 0087           | DAWN MOORE         | RECT.#472 342.1 OPERATING/COPY MACHINE          | 7.50              | FINES & FEES       |
| 95            | 0088           | EMILY DAVIDSON     | RECT.#473 342.1 OPERATING/COPY MACHINE          | 22.90             | FINES & FEES       |
| 06DEC 95      | 0090           | JANET BLANKENSHIP  | RECT.#475 342.1 OPERATING/COPY MACHINE          | 15.00             | FINES & FEES       |
| 06DEC 95      | 0093           | DAWN MOORE         | RECT.#478 342.1 OPERATING/COPY MACHINE          | 7.60              | FINES & FEES       |
| 08 DEC 95     | 0096           | EMILY DAVIDSON     | RECT.#481 342.1 OPERATING/COPY MACHINE          | 19.50             | FINES & FEES       |
| 08 DEC 95     | 0097           | DAWN MOORE         | RECT.#482 342.1 OPERATING/COPY MACHINE          | 9.80              | FINES & FEES       |
| 08 DEC 95     | 0098           | EMILY DAVIDSON     | RECT.#483 342.1 OPERATING/COPY MACHINE          | 24.25             | FINES & FEES       |
| 08 DEC 95     | 0099           | DAWN MOORE         | RECT.#484 342.1 OPERATING/COPY MACHINE          | .30               | FINES & FEES       |
| 12 DEC 95     | 0100           | EMILY DAVIDSON     | RECT.#485 342.1 OPERATING/COPY MACHINE          | 8.50              | FINES & FEES       |
| 13 DEC 95     | 0101           | EMILY DAVIDSON     | RECT.#487 342.1 OPERATING/COPY MACHINE          | 11.20             | FINES & FEES       |
| 13 DEC 95     | 0102           | EMILY DAVIDSON     | RECT.#488 342.1 OPERATING/COPY MACHINE          | 7.00              | FINES & FEES       |
| 18 DEC 95     | 0103           | DAWN MOORE         | RECT.#489 342.1 OPERATING/COPY MACHINE          | 3.10              | FINES & FEES       |
| 19 DEC 95     | 0104           | DAWN MOORE         | RECT.#490 342.1 OPERATING/COPY MACHINE          | 4.20              | FINES & FEES       |
| 19 DEC 95     | 0105           | DAWN MOORE         | RECT.#491 342.1 OPERATING/COPY MACHINE          | 4.60              | FINES & FEES       |
| 20 DEC 95     | 0107           | JANET BLANKENSHIP  | RECT.#493 342.1 OPERATING/COPY MACHINE          | 5.90              | FINES & FEES       |
| 20 DEC 95     | 0108           | DAWN MOORE         | RECT.#494 342.1 OPERATING/COPY MACHINE          | .10               | FINES & FEES       |
| 20 DEC 95     | 0109           | DAWN MOORE         | RECT.#495 342.1 OPERATING/COPY MACHINE          | 8.10              | FINES & FEES       |
| 22 DEC 95     | 0110           | DAWN MOORE         | RECT.#496 342.1 OPERATING/COPY MACHINE          | 9.00              | FINES & FEES       |
| 31 DEC 95     | 0114           | EMILY DAVIDSON     | RECT.#497 342.1 OPERATING/COPY MACHINE          | 5.70              | FINES & FEES       |
| 31 DEC 95     | 0115           | EMILY DAVIDSON     | RECT.#498 342.1 OPERATING/COPY MACHINE          | 8.80              | FINES & FEES       |
| 26 DEC 95     | 0116           | CAROLYN LAMBERTSON | RECT.#499 342.1 OPERATING/COPY MACHINE          | 39.65             | FINES & FEES       |
| 29 DEC 95     | 0117           | DAWN MOORE         | RECT.#500 342.1 OPERATING/COPY MACHINE          | 37.80             | FINES & FEES       |
| 29 DEC 95     | 0120           | EMILY DAVIDSON     | RECT.#503 342.1 OPERATING/COPY MACHINE          | 20.90             | FINES & FEES       |
| 29 DEC 95     | 0121           | BARBARA MCADAMS    | RECT.#504 342.1 OPERATING/COPY MACHINE          | 25.10             | FINES & FEES       |
| 01 DEC 95     | 0086           | DAWN MOORE         | RECT.#471 342.2 OPERATING/READER PRINTER COPIES | .20               | FINES & FEES       |
| 08 DEC 95     | 0097           | DAWN MOORE         | RECT.#482 342.2 OPERATING/READER PRINTER COPIES | .20               | FINES & FEES       |
| 29 DEC 95     | 0115           | EMILY DAVIDSON     | RECT.#498 342.2 OPERATING/READER PRINTER COPIES | 3.80              | FINES & FEES       |
| 29 DEC 95     | 0117           | DAWN MOORE         | RECT.#500 342.2 OPERATING/READER PRINTER COPIES | 1.40              | FINES & FEES       |
| 29 DEC 95     | 0120           | EMILY DAVIDSON     | RECT.#503 342.2 OPERATING/READER PRINTER COPIES | 1.00              | FINES & FEES       |
| 08 DEC 95     | 0097           | DAWN MOORE         | RECT.#482 360.1 OPERATING/INTER-LIBRARY LOAN    | 2.65              | FINES & FEES       |
| 20 DEC 95     | 0109           | DAWN MOORE         | RECT.#495 360.1 OPERATING/INTER-LIBRARY LOAN    | 2.35              | FINES & FEES       |
| 29 DEC 95     | 0112           | HUNTINGTON BANK    | 361 OPERATING/INTEREST ON INVESTMEN             | 16.33             | INTEREST - NOV. 95 |

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| DATE RECEIVED                | RECEIPT NUMBER | NAME                       | OFFICE/DEPARTMENT/FUND                | AMOUNT OF RECEIPT | EXPLANATION                  |
|------------------------------|----------------|----------------------------|---------------------------------------|-------------------|------------------------------|
| 29 DEC 95                    | 0113           | COMMUNITY BANK/SUMMITVILLE | 361 OPERATING/INTEREST ON INVESTMEN   | 18.42             | DEPOSIT/INTEREST - NOV. 95   |
| 06DEC 95                     | 0089           | AT&T                       | RECT.#474 396 OPERATING/REFUNDS       | 4.42              | REFUND - CR. BAL.            |
| 06DEC 95                     | 0092           | NATIONAL CITY BANK         | RECT.#477 399 OPERATING/OTHER         | 410.00            | RENT - FRANKTON BLDG.        |
| 29 DEC 95                    | 0113           | COMMUNITY BANK/SUMMITVILLE | 364.1 GIFT/DONATIONS                  | 197.92            | DEPOSIT/INTEREST - NOV. 95   |
| 31 DEC 95                    | 0123           | SUMMITVILLE COMM.BANK      | 392.9 GIFT/TRANSFER FROM OTHER FUNDS  | 197.92            | TRANSFER FROM GIFT SAVINGS A |
| 31-DEC-95                    | 0124           | SUMMITVILLE COMMUNITY BANK | 392.9 GIFT/TRANSFER FROM OTHER FUNDS  | -197.92           | DUPLICATE POSTING            |
| 31 DEC 95                    | 0122           | CAROLYN LAMBERTSON         | 364.1 SUMMITVILLE LIBRARY FUND/DONATI | 54.65             | DONATION/SUMMITVILLE         |
| --TOTAL AMOUNT OF RECEIPTS-- |                |                            |                                       | 229646.34         |                              |

{-----CASH BALANCES-----}

DATE {31-DEC-95}

|                                   |   |      |            |
|-----------------------------------|---|------|------------|
| A1 {STAR FINANCIAL BANK           | } | B1 { | 223858.14} |
| A2 {SUMMITVILLE BANK & TRUST      | } | B2 { | 202.15}    |
| A3 {LIRF - INVESTMENT             | } | B3 { | .00}       |
| A4 {OPERATING - INVESTMENT        | } | B4 { | .00}       |
| A5 {HUNTINGTON BANK               | } | B5 { | 6537.18}   |
| A6 {COMMUNITY BANK - SUMMITVILLE  | } | B6 { | 19482.23}  |
| A7 {NATIONAL CITY BANK - FRANKTON | } | B7 { | 30000.00}  |
| A8 {                              | } | B8 { | .00}       |
| A9 {                              | } | B9 { | .00}       |
| -----                             |   |      |            |
| TOTAL                             |   | B10{ | 271079.70} |