

Mr. Wiley - then Mrs. Jones made motion that Mr. Wiley be elected to fill the unexpired time of Mr. Fike - 2<sup>nd</sup> by Mr. Keifer Carried

Librarians report was read & placed on file Pres. Swisher told of need of repairing the front doors and on motion by Dr. Brown 2<sup>nd</sup> by Mr. Keifer - Carried - doors were ordered repaired

The following Bills were allowed on motion by Mr. Keifer - seconded by Mrs. Jones. Carried

November	Elizabeth McMullen	1386	Salary	75.00
	Helen Jeffries	7	"	35.00
	W. H. Friend	8	"	5.00
	G. H. Hosier	9	"	40.00
	Receiver's Central U. Tel Co	1390		2.50
	Elizabeth McMullen	1	Refund	8.65
	Ind. General Service Co	2	heat & light	53.78
	Model Printing & Litho Co	3	supplies	4.25
	Earl Wimer	4	papers	.40
	Helen Jeffries	5	service	2.00
	A. C. McChung	6	Books	1.89
	Wm A Griest	7	"	2.50
	Boylston Publishers Co	8	"	.75
Dec-	Elizabeth McMullen	1399	Salary	75.00
	Helen Jeffries	1400	"	37.00
	W. H. Friend	1401	"	5.00
	G. H. Hosier	2	"	40.00
	Receiver's Central Union Tel Co	3	service	2.50
	J. M. Hanson - Bennett Magazine Agency	1404		10.10
	Democrat Printing Co	1405	supplies	3.07
	Sugar	6	Magazine	2.00
	H. H. Wilson Co	7	Books	22.00
	Elizabeth McMullen	8	papers	8.00
	Ind. Genl. Service Co	9	heat & light	75.49
	A. C. McChung & Co	1410	Books	57.81
	G. V. Ritter	11	"	15.00
	Model Printing & Litho Co	1412	supplies	1.50
	The Elwood Daily Record	1413	"	1.75
	Carried fund.			687.24

Duct. Bro. Jond - 187.24  
 The Elwood Call Leader - 2.60  
 Total - 189.84

Adjourned until next regular meeting  
 Martha E. Bradley  
 Secy.

January 3<sup>rd</sup> 1918 -  
 Board of Trustees of Elwood Public Library met in Regular Session - Pres. Swisher in the chair and Messrs. Wiley Brown Porter and Mesdames Jones & King present.  
 Chairman of Book Com. reported the recommendation of purchase of New International Encyclopaedia - Board ordered same to be purchased & paid out of Book fund.  
 Mr. Porter asked that Library be kept open from 1 to 5 on Sundays - and a half hour longer on week days. - discussed & deferred to a later meeting.  
 Librarian's report read & ordered placed on file - Mrs. Jones made motion that the Board take out a Red Cross membership and also subscribe for Red Cross magazine - 2<sup>nd</sup> by Mr. Wiley - Carried.  
 Motion that Librarian attend the District meeting at Bluffton Carried - Librarian reported visit from Miss Roman of State Library Com.  
 Motion that Board hire an acct at 20<sup>cts</sup> per month for the next six months - Carried.  
 Miss Mead motion - recommended.  
 Pres. Swisher reported the appointment of Mr. Porter for the next three years by the Mayor.  
 Mr. Swisher - the following Bills were allowed  
 Mr. Swisher - Salary \$1414 - \$75.00  
 Elizabeth McMullen - " -15 - 37.50  
 Helen Jeffries " - 16 - 40.00  
 G. H. Hosier " - 17 - 40.00  
 Total = 192.50

Meeting adjourned Nov + Dec = 841.74  
 Belle H. King  
 Secy - pro tem

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The following Bills were allowed on motion by Mr. Keifer - seconded by Mrs. Jones. Carried

November			
Elizabeth McMullen	1386	Salary	75.00
Helen Jeffries	7	"	35.00
W. H. Friend	8	"	5.00
G. H. Hosier	9	"	40.00
Receiver's Central U. Tel Co	1390		2.50
Elizabeth McMullen	1	Refund	8.65
Ind. General Service Co	2	heat & light	53.78
Model Printing & Litho Co	3	supplies	4.25
Earl Wainer	4	papers	.40
Helen Jeffries	5	service	2.00
A. C. McChung	6	Books	1.89
Wm a Grist	7	"	2.50
Boylston Publishers Co	8	"	.75
Dec - Elizabeth McMullen	1399	Salary	75.00
Helen Jeffries	1400	"	37.00
W. H. Friend	1401	"	5.00
G. H. Hosier	2	"	40.00
Receiver's Central Union Tel Co	3	service	2.50
J. M. Hanson - Bennett Magazine Agency	1404		10.10
Democrat Printing Co -	1405	supplies	3.07
Sugar -	6	Magazine	2.00
H. H. Wilson Co -	7	Books	22.00
Elizabeth McMullen	8	papers	8.00
Ind. Genl. Service Co -	9	heat & light	75.49
A. C. McChung & Co	1410	Books	57.81
G. V. Ritter	11	"	15.00
Model Printing & Litho Co	1412	supplies	1.50
The Elwood Daily Record	1413	"	1.75
Carried fund.			687.24

Duct. Brok. fund - 687.24  
 The Elwood Call Ledger - 2.60  
 Total - 689.24

Adjourned until next regular meeting  
 Martha E. Bradley  
 Secy.

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 Chairman of Book Com. reported the recommendation of purchase of New International Encyclopaedia - Board ordered same to be purchased & paid out of Book fund.  
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 Motion that Board hire an acct. at 20<sup>cts</sup> per month for the next six months - Carried.  
 Miss Maund motion - recommended.  
 Pres. Swisher reported the appointment of Mr. Porter for the next three years by the Mayor.  
 Mr. Swisher - the following Bills were allowed  
 Mr. Swisher - Salary #1414 - \$75.00  
 Elizabeth McMullen - " - 15 - 37.50  
 Helen Jeffries " - 16 - 40.00  
 G. H. Hosier

231.02

Total = 689.24

Meeting adjourned Nov + Dec = 841.74  
 Belle H. King  
 Secy - pro tem

Feb.  
The Board of Directors of the Elmwood Public Library met in called session Jan. 5<sup>th</sup> 1918 for the purpose of electing officers for the ensuing year.

Dr. Brown nominated Mr. Smisher as president - motion was seconded & nominations closed. - Then it was moved that the secretary cast the entire ballot for Mr. Smisher as Pres. The motion carried & the secretary cast the ballot & declared Mr. Smisher elected.

Next followed the election of the vice-president. Mr. Wiley was nominated & elected.

Mr. King was elected secretary & Dr. Brown was re-elected as Treasurer.

The auditing committee, composed of A. W. Konold & A. W. Wiley submitted their report which was accepted.

It was moved that the meeting night of the directors be changed from the first Tuesday night in the month to the first Monday night. After discussion, the motion carried & there being no further business the meeting adjourned.

Belle J. King, Sec.

The Board of Directors of Elmwood Public Library met in regular session Feb. 5<sup>th</sup> 1918 with the following members present - Mr. Smisher, Mr. Wiley, Mr. Roster, Dr. Brown & Mrs. King & Mr. Konold.

The Secretary's report was heard & accepted.

The Librarian's report was next heard she reported two hundred books needing rebinding. - A motion came to have this rebinding done. She also reported

the magazines in the news room need re-ordering. It was moved & carried that the list be left to the Book Committee.

The Toronto Globe was ordered placed back on the table, the subscription having expired. The president reported that the water bill left from last meeting to be investigated to be all right, that there was found to be a leak & the bill was ordered paid.

The Library Accurrent was distributed.

The following bills were allowed

Elizabeth Mc Muller - salary	75.00
Helen Jeffries	37.00
Maud Moore	20.00
W. H. Friend	6.00
Geo. H. Hosier -	40.00
C. L. Telephone Co. - Rec. -	7.50
The Toronto Globe	4.00
Thos. Nelson & Sons -	5.00
Am. Library Association	5.00
Elmwood Cell Leader	5.25
James Corner	9.00
J. D. Bowen	6.80
Elmwood Daily Record	.25
Ind. Gen. Service Co. -	91.50
Geo. McCracken	11.00
A. C. McClurg & Co	82.90
Elmwood Water Co	17.69
Elizabeth Mc Muller - Rebate/Drawer	7.00
Total	418.64

The president appointed to the book committee - Chairman A. W. Wiley, A. W. Konold, Mrs. J. King, Mr. Keefer, Mrs. Jones, Mr. Roster, Dr. Brown, Mrs. Moffat to the Play & Meals - Mr. Roster, Dr. Brown, Mrs. Moffat & Mr. Boone.

The meeting adjourned. Belle J. King Sec.

The Board of Trustees of the Elwood Public Library met in regular session Mar. 4<sup>th</sup> 1918, with the following members present - Mr. Konold, Dr. Brown, Mrs. Jones, Mr. Porter, Mr. Mylie & Mr. Kiefer. The pres. being absent, the chair was occupied by Mr. Konold. & in the absence of the secretary Dr. Brown acted as sec.

The surgical dressing class in the Red Cross works asked through Mrs. Jones permission to use the room in the basement three nights a week. - They were given permission to use the room for three nights per wk. until nine o'clock.

The French Relief Class was given privilege of installing motor for running sewing machines.

A motion was made that the Hattiesburg Paper & the Louisvill. Courier Journal be sent to the library - motion carried.

A committee was appointed to solicit & collect books to be sent to the army cantonments.

The following bills were allowed.

Indiana Gen. Service Co. - Heat & light.	\$77.22
Maudie Thoro - 7 Sundays	2.00
Miss M <sup>rs</sup> Muller - Refund to drawer -	4.38
Elwood Trust Co. - Premium on Treas. Bond	1.25
J.M. Hanson Bennett Mag. agency	26.75
Hattiesburg News - 3 months sub.	1.50
Louisvill. Courier Journal 3 months	1.00
A.C. McChugge Co. -	33.54
Indiana Library Association -	2.00
Gaylord Bros.	4.30
Central Hardware Store	1.70
Sunday School Times	1.00
H.N. Wilson Co. -	1.00
W.S. Chemical Co. -	7.33
Chas. M. Higgins Co.	1.80
James Comb	.40
Model Printing Co. -	4.25
Salaries of all library staff	175.00
	441.14

Committees -

Ch. of Publicity - Arthur Mylie

" of Solicitation - Dr. Brown

Women's organizations - Mrs. King

City Schools - Mr. Konold

Township Schools - Mr. Boone

Parochial Schools - K. of C. etc - Mrs. Kiefer

Lodges - Dr. Brown - Commercial Organization

Collection of Books - Mrs. Porter

Churches - Mrs. Jones

Adjourned. H.M. Brown Sec. Proteus

The Board of Trustees met in regular session Apr. 1<sup>st</sup> 1918 with the following members present - Pres. Swisher, Mrs. Jones, Mr. Mylie, Mr. Boone, Dr. Brown & the Secretary.

The secretary's report was heard & approved as read.

The librarian's report was next heard & approved. She reported about 1000 books collected for the army with about 500 or 600 fit to be sent.

Mr. Boone reported visiting all the township schools but one & talking on the book campaign.

Mr. Porter was appointed to distribute the cards advertising the library.

The following bills were presented & allowed.

B. F. Bomer & Co. -	\$6.75
A.C. McChugge Co. -	15.67
A.C. McChugge Co. -	.80
A.C.S. Blue Print Co. -	13.75
Gaylord Bros	5.00
Kath. M <sup>rs</sup> Muller - refund to drawer	54.94
Ind. Gen. Service Co. -	
A. Walker for water service was not allowed	
Belle King Sec.	

The Board of Directors of the Edwood Public Library met in regular session Monday night, May 5<sup>th</sup> 1918 with the following members present - Pres. Smisher, Mr. Boone, Mr. Porter, Mr. Wiley & ~~the~~ Harold & the Sec. Mrs. King.

The secretary's report of the last meeting was read & approved.

The librarian's report was next heard & accepted as read.

The president reported on the water bill left over from last month, he had secured a reduction of \$7.60.

Mr. Porter reported that he had not yet put up the advertising cards but would get to it the following week.

The magazine renewals were then taken up & approved. Mr. Porter suggesting one more - The Outing & Recreation magazine which was ordered.

There being no further business the meeting adjourned.

Belle King Sec.

The Board of Directors of the Edwood Public Library met in regular session June 3<sup>rd</sup> 1918 with the following members present - Pres. Smisher, Mr. Wiley, Mr. Brown, Mr. Porter, Mr. Keifer & Mr. Boone.

The Librarian's report was heard & approved. In the absence of the Sec. Miss McMillen acted as secretary.

The bills were read & allowed. A letter from the A. S. A. was read - Library War Service Commission in regard to salaries of librarians. A motion was made & carried that curtains be put at front window above entrance also to put new locks on door in men's room & that it be kept locked. Carried.

Elizabeth McMillen - Sec. Pro Tem.

The Board of Directors of the Edwood Public Library met in regular session July 1<sup>st</sup> 1918 with the following members present - Pres. Smisher, Mr. Porter, Mr. Moffett, Mr. Keifer & Mr. Boone.

In the absence of the secretary, the librarian acted as secretary.

The minutes of the last meeting were read & approved. The librarian's report was next read & approved.

The regular monthly bills were read & allowed.

A motion was made that a committee be appointed to make revision in constitution in regard to the fiscal year and report at next meeting - this committee to be Mr. Wiley, Keifer & Mr. Boone.

The librarian reported a talk with the Secretary of the library commission in regard to the raising of the tax levy, also in regard to getting a levy from Duckcreek town. A committee was appointed to investigate in regard to the levy & report to the president & call a meeting if necessary. - this committee to be Mr. Porter, Harold & Dr. Brown.

The levy for Duckcreek twp was discussed & a committee was appointed to invite the advisory board to a meeting of the library board & present the matter to them.

It was moved & carried that a lavatory be placed in the magazine room for the use of the surgical dressing class.

Meeting adjourned.

Elizabeth McMillen  
Sec. Pro Tem.

There was no regular meeting of the Board of Directors in Aug. owing to the absence of most members from the city.

The Board of Trustees met in regular session Sept. 3<sup>rd</sup> with the following members present - Mr. Smiley, Mr. Nylie Porter Dr. Boone Mrs. Jones.

Librarian again acted as secretary in absence of secretary.

The Librarian's report was read & approved. The bills were read & approved. It was moved & carried that the Librarian subscribe for the World Outlook.

The Mrs. M. Smiley presented his resignation which was regretfully accepted & Mr. Nylie was elected to fill the president's chair.

E. W. Muller. Sec. pro. tem.

The Board of Trustees of the Elwood Public Library met in regular session Oct. 7<sup>th</sup> with the following present - Nylie Mrs. Meffett Mrs. Jones Mr. Porter Keifer, Boone, Harold - Dr. Brown & Mrs. King.

The secretary's report was heard & accepted. The Librarian's report was next heard & approved.

The Librarian reported that Rev. Robertson asked for the auditorium of the library for a boy scout meeting once a week or perhaps only once in two weeks on Monday nights. The request was granted.

The bills were read & allowed. It was moved & seconded that we subscribe for the Chicago Tribune for three months. The motion carried.

The Librarian reported many students from the E. H. School from townships other than our own, asking for cards here at the library. It was decided after discussion that the usual fee of one dollar per. yr. be charged for library privileges.

The Librarian asked for the Board to employ Margaret Dickerson as a record assistant during the period in which the schools are closed. The request was granted.

The closing of the library during the influenza epidemic was discussed but no action taken.

The State Library Meeting was announced for Oct. 17-18 & the Librarian was instructed to attend & her expenses were allowed.

\* The Pres. explained the difficulty recently experienced by the library with the city administration.

The need of a safe for our valuable papers was discussed & it was decided that a safety box in a bank would suffice.

A discussion was held as to why the report to the State Library Commission has to be made in June & a Bylaws com. was appointed - Mr. Keifer Boone, Nylie to find out as regard to changing constitution in regard to report to the Annual Meeting. There being no further business, the meeting adjourned.

Belle King Sec.

\* The difficulty experienced was that the City attorney - Mr. Broadbent, asked for the original contract between Carnegie & the city relative to the library & said that if it was not forthcoming by a certain date, no appropriations to maintain the library would be made.

40-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100

The regular meeting of the Board of Directors of the Elwood Public Library was held Nov. 11 with the following members present - Mrs. Mylie, Mrs. Jones, Mrs. Reich, Mr. Porter, Mr. Konold, Dr. Brown & Mrs. King.

The secretary's report was heard & accepted with one correction.

The librarian next gave her monthly report.

She reported the renewal of the magazines at the old prices - of \$147.85 and for the men's room of \$26.20 - these bills were allowed. also all others presented were allowed.

Mr. Cotton asked for use of a room in the library for her classes. The rule of the library is that for free educational services the library is free otherwise persons using rooms must pay a fee to cover heat, light & janitor service.

Mr. Mylie as chairman of the committee reported the action of the council with regard to changing the date for the annual report from Jan. 1st to July 1st. This change was made by the city council Dec. 1st.

WHEREAS, - the Indiana State Library Association have changed the fiscal library year to end in June instead of December, as heretofore, therefore be it

RESOLVED, - that in order to avoid the necessity of the Librarian of the Elwood Library making out two annual reports, that the words "The first day of July" be substituted for the "first day of January," in Section 3, Article 1, of the constitution of the Elwood Library Association, - and that the words "Second Tuesday in July," be substituted for "Second Tuesday in January," in Section 1, Article 3, of the constitution of the Elwood Library Association. In conformance with this resolution the Elwood City Council have already passed resolution changing the city ordinance authorizing this annual report of the Library to be submitted in July of each year instead of January, as heretofore.

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 \_\_\_\_\_ }  
 \_\_\_\_\_ } Committee

The regular meeting of the board of Trustees of the Elwood Public Library was held Dec. 2<sup>nd</sup> 1918, with the following members present Messrs. - Konold, Porter, Boone, Brown, & Mrs. Reich. - In the absence of the president the newly elected vice-pres. Mr. Konold occupied the chair. Miss M<sup>rs</sup> Mullen - acted as secretary.

The report of the secretary was read & accepted with two corrections.

The Librarian's report was heard & accepted & it was suggested that she compare the report each month with the corresponding month of last year in her monthly report.

The bills were read & allowed - amounting to \$267.99

The librarian reported a lack of sufficient heat in the auditorium & Mr. Porter was appointed to inquire about the matter.

Mr. Porter reported the need of a new flag & the matter was referred to the library committee, also the water clock in the reading room was left to this committee.

Mr. Konold reported the need of more ancient history books for the use of the High School. The trustees approved. buying these books & Mr. Brough will present a list to the book committee.

The librarian reported that the front doors which were repaired by Mr. Morgan had not been finished. Mr. Konold agreed to see Mr. Morgan about it.

adjourned.

Elizabeth M<sup>rs</sup> Mullen Sec.  
Pro Tem

The regular meeting of the Board of Directors of the Elmwood Public Library was held Nov. 4<sup>th</sup> with the following members present: Pres. Mylie Mrs. Jones, Mrs. Reich, Mr. Porter, Mr. Konold, Dr. Brown & Mrs. King.

The secretary's report was heard & accepted with one correction.

The librarian next gave her monthly report.

She reported the renewal of the magazines at the old prices - of 147.85 and for the men's room of 26.20. These bills were allowed, also all others presented were allowed.

Mr. Cotton asked for use of a room in the library for her classes. The rule of the library is that for free educational services the library is free otherwise persons using rooms must pay a fee to cover heat, light & janitor service.

Mr. Mylie as chairman of the committee reported the action of the council with regard to changing the date for the annual report from Jan. 1st to July 1st. This change was made by the city council, the trustee. There being no further business the meeting adjourned. P. J. King Sec.

Mr. Konold was elected to fill the office of vice president at this meeting.

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Mr. Konold reported the need of more ancient history books for the use of the High School. The trustees approved.

Mr. Boone & Mr. Bringle will

McMullen Sec.  
Pro tem