

Jan. 2, 1945

The Board of Trustees of the Elwood Public Library met in regular session. Members present were Mrs. Armfield, Mrs. Fitzpatrick, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

The monthly report was accepted and placed on file.

Expenditures amounting to \$62.18, plus salaries amounting to \$348.70 were allowed.

A bundle of newspapers addressed to the Elwood Historical Society was received. The newspapers contained material about Wendell Willkie. Since there is no such organization as the Elwood Historical Society, and the package said "If not there please leave at Elwood Public Library", the newspapers were turned over to Miss Stout.

A card from Cyril Clemens asking names of persons who might contribute material for a symposium for Wendell Willkie was read.

Names of Cal Sizelove, Mrs. Eunice Carter, and Katherine George were given.

Miss Stout submitted her resignation as librarian to become effective on or before Feb. 26, 1945. The resignation was accepted with regret and wishes for her success in this new field as senior assistant in the literature department at the Toledo library.

A letter from Miss Lurena Dellinger of Titusville, N.J. thanking Miss Stout for "accepting her tribute to Stendell Stillkie and having it printed in the local paper" was read.

Since Miss Nuzum has a position as head of the license bureau she will be unable to help with the library service in the hospital. Mr. Harold will probably give this service for the present. It was thought the Landon Guild might assist.

Mr. Field made a motion that the present officers be re-elected with Miss Nuzum taking the office of vice-president.

The motion was seconded and passed. The officers are as follows, -

- Pres - Mrs. Armfield
 - Vice-pres - Miss Nuzum
 - Secretary - Miss Dickerson
 - Treas - Dr. Laudeman
- Mrs. Armfield is in communication with the proper persons to see about fixing our roof.
Adjournment followed.
Margaret Dickerson.

Jan. 31, 1945

A called meeting of the Board of Trustees of the Elwood Public Library was held to decide what steps to take in hiring a new librarian following Miss Stout's resignation.

The matter of post-war plans for enlarging the library were discussed. No steps were taken.

Miss Stout read a letter from Miss Warren. It seems as if it is going to be a difficult matter to find a librarian. The salary we offer and the scarcity of librarians are factors.

The board decided to adjourn until the monthly meeting in February.
Margaret Dickerson, Sec.

Feb. 6, 1945

The Board of Trustees of the Elwood Public Library met in regular monthly session. Members present were Mrs. Armfield, presiding, Miss Muszorn, Mr. Field, Miss Dickerson and the librarian, Miss Stout. Minutes of the previous meeting were read and approved.

Bills amounting to \$990.60 were read and allowed.

Miss Stout reported that the Landon Guild is now giving excellent service in the hospital.

It was moved and seconded that Mr. Spener's salary be raised to \$85.00 a month. The motion passed.

Since our reports must tally with the city treasurer, the board decided it would be best to have Mrs. Pietz to assist Evelyn Millsbaugh if necessary, but it is thought Evelyn can take charge of the books.

It was moved and seconded that Mrs. Millsbaugh be in charge of the library until we secure a regular librarian.

We have no definite prospect for a librarian to take Miss Stout's place. She has written to various universities and library schools.

Adjournment followed with an expression of best wishes to Miss Stout.
Margaret Dickerson, Sec.

Feb. 17, 1945

A called meeting of the Board of Trustees of the Elwood Public Library met with the following members present, Mrs. Armfield, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

The motion was made, seconded, and carried, that Evelyn Millsbaugh be employed as acting librarian at a salary of \$125 a month, for such time until we can find a certified librarian.

Since this was the only matter of business, the meeting adjourned.
Margaret Dickerson, Sec.

Mar.
Feb. 6, 1945

The Board of Trustees of the Elwood Public Library met in regular session. Members present were Mrs. Armfield, Mrs. Fitzpatrick, Mr. Field, and the librarian, Mrs. Millepaugh.

Minutes of the previous meeting were read and approved.

The monthly report was accepted and placed on file.

Expenditures amounting to \$294.33 plus salaries amounting to \$360.11 made a total of \$654.44 were allowed.

Summer school was discussed. It was agreed that one of the assistants would attend.

This concluded the business of the meeting. Adjournment followed.

Ada S. Fitzpatrick, Sec. pro tem.
Margaret Dickerson, Sec.

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April 3, 1945.

The Board of Trustees of the Elwood Public Library held their regular monthly meeting with the following members present, Miss Mizum, Mr. Field, and the librarian, Mrs. Millepaugh.

The monthly report was read and placed on file.

Minutes of the previous meeting were read and approved.

Monthly bills amounting to \$553.51 were allowed.

Miss Webb was instructed to contact a woman to serve in her absence.

Mrs. Millepaugh was instructed to dispose of waste paper to salvage committee.

An effort will be made to get someone to clean gutters and fix the roof. Ceiling is falling in.

Correspondence from Peabody brought no results in securing a new librarian.

Information concerning Wendell Willkie for a thesis entitled "The persuasive style of Wendell Willkie" was requested by a student of Wisconsin University. Harrold will lend her material.

A group of Habaek men, a board of trustees, is compiling a book of Indian authors. Information is being collected for them concerning Willkie, Cosen, Champion, Grosswege, John Mellette, J. J. Davis, Byron Del North Jones, and John Beebe.

Adjournment followed.

Clara Muzum, acting sec.
Margaret Dickerson, Sec.

May 3, 1945

The Board of Trustees of the Elwood Public Library met with the following members present, Mrs. Armfield, Miss Muzum, Mr. Field, Miss Dickerson, and the librarian, Mrs. Millspaugh.

Minutes of the previous meeting were read and approved.

The monthly report was accepted and placed on file.

Bills amounting to \$634.27 were allowed.

Mrs. Millspaugh is in correspondence with several prospective librarians.

The ceiling is still a problem. Miss Muzum explained the plans of the Willkie committee for a memorial for Wendell Willkie. Each organization is to appoint

three representatives to attend a civic meeting to night. At this meeting plans will be completed for the dedication of the Willkie School.

Adjournment followed.
Margaret Dickerson, Sec.

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June 5, 1945.

Members present at the regular monthly meeting of the Board of Trustees of the Elwood Public Library were Mrs. Armfield, Miss Neuzum, Miss Dickerson, and the librarian, Mrs. Millsbaugh.

Miss Shannon, librarian at Girard, Ohio, was here to see our library and perhaps become our new librarian.

The librarian's report was accepted and placed on file.

Bills amounting to \$597.10 including salaries were allowed.

A new stove is needed at Frankton branch. It was decided that we try to get a new stove. Miss Stebbins' work in keeping the branch library working so efficiently, was highly praised.

Repairs on the roof was a much-discussed subject.

Miss Shannon asked questions concerning living expenses in Elwood, circulation in the library, manner of appointment of the board, and other matters pertaining to her being librarian in Elwood in case she should come here.

It was moved and seconded that \$15 be allowed Miss Shannon for her expenses for this interview. Motion passed.

In case Miss Shannon would accept she agreed to come to Elwood by August 15th. Correction, July 15. (July 3,)

The position was offered Miss Shannon at \$2000 a year. She asked for several days to think it over.

Mrs. Effie Harold is taking a five-weeks course at the State Library.

Miss Dickerson has resigned her position as teacher in the public schools, and on the library board to become effective July 1st.

Adjournment followed.

Margaret Dickerson

June 13, 1945.

There was a special meeting of the library board. The following members were present, - Mrs. Armfield, Miss Muzum, Mr. Field, Miss Dickerson and the librarian, Mrs. Millepaugh.

A letter was read from Miss Shannon, concerning the pension. According to her information from Miss Warren, the board would match the amount the library would pay into the pension fund. Mrs. Millepaugh is to write Miss Shannon informing her, and to get information from Miss Warren, in greater detail.

Motion was made and seconded that the Elwood library board comply with the state of Indiana relative to pensions. Motion was carried. When the budget is made up in the fall the pension will be given a place.

Miss Stebb has resigned her position at Frankton. Mrs. Charles Rice will be her successor. The approval of this appointment was made by the board.

Adjournment followed.

Margaret Dickerson, Sec.

July 3, 1945.

The Board of Trustees of the Elwood Public Library met in regular monthly session. The following members were present, Miss Muzum, Miss Dickerson, Mr. Field, and the acting librarian, Mrs. Millepaugh.

Minutes of the June 5 and June 13 meetings were read and approved with one exception. Miss Shannon is to come by July 15 instead of August 15.

Librarian's report was accepted and placed on file.

Bills amounting to \$519.96, including salaries were allowed.

Mrs. Bernice Dunlap Thomas asked for permission to exhibit her pictures in the library at such time as she wishes. Permission was granted.

Concerning the pension matter, it was decided that we would have to wait until plans at the state headquarters were more completely formulated. Ray Fowler has offered to fix the roof for \$185. Mrs. Millepaugh is to ask Lee Creagmire to represent the library board to go up on the roof with the Fowlers and see what can be done.

Adjournment followed.
Margaret Dickerson, Sec.

Aug 7, 1945

Library Board met with the President Mrs Annfield presiding. Members present; Mrs. Annfield, Mrs. Fitzpatrick, Mr. Fields, Miss Nuzum, Mr. Creagmile & Librarian Miss Shannon.

Minutes of July meeting read & approved. Miss Shannon presented the monthly report which was accepted & placed on file. \$626.77 total bills allowed.

Leo Creagmile reported on the roof situation. The skylight is causing the leak by forming a pocket. The estimated bill given by the Fowlers is \$225.00. Discussion of the problem brought the decision to remove the skylight.

It was moved & seconded that the Library Board advertise for bids on the removal of the skylight, the structural work necessary for roofing the same. Motion carried.

Moved & seconded that Miss Shannon be instructed to place the advertisement for bids in the Elwood Call Leader.

Miss Rice from Frankton reported from Mr. Caton: Yes 60CV. circulator \$110. - for installation, \$85.00 a year for full time operation

Oil heater \$39.50 from Burnett's Leo Creagmile was appointed to investigate oil burner stove for Frankton. Mrs. Rice asked for shelves in the front room.

Miss Shannon presented the budget for the necessary signatures

Sept. 4, 1945.

Members present:

Mrs. Annfield, Mrs. Fitzpatrick, Mr. Field, Mr. Allen, Librarian Miss Shannon.

Minutes of Aug. 7, 1945 read & approved.

Miss Shannon presented her monthly report, which was accepted & placed on file.

Monthly expense list read & approved. Total expenses approved was \$801.52 It was ~~decided~~ moved that the bills be allowed & orders drawn on treasury.

Moved & seconded that an extension phone be installed in the north room. \$1.00 a month fee, \$1.50 installation fee. Carried.

Discussion of janitor's salary - may be necessary to increase some. Suggestion by Mr. Field that we offer the janitor an increase of \$5.00 a month.

Delegates appointed to Indiana Library & Trustees Association, at Indpls. Oct 20-31 - Nov. 1

Miss Shannon } delegates: Mrs Annfield } Moved that we accept the bid of the Reese Roofing Co, 1050 E 49th Andpts, for the removal of the skylight & roofing - to be completed between Sept 14, 1945 & Sept 24, 1945. Carried

Moved that the Reese Roofing Company be employed to repair the guttering, as suggested by John Reese of above mentioned company at a price of 30¢ a running foot

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Minutes of Aug 7, 1945 Read & approved, with addition of Mr. Lu Cuagnile to list of those present. Present - Mrs. Cunniff, Mrs. Fitzpatrick, Miss M. Field, Mr. Allen, Miss Shannon. Miss Shannon presented her monthly report, which was accepted & ordered placed on file.

Monthly expense list read & approved.

Items of monthly expenditure list:

Books & magazines - \$ 355.52

Maintenance \$ 68.34

Salaries 377.86

total \$ 801.52.

Moved that these bills be allowed & orders drawn on treasury & paid.

Extension phone for north room - \$ 1.00
a month fee - \$ 1.50 installation fee.

Moved & seconded that this extension be placed where ever Miss Shannon wishes it placed. Motion carried.

Discussion of janitor's salary - necessity of increase in said salary - janitor reports the

he works approximately 50 hrs. per week -
Suggestion by Mrs. Field that we offer
the janitor an increase of \$5.00
a month.

Delegates to Indiana Library Association
meeting at Indpls - Oct 30-31-Nov. 1. ^{& Trustees}
Moved & seconded Miss Shannon & Mrs. Armfulf attend
this meeting. - Motion carried.

Moved that we accept the bid of the
Reese Roofing Company, 1050 E. 49th. Indpls -
for the roofing & ~~removal~~ removal of
skylight - to be completed between Sept
4, 1945 & Sept 24, 1945.

Carried.

Moved that the Reese Roofing Co. be
employed to repair the guttering as
suggested by John Reese, at a price of
30¢ a running foot.

Carried.

Moved & seconded that F. Allen be
appointed secretary of the Library Board.
Carried.

Sept. 17, 1945. Called meeting to consider the
heating of the Franklin Library ~~Building~~ Building.
Proposed - purchase of gas unit (unused) for \$50.00
& installation cost probably \$8-10. excluding ditch cost.
Moved By Mr. Field that we purchase the heater,
Frank Librarian to supervise installation. Miss
Nuzum second. - Carried unanimously.

Moved & seconded that Walter H. Allin
be appointed Secretary of the
Library Board. Carried -

Walter H. Allin Secy.

Sept. 11, 1945
Called meeting.

To consider the purchase of a
gas unit for heating the Frankton
Library Room. The unit is
available for \$150.00. Installation
cost probably 8-10 dollars - including
ditch cost.

Moved & seconded that we
purchase the heater & install it
the Frankton Librarian to supervise
the installation - including the
necessary ditch.

Walter H. Allin Secy.

Oct. 2, 1945: Tuesday

Present: Mrs. Annfield, Miss Nugent,
Mr. Field, Mr. Allen, Librarian Miss
Shannon.

Minutes of Sept. 4, & Sept 17, 1945 read
& approved.

Miss Shannon presented her monthly
report which was accepted & placed on
file for future reference.

Total bills allowed \$733.96

Moved that bills be allowed & orders
drawn: Carried..

Discussion of situation concerning
personnel problems of library.

"Letter" -

"The Board has received information
to the effect that you are not as
cooperative with the librarian as we
would like. We regret that we have
to make this recommendation. Your
conduct during the next two weeks
will be observed closely and only full
and courteous cooperation will be
satisfactory to us."

Oct. 12, 1945 - Called meeting

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Nov. 6, 1945.

Members present: Mrs. Armfield, Miss Nuzum, Mr. Fields, Mr. Allen, Miss Shannon, Mrs. Fitzpatrick.

Miss Shannon presented her monthly report, which was approved and placed on file.

Expenditures for October \$836.53
1248.20

(This total included repair for roof, and plastering).

Moved that these bills be allowed.

Motion carried.

Re - Employing assistant librarian

Moved that we hire Evelyn Millsbaugh, at a salary of \$100 per month, as assistant librarian. (Nuzum motion, Fitzpatrick, second). Motion carried.

Moved that we raise Rosemary Gelbat's salary to \$75.00 a month, effective Nov. 1, seconded - Motion carried.

Moved that we instruct Miss Shannon to get Mr. Silvey do the necessary repairs to the basement plaster. Carried.

Painting-Bids - to be advertised Nov. 15th
Bids to be received ^{not later than} Nov. 30, 1945 by 7:30.

- Upstairs walls - one bid
- " varnish - " "
- Downstairs walls " "
- " varnish " "

Nat. Pol. Socy.

Monday: Nov. 26, 1945.

Called meeting,

Present: Mrs. Armfield, Mr. Fields, Miss Shannon, Miss Nuzum, Mrs. Fitzpatrick, Mr. Allen.

Re: Library service to Boone & Duck-creek townships.

The Elwood Library Board is agreeable to the extension of library service to these townships, if the people of these townships institute either of two plans: e.g. taxing the townships township units, or Pipe Creek plan, or by getting the County Commissioner to make Elwood Library a County Library and levying the necessary tax for financing the service.

Moved & seconded that we take the necessary steps to make a County library out of the Elwood library.

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Dec. 11, 1945 - Sunday: 7:30 P.M.

Mrs. Campbell, Mr. Field, Mr. Higgins, Mrs. Allen, Miss Shannon, Miss Horn, Miss Hyman, Mrs. Fitzpatrick,

Minutes of Nov 6, & 26th Read & approved.

Miss Shannon presented her monthly report which was accepted and placed on file. Tied ~~order~~ Hyman sent - Carried.

Expenditures for month, total ^{Books} \$ 583.09.
→ \$ 979.79
→ \$ 1408.61

Bills allowed & orders drawn:

Painting Bids Bruce Critch Enderson \$ 179.00
John Whitteman \$ 1244.85

Field Wood that the bid of John Whitteman for the redecorating of library be accepted. Hyman second - Motion carried. \$ 1244.15 total bid.

(Re. Children's Library; new floor covering - Armstrong Cork Co & Mrs. Helen I. Lessons.)

Mr. Harry Hyman - Re. Lights -:

This Bond Note set for outside covered area: individual \$ 2.00 township trustee to pay, Per paper \$ 1.00, Carried

(indent)

(3)

Wood that we transfer \$ 469 to

#1 Assistant salaries, from # 22 - Heat Light etc 170; # 24 Repairs \$ 200 # 31 Office Supplies 65; # 32 other \$ 126 # 73 Books 160;

totaling \$ 731; etc \$ 262 remaining from above transfer to be transferred to Contingent fund.

Scrapped typewriter ^{totalled per book} motion Carried

(Names of persons voting for)

Number of Borrowers		Total number Volumes		Circulation		Total Income	
1944	1945	1944	1945	1944	1945	1944	1945
6,241	5,839	17,948	19,736	51,304	49,673	\$7,801	\$8,822.83

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Dec. 11, 1945 - Tuesday: 7:30 P.M.
 Mrs. Armfield, Mr. Field, Mrs. Hymire,
 Mr. Allen, Miss Shannon, Miss Warren,
 Miss Hymire, Mrs. Fitzpatrick,

Minutes of Nov. 6, & 26th Read & approved.

Miss Shannon presented her monthly
 report which was accepted and placed on
 file. ~~Field motion~~, Hymire second - Carried.

Expenditures for month, total ^{Books} \$ 583.09.
^{Supplies} 979.79
 → \$ 1408.61

Bills allowed & orders drawn:

Painting Bids Rocco Crites Anderson - \$ 179.00
 John Whitman \$ 1244.15

Field, Moved that the bid of John Whitman
 for the redecorating of library be accepted.
 Hymire second - Motion carried.
 \$ 1244.15 total bid.

(Re. Children's library; new floor covering -
 Armstrong Cork Co. & Mrs. Baker & Leeson's.)

Mr. Harry Hopper - Re. Lights -:

Field Moved Rates set for outside taxed area: individual \$ 2.00
 Township trustee to pay, Per pupil \$ 1.00.
 Carried

above 5⁰⁰ cart worth. ⁽²⁾ Account
 & carried
 children's library floor covering
 Mr. Baker suggested
 paint cement floor and then
 put 2 Armstrong mats

Mr. Ventrol from Anderson
 Schegola
 \$ 33.50 both large & small
 room
 248.50 where women's club
 used to meet
 395.50 using 2nd north room

Hymire Moved - Miss Shannon be
 instructed to wait until she hears
 from Mr. Baker, in regard to floor
 covering for children's room; should
 he have nothing further ^{to offer} she
 should order from the Anderson
 firm. 9¹/₂ Field's second.

Motion carried.
 (over)