

January 4, 1944

Mrs. Armfield, Mrs. Fitzpatrick, Mr. Fields and Miss Stout, the librarians were present at the first regular meeting of the year. The minutes were read and approved. (December 43)

The monthly report shows a gain of 407 in the Children's department, but a loss of 443 in the adult at Elwood.

Since the large outstanding bills had been approved at the special meeting held Dec. 29, local bills were approved and the business of discussing the help shortage was in order.

The following names were suggested: Charles Kelping, Mrs. Frank Harrold and Rosemary Gilbert. Since Mrs. Gilbert is not residing here at present the possibility of her desiring the position seemed slight. The decision was left in the hands of Miss Stout, the librarian. The meeting adjourned.

Loak Stout
Sicily pro tem

February 1, 1944

The Board of Trustees of the Elwood Public Library met with the following members present, Presiding Mrs. O. A. Armfield, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

The librarian's report showed a loss of 639 at Elwood, and a loss of 90 at Frankton, although the circulation is not decreasing at as rapid a rate as formerly. Report was accepted.

Expenditures for the month were \$504.90 including salaries. Bills were allowed.

Because of serious illness Miss Mary E. Cox, a retired teacher, has resigned as a member of the library board, after years of faithful service and regular attendance at the meetings. Miss Clara Neuzum, teacher of Latin, in the High School, has been appointed by the superintendent and school board.

Barbara Keller's pay is to be raised to 30 cents an hour, by consent of the board.

A table for the branch library at Frankton, also a magazine rack and repairs on the stove were discussed.

Miss Stout read the yearly report as prepared for Miss Warren. It was moved, seconded and passed that the report be accepted and placed on file.

Adjournment followed.
Margaret Dickerson,
Secretary.

March 7, 1944

The Board of Trustees of the Elwood Public Library met with the following members present, Mrs. Greenfield, Miss Muzum, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

The librarian's report indicated that the grand total in circulation was 4,715.

Bills amounting to \$629.68 were allowed.

A new hole has appeared in the roof. It is thought Mr. Donohue will be here soon to see about it.

Two High School girls, Fay Cotton and Mary Champion, are now working as apprentices.

There being no further business, the meeting adjourned.

Margaret Dickerson, sec.

April 7, 1944

The Board of Trustees of the Elwood Public Library met in regular session.

Mrs. Armfield presided. Miss Muzum, Mr. Field, Miss Dickerson and the librarian, Miss Stout, were present.

Minutes of the previous meeting were read and approved.

The librarian's report was accepted and placed on file. Important figures in the report were 18,317 volumes in the library, circulation, 5,176, and 6,306 registrants.

Bills amounting to \$625.01 were read and allowed.

Flowers for Miss Mary E. Cox, who died recently, were sent by the librarian and paid for out of petty cash. Miss Cox will be remembered as a faithful member. A card of sympathy was received from the family.

New shelving for magazines for the Frankton library is needed. It was moved that Miss Webb be authorized to go to the Frankton Lumber Company and order shelving as needed. The motion was seconded and passed.

Miss Stout now has sufficient help and things are going along very nicely. Adjournment called.

Margaret Dickerson, Sec.

May 2, 1944

The Elwood Public Library Board of Trustees met in regular monthly session. Members present were Mrs. Armfield, presiding, Miss Muzum, Mr. Stoellwerts, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the April meeting were read and approved.

The total expenditures of \$756.94 including salaries were read and allowed.

The report was accepted and placed on file.

The library staff will attend the District meeting May 3, at a branch library in Muncie. The library here will be closed on that day. Mrs. Armfield will represent the board.

There being no further business the meeting adjourned.

Margaret Dickerson, Sec.

June 6, 1944

The Board of Trustees of the Elwood Public Library met in regular session with the following members present: Mrs. Armfield, presiding, Mrs. Fitzpatrick, Miss Nugum, Miss Dickerson, Mr. Field and the librarian, Miss Stout.

Minutes of the preceding meeting were read and approved. The librarian's report was read and placed on file.

Total expenditures of \$658.28 were read and allowed.

Miss Stout gave the following report on the District meeting held in Muncie, May 3:

- 1) After the war an economic council will be formed to aid in building programs of the libraries.
- 2) There was a general discussion of possibilities for extending library services to the community.

Mrs. Armfield reported a great deal of criticism of trustees because of their lack of activity.

A motion was made and seconded that the librarian should purchase two (2) sections of shelving for the juvenile room. The motion was carried.

Miss Stout reported that the books are still in evidence.

A motion was made and ~~seconded~~ ^{carried} that the librarian need staff may be allowed not more than

twelve (12) days sick leave in any one year. The motion was carried.

A motion was made and seconded to keep Barbara Keller for three months at \$40⁰⁰, (forty dollars) a month. The motion was carried.

The meeting was adjourned.
Clara J. Nugum acting
for Margaret Dickerson, secretary.

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July 5, 1944

The Board of Trustees of the Elwood Public Library met in regular session. Because of the illness of Mrs. Grapfield, Mr. Field presided. Miss Nequien and Miss Stout were present.

The minutes of the previous meeting were read and approved. Miss Stout gave her monthly report which was accepted and placed on file. Bills totaling \$649.37 were read and allowed.

Miss Stout reported that the roof had been repaired but there had been no test of it as yet.

Miss Stout also reported that Mr. William Starr had given an estimated cost of \$30⁰⁰ for converting the dumbwaiter into a closet.

He also estimated at \$30⁰⁰ the cost of duplicating the shelving in the north west room.

It was moved, seconded, and carried that Miss Stout be instructed to engage Mr. Starr to construct the shelves in the north west room according to the report made.

Miss Stout reported the purchase of a projection machine, screen, and films. The matter was held over for discussion at the August meeting.

Due to the difficulties of having reports ready for the August meeting regularly scheduled for August 1, Miss Stout asked that the August be held Aug. 8. It was so moved and seconded.

The motion was carried.

A suggestion was made that our library investigate the possibility of servicing the Mercy Hospital. Miss Nequien and Miss Stout were authorized to inquire at the hospital concerning their situation and facilities for helping us should we find the venture feasible.

The meeting adjourned
Joe B. Field, presiding

Clara J. Nequien, sec. pro. tem.

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August 8, 1944

The Board of Trustees of the Elwood Public Library met in regular session with the President, Mrs. Granfield, presiding. Mrs. Fitzpatrick, Mr. Field, Miss Stout, and Miss Nugent were present.

The minutes of the previous meeting were read and approved. The Librarian's report was read and placed on file. Bills to the amount of \$555.37 were read and allowed.

Miss Stout and Miss Sigel demonstrated the film projector and equipment. The total cost is \$139.55, paid in four installments of \$34.88 each. The first installment is due in August, 1944, and the others after Jan. 1, 1945.

Miss Nugent reported on possibilities of serving the Mercy Hospital. The hospital is happy to cooperate in every way, permitting the use of such equipment as is suitable for our purpose. They also suggested that our service be available on Tuesday and Friday each week between three and four o'clock. It was decided that Miss Stout prepare the books and all necessary equipment for such service. That Mr. Field & Mrs. Granfield be responsible for delivering the books; that Miss Nugent distribute the books in the hospital; that this service will begin in September.

Miss Stout reported that the telephone company requires the removal

of the telephone from its present location in the Board Room. Miss Stout was instructed to have the telephone moved to the charging desk where, she felt, it would be convenient for the staff. She was also instructed to change from the pay telephone to unlimited service, and to report to the Board any reactions to the service.

The employees liability insurance policy carried with Mrs. Floyd expires at this time. It was decided not to renew as the city carries it.

The janitor reports that there is, at times, water in the basement, but it is due to seepage rather than leaking up in the sewer. It was suggested that the gutters be cleaned regularly as a help in carrying water away from the building.

Miss Stout was instructed to publish the budget before Aug. 10 as according to law.

It was decided to have a called meeting on Tuesday, Aug. 15 for public to question the budget. The meeting was adjourned.

Mrs. O. A. Granfield, president
 Cheryl Nugent, sec. pres. term.

Sept. 5, 1944

The Board of Trustees of the Elwood Public Library met in regular monthly session. The following members were present - Mrs. Armfield, presiding, Mrs. Fitzpatrick, Miss Neuzum, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

The librarian's report was read and placed on file. A small gain in circulation is noticeable.

Bills amounting to \$529.07 were read and approved. This sum included salaries. Bills were allowed.

The roof is still a source of trouble. Some decoration of walls should be done this year, but this is impractical unless the roof is repaired. Discussion followed. The motion was made, seconded, and carried, that Mrs. Armfield be instructed to get in touch with a roofing man in Indianapolis to come up and look at the roof, give advice, and do the work if possible.

The Long Subscription agency of Lafayette submitted a bid of \$184. Hansen-Bennett \$160.50. Our contract with the latter company will be renewed.

The hospital service was ~~continued~~^{initiated} this morning by Miss Stout, Mr. Field, and Miss Neuzum. Seven books were lent. The hospital authorities are co-operating, the patients are appreciative, and the project seems quite worthwhile.

Since Mary Champion has completed the required number of hours (200) as page it was agreed that Miss Stout have her as an extra assistant this year.

Miss Neuzum told of Mr. Hillis' request that more up-to-date books on modern psychology be added to the library. Miss Stout said she would be glad to co-operate.

There being no further business, the meeting adjourned.
Margaret Dickerson, Sec.

Oct. 3, 1944

The Board of Trustees of the Elwood Public Library met with the following members present; Mrs. Armfield, Mrs. Fitzpatrick, Miss Nugum, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

The monthly report showed a gain of 282 over last year. The bankbook showed a loss, with a decided trend to non-fiction. The report was accepted and placed on file.

Bills amounting to \$848.78 including salaries were allowed and orders drawn for the same.

The Hobby Club has asked for consent to meet in the library. Meetings would last later than nine o'clock. A night watchman would check on the door. The board felt this would open the way for others to stay later than nine. The request was not granted. They asked permission to sing. This matter was up to Miss Stout, who didn't object.

The grass on the front yard shows the effects of a dry summer. Mrs. Armfield will see Francis

Blubaugh to get his help on the yard.

Rods are needed on front doors so that children will not put hands on glass. Mrs. Sterner is authorized to buy rods for the front doors, put them on, and submit the bill.

Miss Nugum reported on the hospital service. Twelve books were circulated to-day. Light, modern fiction is in the greatest demand. There are also in demand in the library. Miss Stout will probably get duplicates.

Miss Stout is ready to take orders for Christmas books, a privilege extended to board members.

Miss Nugum was elected as delegate to I. L. T. A. Oct. 19-21, in Indianapolis. Miss Stout will also attend. All expenses for both to be paid by the library. Adjournment followed.

Margaret Dickerson, Sec.

Nov. 8, 1944

The Board of Trustees of the Elwood Public Library met with the following members present: - Mrs. Armfield, Mrs. Fitzpatrick, Miss Mizum, Mr. Field, Miss Dickerson, and the librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

Miss Stout's monthly report showed the first appreciable gain for many months. This gain in circulation was 1,102. Report was accepted.

Bills amounting to \$16.79 were allowed.

The motion was made, seconded, and passed the library's ~~movie~~ projector, screen, and operator be available for rental purposes at a charge of \$2.

Mrs. Armfield is to write to Mr. Hattel to the effect that the roof still leaks and we would like for him to see the roof.

A tribute from Mrs. Hilling of Titusville, New Jersey, who contributed a great deal of material to the Willkie scrap books, was read by Miss Stout. This

tribute was in memory of Wendell Willkie.

A letter from Miss Snow was read. This was relative to various books given as memorial gifts in the library, with her own special feelings about books in memory of Wendell Willkie. A check for three dollars was enclosed.

Discussion followed concerning a Willkie memorial in the library. No action was taken.

"National Government" by Myerson, was given to the library in memory of Wendell Willkie. The book was given by Margaret Dickerson.

The matter of shifting the library schedule, in such a way as to serve the public best and to readjust the hours for the staff, was left to the discretion of Miss Stout.

Miss Mizum and Miss ~~Armfield~~ gave very interesting and enthusiastic reports on the I. L. T. A. and I. L. A. at Indianapolis in October.

It was moved and seconded that the library buy an Elwood directory. Motion passed. Adjournment followed. Margaret Dickerson, Sec.

Dec. 5, 1944

The Board of Trustees met in regular session. Members present were Mrs. Armfield, Miss Muzum, Mrs. Fitzpatrick, Mr. Field, Miss Dickerson, and the Librarian, Miss Stout. Minutes of the previous meeting were read and approved.

Miss Stout's report showed a most encouraging gain in circulation for the month of November, 1568 being the gain in Elwood and 68 in Frankton. The report was accepted to be placed on file.

Bills amounting to \$617.55 including salaries were read and allowed.

The motion was made, seconded, and carried that Mrs. Effie Harold's salary be raised from \$50 to \$60 a month, to take effect Jan. 1.

Mrs. Armfield has written to Mr. Kattel about our roof.

The board approved of Miss Stout taking a Christmas vacation from December 21st to the 28th.

There being no further business, the meeting adjourned.

Margaret Dickerson
Secretary

Jan. 2, 1945

The Board of Trustees of the Elwood Public Library met in regular session. Members present were Mrs. Armfield, Mrs. Fitzpatrick, Mr. Field, Miss Dickerson, and the Librarian, Miss Stout.

Minutes of the previous meeting were read and approved.

The monthly report was accepted and placed on file.

Expenditures amounting to \$162.18, plus salaries amounting to \$378.70 were allowed.

A bundle of newspapers addressed to the Elwood Historical Society was received. The newspapers contained material about Wendell Hillkie. Since there is no such organization as the Elwood Historical Society, and the package said "If not there please leave at Elwood Public Library" the newspapers were turned over to Miss Stout.

A card from Cyril Clemens asking names of persons who might contribute material for a symposium for Wendell Hillkie was read.