

NMCPLS Homebound Delivery Service Policy

It is the mission of NMCPLS to provide information sources, as well as material that stimulate the imagination: reading, viewing and listening for pleasure, at the user's point of need. One goal of community outreach within our library is to develop outreach programs for non-users, the underserved, and people with special needs within the community. One way to accomplish this goal is through Homebound Delivery.

Homebound Delivery is a service offered to North Madison County citizens of all ages who for some reason are unable to physically visit the Library due to physical, mental, sensory and/or social disability: the elderly, the disabled and those who are temporarily incapacitated by illness or accident. Such service is available on an individual basis. The library determines eligibility. Proof of incapacity may be required. This service is a privilege based upon appropriate response of patron or other individuals in the home. Such service will be stopped immediately if any problem or questionable behavior from the patron or others in the home is noted. We deliver material to private residences, retirement housing and senior centers.

- ◆ Currently, a homebound patron needs to be a resident of the city of Elwood within Madison County. Frankton and Summitville residents can inquire about service at their home libraries.
- ◆ Two staff members or a staff member and a volunteer will visit the home and assess the patron's eligibility for the program. There will always be two library representatives at each home visit.
- ◆ Homebound patron's checkout totals will correlate with patron types:
juveniles – 6 items, students and adults – 12 items.
- ◆ Material is checked out for 4 weeks.
- ◆ Homebound patrons may check out regular and large print fiction and non-fiction books, books and music on CDs, magazines, DVDs and playaways. All material must be older than six months to the library.
- ◆ Deliveries are made and items returned, once a month, by library staff using their own vehicle.

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